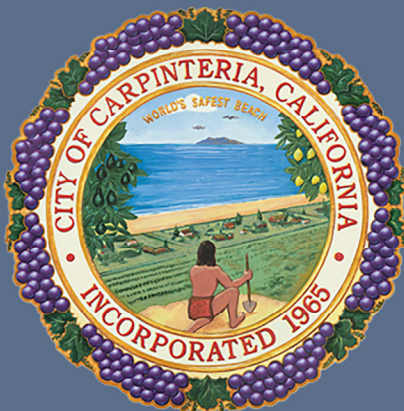


# CITY OF CARPINTERIA

## ADOPTED BUDGET

### FISCAL YEAR 2024/25



AL CLARK, MAYOR  
NATALIA ALARCON, VICE MAYOR  
ROY LEE, COUNCILMEMBER  
WADE NOMURA, COUNCILMEMBER  
MÓNICA J. SOLÓRZANO, COUNCILMEMBER

MICHAEL P. RAMIREZ, CITY MANAGER  
LICETTE MALDONADO, ADMINISTRATIVE SERVICES DIRECTOR

## **City of Carpinteria** **Mission Statement**



*Government in Carpinteria shall be open, honest and equitable and shall encourage, to the fullest extent possible, public participation in the decision-making process.*

*Government shall make judicious use of the City's limited resources to promote the highest possible quality of life for all of Carpinteria's residents. This includes providing services consistent with community needs as well as protecting the social and physical environment.*

*Government shall strive to enhance the City's economic base in a manner that is consistent with the needs and preferences of the community. The City budget shall reflect the goals and priorities of the majority of the City residents and shall be managed in a professional and business-like manner.*

*The diversity of the community shall be recognized, and City government shall serve the interest of all residents, maintaining an atmosphere in which the residents feel the City has their best interests at heart at all times.*

*The long-range vision and course of action for Carpinteria's future shall continue to be articulated and implemented through an ongoing process of community-wide consensus building.*

January 25, 1993

Cover By: Josefina Arechiga

Cover Photo: Megan Musolf

**CITY OF CARPINTERIA  
ADOPTED BUDGET  
FISCAL YEAR 2024/25  
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# City Manager's Budget Message

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To the City Council and Residents of Carpinteria,

I am pleased to present our City's budget for Fiscal Year (FY) 2024/25 which was adopted via Resolution No. 6330 on June 24, 2024. The budget represents our commitment to maintaining fiscal responsibility, ensuring transparency, and addressing the city's priorities in a challenging economic environment.

The FY 2024/25 budget has been crafted with a focus on balancing our financial resources while investing in key areas that support the community's growth and well-being. Staff takes a conservative approach to estimating annual revenues, analyzing historical data, and researching state, regional, and local trends. While economic growth in the region is generally positive, City revenue growth projections are tempered by factors such as inflation, rising costs, and settling post-pandemic gains in sales and tourism taxes. As increases to existing expenses are expected to outpace revenues, the result is limited City budget capacity to address capital project and infrastructure maintenance needs, and reductions and/or deferments in one-time investments, programs, and services. Despite these constraints, the City maintains a structurally balanced budget that meets policy levels established by the Council and strategically addresses City Council goals established as part of the Annual Work Plan adopted on February 26, 2024, which include the following:

- **Primary Goal #1:** Enhance public outreach, education, and transparency
- **Primary Goal #2:** Accommodate city growth while maintaining a small beachside town personality
- **Primary Goal #3:** Address the fiscal sustainability of the City
- **Primary Goal #4:** Strengthen community institution collaboration
- **Primary Goal #5:** Invest in a high-performance team at City Hall

City Council's goals and priorities serve as the basis for development of City and departmental organizational work plans that guide budget development.

**Note:** *Goal numbers are for reference only and do not signify level of importance.*

## Purpose

The City of Carpinteria budget is a multi-purpose document. The budget is a tool both for carrying out the goals and objectives set forth in the City's Annual Work Plan, capital improvement plan, and General Plan/Local Coastal Program, and also for illustrating how

they will be achieved organizationally. The budget provides a consolidated picture of all City operations and related revenues, expenditures, and year-end financial projections. Finally, the budget reflects the annual operating parameters for City Departments and establishes performance measures that are a part of determining progress toward City Council goals and the efficiency and efficacy of local government services.

### **Key Discretionary Revenue Sources**

Carpinteria relies significantly on three main revenue sources for its discretionary funds: Sales and Local Tax (Measure X), Property Tax, and Transient Occupancy Tax (TOT). Together, these sources provide \$14.6 million, or 86.8% of the City's discretionary revenue.

- Sales and Local Tax: Combined, these sources are expected to generate \$5.9 million, representing 35.2% of total revenue, reflecting the City's reliance on these essential revenues.
- Property Tax: Estimated at \$5.3 million, or 31.2% of total revenue, property taxes continue to be a stable revenue stream for the City.
- TOT: Estimated at \$3.4 million, TOT revenue is expected to increase by 5.0% (year-over-year) driven by sustained tourism and short-term rental activities, accounting for 20.4% of total revenue.

### **Major Expenditures (Non-Capital)**

Law Enforcement: At \$6.8 million, a significant portion of the budget is allocated to the City's Law Enforcement program, which includes mental health services, Unfunded Accrued Liability (UAL) related to the City's past police department, and \$6.3 million for public safety services contracted through the Santa Barbara County Sheriff's Office. Public safety services constitute approximately 39.8% of the City's discretionary funds, or 16.5% of the City's total expenditures.

Parks, Recreation, and Community Services: \$4.0 million, or 13.5% of the City's total expenditures, are allocated to library services, maintenance of city parks and open spaces, and the provision of senior and aquatics programming, creating opportunities for residents to grow and thrive.

Personnel: Personnel, total wages, and benefits, account for 21.0% of total expenditures at \$8.1 million. The City maintains a competitive total compensation package to aid recruitment and retention goals key to the success of the organization. Increases over FY 2023/24 are primarily due to filling of vacancies and cost-of-living adjustments.

The budget also allocates funding for the implementation of numerous federal and state-mandated programs that address critical regional and statewide issues. These programs



include efforts to improve water quality, protect coastal resources, and ensure public access to the coast. Additionally, the budget supports initiatives to combat homelessness, enhance emergency preparedness, mitigate the impacts of sea level rise, and promote affordable housing. These investments reflect the City's commitment to addressing pressing challenges and fostering a resilient and sustainable community.

### **Balancing the Budget**

Initial budget projections indicated an operating deficit, primarily due to rising costs and nominal revenue growth. Through careful planning and strategic reductions and deferrals, the City's budget is structurally balanced (i.e., ongoing revenues are greater than or equal to ongoing expenditures), though challenges remain. Notable budget adjustments include:

- Elimination of Community Resource Deputy Position: In response to a 7.3% increase in public safety costs for FY 2024/25, with additional annual increases projected throughout the duration of the agreement, the City had to make the difficult decision to eliminate the Community Resource Deputy position until an alternative funding source can be identified. This measure is necessary to help mitigate the rising costs of the contract. The elimination will result in a reduction of \$274 thousand, which includes approximately 10.5 months of the deputy's salary and associated overhead expenses (FY 2024/25 actual is \$324,036).
- Reduction in Legal Costs: A \$150 thousand reduction in legal expenses, including the elimination of previous year expenses such as public safety negotiations, housing element issues, and other matters. In addition, establishment of a Long-Range Planning division has not only streamlined operations but allowed the City to complete special projects more efficiently, ultimately decreasing the City's reliance on external legal services.
- Deferments of One-Time Items and Personnel Requests: Approximately \$580 thousand in deferrals, including software, equipment, personnel, and other miscellaneous items.

### **Strategic Investments and Capital Improvements**

The Capital Improvement Program (CIP) is a cornerstone of this year's budget, with \$16.5 million allocated across 14 key projects aimed at ensuring Carpinteria remains a safe, vibrant, and sustainable community. For further details on all projects, please refer to Section E, Operating Programs - Capital Programs.

Approximately 27.2% of funding for capital improvements is provided through City discretionary funds (i.e., Measure X), while the remainder is paid through a combination of Measure A Funds, development impact fees (DIF), road maintenance funding (via Senate Bill 1), and other sources primarily reserved for specific project types. Major

projects include:

- Pavement Rehabilitation: With a total budget of \$10.7 million, there is a continued focus on road maintenance, with significant investments in the 2022 (\$6.2 million) and 2023 (\$4.5 million) Pavement Rehabilitation projects.
- Via Real Stormwater Project: This essential initiative involves crucial improvements to stormwater drainage, with a total project cost of \$3.8 million. The project is significantly supported by over \$2.4 million in state and federal grant funds, enabling us to enhance our infrastructure and better manage stormwater in the area.
- Franklin Creek Trail: Total project cost of \$1.6 million for accessible surfacing, safety fencing, and adjacent accessibility connection improvements along the east side of Franklin Creek Trail (between Carpinteria Avenue and Seventh Street) to provide a safe route to school. This project also secured \$570 thousand in federal grants.

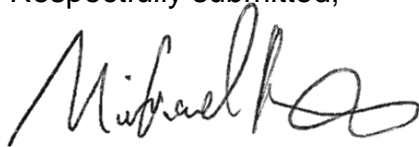
### City Council Goals and Priorities

One progressive change to this year's budget and budget development process is the strategic realignment with the City's Annual Work Plan (AWP). In year's past, the AWP was a calendar-year document running from January through December. This created difficulty as work plan items set in January were not incorporated into the budget until July. By changing the AWP to coincide with the fiscal year, work plan initiatives will receive full support of the adopted budget. Additionally, in alignment with City Council Primary Goal #1 (Enhance Public Outreach, Education, and Transparency), the adopted budget increased public engagement in the AWP development process through funding support for a citywide survey and three community workshops. The enhanced engagement process will help the City Council set Goals and Priorities that align with the needs and expectations of Carpinteria's diverse community, while also providing direction to City staff on the development of measurable objectives to achieve these goals. Two sayings were repeated throughout the budget development process: ***"You can do anything, but you can't do everything."*** And, ***"When everything is a priority, nothing is a priority."*** As the City Council set high-level goals and priorities, City staff developed objectives and performance measures that took into account key factors such as staffing resources, available funding, and regulatory and compliance requirements, to name a few. This process offers several advantages, including, but not limited to: clear direction and focus, improved resource allocation, increased accountability; adaptability to changing or evolving priorities, and enhanced stakeholder engagement. We look forward to building on this strategic process in the years to come.

## Special Thanks

I extend my sincerest gratitude and thanks for the hard work, dedication, and leadership of our Administrative Services team for their wisdom, guidance, and support in the development and creation of this budget document. Furthermore, I extend my thanks and appreciation to our management team, and support staff, for their passion, commitment, and willingness to contribute and be adaptable as we took on a new process. Lastly, this achievement would not have been possible without the faith, support, and leadership of the City Council. Their vision and unwavering commitment to this community have shaped the city's future as a flourishing small beachside town with great pride in its residents, local businesses, and natural environment.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael P. Ramirez". The signature is fluid and cursive, with a large initial "M" and a stylized "R".

Michael P. Ramirez

City Manager



## City Manager's Transmittal Letter

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This section provides an overview of the City of Carpinteria's Fiscal Year (FY) 2024/25 Budget, providing both City Council and residents with a clear understanding of the financial plans and priorities for the upcoming fiscal year. It includes a summary of key components, such as projected revenues and expenditures across various funds, to illustrate the City's financial outlook and resource distribution. The section also explores the budget's strategic priorities, detailing how funds are allocated to support critical programs and services. By presenting the budget in an organized manner, this document aims to foster transparency and build trust within the community, ensuring that residents are informed about how public funds are utilized to enhance city services and overall quality of life.

The overview details both discretionary and restricted revenues, along with grants and special funds, showing how these financial resources support City operations and projects. Additionally, it highlights significant changes from previous FY budgets, including notable increases or decreases in funding, new initiatives, or shifts in spending patterns.

This section reflects on past achievements supported by prior budgets and outlines goals for the current fiscal year, emphasizing the continuation of existing programs and the response to emerging needs and challenges.

Lastly, this transmittal promotes transparency and fosters trust by presenting the budget in an accessible, easy-to-understand format. By engaging residents and the City Council, it ensures the community remains informed about how public funds are used to enhance City services and overall quality of life in Carpinteria.

### **Overview of Adopted FY 2024/25 Operating Budget**

City Funds encompass a range of revenue sources, including both discretionary revenues and restricted revenues. Discretionary revenues consist of sources such as property tax and sales tax, which can be allocated across various municipal services and needs based on current priorities and budgetary requirements. Restricted revenues, on the other hand, include funds specifically earmarked for designated purposes, such as capital project grants, which are meant to support particular projects or initiatives with defined scopes and objectives.

The budget projects total revenue at \$30.0 million, marking an increase of \$8.1 million over the Fiscal Year (FY) 2023/24 estimated actuals, or 37.1%, primarily due to intergovernmental funds for capital projects deferred from FY 2023/24 to FY 2024/25. Similarly, expenses are projected to be \$38.4 million, reflecting a \$14.8 million increase over FY 2023/24 estimated actuals, or 62.6%. Again, due primarily to capital projects

deferred from FY 2023/24 to FY 2024/25.

Overall, citywide revenues remain consistent with the prior year, showing an average increase of 3%. However, the FY 2024/25 expenditures reflect several significant impacts. The total cost of wages and benefits has risen by \$1.2 million, or 16.7%, compared to the previous year, primarily due to filled, or planned filling of, vacancies and rising benefit costs. Additionally, public safety expenses have continued to climb (7.28%), increasing by \$211 thousand, or 3.5%, after accounting for elimination of the Community Resource Deputy. Furthermore, contract services, excluding public safety, are expected to increase by \$245 thousand, representing a 17.8% increase. Finally, this budget includes \$960 thousand in major capital outlay, which marks an increase of \$829 thousand, or 636.1%, over the prior year. This funding will support the purchase of a street sweeper, the installation of a security gate, vehicle replacements, and improvements to the library.

All Funds	Prior Year Actual FY 2023	Current Budget FY 2024	Estimated Actual FY 2024	Adopted Budget FY 2025	Year over Year % Change
Revenues	\$ 23,465,493	\$ 21,864,425	\$ 21,862,300	\$ 29,961,700	37.0%
Expenditures	22,403,218	32,277,000	23,624,975	38,409,925	62.6%
Revenue Over/(Under) Expenditures	1,062,275	(10,412,575)	(1,762,675)	(8,448,225)	
Fund Balance, July 1	21,563,476	22,625,751	22,625,751	20,863,076	
Ending Fund Balance	\$ 22,625,751	\$ 12,213,176	\$ 20,863,076	\$ 12,414,851	-40.5%

Accounting for all City funds (discretionary and non-discretionary), projections for total revenues amount to \$30.0 million. This revenue encompasses contributions from both discretionary sources, such as local sales taxes and property taxes, as well as restricted sources like grants and special fund allocations. Total expenditures are anticipated to reach \$38.4 million.

This projected expenditure figure reflects the allocation of funds across a diverse range of municipal needs and commitments. It includes operational costs necessary for the daily functioning of City services, such as public safety, infrastructure maintenance, and administration. Additionally, funds support capital projects, which are long-term investments in physical infrastructure or facilities, such as roads, public buildings, or parks, to enhance community services and/or prolong the life of City assets. These expenditures highlight the City's commitment to addressing immediate operational demands and long-term capital needs.

The anticipated change to the ending fund balance is a decrease of \$8.4 million, representing a reduction of 40.5% when compared to the estimated actual balance from the previous budget period. This decrease is the result of planned utilization of balances from discretionary and special revenue funds, primarily for support of capital improvement projects. These balances are being allocated to cover costs associated with one-time expenditures as well as capital and major maintenance projects. By drawing from these funds, the budget aims to address significant infrastructure and facility needs, which can result in a temporary reduction in the available fund balances.

The overall budget is significantly influenced by expenditures on annual capital improvement and street maintenance projects, which are largely funded through various

grant revenues. Key sources of revenue for these projects include grants, state local streets and road taxes such as the Highway Users Tax (HUTA) and the Road Maintenance and Rehabilitation Act (RMRA), local development impact fees (DIF), and Measure A revenue, which is a county-wide ½ cent sales tax dedicated to transportation projects and services. These restricted revenue programs often require the City to provide a financial match using discretionary funds. Recently, the City has been allocating substantial amounts from Measure X, the City's local sales tax, to address a backlog of capital projects and deferred maintenance.

As a service-oriented agency, a significant portion of the City's budget is allocated to personnel expenses, with law enforcement services representing the largest program expense and contract costs continuing to rise significantly. Personnel costs, which encompass salaries for full-time, part-time, and seasonal employees, account for approximately \$8.1 million or 21% of the City's operational spending. In addition to salaries, health insurance, and pension costs contribute to the overall increase in personnel expenses. The total budgeted compensation cost, which includes salaries, pensions, health insurance, and other benefits, is projected to reach \$8.1 million, reflecting a 16.7% increase. This rise includes an additional \$680 thousand for salaries, driven by the addition of new positions and salary adjustments aimed at retaining and investing in a high-performing workforce.

The FY 2024/25 budget will allow for the continuation of existing City projects, programs, and services, with the exception of some law enforcement services, including additional summer patrol hours (considered overtime and equate to \$29 thousand reduction) and the Community Resource Deputy position (\$200 thousand reduction). The menu of services provided by the City supports the City Council's Goals, Priorities, and policy initiatives, as well as the City's vision and mission statements, aimed at maintaining and improving Carpinteria's small beach town attributes.

### Summary of the City's Major Funds

The General and Measure X Funds, including property taxes and sales taxes, are critical components of the City's budget, serving as the primary sources of discretionary revenues and the funding for a broad array of municipal services.

General and Measure X Funds	Prior Year Actual FY 2023	Current Budget FY 2024	Estimated Actual FY 2024	Adopted Budget FY 2025	Year over Year % Change
Revenues	\$ 17,942,042	\$ 19,613,300	\$ 16,753,550	\$ 16,860,750	0.6%
Transfers In	-	-	-	200,000	0.0%
Total Revenues & Transfers In	17,942,042	19,613,300	16,753,550	17,060,750	1.8%
Expenditures	12,567,085	15,653,200	14,283,300	15,852,000	11.0%
Transfers Out	4,067,553	7,700,600	4,810,089	6,895,127	43.3%
Total Expenditures & Transfers Out	16,634,638	23,353,800	19,093,389	22,747,127	19.1%
Revenue Over/(Under) Expenditures	1,307,404	(3,740,500)	(2,339,839)	(5,686,377)	
Fund Balance, July 1	15,396,348	16,703,752	16,703,752	14,363,913	
Ending Fund Balance	\$ 16,703,752	\$ 12,963,252	\$ 14,363,913	\$ 8,677,536	-39.6%

As seen in the table above, total discretionary revenue funds, including the General Fund and the Measure X Fund, are projected to total \$17.1 million. Of this, \$15.9 million is

allocated for discretionary spending, and net transfers out amount to \$6.7 million. These funds are insufficient to cover the estimated expenditures and transfers out, which are projected to reach \$22.7 million. As a result, the ending fund balance is expected to decrease by \$5.7 million, leaving a final balance of \$8.7 million, or a 39.6% reduction from the previous balance. This reduction is largely due to projected increases in law enforcement services contract costs and personnel expenses.

The City’s property tax revenue is projected to rise by 3.2% to \$5.5 million, which represents an increase of \$170 thousand over the estimated actual for FY 2023/24. This growth reflects a robust and stable revenue source, supported by rising residential real estate prices and continued investments in property renovations and remodels.

The transient occupancy tax (TOT) revenue is anticipated to increase by 5.0%, reaching \$3.4 million, an increase of \$163 thousand over the estimated actual for FY 2023/24. This projection is based on the expectation that no additional hotel or motel rooms will be added in FY 2024-25 and that current City regulations on short-term rentals will continue.

The Measure X Fund, while also a discretionary fund, is specifically designated to support critical areas such as public safety, library services, community services, infrastructure maintenance, and capital projects. The financial strain on the Measure X Fund mirrors that of the General Fund, with significant rises in public safety contract costs, community services, and substantial contributions needed for pavement maintenance and other capital projects.

**Summary of the City’s Special Revenue Funds**

Special revenue funds are designated for specific purposes and play a crucial role in government budgeting for agencies. These funds are utilized to manage revenue sources that are legally or regulatory restricted for particular activities or projects, separate from general fund operations. Such funds ensure that revenue, often derived from dedicated taxes, grants, or specific fees, is allocated strictly according to its intended purpose. This separation of funds supports transparency and accountability, allowing for detailed tracking of expenditures and adherence to legal requirements.

Special Revenue Funds	Prior Year Actual FY 2023	Current Budget FY 2024	Estimated Actual FY 2024	Adopted Budget FY 2025	Year over Year % Change
Revenues	\$ 3,933,358	\$ 4,133,550	\$ 4,180,100	\$ 4,299,450	2.9%
Transfers In	1,686,830	2,126,800	2,018,989	2,198,927	0.0%
Total Revenues & Transfers In	5,620,188	6,260,350	6,199,089	6,498,377	4.8%
Expenditures	5,239,855	5,662,800	5,576,075	6,041,125	8.3%
Transfers Out	530,783	26,500	1,208,350	2,532,525	109.6%
Total Expenditures & Transfers Out	5,770,638	5,689,300	6,784,425	8,573,650	26.4%
Revenue Over/(Under) Expenditures	(150,450)	571,050	(585,336)	(2,075,273)	
Fund Balance, July 1	4,141,475	3,991,025	3,991,025	3,405,689	
Ending Fund Balance	\$ 3,991,025	\$ 4,562,075	\$ 3,405,689	\$ 1,330,416	-60.9%

For restricted revenue funds, which include sources such as the city library, trust fund, SB11, AB939, maintenance district, assessment district proceeds, recreation, and grant revenues, the total projected revenue and transfers in amount to \$6.5 million. This

projection is largely influenced by rising costs, inflation, and recreation and assessment districts that no longer generate sufficient revenue to cover their expenses, necessitating additional subsidies through transfers. Estimated expenditures and transfers out from these dedicated funds are \$8.6 million, with the majority allocated to capital projects. Funds like Measure A, Measure X, and RMRA provide crucial support for many of the City’s initiatives.

Special revenue funds are dedicated to supporting a range of essential services and programs throughout the city. These funds are specifically allocated to ensure that revenue is directed towards specific areas of community need. For example, they support recreation and community services such as the City Library and senior services program (AgeWell), which provide activities and vital services to residents... Environmental resources programs are also funded, encompassing initiatives like Solid Waste Management and Resource Conservation, which are integral to the city's sustainability efforts. Additionally, these funds contribute to Access Television (GATV), which keeps residents informed about local happenings and government activities. Street maintenance and capital projects are another significant focus, ensuring that infrastructure is well-maintained and that important improvements are made to support the city’s growth and development.

**Summary of the City’s Capital Improvement Fund**

The capital improvement fund for the upcoming fiscal year is projected to have revenues of \$8.8 million, with expenditures estimated at \$16.5 million and net transfers-in totaling \$7.0 million. This funding will support a range of projects and initiatives aimed at enhancing the City’s infrastructure and services.

Capital Improvement Fund	Prior Year Actual FY 2023	Current Budget FY 2024	Estimated Actual FY 2024	Adopted Budget FY 2025	Year over Year % Change
Revenues	\$ 1,562,156	\$ 2,560,200	\$ 928,650	\$ 8,801,500	847.8%
Transfers In	2,939,443	8,103,550	3,999,450	7,028,725	0.0%
Total Revenues & Transfers In	4,501,599	10,663,750	4,928,100	15,830,225	221.2%
Expenditures	4,596,278	10,961,000	3,765,600	16,516,800	338.6%
Transfers Out	-	-	-	-	
Total Expenditures & Transfers Out	4,596,278	10,961,000	3,765,600	16,516,800	338.6%
Revenue Over/(Under) Expenditures	(94,679)	(297,250)	1,162,500	(686,575)	
Fund Balance, July 1	2,025,653	1,930,974	1,930,974	3,093,474	
Ending Fund Balance	\$ 1,930,974	\$ 1,633,724	\$ 3,093,474	\$ 2,406,899	-22.2%

The budget for FY 2024/25 includes investments in fourteen major capital and maintenance projects, reflecting a commitment to addressing key infrastructure needs and upgrading essential facilities. These projects are projected to involve a total expenditure of \$16.5 million. For a comprehensive understanding of each project, detailed descriptions are available in Section E Operating Programs, under Capital Improvement Projects.



The budget includes funding for the following capital projects:

- 2022\* Pavement Rehabilitation Project
- 2023\* Pavement Maintenance and Rehabilitation Project
- Bluffs Two Trail Project
- Carpinteria High School Area Crosswalk Safety Improvements Project
- Carpinteria Ave. Bridge Replacement Project
- Carpinteria Library improvements Project
- City Hall Storage Project
- Dune & Shoreline Management Plan (Carpinteria Living Shoreline Project)
- East Via Real Stormwater Project
- Former Venoco Oil Pipeline #470 Abandonment Project
- Franklin Creek Trail Improvements Project
- Linden Avenue Improvements Project-Carpinteria Ave. to Linden Ave. Overcrossing
- Linden Avenue Beach-End Beautification Project
- Rincon Multi-Use Trail Project

\* Year the project was initiated, not the expected completion year.

### **FY 2023/24 Accomplishments**

Listed below are examples of significant outcomes resulting from the investments made through the FY 2023/24 budget. These outcomes illustrate the tangible impacts and benefits derived from the financial allocations and strategic initiatives implemented throughout the fiscal year. For a detailed overview of ongoing performance metrics and related accomplishments, please refer to the comprehensive list provided in Section E of the Operating Programs within this budget document.

- **General Government.** As the efforts of municipal agencies across the country have been hindered by high staff vacancy rates, the department has focused on employee attraction, retention, and development, nearly achieving full staffing by the end of the fiscal year. This included the successful recruitment of three key positions to replace two long-standing department heads and a City Manager position previously held for 21 years. Emergency operations training was provided to City staff, as well as Red Cross Emergency Shelter training for City staff and neighboring agencies, to support regional resiliency efforts. The Communications team assisted council members with community outreach events and increased subscriptions to the City's bi-weekly e-newsletter, *The Current*. The City Clerk's Office improved access to public meetings and participation by adding a Zoom virtual option to Architectural Review Board (ARB) and Planning Commission (PC) meetings and began broadcasting ARB meetings on the City's government access television (GATV), Channel 21. The City Attorney's Office (CAO), which is also a part of the General Government, provided vital support to the Community Development Department in developing and adopting the City's Housing Element. In addition, CAO provided valuable training related to state housing laws and other matters crucial to staff and public officials.

- **Administrative Services.** Operating Budget Excellence Award for Fiscal Year 2023/24 from California Society of Municipal Finance Officers. The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Carpinteria for its Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2023. The Department also completed the cost of services study and updated the Master Fee Schedule, initiated the Purchasing Policy, and updated various sections of the Carpinteria Municipal Code.
- **Community Development Department.** Established and staffed a new Advance Planning Division. Received approval of the 2023-2031 Housing Element Update and initiated implementation of various Housing Element programs. Adoption and effectuation of the City's ADU regulations and the successful launch of the City's pre-designed ADU plans program. Recommended work on the General Plan/Coastal Plan Update effort, including monthly GPUC meetings. Approval of the 4745 Carpinteria Avenue Mixed-Use Development. Reestablished and updated Live Entertainment Licensing program.
- **Parks, Recreation and Community Services.** Established off-leash dog park pilot program at Monte Vista Park, grand opening April 2024. Skate Park was completed with donor recognition and a grand opening celebration in August 2023. Established AgeWell Senior Services and hired a Recreation Coordinator, and a Recreation leader to support senior services. Conducted a survey of 380 Carpinteria active adults for senior services community needs assessment. Established partnerships with local organizations to support senior services including the Central Coast Commission for Senior Citizens, Food Bank of Santa Barbara County, Carpinteria Children's Project, Lynda Fairly Carpinteria Arts Center, Hospice of Santa Barbara, Legal Aid Foundation, Carpinteria Valley Museum of History, Alcazar Theater, Carpinteria State Beach, Community Partners in Caring, The Braille Institute, Gran Vida Senior Living & Memory Care, and Seniors Inc. Established code of conduct policies for all parks and recreation facilities and programs. Facilitated monthly meetings of the City Council-appointed Ad Hoc Harbor Seal Advisory Committee, and the Carpinteria Open Space Management Board. Developed and implemented Library programs for all ages including 77 distinct programs, many of them on a weekly basis throughout the year. Increased library usage and participation by adding 1,400 new patrons and 7,659 program participants. Produced a One-community, One-book program, and had local author Christian Beamish speak on his "Voyage of the Cormorant", with more than 300 participants and books handed out. Established a Library volunteer program, exceeding the set goal with 15 adult volunteers for operations, in addition to student volunteers and literacy volunteers. Maintained the Carpinteria City Beach, keeping it free of litter, hazardous debris and dead marine animals in order to promote beach safety and visitor ship for residents and tourists. Provided high-quality lifeguard service for the community pool, ocean, and beach by training staff

in CPR, First Aid, and USLA open water lifeguarding as well as beach safety operations. Provided high-quality, cost-effective, safe, and efficient youth recreation programming that incorporates fun, physical fitness and education.

- **Public Works.** Completed construction of the City Hall Campus Improvements Project- Sewer Replacement (February 2024) and Carpinteria and Palm Avenue Intersection Improvements Project (March 2024). Awarded construction contract for 2022 Pavement Rehabilitation Project (April 2024). Completed Sidewalk Maintenance Zone 3 repairs (February 2024). Enrolled Carpinteria community in the Community Rating System of the National Flood Insurance Program for flood insurance premium discount (April 2024).

This budget sets forth the plan for delivering high-quality local government services to the Carpinteria community over the next year as well as how the efficiency and efficacy of that service delivery will be judged. It also reflects the long-term financial planning of the City Council as established through its policies and regulations.

### **Future Challenges**

Amid the current climate of rising costs and historic inflation, the Adopted Budget has been crafted with strategic investments aimed at securing the city's future while maintaining a conservative approach to financial projections. This cautious stance ensures the City remains agile and resilient in the face of potential challenges, including a possible recession or other significant disruptions over the coming fiscal year.

The budget reflects growing expenditure demands, particularly in subsidizing districts and maintaining park and recreation services. As these program needs continue to rise, the challenge of balancing increased costs with limited revenue opportunities becomes more pronounced. In alignment with City Council's Goal #3 (Take Steps to Address the Fiscal Sustainability of the City), City staff is actively exploring alternative revenue sources and strategies to minimize reliance on the General Fund, striving to address financial pressures while supporting essential services and infrastructure.

### **Summary**

The Adopted Budget for FY 2024/25 underscores the City's strategic approach to addressing current and future needs while maintaining a balanced financial outlook. In response to rising operational costs and inflation, the City has adopted a fiscally conservative yet forward-thinking budget that prioritizes both essential public services and long-term investments. This budget reflects significant allocations toward key areas such as infrastructure improvements, public safety, and community programs, ensuring that critical services continue uninterrupted.

Additionally, the budget highlights targeted investments in capital projects that will enhance the City's infrastructure, ranging from street maintenance to public facility upgrades, thereby supporting long-term sustainability and service delivery. The use of

discretionary and restricted funds, along with grant revenues, allows the City to balance immediate needs with future growth, ensuring that projects addressing deferred maintenance and community development remain on track.

The FY 2024/25 budget also places a strong emphasis on financial stewardship, closely monitoring the impacts of rising personnel costs, increased public safety contract expenses, and necessary infrastructure investments. This careful financial planning will enable the City to maintain fiscal resilience, even as external pressures like inflation and revenue fluctuations arise. Moreover, the budget continues the City's commitment to transparent and accountable governance, engaging residents and stakeholders to ensure that resources are allocated equitably and efficiently.

In sum, this budget reflects the City's dedication to maintaining the high quality of municipal services, improving infrastructure, and addressing emerging challenges. It ensures that financial resources are managed prudently while positioning the City to adapt to future economic uncertainties. Through continued monitoring and proactive management, the City of Carpinteria is well-prepared to navigate fiscal challenges while enhancing the overall quality of life for its residents.



# City of Carpinteria Introduction

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## ***Community and Organizational Profile***

The City of Carpinteria is a California general law city providing local government services to a population of 12,744<sup>1</sup>. The City's menu of services includes municipal administration; law enforcement; solid waste disposal and recycling; planning and building; business licensing; code compliance and animal control; public works engineering and street maintenance; parks, recreation, and community services; public facilities maintenance; ocean beach services and community pool; and library services.

Services are provided through a variety of methods including: direct service by City employees, contracts with other public agencies and with private providers (e.g., the City contracts with Santa Barbara County Sheriff's Department for law enforcement services), agreements with franchise operators and with non-profits, and by volunteers. Sanitary sewer, water, and fire protection services are provided in the City and the greater unincorporated Carpinteria Valley by independent special districts. Flood control services in the City are provided by a dependent special district of the County. The City, through its membership in the Central Coast Community Energy joint powers authority, provides electric energy services to City of Carpinteria residents and businesses.

The City's organizational structure is typical for a small, general law city in California with service delivery programs organized under various departments and divisions that are managed by Department Heads reporting to the City Manager. The City has established 43 full-time positions and 66 part-time and seasonal positions (excluding elected and City Council appointed positions).

Type and levels of service are influenced by several dynamic factors such as the city's location on the South Coast of Santa Barbara County, community values, demographics, responsibilities under various state and federal laws, available revenues, and the costs for providing specific services. The City seeks to ensure a level of service that enhances public health and safety, community equity, quality of life, property values, and the local economy. In general, the type and quality of services provided by the City have expanded incrementally to meet the needs of the community since its incorporation in 1965.

Examples of service categories where levels of service have expanded since incorporation include law enforcement, legal, emergency preparedness and response, parks and recreation, capital project planning and development, street and rights-of-way maintenance, public facilities and landscape maintenance, and land use planning services, to name a few. The City's streets, most built in the 1960's and 70's, are requiring much more costly maintenance than in the City's early years. Also, the City has added significant amounts of parks and public open space. This includes the acquisition of the 20-plus acre Rincon Preserve and completion of the Carpinteria skate park at the City Hall campus. The City also maintains and operates a greater number and variety of

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<sup>1</sup> City/County Population Estimates, State Department of Finance, Demographic Research Unit, January 1, 2023, <https://dof.ca.gov/forecasting/demographics/estimates-e1/>

recreational facilities and programs than earlier in its history. These recreational facilities include, but are not limited to, the community pool, various athletic fields, added playground structures, public parking and restrooms, beach and boathouse improvements, and a network of hiking and biking trails. Most recently, the Santa Claus Lane Bikeway, which connects Santa Claus Lane to Carpinteria Avenue, was completed. The new 0.6-mile, Class I bikeway and multipurpose path is located on the beachside of Highway 101, between the freeway and the railroad tracks, and marks an improvement in the California Coastal Trail.<sup>2</sup>

Funds from the FY 2024 budget helped to establish senior services in Carpinteria, including funding for the creation of a senior services coordinator and recreation leader to support programming. The FY 2025 budget, continues this level of support and adds funding for events, supplies, staff training and other important items. In addition, with support from stakeholders and the ad hoc Senior Services Planning Committee, staff have rebranded senior services in Carpinteria as “AgeWell” focusing on the promotion of successful, healthy aging.<sup>3</sup>

New program requirements also contribute to the growing demand for services. Most new mandated federal and state programs are unfunded, requiring local agencies such as the City of Carpinteria to pay for related expenses. The Americans with Disabilities Act (ADA) and its implementation in California, mandate that cities maintain and update public facilities and infrastructure to comply with new and changing standards that help to ensure everyone can access public facilities and services. For example, the ADA requires ongoing annual expenses for curb, gutter, and sidewalk replacement and repairs. The federal Clean Water Act requires that States implement programs to ensure, among other things, that stormwater runoff does not pollute creeks and ocean waters. California has responded by enacting laws that require that cities and counties implement projects and programs that, in many cases, exceed federal Clean Water standards.

The regulatory environment in coastal California has also changed significantly since 1965 with the establishment and refinement of the California Environmental Quality Act and the California Coastal Act. As land values in the City have increased over the decades since incorporation, so have expectations that City zoning, development review, and code enforcement services function adequately to protect the physical improvements and environmental resources that contribute to making Carpinteria a valuable and desirable place to live. More recently, climate change has resulted in new laws requiring coastal cities to plan for sea level rise, including planning and implementation of adaptations to higher future sea levels and related coastal flooding. In addition, the states passage of myriad laws aimed at increasing housing production and affordability in the state, are requiring cities to continuously react and evolve their housing policies, regulations and procedures.

Ensuring public and private development and other activities comply with state and local laws as well as community needs and expectations requires highly skilled professional staff and consultant services at great cost.

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<sup>2</sup> <https://californiacoastaltrail.org/>

<sup>3</sup> <https://carpinteriaca.gov/agewell/>

## ***The Program/Performance-Based Budget***

The City operates an annual Program/Performance Based Budget. This format provides the public and City Council with detailed financial and performance information on a program-by-program basis.

### ***The Basics of a Program/Performance-Based Budget***

A Program/Performance Based Budget is structured according to a number of broad categories of services delivered by the City. These categories emphasize the relationships among what is spent, the purpose of the expenditure, and the anticipated results. A performance budget also focuses on the activities or operations that are performed, the cost, and the efficiency or effectiveness with which expenditures are managed. A performance budget also more effectively answers the question: "What are the people of Carpinteria getting for their money?"

In reporting to the people of Carpinteria on how the City government is using their taxes and other resources, this Budget provides detailed program sheets organized by City department. Each sheet includes a program summary, list of prior year budget accomplishments, budget summary, and list of goals, objectives, and performance measures. For the purpose of this Budget:

- Objectives are workplan items for completion
- Goals provide the authority for completion of objectives and include, but are not limited to: City Council adopted Primary Goals,<sup>4</sup> State mandates, existing City policy, and industry best practices.
- Performance Measures provide the metrics for assessing the success of completed objectives.

The following table illustrates expenditures by each City program. The programs are described in detail in this budget document.

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<sup>4</sup> [https://carpinteria.granicus.com/MetaViewer.php?view\\_id=2&clip\\_id=1392&meta\\_id=89083](https://carpinteria.granicus.com/MetaViewer.php?view_id=2&clip_id=1392&meta_id=89083)

### Expenditures by Program

Program	Program Name	Prior Year Actual Actual FY 2023		Current Budget FY 2024		Estimated Actual Budget FY 2024		Adopted Budget FY 2025	
101	Legislative & Policy	184,060	0.8%	212,350	0.7%	193,900	0.8%	215,300	0.6%
102	Commissions Boards and Committees	9,609	0.0%	22,800	0.1%	22,800	0.1%	22,050	0.1%
111	City Administration	502,446	2.2%	601,350	1.9%	656,600	2.8%	749,130	2.0%
121	Legal Services	1,000,468	4.5%	872,000	2.7%	822,000	3.5%	765,000	2.0%
131	Records Management	64,800	0.3%	115,050	0.4%	115,050	0.5%	90,900	0.2%
132	Elections	66,418	0.3%	48,300	0.1%	48,300	0.2%	81,900	0.2%
141	Staff Recruitment, Retention and Development	349,363	1.6%	418,500	1.3%	403,300	1.7%	339,550	0.9%
142	Risk Management	502,106	2.2%	598,400	1.9%	592,950	2.5%	611,000	1.6%
151	Emergency Preparedness	90,630	0.4%	104,000	0.3%	105,350	0.4%	123,770	0.3%
161	Communication and Community Promotions	248,241	1.1%	336,850	1.0%	333,400	1.4%	317,350	0.8%
162	Economic Vitality	33,291	0.1%	226,350	0.7%	51,950	0.2%	65,850	0.2%
163	Community Services Support	37,465	0.2%	225,050	0.7%	225,050	1.0%	155,550	0.4%
171	Law Enforcement	5,413,143	24.2%	6,422,800	19.9%	6,422,800	27.2%	6,820,200	17.8%
181	Racial Equity	126,368	0.6%	100,350	0.3%	96,950	0.4%	91,950	0.2%
201	Financial Management Services	499,357	2.2%	619,050	1.9%	525,700	2.2%	584,400	1.5%
211	Central Services	217,759	1.0%	305,450	0.9%	344,700	1.5%	275,500	0.7%
221	Management Information Services	310,662	1.4%	369,750	1.1%	362,850	1.5%	400,350	1.0%
301	Community Development Administration	110,956	0.5%	119,550	0.4%	109,900	0.5%	112,900	0.3%
302	Advance Planning	387,250	1.7%	703,150	2.2%	583,900	2.5%	707,800	1.8%
311	Housing	332,528	1.5%	252,850	0.8%	309,975	1.3%	113,500	0.3%
321	Development Review and Building	585,616	2.6%	779,850	2.4%	715,750	3.0%	779,450	2.0%
331	Code Compliance	393,958	1.8%	341,650	1.1%	318,900	1.3%	350,025	0.9%
341	Animal Care and Control	113,230	0.5%	75,750	0.2%	72,850	0.3%	79,850	0.2%
401	Public Works Administration	505,986	2.3%	367,200	1.1%	352,200	1.5%	316,300	0.8%
403	Capital Improvements	4,719,863	21.1%	11,164,650	34.6%	3,955,600	16.7%	16,754,900	43.6%
405	Parks & Facilities Maintenance	-	0.0%	-	0.0%	-	0.0%	1,473,150	3.8%
411	Transportation, Parking and Lighting	508,319	2.3%	481,900	1.5%	479,950	2.0%	557,650	1.5%
421	Solid Waste	308,304	1.4%	383,600	1.2%	386,400	1.6%	553,550	1.4%
431	Street Maintenance	817,190	3.6%	1,501,250	4.7%	775,550	3.3%	1,504,400	3.9%
441	Right of Way Maintenance	527,074	2.4%	571,500	1.8%	583,550	2.5%	542,500	1.4%
451	Watershed Management	125,343	0.6%	186,200	0.6%	184,750	0.8%	235,300	0.6%
461	Resource Conservation	127,327	0.6%	92,300	0.3%	92,400	0.4%	42,900	0.1%
501	Parks and Recreation Administration	340,606	1.5%	390,100	1.2%	302,050	1.3%	334,600	0.9%
502	Parks & Facilities Maintenance	1,042,239	4.7%	1,083,500	3.4%	1,073,400	4.5%	-	0.0%
503	Vets Hall/Seaside	107,365	0.5%	145,050	0.4%	120,300	0.5%	218,000	0.6%
512	Senior Services	-	0.0%	109,900	0.3%	51,550	0.2%	238,600	0.6%
521	Community Pool Services	778,375	3.5%	740,100	2.3%	718,600	3.0%	574,100	1.5%
522	Junior Lifeguards	132,627	0.6%	147,000	0.5%	141,450	0.6%	207,750	0.5%
523	Swim Team Aquatics	44,672	0.2%	66,100	0.2%	64,200	0.3%	53,750	0.1%
531	Ocean Beach Services	113,512	0.5%	211,650	0.7%	150,150	0.6%	196,050	0.5%
532	Beach Store	17,413	0.1%	23,700	0.1%	24,800	0.1%	3,300	0.0%
541	Special Events	1,404	0.0%	2,500	0.0%	2,500	0.0%	-	0.0%
542	Community Garden	28,773	0.1%	30,600	0.1%	24,000	0.1%	29,400	0.1%
550	City Library	577,105	2.6%	707,000	2.2%	706,650	3.0%	720,450	1.9%
Total Expenditures		22,403,221	100%	32,277,000	100%	23,624,975	100%	38,409,925	100%

### The Budget Process

The City's budget process begins each year with a strategic planning workshop where the City Council holds a special meeting to develop City Council goals and priorities for the upcoming fiscal year. City Council goals and priorities provide valuable direction to City staff who use them to create measurable objectives (i.e., work plan items) for the City's Annual Work Plan, which in turn serves as the foundational document for development of City departmental budgets.

The adopted goals and priorities for the Fiscal Year 2024-25 Annual Work Plan can be found here: [www.carpinteriaca.gov](http://www.carpinteriaca.gov).



Once department budget requests are prepared, the City Manager and Administrative Services Director meet with department heads and key staff to review each budget in light of the goals and priorities established by City Council. Additional support is provided by the Finance/Budget Committee, which meets monthly throughout the year to receive real-time financial updates and provide feedback. With this information, a preliminary budget is prepared for the upcoming fiscal year.

Typically, the preliminary budget is presented to the City Council at its first regular Council meeting in June. Staff presents a high-level view of the budget, focusing on the General Fund that includes Measure X, and providing information at the Fund level. This meeting provides an opportunity for the City Council to direct staff and for the public to provide comments. After deliberation, the City Council may direct staff concerning any modifications to the draft budget. At the second regular Council meeting in June, departments typically present their program highlights to the City Council and the City Council votes to adopt the budget and related resolutions at that meeting.

The City's annual budget is approved by resolution. If the budget is not approved prior to the end of the fiscal year, the preliminary budget, except for capital outlays, becomes the City's interim budget until the new budget is approved.

During the year, the City Council may amend the budget to ensure financial alignment with the city's objectives. A midyear review is presented to the City Council, providing an opportunity to assess the current budget's performance. During this review, adjustments to revenue estimates and appropriations may be made to address any emerging financial needs or changes in circumstances, ensuring the budget remains responsive and effective in meeting the city's priorities. Also, each year an Annual Comprehensive Financial Report (ACFR) is prepared by an independent auditor according to generally accepted accounting principles and law. It is presented to the City Council at a public meeting. The results of the ACFR allow for adjustments to the prior fiscal year-end results.

The Budget is approved for all governmental funds on a basis consistent with generally accepted accounting principles. The City's Budget process involves the hard work of City staff, City Council members, and community residents participating in the public process. Over the years, with the care, dedication, and insight of these individuals, the City has been able to produce fiscally responsible budgets, build and maintain adequate reserves, and provide quality programs and services that meet the needs and expectations of the Carpinteria community.

### ***Budget Policies***

The budget process is successful only if fiscal planning occurs within a comprehensive framework of fiscal policies. The following summarizes key budget policies. Additional budget policy information can be found in Section G – Reference Materials.

### ***User Fee and Cost Recovery***

Carpinteria Municipal Code Chapter 3.34 establishes the City's provisions for recovering costs through fees and service charges. In accordance with this code, the City undertook a comprehensive Cost of Service update report for Fiscal Year (FY) 2023/24. This report determined the appropriate rates for fees and charges to ensure they comply with the fee and service charge revenue/cost recovery provisions outlined in the Carpinteria Municipal

Code.

Key Updates:

1. Ordinance No. 774 and Resolution No. 6282
  - On November 27, 2023, the City Council approved the first reading of Ordinance No. 774 and adopted Resolution No. 6282. These measures update the City's Master Fee Schedule.
  - The effective date for these updates was January 29, 2024.
2. Second Reading of the Ordinance
  - The second reading of Ordinance No. 774 was held on December 11, 2023.
3. Inflation Adjustment
  - On April 22, 2024, the City Council approved an inflation adjustment of 1.5% to the Master Fee Schedule. This adjustment took effect on July 1, 2024.

### ***Investment Policy and Investments***

The City Treasurer may invest City funds in the following instruments as specified in the California Government Code, Sections 53600 et seq., and as further limited in this policy. The City is empowered by statute to invest in the following types of securities:

- Federal Deposit Insurance Corporations (FDIC) Insured Accounts. Funds required for immediate cash flow needs shall be deposited in an interest-bearing FDIC insured checking account at a bank in Carpinteria. Dollar Maximum: None; Maximum Maturity: N/A.
- Local Agency Investment Fund (LAIF), of the State of California. Investments in accordance with the laws and regulations governing those funds. Dollar Maximum: \$65 million (State Statute limit); Maximum Maturity: N/A
- Obligations of the U.S. Government, its agencies and instrumentalities, including U.S. Treasury notes, bonds, bills, or certificate indebtedness, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest, federal agencies, mortgage-backed securities with a fixed coupon issued by an agency of the U.S. Government, government-sponsored enterprise obligations (GSE), participation, or other instruments. Dollar Maximum: None; Maximum Maturity: 5 years
- Investments not specifically authorized herein are disallowed. Additionally, California Government Code Section 53601.6 disallows the following: inverse floaters, range notes, or interest-only strips that are derived from a pool of mortgages. Futures, options, all leveraged purchases, reverse repurchases, and speculations on interest rates are specifically disallowed by this policy.

### ***Subsidies from the General and Measure X Funds***

It has been the City's policy to use discretionary revenues to subsidize services and programs that cannot be adequately funded through their designated revenue sources alone. The following Funds require projected subsidies to maintain planned service levels:

- **Park Maintenance Fund:** The subsidy for this fund has been increasing over

recent years, reflecting the rising costs associated with maintaining parks and public facilities.

- **Right of Way Assessment Fund:** This fund has also experienced a growing subsidy as the associated assessment rate has not been able to keep pace with related maintenance expenses.
- **Recreation Services Fund:** This fund requires a rising subsidy to address substantial increases in costs for maintaining the Community Pool, parks, open spaces, and recreational programs.
- **Library Fund:** Unlike the other funds listed in this section, the subsidy for the Library Fund is intentional as all programs are offered at no-cost, per City Council Policy, limiting barriers to access and providing a valuable service to the community.
- **AB 939 Fund:** Similar to the Right of Way Assessment Fund, revenue for AB 939-related expenses, which support the city’s solid waste programs, has not been able to keep pace with expenses. Rising costs and unfunded state mandate requirements create the need for a subsidy for this fund.
- **Public, Education, and Government channels (PEG) Fees Fund:** This fund requires a subsidy to cover the expenses associated with Government Access Television (GATV). These expenses include costs for equipment, maintenance, and operational activities. The revenue generated from PEG fees, which comes from cable users, has been declining and is insufficient to cover the fund's operating costs. Therefore, the subsidy is necessary to bridge the gap and sustain the GATV services.

These subsidies are crucial for ensuring that critical services and programs continue to be provided at the necessary levels, despite the limitations of their dedicated revenue sources.

The table below provides the subsidy amount required for each fund:

<b>Fund</b>	<b>Amount</b>
Park Maintenance Fund	\$ 429,400
R-O-W Assessment District Fund	196,450
Recreation Services Fund	659,250
Library Fund	652,800
AB 939 Fund	213,250
Peg Fees Fund	47,777
<b>Total</b>	<b>\$ 2,198,927</b>
<b>Fund</b>	<b>Amount</b>
General Fund	\$ 839,100
Measure X Fund	1,359,827
<b>Total</b>	<b>\$ 2,198,927</b>

### ***Intergovernmental Grants and Collaborative Financing***

The City of Carpinteria actively seeks state, federal, and other grant opportunities to offset municipal service costs. For example, the City has obtained a federal grant for the replacement of the Carpinteria Avenue Bridge over Carpinteria Creek and secured both state and federal funding for the East Via Real Stormwater Project.

In addition to grants, the City collaborates with various public and non-profit agencies to fund and deliver critical services. Notably, Carpinteria participates in regional initiatives to combat homelessness, providing housing and supportive services to individuals experiencing homelessness both within Carpinteria and throughout the surrounding region.

Furthermore, the City partners with the County of Santa Barbara and People's Self-Help Housing Corporation to develop affordable workforce housing. This collaboration aims to support individuals and families employed in essential Carpinteria and regional industries, including agriculture and hospitality. These efforts underscore the City's commitment to enhancing community services and supporting local workforce housing needs.

### ***Cash and Reserves***

There are reserves and cash balances that are accounted for through the City's ACFR, which are not addressed through the annual budget process. Specifically, in addition to the Available Fund Balance (also referred to as the unassigned fund balance) year-end estimate of \$1,005,162, the following major reserve balances are estimated for FY 2024/25.

Financial and Economic Uncertainty Reserve:	\$5,513,700
General Reserve - Special Projects:	813,939
Capital Asset Replacement Reserve:	364,848
Restricted – Pension Trust Fund:	972,172
Non-spendable:	<u>7,715</u>
Total:	\$7,672,374

The Financial and Economic Uncertainty Reserve meets the target policy level at 40% of General Fund expenditures. The General and Capital Asset Replacement Reserves have been drawn down from their respective \$1 million policy levels for use in supporting various capital projects.

The City's budget is prepared on a modified accrual basis rather than a cash basis, which means there is often a distinction between cash balances and fund balances. Modified accrual accounting recognizes revenues when they are available and measurable, and expenditures when they are incurred, rather than when cash transactions occur.

### ***Constitutional Gann Spending Limits***

Article XIII (B) of the California Constitution imposes limitations on the City's annual appropriations, commonly known as the Gann Limitation. This limit is calculated each year and established by resolutions of the City Council.

To determine the Gann spending limitation, the previous year's limit of \$21,962,508 is

adjusted based on a growth factor. This growth factor is derived from the California Per Capita Personal Income, and it is applied to the greater of either the change in the population within the City of Carpinteria or the change in the population of Santa Barbara County. For the fiscal year ending June 30, 2025, the City's appropriations limit for tax proceeds is set at \$22,693,830.

The City is in compliance with Article XIII (B) of the California Constitution for the coming fiscal year. For detailed calculations and historical data related to the Gann Limit, please refer to Appendix I in the budget document.

### ***Proposition 218***

Since 1996, Proposition 218, known as the "Right to Vote on Taxes Act," has introduced significant provisions to the California Constitution that affect the City's ability to levy and collect taxes, assessments, fees, and charges. Under Proposition 218, all new local taxes must be approved by voters before they can take effect. Specifically:

- **Property and Special Taxes** require a two-thirds affirmative vote.
- **General Taxes** require a simple majority.

These voter approval requirements constrain the City's capacity to increase revenues. As a result, there is no guarantee that the City will be able to impose, extend, or increase taxes in the future to address rising expenditure needs. This is particularly challenging as several taxes and assessments established to fund specific maintenance programs in the 1980s have become insufficient and now require subsidies from the General and Measure X Funds. These include:

- Park Maintenance Tax
- Right-of-Way Assessment District

In response to these revenue limitations and funding shortfalls, Carpinteria voters approved a local sales tax of 1.25% in 2018 (Measure X). Since 2018, Measure X has provided critical support for several programs, services, and capital projects in Carpinteria, including, but not limited to, the Carpinteria Community Library, law enforcement services, and pavement rehabilitation projects. However, as construction costs and law enforcement services continue to increase at unprecedented rates, the City will need to explore additional revenue sources in the future to maintain current service-levels.

### ***Personnel***

For FY 2025, projected personnel costs are expected to rise by 16.7% compared to the estimated actuals for FY 2024. This increase is attributed to several factors:

- **Position Vacancies and Comparison of Current Year Projected Budget to Previous Year Actuals:** Position vacancies result in undesired savings, as completion of program objectives are dependent upon the staff assigned to complete them. When position vacancies exist, as they did in FY 2024, and they are compared to FY 2025 budget projections based on full staffing (the City's goal), it contributes to the above-described personnel cost increases.

- **Annual Merit Increases:** In FY 2025, employees are eligible for merit increases, up to 5%. These potential increases are accounted for in projected personnel costs.
- **New Positions:** The addition of new roles, such as an Environmental Program Specialist and a Management Analyst I/II (both Limited Term), contributes to the increase. In some instances, new positions may be offset by increased revenues available only to their assigned programs.
- **Pay Rate Adjustments:** Adjustments to pay rates have been made to account for inflation and to remain competitive with benchmark and neighboring agencies.

The FY 2025 budget includes funding for a total of 43 full-time equivalent (FTE) positions, reflecting a net increase of 2 FTEs from the previous year. This includes the two new positions described in the bulleted section above and reclassification of a Management Analyst II position to a Program Manager in the Parks, Recreation and Community Services department. This adjustment aligns with the City Council's primary goal to Invest in a High-Performance Team at City Hall.

Department heads will continue to review positions that become vacant through attrition to assess staffing needs and ensure that the City's organizational structure supports its goals and objectives effectively. This approach aims to provide the highest level of service while aligning with departmental operations and work plans.

For detailed information on staffing levels over the past five fiscal years, please refer to the following table listing authorized positions for FY 2025.

**AUTHORIZED FULL TIME POSITIONS- LAST FIVE YEARS**

	2020/21*	2021/22	2022/23	2023/24	2024/25
<b>GENERAL GOVERNMENT</b>					
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Human Resources/Risk Manager	1	1	1	0	0
City Clerk	1	1	1	1	1
Program Manager	1	1	1	1	1
Executive Assistant/Deputy City Clerk	1	1	1	0	0
Management Analyst I/II **	0	0	0	1	2
Human Resources Assistant	0	0	0	1	1
Office Assistant I/II	1	1	1	1	1
<i>General Government Department Sub-total:</i>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>
<b>ADMINISTRATIVE SERVICES</b>					
Administrative Services Director	1	1	1	1	1
Finance Manager	0	0	1	1	1
Accounting Technician	1	1	1	1	1
Accounting Specialist	0	0	1	1	1
<i>Administrative Services Department Sub-total:</i>	<b>3</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>COMMUNITY DEVELOPMENT</b>					
Community Development Director	1	1	1	1	1
Principal Planner	2	2	2	2	2
Senior Planner	0	0	0	1	1
Associate Planner	2	2	2	2	2
Assistant Planner	0	0	0	0	0
Administrative Assistant I/II	1	1	1	1	1
Chief Building Inspector	1	1	1	1	1
Code Compliance Supervisor	1	1	1	1	1
Code Compliance Officer I	0	0	0	0	0
Code Compliance Officer II	2	2	2	1	1
<i>Community Development Department Sub-total:</i>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>PUBLIC WORKS DEPARTMENT</b>					
Public Works Director	1	1	1	1	1
Management Analyst I/II	0	0	1	1	1
Assistant to the Public Works Director	1	1	0	0	0
Civil Engineer	1	1	1	0	0
Associate Engineer	0	0	0	1	1
Environmental Program Manager	1	1	1	1	1
Environmental Program Specialist **	0	0	0	0	1
Engineering Technician	1	1	1	1	1
Public Works Supervisor	1	1	1	1	1
Lead Maintenance Worker	1	1	1	1	1
Maintenance Worker I/II	3	3	3	3	3
<i>Public Works Department Sub-total:</i>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>11</b>
<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>					
Parks, Recreation & Community Services Director	1	1	1	1	1
Program Manager	0	0	0	0	1
Management Analyst I/II	0	0	1	1	0
Management Assistant	1	1	0	0	0
Aquatics Superintendent	1	1	1	1	1
Aquatics Program Coordinator	1	1	1	1	1
Parks & Facilities Maintenance Supervisor	1	1	1	1	1
Sr. Parks & Facilities Maintenance Technician	1	1	1	1	1
Parks & Facilities Maintenance Technician	0	0	0	0	0
Maintenance Worker I/II	1	1	1	1	1
City Librarian	1	1	1	1	1
Community Engagement Library Specialist	1	1	1	1	1
Senior Services Coordinator	0	0	0	1	1
<i>Parks, Recreation &amp; Public Facilities Department Sub-total:</i>	<b>9</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>10</b>
<b>GRAND TOTAL - Full Time Staff:</b>	<b>39</b>	<b>39</b>	<b>40</b>	<b>41</b>	<b>43</b>

\*Fiscal Year's figure updated with changes made post-budget adoption

\*\*Limited term positions

## ***Five-Year Financial Plan***

The City of Carpinteria has developed a Five-Year Financial Plan, detailed in Appendix II of this budget document, to assess its financial trajectory over the next five years. This plan evaluates the General Fund's capacity to maintain current services, manage long-term liabilities, and address needs highlighted in the Capital Improvement Program (CIP).

The Five-Year Financial Plan outlines both the challenges and opportunities facing the City in achieving a balanced budget and meeting future needs. It serves as a strategic tool for City decision-making, providing a broad overview of financial conditions and guiding long-term planning. Although it is not a formal budget, it offers critical insights into the City's financial outlook and helps inform policy and financial decisions.

## **General Fund Resource Gap**

The Five-Year Financial Plan for 2022-2027 indicates that the City of Carpinteria is in a favorable fiscal position, with projected revenues exceeding operating costs by approximately \$375,000 annually. This surplus, combined with available fund balances above policy targets, allows for the allocation of around \$1.4 million per year to Capital Improvement Program (CIP) projects. Although this amount is less than the five-year CIP average forecasted at \$2.9 million, it represents a significant increase compared to the \$500,000 allocated on average in previous years.

Significant fluctuations in inflation rates have notably impacted City operations and construction costs. These variations have prompted necessary adjustments in budgeting and financial planning to accommodate the rising expenses associated with goods, services, and infrastructure projects. For a detailed analysis, refer to the full Five-Year Financial Plan report in Appendix II.

The City manages three types of pension plans: Miscellaneous, Pepra, and Safety. The Safety pension plan specifically pertains to former sheriff's department employees and the City is obligated to continue funding retirement benefits for these officers. In response to the increasing Unfunded Actuarial Liability (UAL) costs, the City established a Pension Stabilization Trust in 2017 to mitigate the impact on General Fund support for City services. The FY 2025 budget includes a \$200,000 drawdown from this trust to help offset the significant rise in UAL costs.

Measure X, which was approved by Carpinteria voters in November 2018, implemented a 1.25% local sales tax expected to generate around \$4 million annually. This revenue stream is essential for addressing the General Fund revenue shortfall, managing deferred maintenance, supporting Capital Project needs, and funding recent initiatives such as the municipal library and AgeWell programs. Although Measure X revenue and expenditures are tracked separately, they are presented collectively as discretionary funds in the budget.

## **Project, Program and Service Demands**

The City plans to reassess the Park Maintenance Tax, the four City districts, and the franchise fees for the Solid Waste program. Additionally, the City has proposed a measure on the November 2024 ballot to increase the Transient Occupancy Tax from 12% to 15%, aiming to enhance revenue for city services and infrastructure.



The primary service demand challenges facing the City concerns the rapidly escalating cost of law enforcement services, the need to replace aging infrastructure and facilities, and the rising cost to maintain and operate the City's growing system of parks and recreation amenities.

The cost of the City's law enforcement services agreement has risen steeply over the past several years (for the same level of service) from just over \$4 million in FY 2020-21 to the current estimate of approximately \$6.3 million. This increase is largely due to the County's changes in how it allocates various Sheriff's Office administrative costs to contract cities as it attempts to recover expenses related to providing contract law enforcement services.

The Capital Improvement Program includes an estimated \$78 million for a wide range of services and capital projects over the next 5 years and is managed by the Public Works Department. The Department's services include street maintenance, transportation, parking lot and street lighting, solid waste, watershed management, vehicle and facility maintenance and capital project management. Funding for these areas of responsibility come from a variety of sources such as Gas Tax, Measure A, Mitigation Fee Act funds, Integrated Waste Management Act funds, grants, assessment districts, and Measure X.

The City maintains and operates over 100 acres of parkland and facilities such as the Veterans Memorial Building, the Carpinteria Community Pool and Skate Park, Carpinteria City Hall, and several miles of improved trails.

The City also forecasts that over the next five years playground equipment and fall area replacements at various parks will be necessary, the replacement of the Linden Avenue lifeguard tower and coastal access improvements will be needed, Veterans and Library Building repairs and improvements will be needed, as will repairs and replacement of Community Pool concrete and water filtration/pumping equipment, renovation of sports fields, and resurfacing of facility parking lots.

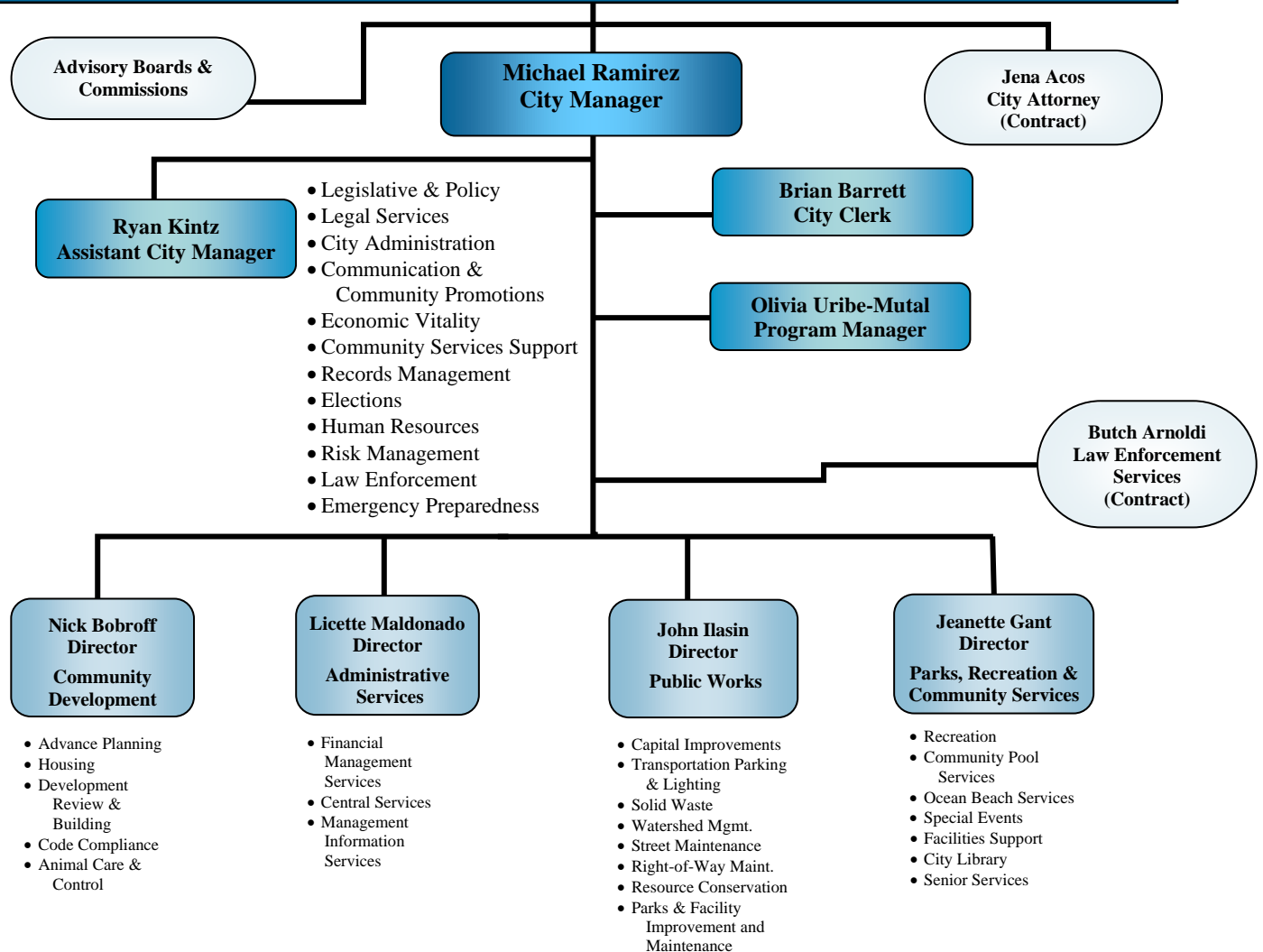
The Park Maintenance Fund receives revenue from a parcel tax on all residential property in the City and pays for park maintenance activities. The funding is static and has not increased since 1995. Due to increasing costs over time, this fund is not adequate to pay for the upkeep of the park system. Community Pool and other recreation programs also rely on user fees to cover a portion of expenses; however, it is not realistic to charge customers at rates sufficient to pay for Pool and other program operational costs. For this reason, a growing amount of Recreation Services costs is subsidized by the City's General Fund and Measure X Fund.

In addition to infrastructure and facilities maintenance and replacement, other significant costs projected in the next five years include unfunded state and federally-mandated programs, public safety expenses, and a growing need for support of community services. The City expects that compliance with waste reduction requirements and growth in expenses required to comply with standards for operating the City's stormwater management system will rise significantly in the coming years.

# CITY OF CARPINTERIA

## ORGANIZATIONAL STRUCTURE AND DIRECTORY OF CITY OFFICIALS

### CARPINTERIA RESIDENTS



*California Society of Municipal  
Finance Officers*

*Certificate of Award*

***Operating Budget Excellence Award  
Fiscal Year 2023-2024***

*Presented to the*

***City of Carpinteria***

For meeting the criteria established to achieve a CSMFO Award in Budgeting.

*January 29, 2024*



*Rich Lee*

*Rich Lee  
2023 CSMFO President*

*James Russell-Field*  
*James Russell-Field, Chair  
Recognition Committee*

*Dedicated to Excellence in Municipal Financial Reporting*





# All Funds Overview

The City's budget is organized both by program and by fund. This section provides an overview of all 19 City Funds, including notable ones such as the General Fund, Measure X Fund, Measure A Fund, and Gas Tax Fund, among others.

With the exception of the General and Measure X Funds, all other Funds are designated for specific purposes. The use of funds in these designated accounts is often restricted by federal, state, or local laws, or by the conditions of the respective grant sources. For example, the Measure A Fund revenue, generated by a county-wide half-cent sales tax, is restricted for use in improving and maintaining roads and road rights-of-way, as well as for public transit projects, programs, and services.

## All Funds Revenues

Total projected Fiscal Year (FY) 2025 revenues are \$29,961,700, which represents a decrease of about 27.0% or \$8.1 million compared to the estimated actual budget revenues for FY 2024. This reduction is primarily due to decreased intergovernmental revenues from state and federal sources, particularly funds allocated for capital projects and planning grants.

While the City Budget is balanced each year, individual fund balances may vary based on the fund's reserve amount, annual revenue, and planned expenditures. Below is the status of each fund for FY 2024:

### Funds with Annual Operating Excesses

These funds have revenues that exceed expenses for the year:

Fund	Amount
General Reserve (special projects)	\$ 10,000
Traffic Safety	17,625
Local Transportation	100
Street Lighting District	6,400
PBIA	800

### Funds with Annual Operating Deficits

These funds have expenses exceeding revenues for the year but did not require subsidies, as their beginning fund balances are sufficient to cover the deficits:

<b>Fund</b>	<b>Amount</b>
General Fund (before subsidies)	\$ (28,500)
General Reserve (capital asset replacement)	(673,000)
Measure X (before subsidies)	(2,595,950)
Gas Tax	(458,200)
Tidelands Trust	(221,850)
Housing	(22,000)
Measure A	(1,384,775)
Peg Fees	(61,150)
Capital Improvement Project	(686,575)

**Funds with Annual Operating Deficits**

These Funds have expenses that exceed revenues for the year and do not have sufficient beginning fund balances to cover the shortfall. As a result, they require a subsidy from the General Fund and/or Measure X Fund:

<b>Fund</b>	<b>Amount</b>
Park Maintenance Fund	\$ 429,400
R-O-W Assessment District Fund	196,450
Recreation Services Fund	659,250
Library Fund	652,800
AB 939 Fund	213,250
Peg Fees Fund	47,777
<b>Total</b>	<b>\$ 2,198,927</b>

<b>Fund</b>	<b>Amount</b>
General Fund	\$ 839,100
Measure X Fund	1,359,827
<b>Total</b>	<b>\$ 2,198,927</b>

**All Fund Appropriations**

Total FY 2025 budgeted appropriations for all municipal funds are \$38,409,925, reflecting a 62.6% increase, or \$14.8 million, from the estimated actual expenditures for FY 2024. This significant rise in total expenditures is largely driven by the scale and number of capital and major maintenance projects the City plans to undertake during the fiscal year. These projects are predominantly funded through grants and other dedicated funding sources. (As detailed in Section E of the Operating Programs section of this Budget document, total planned capital project spending exceeds \$16 million.)

Some of the other more significant non-General Fund program appropriations include:

Fund	Amount
Captail Improvements	\$ 16,754,900
Street Maintenance	1,504,400
Transportation, Parking and Lighting	557,650

These appropriations highlight the City's commitment to investing in key areas beyond the General Fund, contributing to overall municipal development and infrastructure improvements.

### All Funds Budget Summary by Fund

FUND	Audited Balances 6/30/2023	Fiscal Year 2023-24 Estimated Final Budget				Reserve Change	Estimated Fund Balances June 30, 2024
		Revenues	Expenditures	Transfers	Subsidies		
101 General Fund (AFB)	\$ 3,911,843	\$ 12,656,950	\$ 12,394,550	\$ (1,215,650)	\$ (924,935)	\$ (394,694)	1,638,964
101 General Reserve - Economic Uncertainties	4,933,100	-	-	-	-	394,694	5,327,794
101 General Fund (Nonspendable/Restricted)	1,179,887	-	-	-	-	-	1,179,887
102 General Reserve - Special Projects	797,739	18,200	-	(12,000)	-	-	803,939
103 Capital Asset Replacement GF	1,067,448	20,400	-	(50,000)	-	-	1,037,848
104 Measure X Fund	4,813,735	4,058,000	1,888,750	(1,654,450)	(953,054)	-	4,375,481
201 Traffic Safety Fund	44,676	43,500	21,600	-	-	-	66,576
202 Library Fund	-	219,000	761,750	-	542,750	-	-
203 Road Maintenance Rehab Fund	297,077	317,400	-	(614,400)	-	-	77
204 Park Maintenance Fund	-	238,700	636,800	12,000	386,100	-	-
205 Gas Tax Fund	485,438	363,600	375,550	-	-	-	473,488
206 Local Transportation Fund	7,457	14,150	16,200	-	-	-	5,407
207 Tidelands Trust Fund	524,689	364,000	284,350	(100,000)	-	-	504,339
208 Street Lighting Fund	467,449	245,250	207,250	-	-	-	505,449
209 R-O-W Assessment District Fund	-	213,050	420,700	-	207,650	-	-
210 PBIA Fund	18,615	17,600	15,300	-	-	-	20,915
211 AB 939 Fund	48,396	273,000	564,200	52,500	190,304	-	-
213 Recreation Services Fund	415	537,050	1,115,150	26,500	551,185	-	-
214 Housing Fund	535,765	104,400	208,875	-	-	-	431,290
215 Measure A Fund	1,488,375	1,058,200	694,350	(467,450)	-	-	1,384,775
216 Revolving Fund	-	132,700	106,200	(26,500)	-	-	-
217 Peg Fees Fund	72,673	38,500	147,800	50,000	-	-	13,373
301 Capital Improvement Projects Fund	1,930,974	928,650	3,765,600	3,999,450	-	-	3,093,474
<b>Total All Funds</b>	<b>\$ 22,625,751</b>	<b>\$ 21,862,300</b>	<b>\$ 23,624,975</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,863,076</b>

FUND	Estimated Fund Balance June 30, 2024	Fiscal Year 2024-25 Adopted Budget				Reserve Change	Estimated Fund Balances June 30, 2025
		Revenues	Expenditures	Transfers	Subsidies		
101 General Fund (AFB)	\$ 1,638,964	\$ 12,916,650	\$ 13,145,150	\$ 200,000	\$ (839,100)	\$ (185,906)	\$ 585,458
101 General Reserve - Economic Uncertainties	5,327,794	-	-	-	-	185,906	5,513,700
101 General Fund (Nonspendable/Restricted)	1,179,887	-	-	(200,000)	-	-	979,887
102 General Reserve - Special Projects	803,939	10,000	-	-	-	-	813,939
103 Capital Asset Replacement GF	1,037,848	60,000	733,000	-	-	-	364,848
104 Measure X Fund	4,375,481	3,874,100	1,973,850	(4,496,200)	(1,359,827)	-	419,704
201 Traffic Safety Fund	66,576	42,500	24,875	-	-	-	84,201
202 Library Fund	-	240,500	893,300	-	652,800	-	-
203 Road Maintenance Rehab Fund	77	340,750	-	(340,750)	-	-	77
204 Park Maintenance Fund	-	267,500	696,900	-	429,400	-	-
205 Gas Tax Fund	473,488	370,200	368,400	(460,000)	-	-	15,288
206 Local Transportation Fund	5,407	14,150	14,050	-	-	-	5,507
207 Tidelands Trust Fund	504,339	358,900	397,250	(183,500)	-	-	282,489
208 Street Lighting Fund	505,449	240,250	233,850	-	-	-	511,849
209 R-O-W Assessment District Fund	-	198,450	394,900	-	196,450	-	-
210 PBIA Fund	20,915	16,100	15,300	-	-	-	21,715
211 AB 939 Fund	-	296,500	509,750	-	213,250	-	-
213 Recreation Services Fund	-	547,750	1,207,000	-	659,250	-	-
214 Housing Fund	431,290	8,000	30,000	-	-	-	409,290
215 Measure A Fund	1,384,775	1,050,400	886,900	(1,548,275)	-	-	-
216 Revolving Fund	-	270,500	270,500	-	-	-	-
217 Peg Fees Fund	13,373	37,000	98,150	-	47,777	-	-
301 Capital Improvement Projects Fund	3,093,474	8,801,500	16,516,800	7,028,725	-	-	2,406,899
<b>Total All Funds</b>	<b>\$ 20,863,076</b>	<b>\$ 29,961,700</b>	<b>\$ 38,409,925</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,414,851</b>



### All Funds FY 2024/25 Budget

All Funds	Prior Year Actual FY 2022		Current Budget FY 2023		Estimated Actual Budget FY 2023		Adopted Budget FY 2024	
<b>Revenues</b>								
Property Taxes	\$ 5,164,141	23.6%	\$ 5,227,950	22.4%	\$ 5,321,750	24.3%	\$ 5,491,550	18.3%
Sales Taxes	5,971,207	27.3%	5,961,200	25.6%	5,961,200	27.3%	5,942,000	19.8%
Franchise Fees	755,171	3.5%	729,000	3.1%	745,500	3.4%	755,800	2.5%
Transient Occupancy Tax	3,485,464	15.9%	3,350,000	14.4%	3,270,000	15.0%	3,433,500	11.5%
Other Taxes	213,401	1.0%	210,000	0.9%	224,100	1.0%	224,100	0.7%
<b>Total Taxes</b>	<b>15,589,384</b>	<b>71.3%</b>	<b>15,478,150</b>	<b>66.4%</b>	<b>15,522,550</b>	<b>71.0%</b>	<b>15,846,950</b>	<b>52.9%</b>
Licenses & Permits	290,164	1.3%	252,700	1.1%	271,450	1.2%	309,450	1.0%
Intergovernmental	3,320,793	15.2%	5,033,550	21.6%	3,346,400	15.3%	11,409,100	38.1%
Fines & Forfeitures	113,871	0.5%	110,550	0.5%	117,150	0.5%	111,450	0.4%
Charges for Sevices	1,341,094	6.1%	1,466,300	6.3%	1,569,600	7.2%	1,588,900	5.3%
Interest	452,827	2.1%	440,550	1.9%	440,350	2.0%	218,450	0.7%
Special Assessments	230,206	1.1%	232,300	1.0%	233,800	1.1%	234,100	0.8%
Miscellaneous	526,086	2.4%	292,950	1.3%	361,000	1.7%	243,300	0.8%
<b>TOTAL REVENUE</b>	<b>\$ 21,864,425</b>	<b>100%</b>	<b>\$ 23,307,050</b>	<b>100%</b>	<b>\$ 21,862,300</b>	<b>100%</b>	<b>\$ 29,961,700</b>	<b>100%</b>
<b>Expenditures</b>								
Regular Wages	\$ 3,195,252	14.3%	\$ 4,015,000	12.4%	\$ 3,720,000	15.7%	\$ 4,398,650	11.5%
Part-time Wages	659,008	2.9%	696,800	2.2%	679,450	2.9%	704,150	1.8%
Overtime Wages	32,666	0.1%	37,000	0.1%	43,100	0.2%	27,750	0.1%
Other Wages	198,817	0.9%	224,600	0.7%	273,650	1.2%	266,300	0.7%
<b>Total Wages</b>	<b>4,085,743</b>	<b>18.2%</b>	<b>4,973,400</b>	<b>15.4%</b>	<b>4,716,200</b>	<b>20.0%</b>	<b>5,396,850</b>	<b>14.1%</b>
Health Benefits	\$ 838,126	3.7%	\$ 1,057,250	3.3%	\$ 860,650	3.6%	\$ 1,001,450	2.6%
Retirement	1,095,808	4.9%	1,220,300	3.8%	1,176,250	5.0%	1,503,000	3.9%
Medicare Tax	59,069	0.3%	69,600	0.2%	70,850	0.3%	75,175	0.2%
Other Benefits	96,341	0.4%	115,450	0.4%	140,400	0.6%	153,850	0.4%
<b>Total Benefits</b>	<b>2,089,344</b>	<b>9.3%</b>	<b>2,462,600</b>	<b>7.6%</b>	<b>2,248,150</b>	<b>9.5%</b>	<b>2,733,475</b>	<b>7.1%</b>
<b>TOTAL WAGES &amp; BENEFIT</b>	<b>\$ 6,175,087</b>	<b>28%</b>	<b>\$ 7,436,000</b>	<b>23%</b>	<b>\$ 6,964,350</b>	<b>29%</b>	<b>\$ 8,130,325</b>	<b>21%</b>
Professional Services	\$ 2,613,943	11.7%	\$ 2,691,600	8.3%	\$ 2,600,600	11.0%	\$ 2,303,700	6.0%
Public Safety	5,097,520	22.8%	6,112,700	18.9%	6,112,700	25.9%	6,323,500	16.5%
Contract Services	1,246,234	5.6%	1,431,100	4.4%	1,379,400	5.8%	1,624,450	4.2%
Utilities	572,394	2.6%	685,750	2.1%	653,450	2.8%	687,500	1.8%
Other Operating Expenses	1,258,481	5.6%	1,570,450	4.9%	1,602,600	6.8%	1,677,600	4.4%
Non-Operating Expenses	347,125	1.5%	525,050	1.6%	415,925	1.8%	186,550	0.5%
Major Capital	496,159	2.2%	863,350	2.7%	130,350	0.6%	959,500	2.5%
Capital Projects	4,596,278	20.5%	10,961,000	34.0%	3,765,600	15.9%	16,516,800	43.0%
<b>Total Other Expenditures</b>	<b>16,228,134</b>	<b>72.4%</b>	<b>24,841,000</b>	<b>77.0%</b>	<b>16,660,625</b>	<b>70.5%</b>	<b>30,279,600</b>	<b>78.8%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 22,403,221</b>	<b>100%</b>	<b>\$ 32,277,000</b>	<b>100%</b>	<b>\$ 23,624,975</b>	<b>100%</b>	<b>\$ 38,409,925</b>	<b>100%</b>
<b>NET INCOME / (LOSS)</b>	<b>\$ (538,796)</b>		<b>\$ (8,969,950)</b>		<b>\$ (1,762,675)</b>		<b>\$ (8,448,225)</b>	

### All Funds Expenditures by Function

All Funds	Prior Year Actual FY 2023		Current Budget FY 2024		Estimated Actual Budget FY 2024		Adopted Budget FY 2025	
General Government	\$8,628,407	38.5%	\$10,304,150	31.9%	\$10,090,400	42.7%	\$10,449,500	27.2%
Administrative Services	1,027,777	4.6%	1,294,250	4.0%	1,233,250	5.2%	1,260,250	3.3%
Community Development	1,923,538	8.6%	2,272,800	7.0%	2,111,275	8.9%	2,143,525	5.6%
Public Works	7,639,407	34.1%	14,748,600	45.7%	6,810,850	28.8%	21,980,650	57.2%
Parks, Recreation and Public Facilities	3,184,092	14.2%	3,657,200	11.3%	3,379,200	14.3%	2,576,000	6.7%
<b>Total Expenditures</b>	<b>\$22,403,221</b>	<b>100%</b>	<b>\$32,277,000</b>	<b>100%</b>	<b>\$23,624,975</b>	<b>100%</b>	<b>\$38,409,925</b>	<b>100%</b>

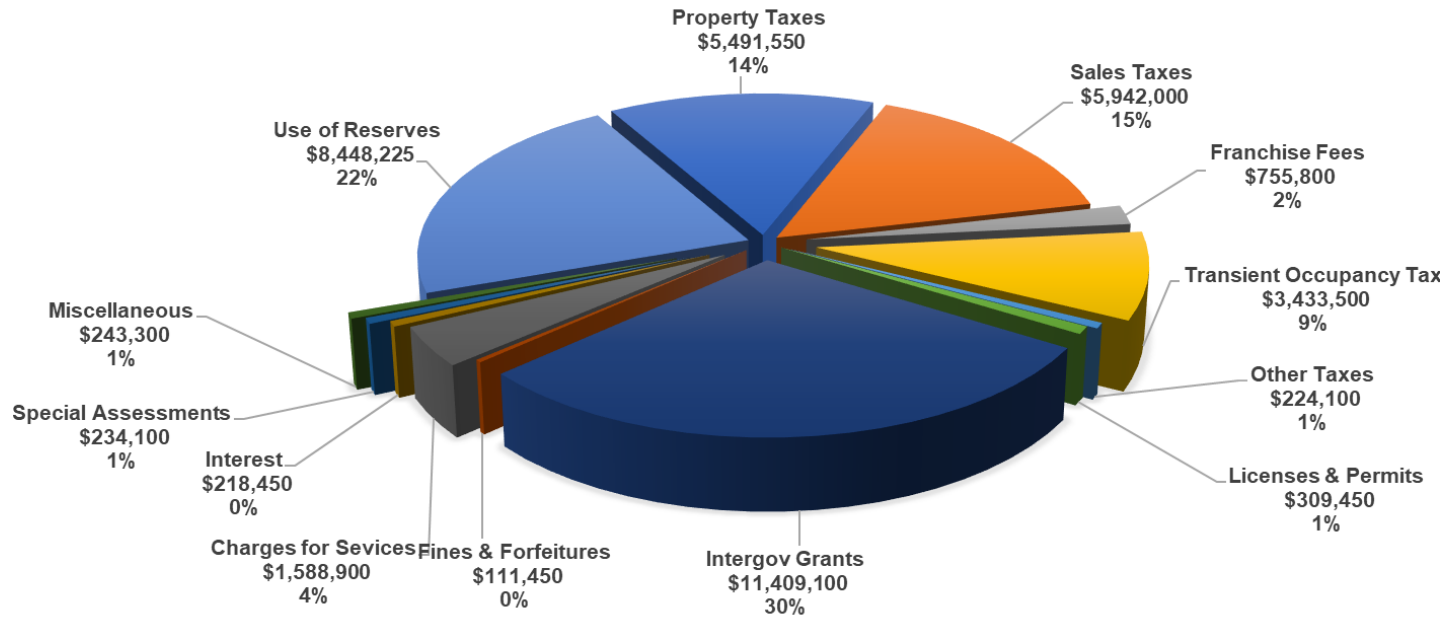
### All Funds Expenditures by Type

All Funds	Prior Year Actual FY 2023		Current Budget FY 2024		Estimated Actual Budget FY 2024		Adopted Budget FY 2025	
Wages & Benefits	\$ 6,175,087	27.6%	\$ 7,436,000	23.0%	\$ 6,964,350	29.5%	\$ 8,130,325	21.2%
Professional Services	2,613,943	11.7%	2,691,600	8.3%	2,600,600	11.0%	2,303,700	6.0%
Public Safety	5,097,520	22.8%	6,112,700	18.9%	6,112,700	25.9%	6,323,500	16.5%
Contract Services	1,246,234	5.6%	1,431,100	4.4%	1,379,400	5.8%	1,624,450	4.2%
Utilities	572,394	2.6%	685,750	2.1%	653,450	2.8%	687,500	1.8%
Other Operating Exp.	1,258,481	5.6%	1,570,450	4.9%	1,602,600	6.8%	1,677,600	4.4%
Non-Operating Exp.	347,125	1.5%	525,050	1.6%	415,925	1.8%	186,550	0.5%
Major Capital	496,159	2.2%	863,350	2.7%	130,350	0.6%	959,500	2.5%
Capital Projects	4,596,278	20.5%	10,961,000	34.0%	3,765,600	15.9%	16,516,800	43.0%
<b>Total Expenditures</b>	<b>\$22,403,221</b>	<b>100%</b>	<b>\$32,277,000</b>	<b>100%</b>	<b>\$ 23,624,975</b>	<b>100%</b>	<b>\$38,409,925</b>	<b>100%</b>

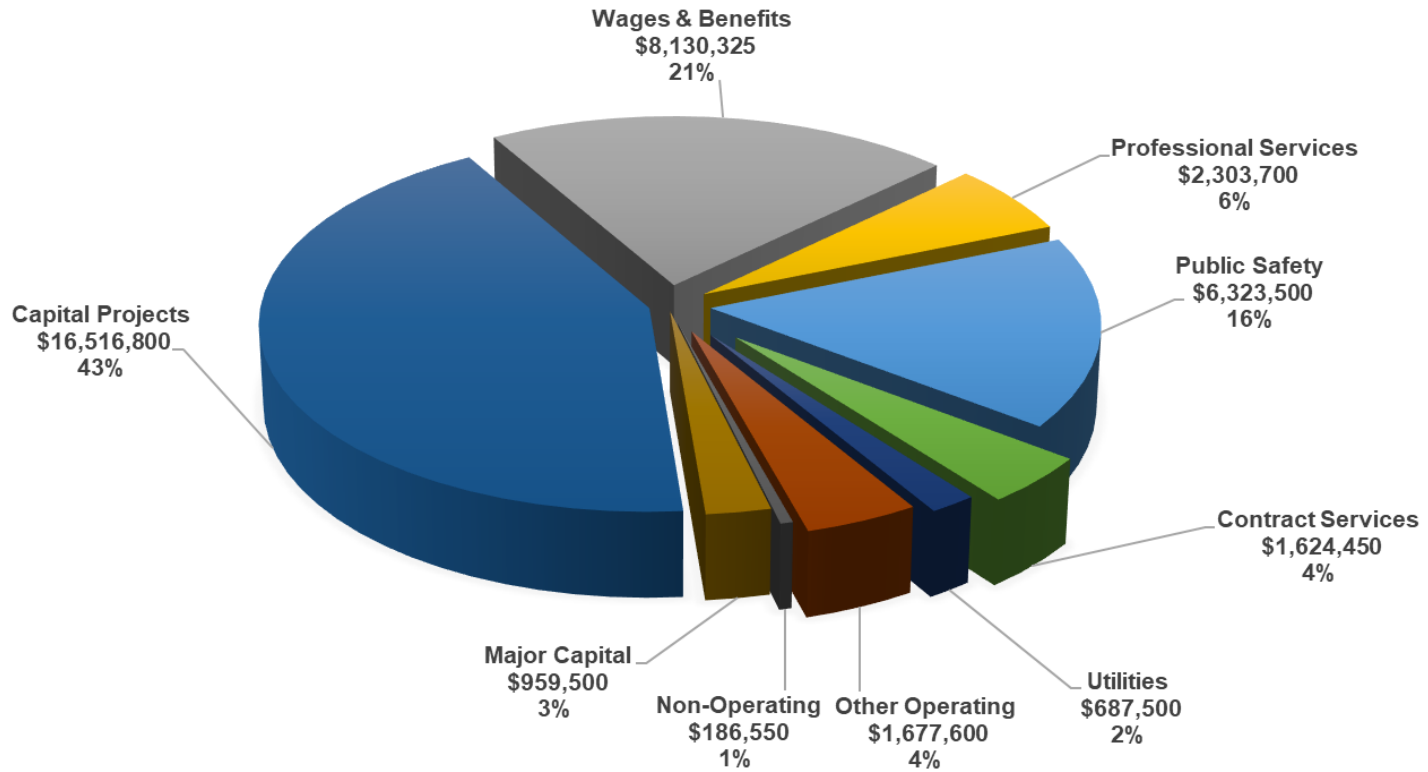
### All Funds Expenditures by Program

Program	Program Name	Prior Year Actual		Current Budget		Estimated Actual Budget		Adopted Budget	
		FY 2023		FY 2024		FY 2024		FY 2025	
101	Legislative & Policy	184,060	0.8%	212,350	0.7%	193,900	0.8%	215,300	0.6%
102	Commissions Boards and Committees	9,609	0.0%	22,800	0.1%	22,800	0.1%	22,050	0.1%
111	City Administration	502,446	2.2%	601,350	1.9%	656,600	2.8%	749,130	2.0%
121	Legal Services	1,000,468	4.5%	872,000	2.7%	822,000	3.5%	765,000	2.0%
131	Records Management	64,800	0.3%	115,050	0.4%	115,050	0.5%	90,900	0.2%
132	Elections	66,418	0.3%	48,300	0.1%	48,300	0.2%	81,900	0.2%
141	Staff Recruitment, Retention and Development	349,363	1.6%	418,500	1.3%	403,300	1.7%	339,550	0.9%
142	Risk Management	502,106	2.2%	598,400	1.9%	592,950	2.5%	611,000	1.6%
151	Emergency Preparedness	90,630	0.4%	104,000	0.3%	105,350	0.4%	123,770	0.3%
161	Communication and Community Promotions	248,241	1.1%	336,850	1.0%	333,400	1.4%	317,350	0.8%
162	Economic Vitality	33,291	0.1%	226,350	0.7%	51,950	0.2%	65,850	0.2%
163	Community Services Support	37,465	0.2%	225,050	0.7%	225,050	1.0%	155,550	0.4%
171	Law Enforcement	5,413,143	24.2%	6,422,800	19.9%	6,422,800	27.2%	6,820,200	17.8%
181	Racial Equity	126,368	0.6%	100,350	0.3%	96,950	0.4%	91,950	0.2%
201	Financial Management Services	499,357	2.2%	619,050	1.9%	525,700	2.2%	584,400	1.5%
211	Central Services	217,759	1.0%	305,450	0.9%	344,700	1.5%	275,500	0.7%
221	Management Information Services	310,662	1.4%	369,750	1.1%	362,850	1.5%	400,350	1.0%
301	Community Development Administration	110,956	0.5%	119,550	0.4%	109,900	0.5%	112,900	0.3%
302	Advance Planning	387,250	1.7%	703,150	2.2%	583,900	2.5%	707,800	1.8%
311	Housing	332,528	1.5%	252,850	0.8%	309,975	1.3%	113,500	0.3%
321	Development Review and Building	585,616	2.6%	779,850	2.4%	715,750	3.0%	779,450	2.0%
331	Code Compliance	393,958	1.8%	341,650	1.1%	318,900	1.3%	350,025	0.9%
341	Animal Care and Control	113,230	0.5%	75,750	0.2%	72,850	0.3%	79,850	0.2%
401	Public Works Administration	505,986	2.3%	367,200	1.1%	352,200	1.5%	316,300	0.8%
403	Capital Improvements	4,719,863	21.1%	11,164,650	34.6%	3,955,600	16.7%	16,754,900	43.6%
405	Parks & Facilities Maintenance	-	0.0%	-	0.0%	-	0.0%	1,473,150	3.8%
411	Transportation, Parking and Lighting	508,319	2.3%	481,900	1.5%	479,950	2.0%	557,650	1.5%
421	Solid Waste	308,304	1.4%	383,600	1.2%	386,400	1.6%	553,550	1.4%
431	Street Maintenance	817,190	3.6%	1,501,250	4.7%	775,550	3.3%	1,504,400	3.9%
441	Right of Way Maintenance	527,074	2.4%	571,500	1.8%	583,550	2.5%	542,500	1.4%
451	Watershed Management	125,343	0.6%	186,200	0.6%	184,750	0.8%	235,300	0.6%
461	Resource Conservation	127,327	0.6%	92,300	0.3%	92,400	0.4%	42,900	0.1%
501	Parks and Recreation Administration	340,606	1.5%	390,100	1.2%	302,050	1.3%	334,600	0.9%
502	Parks & Facilities Maintenance	1,042,239	4.7%	1,083,500	3.4%	1,073,400	4.5%	-	0.0%
503	Vets Hall/Seaside	107,365	0.5%	145,050	0.4%	120,300	0.5%	218,000	0.6%
512	Senior Services	-	0.0%	109,900	0.3%	51,550	0.2%	238,600	0.6%
521	Community Pool Services	778,375	3.5%	740,100	2.3%	718,600	3.0%	574,100	1.5%
522	Junior Lifeguards	132,627	0.6%	147,000	0.5%	141,450	0.6%	207,750	0.5%
523	Swim Team Aquatics	44,672	0.2%	66,100	0.2%	64,200	0.3%	53,750	0.1%
531	Ocean Beach Services	113,512	0.5%	211,650	0.7%	150,150	0.6%	196,050	0.5%
532	Beach Store	17,413	0.1%	23,700	0.1%	24,800	0.1%	3,300	0.0%
541	Special Events	1,404	0.0%	2,500	0.0%	2,500	0.0%	-	0.0%
542	Community Garden	28,773	0.1%	30,600	0.1%	24,000	0.1%	29,400	0.1%
550	City Library	577,105	2.6%	707,000	2.2%	706,650	3.0%	720,450	1.9%
<b>Total Expenditures</b>		<b>22,403,221</b>	<b>100%</b>	<b>32,277,000</b>	<b>100%</b>	<b>23,624,975</b>	<b>100%</b>	<b>38,409,925</b>	<b>100%</b>

### All Funds Sources of Funds \$38,409,925



### All Funds Uses of Funds \$38,409,925







## General & Measure X Fund Overview

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The City's General Fund, incorporating Measure X funds as a discretionary component, serves as the primary financial resource for the City's daily operations. This fund is unrestricted, offering significant flexibility in its application. Unlike many other revenue sources that are earmarked for specific purposes by State and Federal laws—such as the Measure A Fund, which is designated for capital road projects and repairs, or the Street Lighting Fund, which is allocated exclusively for the maintenance and operation of street lights—the General Fund and Measure X funds can be utilized for a wide range of City needs.

### General Fund:

- **Revenue Sources:** The General Fund revenue is primarily derived from property taxes, the 1% local portion of the state sales tax, and transient occupancy tax (commonly known as the hotel bed tax). These sources provide a stable and diverse revenue base for general municipal operations.
- **Expenditures:** The General Fund covers a broad spectrum of expenses, including essential services such as law enforcement and legal counsel. It also supports administrative functions and operational costs necessary for the City's day-to-day functioning. Employee personnel costs are a significant portion of these expenditures, encompassing salaries, benefits, and other related expenses.

### Measure X Fund:

- **Revenue Source:** The Measure X Fund is fueled by a 1.25% local sales tax, which was approved by voters to enhance discretionary funding for the City.
- **Expenditures:** This fund is instrumental in supporting specific projects and services that are critical to the City's infrastructure and community well-being. Major expenditures include capital improvement projects, which involve significant investments in public infrastructure and facilities. Additionally, Measure X funds are used for maintaining parks and public facilities, which contributes to the quality of life for residents. Law enforcement services and library services also receive financial support from this fund, reflecting its role in enhancing public safety and access to educational resources.

Together, the General Fund and Measure X Fund provide the financial foundation for programs and services that may not have a dedicated revenue source. This includes vital areas such as law enforcement, which ensures public safety, and various community service agencies that deliver local health and human services, as well as recreational programs. By leveraging these discretionary funds, the City can address a range of needs and support a diverse array of programs that contribute to the overall well-being and development of the community.

**GENERAL AND MEASURE (FUNDS)**

The Fiscal Year (FY) 2025 Budget projects that the discretionary funds will have an operational income of \$21,723. The one-time expenditures and capital projects resulted in a net decrease in fund balance of \$5,686,377.

<b>GENERAL FUNDS</b>		<b>Adopted Budget FY 2025</b>
Operating Revenues		\$ 16,860,750
Operating Expenditures		(14,640,100)
Operating Subsidies		(2,198,927)
Net Operating Income		\$ 21,723
One-Time Expenditures		(1,211,900)
Capital Improvement Projects		(4,496,200)
Net Change in Fund Balance		(5,686,377)

**Available Fund Balance (AFB)**

The term "Available Fund Balance" (AFB) refers to the portion of the fund balance that remains unexpended and is not earmarked for any specific projects, activities, expenditures, or programs. This balance signifies funds that the City can use to cover unexpected expenditures, finance special projects, or maintain as a safeguard against unforeseen future events.

For Fiscal Year 2025, the City estimates that the General Fund and Measure X Fund (excluding reserves) will conclude the fiscal year with an Available Fund Balance of \$1,005,162. This figure represents the unallocated funds available at year-end.

The chart below provides a detailed breakdown of the Available Fund Balance:

<b>2023-24 Budget Year:</b>		<b>2024-25 Budget Year:</b>	
\$ 8,725,578	AFB as of July 1, 2022	\$ 6,014,445	AFB as of July 1, 2023
(14,283,300)	Expenditures	(15,852,000)	Expenditures
(2,932,100)	Transfers Out	(4,696,200)	Transfers Out
-	Transfers In	200,000	Transfers In
(1,877,989)	Other Fund Subsidies	(2,198,927)	Other Fund Subsidies
(371,294)	Reserve Decrease	677,094	Reserve Decrease
16,753,550	Projected Revenues	16,860,750	Projected Revenues
<b>\$ 6,014,445</b>	<b>AFB as of June 30, 2023</b>	<b>\$ 1,005,162</b>	<b>AFB as of June 30, 2024</b>



**Revenues**

Projected revenues (excluding interfund transfers) for FY 2025 are \$16,753,550, representing an increase of \$107,200, or 0.6%, compared to the estimated actual revenue for FY 2024.

**Expenditures**

Projected expenditures (excluding interfund transfers) for FY 2025 are \$15,852,000, an increase of \$1,568,700, or 11.0%, from the estimated actual expenditure amount for FY 2024.

**Interfund Transfers**

The budget includes subsidy transfers totaling \$2,198,927, along with \$4,696,200 allocated for capital projects. These operating transfers are crucial for providing financial support to other funds to fulfill operational, service, and program obligations as prioritized by the City Council.

A notable example is the Park Maintenance Fund. Established in 1997 through the local parcel tax Measure B97, this fund has a fixed revenue stream. However, rising expenditures due to inflation and the expansion of the City's parks system have led to insufficient funds to maintain desired service levels. As a result, the General or Measure X Funds must subsidize the Park Maintenance Fund, or adjustments to program service levels may be necessary to reduce costs.

Significant subsidies are also allocated to the following funds:

- Park Maintenance Fund: Supports maintenance of parks and public facilities.
- Recreation Services: Expand and maintain recreational services.
- Right of Way Assessment District: Support street maintenance.
- AB 939 Funds: Supports the City's solid waste program.
- Peg Fee Fund: Funds Government Access Television (GATV) programs.

Serves as the principal funding source for several key areas:

- City Library Program
- AgeWell Program
- Capital Improvement Projects

To support capital improvements, the Measure X Fund transfers funds to the Capital Improvement Projects Fund. For a detailed list of capital improvement projects, please refer to the Operating Programs section under Public Works – Capital Improvements program.

## General Fund FY 2024/25 Budget

The General Fund is the primary operating fund of the City and is the largest fund overall. It is used to account for all financial resources not required to be recorded in another fund. The projected ending balance of the General Fund serves as a contingency reserve for unforeseen needs during the fiscal year. The Measure X Fund, established by a voter-approved sales tax increase that took effect on April 1, 2019, is dedicated to funding public safety, community services, infrastructure, and other critical areas.

General and Measure X Funds	Prior Year Actual FY 2023		Current Budget FY 2024		Estimated Actual FY 2024		Adopted Budget FY 2025	
<b>Revenue</b>								
Property Taxes	\$ 4,932,537	30.2%	\$ 4,999,400	30.1%	\$ 5,087,300	30.4%	\$ 5,257,100	31.2%
Sales Taxes	5,971,207	36.5%	5,961,200	35.9%	5,961,200	35.6%	5,942,000	35.2%
Franchise Taxes	717,135	4.4%	695,000	4.2%	711,500	4.2%	721,800	4.3%
Transient Occupancy Taxes	3,485,465	21.3%	3,350,000	20.2%	3,270,000	19.5%	3,433,500	20.4%
Other Taxes	62,076	0.4%	62,000	0.4%	65,000	0.4%	65,000	0.4%
<b>Total Taxes</b>	<b>15,168,420</b>	<b>92.8%</b>	<b>15,067,600</b>	<b>90.7%</b>	<b>15,095,000</b>	<b>90.1%</b>	<b>15,419,400</b>	<b>91.5%</b>
Licenses & Permits	289,804	1.8%	252,400	1.5%	271,150	1.6%	309,150	1.8%
Intergovernmental	244,077	1.5%	612,000	3.7%	516,000	3.1%	438,000	2.6%
Fines & Forfeitures	66,961	0.4%	67,700	0.4%	74,200	0.4%	70,100	0.4%
Charges for Services	239,066	1.5%	232,500	1.4%	363,100	2.2%	381,800	2.3%
Interest	318,106	1.9%	301,700	1.8%	301,700	1.8%	170,000	1.0%
Miscellaneous	20,355	0.1%	79,400	0.5%	132,400	0.8%	72,300	0.4%
<b>TOTAL REVENUE</b>	<b>\$ 16,346,789</b>	<b>100%</b>	<b>\$ 16,613,300</b>	<b>100%</b>	<b>\$ 16,753,550</b>	<b>100%</b>	<b>\$ 16,860,750</b>	<b>100%</b>
Regular Wages	\$ 2,363,656	18.8%	\$ 2,950,050	18.8%	\$ 2,705,000	18.9%	\$ 3,224,600	20.3%
Part-time Wages	40,856	0.3%	69,100	0.4%	59,900	0.4%	42,300	0.3%
Overtime Wages	11,587	0.1%	12,250	0.1%	18,850	0.1%	13,100	0.1%
Other Wages	141,737	1.1%	163,800	1.0%	204,650	1.4%	195,350	1.2%
<b>Total Wages</b>	<b>2,557,836</b>	<b>20.4%</b>	<b>3,195,200</b>	<b>20.4%</b>	<b>2,988,400</b>	<b>20.9%</b>	<b>3,475,350</b>	<b>21.9%</b>
Health/Life/Dental Insurance	656,815	5.2%	766,300	4.9%	626,050	4.4%	705,950	4.5%
Retirement	880,332	7.0%	969,100	6.2%	923,850	6.5%	1,214,350	7.7%
Taxes	36,853	0.3%	43,750	0.3%	44,900	0.3%	48,050	0.3%
Other Benefits	69,981	0.6%	76,650	0.5%	99,500	0.7%	110,000	0.7%
<b>Total Benefits</b>	<b>1,643,981</b>	<b>13.1%</b>	<b>1,855,800</b>	<b>11.9%</b>	<b>1,694,300</b>	<b>11.9%</b>	<b>2,078,350</b>	<b>13.1%</b>
<b>TOTAL WAGES &amp; BENEFITS</b>	<b>\$ 4,201,817</b>	<b>33.4%</b>	<b>\$ 5,051,000</b>	<b>32.3%</b>	<b>\$ 4,682,700</b>	<b>32.8%</b>	<b>\$ 5,553,700</b>	<b>35.0%</b>
Professional Services	\$ 1,963,215	15.6%	\$ 1,992,400	12.7%	\$ 1,892,400	13.2%	\$ 1,753,900	11.1%
Public Safety	5,097,520	40.6%	6,112,700	39.1%	6,112,700	42.8%	6,302,500	39.8%
Contract Services	225,770	1.8%	294,650	1.9%	295,350	2.1%	299,650	1.9%
Utilities	82,864	0.7%	100,800	0.6%	94,100	0.7%	100,150	0.6%
Other Operating Expenses	748,086	6.0%	887,000	5.7%	892,400	6.2%	903,050	5.7%
Non-Operating Expenses	153,000	1.2%	419,550	2.7%	251,550	1.8%	181,050	1.1%
Major Capital	94,814	0.8%	795,100	5.1%	62,100	0.4%	758,000	4.8%
<b>Total Other Expenditures</b>	<b>8,365,269</b>	<b>66.6%</b>	<b>10,602,200</b>	<b>67.7%</b>	<b>9,600,600</b>	<b>67.2%</b>	<b>10,298,300</b>	<b>65.0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,567,086</b>	<b>100%</b>	<b>\$ 15,653,200</b>	<b>100%</b>	<b>\$ 14,283,300</b>	<b>100%</b>	<b>\$ 15,852,000</b>	<b>100%</b>
<b>NET INCOME / (LOSS)</b>	<b>\$ 3,779,703</b>		<b>\$ 960,100</b>		<b>\$ 2,470,250</b>		<b>\$ 1,008,750</b>	
Transfers (In)	2,999,773		-		-		200,000	
Transfers (Out)	(2,431,981)		(5,662,300)		(2,932,100)		(4,696,200)	
Subsidies Received/(Provided)	(3,040,091)		(2,038,300)		(1,877,989)		(2,198,927)	
Operational Excess/(Deficit)	1,307,404		(6,740,500)		(2,339,839)		(5,686,377)	
Change in Fund Balance	1,307,404		(6,740,500)		(2,339,839)		(5,686,377)	
Beginning Fund Balance	15,396,348		16,703,752		16,703,752		14,363,913	
<b>ENDING FUND BALANCE</b>	<b>\$ 16,703,752</b>		<b>\$ 9,963,252</b>		<b>\$ 14,363,913</b>		<b>\$ 8,677,536</b>	
Nonspendable	\$ 7,715		\$ -		\$ 7,715		\$ 7,715	
Pension Stabilization	1,172,172		1,116,923		1,172,172		972,172	
<b>Total Restricted Reserves</b>	<b>1,179,887</b>		<b>1,116,923</b>		<b>1,179,887</b>		<b>979,887</b>	
Uncertainty Reserve	4,933,100		5,389,451		5,327,794		5,513,700	
General Reserve - Special Projects	797,739		802,358		803,939		813,939	
Capital Asset Replacement - GF	1,067,448		379,737		1,037,848		364,848	
<b>Total Committed Reserves</b>	<b>6,798,287</b>		<b>6,571,546</b>		<b>7,169,581</b>		<b>6,692,487</b>	
Unassigned Fund Balance (AFB)	8,725,578		2,274,783		6,014,445		1,005,162	
<b>TOTAL FUND BALANCE</b>	<b>\$ 16,703,752</b>		<b>\$ 9,963,252</b>		<b>\$ 14,363,913</b>		<b>\$ 8,677,536</b>	

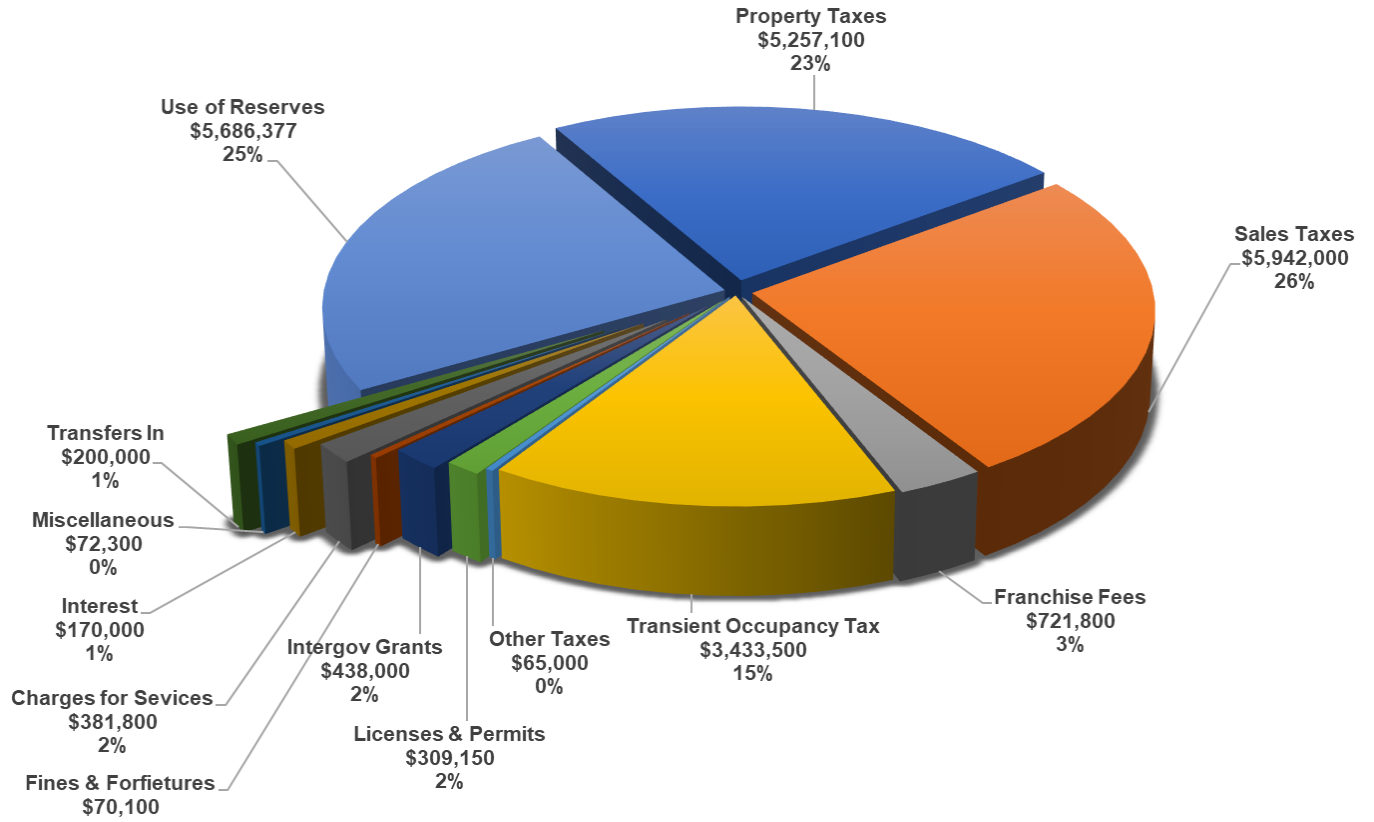
**General and Measure X Funds  
Expenditures by Function**

General and Measure X Funds	Prior Year Actual FY 2023		Current Budget FY 2024		Estimated Actual Budget FY 2024		Adopted Budget FY 2025	
General Government	\$ 8,490,105	67.6%	\$ 10,104,250	64.6%	\$ 9,890,500	69.2%	\$ 10,301,000	65.0%
Administrative Services	934,678	7.4%	1,225,400	7.8%	1,165,300	8.2%	1,189,750	7.5%
Community Development	1,698,735	13.5%	2,101,200	13.4%	1,880,800	13.2%	2,088,650	13.2%
Public Works	879,098	7.0%	1,587,200	10.1%	824,200	5.8%	1,852,650	11.7%
Parks, Recreation and Public Facilities	564,470	4.5%	635,150	4.1%	522,500	3.7%	419,950	2.6%
<b>Total Expenditures</b>	<b>\$ 12,567,086</b>	<b>100%</b>	<b>\$ 15,653,200</b>	<b>100%</b>	<b>\$ 14,283,300</b>	<b>100%</b>	<b>\$ 15,852,000</b>	<b>100%</b>

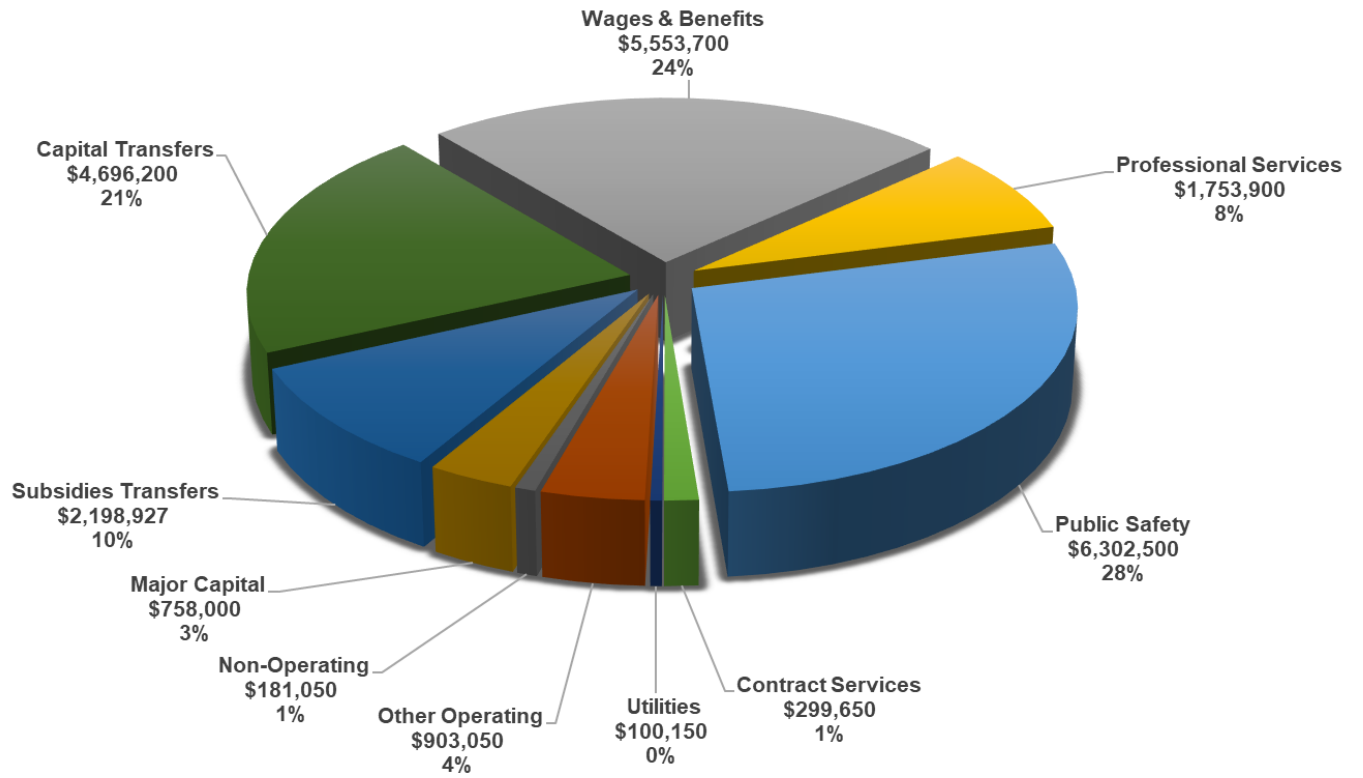
**General and Measure X Funds  
Expenditures by Type**

General and Measure X Funds	Prior Year Actual FY 2023		Current Budget FY 2024		Estimated Actual Budget FY 2024		Adopted Budget FY 2025	
Wages & Benefits	\$ 4,201,817	33.4%	\$ 5,051,000	32.3%	\$ 4,682,700	32.8%	\$ 5,553,700	35.0%
Professional Services	1,963,215	15.6%	1,992,400	12.7%	1,892,400	13.2%	1,753,900	11.1%
Public Safety	5,097,520	40.6%	6,112,700	39.1%	6,112,700	42.8%	6,302,500	39.8%
Contract Services	225,770	1.8%	294,650	1.9%	295,350	2.1%	299,650	1.9%
Utilities	82,864	0.7%	100,800	0.6%	94,100	0.7%	100,150	0.6%
Other Operating Exp.	748,086	6.0%	887,000	5.7%	892,400	6.2%	903,050	5.7%
Non-Operating Exp.	153,000	1.2%	419,550	2.7%	251,550	1.8%	181,050	1.1%
Major Capital	94,814	0.8%	795,100	5.1%	62,100	0.4%	758,000	4.8%
<b>Total Expenditures</b>	<b>\$ 12,567,086</b>	<b>100%</b>	<b>\$ 15,653,200</b>	<b>100%</b>	<b>\$ 14,283,300</b>	<b>100%</b>	<b>\$ 15,852,000</b>	<b>100%</b>

### General and Measure X Funds Sources of Funds \$22,747,127



### General and Measure X Funds Uses of Funds \$22,747,127





# General Government Department

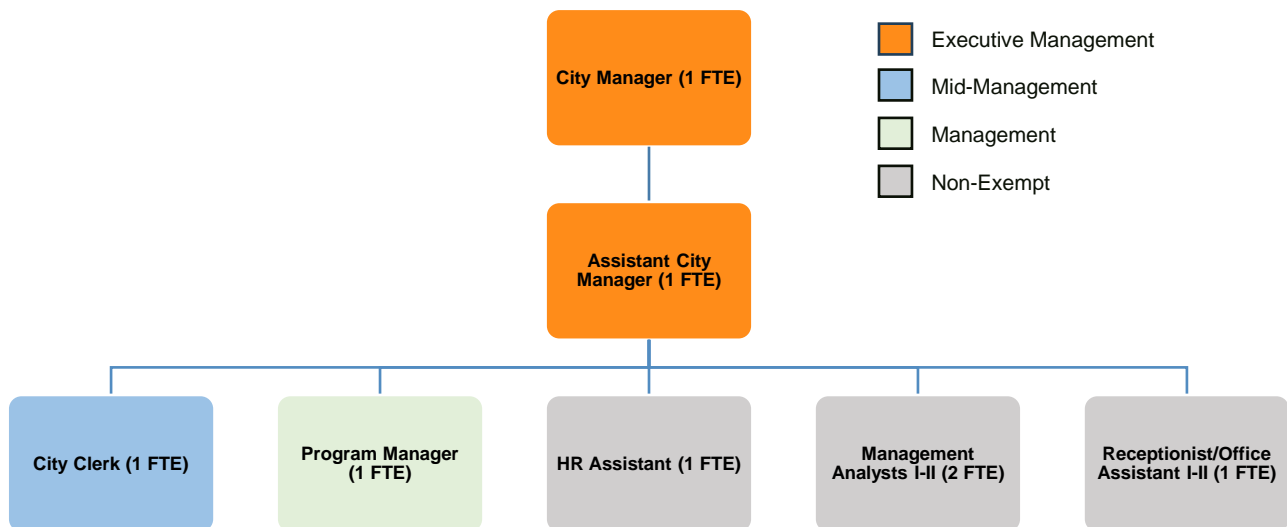
## I. Mission Statement

To provide effective leadership to the City organization, transparency and accountability to the public, assistance to the City Council in developing and implementing effective public policy and municipal budgets, and to ensure the delivery of essential and desired City services in an efficient, effective and equitable manner, with integrity and professionalism.

## II. Department Description

The General Government Department plays a central role in supporting the legislative, administrative, and operational functions of the City, facilitating effective governance and community engagement. It is responsible for coordinating agenda development, managing City records, and overseeing strategic initiatives such as public relations and community engagement. The department also manages municipal elections, human resources, risk management, public safety coordination, and economic development efforts. The City Attorney, who falls under the General Government Department, collaborates closely with the department to support the City Council in developing policy and ensuring compliance with legal standards. Through its various programs, the General Government Department promotes transparent communication and fosters the continued vitality of the Carpinteria community.

## III. Department Organizational Chart



**IV. Personnel Allocations**

<b>Program</b>	<b>Account</b>	<b>Receptionist</b>	<b>City Clerk</b>	<b>HR Assistant</b>	<b>Program Manager</b>	<b>Managment Analyst I</b>	<b>Managment Analyst II</b>	<b>Assistant City Mgr.</b>	<b>City Manager</b>
City Administration	101-111	70%	35%		20%	100%		50%	70%
Records Management	101-131	15%	35%						
Elections	101-132		30%						
Staff Recruitment, Retention and Develop	101-141			75%			75%	25%	5%
Risk Management	101-142			25%			25%	10%	
Emergency Preparedness	101-151				50%				5%
Communication and Community Promotior	101-161				30%			5%	
Central Services	101-211	10%							
Legislative & Policy	101-101								10%
Commissions, Boards & Committees	101-102							5%	5%
Economic Vitality	101-162							5%	
Racial Equity	104-181								5%
Peg Fee	217-161	5%							



# Program: Legislative & Policy

Department: General Government

Funding Source(s): General and Tidelands Trust Funds

## I. Program Summary

City Councilmembers serve as the elected legislative body and policymakers of the City in accordance with applicable State and local law. The five-member City Council makes decisions concerning projects, programs, and services by providing direction to the City Manager and prioritizing work through the annual work program and budget processes.

The City Council adopts ordinances and resolutions, and appoints all advisory boards, commissions, and committees, in addition to serving as the legislative fiduciary for City financial matters. Furthermore, the City Council establishes, by formal or informal methods, policies and guidelines for the overall operation of the City.

City Councilmembers are also involved in community and intergovernmental activities that require their ongoing participation and speak at community and regional events, as well as conduct ceremonial activities, in their official capacity.

## II. Prior Budget Accomplishments

- Adopted Ordinance No. 778 to regulate smoking in multi-unit housing developments.
- Adopted Resolution No. 6290, establishing Renter Relocation Assistance Payments for No-Fault Just Cause Evictions.
- Re-adoption of the 6<sup>th</sup> Cycle 2023-2031 Housing Element via Resolution No. 6288.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 101 - Legislative &amp; Policy</b>				
<b>Expenditure</b>				
51 - Personnel Services	\$ 135,117	\$ 150,750	\$ 130,000	\$ 159,900
55 - Other Operating Expenses	48,943	61,600	63,900	55,400
<b>Expenditure Total:</b>	<b>\$ 184,060</b>	<b>\$ 212,350</b>	<b>\$ 193,900</b>	<b>\$ 215,300</b>

## IV. Expenditure Summary

### Personnel

City Council member compensation is the only personnel cost within this program. All support staff costs are within other programs.

**Operating Expenses**

Meetings, Travel and Public Relations costs reflect anticipated Councilmember training and education. This includes Councilmember attendance/participation at meetings/events of the League of California Cities, California Joint Powers Insurance Authority, BEACON, Santa Barbara County Association of Governments, ribbon cuttings and other community activities and programs that involve Mayor and/or Council member participation. The City Council practice has been for the Meetings & Travel line-item budget amount to be made available in equal amounts to each member. Member requests exceeding the allocation for an individual member are brought before the Council at a regular meeting for consideration.

# Program: Commissions, Boards, and Committees

Department: General Government

Funding Source(s): General and Library Funds

## I. Program Summary

The City Council as the legislative body of the City has the authority to create standing and ad hoc commissions, boards and committees to support various programs and services provided. The roles, responsibilities and procedures concerning the conduct of such bodies are established in the Carpinteria Municipal Code and/or by resolution of the Council. Appointments to commissions, boards and committees are made by the City Council through the adoption of a resolution or minute order approval.

## II. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 102 - Commissions, Boards, &amp; Committees</b>				
<b>Expenditure</b>				
52 - Professional Services	\$ 1,620	\$ 1,800	\$ 1,800	\$ 2,400
55 - Other Operating Expenses	7,989	21,000	21,000	19,650
<b>Expenditure Total:</b>	<b>\$ 9,609</b>	<b>\$ 22,800</b>	<b>\$ 22,800</b>	<b>\$ 22,050</b>

## III. Expenditure Summary

### Personnel

The Program budget reflects stipends received by members of the Planning Commission, Architectural Review Board and Library Advisory Commission. Staffing and other costs associated with supporting the work of the City’s Commissions, Boards and Committees are a part of the related budget programs.

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council-established “City Council Boards, Commissions, and Committees Review Committee”
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Engage the City Council Boards, Commissions, and Committees Review Committee to review and revise program standards, procedures, and processes.             <ol style="list-style-type: none"> <li>1.1. Create draft Codes of Conduct for Boards, Commissions, and Committees and present to the City Council for consideration.</li> <li>1.2. Revise the selection and appointment process for Boards, Commissions, and Committees and present option/s to the City Council for consideration.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Engage the City Council Boards, Commissions, and Committees Review Committee to review and revise program standards, procedures, and processes.             <ol style="list-style-type: none"> <li>1.1. Complete the draft of Boards, Commissions, and Committees Codes of Conduct by March 2025.</li> <li>1.2. City Council adoption of revised selection and appointment process for Boards, Commissions, and Committees by June 2025.</li> </ol> </li> </ol>

# Program: City Administration

Department: General Government  
 Funding Source(s): General Fund

## I. Program Summary

The Administration program is responsible for providing information and recommendations to the City Council, implementing City Council policies and direction, managing the delivery of municipal services, addressing long-range municipal strategic planning objectives, providing leadership, support and oversight to the City organization, and prompt, professional, courteous service to the public.

## II. Prior Budget Accomplishments

- Improvements to Annual Work Plan development process.
- Improved Annual Work Plan performance measures.
- Development and adoption of FY 2024/25 budget.
- Adoption of five City Council primary goals.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 111 - City Administration</b>				
<b>Expenditure</b>				
51 - Personnel Services	\$ 490,301	\$ 522,350	\$ 577,600	\$ 696,430
52 - Professional Services	6,500	63,000	63,000	39,500
55 - Other Operating Expenses	5,644	16,000	16,000	13,200
<b>Expenditure Total:</b>	<b>\$ 502,446</b>	<b>\$ 601,350</b>	<b>\$ 656,600</b>	<b>\$ 749,130</b>

## IV. Expenditure Summary

### Personnel

The City Manager leads the administrative team, including the Assistant City Manager, the City Clerk, Human Resources, Risk Management, and Emergency Services/Volunteer Coordination staff members.

### Operating Expenses

Operating expenses include dues for various government and professional associations at the state and national level, and fees for participation in training and attendance at conferences by members of the administrative staff.

**Contract Services**

Contract Services for facilitation of: community workshops and survey, Annual Work Plan process, and City Council retreat. This program can include spending associated with minor grant consultation, legislative advocacy, and unanticipated activities or contractual services that may arise throughout the year.

**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #1: Enhance Public Outreach, Education, and Transparency
<b>Goals &amp; Objectives</b>
<ol style="list-style-type: none"> <li>1. Enhance public participation in Annual Work Plan development process.               <ol style="list-style-type: none"> <li>1.1. Conduct a community survey on important community issues and present data to City Council for consideration in advance of Annual Work Plan development.</li> <li>1.2. Hold three community workshops (English, Spanish, and virtual-bilingual) and provide a detailed summary to City Council for consideration in advance of Annual Work Plan development.</li> </ol> </li> <li>2. Assist the City Council to review and revise, or develop, City Vision, Mission, Goals, and Values for inclusion in the Annual Work Plan.               <ol style="list-style-type: none"> <li>2.1. Facilitate City Council full-day retreat, which will also be a public meeting, to review and revise, or develop, City Vision, Mission, Goals, and Values.</li> </ol> </li> <li>3. Enhance community awareness and knowledge of the City’s budget and related activities.               <ol style="list-style-type: none"> <li>3.1. Schedule and provide presentations for a broad section of community groups to inform community members on the City’s budget and related activities, and to receive and respond to questions.</li> <li>3.2. Develop a Budget Brief, or similar document, to communicate the essential aspects of the budget in a clear, accessible, and simplified manner, to provide community stakeholders a concise summary of the City’s financial plan.</li> </ol> </li> </ol>

<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Enhance public participation in Annual Work Plan development process.                             <ol style="list-style-type: none"> <li>1.1. Conduct community survey by January 2025.                                     <ol style="list-style-type: none"> <li>1.1.1. Present data to City Council by February 2025.</li> </ol> </li> <li>1.2. Hold three community workshops (English, Spanish, and virtual-bilingual) by January 2025.                                     <ol style="list-style-type: none"> <li>1.2.1. Provide a detailed summary of community feedback to City Council by February 2025.</li> </ol> </li> <li>1.3. Survey responses and attendance at community workshops to be equal to, or greater than, 400 unique residents.</li> </ol> </li> <li>2. Goal: Assist the City Council to review and revise, or develop, City Vision, Mission, Goals, and Values for inclusion in the Annual Work Plan.                             <ol style="list-style-type: none"> <li>2.1. Provide a post-retreat survey to the City Council to assess the efficacy of the Annual Work Plan development process, and quality and overall utility of the data collected and provided via the community survey and workshops.</li> </ol> </li> <li>3. Goal: Enhance community awareness and knowledge of the City’s budget and related activities.                             <ol style="list-style-type: none"> <li>3.1. Schedule and provide at least four presentations to local community groups on the City’s financial position and budget-related activities by June 2025.</li> <li>3.2. Develop a Budget Brief, or similar document, for FY 2025/26 and present to City Council Finance Committee for feedback by June 2025.</li> </ol> </li> </ol>

<b>GOAL:</b>
City Council Primary Goal #3: Take Steps to Address the Fiscal Sustainability of the City
<b>Objectives</b>
<ol style="list-style-type: none"> <li>1. Take steps to address subsidies of City assessment districts to make the districts fiscally stable and sustainable.                             <ol style="list-style-type: none"> <li>1.1. Execute study session on the fiscal state of each City assessment district.</li> <li>1.2. Develop and distribute Request for Proposals (RFP) for consultant services to facilitate updates to City assessment districts and select consultant.</li> </ol> </li> <li>2. Improve City’s cost recovery to reduce program subsidies where appropriate.                             <ol style="list-style-type: none"> <li>2.1. Review City programs and services and identify options for increased cost recovery and present to City Council for consideration.</li> </ol> </li> <li>3. Research options to increase revenues and present to City Council.</li> </ol>

**Performance Measures**

1. Goal: Take steps to address subsidies of City assessment districts to make the districts fiscally stable and sustainable.
  - 1.1. Provide results of study session on the fiscal state of each City assessment district to City Council by February 2025.
  - 1.2. Distribute RFP by August 2024 and select consultant firm by September 2024.
2. Goal: Improve City's cost recovery to reduce program subsidies where appropriate.
  - 2.1. Review City programs and services and identify options for increased cost recovery and present to City Council for consideration by March 2025.
3. Goal: Research options to increase revenues and present to Council
  - 3.1. Complete research by September 2024 and present to Council December 2024.



# Program: Legal Services

Department: General Government

Funding Source(s): General Fund

## I. Program Summary

The City of Carpinteria secures legal services through a contract with the Santa Barbara law firm of Brownstein Hyatt Farber Schreck, LLP. The City occasionally hires outside counsel for required legal services when Brownstein cannot provide service due to certain expertise being desired or where a conflict of interest has been determined to exist.

## II. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 121 - Legal Services</b>				
<b>Expenditure</b>				
52 - Professional Services	\$ 999,256	\$ 872,000	\$ 822,000	\$ 765,000
55 - Other Operating Expenses	1,212	-	-	-
<b>Expenditure Total:</b>	<b>\$ 1,000,468</b>	<b>\$ 872,000</b>	<b>\$ 822,000</b>	<b>\$ 765,000</b>

## III. Personnel Allocations

All legal services are provided by contract.

## IV. Expenditure Summary

### Contract Services

The Legal Services Contract was last comprehensively updated in December 2014. The budget estimate for contract costs reflects an estimate of the amount of time the contracted attorneys will be requested to spend working on City business.

The litigation budget reflects routine annual litigation expenditures. Extraordinary litigation costs, should they arise during a fiscal year, may be addressed through use of the Financial and Economic Uncertainty Reserve, as approved by action of the City Council.

# Program: Records Management

Department: General Government

Funding Source(s): General Fund

## I. Program Summary

Ensures transparency of City Council actions through the preparation of meeting agenda packets and recording of Council proceedings. Manages records, handles ministerial duties, oversees Fair Political Practices Commission (FPPC) filings, ensures Brown Act compliance, and processes agreements. Provides a range of support and information services to the Council, public, and staff to facilitate the smooth operation of local government activities.

## II. Prior Budget Accomplishments

- Updated the City’s Records Retention Schedules (October 2023).
- Began broadcasting Planning Commission and Architectural Review Board meetings on television and over Zoom to allow virtual participation in public meetings.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 131 - Records Management</b>				
<b>Revenue</b>				
45 - Charges for Services	\$ -	\$ -	\$ 100.00	\$ -
<b>Revenue Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ -</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 42,700	\$ 63,100	\$ 63,100	\$ 64,550
52 - Professional Services	2,148	28,100	28,100	6,000
55 - Other Operating Expenses	19,952	23,850	23,850	20,350
<b>Expenditure Total:</b>	<b>\$ 64,800</b>	<b>\$ 115,050</b>	<b>\$ 115,050</b>	<b>\$ 90,900</b>

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #1 – Enhance Public Outreach, Education, and Transparency
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Streamline agenda packet process.             <ol style="list-style-type: none"> <li>1.1. Procure agenda management software.</li> <li>1.2. Develop an electronic routing and review of staff reports by City Attorney, Administrative Services, and City Manager - no more paper staff reports.</li> <li>1.3. Create agenda packets more efficiently and reduce manual effort and save time.</li> <li>1.4. Increase accessibility of meeting agendas and associated documents to the public and stakeholders.</li> <li>1.5. Improve satisfaction among Councilmembers, staff, and the public by providing a user-friendly platform for accessing public meeting information.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Streamline agenda packet process.             <ol style="list-style-type: none"> <li>1.1. Procure, install and use agenda management software by June 2025.</li> <li>1.2. Track milestones such as planning, software installation, configuration and staff training.</li> <li>1.3. Measure the average reduction in time spent preparing and distributing agenda packets compared to previous manual processes.</li> <li>1.4. Track increases in public engagement metrics, including meeting attendance (both in-person and virtual) and the number of views and downloads of agendas and documents.</li> </ol> </li> </ol>

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #1 – Enhance Public Outreach, Education, and Transparency; and City Council Primary Goal #3 – Take Steps to Address the Fiscal Sustainability of the City
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Reduce use of paper records and increase public’s access to official City documents.             <ol style="list-style-type: none"> <li>1.1. Purchase an Electronic Records Management System for the efficient retention and retrieval of all City official documents (minutes, resolutions, ordinances, agreements, staff reports, etc.)</li> <li>1.2. Enhance the organization and categorization of City records for efficient retrieval and management. Increase accessibility to City records for both the public and staff.</li> <li>1.3. Strengthen the security and integrity of the City’s permanent records through controlled access, encryption, and audit trails.</li> </ol> </li> <li>2. Adopt an electronic signature policy for official City documents.</li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Reduce use of paper records and increase public’s access to official City documents.             <ol style="list-style-type: none"> <li>1.1. Procure, install and use Electronic Records Management System software by June 2025. This will include key milestones such as planning, installation, configuration, and training.</li> <li>1.2. Quantify the reduction in physical storage space required for paper records as a result of digitization and electronic storage.</li> </ol> </li> <li>2. Goal: Adopt an electronic signature policy for official City documents.             <ol style="list-style-type: none"> <li>2.1. Adopt policy by March 2025.</li> </ol> </li> </ol>

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #1 – Enhance Public Outreach Education and Transparency
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Establish a formalized process for appointing members to City Advisory Groups.             <ol style="list-style-type: none"> <li>1.1. Develop a City Advisory Group Handbook to include information on meeting management, the Brown Act, the appointment process, and code of conduct, etc.</li> <li>1.2. Create and implement standardized procedures for the appointment and re-appointment process to the City’s Advisory Groups to ensure consistency and fairness.</li> <li>1.3. Increase public awareness and participation in the appointment process to promote diverse representation and community engagement.</li> <li>1.4. Attract a diverse pool of qualified applicants for City Advisory Groups to reflect the community’s demographics and expertise.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Establish a formalized process for appointing members to City Advisory Groups.             <ol style="list-style-type: none"> <li>1.1. Complete City Advisory Group Handbook by Q1, including sections on meeting management, the Brown Act, appointment processes, and the code of conduct.</li> <li>1.2. Track the implementation of standardized procedures for the appointment and re-appointment process, ensuring consistency and fairness in all City Advisory Group selections.</li> <li>1.3. Monitor the increase in public outreach efforts, including the number of applicants and community engagement activities promoting the City’s Advisory Group appointment process.</li> <li>1.4. Measure the diversity of applicants for City Advisory Groups by tracking demographic data and the range of expertise represented, ensuring alignment with the community's demographics.</li> </ol> </li> </ol>

# Program: Elections

Department: General Government  
 Funding Source(s): General Fund

## I. Program Summary

The elections program conducts City Elections for elective offices, initiatives, referenda and recalls. Program goals are 1) elections which conform to the State Elections Code; and 2) a high level of voter participation and turnout. This program has two major activities:

## II. Prior Budget Accomplishments

- City Council adopted resolutions calling and consolidating the election of City Council candidates and the placement of a Transient Occupancy Tax Measure on the November 5, 2024 ballot.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 132 - Elections</b>				
<b>Expenditure</b>				
51 - Personnel Services	\$ 36,588	\$ 42,550	\$ 42,550	\$ 43,100
52 - Professional Services	27,938	5,000	5,000	37,000
55 - Other Operating Expenses	1,892	750	750	1,800
<b>Expenditure Total:</b>	<b>\$ 66,418</b>	<b>\$ 48,300</b>	<b>\$ 48,300</b>	<b>\$ 81,900</b>

## IV. Goals, Objectives and Performance Measures

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
To Collaborate with the County of Santa Barbara Elections Division to Manage and Oversee the November 5, 2024 General Municipal Election on Behalf of the City.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Ensure legal and efficient elections process is conducted. Request Consolidation Services from the County of Santa Barbara Elections Division.                         <ol style="list-style-type: none"> <li>1.1. Prepare requisite resolutions for City Council adoption to call and consolidate the November 5, 2024 General Municipal Election with the Statewide General Election for the election of Council candidates and place a measure on the ballot regarding increasing the Transient Occupancy Tax increase.</li> <li>1.2. Submit adopted Council resolutions and request for consolidation services to the County of Santa Barbara Clerk of the Board and Elections Division.</li> </ol> </li> </ol>

- 1.3. County of Santa Barbara Board of Supervisors approves City's request for consolidation and directs the Elections Division to consolidate municipal election.
- 1.4. Prepare and post/publish all required notices as per State Elections Code.
2. Assist Council Candidates in Filing Nomination Papers.
  - 2.1. Draft Election Fact Sheet and circulate to staff and public.
  - 2.2. Prepare Candidate Handbook and Nomination Packets.
  - 2.3. Walk candidates through candidate handbook, election timeline, resources, and required forms.
  - 2.4. Review ballot designations and candidate statements and process nomination papers with County of Santa Barbra Elections Division for signature verification.
  - 2.5. Receive, review, and process campaign finance reports and forms.
  - 2.6. Submit certified list of candidates, ballot designations, and candidate statements and forward to County Elections Division.
  - 2.7. Review ballot proofs.
3. Process Documents for Transient Occupancy Tax (TOT) Measure on the Ballot.
  - 3.1. Call and consolidate the November 5, 2024 General Municipal Election and submit TOT Measure to the voters.
  - 3.2. Post Notice of Last Day to File Arguments with City Clerk.
  - 3.3. Draft Argument In Favor of TOT Measure for Council review.
  - 3.4. City Attorney to prepare Impartial Analysis.
  - 3.5. Receive Arguments In Favor/Against TOT Measure and any Rebuttals.
  - 3.6. Submit Arguments, Rebuttals, and Impartial Analysis to County Elections Division.
  - 3.7. Review ballot proofs.
4. Certification of Election and City Council Reorganization.
  - 4.1. Receive certified results from County Elections Division.
  - 4.2. Council adopts resolution declaring the results of the November 5, 2024 General Municipal Election.
  - 4.3. City Clerk swears in newly elected or reelected Councilmembers.
  - 4.4. City Council selects Mayor and Vice Mayor for the next two years.

**Performance Measures**

1. Goal: Ensure legal and efficient elections process is conducted. Request Consolidation Services from the County of Santa Barbara Elections Division.
  - 1.1. Timely preparation and submission of resolutions to the City Council for the November 5, 2024, General Municipal Election, including the Transient Occupancy Tax (TOT) measure.
  - 1.2. Submission of adopted resolutions and consolidation request to the County Clerk and Elections Division by the required deadlines.
  - 1.3. County Board of Supervisors' approval of the City's consolidation request by the established timeline.
  - 1.4. Accurate posting and publication of all required legal notices in accordance with the State Elections Code.
2. Goal: Assist Council Candidates in Filing Nomination Papers.
  - 2.1. Completion and circulation of the Election Fact Sheet to staff and the public within the designated timeframe.
  - 2.2. Preparation and distribution of Candidate Handbooks and Nomination Packets within the candidate filing period.
  - 2.3. Completion of candidate orientations, covering the handbook, election timeline, resources, and forms by the required deadlines.
  - 2.4. Review and submission of ballot designations, candidate statements, and nomination papers to the County for signature verification within the deadline.
  - 2.5. Timely receipt and processing of all campaign finance reports and forms in compliance with FPPC guidelines.
  - 2.6. Submission of the certified list of candidates, ballot designations, and candidate statements to the County Elections Division by the established deadline.
  - 2.7. Timely review and approval of ballot proofs for accuracy.
3. Goal: Process Documents for Transient Occupancy Tax (TOT) Measure on the Ballot.
  - 3.1. Timely submission of the TOT measure for inclusion in the November 5, 2024, General Municipal Election.
  - 3.2. Posting of the Notice of Last Day to File Arguments with the City Clerk by the required deadline.
  - 3.3. Drafting and submission of the Argument In Favor of the TOT measure to the Council for review within the designated timeline.
  - 3.4. Receipt and submission of the City Attorney's Impartial Analysis within the required timeframe.
  - 3.5. Timely receipt, review, and submission of all Arguments In Favor/Against and Rebuttals to the County Elections Division.



- 3.6. Submission of all arguments, rebuttals, and impartial analysis to the County Elections Division by the specified deadline.
- 3.7. Timely review and approval of ballot proofs for the TOT measure
4. Goal: Certification of Election and City Council Reorganization
  - 4.1. Receipt of certified election results from the County Elections Division within the required time frame.
  - 4.2. Adoption of a resolution by the City Council declaring the election results in a timely manner.
  - 4.3. Swearing in of newly elected or reelected Councilmembers at the first available City Council meeting after certification.
  - 4.4. Successful selection of Mayor and Vice Mayor by the City Council immediately following the reorganization meeting.

# Program: Staff Recruitment, Retention, and Development

Department: General Government  
Funding Source(s): General Fund

## I. Program Summary

The Human Resources administrative division delivers operational support to all departments in human resources and risk management, overseeing a wide range of services aimed at supporting and strengthening the City's workforce. This includes leading recruitment and selection efforts, retaining talent, and coordinating staff training, development, and performance evaluations. Additionally, the division oversees compensation management, employee benefits programs, and labor relations. HR ensures that the City's personnel management strategies align with its broader organizational goals and ensures compliance with Federal and State employment laws by continuously updating personnel policies and procedures.

The program focuses on five major activities:

- Staffing and Recruitment
- Workforce Planning & Succession Management
- Employee Wellness & Work-Life Balance Initiatives
- Employee Training
- Benefits Administration
- Labor Relations
- Employee Relations and Activities

## II. Prior Budget Accomplishments

- Onboarded 39 New Employees: 2 Executive, 2 Management, 6 Full-time, 29 Part-time.
- Created career paths for several positions by creating new positions on the Salary Schedule.
- Adopted Resolution Nos. 6333, 6334, and 6336 approving salary schedules for all staff for FY 25.
- Amended and combined Conditions of Employment for Management and Miscellaneous staff to clarify, streamline and update position classification, work schedules, compensation adjustments, leave, holidays, and health benefits.
- Expanded Bi-Lingual Pay to allow all SEIU Employees to be eligible.
- Initiated All Staff Quarterly Meetings
- Created an enhanced evaluation tool to streamline and improve the evaluation process.
- Expanded a management internship program to encourage participation in City government and to create succession planning
- Implemented the employee service and recognition program

### III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 141 - Staff Recruitment, Retention, &amp; Development</b>				
<b>Expenditure</b>				
51 - Personnel Services	\$ 200,750	\$ 238,750	\$ 223,550	\$ 288,350
52 - Professional Services	132,843	140,000	140,000	23,000
55 - Other Operating Expenses	15,770	39,750	39,750	28,200
<b>Expenditure Total:</b>	<b>\$ 349,363</b>	<b>\$ 418,500</b>	<b>\$ 403,300</b>	<b>\$ 339,550</b>

### IV. Goals Objectives and Performance

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in High-Performance Team at City Hall
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Optimize recruitment process.             <ol style="list-style-type: none"> <li>1.1. Develop and optimize onboarding procedures and Employee Handbook.</li> </ol> </li> <li>2. Enhance employee benefits program.             <ol style="list-style-type: none"> <li>2.1. Expand benefits such as: 457 program offerings, tuition reimbursement enhancements, and bilingual pay benefit.</li> <li>2.2. Expand wellbeing program initiatives such as: quarterly HR wellness campaigns, provide wellness trainings.</li> </ol> </li> <li>3. Enhance employee development.             <ol style="list-style-type: none"> <li>3.1. Increase participation in annual conferences and quarterly trainings for all staff.</li> <li>3.2. Increase participation in professional development organizations.</li> </ol> </li> <li>4. Empower staff leaders to oversee department personnel matters.             <ol style="list-style-type: none"> <li>4.1. Develop a comprehensive HR guidelines manual that includes standardized procedures, templates, and compliance requirements for each department to follow.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Optimize recruitment process.             <ol style="list-style-type: none"> <li>1.1. Complete the Employee Handbook by March 2025.</li> <li>1.2. Achieve 100% onboarding completion rate – all new hires complete all onboarding steps within the designated timeframe (60-days).</li> </ol> </li> <li>2. Goal: Enhance employee benefits program.             <ol style="list-style-type: none"> <li>2.1. Convert the City’s wellness plan to cover benefit options cafeteria plan by June 2025.</li> </ol> </li> </ol>

- 2.2. Expand the deferred compensation program to include a 403(b) and a payroll deduction Roth IRA by June 2025.
- 2.3. Increase the employer-paid tuition by \$200 by June 2025.
- 2.4. Conduct HR wellness campaigns each quarter of the fiscal year.
3. Goal: Enhance employee development.
  - 3.1. Identify a list of required trainings that all employees will take each fiscal year by January 2025.
  - 3.2. Invite guest speakers live or in zoom from professional development organizations to inspire staff each quarter.
4. Goal: Empower staff leaders to oversee department personnel matters.
  - 4.1. Complete the Human Resources Guidelines Manual by June 2025.
  - 4.2. Identify and offer management-specific resources to Department Heads (e.g. conflict resolution, performance management, strategic decision making) each quarter.

## Program: Risk Management

Department: General Government

Funding Source(s): General Fund

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### I. Program Summary

The Risk Management Division provides for the protection of the City's assets through risk identification, avoidance, resolution, and evaluation of public liability insurance, safety, and loss prevention activities and programs. This division is responsible for administering the workers' compensation program, employee safety programs, and ensuring compliance with CalOSHA standards. It also oversees the general liability programs, including managing appropriate liability insurance policies and administering claims.

A key function of the division is to maintain and update formal policy documents such as the Injury and Illness Prevention Program (IIPP). Additionally, Risk Management coordinates the Employee Safety Committee, which ensures that safety initiatives are continuously evaluated and implemented to protect both employees and the public. The City has participated in the California Joint Powers Insurance Authority (CJPIA) since 1992, benefiting from self-insuring and loss-pooling programs for Property Insurance, Workers' Compensation, Public Official and Employee Bonds, and General and Automobile Liability. These programs offer significant cost protection and risk management assistance to the City.

The program focuses on the following major activities:

- Employee Safety and Incentive Program
- Employee Training
- Workers' Compensation
- Risk Management Safety Policies and Procedures
- General Liability Insurance Administration

### II. Prior Budget Accomplishments

- Participated in CJPIA's annual Risk Management Conference, and other trainings and programs, which provided cost-effective risk management solutions.
- Successfully implemented timely reporting of liability and workers' compensation claims to CJPIA and ensured compliance with reporting deadlines.
- Conducted annual safety inspections of City facilities, streets, and sidewalks in collaboration with Public Works, ensuring timely identification and resolution of hazardous conditions.
- Coordinated the review of ADA-related projects and ensured compliance with accessibility standards across city facilities.
- Embedded safety as a key factor in employee performance evaluations for both management and non-management staff.
- Reduced the number of Workers' Compensation claims through targeted safety training, including the introduction of the Company Nurse program in employee orientation and ongoing safety oversight in performance evaluations.

### III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 142 - Risk Management</b>				
<b>Expenditure</b>				
51 - Personnel Services	\$ 14,679	\$ 71,400	\$ 65,950	\$ 85,600
52 - Professional Services	-	11,000	11,000	9,500
55 - Other Operating Expenses	487,427	516,000	516,000	515,900
<b>Expenditure Total:</b>	<b>\$ 502,106</b>	<b>\$ 598,400</b>	<b>\$ 592,950</b>	<b>\$ 611,000</b>

### IV. Goals Objectives and Performance

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Resolution 5435, Adopting Injury and Illness Prevention Program, California Tort Claims Act, Cal/OSHA standards, and the Americans with Disabilities Act.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Ensure comprehensive risk management practices to minimize the City’s liability exposure.             <ol style="list-style-type: none"> <li>1.1. Complete Risk Management Evaluation under the LossCAP (Loss Control Action Plan Program).</li> <li>1.2. Follow proven practices of risk management in order to minimize the City’s liability exposure.</li> <li>1.3. Advise staff of changes in safety regulations and provide loss prevention information and direction to other City departments.</li> <li>1.4. Work with City Clerk and Department Heads to incorporate appropriate risk transfer elements in developing contract documentation and tracking procedures to monitor contractor compliance as recommended by CJPIA.</li> </ol> </li> <li>2. Improve workplace safety and reduce the incidence of Workers' Compensation claims.             <ol style="list-style-type: none"> <li>2.1. Act as liaison with CJPIA in reporting and monitoring workers' compensation claims and transitional return-to-work policies.</li> <li>2.2. Work with Parks, Recreation &amp; Public Facilities Department and Public Works Departments to monitor a maintenance and inspection program and schedule staff training to meet safety guidelines established by the U.S. Consumer Product Safety Commission as recommended by CJPIA.</li> </ol> </li> <li>3. Ensure the safety, regulatory compliance, and maintenance of City facilities and public spaces.             <ol style="list-style-type: none"> <li>3.1. Work with Public Works Department to inspect and monitor City facilities, streets and sidewalks to identify hazardous conditions.</li> </ol> </li> </ol>

- 3.2. Schedule meetings with the Health and Safety Committee for facility inspections and analysis of loss control, in compliance with Injury, Illness and Prevention Policy.
- 3.3. Coordinate review of planned and ongoing ADA related projects.
- 4. Maintain comprehensive insurance coverage and monitor risk management resources.
  - 4.1. Complete insurance renewal application forms as required.
  - 4.2. Submit information for insurance coverage on new equipment, vehicles and property.
  - 4.3. Prepare and monitor budget for Risk Management Division to ensure sufficient funds available for comprehensive insurance coverage.

### **Performance Measures**

- 1. Goal: Ensure comprehensive risk management practices to minimize the City's liability exposure.
  - 1.1. Complete the Risk Management Evaluation under the LossCAP by July 1, 2024, with documented findings submitted to the City Council and an action plan developed based on the evaluation.
  - 1.2. Achieve 100% compliance with proven risk management practices by tracking and reporting the implementation of safety protocols and processes, with quarterly reviews to ensure adherence:
    - 1.2.1. Ensure that liability claims are reported to CJPIA claims adjuster Carl Warren & Company within required time frames, achieving a 100% compliance rate for timely reporting and monthly summary report reviews.
    - 1.2.2. Schedule safety inspections in accordance with the City's Injury and Illness Prevention Program, ensuring at least biannual inspections are completed and documented.
    - 1.2.3. Maintain confidential DMV pull-notice driving reports for all eligible employees, with reports updated monthly and maintained securely in compliance with privacy regulations.
  - 1.3. Distribute updates on safety regulations and loss prevention information to all staff within one month of regulatory changes, with at least 90% staff acknowledgment of receipt.
  - 1.4. Conduct annual meetings with the City Clerk and Department Heads to review contract documentation and compliance procedures, ensuring 100% of contracts incorporate recommended risk transfer elements
- 2. Goal: Improve workplace safety and reduce the incidence of Workers' Compensation claims.
  - 2.1. Monitor and report on all workers' compensation claims and transitional return-to-work policies, with a 100% compliance rate for timely submissions of required documentation.

- 2.2. Conduct biannual safety inspections in collaboration with the Parks, Recreation & Public Facilities Department and Public Works Departments, ensuring 100% compliance with safety guidelines and training completion for staff.
- 2.3. Actively participate in CJPIA annual Risk Management Training Workshops and Seminars to stay updated on current regulations and standards.
- 2.4. Encourage staff attendance at training workshops to enhance knowledge and compliance with safety practices.
- 2.5. Apprise staff of new Federal and Cal OSHA regulations and standards.
3. Goal: Ensure the safety, regulatory compliance, and maintenance of City facilities and public spaces.
  - 3.1. Complete annual inspections of all City facilities, streets, and sidewalks, with documented identification and remediation of at least 90% of hazardous conditions within a specified timeframe.
  - 3.2. Schedule and conduct quarterly Health and Safety Committee meetings, ensuring meeting minutes are recorded and distributed, with follow-up on at least three identified safety risks per meeting.
  - 3.3. Conduct annual reviews of planned and ongoing ADA-related projects, with 100% compliance in meeting federal and state ADA regulations, documented in meeting minutes.
  - 3.4. Provide Playground Safety training/certification for Parks and Maintenance Facilities Technicians.
  - 3.5. Ensure that tree-trimming maintenance programs are established as claim prevention measures.
  - 3.6. Monitor liability claims with a goal to reduce claims by 50%.
4. Goal: Maintain comprehensive insurance coverage and monitor risk management resources.
  - 4.1. Ensure 100% completion of insurance renewal application forms at least one month prior to the renewal deadlines, with no lapses in coverage
  - 4.2. Submit information for insurance coverage on new equipment, vehicles, and property within two weeks of acquisition, maintaining accurate and up-to-date records.
  - 4.3. Prepare and monitor budget for Risk Management Division to ensure sufficient funds available for comprehensive insurance coverage.
  - 4.4. Coordinate with Administrative Services Director to determine Retro and Primary Deposit figures and budgeted expenses.
  - 4.5. Complete renewal application forms for All Risk Property Insurance, Crime Prevention Program, Environmental Insurance, and Property Insurance.
  - 4.6. Maintain Vehicle Schedules and property inventory.



# Program: Emergency Preparedness

Department: General Government  
 Funding Source(s): General and Revolving Funds

## I. Program Summary

The City of Carpinteria manages disaster preparedness and response programs for the city and surrounding areas. This includes:

- Conducting disaster preparedness and response training for City staff and residents.
- Maintaining and updating emergency plans.
- Serving on county-wide disaster planning and response committees.
- Enhancing the City's and residents' ability to prepare for and respond to emergencies.

## II. Prior Budget Accomplishments

- Ongoing Emergency Operation Center Staff Training in partnership with the County of Santa Barbara.
- CPR and AED Training for City FT Staff in partnership with the Carpinteria - Summerland Fire District

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 151 - Emergency Preparedness</b>				
<b>Revenue</b>				
43 - Intergovernmental	\$ 12,678	\$ 10,000	\$ 10,000	\$ 10,000
<b>Revenue Total:</b>	<b>\$ 12,678</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 76,504	\$ 85,050	\$ 86,400	\$ 94,420
53 - Contract Services	12,678	10,000	10,000	20,000
54 - Utilities	871	1,000	1,000	900
55 - Other Operating Expenses	577	7,950	7,950	8,450
<b>Expenditure Total:</b>	<b>\$ 90,630</b>	<b>\$ 104,000</b>	<b>\$ 105,350</b>	<b>\$ 123,770</b>

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Strengthen community outreach to enhance emergency preparedness, aligning with FEMA's Whole Community Approach and the California Governor's Office of Emergency Services' Strategic Plan (2019-2023) to promote community resilience and involvement.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Establish trust and build ongoing relationships with the community to increase awareness of disasters and how to be prepared before, during and after they occur.             <ol style="list-style-type: none"> <li>1.1. Reach 500 Carpinteria residents and businesses with emergency preparedness information, 30% of these will be Spanish-speakers to represent the City demographics.</li> </ol> </li> <li>2. Ensure residents are offered the tools and training to endure, and respond to emergency events.             <ol style="list-style-type: none"> <li>2.1. Implement LISTOS training program including 5 basic trainings and 1 train-the-trainer in Carpinteria.</li> <li>2.2. Coordinate 1 basic CERT training program in Carpinteria.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Establish trust and build ongoing relationships with the community to increase awareness of disasters and how to be prepared before, during and after they occur.             <ol style="list-style-type: none"> <li>1.1. Reach 500 Carpinteria residents and businesses with emergency preparedness information, 30% of these will be Spanish-speakers to represent the City demographics.</li> <li>1.2. Distribute bilingual fliers</li> <li>1.3. Reach out to organizations within the community to make City staff available for presentations</li> <li>1.4. Train CERT volunteers to be able to give community presentations</li> </ol> </li> <li>3. Goal: Ensure residents are offered the tools and training to endure, and respond to emergency events.             <ol style="list-style-type: none"> <li>3.1. Establish MOU with LISTOS based on Community Services Support Grant Funding by March 2025.</li> <li>3.2. Assist in coordination, outreach, preparation and recognition of the various training.</li> <li>3.3. Work with the CERT Collaborative to secure trainers for one BASIC training.</li> <li>3.4. Recruit 20 – 25 Participants</li> <li>3.5. Engage existing participants in opportunities including community outreach, festival presence, and support to new class.</li> </ol> </li> </ol>

**AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):**

Develop and update emergency response plans and coordinate staff training to comply with federal mandates, including the Stafford Act, HSPD-5 for NIMS, and the California Emergency Services Act, ensuring effective local preparedness.

**Goals and Objectives**

1. Evaluate existing emergency plans and prioritize need and update:
  - 1.1. Update the City's Emergency Operations Plan to comply with new State requirements.
  - 1.2. Create a Continuity of Government Plan
  - 1.3. Update the EOC Activation Handbook.
  - 1.4. Update the Employee Notification & Reporting Plan
2. Work with emergency shelter owners to develop working relationships prior to disaster requests.
3. Start internal Safety Committee Meetings
4. Start external Safety Council Meetings

**Performance Measures**

1. Goal: Evaluate existing emergency plans and prioritize need and update.
  - 1.1. Identify which of these need to be done, and which of these could be condensed or removed: City's Emergency Operations Plan to comply with new State requirements, Continuity of Government Plan, EOC Activation Handbook, Employee Notification & Reporting Plan
  - 1.2. Update or create the first prioritized plan by December 31, 2024.
  - 1.3. Update or create the second prioritized plan by June 30, 2025.
  - 1.4. Closeout Local Hazard Mitigation Grant due July 1, 2025.
2. Goal: Work with emergency shelter owners to develop working relationships prior to disaster requests.
  - 2.1. Establish MOU with Girl's Inc. of Carpinteria.
  - 2.2. Identify other shelters that are likely to operate in Carpinteria and establish MOUs.
  - 2.3. Hold 1 Red Cross Shelter training in November 2024.
  - 2.4. Update list of Shelter Volunteers by November 2024.
3. Goal: Start internal Safety Committee Meetings
  - 3.1. Begin meetings in Q2.
4. Goal: Start external Safety Council Meetings
  - 4.1. Begin meetings in Q2.

**AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):**

Train City staff and elected officials to maintain FEMA certifications and enhance Emergency Operations Center effectiveness, aiming for all personnel to complete FEMA's ICS 100 and IS-700 courses, specific EOC training, and participate in an emergency exercise by June 30, 2025.

**Objectives**

1. All staff and elected officials to complete ICS 100, and 700 online by Dec 31,2024.
2. All staff to complete their assigned EOC section training by May 31, 2025.
3. All staff and elected officials to participate in one City-wide exercise in June 2025.

**Performance Measures**

1. Goal: All staff and elected officials to complete ICS 100, and 700 online by Dec 31,2024.
  - 1.1.1. Asses which existing staff/elected officials did not complete their ICS 100, and 700 or did not refresh after 10 years. Reassign.
  - 1.1.2. Identify which new staff/elected officials have ICS 100 and 700 completions from another agency and request verification.
  - 1.1.3. Assign ICS 100 and 700 to new staff/elected officials that have not completed previously.
2. Goal: All staff to complete their assigned EOC section training by May 31, 2025.
  - 2.1.1. Update Emergency Operation Center Org Chart
  - 2.1.2. Assign EOC trainings based on Org Chart
3. Goal: All staff and elected officials to participate in one City-wide exercise in June 2025.
  - 3.1.1. Hold one City-wide exercise in June based on forecasted events for fall/winter 2025.
  - 3.1.2. Update list of Shelter Volunteers by November 2024.

## Program: Communication and Community

Department: General Government

Funding Source(s): General , PBI, and PEG Fee Funds

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### I. Program Summary

The City Council prioritizes citizen participation in shaping City policies, programs, and services. To support this, the City provides high-quality production and transmission of public meetings, along with community announcements and information dissemination.

The Communication and Community Promotions program encompasses live and re-broadcasts of public meetings, production and broadcasting of special events, transmission of approved outside programming, and a community video bulletin board on Government Access Television (GATV) Channel 21. The program also includes the preparation and distribution of a City e-newsletter and social media updates to keep the community informed, as well as promoting and supporting the local economy through volunteer services and special events.

#### **Administration of Public Access TV:**

Communication and Community Promotions broadcasts public meetings live and on reruns, produces special events and approved outside programming on GATV Channel 21, and maintains a community video bulletin board on GATV to foster citizen participation in City affairs through accessible public meeting broadcasts and community information.

It also manages the City's agreement with the public access TV service provider SBTV to ensure quality programming.

#### **Communications Channels:**

The Communication and Community Promotions program uses social media, traditional media, and e-newsletters to inform residents about City initiatives and events, promoting local businesses and events through these channels.

#### **Volunteer Services:**

Volunteers are integral to supporting City programs and services, overseen by the Volunteer Services Coordinator. Around 200 local residents participate annually in activities like special events, visitor greeting, animal fostering, tours, and community clean-ups, contributing significantly to community engagement and service delivery.

#### **Parking and Business Improvement Area Assessment District No. 4:**

The Downtown "T" area benefits from parking and business promotion services through this Assessment District, overseen by the Downtown "T" Business Advisory Board (DTBAB).

Funds from business assessment fees are used exclusively for general business promotion and improvements within the district. This year's budget is based on 125 active businesses.

## **II. Prior Budget Accomplishments**

### **Communication Channels:**

- Media Outreach - Seven press releases have been sent by the city and reported on in local media news outlets, covering topics such as grant awards, park openings, new programming, policy updates, and staff announcements. This has increased visibility of City initiatives through traditional media channels.
- Enhanced Outreach Contract - A new communications and outreach contract was updated with specific goals to enhance the quality and quantity of outreach materials and campaigns. A key focus is to broaden engagement with the Latino community and other underrepresented groups that have historically had lower participation rates at traditional City meetings and events.
- Improved Tracking and Transparency - A process for improved invoicing has been established to better track program and departmental needs for media coverage across digital, social, and traditional platforms. This will enable more strategic deployment of outreach resources as well as improve transparency into outreach spending.

### **Volunteer Services:**

- The City's HOST program has increased its volunteer base by 10, which is important given the post pandemic decline in volunteerism.
- The increasing number of City programs and staff have generated new volunteer opportunities allowing for new structural opportunities to the program.

### **Parking and Business Improvement Area Assessment (PBIA) District No. 4:**

- Collaborating with the General Government, the DTBAB committee has created a map. This map will be distributed by the volunteer HOST committee at the visitor kiosk during summer months and at various City businesses. It showcases key City attractions and dues-paying merchants. Additionally, a digital version is available on the website, which is regularly updated with the latest information.

### III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program : 161 - Communication &amp; Community Promotions</b>				
<b>Revenue</b>				
41 - Taxes	\$ 38,035	\$ 34,000	\$ 34,000	\$ 34,000
44 - Fines & Forfeitures	-	2,000	2,000	500
46 - Interest	1,658	2,100	2,100	300
47 - Special Assessments	14,883	15,000	15,000	15,300
48 - Miscellaneous Revenue	3,105	2,400	3,000	3,000
<b>Revenue Total:</b>	<b>\$ 57,681</b>	<b>\$ 55,500</b>	<b>\$ 56,100</b>	<b>\$ 53,100</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 81,073	\$ 87,350	\$ 83,900	\$ 101,700
52 - Professional Services	130,475	140,000	140,000	155,700
53 - Contract Services	20,439	37,200	37,200	37,200
55 - Other Operating Expenses	16,254	22,300	22,300	22,750
57 - Capital Outlay	-	50,000	50,000	-
<b>Expenditure Total:</b>	<b>\$ 248,241</b>	<b>\$ 336,850</b>	<b>\$ 333,400</b>	<b>\$ 317,350</b>

### IV. Goals Objectives and Performance

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council's Primary Goal #1 to enhance public outreach, education, and transparency. Compliance with Dymally-Alatorre Bilingual Services Act (California Government Code § 7290-7299.8) and Executive Order 13166, which mandates meaningful access to services for individuals with limited English proficiency.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Provide multilingual closed-captioning on City broadcasted meetings (City Council, Planning Commission, and Architectural Review Board)             <ol style="list-style-type: none"> <li>1.1. Enhance accessibility of public meetings by providing multilingual (English/Spanish) closed-captioning for both Spanish-speakers and individuals who are deaf or hard of hearing.</li> <li>1.2. Provide accurate and clear closed-captioning to effectively convey spoken content and discussions during public meetings in English/Spanish.</li> <li>1.3. Implement and utilize appropriate technology solutions for multilingual closed-captioning that seamlessly integrates with the Government Access Television (GATV) broadcast system.</li> </ol> </li> </ol>

<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Provide multilingual closed-captioning on City broadcasted meetings (City Council, Planning Commission, and Architectural Review Board)             <ol style="list-style-type: none"> <li>1.1. Achieve 100% implementation of multilingual closed-captioning for all City Council, Planning Commission, and Architectural Review Board meetings by November, 2024.</li> <li>1.2. Survey at least 75% of attendees post-meeting to evaluate the perceived effectiveness and accessibility of closed-captioning services, aiming for an 80% satisfaction rate.</li> <li>1.3. Maintain an accuracy rate of at least 95% for closed-captioning transcripts by reviewing a sample of recorded meetings each quarter.</li> <li>1.4. Complete the integration of technology solutions for closed-captioning with the GATV broadcast system by November, 2024.</li> <li>1.5. Conduct quarterly assessments of technology performance, targeting a 90% uptime rate for closed-captioning functionality during broadcasts.</li> </ol> </li> </ol>

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
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City Council Primary Goal #1 – Enhance Public Outreach, Education and Transparency
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<b>Goals and Objectives</b>
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- |   |
|---|
| <ol style="list-style-type: none"> <li>1. Enhance community engagement.             <ol style="list-style-type: none"> <li>1.1. Develop a comprehensive Communications Strategy.</li> </ol> </li> <li>2. Strengthen partnerships with non-profits and organizations connected to the Latino community             <ol style="list-style-type: none"> <li>2.1. Identify and reach out to at least five key non-profits and organizations within the Latino community.</li> <li>2.2. Establish bi-annual collaborative meetings to discuss mutual goals and initiatives.</li> <li>2.3. Develop joint outreach programs or events that promote community services and resources.</li> </ol> </li> <li>3. Develop and implement effective policies and procedures for communication.             <ol style="list-style-type: none"> <li>3.1. Review and update existing communication policies to ensure they reflect best practices.</li> <li>3.2. Create a standardized process for internal and external communications, including approval workflows.</li> <li>3.3. Train staff on new communication policies and procedures to ensure compliance.</li> </ol> </li> <li>4. Optimize communication tools and methodologies for improved outreach.</li> </ol> |
|---|



- 4.1. Assess current communication tools and gather feedback from staff and community members on their effectiveness.
5. Improve tracking and reporting of engagement efforts to measure impact.
  - 5.1. Create a standardized reporting template for engagement activities that includes metrics for success.
  - 5.2. Implement a monthly review process to analyze engagement data and adjust strategies accordingly.
  - 5.3. Share engagement reports with stakeholders to ensure transparency and accountability.
6. Assess the value of investing in an ongoing polling tool to gauge community sentiment.
  - 6.1. Research available polling tools and their features, costs, and user feedback.
  - 6.2. Conduct a pilot poll to measure community sentiment on a specific issue and analyze the results.
  - 6.3. Develop a recommendation report on the feasibility of ongoing polling based on pilot results and community needs.

### **Performance Measures**

1. Goal: Enhance community engagement.
  - 1.1. Complete a draft of the communication plan by Q3 and present it to department heads for review.
2. Goal: Strengthen partnerships with non-profits and organizations connected to the Latino community
  - 2.1. Identify and reach out to at least five key non-profits and organizations within the Latino community by Q3.
  - 2.2. Establish bi-annual collaborative meetings to discuss mutual goals and initiatives by Q4.
  - 2.3. Develop joint outreach programs or events that promote community services and resources by Q4.
3. Goal: Develop and implement effective policies and procedures for communication.
  - 3.1. Complete a comprehensive review of all communication policies by Q3 and update at least 90% of policies to reflect best practices.
  - 3.2. Achieve 100% compliance with new policies within 30 days of their implementation.
4. Goal: Optimize communication tools and methodologies for improved outreach.
  - 4.1. Complete the audit of communication tools by Q3, identifying at least five key areas for improvement.
  - 4.2. Present findings to department heads with 90% of recommendations endorsed for further action.
5. Goal: Improve tracking and reporting of engagement efforts to measure impact.

- 5.1. Create a standardized reporting template for engagement activities that includes metrics for success by Q3.
- 5.2. Implement a monthly review process to analyze engagement data and adjust strategies accordingly Q2.
- 5.3. Share engagement reports with stakeholders to ensure transparency and accountability (ongoing).
- 6. Goal: Assess the value of investing in an ongoing polling tool to gauge community sentiment.
  - 6.1. Research available polling tools and their features, costs, and user feedback by Q2.
  - 6.2. Conduct a pilot poll to measure community sentiment on a specific issue and analyze the results by Q3.
  - 6.3. Develop a recommendation report on the feasibility of ongoing polling based on pilot results and community needs by Q4.

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #4 – Strengthen Community Institution Collaboration
<b>Goals and Objectives</b>
<ul style="list-style-type: none"> <li>1. Evaluate and update existing volunteer materials.                             <ul style="list-style-type: none"> <li>1.1. Review existing Volunteer Handbook</li> <li>1.2. Review, update and consolidate Volunteer application forms</li> <li>1.3. Make new form consistent online</li> <li>1.4. Delete previous versions of the forms.</li> </ul> </li> <li>2. Revisit and enhance volunteer trainings                             <ul style="list-style-type: none"> <li>2.1. Review and update volunteer trainings</li> <li>2.2. Add new trainings for new programs</li> </ul> </li> <li>3. Improve communication methods with volunteers and prospective volunteers                             <ul style="list-style-type: none"> <li>3.1. Develop and launch Volunteer Newsletter</li> </ul> </li> <li>4. Developing new ways to recognize volunteer contributions                             <ul style="list-style-type: none"> <li>4.1. Establish comprehensive tracking mechanism of volunteer hours, and years</li> <li>4.2. Establish a Volunteer Recognition event</li> </ul> </li> <li>5. Implement improved support initiatives for volunteers                             <ul style="list-style-type: none"> <li>5.1. Establish ways to receive feedback and understand volunteer needs to be able to support them at every step of their journey with the City.</li> </ul> </li> </ul>

**Performance Measures**

1. Goal: Evaluate and update existing volunteer materials
  - 1.1. Complete the comprehensive review and revision of the Volunteer Handbook by Q3.
2. Goal: Revisit and enhance volunteer training
  - 2.1. Complete review by Q3 and launch new materials by Q4.
3. Goal: Improve communication methods with volunteers and prospective volunteers
  - 3.1. Develop and send the first edition of the Volunteer Newsletter by Q4.
4. Goal: Developing new ways to recognize volunteer contributions
  - 4.1. Establish comprehensive tracking mechanism of volunteer hours, and years by Q3.
  - 4.2. Establish a Volunteer Recognition event by Q3.
5. Goal: Implement improved support initiatives for volunteers
  - 5.1. Distribute a volunteer feedback survey by June 2025, with at least a 75% response rate.

# Program: Economic Vitality

Department: General Government

Funding Source(s): General and Measure X Funds

## I. Program Summary

The City’s Economic Vitality program seeks to support and promote economic growth in Carpinteria and includes the activities of all City Departments. The overarching purpose of the program is to help establish and maintain a vital local economy with successful businesses that meet the needs of both residents and visitors. The program includes serving the needs of visitors to the City, business retention, and support for the growth of local businesses. These efforts support local services by generating local government revenues through retail and business-to-business sales tax, transient occupancy tax, and area employment opportunities.

## II. Prior Budget Accomplishments

- Adopted Ordinance No. 760 amending Title 14 of the Carpinteria Municipal Code to add zoning regulations pertaining to the establishment of formula businesses.
- Approved and implemented Downtown “T” parklet permit program.
- Promotion of downtown business activities, special events, and maintenance.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 162 - Economic Vitality</b>				
<b>Revenue</b>				
45 - Charges for Services	\$ -	\$ -	\$ 1,500	\$ 1,500
<b>Revenue Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 22,097	\$ 25,350	\$ 18,950	\$ 33,850
53 - Contract Services	829	1,000	1,000	1,000
56 - Non-Operating Expenses	10,365	200,000	32,000	31,000
<b>Expenditure Total:</b>	<b>\$ 33,291</b>	<b>\$ 226,350</b>	<b>\$ 51,950</b>	<b>\$ 65,850</b>

## IV. Expenditure Summary

### Personnel

Personnel costs for this program consist of 15% of the Assistant City Manager's time.

### Operating Expenses

Meetings & Travel: This allocation is for attendance at an economic vitality or ADA related conference and/or seminar (e.g., CALED annual conference, Main Street conference, etc.).

It also includes expenses related to miscellaneous / lunch or breakfast meetings with business community representatives.

Supplies & Materials: Includes miscellaneous general supplies and materials as well as a stipend for the cost of a cellular phone.

**Contract Services**

This allocation allows for the City to engage the services of consultants to assist in projects and services that support business attraction and retention in existing and/or emerging segments of the local economy. Examples include annual sponsorship of the regional UCSB Economic Forecast Project and update of the biennial local economic forecast.

**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Mission Statement: Government shall strive to enhance the City’s economic base in a manner that is consistent with the needs and preferences of the community
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Engage and support the Economic Vitality Committee             <ol style="list-style-type: none"> <li>1.1. Hold regular Economic Vitality Committee meetings.</li> <li>1.2. Provide Economic Vitality Committee with opportunities to attend local and regional events related to economic vitality.</li> <li>1.3. Assist Economic Vitality Committee to provide recommendations for City Council consideration.</li> </ol> </li> <li>2. Provide annual Economic Vitality Program report to City Council.</li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Engage and support the Economic Vitality Committee             <ol style="list-style-type: none"> <li>1.1. Hold three Economic Vitality Committee meetings with one meeting to occur on or prior to October 2024, February 2025, and June 2025.</li> <li>1.2. Inform the Economic Vitality Committee about local and regional economic vitality-related events and coordinate attendance as required. Target: Attendance at a minimum of two events by June 2025.                 <ol style="list-style-type: none"> <li>1.2.1. Provide Economic Vitality Committee with pertinent mailing lists and publications to stay informed on economic vitality-related issues.</li> </ol> </li> <li>1.3. Support the Economic Vitality Committee to provide at least three economic vitality-related recommendations for City Council consideration and potential inclusion in the FY 2025/26 budget.</li> </ol> </li> <li>2. Provide annual Economic Vitality Program report to City Council by June 2025.</li> </ol>

# Program: Community Services Support

Department: General Government

Funding Source(s): Measure X and Measure A Funds

## I. Program Summary

The City of Carpinteria provides financial assistance, through contract service agreements, memorandums of understanding (MOUs), and grant agreements, to various organizations that have demonstrated, in the view of the City Council, the ability to fulfill a community need and complement City services. A variety of local and regional organizations receive annual appropriations through the budget.

## II. Prior Budget Accomplishments

- In 2024, the program was updated to establish four distinct funding categories for FY 2024-2025 and beyond: Community Collaboration, Health and Human Services, Community Events, and City Council Initiatives/Emergent Needs.
- The grant application process was streamlined for requests of \$10,000 or less to reduce the administrative burden on smaller organizations.
- Efforts to promote and raise awareness of the grant program were enhanced to increase participation and access to funding.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 163 - Community Services Support</b>				
<b>Expenditure</b>				
52 - Professional Services	\$ (112,670)	\$ -	\$ -	\$ -
56 - Non-Operating Expenses	150,135	\$ 225,050	\$ 225,050	\$ 155,550
<b>Expenditure Total:</b>	<b>\$ 37,465</b>	<b>\$ 225,050</b>	<b>\$ 225,050</b>	<b>\$ 155,550</b>

#### IV. Goals, Objectives and Performance Measures

##### **AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):**

The goal of the City's Community Services Support Program is to establish a clear and efficient process with a well-defined timeline for completing this vital and sensitive initiative.

##### **Goals and Objectives**

1. Develop a structured process based on the guidelines established for FY 2024-2025 and beyond.
  - 1.1. Review and update the grant application process based on current year needs, Council Work Plan priorities, and other relevant considerations.
  - 1.2. Send applications to potential applicants and establish clear timeline and communication expectations. After receiving applications prepare the application packet for Finance Committee and Council review.
  - 1.3. Ensure all grant-related information, including application deadlines and evaluation criteria, is readily available on the City's website.
  - 1.4. Establish and maintain a list of contacts in the area that may qualify for funding.
  - 1.5. Widely advertise the grant cycle opening to prospective applicants using both social media and traditional media channels.
  - 1.6. Publish an annual report summarizing the grants awarded, projects funded, and outcomes achieved.
  - 1.7. Properly evaluate the success metrics and data of grants provided, incorporating stakeholder feedback for continuous improvement prior to subsequent funding cycle.
2. Develop a structured timeline based on the guidelines established for FY 2024-2025 and beyond.
  - 2.1. Establish a timeline for sending out applications, staff preparation of application packets, and Finance Committee and Council reviews.
  - 2.2. Establish a timeline for the review of final reports with the Finance Committee ahead of the subsequent cycle.
  - 2.3. Include regular updates to stakeholders on the progress of the grant cycle and any changes to the process or timeline

**Performance Measures**

1. Goal: Develop a structured timeline based on the guidelines established for FY 2024-2025 and beyond.
  - 1.1. Evaluate the grant application yearly in relation to current Council's Work Plan priorities and update as necessary.
  - 1.2. Assess and refine the application dissemination and preparation process for efficiency and clarity.
  - 1.3. Evaluate previous advertising mechanisms and improve or expand successful tactics and channels.
2. Goal: Develop a structured timeline based on the guidelines established for FY 2024-2025 and beyond.
  - 2.1. Evaluate the new timeline, request feedback from stakeholders, and adjust based on feedback.
  - 2.2. Implement regular stakeholder engagement and feedback mechanisms throughout the process.



# Program: Law Enforcement

Department: General Government

Funding Source(s): General and Measure X Funds

## I. Program Summary

Police functions in the City are provided through a law enforcement services contract by the Santa Barbara County Sheriff’s Office. Law enforcement related mental health services are provided through a contract with Santa Barbara County Behavioral Wellness (SBCBW).

The Primary mission of law enforcement is to protect life and property and to respond promptly to citizen requests for assistance. SBCBW provides Mobile Crisis Response Teams 24 hours a day, 7 days a week, 365 days a year, to provide support for mental health and substance use crisis. The teams provide rapid response, individual assessment and community-based stabilization for people experiencing a behavioral health crisis.

## II. Prior Budget Accomplishments

- Executed agreement for law enforcement services through FY 2026/27.
- Provided bi-weekly reports and a comprehensive annual report.
- Met with City diversity, equity, and inclusion (DEI) contractor to discuss results of a DEI survey and to discuss community policing efforts.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 171 - Law Enforcement</b>				
<b>Revenue</b>				
41 - Taxes	\$ 99,570	\$ 91,000	\$ 91,000	\$ 91,000
43 - Intergovernmental	100,000	187,000	187,000	130,000
<b>Revenue Total:</b>	<b>\$ 199,570</b>	<b>\$ 278,000</b>	<b>\$ 278,000</b>	<b>\$ 221,000</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 315,623	\$ 310,100	\$ 310,100	\$ 496,700
52 - Professional Services	5,097,520	6,112,700	6,112,700	6,323,500
<b>Expenditure Total:</b>	<b>\$ 5,413,143</b>	<b>\$ 6,422,800</b>	<b>\$ 6,422,800</b>	<b>\$ 6,820,200</b>

## IV. Expenditure Summary

### Personnel

Program costs are primarily for direct personnel costs as determined by the agreement for law enforcement services between County and City. The City pays the applicable rate plus charges related to dispatch, certain administrative functions, and any services requested in addition to patrol.

**Operating Expenses**

Included as part of contract with Santa Barbara County Sheriff’s Office. Some miscellaneous equipment expenses are funded through City-received law enforcement grants. Examples include communications equipment, video equipment, and specialty vehicles.

**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Fulfillment of terms per executed agreement for law enforcement services FY 2023/24 – FY 2026/27.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Enhance local law enforcement communications and community policing efforts.             <ol style="list-style-type: none"> <li>1.1. Convert bi-weekly reports on incidents in the City to a more comprehensive monthly report, including community outreach activities, Criminal Investigations Bureau case overview, and Chief’s Message.</li> <li>1.2. Increased participation and/or attendance by deputies at city programs and community events.</li> <li>1.3. Provide a comprehensive annual program report to the City Council and community.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Enhance local law enforcement communications and community policing efforts.             <ol style="list-style-type: none"> <li>1.1. Convert bi-weekly reports to more comprehensive monthly report by October 2024.</li> <li>1.2. Participation and/or attendance by deputies at 6 or more city programs and community events by June 2025.</li> <li>1.3. Provide a comprehensive program report to the City Council and community by October 2024 for prior calendar year (2023), ensuring the report is available to the public via the City’s website.</li> </ol> </li> </ol>

# Program: Racial Equity and Social Justice

Department: General Government  
 Funding Source(s): Measure X Fund

## I. Program Summary

The goal of the Racial Equity and Social Justice Program, also referred to as the Diversity, Equity, and Inclusion (DEI) Program, is to ensure the City organization, including its elected and appointed leadership, and employees, are trained and empowered to identify and address inequities, and ensure that City resources and public services are delivered in a manner that represents the interests of all Carpinterians. The Program implements City Council Resolution No. 5981 to further community-oriented policing, build community trust, and ensure the safety of all its members; and collaborate with, support, and amplify minority-owned businesses, community groups, and non-profit organizations within the City and broader community.

## II. Prior Budget Accomplishments

- Building on training provided by National League of Cities Race, Equity, And Leadership (NLC-REAL) and with support from an existing agreement with Equity Praxis Group (EPG), the City created a Core Equity Team to continue training, engage and empower staff, and promote diversity, equity, and inclusion (DEI) across all City departments.
- In partnership with EPG, conducted a comprehensive DEI community survey, in both English and Spanish, including individual and group interviews with diverse groups within the Carpinteria community.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 181 - Racial Equity</b>				
<b>Expenditure</b>				
51 - Personnel Services	\$ 54,846	\$ 37,950	\$ 34,550	\$ 33,850
52 - Professional Services	71,173	58,000	58,000	58,100
54 - Utilities	349	400	400	-
55 - Other Operating Expenses	-	4,000	4,000	-
<b>Expenditure Total:</b>	<b>\$ 126,368</b>	<b>\$ 100,350</b>	<b>\$ 96,950</b>	<b>\$ 91,950</b>

## IV. Expenditure Summary

### Personnel

Program expenditures for this program include consultant services and allocation of staff time for the primary position responsible for program administration.

**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Resolution No. 5981
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Conduct an internal DEI audit of the City organization.             <ol style="list-style-type: none"> <li>1.1. Review and evaluate City policies; budgeting practices and allocation of resources, and staff diversity.</li> </ol> </li> <li>2. Continue DEI education for application in City practices, policies and procedures.             <ol style="list-style-type: none"> <li>2.1. Receive training from EPG on subjects such as equity-based budgeting, building DEI into staff reports, and neighborhood leadership capacity building.</li> </ol> </li> <li>3. Provide a comprehensive program report to the City Council and community.</li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Conduct an internal DEI audit of the City organization.             <ol style="list-style-type: none"> <li>1.1. Review and evaluate City policies; budgeting practices and allocation of resources, and staff diversity by January 2025.</li> </ol> </li> <li>2. Goal: Continue DEI education for application in City practices, policies and procedures.             <ol style="list-style-type: none"> <li>2.1. Complete additional DEI staff training by June 2025 with at least 95% of participants reporting increased understanding of DEI principles in a post-training survey.</li> </ol> </li> <li>3. Goal: Provide a comprehensive program report to the City Council and community.             <ol style="list-style-type: none"> <li>3.1. Provide a comprehensive program report to the City Council and community by June 2025, with measurable outcomes and recommendations for future action, ensuring the report is available to the public via the City’s website.</li> </ol> </li> </ol>

# Administrative Services Department

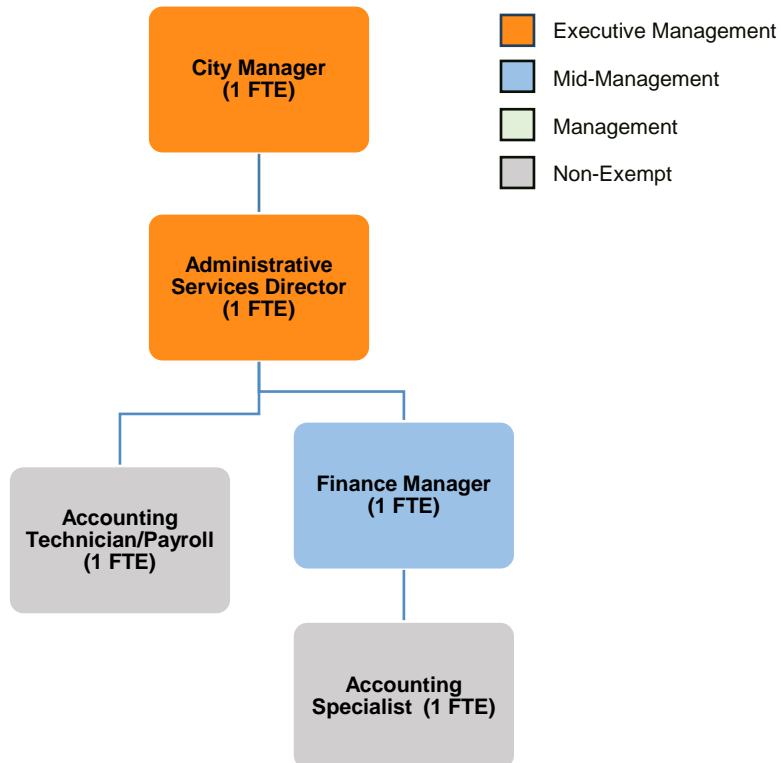
## I. Mission Statement

The Administrative Services Department will safeguard City assets and ensure the City’s long-term financial health using sound fiscal management practices and applying City financial policies. The Department will also ensure that City Hall facilities are maintained in a manner that supports the provision of superior services to the community.

## II. Department Description

The Administrative Services Department is responsible for managing the financial and operational backbone of the City. It ensures the efficient handling of financial transactions, budgeting, payroll, and auditing, safeguarding the City’s financial integrity and assets. The department also oversees central services such as phone operations and purchasing, ensuring streamlined internal operations. Additionally, it manages the City’s technological infrastructure through troubleshooting, data security, backups, and website maintenance. By providing accurate financial reporting, maintaining communication systems, and supporting technological needs, the Administrative Services Department ensures the City functions smoothly and efficiently.

## III. Department Organizational Chart



**IV. Personnel Allocations**

<b>Program</b>	<b>Account</b>	<b>Accounting Technician</b>	<b>Finance Manager</b>	<b>Accounting Specialist</b>	<b>Administrative Services Director</b>
Financial Management Services	101-201	70%	70%	70%	70%
Central Services	101-211	15%	15%	15%	15%
Management Informational Services	101-221	15%	15%	15%	15%

## Program: Financial Management Services

Department: Admin Services

Funding Source(s): General Fund

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### I. Program Summary

This program includes six major activities as described below. These activities fall generally into one or both of two categories: 1. Providing information for effective management and; 2. Ensuring compliance with mandates imposed by other governmental entities, grantors, leases and other contractual agreements.

#### **Accounting**

Includes the areas of accounts payable, accounts receivable, and treasury. It is concerned with the complete, accurate and timely recording of accounting transactions, safeguarding of the City's assets including a system of internal controls, providing for the City's cash flow needs and providing financial information for internal, external and auditing purposes. Information gathered and maintained by this area is used in all the other Financial Management Services areas.

#### **Auditing**

Various government codes, debt instruments of the City and grantor agencies require the preparation of annual financial reports audited by an independent certified public accountant. In addition, the county requires an annual audit of the Measure A fund, as well as Local Transportation funds, while the state periodically conducts an audit of the Gas Tax fund to ensure compliance with the restricted use of those monies. These audits conducted by independent staff provide additional assurance concerning the accuracy and completeness of the City's financial reporting and control programs. Staff must remain knowledgeable of changes in accounting or auditing standards, respond to auditor's requests for information, schedules, explanations etc. and adapt the accounting and recording systems to effectively and efficiently expedite these audits.

#### **Payroll**

This function ensures timely payment to City employees, compliance with employment conditions, accurate reporting of earnings to retirement programs, and federal payroll tax reporting. Payroll collaborates closely with Human Resources to ensure employees are paid promptly, in compliance with labor laws, and within the compensation limits approved by the Council.

#### **Budgeting**

The City develops a five-year financial plan, an annual program/performance budget as well as a traditional line-item appropriation-type budget. Each provides the basis for the others with increasing detail in the shorter-term outlooks. The program/performance budget places emphasis on *what, how well, how efficiently or to what extent services are provided* whereas the line-item budget speaks to *how much services cost* and is the legal mechanism for the Council

to authorize expenditures. The budget provides a financial roadmap which is closely monitored with actual results and updated as needed.

**Financial Reporting**

Includes mandated compliance reporting to various county, state and federal governments, internal financial reports for staff, as well as reports to Council and advisory boards on fiscal matters.

**General Administration**

Includes attendance at Council, advisory board, staff, safety and miscellaneous meetings; keeping informed on finance issues; advocating finance issues to Council and to staff; responding to inquiries from members of the public and the press; conducting personnel reviews. Also included are the production of budgets and performing other duties as assigned.

**II. Budget Summary**

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 201 - Financial Management Services</b>				
<b>Revenue</b>				
42 - Licenses & Permits	\$ 12,072	\$ 10,000	\$ 10,000	\$ 10,000
44 - Fines & Forfeitures	8,137	5,500	12,000	7,500
45 - Charges for Services	-	-	20,000	30,000
<b>Revenue Total:</b>	<b>\$ 20,208</b>	<b>\$ 15,500</b>	<b>\$ 42,000</b>	<b>\$ 47,500</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 347,571	\$ 498,050	\$ 405,200	\$ 481,500
52 - Professional Services	139,511	105,000	105,000	84,100
53 - Contract Services	467	1,300	1,300	1,500
55 - Other Operating Expenses	11,808	14,700	14,200	17,300
<b>Expenditure Total:</b>	<b>\$ 499,357</b>	<b>\$ 619,050</b>	<b>\$ 525,700</b>	<b>\$ 584,400</b>

**IV. Expenditure Summary**

**Personnel Services**

This program is allocated the costs for 70% of the Administrative Services Director, Finance Manager, Accounting Technician, and Accounting Specialist positions. The remaining 30% of these positions are allocated between the Management Information Services and Central Services programs.

**Professional Services**

Contract Services include the costs of conducting the annual audit, credit card processing charges, preparation of the Governmental Accounting Standards Board (GASB) 75 actuarial valuation and GASB 68 fee letter, and other reporting costs.

**Operating Expenses**

Operating expenses include the costs of the dues for membership in the California Society of Municipal Finance Officers and the Government Finance Officers Associations and travel to meetings and trainings.



**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #1: Enhance public outreach, education and transparency
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Engage the community in discussions about the budget, economic factors, and the necessary tradeoffs.             <ol style="list-style-type: none"> <li>1.1. As part of the Fiscal Year 2025-26 budget process, conduct a community engagement pop-up providing information about the budget process and explaining how the City’s tax revenues are spent.</li> </ol> </li> <li>2. Demonstrate compliance with best practices for budgeting and financial reporting             <ol style="list-style-type: none"> <li>2.1. Apply for and receive the CSMFO Operating Budget Excellence Award for the FY 2024-25 Budget Document.</li> <li>2.2. Apply for and receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 2023-24 ACFR.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Engage the community in discussions about the budget, economic factors, and the necessary tradeoffs.             <ol style="list-style-type: none"> <li>1.1. The department provides a community engagement pop-up providing information about the budget process and explaining how the City’s tax revenues are spent by June 2025.</li> </ol> </li> <li>2. Goal: Demonstrate compliance with best practices for budgeting and financial reporting.             <ol style="list-style-type: none"> <li>2.1. Receive the CSMFO Operating Budget Excellence Award for the FY 2024-25 Budget Document.</li> <li>2.2. Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 2023-24 ACFR.</li> </ol> </li> </ol>

# Program: Central Services

Department: Admin Services  
 Funding Source(s): General Fund

## I. Program Summary

This program is part of the General Government function of the City. It includes the four major activities described below.

### Personnel Services

This program covers the costs for Office Assistants, Management Interns, and portions of Administrative Services Department staff, based on their support in achieving the goals of the central services program.

### Building & Facilities Operations

Ensures the efficient and safe management of Carpinteria City Hall, the Sheriff sub-station, the Corporation Yard Building, and other public facilities

### Vehicle Operations & Maintenance

Manages fuel and maintenance services for City Hall vehicles.

### Phone Operations

The receptionist supports callers and supplements the voicemail system.

### Purchasing

General office supplies and equipment are centrally ordered, received, and distributed through this program. Departments are responsible for purchasing any specialized supplies they require

## II. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 211 - Central Services</b>				
<b>Expenditure</b>				
51 - Personnel Services	\$ 83,744	\$ 105,050	\$ 147,100	\$ 133,000
53 - Contract Services	229	500	1,200	750
54 - Utilities	79,957	95,200	88,500	94,000
55 - Other Operating Expenses	53,829	78,800	82,000	47,750
57 - Capital Outlay	-	25,900	25,900	-
<b>Expenditure Total:</b>	<b>\$ 217,759</b>	<b>\$ 305,450</b>	<b>\$ 344,700</b>	<b>\$ 275,500</b>

**IV. Expenditure Summary**

**Personnel Services**

This program allocates costs for Office Assistants, Management Interns, and portions of Administrative Services Department staff based on their contributions to the goals of the central services program.

**Utilities**

Utilities include phone, electric, gas, water and sewer utilities for the City Hall facility.

**Operating Expenses**

Operating expenses include maintenance agreements for two photocopiers, postage, vehicle operations & maintenance, and office supplies & materials for the City Hall facility.

**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in a High-Performance Team at City Hall
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Update outdated City policies and provide staff with training on the new policies.             <ol style="list-style-type: none"> <li>1.1. Review various City policies that are outdated and provide staff with training</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Update outdated City policies and provide staff with training on the new policies             <ol style="list-style-type: none"> <li>1.1. Update Cash Handling Policy</li> <li>1.2. Update Credit Card Usage Policy</li> <li>1.3. Update Travel and Training Policy</li> </ol> </li> </ol>

# Program: Management Information Services

Department: Admin Services

Funding Source(s): General Fund, Library Fund, and Recreation Fund

## I. Program Summary

This program comprises five key activities, including providing critical information for effective management, ensuring the reliability of all workstations, and staying updated on the latest technology to deliver high-quality service and support. The program's budget covers City Hall, the City Library, and the Community Pool.

### Troubleshooting

Focuses on the prompt resolution of various issues encountered by users. Common problems include locating files, sharing files, recovering accidentally lost data, and resolving printing issues.

### Backup and Security

Ensures the secure restoration, storage, and saving of files. Establishes, implements, and manages user access rights to prevent file loss and corruption. Regularly scans for viruses and updates virus definition files to maintain system security.

### Website maintenance

Monitoring the website and creating additional resources for internet viewers.

### Training and Instruction

Training and instruction are essential for ensuring successful usage and enhancing productivity.

## II. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 221 - Management Information Services</b>				
<b>Revenue</b>				
45 - Charges for Services	\$ 27,937	\$ -	\$ -	\$ -
<b>Revenue Total:</b>	<b>\$ 27,937</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 73,118	\$ 95,800	\$ 89,800	\$ 103,300
52 - Professional Services	93,067	102,250	102,250	117,250
53 - Contract Services	124,153	147,700	146,800	165,800
55 - Other Operating Expenses	20,324	24,000	24,000	14,000
<b>Expenditure Total:</b>	<b>\$ 310,662</b>	<b>\$ 369,750</b>	<b>\$ 362,850</b>	<b>\$ 400,350</b>

### III. Expenditure Summary

#### Personnel Services

This program is allocated the costs for 15% of each Administrative Services department staff.

#### Professional Services

Professional Services provide outside technical assistance in administering the computer network, GATV, and the phone system. Also included is a contract for the City web page update.

#### Contract Services

Contract Services provides software subscriptions used by each department.

#### Operating Expenses

Operating expenses include costs to upgrade workstations according to the annual replacement plan, and prioritizing purchases based on the age of equipment. This also includes the purchase of computer supplies such as new keyboards or printers.

### V. Goals, Objectives and Performance Measures

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in a High-Performance Team at City Hall
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Provide resources to all staff to accommodate remote work.             <ol style="list-style-type: none"> <li>1.1. Determine the needs of staff for remote work and provide required resources.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Provide resources to all staff to accommodate remote work             <ol style="list-style-type: none"> <li>1.1. Set up remote access for all staff approved for remote work.</li> </ol> </li> </ol>



# Community Development Department

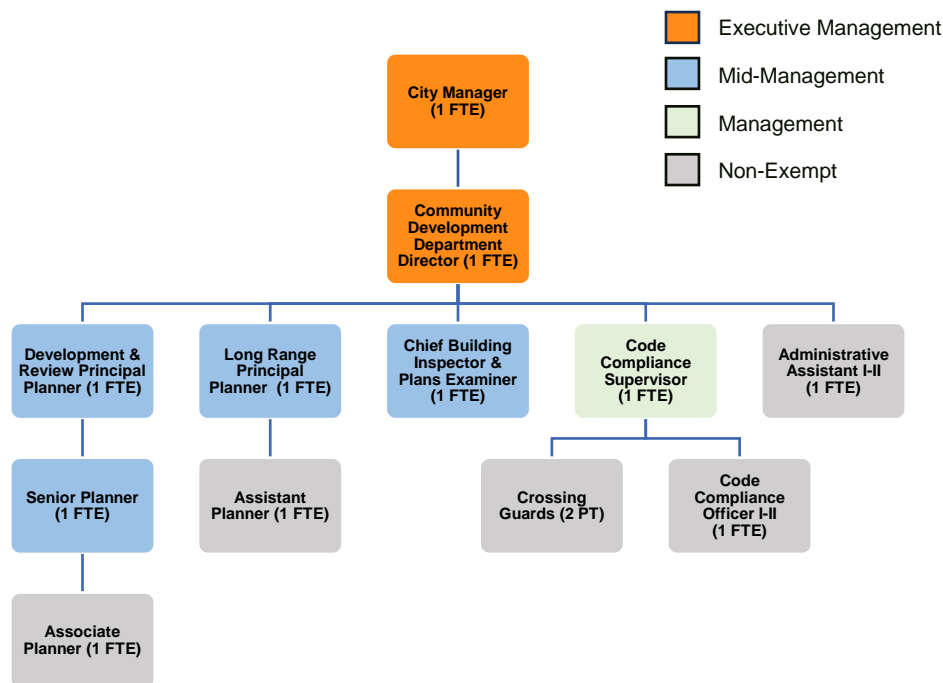
## I. Mission Statement

The Community Development Department will provide proactive customer service to ensure that the physical development of the community enhances Carpinteria’s small beach town character. In partnership with the community, the Department will promote a high quality of life by consistently and fairly enforcing regulations to preserve neighborhoods, achieve well-designed buildings and contribute to a safe, healthy, livable and economically prosperous environment.

## II. Department Description

The Community Development Department (CDD) supports the City Council, Planning Commission, and advisory bodies in managing planning, development, and environmental review, ensuring that all initiatives align with community values and state laws. The department focuses on long-range planning efforts, including updates to the General Plan and Housing Element, and oversees zoning code updates and large development projects. CDD also manages building and safety, ensuring structural integrity and compliance with regulations. Code compliance and animal control are vital components of the department, promoting community health and safety. Supported by the General Fund and grants, CDD fosters sustainable development and housing initiatives to enhance the quality of life in the community.

## III. Department Organizational Chart



**IV. Personnel Allocations**

Program	Account	Code Comp. Ofcr. I	Code Comp. Supervisor	Assist. Planner	Chief Bldg. Insp.	Assist. Assoc. Planner	Assist. Assoc. Senior Planner	Admin. Asst II	Principal Planner	Principal Planner2	Com. Dir.
Community Development Administration	101-301					20%	10%	35%	10%		20%
Advance Planning	101-302										30%
Housing	101-311					10%					10%
Development Review & Building	101-321				95%	55%	90%	65%	90%		20%
Code Compliance	101-331	70%	90%		5%	15%					20%
Animal Care and Control	101-341	30%	10%								
Advance Planning	104-302			100%						100%	



# Program: Administration

Department: Community Development (CDD)

Funding Source(s): (General Fund, Measure X, misc. state-awarded grants)

## I. Program Summary

Community Development Administration is responsible for planning, organizing and directing the work performed in the different program divisions of the Community Development Department. Community Development Administration provides staff support to the City Council, City Manager, other City departments, City boards, commissions and committees, and other government agencies, as needed.

## II. Prior Budget Accomplishments

- Completed transition of new department head
- Established the Advance Planning Program Division and filled the Principal Planner and Assistant/Associate Planner positions staffing this division
- Recruited and filled the vacant Principal Planner position in the Development Review & Building Program Division
- Successfully closed out and received full funding reimbursement for two state-awarded grants totaling \$350,000 related to Advance Planning efforts

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 301 - Community Development Administration</b>				
<b>Expenditure</b>				
51 - Personnel Services	\$ 110,553	\$ 107,150	\$ 107,150	\$ 109,600
55 - Other Operating Expenses	402	2,750	2,750	3,300
<b>Expenditure Total:</b>	<b>\$ 110,956</b>	<b>\$ 109,900</b>	<b>\$ 109,900</b>	<b>\$ 112,900</b>

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in a High-Performance Team at City Hall.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Invest in staff learning through conferences and other learning tools.             <ol style="list-style-type: none"> <li>1.1. By the end of the fiscal year, ensure all CDD staff have enrolled in and attended at least one training, conference, or professional development course pertinent to their respective roles and responsibilities.</li> </ol> </li> <li>2. Integrate software tools to increase staff capability and productivity.             <ol style="list-style-type: none"> <li>2.1. Prepare for the transition to a new online permitting platform in FY25-26.</li> <li>2.2. Successfully launch “SolarApp+” online permitting software for residential solar building permits by the September 2024 state-mandated deadline.</li> <li>2.3. Utilize state-awarded grant funds for staff and public/contractor training for SolarApp+ online permitting platform.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Invest in staff learning through conferences and other learning tools.             <ol style="list-style-type: none"> <li>1.1. Log and track CDD staff attendance at trainings, conferences, and related professional development events as part of annual staff performance evaluations.</li> <li>1.2. Staff to provide verbal or written report to the Department including relevant knowledge, information, and/or resources gained.</li> </ol> </li> <li>2. Goal: Add software tools to increase staff capability and productivity.             <ol style="list-style-type: none"> <li>2.1. Evaluate online permit platforms to meet CDD core needs. Create Request for Proposal (RFP) and solicit at least three bids.</li> <li>2.2. Score submitted proposals and select preferred vendor.</li> <li>2.3. Develop implementation timeline for FY 25-26.</li> <li>2.4. Complete set-up of “SolarApp+” online permitting platform through City website, including coordination with the Administrative Services Department to allow for online permit payments.</li> <li>2.5. Coordinate and complete necessary staff training for use of SolarApp+ permit platform.</li> <li>2.6. Develop and launch public/contractor training and outreach campaign to coordinate with permit platform launch.</li> </ol> </li> </ol>

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Take Steps to Address the Fiscal Sustainability of the City.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Evaluate new revenue sources to assist with funding local initiatives.             <ol style="list-style-type: none"> <li>1.1. Prior to the end of Q1, complete and implement all necessary steps to charge and collect Council-approved “Technology” surcharge fee on all issued building permits.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Evaluate new revenue sources to assist with funding local initiatives.             <ol style="list-style-type: none"> <li>1.1. Update Building Permit application &amp; informational materials to include new technology surcharge fee.</li> <li>1.2. Update online permitting software to include calculation for technology surcharge fee.</li> <li>1.3. Train relevant CDD staff re: calculation and implementation of new surcharge fee.</li> <li>1.4. Coordinate with Administrative Services Department to establish new revenue account to hold collected technology surcharge funds.</li> </ol> </li> </ol>

# Program: Advance Planning

Department: Community Development

Funding Source(s): General Fund, Measure X, misc. state-awarded grants

## I. Program Summary

Responsible for long-range planning activities for the City. Updates and implements City’s key planning documents such as the General Plan/Coastal Land Use Plan, neighborhood design guidelines, Zoning Code, and Housing Element. Manages City’s Local Coastal Program to preserve and enhance coastal resources in compliance with the California Coastal Act.

Represents the City’s long-range planning goals at local and regional meetings. Participates in the in the Santa Barbara County Association of Governments planning process to address the region’s and City’s regional housing needs allocation (RHNA) numbers, the Active Transportation Plan, greenhouse gas emissions per SB 375, Congestion Management Plan, and other long range planning documents related to the Santa Barbara County region.

## II. Prior Budget Accomplishments

- City Council adoption of 2023-2031 Housing Element Update.
- Completed amendments to and effectuation of City’s Accessory Dwelling Unit (ADU) ordinance.
- Adoption of No-Fault Tenant Eviction Protections and Rental Relocation Assistance Payment.
- Re-initiated work on General Plan/Coastal Land Use Plan Update, including holding monthly meetings with General Plan Update Committee (GPUC) to review administrative draft elements.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 302 - Advance Planning</b>				
<b>Revenue</b>				
43 - Intergovernmental	\$ 125,502	\$ 245,200	\$ 245,200	\$ 200,000
45 - Charges for Services	1,973	1,500	1,500	1,500
<b>Revenue Total:</b>	<b>\$ 127,475</b>	<b>\$ 246,700</b>	<b>\$ 246,700</b>	<b>\$ 201,500</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 302,379	\$ 335,450	\$ 335,450	\$ 403,550
52 - Professional Services	84,831	244,450	244,450	300,250
55 - Other Operating Expenses	39	4,000	4,000	4,000
<b>Expenditure Total:</b>	<b>\$ 387,250</b>	<b>\$ 583,900</b>	<b>\$ 583,900</b>	<b>\$ 707,800</b>

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #2: Accommodate city growth while maintaining the small beachside town character.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Pursue Implementation of the adopted Housing Element.             <ol style="list-style-type: none"> <li>1.1. Adopt the rezones needed to meet Regional Housing Needs Assessment (RHNA) shortfall.</li> <li>1.2. Adopt updates to Density Bonus Ordinance to comply with current state law.</li> <li>1.3. Initiate work for adoption of SB9 Ordinance to comply with current state law.</li> <li>1.4. Initiate work on needed updates to the City Zoning Code to comply with current state law re: homelessness and special needs housing.</li> </ol> </li> <li>2. Continued Progress Toward Adoption of General Plan/Coastal Land Use Plan (GP/CLUP) Update.             <ol style="list-style-type: none"> <li>2.1. Release complete public draft of GP/CLUP.</li> <li>2.2. Hold at least 2 public workshops/meetings on public draft of GP/CLUP update.</li> <li>2.3. Initiate Programmatic Environmental Impact Report (PEIR) for GP/CLUP update.</li> </ol> </li> <li>3. Continued Implementation of Anti-displacement Legislative Package.             <ol style="list-style-type: none"> <li>3.1. Complete update to City’s Short-term Rental Ordinance (Enforcement/Penalties).</li> <li>3.2. Initiate update of City Inclusionary Housing Ordinance.</li> </ol> </li> <li>4. Continued Progress Toward Completion of the Downtown Design Overlay.             <ol style="list-style-type: none"> <li>4.1. Share administrative draft of Overlay Ordinance with Development Review Committee.</li> <li>4.2. Prepare and release public draft of Overlay Ordinance.</li> </ol> </li> <li>5. Engage in County Land Use Decisions Affecting Carpinteria Sphere of Influence.             <ol style="list-style-type: none"> <li>5.1. Participate in County-initiated Local Coastal Program Amendment (LCPA) to implement rezones related to County-adopted Housing Element update.</li> <li>5.2. Monitor and participate in County hearings related to the Red Tail (Bailard) Multi-family Residential Project.</li> <li>5.3. Explore Local Agency Formation Commission (LAFCO) Memorandum of Agreement (MOA) program between City and County to improve intra-agency coordination on land use matters affecting the Carpinteria Valley.</li> </ol> </li> </ol>

**Performance Measures**

1. Goal: Pursue Implementation of the adopted Housing Element.
  - 1.1. Housing Element Rezones: Prepare necessary draft Zoning Code and Zoning Map amendments and California Environmental Quality Act (CEQA) documentation for review by Planning Commission recommendation to City Council by end of Q2.
  - 1.2. Housing Element Rezones: Receive 1<sup>st</sup> reading approval from City Council for Zoning Code and Zoning Map amendments and certification of CEQA document, and submit to California Coastal Commission (CCC) for LCPA approval by end of Q3.
  - 1.3. Density Bonus Ordinance: Receive 1<sup>st</sup> reading approval from City Council by end of Q1.
  - 1.4. Density Bonus Ordinance: Submit to CCC for “de minimis” LCPA approval by end of Q2.
  - 1.5. Density Bonus Ordinance: Receive 2<sup>nd</sup> reading adoption from City Council by end of Q4.
  - 1.6. SB9 Ordinance: Prepare administrative draft SB9 Ordinance by end of Q3.
  - 1.7. Special Needs Housing: Prepare administrative draft of Special Needs Housing Ordinance updates by end of Q4.
2. Goal: Continued Progress Toward Adoption of General Plan/Coastal Land Use Plan (GP/CLUP) Update.
  - 2.1. Release complete public draft of GP/CLUP update by end of Q2.
  - 2.2. Hold at least 2 public workshops/meetings on public draft of GP/CLUP update by end of Q3.
  - 2.3. Initiate Programmatic Environmental Impact Report (PEIR) for GP/CLUP update by end of Q3.
3. Goal: Continued Implementation of Anti-displacement Legislative Package.
  - 3.1. Short-term Rental Ordinance: Prepare draft Ordinance amendments for review and recommendation for approval by Planning Commission by end of Q2.
  - 3.2. Short-term Rental Ordinance: 1<sup>st</sup> reading approval by City Council and LCPA submittal to CCC by end of Q3.
  - 3.3. Inclusionary Housing Ordinance: Prepare administrative draft Ordinance amendments by end of Q4.
4. Goal: Continued Progress Towards Completion of the Downtown Design Overlay.
  - 4.1. Share administrative draft of Overlay Ordinance with Development Review Committee by end of Q3.
  - 4.2. Prepare and release public draft of Overlay Ordinance by end of fiscal year.

5. Goal: Engage in County Land Use Decisions Affecting Carpinteria Sphere of Influence.
  - 5.1. Review CCC and County staff reports, prepare comment letters and attend/speak at hearings related to LCPA for County Housing Element Implementation.
  - 5.2. Review County and CCC staff reports, prepare comment letters and attend/speak at hearings related to Red Tail (Bailard) Housing project.
  - 5.3. Continue participation with LAFCO and County of Santa Barbara staff in development of draft MOA.
  - 5.4. Present proposed MOA to City Council for consideration and proposed execution.

# Program: Housing

Department: Community Development  
 Funding Source(s): Affordable Housing Fund

## I. Program Summary

The Community Development Department’s Housing Program supports a number of efforts to serve the affordable housing needs of Carpinteria. Specific work efforts include but are not limited to, contract administration for participation in the City of Santa Barbara’s Rental Housing Mediation Program (RHMP); administration of the City’s inclusionary housing program and ongoing compliance monitoring for the City’s inventory of affordable inclusionary house units; administration of the City’s Workforce Housing Down Payment Loan Program; and co-administer the City’s Safe Parking Program.

## II. Prior Budget Accomplishments

- Completed a three-year contract renewal with City of Santa Barbara RHMP.
- Approved and funded two workforce housing down payment loans; and successfully completed payback of one previously funded loan.
- Completed first year of Safe Parking Pilot Program.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 311 - Housing</b>				
<b>Revenue</b>				
46 - Interest	\$ 15,249	\$ 45,000	\$ 45,000	\$ 8,000
48 - Miscellaneous Revenue	30	59,400	59,400	-
<b>Revenue Total:</b>	<b>\$ 15,279</b>	<b>\$ 104,400</b>	<b>\$ 104,400</b>	<b>\$ 8,000</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 36,213	\$ 38,900	\$ 38,900	\$ 39,500
52 - Professional Services	109,572	112,000	112,000	74,000
55 - Other Operating Expenses	118	200	200	-
56 - Non-Operating Expenses	186,625	158,875	158,875	-
<b>Expenditure Total:</b>	<b>\$ 332,528</b>	<b>\$ 309,975</b>	<b>\$ 309,975</b>	<b>\$ 113,500</b>



**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #2. Accommodate City Growth while Maintaining a Small Beachside Town Character.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Explore options for the development of affordable housing.             <ol style="list-style-type: none"> <li>1.1. Present options to the City Council to support the funding and development of publicly-financed affordable housing.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Explore options for the development of affordable housing.             <ol style="list-style-type: none"> <li>1.1. Present at least three different strategies to the Council for the funding and/or development of multi-family affordable housing by end of Q4.</li> <li>1.2. Attend quarterly Joint Cities-County Affordable Housing Task Force Meetings to learn what other area jurisdictions are doing to promote affordable housing.</li> </ol> </li> </ol>

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Primary Goal #4 – Strengthen Community Institution Collaboration.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Increase Community Awareness of Rental Housing Mediation Program (RHMP) services.             <ol style="list-style-type: none"> <li>1.1. Update Housing page on City website to provide additional details about availability of RHMP services to Carpinteria residents (Q1).</li> <li>1.2. Develop and promote social media messaging concerning RHMP services (Q2).</li> <li>1.3. Adopt Safe Housing Month Proclamation (Q3).</li> <li>1.4. Provide RHMP brochures or advertising materials in City Hall Lobby, City Library, and other appropriate community venues (Q1).</li> <li>1.5. Coordinate with RHMP staff to attend and promote RHMP services at least two community outreach events per year.</li> </ol> </li> <li>2. Explore options for the Continuation and Expansion of the Safe Parking Program.             <ol style="list-style-type: none"> <li>2.1. Support General Government in contract extension with New Beginnings to continue Safe Parking Program beyond initial pilot program term (Q2).</li> <li>2.2. Provide technical and permit support in studying and reporting on options for an expansion of the Safe Parking Program (Q2).</li> </ol> </li> </ol>

3. Seek opportunities to expand and support housing needs for unhoused individuals.
  - 3.1. Update City Zoning Code to conform to current state law regarding special needs housing (See Advance Planning Objective 1).
  - 3.2. Explore opportunities for partnerships and/or coordination with local non-profit and service providers to provide supportive and/or transitional housing, and/or emergency shelter housing for individuals experiencing homelessness. Provide update to City Council as part of Annual Homelessness Report (Q4).

### **Performance Measures**

1. Goal: Increase Community Awareness of Rental Housing Mediation Program (RHMP) services.
  - 1.1. Track completion of city website updates. Maintain/update as needed.
  - 1.2. Post at least once per quarter through City social media channels.
  - 1.3. Submit to City Council Safe Housing Month proclamation for month of April.
  - 1.4. Coordinate and track RHMP participation in community events. Log dates and numbers of participants.
  - 1.5. Track community utilization of RHMP services through quarterly invoices and reports.
2. Goal: Explore options for the Continuation and Expansion of the Safe Parking Program.
  - 2.1. Track participation in Dignity Moves Safe Parking Program and interested parties waitlist through quarterly invoices.
  - 2.2. Track calls for service related to Safe Parking Program.
3. Goal: Seek opportunities to expand and support housing needs for unhoused individuals.
  - 3.1. See Advance Planning Objective 1 Performance Measure.
  - 3.2. Attend meetings with Dignity Moves and similar special needs housing providers.
  - 3.3. Attend/participate in regional homelessness coordination meetings.

# Program: Development Review & Building

Department: Community Development

Funding Source(s): General Fund

## I. Program Summary

The Community Development Department’s Development Review and Building program is responsible for evaluating all types of development applications, maintaining the City’s development regulations, and enforcing the uniform construction codes, and other state and local laws which regulate building construction and maintenance. This program is also responsible for administering zoning compliance review related to business licensing, and providing zoning, land use, and building permit information to the public. Development Review and Building program staff provide staff support to the City Council, Planning Commission, Architectural Review Board, Environmental Review Committee and other City-appointed boards and commissions.

## II. Prior Budget Accomplishments

- Implementation of ADU program, including pre-designed ADU plans.
- Completion of Certified Accessibility Specialist training.
- Successful transition to new contract plan check and inspection services.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 321 - Development Review &amp; Building</b>				
<b>Revenue</b>				
42 - Licenses & Permits	\$ 237,730	\$ 205,000	\$ 205,000	\$ 255,500
45 - Charges for Services	230,888	284,000	284,000	345,000
<b>Revenue Total:</b>	<b>\$ 468,618</b>	<b>\$ 489,000</b>	<b>\$ 489,000</b>	<b>\$ 600,500</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 506,223	\$ 604,600	\$ 604,600	\$ 665,700
52 - Professional Services	69,722	100,000	100,000	100,000
54 - Utilities	341	400	400	750
55 - Other Operating Expenses	9,330	10,750	10,750	13,000
<b>Expenditure Total:</b>	<b>\$ 585,616</b>	<b>\$ 715,750</b>	<b>\$ 715,750</b>	<b>\$ 779,450</b>

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Primary Goal #3 – Take Steps to Address the Fiscal Sustainability of the City; and Primary Goal #4: Strengthen Community Institution Collaboration
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Implement Improvements to the Business Licensing Process             <ol style="list-style-type: none"> <li>1.1. Reduce incidence of pending Business License applications older than one month (Q4).</li> <li>1.2. Update Business License, Home Occupation and Certificate of Occupancy applications (Q2).</li> <li>1.3. Prepare and post to City website Business Licensing Applicant’s Guide (Q3).</li> <li>1.4. Work with City Business Licensing contract service provider to improve online licensing portal and internal work flows to improve efficiency and communication (Q3).</li> </ol> </li> <li>2. Implement Efficiency Improvements for Building Permit Review             <ol style="list-style-type: none"> <li>2.1. Continue transition towards electronic plan review and approval (Q4).</li> <li>2.2. Develop written protocols for internal review and processing of building permit applications (Q3).</li> <li>2.3. Continue research toward selection of new online permitting platform (see CDD Administration Objective No. 2). (Q4)</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>3. Goal: Implement Improvements to the Business Licensing Process             <ol style="list-style-type: none"> <li>1.1. Monitor and track critical milestones for Business License applications.</li> <li>1.2. Completion and posting to City website updated applications and applicant’s guide materials.</li> <li>1.3. Hold quarterly process improvement meetings with business licensing contract staff.</li> </ol> </li> <li>2. Goal: Implement Efficiency Improvements for Building Permit Review             <ol style="list-style-type: none"> <li>2.1. Monitor trends in review and issuance of electronic plans versus paper plans.</li> <li>2.2. Update application materials and City website information to encourage electronic plan submittals.</li> <li>2.3. Review and approval of written building permit protocols by Chief Building Inspector and Plans Examiner, and Department Head.</li> <li>2.4. Develop list of top 3 permit platform vendors and obtain price quotes.</li> </ol> </li> </ol>

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #1: Invest in High-Performance Team at City Hall
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Achieve Certified Accessibility Specialist (CASP) for Chief Building Inspector and Plans Examiner             <ol style="list-style-type: none"> <li>1.1. By the end of the year, have completed and passed all necessary tests to achieve CASP certification.</li> <li>1.2. Upon certification, increase City-provided CASP services and assistance to local business and community facilities.</li> </ol> </li> <li>2. Continue work towards Master Code Professional designation             <ol style="list-style-type: none"> <li>2.1. Satisfactorily complete at least two of the remaining outstanding courses required for Master Code Professional designation (Q4).</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Achieve Certified Accessibility Specialist (CASp) for Chief Building Inspector and Plans Examiner             <ol style="list-style-type: none"> <li>1.1. Receipt of CASp certification.</li> <li>1.2. Track CASp-related duties provided to business and community facilities.</li> </ol> </li> <li>2. Goal: Continue work towards Master Code Professional designation             <ol style="list-style-type: none"> <li>2.1. Document completed and passed examinations.</li> <li>2.2. Receipt of Master Code Professional designation upon completion of all required coursework and examinations.</li> </ol> </li> </ol>

# Program: Code Compliance

Department: Community Development

Funding Source(s): General Fund

## I. Program Summary

The Community Development Department’s Code Compliance Division is responsible for ensuring compliance with the Carpinteria Municipal Code in order to protect the peace, health, safety and quality of life of Carpinteria. Compliance responsibilities include, but are not limited to, building and zoning enforcement, licensing, parking enforcement, abandoned vehicle abatement, neighborhood preservation, animal services, and implementation of local smoking, graffiti, parks management, and shopping cart ordinances. Code Compliance staff also assist in services provided for individuals experiencing homelessness, and oversee the school crossing guard program.

## II. Prior Budget Accomplishments

- Completed transition of new division supervisor.
- Completed launch of GoGov Code Compliance tracking software.
- Obtained Code Official Safety Specialist certification.
- Re-instated annual Entertainment Licensing Program.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 331 - Code Compliance</b>				
<b>Revenue</b>				
42 - Licenses & Permits	\$ 1,190	\$ -	\$ 350	\$ 350
44 - Fines & Forfeitures	92,355	87,000	87,000	87,000
46 - Interest	564	1,000	1,000	-
48 - Miscellaneous Revenue	2,414	2,500	2,500	2,500
<b>Revenue Total:</b>	<b>\$ 96,523</b>	<b>\$ 90,500</b>	<b>\$ 90,850</b>	<b>\$ 89,850</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 384,299	\$ 331,100	\$ 308,350	\$ 339,375
52 - Professional Services	1,864	250	250	-
54 - Utilities	654	800	800	750
55 - Other Operating Expenses	7,141	9,500	9,500	9,900
<b>Expenditure Total:</b>	<b>\$ 393,958</b>	<b>\$ 341,650</b>	<b>\$ 318,900</b>	<b>\$ 350,025</b>

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Primary Goal #4 – Strengthen Community Institution Collaboration
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Multi-family Smoking Ordinance Implementation and Outreach             <ol style="list-style-type: none"> <li>1.1. Complete adoption and effectuation of multi-family smoking ordinance (Q1).</li> <li>1.2. Develop informational materials for landlords and tenants explaining the requirements of the newly adopted multi-family smoking ordinance (Q2).</li> <li>1.3. Develop outreach and public education plan to reach targeted audiences (Q2).</li> <li>1.4. Develop and coordinate partnerships with community groups such as Future Leaders of America (FLA) who may be able to assist in community outreach and education efforts, particularly for difficult-to-reach groups (Q2).</li> <li>1.5. Complete outreach efforts to all property owners, landlords and property managers of multi-family residential properties prior to ordinance taking effect (Q4).</li> </ol> </li> <li>2. Entertainment Licensing Monitoring             <ol style="list-style-type: none"> <li>2.1. Acquire sound measurement equipment and complete training to accurately use and document noise levels (Q1).</li> <li>2.2. Measure and collect live entertainment noise levels from various sites around each licensed live entertainment venue at least twice each prior to end of summer 2024 (Q2).</li> <li>2.3. Prepare report to City Council on findings from Entertainment Licensing Monitoring (Q2).</li> </ol> </li> <li>3. GoGov Code Compliance Activity Tracking             <ol style="list-style-type: none"> <li>3.1. Increase recordation and logging of Code Compliance cases in GoGov (ongoing).</li> <li>3.2. Provide improved reporting of Code Compliance activity and trends to City Council through quarterly reports (Q4).</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Multi-family Smoking Ordinance Implementation and Outreach             <ol style="list-style-type: none"> <li>1.1. Successful adoption of Ordinance upon 2<sup>nd</sup> reading by City Council.</li> <li>1.2. Document completion of educational outreach materials and outreach plans.</li> <li>1.3. Track outreach efforts through GoGov, including contacted property owners/landlords, trainings provided, meetings attended, etc.</li> </ol> </li> </ol>

- 1.4. Track complaints received regarding violations of multi-family smoking regulations.
- 2. Goal: Entertainment Licensing Monitoring
  - 2.1. Purchase sound measurement equipment and complete needed training.
  - 2.2. Document and log details of all monitoring activities.
  - 2.3. Document and log details of all live entertainment-related noise complaints.
  - 2.4. Report findings to City Council as part of Entertainment Licensing update staff report.
- 3. GoGov Code Compliance Activity Tracking
  - 3.1. Measure Code Compliance activity via logged cases and case types through quarterly reporting.
  - 3.2. As case log dataset is built out, provide more detailed reporting on quarterly and annual trends by case type and activity as part of quarterly City Council reports.

**AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):**

Primary Goal #5 – Invest in High-Performance Team at City Hall

**Goals and Objectives**

- 1. Develop and Adopt Code Compliance Officer Safety Standards
  - 1.1. Prepare draft Code Enforcement Officer Safety Standards consistent with the requirements of Senate Bill (SB) 296 (Q3).
  - 1.2. Obtain administrative approval of Code Compliance Officer Safety Standards from City Manager (Q4).

**Performance Measures**

- 1. Goal: Develop and Adopt Code Compliance Officer Safety Standards
  - 1.1. Review and approval of draft Safety Standards by Code Compliance Supervisor and Department Head.
  - 1.2. Administrative approval of Safety Standards by City Manager.



# Program: Animal Control

Department: Community Development

Funding Source(s): General Fund

## I. Program Summary

The Animal Control Program is part of the operations of the Code Compliance Division, and is responsible for providing animal-related services to citizens and animal welfare services to domestic pets and City wildlife. Primary duties include, but are not limited to, administering the City’s dog licensing and animal keeping permit programs, enforcing leash laws, responding to animal-related service requests (e.g., stray animals, etc.), and coordinating animal care and foster/adoption services with the City’s animal care contract provider.

## II. Prior Budget Accomplishments

- Processed 709 cases throughout the fiscal year, responding to issues and violations identified during patrols and service requests.
- Logged 208 cases in Q1 2024, a 30% increase from the previous quarter's 159 cases.
- Consistently responded to numerous service requests and proactively identified code violations throughout FY 2024.
- Effectively managed seasonal case fluctuations, with a peak in Q1 2024 and slight drops in Q4 2023 and Q2 2024.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 341 - Animal Care &amp; Control</b>				
<b>Revenue</b>				
42 - Licenses & Permits	\$ 8,963	\$ 10,000	\$ 10,000	\$ 10,000
45 - Charges for Services	472	500	500	500
<b>Revenue Total:</b>	<b>\$ 9,435</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 92,596	\$ 47,550	\$ 47,550	\$ 53,450
52 - Professional Services	20,038	24,000	24,000	24,000
55 - Other Operating Expenses	596	1,300	1,300	2,400
<b>Expenditure Total:</b>	<b>\$ 113,230</b>	<b>\$ 72,850</b>	<b>\$ 72,850</b>	<b>\$ 79,850</b>

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Enhance public safety through animal control-related education, outreach, and enforcement.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Increase compliance with dog leash and pet clean-up laws.             <ol style="list-style-type: none"> <li>1.1. Conduct patrols of key open space areas (e.g., Carpinteria Bluffs Preserve; Tar Pits Park; etc.) at least twice weekly for off-leash dog use. Provide written warnings and/or citations for all observed violations of off-leash and pet clean-up laws.</li> <li>1.2. Develop educational materials and leverage City social media channels, City website, the Coastal View News and other outlets to educate the public on leash laws and similar animal control-related matters.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Increase compliance with dog leash and pet clean-up laws.             <ol style="list-style-type: none"> <li>1.1. Track open space patrols and all animal control-related warnings and citations in GoGov.</li> <li>1.2. Update animal control pages on city website by end of Q1.</li> <li>1.3. Develop social media-friendly messaging for posting to City social media pages by end of Q2.</li> <li>1.4. Prepare and submit at least one informational article for publication in the Coastal View News by end of Q2.</li> </ol> </li> </ol>
<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Promote animal welfare and safety.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Obtain Animal Control Officer Training / Certification             <ol style="list-style-type: none"> <li>1.1: Ensure all Code Compliance Officers receive and complete training in safe animal control handling and techniques.</li> <li>1.2: Obtain Animal Control Officer Certification for at least one Code Compliance Officer position.</li> </ol> </li> </ol>

2. Enhance Effectiveness of and Participation in Dog Licensing Program.

2.1: Achieve increased participation in dog licensing program through community outreach and education efforts on the benefits of dog licensing using City social media channels, city website, local media, etc.

2.2: Explore options for upgrading dog licensing software to include online licensing, ideally as part of larger CDD online permitting platform migration.

3. Improve Effectiveness of Pet Adoption Program.

3.1: Reduce average time that the City (or contract service provider) shelters adoptable pets prior to successful adoption.

3.2: Develop and maintain a volunteer dog foster database.

### Performance Measures

1. Obtain Animal Control Officer Training / Certification.

1.1. Provide documentation of completed trainings and/or certifications to Department Head prior to end of Q4.

2. Enhance Effectiveness of and Participation in Dog Licensing Program.

2.1. Update animal control pages on city website by end of Q2.

2.2. Develop social media-friendly messaging for posting to City social media pages by end of Q2.

2.3. Prepare and submit at least one informational article for publication in the Coastal View News by end of Q2.

2.4. Research and identify top 3 vendor options for online dog licensing platform by end of Q4.

3. Improve Effectiveness of Pet Adoption Program.

3.1. Develop standardized checklist of best practices for advertising adoptable pets (advertising venues; rescue group contacts; social media outreach; etc.).

3.2. Maintain current adoptable pets through City website on at least a monthly basis.

3.3. In coordination with City volunteer services coordinator, work to establish and maintain a current database of available dog foster volunteers by the end of Q2 and updated biannually thereafter.



# Public Works Department

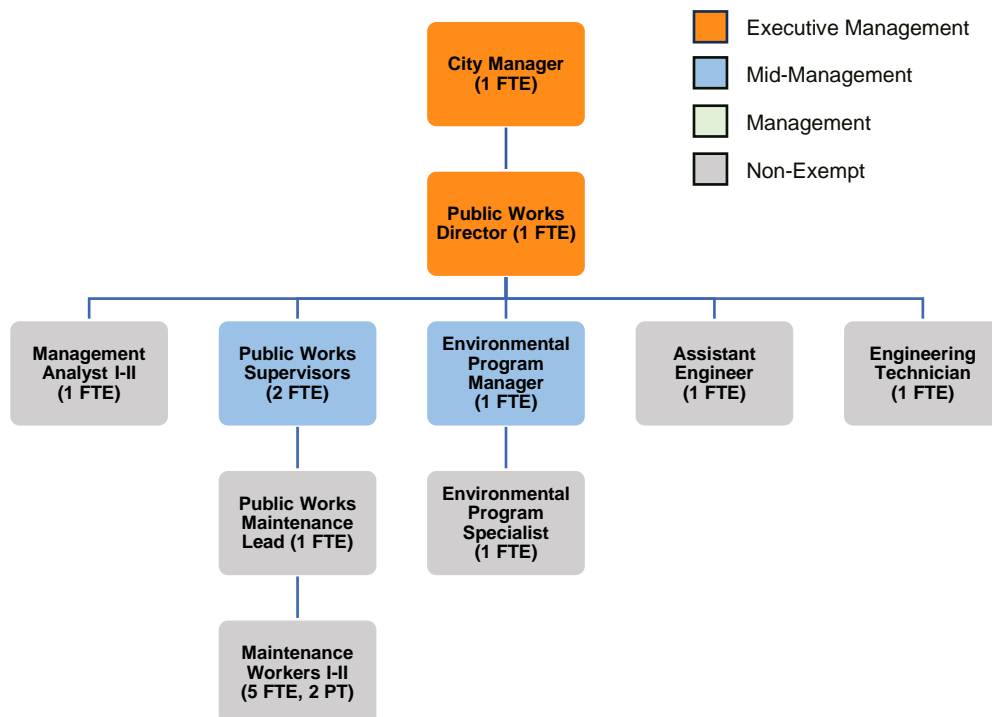
## I. Mission Statement

The Public Works Department is committed to efficiently providing, operating, and maintaining the public infrastructure, facilities, and services in order to make everyday life as safe, convenient, and successful as possible for the Carpinteria community.

## II. Department Description

The Public Works Department of the City of Carpinteria is dedicated to maintaining and enhancing the city's infrastructure and public facilities, ensuring the safety and quality of life for residents. The department comprises several divisions, including Engineering, Street Maintenance, and Sustainability and Environment, which collectively manage a wide range of programs and services. Key responsibilities include street maintenance, right-of-way upkeep, solid waste management, and resource conservation efforts. The Engineering Division oversees transportation, parking, and lighting improvements, as well as capital projects. Additionally, the department manages stormwater quality through its Watershed Management Program and ensures compliance with floodplain management regulations. Through effective planning and administration, the Public Works Department supports community growth, environmental sustainability, and the overall vitality of Carpinteria.

## III. Department Organizational Chart



**IV. Personnel Allocations**

Program	Account	LEAD Maint. Worker	Maint. Worker II	Maint. Worker II2	Maint. Worker II3	Envir. Program Specialist	Envir. Program Mgr.	Mgmt. Analyst	Assit. Associate Civil Engineer	Eng. Technician	PW Supervisor	Parks & Facilities Maint. Worker II	Sr Parks & Facilities Maint. Technician	Parks & Facilities Maint. Supervisor	PW Director
Communication & Community Promotions	101-161	5%	5%		5%										
Public Works Administration	101-401						20%	30%	35%	40%	15%				30%
Capital Improvements	101-403	5%	5%		5%	5%	5%	20%	40%	25%	5%	20%	20%	5%	20%
Facilities	101-405							20%						5%	20%
Watershed Management	101-451	10%	10%		10%	15%	20%		5%	10%	10%			5%	
Facilities	104-405							20%						10%	20%
Resource Conservation	104-461					5%	20%								
Facilities	202-405											15%	15%	20%	
Facilities	204-405	5%	5%	5%	5%						5%	25%	10%	20%	
Street Maintenance	205-431	30%	30%	30%	30%				5%	5%	30%				
Street Maintenance	206-431								5%	5%					
Facilities	207-405											15%	15%	20%	
Transportation, Parking and Lighting	208-411	10%	10%	10%	10%				5%	5%	5%		10%		
Right of Way Maintenance	209-441	15%	15%	15%	15%						15%				
Solid Waste	211-421	15%	15%	40%	15%	75%	35%	10%		5%	10%	15%	15%	5%	10%
Vets Hall/Seaside	213-503											10%	10%	10%	
Transportation, Parking and Lighting	215-411	5%	5%		5%				5%	5%	5%		5%		

## Program: Public Works Administration

Department: Public Works

Funding Source(s): Gas Tax, General Fund, and Measure A

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### I. Program Summary

The Public Works Administration Program is responsible for the planning, organizing, and directing of all services in the Public Works Department.

Engineering Permits Service: The Public Works Administration Program administers the Engineering Permits Service. Under this service, engineering permits are issued for grading, right-of-way encroachments, dumpsters, and oversize loads; and special event permits are issued for events held in the public right-of-way, including temporary parking. Engineering plan checks and inspections are performed for conformance with City construction standards and compliance with City regulations.

The Engineering Permits Service also administers the City floodplain management regulations. The purpose of these regulations is to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions. The Carpinteria community is now enrolled in the Community Rating System (CRS) under the National Flood Insurance Program (NFIP) of the Federal Emergency Management Agency. As a CRS community, flood insurance premium rates are discounted to reflect the reduced flood risk resulting from the community's efforts that reduce and avoid flood damage to insurable property, strengthen and support the insurance aspects of the NFIP, and foster comprehensive floodplain management.

Committees and Boards: The Public Works Department is the City's representative on the Santa Barbara County Association of Governments (SBCAG) Technical Transportation Advisory Committee; Regional Public Works Coordination Council; Multi-Jurisdictional Solid Waste Task Group; and the City's Environmental Review Committee and Traffic Safety Committee, respectively.

The Public Works Department is also responsible for managing the Downtown "T" Business Advisory Board, Integrated Pest Management Advisory Committee, Sustainability Committee, and Tree Advisory Board.

Contract Services: The Public Works Administration Program administers professional (consulting) services to augment Public Works Department staff in the delivery of capital projects, engineering plan checks, and special studies. Professional services are private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms. The procurement of professional services is made by a qualifications-based selection process in accordance with California Government Code Sections 4525 through 4529.5 and the federal Brooks Act for federal-aid projects.

The Public Works Administration Program also administers maintenance contracts to augment Public Works Department staff in solid waste collection, street maintenance, fleet maintenance, and parks and facilities maintenance.

Finally, the Public Works Administration Program administers construction (public works) contracts for capital projects. The procurement of construction contracts is in accordance with the California Public Contract Code.

## II. Prior Budget Accomplishments

- Worked with the Santa Barbara County Association of Governments (SBCAG) Board of Directors, via the SBCAG Joint Powers Agreement (JPA), to expand the JPA's scope for broadband services to local partners including the City of Carpinteria.
- *National Flood Insurance Program (NFIP) - Community Rating System (CRS)*: The Federal Emergency Management Agency (FEMA) verified the City's voluntary floodplain management actions exceed the minimum standards of the NFIP and meet the criteria for a CRS Class 9 rating, which provided a discount on the cost of flood insurance premiums to the Carpinteria community.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 401 - Public Works Administration</b>				
<b>Revenue</b>				
43 - Intergovernmental	\$ -	\$ 65,800	\$ 65,800	\$ 40,000
44 - Fines & Forfeitures	\$ -	\$ 1,200	\$ 1,200	\$ 1,200
45 - Charges for Services	21,369	55,000	55,000	2,500
48 - Miscellaneous Revenue	700	13,000	13,000	13,000
<b>Revenue Total:</b>	<b>\$ 22,069</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 56,700</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 179,794	\$ 241,600	\$ 241,600	\$ 258,550
52 - Professional Services	302,692	86,800	86,800	40,000
53 - Contract Services	4,929	8,000	8,000	-
54 - Utilities	-	900	900	750
55 - Other Operating Expenses	18,571	14,900	14,900	17,000
<b>Expenditure Total:</b>	<b>\$ 505,986</b>	<b>\$ 352,200</b>	<b>\$ 352,200</b>	<b>\$ 316,300</b>
	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 402 - Engineering Permits</b>				
<b>Revenue</b>				
42 - Licenses & Permits	\$ 7,074	\$ 7,900	\$ 20,800	\$ 8,300
<b>Revenue Total:</b>	<b>\$ 7,074</b>	<b>\$ 7,900</b>	<b>\$ 20,800</b>	<b>\$ 8,300</b>



**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in a High-Performance Team at City Hall
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. To enhance departmentwide operational and production efficiency.             <ol style="list-style-type: none"> <li>1.1. Attain 100% of maintenance staff performing same-day, real-time status reporting on job site.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: To enhance departmentwide operational and production efficiency.             <ol style="list-style-type: none"> <li>1.1. Attain 100% of maintenance staff performing same-day, real-time status reporting on job site.                 <ol style="list-style-type: none"> <li>1.1.1. Number of computer technology upgrades: Outfit 100% of maintenance staff with mobile workspace device.</li> <li>1.1.2. Number of customer satisfaction surveys: Track customer satisfaction survey statistics in computer maintenance management system (i.e., GoGov).</li> </ol> </li> </ol> </li> </ol>

## Program: Capital Improvements

Department: Public Works

Funding Source(s): Capital Improvement, Development Impact Fee, Gas Tax, General, Local Transportation, Measure A, Parking and Business Improvement Area, Revolving, and Road Maintenance Rehabilitation Funds

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### I. Program Summary

The Capital Improvements Program consists of capital projects greater than \$10,000 in value and is generally financed with specific funds intended only for capital improvements. Capital projects are listed in the Capital Improvement Plan (CIP) and substantiated or prioritized in conformance with the General Plan and Local Coastal Plan, master plans, and/or special studies. (The term, Capital Improvements Program, also refers to a budgetary category in the City's fiscal year budget and is interchangeably called CIP.) The CIP includes capital projects for Alternative Transportation, General Facilities, Highway Interchanges and Bridges, Parking Facilities, Parks and Recreation Facilities, Storm Drain Facilities, Streets and Thoroughfares, and Traffic Control Facilities.

Capital projects are often long-term, and expenditures occur over multiple years. In many cases, capital projects may have had prior design work completed or may even have had partial construction completed prior to the current fiscal year. In other cases, capital projects may be completed in future years.

### II. Prior Budget Accomplishments

- 2022 Pavement Rehabilitation Project. The City Council awarded a construction contract in April 2024.
- Carpinteria Avenue and Palm Avenue Intersection Improvements Project. Construction was completed in March 2024.
- Carpinteria Living Shoreline Project. In May 2024, the project was awarded a Coastal Conservancy Grant (≈\$1.6M) for the design phase including environmental document.
- City Hall Campus Improvements Project. Construction of the emergency sanitary sewer replacement was completed in February 2024.
- Via Real Stormwater Project. In November 2023, the project was awarded additional funds from the FEMA Hazard Mitigation Grant and the California Natural Resources Agency Urban Flood Protection Grant Program, respectively, (≈\$1.3M total) for the construction phase.

**III. Budget Summary**

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 403 - Capital Improvements</b>				
<b>Revenue</b>				
43 - Intergovernmental	\$ 1,164,612	\$ 857,150	\$ 857,150	\$ 8,786,500
48 - Miscellaneous Revenue	317,882	-	-	-
<b>Revenue Total:</b>	<b>\$ 1,482,494</b>	<b>\$ 857,150</b>	<b>\$ 857,150</b>	<b>\$ 8,786,500</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 123,585	\$ 190,000	\$ 190,000	\$ 238,100
57 - Capital Outlay	4,596,278	3,765,600	3,765,600	16,516,800
<b>Expenditure Total:</b>	<b>\$ 4,719,863</b>	<b>\$ 3,955,600</b>	<b>\$ 3,955,600</b>	<b>\$16,754,900</b>

An update of the CIP was completed in August 2022. The updated CIP is a five-year period from Fiscal Year 2022/2023 through Fiscal Year 2026/2027.

The proposed capital projects for Fiscal Year 2024/25 are:

<b>CIP Code</b>	<b>Project Name</b>
ST-22-001	2022 Pavement Rehabilitation Project
ST-23-001	2023 Pavement Maintenance and Rehabilitation Project
PK-20-002	Bluffs Two Trail Project
TR-21-003	Carpinteria High School Area Crosswalk Safety Improvements Project
TR-19-002	Carpinteria Avenue Bridge Replacement Project
PW-23-001	Carpinteria Library Improvements Project
PW-23-003	City Hall Storage Project
PK-20-005	Dune and Shoreline Management Plan (Carpinteria Living Shoreline Project)
WM-21-001	East Via Real Stormwater Project
NC-22-002	Former Venoco Oil Pipeline #470 Abandonment Project
PK-23-001	Franklin Creek Trail Improvement Project
TR-21-001	Linden Avenue Improvements Project- Carpinteria Avenue to Linden Avenue Overcrossing
PK-23-005	Linden Avenue Beach-End Beautification Project
PK-19-004	Rincon Multi-Use Trail Project

Reference: Capital Improvement Plan Fiscal Year 2022/2023 – Fiscal Year 2026/2027. (City Council Resolution No. 6153. 8 August 2022)

The scope of work descriptions, cost estimates, and funding sources of the capital projects are shown in the worksheets herein this program.

The following special studies will continue from the previous fiscal year:

- **Community Broadband.** In July 2021, the Santa Barbara County Association of Governments (SBCAG) formed the Broadband Ad-hoc Committee, which comprises of SBCAG board members Nelson and Hartman (County), Osborne (Lompoc), Patino (Santa Maria) and Perotte (Goleta). The Broadband Ad-hoc Committee formed the basis of SBCAG Board of Directors’ support and encouragement to formalize a collaborative, regional approach to developing the Santa Barbara County Regional Broadband Strategic Plan between SBCAG, County of Santa Barbara, and the eight incorporated cities including the City of Carpinteria. In November 2022, the City Council accepted the Santa Barbara County Regional Broadband Strategic Plan. The next steps of the Santa Barbara County Regional Broadband Strategic Plan are to 1) Determine feasibility of recommendations, 2) Develop priorities and approach, 3) Meet with internet service providers (ISPs) in order to gain insight into current infrastructure and planned future infrastructure, 4) Participate in and support regional model of a Broadband Joint Powers Authority, 5) Determine priorities, and 6) Determine grant opportunities for infrastructure.
  
- **Downtown Carpinteria Parking Management Plan.** Based on the information from the Downtown Carpinteria Parking Study as accepted by the City Council in November 2021, the Downtown Carpinteria Parking Management Plan would determine where restrictions on public parking are appropriate, such as timed parking, loading zones, etc.; how much off-street parking that private developments should be required to provide given public parking resources; and interest in preserving and expanding or improving the traditional downtown development pattern.
  
- **Utility Undergrounding Program.** The purpose of this program is to identify and evaluate the feasibility to underground existing overhead utility facilities citywide as eligible Tariff Rule 20A projects.

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #3: Take Steps to Address the Fiscal Sustainability of the City
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. To increase capital project revenues.               <ol style="list-style-type: none"> <li>1.1. Secure federal- and/or state-aid funds at no less than 75% of project cost.                   <ol style="list-style-type: none"> <li>1.1.1. Fund local match at no more than 25% of project cost.</li> </ol> </li> </ol> </li> </ol>

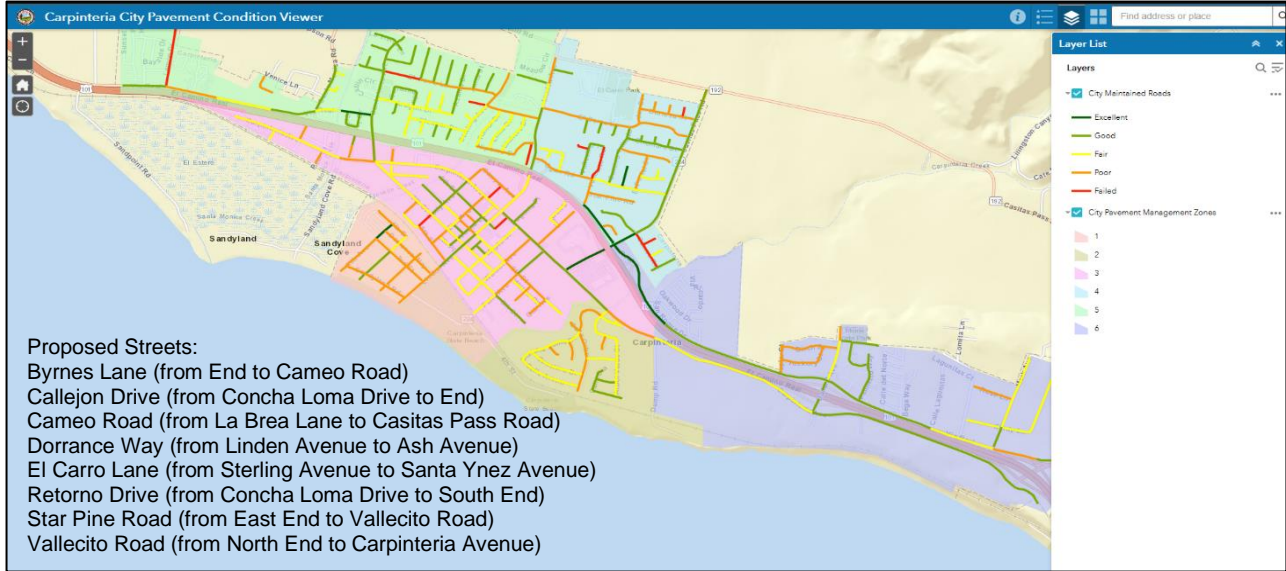
**Performance Measures**

1. Goal: Secure federal - and/or state-aid funds at no less than 75% of project cost.
  - 1.1. Grant Applications: Apply for 100% funding for all project phases (design, right-of-way, and construction).
    - 1.1.1. Fund local match at no more than 25% of project cost.
      - 1.1.1.1. Grant Applications: Confirm any local match requirements.

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**2022 PAVEMENT REHABILITATION PROJECT**

CIP CODE: ST-58  
PUBLIC WORKS NUMBER: 15132  
FINANCE NUMBER: ST-22-001



Source: Carpinteria Pavement Condition Viewer. City of Carpinteria. 2022

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes pavement rehabilitation, pedestrian facility upgrades (e.g. curb ramps and sidewalks) as needed for compliance with the Americans with Disabilities Act (ADA), and drainage improvements. The objective of this project is to rehabilitate pavement using technologies and material recycling techniques that lower greenhouse gas emissions and reduce the cost of pavement maintenance through material choice and construction methods and to provide for ADA accessibility upgrades.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$455,000	\$100,000				\$555,000
Right-of-Way						
Construction		\$595,000	\$5,018,400			\$5,613,400
<b>Total</b>	<b>\$455,000</b>	<b>\$695,000</b>	<b>\$5,018,400</b>			<b>\$6,168,400</b>

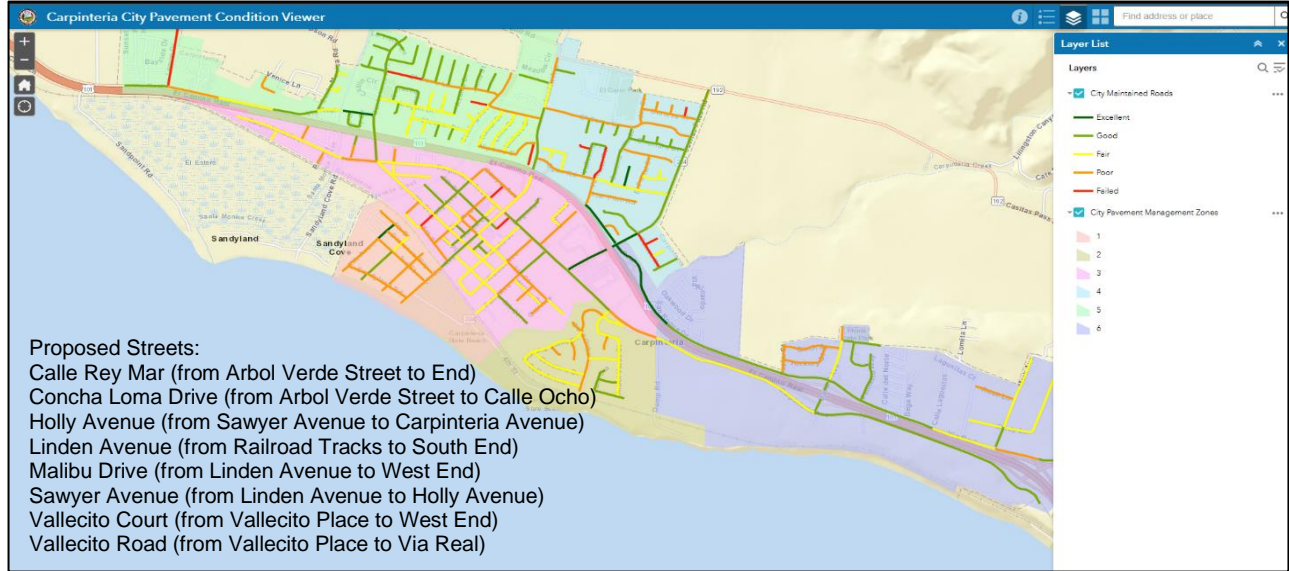
**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Gas Tax			\$460,000			
Measure A	\$455,000	\$18,750	\$1,121,525			\$1,595,275
Measure X		\$291,650	\$2,955,850			\$3,707,500
Road Maint		\$384,600	\$340,750			\$725,350
Street DIF			\$140,275			\$140,275
<b>Total</b>	<b>\$455,000</b>	<b>\$695,000</b>	<b>\$5,018,400</b>			<b>\$6,168,400</b>

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**2023 PAVEMENT MAINTENANCE AND REHABILITATION PROJECT**

CIP CODE: ST-59 & ST-64  
PUBLIC WORKS NUMBER: 15134 & 15133  
FINANCE NUMBER: ST-23-001



Source: Carpinteria Pavement Condition Viewer. City of Carpinteria. 2022

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes pavement rehabilitation, pedestrian facility upgrades (e.g. curb ramps and sidewalks) as needed for compliance with the Americans with Disabilities Act (ADA), and drainage improvements. The objective of this project is to rehabilitate pavement using technologies and material recycling techniques that lower greenhouse gas emissions and reduce the cost of pavement maintenance through material choice and construction methods and to provide for ADA accessibility upgrades.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$50,000	\$281,000	\$15,000			\$346,000
Right-of-Way						
Construction			\$3,414,800	\$814,900		\$4,229,700
<b>Total</b>	<b>\$50,000</b>	<b>\$281,000</b>	<b>\$3,429,800</b>	<b>\$814,900</b>		<b>\$4,575,700</b>

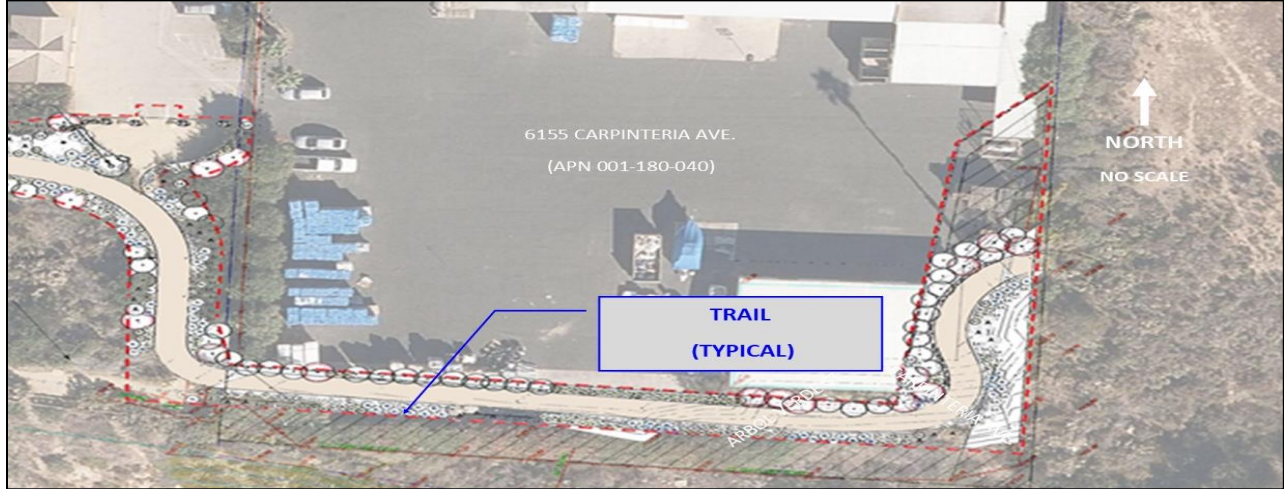
**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Federal Grant			\$3,414,800			\$3,414,800
Measure A		\$51,200		\$370,425		\$421,625
Measure X				\$108,475		\$108,475
Road Maint	\$50,000	\$229,800		\$336,000		\$615,800
Street DIF			\$15,000			\$15,000
<b>Total</b>	<b>\$50,000</b>	<b>\$281,000</b>	<b>\$3,429,800</b>	<b>\$814,900</b>		<b>\$4,575,700</b>

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**BLUFFS TWO TRAIL PROJECT**

CIP CODE: PR-35  
PUBLIC WORKS NUMBER: 15013  
FINANCE NUMBER: PK-20-002



Source: Conceptual Plan. City of Carpinteria. 2022

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes a new trail within a City easement (acquired in December 2018) across 6155 Carpinteria Avenue (APN 001-180-040). The objective of this project is to close a gap in the Carpinteria Coastal Vista Trail.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design		\$11,600	\$55,500			\$67,100
Right-of-Way						
Construction			\$311,500			\$311,400
<b>Total</b>		<b>\$11,600</b>	<b>\$367,000</b>			<b>\$378,500</b>

**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Tidelands			\$183,500			\$183,500
State Grant			\$183,500			\$183,400
ATP Grant		\$11,550				\$11,550
Quimby		\$50				\$50
<b>Total</b>		<b>\$11,600</b>	<b>\$367,000</b>			<b>\$378,500</b>



**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**CARPINTERIA HIGH SCHOOL AREA CROSSWALK SAFETY IMPROVEMENTS PROJECT**

CIP CODE: TC-03  
PUBLIC WORKS NUMBER: 15125  
FINANCE NUMBER: TR-21-003



Source: Google Maps. 2022

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes a new high intensity activated crosswalk system in front of Carpinteria High School. The objective of this project is to provide for a countermeasure to vehicular and pedestrian conflicts.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$66,750	\$76,500	\$129,000			\$272,250
Right-of-Way						
Construction			\$500,000			
<b>Total</b>	<b>\$66,750</b>	<b>\$76,500</b>	<b>\$629,000</b>			<b>\$272,250</b>

**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Measure A	\$66,750	\$76,500				\$143,250
Measure X						
Federal Grant			\$500,000			
Traffic DIF			\$129,000			\$129,000
<b>Total</b>	<b>\$66,750</b>	<b>\$76,500</b>	<b>\$629,000</b>			<b>\$272,250</b>

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**CARPINTERIA AVENUE BRIDGE REPLACEMENT PROJECT**

CIP CODE: HI-07  
PUBLIC WORKS NUMBER: 15016  
FINANCE NUMBER: TR-19-002



Source: Google Maps. 2020

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes removing and replacing Carpinteria Avenue Bridge over Carpinteria Creek, improving roadway approaches and pedestrian and bicycle facilities, relocating utility facilities, and restoring riparian areas. The objective of this project is to replace a structurally deficient bridge.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$1,119,150	\$451,050				\$1,570,200
Construction	\$76,800		\$100,000	\$13,900,850		\$14,077,650
<b>Total</b>	<b>\$1,195,950</b>	<b>\$451,050</b>	<b>\$100,000</b>	<b>\$13,900,850</b>		<b>\$15,647,850</b>

**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Federal Grant	\$1,047,790	\$399,300	\$88,530	\$12,293,200		\$13,828,820
Highway DIF	\$148,109		\$11,570	\$603,000		\$762,579
Measure A				\$753,500		\$753,500
Measure X	\$51	\$51,750		\$251,150		\$302,951
<b>Total</b>	<b>\$1,195,950</b>	<b>\$451,050</b>	<b>\$100,100</b>	<b>\$13,900,850</b>		<b>\$15,647,850</b>

CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM

**CARPINTERIA LIBRARY IMPROVEMENTS PROJECT**

CIP CODE: GF-18  
PUBLIC WORKS NUMBER: 15055  
FINANCE NUMBER: PW-23-001



Source: Google Maps. 2022

**SCOPE OF WORK AND OBJECTIVE:**

The project expands the Public Library without adjusting the building’s footprint through interior floorplan adjustments. Expanding into the Veterans Meeting Room and relocation of restrooms will provide expanded library capacity. The Project will also upgrade electrical, mechanical, and plumbing.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$40,000	\$50,000	\$180,600			\$270,600
Right-of-Way						
Construction				\$1,082,450		\$1,082,450
<b>Total</b>	<b>\$40,000</b>	<b>\$50,000</b>	<b>\$180,600</b>	<b>\$1,082,450</b>		<b>\$1,353,050</b>

**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Measure X	\$40,000	\$50,000	\$180,600	\$1,082,450		\$1,353,050
<b>Total</b>	<b>\$40,000</b>	<b>\$50,000</b>	<b>\$180,600</b>	<b>\$1,082,450</b>		<b>\$1,353,050</b>

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**CITY HALL STORAGE PROJECT**

CIP CODE: GF-12  
PUBLIC WORKS NUMBER: 15052  
FINANCE NUMBER: PW-23-003



Source: Project Plan Set 2023

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes a new prefabricated storage building on City Hall campus. The objective of this project is to provide for additional file storage capacity and relocate existing files from storage rental facilities.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$75,800					\$75,800
Construction			\$425,000			\$425,000
<b>Total</b>	<b>\$75,800</b>		<b>\$425,000</b>			<b>\$500,800</b>

**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Measure X	\$75,800		\$425,000			\$500,800
<b>Total</b>	<b>\$75,800</b>		<b>\$425,000</b>			<b>\$500,800</b>

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**DUNE AND SHORELINE MANAGEMENT PLAN  
(CARPINTERIA LIVING SHORELINE PROJECT)**

CIP CODE: PR-44  
PUBLIC WORKS NUMBER: 15119  
FINANCE NUMBER: PK-20-005



Source: Google Maps. 2020

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes preparing and implementing the Dune and Shoreline Management Plan (Carpinteria Living Shoreline Project). The objective of this project is to protect landward resources and critical infrastructure in the beach neighborhood, areas north of Carpinteria Salt Marsh, and Downtown while minimizing beach erosion.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$261,930	\$5,750	\$300,000	\$650,000	\$670,000	\$1,887,680
Right-of-Way						
Construction						
<b>Total</b>	<b>\$261,930</b>	<b>\$5,750</b>	<b>\$300,000</b>	<b>\$650,000</b>	<b>\$670,000</b>	<b>\$1,867,680</b>

**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
State Grant	\$223,665		\$300,000	\$650,000	\$670,000	\$1,843,665
Tidelands	\$38,265	\$5,750				\$44,015
<b>Total</b>	<b>\$261,930</b>	<b>\$5,750</b>	<b>\$300,000</b>	<b>\$650,000</b>	<b>\$670,000</b>	<b>\$1,887,680</b>

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**EAST VIA REAL STORMWATER PROJECT**

CIP CODE: SD-02  
PUBLIC WORKS NUMBER: 15019  
FINANCE NUMBER: WM-21-001



Source: Source: Hazard Mitigation Grant Program Project Subapplication. City of Carpinteria. 2018

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes a new storm drain in east Via Real and Poplar Street. The objective of this project is to improve stormwater drainage and quality.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$211,400					\$211,400
Right-of-Way						
Construction		\$5,400	\$3,590,000			\$3,595,400
<b>Total</b>	<b>\$211,400</b>	<b>\$5,400</b>	<b>\$3,590,000</b>			<b>\$3,806,800</b>

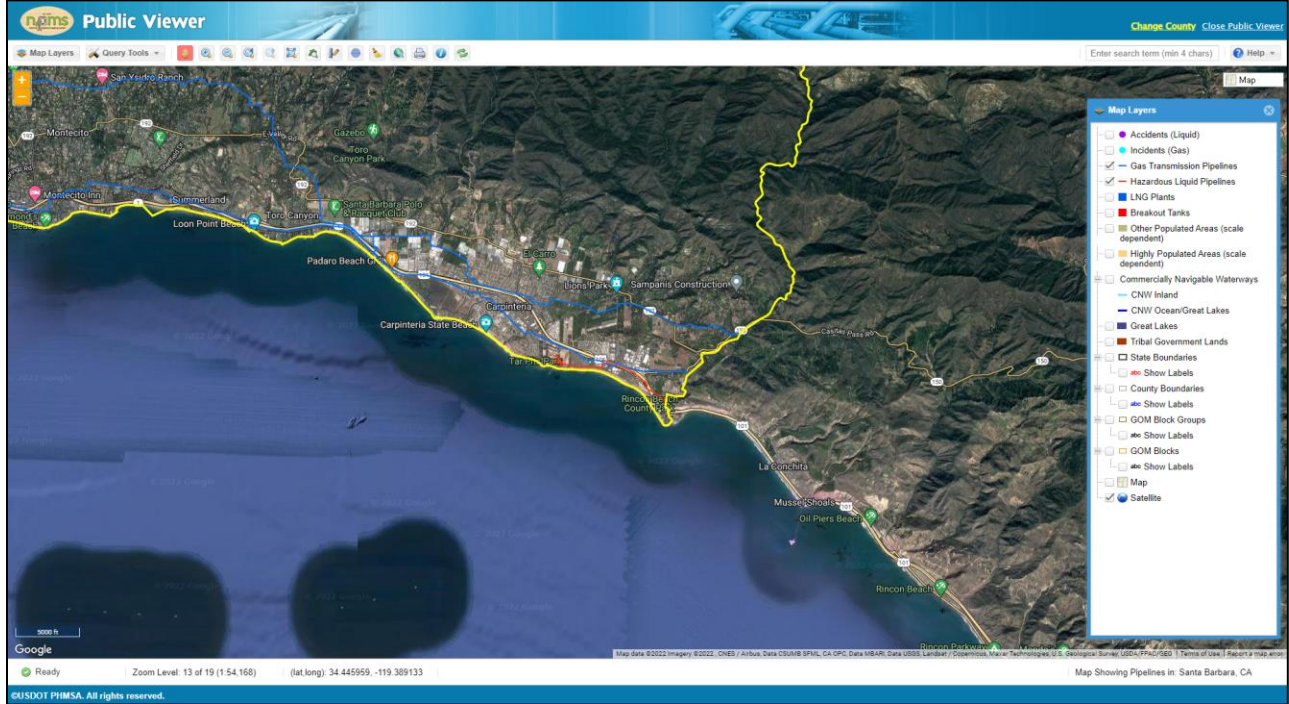
**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Federal Grant	\$138,050		\$888,850			\$1,026,900
Measure X			\$1,058,100			\$1,025,100
State Grant			\$1,366,250			\$1,366,250
Storm DIF	\$73,350	\$5,400	\$276,800			\$384,550
<b>Total</b>	<b>\$211,400</b>	<b>\$5,400</b>	<b>\$3,590,000</b>			<b>\$3,806,800</b>

# CITY OF CARPINTERIA CAPITAL IMPROVEMENT PROGRAM

## FORMER VENOCO OIL PIPELINE #470 ABANDONMENT PROJECT

CIP CODE: Not Applicable  
PUBLIC WORKS NUMBER: 15014  
FINANCE NUMBER: NC-22-002



Source: National Pipeline Mapping System Public Viewer. U.S. Department of Transportation. 2022

### SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes abandoning a former oil pipeline. The objective of this project is for the interest of public safety and at the direction of the State of California Department of Forestry and Fire Protection, Office of the State Fire Marshal (State Fire Marshal).

### ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$16,400					\$16,400
Right-of-Way		\$75,000				\$75,000
Construction	\$50,000		\$400,000			\$450,000
Total	\$66,400	\$75,000	\$400,000			\$541,400

### FUNDING SOURCE:

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
State Grant	\$66,400	\$75,000	\$400,000			\$541,400
Total	\$66,400	\$75,000	\$400,000			\$541,400

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**FRANKLIN CREEK TRAIL IMPROVEMENT PROJECT**

CIP CODE: AT-05  
PUBLIC WORKS NUMBER: 15037  
FINANCE NUMBER: PK-23-001



Source: Google Maps. 2022

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes accessible surfacing, safety fencing, and adjacent accessibility connection improvements along east side Franklin Creek Trail between Carpinteria Avenue and Seventh Street. The objective of this project is to provide for a safe route to school.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$98,640	\$110,050				\$208,690
Right-of-Way		\$8,800				\$8,800
Construction			\$1,423,500			\$1,423,500
<b>Total</b>	<b>\$98,650</b>	<b>\$118,850</b>	<b>\$1,423,500</b>			<b>\$1,640,990</b>

**FUNDING SOURCE:**

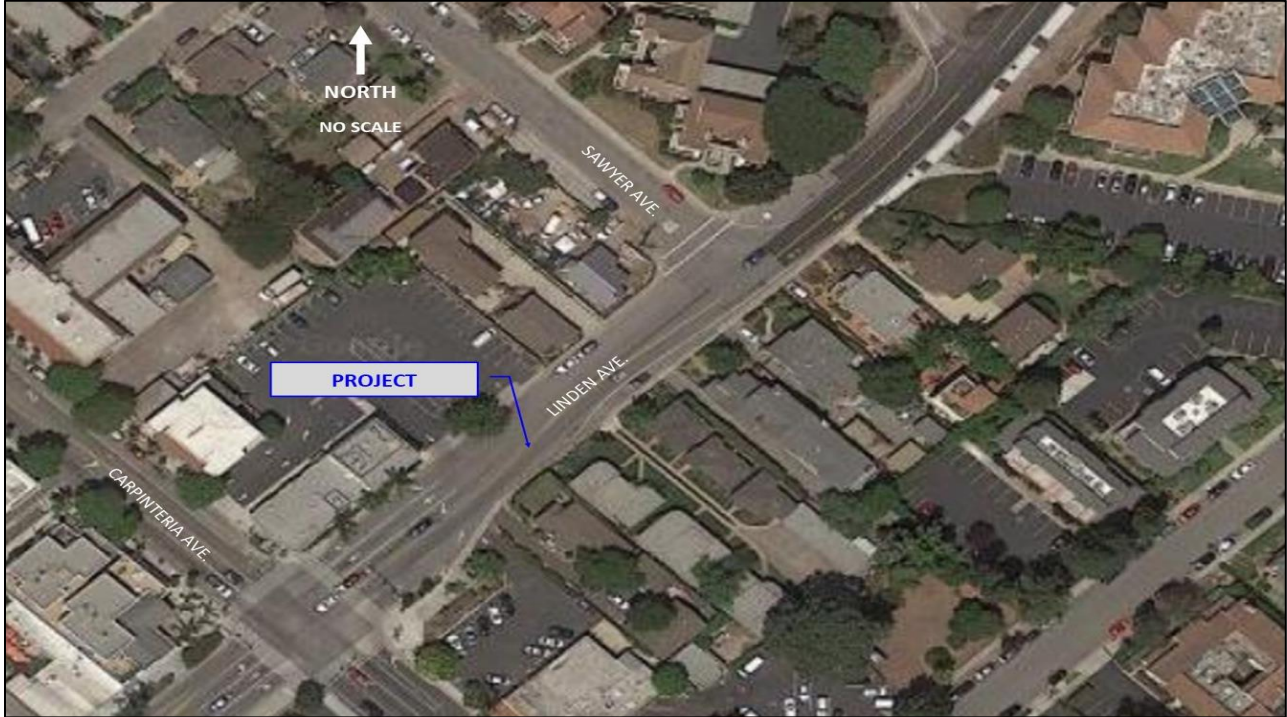
Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Federal Grant			\$570,000			\$570,000
Measure A	\$73,980		\$426,750			\$500,730
Measure A Grant	\$24,660	\$118,850				\$143,510
Measure X			\$326,750			\$326,750
Park Facilities			\$100,000			\$100,000
<b>Total</b>	<b>\$98,640</b>	<b>\$118,850</b>	<b>\$1,423,500</b>			<b>\$1,640,990</b>



**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**LINDEN AVENUE IMPROVEMENTS PROJECT- CARPINTERIA AVENUE TO LINDEN AVENUE  
OVERCROSSING**

CIP CODE: AT-23  
PUBLIC WORKS NUMBER: 15113  
FINANCE NUMBER: TR-21-001



Source: Google Maps. 2020

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes sidewalk widening, parkways, street trees, curb ramp upgrades in conform with Americans with Disabilities Act (ADA) standards, and Class II Bikeways (Bike Lanes). The objective of this project is to conform with the Bikeways Plan of the Circulation Element of the General Plan and Local Coastal Plan and the SBCAG Regional Active Transportation Plan.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$109,909	\$7,500				\$117,409
Right-of-Way						
Construction			\$792,500			\$792,500
<b>Total</b>	<b>\$109,909</b>	<b>\$7,500</b>	<b>\$792,500</b>			<b>\$909,909</b>

**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
County Grant	\$109,909	\$7,500	\$792,500			\$909,909
<b>Total</b>	<b>\$109,909</b>	<b>\$7,500</b>	<b>\$792,500</b>			<b>\$909,909</b>

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**LINDEN AVENUE BEACH-END BEAUTIFICATION PROJECT**

CIP CODE: PR-09  
PUBLIC WORKS NUMBER: 15056  
FINANCE NUMBER: PK-23-005



Source: Concept Plan. City of Carpinteria. 2022

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes beautification improvements at the Linden Avenue beach-end. The objective of this project is to provide for a more aesthetically pleasing urban park environment and transition to Carpinteria Beach.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$50,000	\$230,000	\$108,800	\$42,100		\$430,900
Right-of-Way		\$100,000	\$19,200			\$119,200
Construction					\$1,000,000	\$1,000,000
<b>Total</b>	<b>\$50,000</b>	<b>\$330,000</b>	<b>\$128,000</b>	<b>\$42,100</b>	<b>\$1,000,000</b>	<b>\$1,550,100</b>

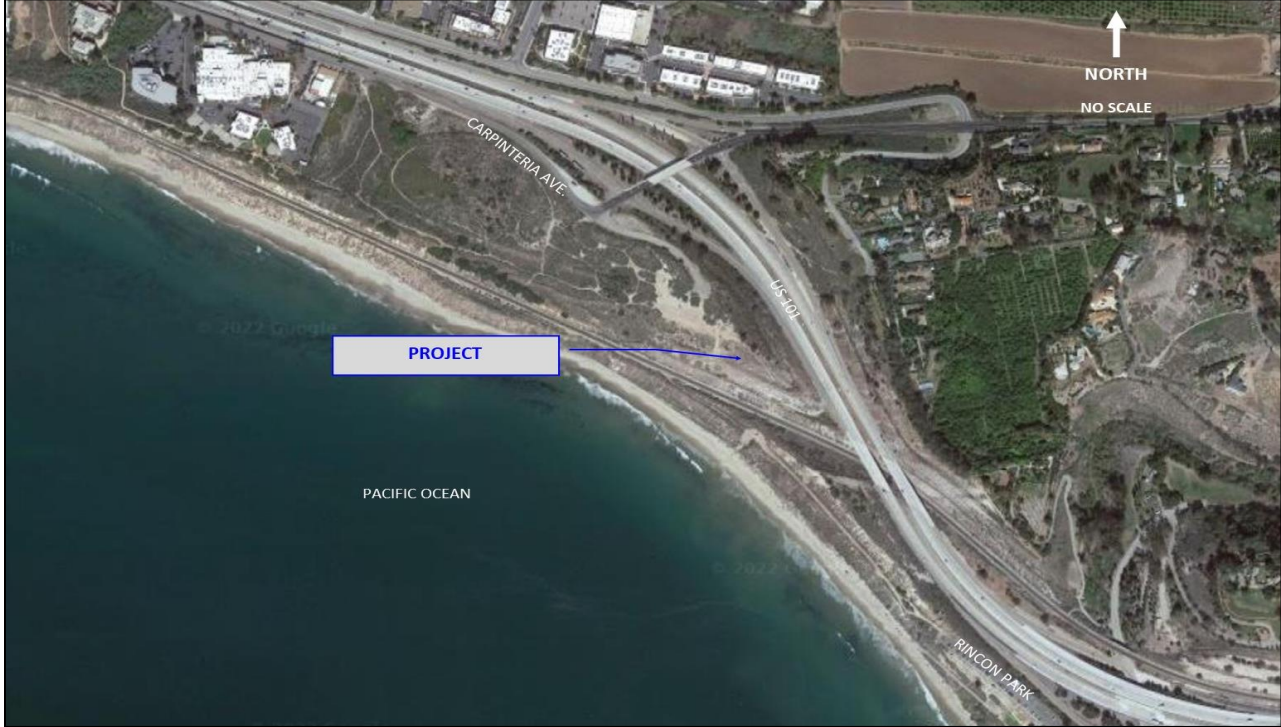
**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Measure A					\$70,000	\$70,000
Measure X					\$100,000	\$100,000
Park Facilities	\$50,000				\$100,000	\$150,000
State Grant		\$230,000	\$128,000	\$42,100	\$630,000	\$1,030,100
Tidelands		\$100,000			\$100,000	\$200,000
<b>Total</b>	<b>\$50,000</b>	<b>\$330,000</b>	<b>\$128,000</b>	<b>\$42,100</b>	<b>\$1,000,000</b>	<b>\$1,550,100</b>

**CITY OF CARPINTERIA  
CAPITAL IMPROVEMENT PROGRAM**

**RINCON MULTI-USE TRAIL PROJECT**

CIP CODE: AT-10  
PUBLIC WORKS NUMBER: 15015  
FINANCE NUMBER: PK-19-004



Source: Google Maps. 2022

**SCOPE OF WORK AND OBJECTIVE:**

The general scope of work includes a new multi-use trail between Carpinteria Avenue and Rincon County Park. The objective of this project is to close one of the gaps in the California Coastal Trail. The California Department of Transportation is required to complete this project per the Conditional Use Permit/Coastal Development Permit of the Highway 101 Linden Avenue and Casitas Pass Road Interchanges and Via Real Extension Project.

**ESTIMATED COST PER FISCAL YEAR:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
Design	\$1,262,000	\$11,600	\$127,500			\$1,401,100
Right-of-Way	\$285,000		\$22,500			\$307,500
Construction					\$6,033,000	\$6,033,000
<b>Total</b>	<b>\$1,547,000</b>	<b>\$11,600</b>	<b>\$150,000</b>		<b>\$6,033,000</b>	<b>\$7,741,600</b>

**FUNDING SOURCE:**

Fiscal Year	Prior Years	2023/2024	2024/2025	2025/2026	2026/2027	Total
State Grant	\$1,547,000	\$11,600	\$150,000		\$6,033,000	\$7,741,600
<b>Total</b>	<b>\$1,547,000</b>	<b>\$11,600</b>	<b>\$150,000</b>		<b>\$6,033,000</b>	<b>\$7,741,600</b>

## Program: Transportation, Parking and Lighting

Department: Public Works

Funding Source(s): Capital Improvement Projects, Local Transportation, Measure A, Parking and Business Improvement Area, R-O-W Assessment District, and Street Lighting Funds

### I. Program Summary

The Transportation, Parking and Lighting Program provides for the administration of the following services:

- ◆ Transit service contracts with Santa Barbara Metropolitan Transit District (SBMTD), Easy Lift Transportation, and Help of Carpinteria
- ◆ Public parking lots
- ◆ Street lights

Public parking lots include Parking Lot #1 (Ninth Street), Parking Lot #2 (Cactus Lane), and Parking Lot #3 (Fifth Street) which comprise Parking and Business Improvement Area Assessment District No. 4.

The majority of the public street lights are owned, operated, and maintained by Southern California Edison (SCE). Decorative street lights are owned, operated, and maintained by the City, while SCE provides the power. The decorative street lights are located citywide including on portions of Linden Avenue, Carpinteria Avenue, City Hall, Parking Lot #3, parks, and bike paths.

Benefit Assessment Districts: Parking and Business Improvement Area Assessment District No. 4 provides for the funding of the operation and maintenance for Parking Lot #1 (Ninth Street), Parking Lot #2 (Cactus Lane), and Parking Lot #3 (Fifth Street). Street Lighting District No. 1 provides for the funding of the operation and maintenance for all the street lights.

Transit Services: SBMTD The Wave is an electric microtransit service. The Wave is an on-demand, curbside van service that provides trips between any two points in a specified zone for a flat fare. Easy Lift Transportation is a paratransit service that will continue to be provided from the previous fiscal year. It is funded by Measure A. Help of Carpinteria is a door-to-door transportation service that will be continue to be provided from the previous fiscal year for non-driving residents. It is funded by Measure A.

### II. Prior Budget Accomplishments

- Downtown “T” Encroachment Permit Guidelines. In October 2023, the City Council approved an amended Downtown “T” Encroachment Permit Guidelines that incorporated new guidelines for permanent parklets within the City’s public right-of-way.

### III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 411 - Transportation, Parking, &amp; Lighting</b>				
<b>Revenue</b>				
41 - Taxes	\$ 231,603	\$ 234,450	\$ 234,450	\$ 234,450
43 - Intergovernmental	2,945	-	-	-
44 - Fines & Forfeitures	866	800	800	800
46 - Interest	7,328	10,000	10,000	5,000
48 - Miscellaneous Revenue	2,843	-	-	-
<b>Revenue Total:</b>	<b>\$ 245,585</b>	<b>\$ 245,250</b>	<b>\$ 245,250</b>	<b>\$ 240,250</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 160,518	\$ 108,000	\$ 108,000	\$ 123,150
52 - Professional Services	213,638	210,950	210,950	268,500
53 - Contract Services	7,000	8,000	8,000	8,000
54 - Utilities	120,770	144,000	144,000	151,000
55 - Other Operating Expenses	6,393	9,000	9,000	7,000
<b>Expenditure Total:</b>	<b>\$ 508,319</b>	<b>\$ 479,950</b>	<b>\$ 479,950</b>	<b>\$ 557,650</b>

### IV. Goals, Objectives and Performance Measures

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Transportation Committee – Resolution No. 5928
<b>Goals and Objectives</b>
1. To increase availability of alternative transportation. 1.1. Implement micro transit service to reach no less than 30% of population.
<b>Performance Measures</b>
2. Goal: To increase availability of alternative transportation. 2.1. SBMTD The Wave public outreach: Conduct campaign with digital media and Coastal View News postings. 2.2. Transportation Committee updates: Schedule quarterly meetings.

## Program: Solid Waste

Department: Public Works

Funding Source(s): AB 939, Revolving, and Solid Waste Franchise Fee Funds

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### I. Program Summary

The Solid Waste Program provides for solid waste collection including handling, disposal, and recycling operations; and street sweeping. The City contracts with E.J. Harrison and Sons, Inc. under a franchise agreement. The program also provides for the collection of antifreeze, batteries, oil, and paint (ABOP); and the annual household hazardous waste and household goods including electronic waste (E-Waste).

The Solid Waste Program is funded by Assembly Bill (AB) 939 fees which are collected by E. J. Harrison and Sons, Inc. and remitted to the City as part of the contract. The cost of the collection of used oil is also offset with the Oil Payment Program Funds from the California Department of Resource, Recovery and Recycling (CalRecycle).

ABOP Collection: State funding from the CalRecycle Oil Payment Program is used to administer the ABOP collection service including the operation of the self-service used oil facility at City Hall, and public education. Remaining ABOP expenses are funded by AB 939 fees.

Annual Household Hazardous Waste Collection: The City's solid waste contractor does not provide for the collection of household hazardous waste. The City independently procures a contractor with a Hazardous Substance Removal Certification as licensed by the Contractors State License Board for the collection of the household hazardous waste. The Annual Household Hazardous Waste Collection event is held at the Public Works Yard. The event is funded by AB 939 fees.

Annual Household Goods Collection: The Annual Household Goods Collection event is conducted concurrently and at the same location as the Annual Household Hazardous Waste Collection event. The City's solid waste contractor provides for the collection of various non-hazardous household goods including E-Waste and bulky items. The event is funded by AB 939 fees.

### II. Prior Budget Accomplishments

- In June 2024, the City Council approved an amendment to the Solid Waste Franchise Agreement. The amendment mainly included the expansion of services to the California Department of Parks and Recreation and increase of rates.

### III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program : 421 - Solid Waste</b>				
<b>Revenue</b>				
43 - Intergovernmental	\$ 23,545	\$ 16,600	\$ 16,600	\$ 99,000
45 - Charges for Services	265,890	265,000	265,000	296,500
46 - Interest	1,367	-	-	-
48 - Miscellaneous Revenue	12,684	8,000	8,000	-
<b>Revenue Total:</b>	<b>\$ 303,486</b>	<b>\$ 289,600</b>	<b>\$ 289,600</b>	<b>\$ 395,500</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 181,879	\$ 188,600	\$ 188,600	\$ 357,200
52 - Professional Services	63,257	117,000	117,000	59,000
53 - Contract Services	18,174	24,150	24,150	68,000
55 - Other Operating Expenses	44,994	56,650	56,650	69,350
<b>Expenditure Total:</b>	<b>\$ 308,304</b>	<b>\$ 386,400</b>	<b>\$ 386,400</b>	<b>\$ 553,550</b>

### IV. Goals, Objectives and Performance Measures

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Sustainable Community Policy – Resolution No. 5500
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. To increase landfill diversion.             <ol style="list-style-type: none"> <li>1.1. Attain 100% of resident and business participation in curbside organic collection service.</li> <li>1.2. Attain 100% of food and beverage provider participation in ban of single-use plastic straws, stirrers, and utensils.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: To increase landfill diversion.             <ol style="list-style-type: none"> <li>1.1. Attain 100% of resident and business participation in curbside organic collection service.                 <ol style="list-style-type: none"> <li>1.1.1. Number of education events: Track number English and Spanish education events.</li> </ol> </li> <li>1.2. Attain 100% of food and beverage provider participation in ban of single-use plastic straws, stirrers, and utensils.                 <ol style="list-style-type: none"> <li>1.2.1. Number of education events: Track number English and Spanish education events.</li> </ol> </li> </ol> </li> </ol>

# Program: Street, Fleet, and Parks and Facilities Maintenance

Department: Public Works

Funding Source(s): Capital Improvement, Gas Tax, General, Library, Local Transportation, Measure A, Measure X, Park Maintenance, Recreation Services, R-O-W Assessment District, and Tidelands Trust Funds

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## I. Program Summary

### Street Maintenance Program

The Street Maintenance Program provides for the maintenance of all City streets including rights-of-way. There are approximately 30.5 centerline miles of streets. This amount of centerline miles represents approximately 6 million square feet of pavement. Maintenance of City streets includes:

- ◆ Pavement
- ◆ Traffic control devices (traffic signals, signing, and striping)
- ◆ Street lights
- ◆ Bikeways (Bike Paths, Bike Lanes, and Bike Routes)
- ◆ Sidewalks, curbs, gutters, and curb ramps
- ◆ Street trees and landscaping
- ◆ Benches
- ◆ Trash receptacles
- ◆ Bicycle racks
- ◆ Banners and flags
- ◆ Graffiti removal

There are also seven (7) vehicular bridges and seven (7) pedestrian bridges. Maintenance of these City bridges include:

- ◆ Wearing surfaces
- ◆ Protective coating systems
- ◆ Deck/Slab protection systems
- ◆ Traffic control devices (traffic signing and striping)

Pavement Management System (PMS): The Pavement Management System provides for the systematic approach in prioritizing street pavement treatments such as repairs, maintenance, rehabilitation, and reconstruction. An update of the PMS was completed in August 2022, and it is valid for three years. Consulting civil engineers are procured for updating the PMS.



Bridge Inspection Program: Inspections are conducted on City vehicular and pedestrian bridges in order to assess the overall condition and safety of primary load carrying members and joints, wearing surfaces, and protective coating systems, and deck/slab protection systems; and accessibility. It further identifies rehabilitation, replacement, or preventive maintenance strategies including appropriate scopes of work and cost estimates. The California Department of Transportation (Caltrans) conducts inspections every two years for the City on the vehicular bridges in accordance with state law. Caltrans does not conduct inspections on the City pedestrian bridges. The pedestrian bridge inspection program is modeled after the Caltrans standards for vehicular bridge inspections. Consulting structural engineers are procured for updating the pedestrian bridge inspection program.

Sidewalk Assessment Program: The Sidewalk Assessment Program provides for the systematic approach in prioritizing sidewalk repairs. Similar to the Pavement Management System, the Sidewalk Assessment Program regularly inspects the condition of concrete sidewalks within the City right-of-way. Sidewalk inspection surveys are conducted on an annual basis. The Sidewalk Assessment Program divides the City into four zones- Sidewalk Maintenance Zone 1,2, 3, and 4.

Street Tree Management Plan and Special Conditions Street Tree Management Plan: The Street Tree Management Plan provides for effective management of City street trees and to reduce the exposure of liability associated with them. The Special Conditions Streets Management Plan provides for effective management of certain, mature City street trees.

### **Fleet Maintenance Program**

The Fleet Maintenance Program provides for the maintenance of all City fleet including vehicles and equipment. There are seventeen (17) vehicles that include compact- and full-size passenger cars, full-size light duty trucks (utility trucks), electric cart, and full-size sport utility vehicle. There are eight (8) pieces of equipment that include dump trucks, forklifts, loaders, aerial lift truck, and street sweeper. All passenger cars are partial zero emission hybrid models (gasoline and electric). The sport utility vehicle, light duty trucks, and dump trucks are flexible fuel models (gasoline and ethanol). Forklifts are powered by either gasoline or propane. Loaders are powered by diesel and meet California Air Resources Control Board diesel emission standard. The street sweeper is a zero-emission electric model.

### **Parks and Facilities Maintenance Program**

The Parks and Facilities Maintenance Program provides for the maintenance of all City parks and open spaces. There are approximately a total of 100 acres of land that comprises of parks and open spaces which includes Carpinteria City Beach, Carpinteria Skate Park, El Carro Park, Memorial Park, Heath Ranch Park, Franklin Creek Park, Monte Vista Park, Historic Marker Park (between Carpinteria Avenue and Concha Loma Drive), Tar Pits Park, Salt Marsh Nature Preserve, Linden Field, and Bluffs Nature Preserve. Maintenance of City parks and open spaces includes:

- ◆ Landscaping and hardscaping
- ◆ Tables and benches
- ◆ Trash receptacles

- ◆ Trees
- ◆ Trails
- ◆ Beach/Shoreline
- ◆ Sport fields and courts
- ◆ Playground equipment

The Parks and Facilities Maintenance Program also provides for the maintenance of all City facilities including the buildings and grounds therein. The City facilities are Carpinteria City Hall Campus, Carpinteria Community Library, Carpinteria Community Pool, and Veterans Memorial Building.

Benefit Assessment Districts: Winter Protection Berm Assessment District No. 5 provides for the funding of the operation and maintenance for a sand berm facility as a measure of shoreline protection for Carpinteria City Beach and immediately adjacent properties.

## II. Prior Budget Accomplishments

- Sidewalk Maintenance Zone 3. Sidewalk Maintenance Zone 3 encompasses the western portion of Carpinteria Avenue, Downtown Carpinteria, and Beach neighborhood, and sidewalk repairs were completed in February 2024.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 431 - Street Maintenance</b>				
<b>Revenue</b>				
43 - Intergovernmental	\$ 1,661,858	\$ 1,702,600	\$ 1,702,600	\$ 1,810,350
45 - Charges for Services	6,401	-	-	-
46 - Interest	42,189	40,550	40,550	15,150
48 - Miscellaneous Revenue	1,895	-	-	-
<b>Revenue Total:</b>	<b>\$ 1,712,343</b>	<b>\$ 1,743,150</b>	<b>\$ 1,743,150</b>	<b>\$ 1,825,500</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 139,866	\$ 260,800	\$ 260,800	\$ 221,850
52 - Professional Services	218,869	184,300	184,300	50,000
53 - Contract Services	144,775	172,200	172,200	229,000
54 - Utilities	12,926	22,150	22,150	25,550
55 - Other Operating Expenses	80,357	122,900	122,900	158,500
57 - Capital Outlay	220,398	13,200	13,200	819,500
<b>Expenditure Total:</b>	<b>\$ 817,190</b>	<b>\$ 775,550</b>	<b>\$ 775,550</b>	<b>\$ 1,504,400</b>

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 405 - Facilities</b>				
<b>Revenue</b>				
41 - Taxes	\$ 151,325	\$ 159,100	\$ 159,100	\$ 159,100
43 - Intergovernmental	29,500	36,000	36,000	142,000
45 - Charges for Services	29,255	56,500	56,500	15,000
46 - Interest	128	-	-	-
47 - Special Assessments	\$ 19,818	\$ 20,400	\$ 20,400	\$ 20,400
48 - Miscellaneous Revenue	41,670	8,200	8,200	12,000
<b>Revenue Total:</b>	<b>\$ 271,697</b>	<b>\$ 280,200</b>	<b>\$ 280,200</b>	<b>\$ 348,500</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 342,463	\$ 364,200	\$ 364,200	\$ 451,600
52 - Professional Services	-	-	-	921,550
53 - Contract Services	53,196	60,700	60,700	-
57 - Capital Outlay	-	-	-	100,000
<b>Expenditure Total:</b>	<b>\$ 395,659</b>	<b>\$ 424,900</b>	<b>\$ 424,900</b>	<b>\$ 1,473,150</b>

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 441 - Right-of-Way Maintenance</b>				
<b>Revenue</b>				
44 - Fines & Forfeitures	\$ 204	\$ 50	\$ 150	\$ 50
46 - Interest	135	-	-	-
47 - Special Assessments	195,505	196,900	198,400	198,400
48 - Miscellaneous Revenue	2,421	10,250	24,700	-
<b>Revenue Total:</b>	<b>\$ 198,266</b>	<b>\$ 207,200</b>	<b>\$ 223,250</b>	<b>\$ 198,450</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 125,860	\$ 149,700	\$ 147,750	\$ 124,100
52 - Professional Services	\$ 17,468	\$ 17,750	\$ 24,250	\$ 21,500
53 - Contract Services	300,710	322,250	326,250	293,500
54 - Utilities	58,986	68,800	68,800	63,400
55 - Other Operating Expenses	24,050	13,000	16,500	40,000
<b>Expenditure Total:</b>	<b>\$ 527,074</b>	<b>\$ 571,500</b>	<b>\$ 583,550</b>	<b>\$ 542,500</b>

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in a High-Performance Team at City Hall
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Increase and diversify maintenance operations capabilities.             <ol style="list-style-type: none"> <li>1.1. Possess at least one (1) special skill, e.g. carpentry, mechanical, electrical, plumbing, concrete finishing, equipment operation, etc.</li> </ol> </li> </ol>

**Performance Measures**

1. Goal: Increase and diversify maintenance operations capabilities.
  - 1.1. Number of training courses: Increase special skill training to no less than two (2) per year.
  - 1.2. Job description changes: Stipulate one (1) special skill in position recruitment.

## Program: Watershed Management

Department: Public Works

Funding Source(s): Development Impact Fee, Gas Tax, General, Measure A, and Revolving Funds

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### I. Program Summary

The Watershed Management Program provides for the public outreach and education of stormwater quality; tracking of illicit discharges; water quality testing at storm drain outfalls or discharge areas; implementation and enforcement of stormwater quality best management practices (BMPs) for development, redevelopment, and City operations; regional coordination; and the overall stewardship of local watersheds by regulating stormwater runoff into creeks and salt marsh. The program was created in response to a need to comply with the National Pollutant Discharge Elimination System (NPDES) Phase II Small Municipal Separate Storm Sewer System (MS4) Permit.

The program involves the following services or activities:

- ◆ Stormwater Management
- ◆ Storm Drain Maintenance
- ◆ Shoreline Management
- ◆ Regional Watershed and Stormwater Funding Coordination
- ◆ State and Federal Permit Coordination

Trash Implementation Plan: A Trash Implementation Plan covers a 10-year period that will start upon incorporation of the Trash Amendment into the amended Phase II MS4 Permit.

NPDES Phase II Small MS4 Permit: The NPDES Phase II Small MS4 Permit was last updated and adopted in 2013. It is currently entering the tenth year of the proposed 5-year permit cycle. A draft amended Permit has been released to the California Stormwater Quality Association (CASQA) and is under review. The City is a member of CASQA, and a staff representative sits on a review committee for the draft amended Permit.

On April 7, 2015, the SWRCB adopted an Amendment to the Water Quality Control Plan for Ocean Waters of California (Ocean Plan) to Control Trash and Part 1 Trash Provision of the Water Quality Control Plan for Inland Surface Waters, Enclosed Bays, and Estuaries (ISWEBE Plan). Together, they are collectively referred to as the Trash Amendments. A draft 10-year plan for compliance was submitted in December 2018. The Trash Amendment has not been officially incorporated into the Phase II Permit; however, the City has been working towards full implementation of the plan, including installing full trash capture devices in storm drain inlets that were in areas that have been identified as high trash generating and doing a complete evaluation of the street sweeping program.

Water Quality Monitoring: Water quality monitoring in partnership with the cities of Goleta, Buellton, and Solvang and the County of Santa Barbara continues. All monitoring is done in accordance with the Phase II MS4 Permit 303(d) Monitoring Plan that has been approved

by the Central Coast Regional Water Quality Control Board. The report is completed following analysis of all storm samples and submitted to the State Water Resources Control Board (SWRCB) via the Stormwater Multiple Application and Report Tracking System (SMARTS) reporting system. Final reports are available at the end of each fiscal year for submittal.

**II. Prior Budget Accomplishments**

- Via Real Stormwater Project. In November 2023, the project was awarded additional funds from the FEMA Hazard Mitigation Grant and the California Natural Resources Agency Urban Flood Protection Grant Program, respectively, (≈\$1.3M total) for the construction phase.

**III. Budget Summary**

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 451 - Watershed Management</b>				
<b>Revenue</b>				
48 - Miscellaneous Revenue	\$ 948	\$ -	\$ -	\$ -
<b>Revenue Total:</b>	<b>\$ 948</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 95,294	\$ 134,900	\$ 134,900	\$ 117,200
53 - Contract Services	9,323	25,350	25,350	95,000
55 - Other Operating Expenses	20,726	24,500	24,500	23,100
<b>Expenditure Total:</b>	<b>\$ 125,343</b>	<b>\$ 184,750</b>	<b>\$ 184,750</b>	<b>\$ 235,300</b>

**IV. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Sustainable Community Policy – Resolution No. 5500 State Water Resources Control Board Phase II Permit Requirement
<b>Goals and Objectives</b>
1. Protect local watersheds. 1.1. Implement Trash Implementation Plan regulation.
<b>Performance Measures</b>
1. Goal: Protect local watersheds. 1.1. Approval of Trash Implementation Plan by Regional Water Quality Control Board.

# Program: Resource Conservation

Department: Public Works

Funding Source(s): General and Measure X Funds

## I. Program Summary

The Resource Conservation Program provides for renewable energy development, energy efficiency, and strategic energy planning. The program involves the following services or activities:

- ◆ Community Choice Energy
- ◆ Strategic Energy Planning
- ◆ Energy Efficiency

## II. Prior Budget Accomplishments

- Parking Lot #1 Electric Vehicle Charging Stations. Installation was completed in September 2023.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 461 - Resource Conservation</b>				
<b>Revenue</b>				
48 - Miscellaneous Revenue	\$ 3,977	\$ 78,000	\$ 78,000	\$ 4,000
<b>Revenue Total:</b>	<b>\$ 3,977</b>	<b>\$ 78,000</b>	<b>\$ 78,000</b>	<b>\$ 4,000</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 42,158	\$ 53,400	\$ 53,400	\$ 36,150
53 - Contract Services	43,555	34,750	34,750	2,000
55 - Other Operating Expenses	3,664	4,250	4,250	4,750
57 - Capital Outlay	37,950	-	-	-
<b>Expenditure Total:</b>	<b>\$ 127,327</b>	<b>\$ 92,400</b>	<b>\$ 92,400</b>	<b>\$ 42,900</b>

## IV. Goals, Objectives and Performance Measures

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Sustainable Community Policy – Resolution No. 5500
<b>Goals and Objectives</b>
1. Reduce greenhouse gas emissions. 1.1. Develop 100% energy sustainable and resilient City facilities.

**Performance Measures**

1. Goal: Reduce greenhouse gas emissions.
  - 1.1. Capital project revenue: Secure federal- and/or state-aid funds at no less than 75% of project cost and fund any local match at no more than 25% of project cost.



# Parks, Recreation and Community Services

## I. Mission Statement

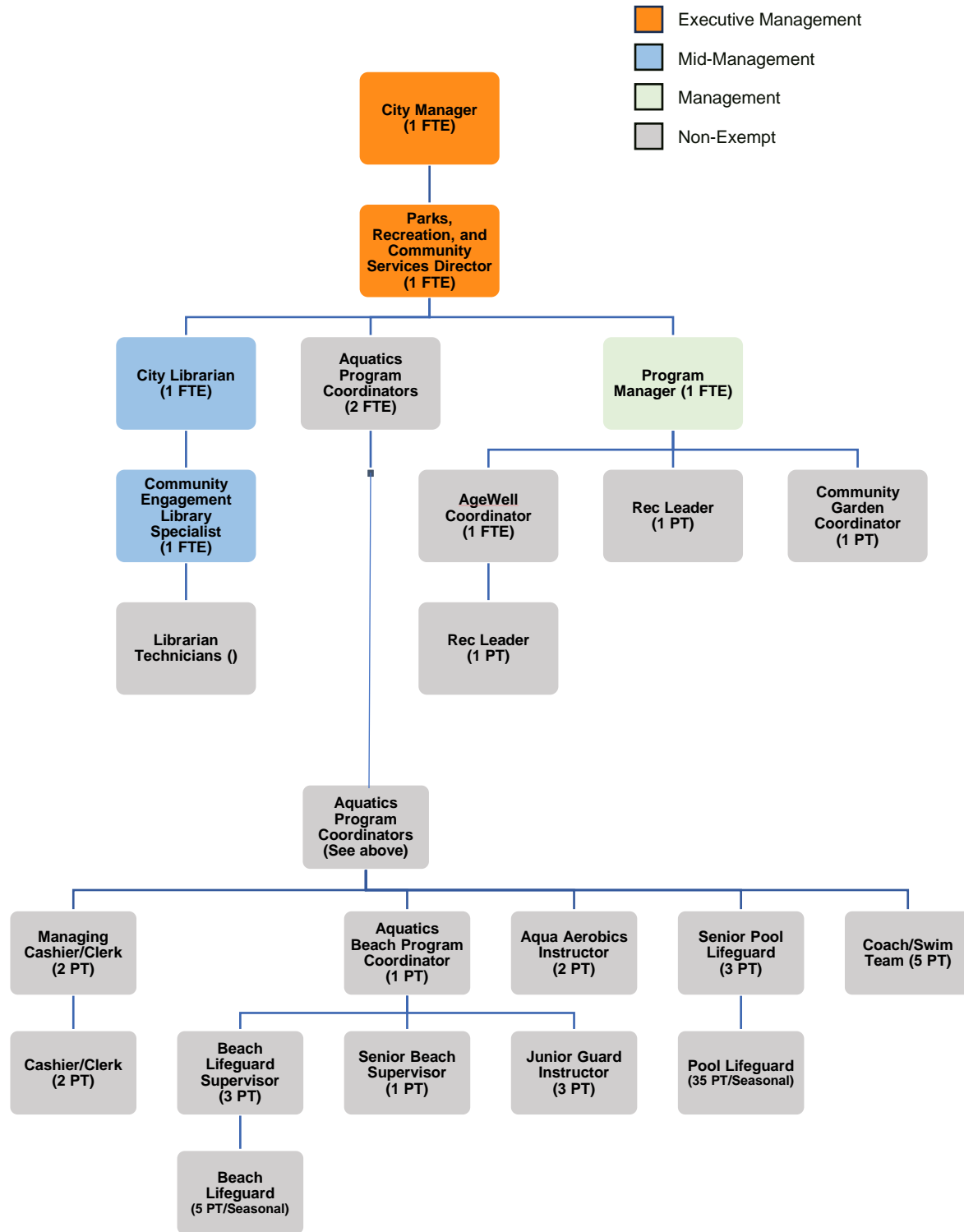
The City of Carpinteria Department of Parks and Recreation will protect and improve the physical and environmental health of the Carpinteria community while preserving and enhancing the community's aesthetic beauty and natural diversity through:

- Professional stewardship of natural open space, parks and public trails.
- Excellent maintenance and management of City operated sports fields.
- Educational programs that promote life safety and environmental science awareness and appreciation.
- Planning and advocacy of projects that will meet the diverse parks & recreation needs and desires of Carpinteria into the future.

## II. Department Description

The Parks, Recreation, and Community Services Department manages a variety of parks, beaches, open spaces, a public pool, and other facilities in Carpinteria, enhancing the quality of life for residents. The department is organized into five programs: Parks, Recreation and Facilities Administration, which oversees grant administration and planning; Library Services, focusing on staff recruitment, community programming, and facility maintenance; Community Pool Services, offering year-round programming and swimming lessons; Ocean Beach Services, providing summer recreation and lifeguarding; and Special Events, which hosts community activities such as adult league softball and fundraisers. Additionally, the department prioritizes park upgrades, maintenance, and the planning of new facilities, fostering a vibrant and connected community through diverse recreational opportunities and well-maintained public spaces.

### III. Department Organizational Chart



**IV. Personnel Allocations**

<b>Program</b>	<b>Account</b>	<b>Senior Services Coordinator</b>	<b>City Librarian</b>	<b>Library Specialist</b>	<b>Aquatics Prog. Coord.</b>	<b>Aquatics Prog. Coord.2</b>	<b>Management Analyst II</b>	<b>Parks &amp; Rec. Dir.</b>
Parks and Recreation Admin	101-501						40%	25%
Senior Services	104-512	100%						15%
Parks and Recreation Admin	202-501							10%
City Library	202-550		100%	100%				
Parks & Rec Admin	204-501						20%	15%
Parks & Rec	207-501						20%	15%
Ocean Beach Services	207-531				15%	15%		
Vets Hall/Seaside	213-503						20%	
Community Pool Services	213-521				60%	60%		20%
Junior Lifeguards	213-522				25%	25%		

**Program: Parks, Recreation & Community Services Administration**

Department: Parks, Recreation, and Community Services

Funding Source(s): General, Measure X, Tidelands, Recreation, Parks, and Revolving Funds

**I. Program Summary**

The Parks, Recreation, and Community Services Administration is responsible for planning, directing, and evaluating all recreation programs, activities, community services, and departmental staff. Key functions include coordinating special events, rentals and special use permits, memorial and sponsorship programs, planning for parks and trail paths, AgeWell and Community Garden programming, overseeing all youth and adult sports activities, and managing employee training and public relations.

**II. Prior Budget Accomplishments**

- Completed RFP for environmental impact review for Rincon Bluffs III.
- Established off-leash dog park pilot program at Monte Vista Park.
- Initiated process for approval of the Linden Beach Plaza design.
- Skate Park completed with donor recognition and grand opening celebration in August 2023.
- Secured \$180,000 grant through the Habitat for Conservation fund for development of the coastal trail on Bluffs II.
- Completed Monte Vista Park play structure replacement.
- Established AgeWell Senior Services and hired a Recreation Coordinator, and a Recreation leader to support senior services.
- Increased participation with over 400 seniors registered in the AgeWell program.

**III. Budget Summary**

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 501 - Parks &amp; Recreation Administration</b>				
<b>Revenue</b>				
43 - Intergovernmental	\$ 23,320	\$ 26,500	\$ 26,500	\$ -
45 - Charges for Services	89,163	91,700	76,500	96,700
48 - Miscellaneous Revenue	42	1,300	1,300	45,600
<b>Revenue Total:</b>	<b>\$ 112,526</b>	<b>\$ 119,500</b>	<b>\$ 104,300</b>	<b>\$ 142,300</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 339,028	\$ 598,050	\$ 420,250	\$ 588,200
52 - Professional Services	17,608	8,600	8,650	135,100
53 - Contract Services	35,146	36,550	36,550	43,700
54 - Utilities	22,827	3,000	26,900	23,800
55 - Other Operating Expenses	4,942	8,050	8,050	14,800
57 - Capital Outlay	58,597	-	-	15,000
<b>Expenditure Total:</b>	<b>\$ 478,148</b>	<b>\$ 654,250</b>	<b>\$ 500,400</b>	<b>\$ 820,600</b>

**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in a High-Performance Team at City Hall.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Streamline administration and maintain adherence to all relevant policies and standards. Provide exceptional services, foster a culture of accountability, and support sustainable growth within the organization             <ol style="list-style-type: none"> <li>1.1. Create comprehensive staff training resources                 <ol style="list-style-type: none"> <li>1.1.1. Develop an all-staff handbook outlining City &amp; Department policies and procedures</li> </ol> </li> </ol> </li> <li>2. Revise the mission statement for the Parks, Recreation, &amp; Community Services Department</li> <li>3. Implement meeting &amp; training schedule                 <ol style="list-style-type: none"> <li>3.1.1. Conduct regular training sessions to familiarize staff with key policies and procedures</li> <li>3.1.2. Develop an onboarding program for new employees that includes comprehensive policy education</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Draft Employee handbook by December 2025.             <ol style="list-style-type: none"> <li>1.1. Conduct a review and obtain approval from management and relevant stakeholders by March 2025.</li> <li>1.2. Distribute the handbook to all staff and conduct training sessions, achieving 100% attendance and comprehension by March 2025.</li> <li>1.3. Conduct weekly department management team meetings to review ongoing projects, address issues, and ensure alignment with departmental goals.</li> <li>1.4. Organize bi-annual all-staff department meetings to review departmental achievements, upcoming initiatives, and provide comprehensive training.</li> <li>1.5. Implement a feedback mechanism to assess the effectiveness of meetings and training sessions by March 2025.</li> </ol> </li> </ol>

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #1: Enhance Public Outreach, Education and Transparency
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Modernize Operations and Improve Customer Experience             <ol style="list-style-type: none"> <li>1.1. Transition Facility Rentals, Rentals (i.e. Picnic &amp; BBQ Rentals) and all Program Registration to an Online Platform by September 2025.</li> </ol> </li> <li>2. Enhance Customer Engagement and Satisfaction through Modern Communication channels.             <ol style="list-style-type: none"> <li>2.1. Improve digital communication</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Modernize Operations and Improve Customer Experience             <ol style="list-style-type: none"> <li>1.1. Complete staff training with online vendor (RecDesk) by August 2024</li> <li>1.2. Complete the system set up by September 2024.</li> <li>1.3. Launch the online platform to the public by December 2024.</li> </ol> </li> <li>2. Goal: Enhance Customer Engagement and Satisfaction through Modern Communication channels.             <ol style="list-style-type: none"> <li>2.1. Utilize social media to engage with the community, share updates, and promote events by December 2025.</li> <li>2.2. Implement customer feedback systems by December 2025.</li> </ol> </li> </ol>
<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #3: Take Steps to Address the Fiscal Sustainability of the City
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Promote Fiscal Responsibility and Community Engagement             <ol style="list-style-type: none"> <li>1.1. Create a Fundraising, Donation, and Sponsorship Program                 <ol style="list-style-type: none"> <li>1.1.1. Develop clear policies for accepting donations, sponsorships, and fundraising efforts.</li> <li>1.1.2. Update processes for handling and acknowledging received funds.</li> </ol> </li> </ol> </li> <li>2. Ensure Transparency and Effectiveness in Refunds and Cancellations             <ol style="list-style-type: none"> <li>2.1.1. Develop a comprehensive refund and cancellation policy</li> <li>2.1.2. Implement a transparent process for handling requests</li> <li>2.1.3. Communicate the policy to the Community</li> </ol> </li> <li>3. Conduct a Comprehensive Fee Study and Recommend New Fees to City Council             <ol style="list-style-type: none"> <li>3.1.1. Conduct a thorough fee study</li> </ol> </li> </ol>

- 3.1.2. Develop recommendations for new fees
- 3.1.3. Present recommendations to City Council

**Performance Measures**

1. Goal: Promote Fiscal Responsibility and Community Engagement
  - 1.1. Draft a comprehensive policy for fundraising, donations, and sponsorships by September 2024.
  - 1.2. Develop a detailed process for accepting and managing funds in October 2024.
  - 1.3. Obtain approval for the policy from senior management and the City Council in November 2024.
  - 1.4. Train relevant staff on the new policy and process by end of December 2024.
  - 1.5. Officially launch the fundraising, donation, and sponsorship program by December 2024.
2. Goal: Ensure Transparency and Effectiveness in Refunds and Cancellations.
  - 2.1. Draft a comprehensive refund and cancellation policy by July 2024.
  - 2.2. Develop a detailed process for handling refund and cancellation requests by August 2024.
  - 2.3. Obtain approval for the policy from senior management and the City Council by September 2024.
  - 2.4. Train relevant staff on the new policy and process by October 2024.
  - 2.5. Officially launch the refund and cancellation policy by November 2024.
3. Goal: Conduct a Comprehensive Fee Study and Recommend New Fees to City Council.
  - 3.1. Initiate the fee study by July 2024.
  - 3.2. Complete the fee study by October 2024
  - 3.3. Present the study and recommended fees to the City Council by December 2025.

**AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):**

City Council Primary Goal #4: Strengthen Community Institution and Collaboration

**Goals and Objectives**

1. Enhance the quality of life for seniors in Carpinteria by creating inclusive socialization and relationship-building opportunities that foster a strong sense of community and belonging, while simultaneously promoting holistic health through physical, mental, and emotional wellness initiatives.
  - 1.1. Create inclusive social and relationship-building opportunities and develop a diverse range of activities.

1.2. Implement diverse wellness programs for mental health and physical fitness by organizing regular exercise classes, hosting health workshops and providing education on holistic practices.

1.3. Secure alternative funding to support programs for AgeWell.

**Performance Measures**

1. Goal: Enhance the quality of life for seniors in Carpinteria by creating inclusive socialization and relationship-building opportunities that foster a strong sense of community and belonging, while simultaneously promoting holistic health through physical, mental, and emotional wellness initiatives.

1.1. Expand outreach efforts and increase in-person presence throughout the community.

1.2. Present to two local organizations by December 2025.

1.3. Create programming targeting senior men’s interests

1.3.1. Host two male programming focus groups

1.3.2. Execute one male-focused excursion.

1.4. Create Spanish-speaking programming.

1.4.1. Host a Loteria event by September 2024.

1.4.2. Host a Spanish-speaking social event by December 2024.

1.4.3. Develop partnerships with local Spanish-speaking organizations.

1.5. Continue Lecture Series collaborations on mental health.

1.5.1. Explore starting FSA PEARL wellness coaching program.

1.5.2. Collaborate with Hospice to begin a support group.

1.6. Apply for grants

1.6.1. Outreach to prospective community and regional funding partners.

1.6.2. Host annual AgeWell Fundraiser.

**AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):**

Enhance Public Outreach, Education and Transparency

**Goals and Objectives**

1. Create a vibrant, inclusive community garden that fosters food security, promotes healthy living, and cultivates a strong sense of place for all community members.

1.1. Expand volunteering engagement.

1.2. Create educational and hands-on programming.

1.3. Implement a “Special Use Permit” for the open space of the Community Garden.



**Performance Measures**

1. Goal: Create a vibrant, inclusive community garden that fosters food security, promotes healthy living, and cultivates a strong sense of place for all community members.
  - 1.1. Coordinate community gardening volunteering sessions
    - 1.1.1. Establish a Volunteer/Gardner recognition program
    - 1.1.2. Create workshops on regenerative gardening and farming practices
  - 1.2. Collaborate with local experts for workshop opportunities
    - 1.2.1. Provide opportunities for seasoned community gardeners to lead educational sessions.
  - 1.3. Establish partnerships with local donors for improvement of the Garden's open space.
  - 1.4. Draft special use permit for the Community Garden.
    - 1.4.1. Obtain approval for the policy on use of Open Space by the City Council.

# Program: Community Pool Services

Department: Parks, Recreation, and Community Services

Funding Source(s): Measure X and Recreation Funds

## I. Program Summary

The City of Carpinteria’s Community Pool Program encompasses facility management and a wide range of aquatic programming and services. This program offers high-quality, diverse aquatic activities catering to patrons of all ages and skill levels. Programs include swimming lessons, fitness and lap swimming sessions, water aerobics classes, and recreational swim. The pool is committed to promoting water safety, physical fitness, and community cohesion through its well-rounded and accessible aquatic offerings.

## II. Prior Budget Accomplishments

- Provide high quality, cost-effective, safe, and efficient youth recreation programming – recruitment and hiring of staff has been successful.
- Ensure facility safety and staff professionalism – Recreation staff meetings are held weekly and pool staff training/meetings occur bi-monthly.
- High standards of maintenance and cleanliness at the Carpinteria Community pool. The facility has a high volume of users and therefore cleanliness of showers, restrooms, and other public areas is of high importance.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 521 - Community Pool Services</b>				
<b>Revenue</b>				
42 - Licenses & Permits	\$ 360	\$ 300	\$ 300	\$ 300
43 - Intergovernmental	445	13,000	13,000	3,000
45 - Charges for Services	264,002	296,000	298,500	299,000
46 - Interest	956	-	-	-
48 - Miscellaneous Revenue	26,410	4,000	4,000	44,000
<b>Revenue Total:</b>	<b>\$ 292,173</b>	<b>\$ 313,300</b>	<b>\$ 315,800</b>	<b>\$ 346,300</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 492,472	\$ 510,550	\$ 501,550	\$ 419,200
52 - Professional Services	24,722	33,300	33,000	5,500
53 - Contract Services	59,098	34,600	37,100	40,000
54 - Utilities	141,107	152,300	126,700	136,950
55 - Other Operating Expenses	68,053	75,450	84,450	26,200
57 - Capital Outlay	37,595	-	-	-
<b>Expenditure Total:</b>	<b>\$ 823,047</b>	<b>\$ 806,200</b>	<b>\$ 782,800</b>	<b>\$ 627,850</b>

**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #1: Enhance Public Outreach, Education and Transparency
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Establish and maintain a comprehensive program planning and communication framework.             <ol style="list-style-type: none"> <li>1.1. Develop and maintain an annual program calendar</li> <li>1.2. Enhance communication and coordination with stakeholders regarding key event dates, closures, holidays, training, program start dates, and more.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Establish and maintain a comprehensive program planning and communication framework.             <ol style="list-style-type: none"> <li>1.1. Complete and publish the annual program calendar on the City of Carpinteria’s website and at the community pool by December 2025.                 <ol style="list-style-type: none"> <li>1.1.1. Ensure the calendar is accessible to all patrons by making it available in both digital and printed formats, and update it monthly to reflect any changes or new events.</li> </ol> </li> <li>1.2. Develop and distribute a quarterly newsletter to pool patrons, detailing upcoming events, program start dates, and any schedule changes.</li> <li>1.3. Establish and maintain multiple communication platforms to share updates.</li> <li>1.4. Implement a feedback mechanism (e.g., surveys) to gather input from pool users on the effectiveness of communication and program planning. Analyze feedback quarterly and report findings and planned improvements to stakeholders, aiming for an 80% satisfaction rate regarding communication clarity and transparency.</li> </ol> </li> </ol>
<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in a High-Performance Team at City Hall.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Develop and implement a comprehensive staff development and operations program.             <ol style="list-style-type: none"> <li>1.1. Create a detailed staff policy and procedures handbook.</li> <li>1.2. Implement ongoing staff training programs.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Develop and implement a comprehensive staff development and operations program.             <ol style="list-style-type: none"> <li>1.1. Complete first draft of the Staff Policy and Procedures Handbook by December 2025.</li> </ol> </li> </ol>

- 1.2. Conduct a review session with key stakeholders (lifeguards, supervisors, City management) and incorporate feedback in second draft to be complete by February 2025.
- 1.3. Obtain final approval and utilize the Staff Policy and Procedures Handbook in staff training by March 2025.
- 1.4. Develop and publish an annual training schedule that includes at least three training sessions per year.
- 1.5. Ensure at least 90% attendance of lifeguard staff at each training.

# Program: Ocean Beach Services

Department: Parks, Recreation, and Community Services

Funding Source(s): General, Measure X, and Tideland Trust Funds

## I. Program Summary

The Ocean Beach Services Program in Carpinteria aims to effectively oversee the city's coastline to promote tourism, ensure public safety, facilitate recreational activities, and uphold environmental conservation efforts. Through strategic management, the program seeks to enhance visitor experiences while preserving the natural beauty and ecological integrity of Carpinteria's oceanfront. Key objectives include maintaining a balance between tourism and environmental sustainability, implementing safety measures, and providing diverse recreational opportunities for residents and visitors alike.

## II. Prior Budget Accomplishments

- Maintained the Carpinteria City Beach, keeping it free of litter, hazardous debris, and dead marine animals.
- Provided lifeguard service for the ocean and beach, including training in CPR, First Aid, and USLA open water lifeguarding, as well as beach safety operations.
- Provided high-quality, cost-effective, and safe youth recreation programming.
- Drafted a vision/concept plan for the end of Linden Avenue.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program : 531 - Ocean Beach Services</b>				
<b>Revenue</b>				
43 - Intergovernmental	\$ 8,750	\$ 8,750	\$ 8,750	\$ 8,750
45 - Charges for Services	401,485	482,500	507,000	496,900
46 - Interest	27,264	10,000	10,000	5,000
48 - Miscellaneous Revenue	4,238	2,500	2,500	-
<b>Revenue Total:</b>	<b>\$ 441,736</b>	<b>\$ 503,750</b>	<b>\$ 528,250</b>	<b>\$ 510,650</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 190,008	\$ 230,650	\$ 222,200	\$ 311,350
52 - Professional Services	-	-	2,500	28,000
53 - Contract Services	28,846	109,000	49,000	40,000
54 - Utilities	5,400	6,200	6,200	7,750
55 - Other Operating Expenses	39,298	36,500	36,500	20,000
<b>Expenditure Total:</b>	<b>\$ 263,552</b>	<b>\$ 382,350</b>	<b>\$ 316,400</b>	<b>\$ 407,100</b>

**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #3: Take Steps to Address the Fiscal Sustainability of the City
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Streamline and Improve Customer Service for Boathouse Operations.             <ol style="list-style-type: none"> <li>1.1. Implement a Point-of-Sale (POS) System for equipment rentals.</li> <li>1.2. Consolidate services to a single location.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Streamline and Improve Customer Service for Boathouse Operations.             <ol style="list-style-type: none"> <li>1.1. Launch the POS system by July 2024.</li> <li>1.2. Consolidate services to a single location by July 2024.</li> </ol> </li> </ol>
<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
Carpinteria Municipal Code (CMC) 2.20.080 establishing Ocean Beach Services
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Ensure the continuation and success of the Junior Lifeguard program.             <ol style="list-style-type: none"> <li>1.1. Maintain high participation rates and customer satisfaction.</li> <li>1.2. Expand scholarship opportunities for participants.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Ensure the continuation and success of the Junior Lifeguard program.             <ol style="list-style-type: none"> <li>1.1. Maintain enrollment of at least 200 participants.</li> <li>1.2. Achieve at least 85% of 'highly satisfied' scores from participants and parents in end-of-season surveys.</li> <li>1.3. Expand scholarship opportunities for participants via a department fundraising, donation, and sponsorship policy.</li> </ol> </li> </ol>
<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in a High-Performance Team at City Hall.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Develop and implement a comprehensive staff development and operations program for the City of Carpinteria Beach Lifeguard Program.             <ol style="list-style-type: none"> <li>1.1. Create a detailed staff policy and procedures handbook.</li> <li>1.2. Implement an ongoing and strategic staff training program.                 <ol style="list-style-type: none"> <li>1.2.1. Continued collaboration with Carpinteria Summerland Fire District for staff training and program partnerships.</li> </ol> </li> </ol> </li> </ol>

**Performance Measures**

1. Goal: Develop and implement a comprehensive staff development and operations program for the City of Carpinteria Beach Lifeguard Program.
  - 1.1. Complete first draft of the Staff Policy and Procedures Handbook by December 2025.
  - 1.2. Conduct a review session with key stakeholders (lifeguards, supervisors, City management) and incorporate feedback in second draft to be complete by February 2025.
  - 1.3. Obtain final approval and utilize the Staff Policy and Procedures Handbook in staff training by March 2025.
  - 1.4. Develop and publish an annual training schedule that includes at least three training sessions per year.
  - 1.5. Ensure at least 90% attendance of lifeguard staff at each training.

# Program: Library Services

Department: Parks, Recreation & Community Services

Funding Source(s): Measure X Fund

## I. Program Summary

The Carpinteria Community Library offers a diverse range of programs catering to the educational, recreational, and cultural needs of the local community. From early childhood literacy initiatives to adult enrichment workshops, the library strives to be a hub of learning and engagement for people of all ages. The goal of the library program is to plan and deliver responsive, inclusive, and accessible library services that support the informational and enrichment needs of those living and working in the Carpinteria Community Library service area. Through initiatives like early literacy programs for babies and preschoolers, adult education workshops, author talks, cultural events, technology classes, and the summer reading program, the library remains committed to enriching lives, fostering learning opportunities, and building a stronger, more connected community.

## II. Prior Budget Accomplishments

- Developed and implemented 77 distinct programs, with 598 separate events.
- Added 1,325 new patrons and engaged 7,659 participants in programs and outreach activities.
- Established a volunteer program and exceeded goal with 15 adult volunteers for operations, in addition to student and literacy volunteers.
- ADA drawing designs were completed, as well as plumbing inspection and estimates.

## III. Budget Summary

	Prior Year Actuals FY 2022-23	Current Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<b>Program: 550 - City Library</b>				
<b>Revenue</b>				
43 - Intergovernmental	\$ 149,062	\$ 159,500	\$ 159,800	\$ 161,500
45 - Charges for Services	2,259	2,000	3,000	3,000
48 - Miscellaneous Revenue	90,572	115,000	115,000	106,500
<b>Revenue Total:</b>	<b>\$ 241,893</b>	<b>\$ 276,500</b>	<b>\$ 277,800</b>	<b>\$ 271,000</b>
<b>Expenditure</b>				
51 - Personnel Services	\$ 355,189	\$ 409,700	\$ 410,350	\$ 456,250
52 - Professional Services	154,676	262,800	261,800	208,700
55 - Other Operating Expenses	27,537	34,500	34,500	30,500
57 - Capital Outlay	39,703	-	-	25,000
<b>Expenditure Total:</b>	<b>\$ 577,105</b>	<b>\$ 707,000</b>	<b>\$ 706,650</b>	<b>\$ 720,450</b>



**V. Goals, Objectives and Performance Measures**

<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal # 1: Enhance public outreach, education, and transparency.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Enhance community engagement and literacy to reach a wider audience, promote lifelong learning, and foster a sense of community through shared literary experiences.             <ol style="list-style-type: none"> <li>1.1. Expand the Literacy Program.</li> <li>1.2. Increase community participation in literacy activities.</li> </ol> </li> </ol>
<b>Performance Measures</b>
<ol style="list-style-type: none"> <li>1. Goal: Enhance community engagement and literacy to reach a wider audience, promote lifelong learning, and foster a sense of community through shared literary experiences.             <ol style="list-style-type: none"> <li>1.1. Recruit and hire part-time Literacy Coordinator by January 2025.</li> <li>1.2. Provide quarterly tutor training.</li> <li>1.3. Conduct at least four tutor training sessions annually.</li> <li>1.4. Recruit and train a minimum of 10 new volunteer tutors by April 2025.</li> <li>1.5. Increase program enrollment by 25%.</li> <li>1.6. Engage in three outreach activities per quarter.</li> </ol> </li> </ol>
<b>AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):</b>
City Council Primary Goal #5: Invest in a High-Performance Team at City Hall.
<b>Goals and Objectives</b>
<ol style="list-style-type: none"> <li>1. Prioritize staff training and development initiatives to ensure a skilled and motivated workforce capable of delivering high-quality services and programs.             <ol style="list-style-type: none"> <li>1.1. Participate in local, regional, and state conferences.</li> <li>1.2. Increase internal staff training opportunities.</li> </ol> </li> </ol>

**Performance Measures**

1. Goal: Prioritize staff training and development initiatives to ensure a skilled and motivated workforce capable of delivering high-quality services and programs.
  - 1.1. City Librarian to attend the Association for Rural and Small Libraries conference in Q1.
  - 1.2. Both librarians to attend the California Library Association conference October 2024.
  - 1.3. Provide quarterly staff training for all library staff.
  - 1.4. Fulltime staff to attend City staff training, including emergency, safety, and logistical as offered or required.
  - 1.5. Appropriate staff to participate in Black Gold Library trainings and working groups, as offered.
  - 1.6. Each library staff takes a minimum of one California Libraries Learn course provided by the California State Library by June 30, 2024.

**AUTHORITY (City Council Goal / Policy Consistency / Mandate / Best practice):**

City Council Primary Goal #1: Enhance Public Outreach, Education, and Transparency.

**Goals and Objectives**

1. Boost Library Utilization and Program Participation
  - 1.1. Implement strategies to increase overall library usage and encourage greater participation in existing programs, catering to the diverse interests and needs of community members.
  - 1.2. Increase overall usage of the library and participation in programs.

**Performance Measures**

1. Goal: Boost Library Utilization and Program Participation
  - 1.1. Add 500 new patrons by February 2025.
  - 1.2. Report 1500 program participants each quarter.
  - 1.3. Increase collection circulation by 5% overall by June 2025.
  - 1.4. Provide educational programming designed to introduce immigrants and non-English speakers to City offerings and resources by April 2025.
  - 1.5. Provide twelve programs for teens, three per quarter.
  - 1.6. Provide two citizenship prep classes by September 2024.
  - 1.7. Organize two community-wide literacy events by June 2025.
  - 1.8. Create and send e-newsletters to patrons by April 2025.
  - 1.9. Develop a paper version of the calendar by November 2025.

## General Fund

The General Fund is the general operating and largest fund of the City. This fund is used to account for all financial resources except those resources required to be accounted for in another fund. The projected ending balance of this fund is considered a contingency reserve for unexpected purposes during the course of the fiscal year.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 131 - Records Management</b>					
<a href="#">101-131-4504</a>	City Clerk Charges	-	-	100	-
<b>SubProgram: 131 - Records Management Total:</b>		<b>-</b>	<b>-</b>	<b>100</b>	<b>-</b>
<b>SubProgram: 171 - Law Enforcement</b>					
<a href="#">101-171-4120</a>	Sales Tax Safety	99,570	91,000	91,000	91,000
<a href="#">101-171-4375</a>	Federal Grant- COPS	100,000	187,000	187,000	130,000
<b>SubProgram: 171 - Law Enforcement Total:</b>		<b>199,570</b>	<b>278,000</b>	<b>278,000</b>	<b>221,000</b>
<b>SubProgram: 201 - Financial Management Services</b>					
<a href="#">101-201-4200</a>	Business License Application Fee	12,072	10,000	10,000	10,000
<a href="#">101-201-4400</a>	Penalties/Interest Charges	8,137	5,500	12,000	7,500
<a href="#">101-201-4502</a>	Processing Fee	-	-	20,000	30,000
<b>SubProgram: 201 - Financial Management Services Total:</b>		<b>20,208</b>	<b>15,500</b>	<b>42,000</b>	<b>47,500</b>
<b>SubProgram: 221 - Management Information Services</b>					
<a href="#">101-221-4500</a>	Rents & Leases	5,734	-	-	-
<b>SubProgram: 221 - Management Information Services Total:</b>		<b>5,734</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 302 - Advance Planning</b>					
<a href="#">101-302-4360</a>	State Grants	125,502	200,000	150,000	200,000
<a href="#">101-302-4547</a>	General Plan Update Fee	1,973	1,500	1,500	1,500
<b>SubProgram: 302 - Advance Planning Total:</b>		<b>127,475</b>	<b>201,500</b>	<b>151,500</b>	<b>201,500</b>
<b>SubProgram: 321 - Development Review and Building</b>					
<a href="#">101-321-4220</a>	Building/ Construction Permits	237,657	200,000	200,000	255,000
<a href="#">101-321-4260</a>	Flat Rate Permits	73	100	5,000	500
<a href="#">101-321-4503</a>	Planning Charges	147,638	140,000	234,000	220,000
<a href="#">101-321-4509</a>	Building Plan Check	83,250	90,000	50,000	125,000
<b>SubProgram: 321 - Development Review and Building Total:</b>		<b>468,618</b>	<b>430,100</b>	<b>489,000</b>	<b>600,500</b>
<b>SubProgram: 331 - Code Compliance</b>					
<a href="#">101-331-4210</a>	Massage & Peddler Permits	1,190	-	350	350
<a href="#">101-331-4404</a>	Parking Fines & Penalties	33,146	33,146	35,000	35,000
<a href="#">101-331-4406</a>	Local Fines & Penalties	13,370	13,370	12,000	12,000
<b>SubProgram: 331 - Code Compliance Total:</b>		<b>47,706</b>	<b>46,516</b>	<b>47,350</b>	<b>47,350</b>
<b>SubProgram: 341 - Animal Care and Control</b>					
<a href="#">101-341-4270</a>	Dog Licenses	8,963	10,000	10,000	10,000
<a href="#">101-341-4271</a>	Animal Keeping Permit	-	400	-	-
<a href="#">101-341-4565</a>	Animal Control Fees	472	500	500	500
<b>SubProgram: 341 - Animal Care and Control Total:</b>		<b>9,435</b>	<b>10,900</b>	<b>10,500</b>	<b>10,500</b>
<b>SubProgram: 401 - Public Works Administration</b>					
<a href="#">101-401-4360</a>	State Grants	-	65,800	65,800	40,000
<a href="#">101-401-4406</a>	Local Fines & Penalties	-	1,200	1,200	1,200
<a href="#">101-401-4507</a>	Public Works Charges	-	-	55,000	2,500
<a href="#">101-401-4802</a>	Miscellaneous Income	700	13,000	13,000	13,000
<b>SubProgram: 401 - Public Works Administration Total:</b>		<b>700</b>	<b>80,000</b>	<b>135,000</b>	<b>56,700</b>
<b>SubProgram: 402 - Engineering Permits</b>					
<a href="#">101-402-4230</a>	Engineering/ Street Permits	5,340	6,500	19,000	6,500
<a href="#">101-402-4240</a>	Over-Size Load Permits	1,734	1,400	1,800	1,800
<b>SubProgram: 402 - Engineering Permits Total:</b>		<b>7,074</b>	<b>7,900</b>	<b>20,800</b>	<b>8,300</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 403 - Capital Improvements</b>					
<a href="#">101-403-4812</a>	Reimbursement-Insurance Claim	474	-	-	-
<b>SubProgram: 403 - Capital Improvements Total:</b>		<b>474</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 451 - Watershed Management</b>					
<a href="#">101-451-4812</a>	Reimbursement-Insurance Claim	948	-	-	-
<b>SubProgram: 451 - Watershed Management Total:</b>		<b>948</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 900 - Non-Departmental</b>					
<a href="#">101-900-4100</a>	Property Tax- Secured, Current Year	2,683,750	2,710,300	2,794,100	2,880,000
<a href="#">101-900-4101</a>	Property Tax- Unsecured, Current Year	94,704	110,000	110,000	113,300
<a href="#">101-900-4102</a>	Property Tax- Prior Year, Secured/Unsecured	34,661	35,000	35,000	35,000
<a href="#">101-900-4103</a>	Property Tax- In Lieu	1,885,551	2,000,100	2,016,300	2,075,000
<a href="#">101-900-4111</a>	Property Tax- Homeowners Exemption	10,188	11,400	11,400	11,400
<a href="#">101-900-4112</a>	Property Tax- Documentary Transfer	110,392	80,000	60,000	60,000
<a href="#">101-900-4113</a>	Property Tax- Supplemental Roll	113,292	52,600	60,500	82,400
<a href="#">101-900-4121</a>	Sales Tax	2,068,082	2,067,200	2,067,200	2,075,000
<a href="#">101-900-4130</a>	Franchise Fees - Cable	177,735	160,000	160,000	160,000
<a href="#">101-900-4135</a>	Franchise Fees - Gas	52,534	52,000	68,500	68,500
<a href="#">101-900-4140</a>	Franchise Fees - Refuse	344,049	340,000	340,000	350,000
<a href="#">101-900-4145</a>	Franchise Fees - Electric	142,818	143,000	143,000	143,300
<a href="#">101-900-4150</a>	Transient Occupancy Tax	2,740,637	2,580,000	2,530,000	2,656,500
<a href="#">101-900-4151</a>	Transient Occupancy Tax - Short Term Rentals	744,827	770,000	740,000	777,000
<a href="#">101-900-4160</a>	Business License Tax	62,076	62,000	65,000	65,000
<a href="#">101-900-4201</a>	Short-Term Rental License	22,776	24,000	24,000	24,000
<a href="#">101-900-4202</a>	Tobacco Retailer Permit	-	-	1,000	1,000
<a href="#">101-900-4300</a>	DMV Parking Fees	18,575	14,000	18,000	18,000
<a href="#">101-900-4402</a>	Court Fines & Penalties	2,077	2,000	2,000	2,000
<a href="#">101-900-4410</a>	Property Tax- Interest/Penalties	10,231	12,000	12,000	12,400
<a href="#">101-900-4599</a>	Credit Card Processing Fees	-	500	500	800
<a href="#">101-900-4600</a>	Interest Income	167,439	182,800	182,800	100,000
<a href="#">101-900-4601</a>	Net Adjustment Fair Value	40,303	-	-	-
<a href="#">101-900-4602</a>	Gain/Loss on Investment	(4,034)	-	-	-
<a href="#">101-900-4802</a>	Miscellaneous Income	5,653	10,000	10,000	5,000
<a href="#">101-900-4804</a>	SB90 Claims	8,257	8,300	8,300	7,700
<a href="#">101-900-4806</a>	Donations	-	7,800	7,800	-
<a href="#">101-900-4810</a>	Reimbursement- State	-	-	-	-
<a href="#">101-900-4812</a>	Reimbursement-Insurance Claim	(13,300)	300	300	-
<a href="#">101-900-4878</a>	Sale of Property Gain/Loss	-	-	15,000	-
<b>SubProgram: 900 - Non-Departmental Total:</b>		<b>11,523,273</b>	<b>11,435,300</b>	<b>11,482,700</b>	<b>11,723,300</b>
<b>Expense</b>					
<b>SubProgram: 101 - Legislative &amp; Policy</b>					
<a href="#">101-101-5101</a>	Elected/Appointed Wages	18,600	37,200	18,600	37,800
<a href="#">101-101-5106</a>	Other Pay	2,739	5,100	5,100	10,300
<a href="#">101-101-5120</a>	Health Insurance	99,242	89,050	91,000	93,700
<a href="#">101-101-5121</a>	Dental Insurance	7,066	6,850	6,650	7,050
<a href="#">101-101-5122</a>	Life Insurance	593	1,050	700	850
<a href="#">101-101-5123</a>	Disability Insurance	74	1,400	100	100
<a href="#">101-101-5140</a>	Medicare Tax	319	550	550	550
<a href="#">101-101-5150</a>	Flexible Benefits Program	6,484	6,550	6,700	6,550
<a href="#">101-101-5151</a>	Fitness Benefit	-	3,000	600	3,000
<a href="#">101-101-5500</a>	Printing & Advertising	-	250	250	-
<a href="#">101-101-5505</a>	Public Relations	4,486	8,600	10,900	4,000
<a href="#">101-101-5510</a>	Dues & Subscriptions	11,796	13,200	13,200	10,900
<a href="#">101-101-5512</a>	Meetings & Travel	6,018	11,050	11,050	11,000
<a href="#">101-101-5560</a>	Supplies & Materials	-	500	500	500
<b>SubProgram: 101 - Legislative &amp; Policy Total:</b>		<b>157,417</b>	<b>184,350</b>	<b>165,900</b>	<b>186,300</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 102 - Commissions Boards and Committees</b>					
<a href="#">101-102-5201</a>	Professional Services	1,620	1,800	1,800	2,400
<a href="#">101-102-5500</a>	Printing & Advertising	2,804	5,000	5,000	3,400
<a href="#">101-102-5512</a>	Meetings & Travel	-	4,000	4,000	4,000
<a href="#">101-102-5590</a>	Advisory Board Stipend	4,645	7,000	7,000	10,000
	<b>SubProgram: 102 - Commissions Boards and Committees Total:</b>	<b>9,069</b>	<b>17,800</b>	<b>17,800</b>	<b>19,800</b>
<b>SubProgram: 111 - City Administration</b>					
<a href="#">101-111-5100</a>	Regular Wages	309,217	330,800	330,800	432,100
<a href="#">101-111-5104</a>	Overtime Pay	109	200	200	200
<a href="#">101-111-5106</a>	Other Pay	19,345	18,950	50,000	23,550
<a href="#">101-111-5108</a>	Bilingual Pay	1,530	1,600	1,700	1,750
<a href="#">101-111-5120</a>	Health Insurance	49,386	50,850	43,000	63,900
<a href="#">101-111-5121</a>	Dental Insurance	4,332	4,700	3,400	6,250
<a href="#">101-111-5122</a>	Life Insurance	2,475	850	3,100	1,950
<a href="#">101-111-5123</a>	Disability Insurance	884	950	950	1,300
<a href="#">101-111-5130</a>	PERS CLASSIC Contribution	25,210	33,400	33,400	31,800
<a href="#">101-111-5131</a>	PERS PEPRRA Contribution	6,638	7,850	7,850	16,800
<a href="#">101-111-5132</a>	PERS Prepay UAAL	46,150	47,600	47,600	57,400
<a href="#">101-111-5133</a>	PERS Retiree Additional Contribution	1,794	3,500	1,600	1,600
<a href="#">101-111-5134</a>	Deferred Compensation	11,401	10,500	20,000	15,550
<a href="#">101-111-5140</a>	Medicare Tax	4,775	4,800	5,800	6,300
<a href="#">101-111-5150</a>	Flexible Benefits Program	5,563	3,150	3,700	4,550
<a href="#">101-111-5151</a>	Fitness Benefit	177	1,450	1,450	2,100
<a href="#">101-111-5152</a>	Cell Phone Allowance	1,316	1,200	1,200	1,400
<a href="#">101-111-5153</a>	Auto Allowance	-	-	-	5,130
<a href="#">101-111-5154</a>	Housing Allowance	-	-	21,850	22,800
<a href="#">101-111-5201</a>	Professional Services	6,500	63,000	63,000	39,000
<a href="#">101-111-5440</a>	Utility - Communications/Telephone	-	-	-	500
<a href="#">101-111-5510</a>	Dues & Subscriptions	1,490	4,500	4,500	3,100
<a href="#">101-111-5512</a>	Meetings & Travel	4,085	11,400	11,400	10,100
<a href="#">101-111-5560</a>	Supplies & Materials	69	100	100	-
	<b>SubProgram: 111 - City Administration Total:</b>	<b>502,446</b>	<b>601,350</b>	<b>656,600</b>	<b>749,130</b>
<b>SubProgram: 121 - Legal Services</b>					
<a href="#">101-121-5270</a>	Legal Services	900,482	762,000	762,000	685,000
<a href="#">101-121-5271</a>	Litigation Legal Services	1,575	50,000	5,000	50,000
<a href="#">101-121-5272</a>	Third Party Legal Services	92,635	50,000	50,000	25,000
<a href="#">101-121-5273</a>	Legal Services - MHRS Ordinance	918	10,000	5,000	5,000
<a href="#">101-121-5510</a>	Dues & Subscriptions	1,212	-	-	-
	<b>SubProgram: 121 - Legal Services Total:</b>	<b>996,822</b>	<b>872,000</b>	<b>822,000</b>	<b>765,000</b>
<b>SubProgram: 131 - Records Management</b>					
<a href="#">101-131-5100</a>	Regular Wages	33,117	47,450	47,450	48,050
<a href="#">101-131-5106</a>	Other Pay	2,212	2,600	2,600	2,650
<a href="#">101-131-5108</a>	Bilingual Pay	7	350	350	400
<a href="#">101-131-5120</a>	Health Insurance	3,034	6,050	6,050	6,700
<a href="#">101-131-5121</a>	Dental Insurance	212	500	500	500
<a href="#">101-131-5122</a>	Life Insurance	129	200	200	200
<a href="#">101-131-5123</a>	Disability Insurance	130	200	200	200
<a href="#">101-131-5131</a>	PERS PEPRRA Contribution	2,536	3,800	3,800	3,850
<a href="#">101-131-5132</a>	PERS Prepay UAAL	76	-	-	-
<a href="#">101-131-5140</a>	Medicare Tax	513	700	700	700
<a href="#">101-131-5150</a>	Flexible Benefits Program	459	700	700	700
<a href="#">101-131-5151</a>	Fitness Benefit	-	300	300	300
<a href="#">101-131-5152</a>	Cell Phone Allowance	273	250	250	300
<a href="#">101-131-5201</a>	Professional Services	2,148	28,100	28,100	6,000
<a href="#">101-131-5500</a>	Printing & Advertising	15,388	15,000	15,000	15,000
<a href="#">101-131-5510</a>	Dues & Subscriptions	475	500	500	500
<a href="#">101-131-5512</a>	Meetings & Travel	3,919	6,700	6,700	3,200
<a href="#">101-131-5560</a>	Supplies & Materials	170	1,650	1,650	1,650
	<b>SubProgram: 131 - Records Management Total:</b>	<b>64,800</b>	<b>115,050</b>	<b>115,050</b>	<b>90,900</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 132 - Elections</b>					
<a href="#">101-132-5100</a>	Regular Wages	28,350	33,250	33,250	33,600
<a href="#">101-132-5106</a>	Other Pay	1,903	1,950	1,950	2,000
<a href="#">101-132-5120</a>	Health Insurance	2,619	2,800	2,800	2,950
<a href="#">101-132-5121</a>	Dental Insurance	184	200	200	200
<a href="#">101-132-5122</a>	Life Insurance	112	150	150	150
<a href="#">101-132-5123</a>	Disability Insurance	113	150	150	150
<a href="#">101-132-5131</a>	PERS PEPR A Contribution	2,170	2,700	2,700	2,700
<a href="#">101-132-5132</a>	PERS Prepay UAAL	65	-	-	-
<a href="#">101-132-5140</a>	Medicare Tax	439	500	500	500
<a href="#">101-132-5150</a>	Flexible Benefits Program	396	400	400	400
<a href="#">101-132-5151</a>	Fitness Benefit	-	200	200	200
<a href="#">101-132-5152</a>	Cell Phone Allowance	237	250	250	250
<a href="#">101-132-5201</a>	Professional Services	27,938	5,000	5,000	37,000
<a href="#">101-132-5500</a>	Printing & Advertising	1,682	-	-	1,500
<a href="#">101-132-5560</a>	Supplies & Materials	210	750	750	300
<b>SubProgram: 132 - Elections Total:</b>		<b>66,418</b>	<b>48,300</b>	<b>48,300</b>	<b>81,900</b>
<b>SubProgram: 141 - Staff Recruitment, Retention and Development</b>					
<a href="#">101-141-5100</a>	Regular Wages	55,118	120,700	120,700	164,250
<a href="#">101-141-5102</a>	Part-time Wages	29,115	-	-	-
<a href="#">101-141-5104</a>	Overtime Pay	318	500	500	-
<a href="#">101-141-5106</a>	Other Pay	15,674	5,000	5,500	10,650
<a href="#">101-141-5120</a>	Health Insurance	9,028	21,050	7,500	12,600
<a href="#">101-141-5121</a>	Dental Insurance	1,306	3,800	2,400	2,900
<a href="#">101-141-5122</a>	Life Insurance	270	400	400	400
<a href="#">101-141-5123</a>	Disability Insurance	200	650	500	650
<a href="#">101-141-5130</a>	PERS CLASSIC Contribution	9,524	12,000	11,000	10,500
<a href="#">101-141-5131</a>	PERS PEPR A Contribution	15	3,000	3,200	7,300
<a href="#">101-141-5132</a>	PERS Prepay UAAL	18,722	17,100	17,100	18,900
<a href="#">101-141-5135</a>	Retiree Health	44,210	47,000	47,000	51,000
<a href="#">101-141-5136</a>	Retiree Life Insurance	248	250	300	400
<a href="#">101-141-5140</a>	Medicare Tax	1,453	1,650	1,800	2,400
<a href="#">101-141-5141</a>	Unemployment Insurance	11,700	-	-	-
<a href="#">101-141-5150</a>	Flexible Benefits Program	1,039	2,050	2,050	2,250
<a href="#">101-141-5151</a>	Fitness Benefit	45	950	950	1,050
<a href="#">101-141-5152</a>	Cell Phone Allowance	172	150	150	200
<a href="#">101-141-5160</a>	Health Insurance Fees - Retiree	254	300	300	400
<a href="#">101-141-5161</a>	Health Insurance Fees	2,340	2,200	2,200	2,500
<a href="#">101-141-5201</a>	Professional Services	132,843	135,000	135,000	20,000
<a href="#">101-141-5221</a>	Employee Training	-	5,000	5,000	3,000
<a href="#">101-141-5501</a>	Recruitment	2,061	10,000	10,000	3,000
<a href="#">101-141-5510</a>	Dues & Subscriptions	4,870	5,800	5,800	5,500
<a href="#">101-141-5512</a>	Meetings & Travel	1,009	4,000	4,000	3,800
<a href="#">101-141-5531</a>	Employee/Public Relations	3,455	13,500	13,500	9,500
<a href="#">101-141-5532</a>	Flexible Benefits Admin Fees	1,031	1,200	1,200	1,400
<a href="#">101-141-5533</a>	Pre-employment Screening	3,100	5,000	5,000	5,000
<a href="#">101-141-5560</a>	Supplies & Materials	243	250	250	-
<b>SubProgram: 141 - Staff Recruitment, Retention and Development Total:</b>		<b>349,363</b>	<b>418,500</b>	<b>403,300</b>	<b>339,550</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 142 - Risk Management</b>					
<a href="#">101-142-5100</a>	Regular Wages	5,665	45,500	45,500	60,400
<a href="#">101-142-5106</a>	Other Pay	4,444	2,000	2,000	3,900
<a href="#">101-142-5120</a>	Health Insurance	1,792	7,750	2,800	4,950
<a href="#">101-142-5121</a>	Dental Insurance	164	1,350	850	1,050
<a href="#">101-142-5122</a>	Life Insurance	58	150	150	150
<a href="#">101-142-5123</a>	Disability Insurance	21	250	250	250
<a href="#">101-142-5130</a>	PERS CLASSIC Contribution	650	4,750	4,750	3,500
<a href="#">101-142-5131</a>	PERS PEPRRA Contribution	-	1,000	1,000	2,900
<a href="#">101-142-5132</a>	PERS Prepay UAAL	1,494	6,800	6,800	6,300
<a href="#">101-142-5140</a>	Medicare Tax	146	650	650	900
<a href="#">101-142-5150</a>	Flexible Benefits Program	229	750	750	800
<a href="#">101-142-5151</a>	Fitness Benefit	-	350	350	400
<a href="#">101-142-5152</a>	Cell Phone Allowance	16	100	100	100
<a href="#">101-142-5201</a>	Professional Services	-	8,500	8,500	8,500
<a href="#">101-142-5221</a>	Employee Training	-	2,500	2,500	1,000
<a href="#">101-142-5512</a>	Meetings & Travel	-	500	500	1,200
<a href="#">101-142-5560</a>	Supplies & Materials	2,777	-	-	-
<a href="#">101-142-5570</a>	Liability Insurance	279,126	290,500	290,500	280,800
<a href="#">101-142-5571</a>	Workers' Compensation	105,277	99,500	99,500	110,900
<a href="#">101-142-5572</a>	Property Insurance/Bonding	100,247	125,500	125,500	123,000
	<b>SubProgram: 142 - Risk Management Total:</b>	<b>502,106</b>	<b>598,400</b>	<b>592,950</b>	<b>611,000</b>
<b>SubProgram: 151 - Emergency Preparedness</b>					
<a href="#">101-151-5100</a>	Regular Wages	53,042	57,350	57,350	61,200
<a href="#">101-151-5106</a>	Other Pay	1,640	3,400	3,400	3,650
<a href="#">101-151-5120</a>	Health Insurance	11,259	12,600	12,600	14,150
<a href="#">101-151-5121</a>	Dental Insurance	1,276	1,350	1,350	1,400
<a href="#">101-151-5122</a>	Life Insurance	206	250	250	300
<a href="#">101-151-5123</a>	Disability Insurance	203	250	250	250
<a href="#">101-151-5130</a>	PERS CLASSIC Contribution	1,170	1,550	1,550	1,700
<a href="#">101-151-5131</a>	PERS PEPRRA Contribution	3,270	3,750	3,750	4,000
<a href="#">101-151-5132</a>	PERS Prepay UAAL	2,214	2,200	2,400	3,050
<a href="#">101-151-5134</a>	Deferred Compensation	-	-	-	800
<a href="#">101-151-5140</a>	Medicare Tax	758	850	850	900
<a href="#">101-151-5150</a>	Flexible Benefits Program	1,035	750	750	750
<a href="#">101-151-5151</a>	Fitness Benefit	-	350	350	350
<a href="#">101-151-5152</a>	Cell Phone Allowance	429	400	400	450
<a href="#">101-151-5153</a>	Auto Allowance	-	-	-	270
<a href="#">101-151-5154</a>	Housing Allowance	-	-	1,150	1,200
<a href="#">101-151-5301</a>	Contract Services	-	-	-	10,000
<a href="#">101-151-5440</a>	Utility - Communications/Telephone	871	1,000	1,000	900
<a href="#">101-151-5500</a>	Printing & Advertising	-	1,800	1,800	2,700
<a href="#">101-151-5510</a>	Dues & Subscriptions	275	250	250	250
<a href="#">101-151-5512</a>	Meetings & Travel	255	2,500	2,500	2,500
<a href="#">101-151-5560</a>	Supplies & Materials	46	3,400	3,400	3,000
	<b>SubProgram: 151 - Emergency Preparedness Total:</b>	<b>77,952</b>	<b>94,000</b>	<b>95,350</b>	<b>113,770</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 161 - Communication and Community Promotions</b>					
<a href="#">101-161-5100</a>	Regular Wages	42,753	53,750	50,000	65,850
<a href="#">101-161-5104</a>	Overtime Pay	233	200	500	500
<a href="#">101-161-5106</a>	Other Pay	1,916	2,900	2,900	4,000
<a href="#">101-161-5120</a>	Health Insurance	8,919	12,950	12,950	14,000
<a href="#">101-161-5121</a>	Dental Insurance	1,028	1,450	1,450	1,500
<a href="#">101-161-5122</a>	Life Insurance	158	250	250	250
<a href="#">101-161-5123</a>	Disability Insurance	166	250	250	250
<a href="#">101-161-5130</a>	PERS CLASSIC Contribution	1,661	2,200	2,200	1,100
<a href="#">101-161-5131</a>	PERS PEPR A Contribution	2,141	3,100	3,100	4,700
<a href="#">101-161-5132</a>	PERS Prepay UAAL	3,009	3,100	3,100	1,950
<a href="#">101-161-5140</a>	Medicare Tax	629	800	800	1,000
<a href="#">101-161-5150</a>	Flexible Benefits Program	698	800	800	800
<a href="#">101-161-5151</a>	Fitness Benefit	30	400	400	400
<a href="#">101-161-5152</a>	Cell Phone Allowance	312	300	300	400
<a href="#">101-161-5201</a>	Professional Services	6,600	-	-	-
<a href="#">101-161-5301</a>	Contract Services	13,400	15,000	15,000	15,000
<a href="#">101-161-5500</a>	Printing & Advertising	6,305	5,000	5,000	10,400
<a href="#">101-161-5512</a>	Meetings & Travel	939	2,000	2,000	2,000
<a href="#">101-161-5560</a>	Supplies & Materials	6,402	11,000	11,000	6,500
<b>SubProgram: 161 - Communication and Community Promotions Total:</b>		<b>97,299</b>	<b>115,450</b>	<b>112,000</b>	<b>130,600</b>
<b>SubProgram: 162 - Economic Vitality</b>					
<a href="#">101-162-5100</a>	Regular Wages	13,637	15,700	12,000	25,300
<a href="#">101-162-5106</a>	Other Pay	893	950	950	1,600
<a href="#">101-162-5120</a>	Health Insurance	2,411	2,250	1,200	3,450
<a href="#">101-162-5121</a>	Dental Insurance	229	250	250	400
<a href="#">101-162-5122</a>	Life Insurance	37	50	50	100
<a href="#">101-162-5123</a>	Disability Insurance	47	50	50	100
<a href="#">101-162-5130</a>	PERS CLASSIC Contribution	1,545	2,250	2,250	-
<a href="#">101-162-5131</a>	PERS PEPR A Contribution	-	-	-	2,050
<a href="#">101-162-5132</a>	PERS Prepay UAAL	2,850	3,250	1,600	-
<a href="#">101-162-5140</a>	Medicare Tax	210	250	250	400
<a href="#">101-162-5150</a>	Flexible Benefits Program	130	150	150	200
<a href="#">101-162-5151</a>	Fitness Benefit	30	100	100	100
<a href="#">101-162-5152</a>	Cell Phone Allowance	78	100	100	150
<a href="#">101-162-5201</a>	Professional Services	-	-	-	-
<a href="#">101-162-5301</a>	Contract Services	829	1,000	1,000	1,000
<b>SubProgram: 162 - Economic Vitality Total:</b>		<b>22,926</b>	<b>26,350</b>	<b>19,950</b>	<b>34,850</b>
<b>SubProgram: 163 - Community Services Support</b>					
<a href="#">101-163-5601</a>	Community Services Grants	41,350	41,350	41,350	-
<a href="#">101-163-5602</a>	Community Services Agreements/Contracts	-	11,650	11,650	-
<b>SubProgram: 163 - Community Services Support Total:</b>		<b>41,350</b>	<b>53,000</b>	<b>53,000</b>	<b>-</b>
<b>SubProgram: 171 - Law Enforcement</b>					
<a href="#">101-171-5132</a>	PERS Prepay UAAL	315,623	309,800	309,800	496,700
<a href="#">101-171-5133</a>	PERS Retiree Additional Contribution	-	300	300	-
<a href="#">101-171-5201</a>	Professional Services	-	-	-	21,000
<a href="#">101-171-5253</a>	SB County Mental Health	2,568	3,000	3,000	2,500
<a href="#">101-171-5254</a>	SB County Sheriff	4,370,880	5,271,500	5,271,500	5,481,000
<a href="#">101-171-5255</a>	SB County Sheriff Augmentation	37,972	50,000	50,000	-
<b>SubProgram: 171 - Law Enforcement Total:</b>		<b>4,727,043</b>	<b>5,634,600</b>	<b>5,634,600</b>	<b>6,001,200</b>



		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 201 - Financial Management Services</b>					
<a href="#">101-201-5100</a>	Regular Wages	237,668	310,400	270,000	329,700
<a href="#">101-201-5102</a>	Part-time Wages	5,781	51,200	-	-
<a href="#">101-201-5104</a>	Overtime Pay	281	500	500	500
<a href="#">101-201-5106</a>	Other Pay	11,767	16,050	16,500	17,200
<a href="#">101-201-5120</a>	Health Insurance	33,531	44,600	42,000	49,300
<a href="#">101-201-5121</a>	Dental Insurance	2,360	3,450	3,000	3,500
<a href="#">101-201-5122</a>	Life Insurance	621	900	800	900
<a href="#">101-201-5123</a>	Disability Insurance	824	1,150	1,000	1,150
<a href="#">101-201-5130</a>	PERS CLASSIC Contribution	12,831	17,800	17,800	18,500
<a href="#">101-201-5131</a>	PERS PEPPRA Contribution	9,545	14,900	14,900	16,050
<a href="#">101-201-5132</a>	PERS Prepay UAAL	23,895	25,400	27,000	33,400
<a href="#">101-201-5140</a>	Medicare Tax	3,722	5,300	5,300	4,800
<a href="#">101-201-5150</a>	Flexible Benefits Program	3,082	3,700	3,700	3,700
<a href="#">101-201-5151</a>	Fitness Benefit	730	1,700	1,700	1,700
<a href="#">101-201-5152</a>	Cell Phone Allowance	933	1,000	1,000	1,100
<a href="#">101-201-5201</a>	Professional Services	92,234	45,000	45,000	30,000
<a href="#">101-201-5210</a>	Annual Audit	43,945	57,000	57,000	52,600
<a href="#">101-201-5236</a>	Banking & Credit Card Fees	2,666	3,000	3,000	1,500
<a href="#">101-201-5301</a>	Contract Services	467	1,300	1,300	1,500
<a href="#">101-201-5510</a>	Dues & Subscriptions	790	1,500	1,500	2,000
<a href="#">101-201-5512</a>	Meetings & Travel	9,762	11,200	11,200	14,300
<a href="#">101-201-5530</a>	Interest/Penalty Fees	1,179	1,000	500	500
<a href="#">101-201-5560</a>	Supplies & Materials	76	1,000	1,000	500
<b>SubProgram: 201 - Financial Management Services Total:</b>		<b>498,691</b>	<b>619,050</b>	<b>525,700</b>	<b>584,400</b>
<b>SubProgram: 211 - Central Services</b>					
<a href="#">101-211-5100</a>	Regular Wages	57,267	72,300	72,300	76,550
<a href="#">101-211-5102</a>	Part-time Wages	-	-	42,000	19,600
<a href="#">101-211-5104</a>	Overtime Pay	221	250	250	250
<a href="#">101-211-5106</a>	Other Pay	3,088	3,650	3,650	3,900
<a href="#">101-211-5108</a>	Bilingual Pay	219	250	250	250
<a href="#">101-211-5120</a>	Health Insurance	9,220	11,450	11,450	12,750
<a href="#">101-211-5121</a>	Dental Insurance	679	900	900	950
<a href="#">101-211-5122</a>	Life Insurance	154	250	250	250
<a href="#">101-211-5123</a>	Disability Insurance	201	300	300	300
<a href="#">101-211-5130</a>	PERS CLASSIC Contribution	2,909	3,850	3,850	4,000
<a href="#">101-211-5131</a>	PERS PEPPRA Contribution	2,426	3,700	3,700	3,950
<a href="#">101-211-5132</a>	PERS Prepay UAAL	5,229	5,450	5,500	7,150
<a href="#">101-211-5140</a>	Medicare Tax	886	1,050	1,050	1,450
<a href="#">101-211-5150</a>	Flexible Benefits Program	794	950	950	950
<a href="#">101-211-5151</a>	Fitness Benefit	173	450	450	450
<a href="#">101-211-5152</a>	Cell Phone Allowance	278	250	250	250
<a href="#">101-211-5301</a>	Contract Services	229	500	1,200	750
<a href="#">101-211-5400</a>	Utility - Electric	34,008	41,000	38,000	45,000
<a href="#">101-211-5410</a>	Utility - Natural Gas	10,185	11,700	6,000	5,750
<a href="#">101-211-5420</a>	Utility - Sewer	4,417	6,900	6,900	7,600
<a href="#">101-211-5430</a>	Utility - Water	8,624	10,400	10,400	9,800
<a href="#">101-211-5440</a>	Utility - Communications/Telephone	22,724	25,200	27,200	25,850
<a href="#">101-211-5500</a>	Printing & Advertising	1,308	1,500	1,500	1,750
<a href="#">101-211-5509</a>	Postage	7,824	7,500	7,500	10,000
<a href="#">101-211-5510</a>	Dues & Subscriptions	488	500	500	500
<a href="#">101-211-5536</a>	Equipment/Office Rent & Leases	22,489	35,000	35,000	20,000
<a href="#">101-211-5560</a>	Supplies & Materials	15,001	16,000	16,000	12,000
<a href="#">101-211-5568</a>	Minor Equipment	-	14,800	18,000	-
<a href="#">101-211-5581</a>	Vehicle Operations & Maintenance	3,214	1,500	1,500	1,500
<a href="#">101-211-5582</a>	Fuel Expense	3,504	2,000	2,000	2,000
<a href="#">101-211-5761</a>	Major Equipment	-	25,900	25,900	-
<b>SubProgram: 211 - Central Services Total:</b>		<b>217,759</b>	<b>305,450</b>	<b>344,700</b>	<b>275,500</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 221 - Management Information Services</b>					
<a href="#">101-221-5100</a>	Regular Wages	50,929	66,550	60,000	70,650
<a href="#">101-221-5104</a>	Overtime Pay	26	50	50	50
<a href="#">101-221-5106</a>	Other Pay	2,521	3,450	3,450	3,700
<a href="#">101-221-5120</a>	Health Insurance	7,185	9,600	9,600	10,600
<a href="#">101-221-5121</a>	Dental Insurance	506	750	750	750
<a href="#">101-221-5122</a>	Life Insurance	133	200	200	200
<a href="#">101-221-5123</a>	Disability Insurance	176	250	250	250
<a href="#">101-221-5130</a>	PERS CLASSIC Contribution	2,794	3,850	3,850	4,000
<a href="#">101-221-5131</a>	PERS PEPRA Contribution	2,011	3,200	3,200	3,450
<a href="#">101-221-5132</a>	PERS Prepay UAAL	5,119	5,450	6,000	7,150
<a href="#">101-221-5140</a>	Medicare Tax	779	1,000	1,000	1,050
<a href="#">101-221-5150</a>	Flexible Benefits Program	660	800	800	800
<a href="#">101-221-5151</a>	Fitness Benefit	157	400	400	400
<a href="#">101-221-5152</a>	Cell Phone Allowance	122	250	250	250
<a href="#">101-221-5201</a>	Professional Services	53,217	71,000	71,000	79,900
<a href="#">101-221-5345</a>	Equipment Repairs/Replacement	2,263	2,000	2,000	2,000
<a href="#">101-221-5360</a>	Software Subscription/Maintenance	69,811	111,100	111,100	131,000
<a href="#">101-221-5560</a>	Supplies & Materials	1,129	1,000	1,000	1,000
<a href="#">101-221-5565</a>	Computer Hardware/Replacement	18,652	20,000	20,000	10,000
	<b>SubProgram: 221 - Management Information Services Total:</b>	<b>218,190</b>	<b>300,900</b>	<b>294,900</b>	<b>327,200</b>
<b>SubProgram: 301 - Community Development Administration</b>					
<a href="#">101-301-5100</a>	Regular Wages	74,680	76,950	70,000	74,500
<a href="#">101-301-5104</a>	Overtime Pay	484	500	500	500
<a href="#">101-301-5106</a>	Other Pay	3,063	3,950	6,500	4,200
<a href="#">101-301-5108</a>	Bilingual Pay	219	250	250	250
<a href="#">101-301-5120</a>	Health Insurance	10,031	9,950	8,500	7,000
<a href="#">101-301-5121</a>	Dental Insurance	730	800	800	800
<a href="#">101-301-5122</a>	Life Insurance	175	200	200	250
<a href="#">101-301-5123</a>	Disability Insurance	264	300	300	300
<a href="#">101-301-5130</a>	PERS CLASSIC Contribution	5,953	8,100	6,000	5,900
<a href="#">101-301-5131</a>	PERS PEPRA Contribution	1,709	1,650	2,500	2,700
<a href="#">101-301-5132</a>	PERS Prepay UAAL	10,961	11,550	9,000	10,650
<a href="#">101-301-5140</a>	Medicare Tax	1,123	1,150	1,150	1,100
<a href="#">101-301-5150</a>	Flexible Benefits Program	843	800	800	800
<a href="#">101-301-5151</a>	Fitness Benefit	83	400	400	400
<a href="#">101-301-5152</a>	Cell Phone Allowance	234	250	250	250
<a href="#">101-301-5510</a>	Dues & Subscriptions	-	500	500	600
<a href="#">101-301-5512</a>	Meetings & Travel	375	2,000	2,000	2,200
<a href="#">101-301-5560</a>	Supplies & Materials	27	250	250	500
	<b>SubProgram: 301 - Community Development Administration Total:</b>	<b>110,956</b>	<b>119,550</b>	<b>109,900</b>	<b>112,900</b>
<b>SubProgram: 302 - Advance Planning</b>					
<a href="#">101-302-5100</a>	Regular Wages	182,269	102,550	85,000	96,500
<a href="#">101-302-5104</a>	Overtime Pay	367	500	500	500
<a href="#">101-302-5106</a>	Other Pay	7,653	5,900	12,000	7,000
<a href="#">101-302-5108</a>	Bilingual Pay	855	-	-	-
<a href="#">101-302-5120</a>	Health Insurance	39,128	10,250	4,600	4,200
<a href="#">101-302-5121</a>	Dental Insurance	3,155	750	750	1,050
<a href="#">101-302-5122</a>	Life Insurance	574	300	300	300
<a href="#">101-302-5123</a>	Disability Insurance	789	350	350	350
<a href="#">101-302-5130</a>	PERS CLASSIC Contribution	13,046	13,350	7,000	7,150
<a href="#">101-302-5131</a>	PERS PEPRA Contribution	5,186	800	2,800	3,750
<a href="#">101-302-5132</a>	PERS Prepay UAAL	23,805	19,000	12,000	12,900
<a href="#">101-302-5140</a>	Medicare Tax	2,706	1,500	1,500	1,400
<a href="#">101-302-5150</a>	Flexible Benefits Program	2,419	950	950	950
<a href="#">101-302-5151</a>	Fitness Benefit	195	450	450	450
<a href="#">101-302-5152</a>	Cell Phone Allowance	988	450	450	500
<a href="#">101-302-5201</a>	Professional Services	14,334	209,250	159,250	200,250
<a href="#">101-302-5512</a>	Meetings & Travel	39	4,000	4,000	4,000
	<b>SubProgram: 302 - Advance Planning Total:</b>	<b>297,510</b>	<b>370,350</b>	<b>291,900</b>	<b>341,250</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 311 - Housing</b>					
<a href="#">101-311-5100</a>	Regular Wages	25,067	27,250	25,000	26,700
<a href="#">101-311-5104</a>	Overtime Pay	316	500	500	500
<a href="#">101-311-5106</a>	Other Pay	1,013	1,400	2,800	1,350
<a href="#">101-311-5120</a>	Health Insurance	2,901	3,100	2,300	2,100
<a href="#">101-311-5121</a>	Dental Insurance	204	250	150	150
<a href="#">101-311-5122</a>	Life Insurance	55	100	100	100
<a href="#">101-311-5123</a>	Disability Insurance	83	100	100	100
<a href="#">101-311-5130</a>	PERS CLASSIC Contribution	1,859	2,550	2,550	2,400
<a href="#">101-311-5131</a>	PERS PEPRA Contribution	653	800	800	850
<a href="#">101-311-5132</a>	PERS Prepay UAAL	3,459	3,650	3,650	4,300
<a href="#">101-311-5140</a>	Medicare Tax	380	400	400	400
<a href="#">101-311-5150</a>	Flexible Benefits Program	130	300	300	300
<a href="#">101-311-5151</a>	Fitness Benefit	15	150	150	150
<a href="#">101-311-5152</a>	Cell Phone Allowance	78	100	100	100
<a href="#">101-311-5201</a>	Professional Services	-	-	-	2,000
<a href="#">101-311-5512</a>	Meetings & Travel	118	200	200	-
<b>SubProgram: 311 - Housing Total:</b>		<b>36,331</b>	<b>40,850</b>	<b>39,100</b>	<b>41,500</b>
<b>SubProgram: 321 - Development Review and Building</b>					
<a href="#">101-321-5100</a>	Regular Wages	338,268	436,150	400,000	439,550
<a href="#">101-321-5104</a>	Overtime Pay	1,647	1,500	3,500	1,500
<a href="#">101-321-5106</a>	Other Pay	12,810	20,600	20,600	23,850
<a href="#">101-321-5108</a>	Bilingual Pay	1,112	2,100	2,100	2,250
<a href="#">101-321-5120</a>	Health Insurance	54,492	72,850	68,000	69,300
<a href="#">101-321-5121</a>	Dental Insurance	4,430	6,200	6,300	7,250
<a href="#">101-321-5122</a>	Life Insurance	924	1,200	1,200	1,400
<a href="#">101-321-5123</a>	Disability Insurance	1,339	1,700	1,700	1,800
<a href="#">101-321-5130</a>	PERS CLASSIC Contribution	24,958	40,700	28,000	30,250
<a href="#">101-321-5131</a>	PERS PEPRA Contribution	9,113	12,200	12,200	18,300
<a href="#">101-321-5132</a>	PERS Prepay UAAL	45,972	58,000	45,500	54,550
<a href="#">101-321-5140</a>	Medicare Tax	5,065	6,350	6,350	6,400
<a href="#">101-321-5150</a>	Flexible Benefits Program	4,409	5,400	5,400	5,400
<a href="#">101-321-5151</a>	Fitness Benefit	436	2,500	2,500	2,500
<a href="#">101-321-5152</a>	Cell Phone Allowance	1,248	1,250	1,250	1,400
<a href="#">101-321-5201</a>	Professional Services	69,722	100,000	100,000	100,000
<a href="#">101-321-5440</a>	Utility - Communications/Telephone	341	400	400	750
<a href="#">101-321-5500</a>	Printing & Advertising	5,303	3,000	3,000	3,500
<a href="#">101-321-5510</a>	Dues & Subscriptions	1,564	650	650	500
<a href="#">101-321-5512</a>	Meetings & Travel	1,778	4,000	4,000	4,100
<a href="#">101-321-5560</a>	Supplies & Materials	152	500	500	2,300
<a href="#">101-321-5581</a>	Vehicle Operations & Maintenance	534	1,000	1,000	1,000
<a href="#">101-321-5582</a>	Fuel Expense	-	1,600	1,600	1,600
<b>SubProgram: 321 - Development Review and Building Total:</b>		<b>585,616</b>	<b>779,850</b>	<b>715,750</b>	<b>779,450</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 331 - Code Compliance</b>					
<a href="#">101-331-5100</a>	Regular Wages	223,124	192,800	175,000	189,300
<a href="#">101-331-5104</a>	Overtime Pay	474	500	500	500
<a href="#">101-331-5106</a>	Other Pay	10,360	9,950	9,950	9,450
<a href="#">101-331-5120</a>	Health Insurance	58,492	42,850	42,850	48,350
<a href="#">101-331-5121</a>	Dental Insurance	4,366	4,600	3,400	3,650
<a href="#">101-331-5122</a>	Life Insurance	719	650	550	650
<a href="#">101-331-5123</a>	Disability Insurance	913	800	800	750
<a href="#">101-331-5130</a>	PERS CLASSIC Contribution	18,561	18,000	14,000	17,000
<a href="#">101-331-5131</a>	PERS PEPRRA Contribution	4,537	5,400	5,400	5,700
<a href="#">101-331-5132</a>	PERS Prepay UAAL	33,580	25,650	25,650	30,650
<a href="#">101-331-5140</a>	Medicare Tax	3,396	2,800	2,800	2,750
<a href="#">101-331-5150</a>	Flexible Benefits Program	3,597	2,650	2,650	2,650
<a href="#">101-331-5151</a>	Fitness Benefit	376	1,200	1,200	1,200
<a href="#">101-331-5152</a>	Cell Phone Allowance	1,970	850	1,200	900
<a href="#">101-331-5171</a>	Uniform Allowance	749	800	800	1,000
<a href="#">101-331-5201</a>	Professional Services	1,864	250	250	-
<a href="#">101-331-5440</a>	Utility - Communications/Telephone	654	800	800	750
<a href="#">101-331-5500</a>	Printing & Advertising	-	500	500	500
<a href="#">101-331-5510</a>	Dues & Subscriptions	200	500	500	500
<a href="#">101-331-5512</a>	Meetings & Travel	2,088	3,200	3,200	3,200
<a href="#">101-331-5560</a>	Supplies & Materials	172	300	300	700
<a href="#">101-331-5581</a>	Vehicle Operations & Maintenance	1,062	2,000	2,000	2,000
<a href="#">101-331-5582</a>	Fuel Expense	3,618	3,000	3,000	3,000
<b>SubProgram: 331 - Code Compliance Total:</b>		<b>374,873</b>	<b>320,050</b>	<b>297,300</b>	<b>325,150</b>
<b>SubProgram: 341 - Animal Care and Control</b>					
<a href="#">101-341-5100</a>	Regular Wages	55,644	32,150	28,000	32,750
<a href="#">101-341-5106</a>	Other Pay	788	1,400	1,400	1,400
<a href="#">101-341-5120</a>	Health Insurance	18,758	9,450	10,000	11,100
<a href="#">101-341-5121</a>	Dental Insurance	1,408	1,000	1,000	950
<a href="#">101-341-5122</a>	Life Insurance	163	150	150	150
<a href="#">101-341-5123</a>	Disability Insurance	239	150	150	150
<a href="#">101-341-5130</a>	PERS CLASSIC Contribution	4,053	1,350	1,350	1,300
<a href="#">101-341-5131</a>	PERS PEPRRA Contribution	1,515	1,850	1,850	1,950
<a href="#">101-341-5132</a>	PERS Prepay UAAL	7,412	1,950	1,950	2,300
<a href="#">101-341-5140</a>	Medicare Tax	820	500	500	500
<a href="#">101-341-5150</a>	Flexible Benefits Program	1,026	550	550	550
<a href="#">101-341-5151</a>	Fitness Benefit	151	250	250	250
<a href="#">101-341-5152</a>	Cell Phone Allowance	618	100	400	100
<a href="#">101-341-5201</a>	Professional Services	20,038	24,000	24,000	24,000
<a href="#">101-341-5500</a>	Printing & Advertising	-	200	600	500
<a href="#">101-341-5510</a>	Dues & Subscriptions	250	300	300	900
<a href="#">101-341-5560</a>	Supplies & Materials	346	400	400	1,000
<b>SubProgram: 341 - Animal Care and Control Total:</b>		<b>113,230</b>	<b>75,750</b>	<b>72,850</b>	<b>79,850</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 401 - Public Works Administration</b>					
<a href="#">101-401-5100</a>	Regular Wages	117,412	166,650	160,000	173,900
<a href="#">101-401-5104</a>	Overtime Pay	21	50	50	-
<a href="#">101-401-5106</a>	Other Pay	6,808	8,500	6,000	9,350
<a href="#">101-401-5120</a>	Health Insurance	16,590	29,700	24,000	21,700
<a href="#">101-401-5121</a>	Dental Insurance	1,376	2,550	1,750	2,100
<a href="#">101-401-5122</a>	Life Insurance	321	500	500	500
<a href="#">101-401-5123</a>	Disability Insurance	396	650	650	650
<a href="#">101-401-5130</a>	PERS CLASSIC Contribution	11,183	15,350	15,350	13,350
<a href="#">101-401-5131</a>	PERS PEPRRA Contribution	1,419	4,800	4,800	6,500
<a href="#">101-401-5132</a>	PERS Prepay UAAL	20,567	21,850	22,500	24,050
<a href="#">101-401-5140</a>	Medicare Tax	1,795	2,450	2,450	2,550
<a href="#">101-401-5150</a>	Flexible Benefits Program	1,205	2,050	2,050	2,300
<a href="#">101-401-5151</a>	Fitness Benefit	115	950	950	1,050
<a href="#">101-401-5152</a>	Cell Phone Allowance	585	550	550	550
<a href="#">101-401-5201</a>	Professional Services	43,348	86,800	86,800	40,000
<a href="#">101-401-5213</a>	Emergency Procurement	259,345	-	-	-
<a href="#">101-401-5301</a>	Contract Services	4,929	8,000	8,000	-
<a href="#">101-401-5440</a>	Utility - Communications/Telephone	-	-	900	750
<a href="#">101-401-5500</a>	Printing & Advertising	-	1,000	1,000	500
<a href="#">101-401-5510</a>	Dues & Subscriptions	1,282	3,700	3,700	6,450
<a href="#">101-401-5512</a>	Meetings & Travel	7,288	4,300	4,300	9,150
<a href="#">101-401-5560</a>	Supplies & Materials	10,001	5,900	5,900	900
<b>SubProgram: 401 - Public Works Administration Total:</b>		<b>505,986</b>	<b>366,300</b>	<b>352,200</b>	<b>316,300</b>
<b>SubProgram: 403 - Capital Improvements</b>					
<a href="#">101-403-5100</a>	Regular Wages	80,178	131,450	125,000	157,650
<a href="#">101-403-5104</a>	Overtime Pay	312	500	500	500
<a href="#">101-403-5106</a>	Other Pay	4,840	6,450	6,450	8,250
<a href="#">101-403-5120</a>	Health Insurance	12,132	27,400	20,000	26,400
<a href="#">101-403-5121</a>	Dental Insurance	1,183	2,550	1,700	2,800
<a href="#">101-403-5122</a>	Life Insurance	201	400	400	450
<a href="#">101-403-5123</a>	Disability Insurance	259	550	550	600
<a href="#">101-403-5130</a>	PERS CLASSIC Contribution	7,416	10,150	10,150	10,100
<a href="#">101-403-5131</a>	PERS PEPRRA Contribution	1,090	4,900	4,900	7,000
<a href="#">101-403-5132</a>	PERS Prepay UAAL	13,642	14,450	15,500	18,250
<a href="#">101-403-5140</a>	Medicare Tax	1,234	1,950	1,950	2,300
<a href="#">101-403-5150</a>	Flexible Benefits Program	737	1,750	1,750	2,400
<a href="#">101-403-5151</a>	Fitness Benefit	49	800	800	1,100
<a href="#">101-403-5152</a>	Cell Phone Allowance	312	350	350	300
<b>SubProgram: 403 - Capital Improvements Total:</b>		<b>123,585</b>	<b>203,650</b>	<b>190,000</b>	<b>238,100</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 405 - Facilities</b>					
<a href="#">101-405-5100</a>	Regular Wages	-	-	-	58,750
<a href="#">101-405-5104</a>	Overtime Pay	-	-	-	5,000
<a href="#">101-405-5106</a>	Other Pay	-	-	-	3,100
<a href="#">101-405-5120</a>	Health Insurance	-	-	-	9,150
<a href="#">101-405-5121</a>	Dental Insurance	-	-	-	800
<a href="#">101-405-5122</a>	Life Insurance	-	-	-	150
<a href="#">101-405-5123</a>	Disability Insurance	-	-	-	200
<a href="#">101-405-5130</a>	PERS CLASSIC Contribution	-	-	-	5,300
<a href="#">101-405-5131</a>	PERS PEPRRA Contribution	-	-	-	1,750
<a href="#">101-405-5132</a>	PERS Prepay UAAL	-	-	-	9,550
<a href="#">101-405-5140</a>	Medicare Tax	-	-	-	900
<a href="#">101-405-5150</a>	Flexible Benefits Program	-	-	-	600
<a href="#">101-405-5151</a>	Fitness Benefit	-	-	-	300
<a href="#">101-405-5152</a>	Cell Phone Allowance	-	-	-	200
<a href="#">101-405-5301</a>	Contract Services	-	-	-	20,000
<a href="#">101-405-5345</a>	Equipment Repairs/Replacement	-	-	-	12,000
<a href="#">101-405-5350</a>	Landscape Maintenance	-	-	-	12,500
<a href="#">101-405-5356</a>	Tree Maintenance	-	-	-	2,500
<a href="#">101-405-5357</a>	Tree Replacement	-	-	-	1,000
<a href="#">101-405-5362</a>	Janitorial Services	-	-	-	63,400
<a href="#">101-405-5510</a>	Dues & Subscriptions	-	-	-	1,750
<a href="#">101-405-5560</a>	Supplies & Materials	-	-	-	3,500
<a href="#">101-405-5561</a>	Janitorial Supplies	-	-	-	8,000
<a href="#">101-405-5567</a>	Landscaping Supply Repairs & Replacement	-	-	-	2,500
<a href="#">101-405-5568</a>	Minor Equipment	-	-	-	2,000
<a href="#">101-405-5761</a>	Major Equipment	-	-	-	25,000
<b>SubProgram: 405 - Facilities Total:</b>		-	-	-	<b>249,900</b>
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">101-431-5761</a>	Major Equipment	-	11,200	11,200	-
<b>SubProgram: 431 - Street Maintenance Total:</b>		-	<b>11,200</b>	<b>11,200</b>	-
<b>SubProgram: 451 - Watershed Management</b>					
<a href="#">101-451-5100</a>	Regular Wages	60,522	86,450	86,450	72,950
<a href="#">101-451-5104</a>	Overtime Pay	534	500	1,000	1,000
<a href="#">101-451-5106</a>	Other Pay	3,145	4,300	4,300	4,200
<a href="#">101-451-5120</a>	Health Insurance	10,400	17,550	15,000	12,900
<a href="#">101-451-5121</a>	Dental Insurance	1,025	1,750	1,450	1,350
<a href="#">101-451-5122</a>	Life Insurance	195	300	300	250
<a href="#">101-451-5123</a>	Disability Insurance	235	400	400	300
<a href="#">101-451-5130</a>	PERS CLASSIC Contribution	5,664	7,800	7,800	6,800
<a href="#">101-451-5131</a>	PERS PEPRRA Contribution	771	2,600	2,600	2,050
<a href="#">101-451-5132</a>	PERS Prepay UAAL	10,429	11,100	12,000	12,300
<a href="#">101-451-5140</a>	Medicare Tax	928	1,300	1,300	1,100
<a href="#">101-451-5150</a>	Flexible Benefits Program	1,093	1,350	1,350	1,150
<a href="#">101-451-5151</a>	Fitness Benefit	80	600	600	550
<a href="#">101-451-5152</a>	Cell Phone Allowance	273	350	350	300
<a href="#">101-451-5301</a>	Contract Services	6,180	19,000	19,000	25,000
<a href="#">101-451-5500</a>	Printing & Advertising	3,267	3,000	3,000	3,400
<a href="#">101-451-5510</a>	Dues & Subscriptions	13,552	16,500	16,500	13,700
<a href="#">101-451-5512</a>	Meetings & Travel	2,303	3,500	3,500	4,500
<a href="#">101-451-5560</a>	Supplies & Materials	1,605	1,500	1,500	1,500
<b>SubProgram: 451 - Watershed Management Total:</b>		<b>122,200</b>	<b>179,850</b>	<b>178,400</b>	<b>165,300</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<b>SubProgram: 501 - Parks and Recreation Administration</b>					
<a href="#">101-501-5100</a>	Regular Wages	69,027	86,500	55,000	102,550
<a href="#">101-501-5102</a>	Part-time Wages	5,961	-	-	-
<a href="#">101-501-5104</a>	Overtime Pay	-	-	700	500
<a href="#">101-501-5106</a>	Other Pay	4,030	10,800	12,000	6,200
<a href="#">101-501-5120</a>	Health Insurance	10,134	17,200	13,000	18,000
<a href="#">101-501-5121</a>	Dental Insurance	973	1,750	1,050	1,900
<a href="#">101-501-5122</a>	Life Insurance	153	250	150	250
<a href="#">101-501-5123</a>	Disability Insurance	198	350	200	350
<a href="#">101-501-5130</a>	PERS CLASSIC Contribution	7,822	9,350	9,350	14,700
<a href="#">101-501-5131</a>	PERS PEPPRA Contribution	456	2,200	-	-
<a href="#">101-501-5132</a>	PERS Prepay UAAL	14,827	13,300	12,500	26,500
<a href="#">101-501-5140</a>	Medicare Tax	1,139	1,350	1,350	1,500
<a href="#">101-501-5141</a>	Unemployment Insurance	2	-	-	-
<a href="#">101-501-5150</a>	Flexible Benefits Program	709	950	950	1,000
<a href="#">101-501-5151</a>	Fitness Benefit	-	450	450	450
<a href="#">101-501-5152</a>	Cell Phone Allowance	312	300	300	600
<a href="#">101-501-5440</a>	Utility - Communications/Telephone	-	400	400	750
<a href="#">101-501-5500</a>	Printing & Advertising	-	250	250	-
<a href="#">101-501-5510</a>	Dues & Subscriptions	83	200	200	-
<a href="#">101-501-5512</a>	Meetings & Travel	-	500	500	7,100
<a href="#">101-501-5560</a>	Supplies & Materials	59	100	100	2,000
	<b>SubProgram: 501 - Parks and Recreation Administration Total:</b>	<b>115,884</b>	<b>146,200</b>	<b>108,450</b>	<b>184,350</b>
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">101-502-5100</a>	Regular Wages	19,537	11,150	3,000	-
<a href="#">101-502-5104</a>	Overtime Pay	2,746	2,500	5,500	-
<a href="#">101-502-5106</a>	Other Pay	1,108	450	450	-
<a href="#">101-502-5120</a>	Health Insurance	6,271	3,700	1,500	-
<a href="#">101-502-5121</a>	Dental Insurance	514	200	100	-
<a href="#">101-502-5122</a>	Life Insurance	52	50	50	-
<a href="#">101-502-5123</a>	Disability Insurance	81	50	50	-
<a href="#">101-502-5130</a>	PERS CLASSIC Contribution	2,106	1,600	1,600	-
<a href="#">101-502-5132</a>	PERS Prepay UAAL	4,602	2,300	1,000	-
<a href="#">101-502-5140</a>	Medicare Tax	339	200	200	-
<a href="#">101-502-5150</a>	Flexible Benefits Program	152	200	200	-
<a href="#">101-502-5151</a>	Fitness Benefit	-	100	100	-
<a href="#">101-502-5201</a>	Professional Services	166	-	-	-
<a href="#">101-502-5301</a>	Contracted Services	28,672	24,000	24,000	-
<a href="#">101-502-5345</a>	Equipment Repairs/ Replacement	3,115	3,000	3,000	-
<a href="#">101-502-5350</a>	Landscape Maintenance	12,185	14,500	14,500	-
<a href="#">101-502-5356</a>	Tree Maintenance	-	2,500	2,500	-
<a href="#">101-502-5362</a>	Janitorial Services	24,421	28,000	28,000	-
<a href="#">101-502-5510</a>	Dues & Subscriptions	735	1,650	1,650	-
<a href="#">101-502-5560</a>	Supplies & Materials	2,986	3,500	3,500	-
<a href="#">101-502-5561</a>	Janitorial Supplies	4,516	7,000	7,000	-
<a href="#">101-502-5567</a>	Landscape Supply Repairs & Replacement	4,086	2,500	2,500	-
<a href="#">101-502-5763</a>	Furniture & Fixtures	7,826	-	-	-
<a href="#">101-502-5764</a>	Improvements	-	25,000	25,000	-
	<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>	<b>126,217</b>	<b>134,150</b>	<b>125,400</b>	-
<b>SubProgram: 999 - Transfers</b>					
<a href="#">101-999-5901</a>	To Capital Asset Reserve 103	611,576	-	-	-
<a href="#">101-999-5905</a>	To Park Maintenance 204	189,022	288,900	266,100	429,400
<a href="#">101-999-5907</a>	To ROW 209	80,811	150,550	157,650	196,450
<a href="#">101-999-5909</a>	To Recreation Services 213	407,426	571,600	471,185	-
<a href="#">101-999-5911</a>	To Capital Improvement 301	-	-	1,163,150	-
<a href="#">101-999-5912</a>	To General Reserve 102	1,046,209	-	-	-
<a href="#">101-999-5913</a>	To AB 939 211	-	52,500	52,500	213,250
<a href="#">101-999-5917</a>	To Library Fund 202	30,000	30,000	30,000	-
<a href="#">101-999-5920</a>	TO RMRA 203	-	3,600	-	-
	<b>SubProgram: 999 - Transfers Total:</b>	<b>2,365,043</b>	<b>1,097,150</b>	<b>2,140,585</b>	<b>839,100</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 102 - GENERAL RESERVE - SPECIAL PROJECTS</b>					
<b>Revenue</b>					
<b>SubProgram: 900 - Non-Departmental</b>					
<a href="#">102-900-4600</a>	Interest Income	29,181	18,200	18,200	10,000
<a href="#">102-900-4601</a>	Net Adjustment Fair Value	(1,317)	-	-	-
<a href="#">102-900-4602</a>	Gain/Loss on Investment	(590)	-	-	-
	<b>SubProgram: 900 - Non-Departmental Total:</b>	<b>27,274</b>	<b>18,200</b>	<b>18,200</b>	<b>10,000</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">102-999-4916</a>	From General 101	1,046,209	-	-	-
	<b>SubProgram: 999 - Transfers Total:</b>	<b>1,046,209</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expense</b>					
<b>SubProgram: 999 - Transfers</b>					
<a href="#">102-999-5905</a>	To Park Maintenance 204	-	12,000	12,000	-
<a href="#">102-999-5911</a>	To Capital Improvement 301	1,286,402	240,250	-	-
		<b>1,286,402</b>	<b>252,250</b>	<b>12,000</b>	<b>-</b>
<b>Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESERVE</b>					
<b>Revenue</b>					
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">103-431-4390</a>	Private Grants	-	50,000	-	50,000
	<b>SubProgram: 999 - Transfers Total:</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>
<b>SubProgram: 900 - Non-Departmental</b>					
<a href="#">103-900-4600</a>	Interest Income	21,342	20,400	20,400	10,000
<a href="#">103-900-4601</a>	Net Adjustment Fair Value	(1,969)	-	-	-
<a href="#">103-900-4602</a>	Gain/Loss on Investment	(551)	-	-	-
<a href="#">103-900-4878</a>	Sale of Property Gain/Loss	13,646	-	-	-
		<b>32,468</b>	<b>20,400</b>	<b>20,400</b>	<b>10,000</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">103-999-4916</a>	From General 101	611,576	-	-	-
	<b>SubProgram: 900 - Non-Departmental Total:</b>	<b>611,576</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expense</b>					
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">103-431-5761</a>	Major Equipment	-	733,000	-	733,000
	<b>SubProgram: 431 - Street Maintenance Total:</b>	<b>-</b>	<b>733,000</b>	<b>-</b>	<b>733,000</b>
<b>SubProgram: 501 - Parks and Recreation Administration</b>					
<a href="#">103-501-5762</a>	Vehicle Purchase	35,333	-	-	-
	<b>SubProgram: 501 - Parks and Recreation Administration Total:</b>	<b>35,333</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">103-999-5916</a>	To Peg 217	-	50,000	50,000	-
	<b>SubProgram: 999 - Transfers Total:</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>



### Measure X Fund

The Measure X Fund is used to account for revenue generated by the voter-approved increase to sales tax which came into effect April 1, 2019. Funds will be used towards public safety, community services, infrastructure, and other important services.

	Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 104 - MEASURE X FUND</b>				
<b>Revenue</b>				
<b>SubProgram: 162 - Economic Vitality</b>				
<a href="#">104-162-4500</a> Rents & Leases	-	-	1,500	1,500
<b>SubProgram: 162 - Economic Vitality Total:</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>
<b>SubProgram: 302 - Advance Planning</b>				
<a href="#">104-302-4360</a> State Grants	-	95,200	95,200	-
<b>SubProgram: 302 - Advance Planning Total:</b>	<b>-</b>	<b>95,200</b>	<b>95,200</b>	<b>-</b>
<b>SubProgram: 461 - Resource Conservation</b>				
<a href="#">104-461-4802</a> Miscellaneous Income	3,977	40,000	78,000	4,000
<b>SubProgram: 461 - Resource Conservation Total:</b>	<b>3,977</b>	<b>40,000</b>	<b>78,000</b>	<b>4,000</b>
<b>SubProgram: 512 - Senior Services</b>				
<a href="#">104-512-4806</a> Donations	-	-	-	42,600
<b>SubProgram: 512 - Senior Services Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>42,600</b>
<b>SubProgram: 900 - Non-Departmental</b>				
<a href="#">104-900-4122</a> Sales Tax - Local	3,803,555	3,803,000	3,803,000	3,776,000
<a href="#">104-900-4600</a> Interest Income	78,270	80,300	80,300	50,000
<a href="#">104-900-4601</a> Net Adjustment Fair Value	(7,782)	-	-	-
<a href="#">104-900-4602</a> Gain/Loss on Investment	(2,187)	-	-	-
<b>SubProgram: 900 - Non-Departmental Total:</b>	<b>3,871,856</b>	<b>3,883,300</b>	<b>3,883,300</b>	<b>3,826,000</b>
<b>Expense</b>				
<b>SubProgram: 121 - Legal Services</b>				
<a href="#">104-121-5270</a> Legal Services	3,646	-	-	-
<b>SubProgram: 121 - Legal Services Total:</b>	<b>3,646</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 161 - Communication and Community Promotions</b>				
<a href="#">104-161-5201</a> Professional Services	60,000	70,000	70,000	85,000
<b>SubProgram: 161 - Communication and Community Promotions Total:</b>	<b>60,000</b>	<b>70,000</b>	<b>70,000</b>	<b>85,000</b>
<b>SubProgram: 162 - Economic Vitality</b>				
<a href="#">104-162-5601</a> Community Services Grants	8,365	200,000	32,000	31,000
<b>SubProgram: 162 - Economic Vitality Total:</b>	<b>8,365</b>	<b>200,000</b>	<b>32,000</b>	<b>31,000</b>
<b>SubProgram: 163 - Community Services Support</b>				
<a href="#">104-163-5279</a> SB County Branch Library	(112,670)	-	-	-
<a href="#">104-163-5601</a> Community Services Grants	83,285	144,500	144,500	136,750
<a href="#">104-163-5602</a> Community Services Agreements/Contracts	20,000	22,050	22,050	13,300
<b>SubProgram: 163 - Community Services Support Total:</b>	<b>(9,385)</b>	<b>166,550</b>	<b>166,550</b>	<b>150,050</b>
<b>SubProgram: 171 - Law Enforcement</b>				
<a href="#">104-171-5254</a> SB County Sheriff	686,100	788,200	788,200	819,000
<b>SubProgram: 171 - Law Enforcement Total:</b>	<b>686,100</b>	<b>788,200</b>	<b>788,200</b>	<b>819,000</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 104 - MEASURE X FUND</b>					
<b>Expense</b>					
<b>SubProgram: 181 - Racial Equity</b>					
<a href="#">104-181-5100</a>	Regular Wages	33,818	23,550	23,550	25,300
<a href="#">104-181-5106</a>	Other Pay	2,226	1,400	1,400	1,600
<a href="#">104-181-5120</a>	Health Insurance	6,027	3,350	1,800	3,450
<a href="#">104-181-5121</a>	Dental Insurance	572	400	400	400
<a href="#">104-181-5122</a>	Life Insurance	93	100	100	100
<a href="#">104-181-5123</a>	Disability Insurance	118	100	100	100
<a href="#">104-181-5130</a>	PERS CLASSIC Contribution	3,829	3,400	3,400	-
<a href="#">104-181-5131</a>	PERS PEPRRA Contribution	-	-	500	2,050
<a href="#">104-181-5132</a>	PERS Prepay UAAL	7,048	4,850	2,500	-
<a href="#">104-181-5140</a>	Medicare Tax	521	350	350	400
<a href="#">104-181-5150</a>	Flexible Benefits Program	324	200	200	200
<a href="#">104-181-5151</a>	Fitness Benefit	75	100	100	100
<a href="#">104-181-5152</a>	Cell Phone Allowance	195	150	150	150
<a href="#">104-181-5201</a>	Professional Services	71,173	58,000	58,000	58,100
<a href="#">104-181-5440</a>	Utility - Communications/Telephone	349	400	400	-
<a href="#">104-181-5512</a>	Meetings & Travel	-	4,000	4,000	-
<b>SubProgram: 181 - Racial Equity Total:</b>		<b>126,368</b>	<b>100,350</b>	<b>96,950</b>	<b>91,950</b>
<b>SubProgram: 221 - Management Information Services</b>					
<a href="#">104-221-5201</a>	Professional Services	-	-	-	2,650
<a href="#">104-221-5360</a>	Software Subscription/Maintenance	39	-	-	-
<b>SubProgram: 221 - Management Information Services Total:</b>		<b>39</b>	<b>-</b>	<b>-</b>	<b>2,650</b>
<b>SubProgram: 302 - Advance Planning</b>					
<a href="#">104-302-5100</a>	Regular Wages	12,470	170,750	170,750	212,250
<a href="#">104-302-5104</a>	Overtime Pay	-	-	100	100
<a href="#">104-302-5106</a>	Other Pay	320	7,850	7,850	16,200
<a href="#">104-302-5120</a>	Health Insurance	4,432	44,200	7,000	10,450
<a href="#">104-302-5121</a>	Dental Insurance	380	3,900	800	1,350
<a href="#">104-302-5122</a>	Life Insurance	61	700	400	650
<a href="#">104-302-5123</a>	Disability Insurance	79	800	500	800
<a href="#">104-302-5131</a>	PERS PEPRRA Contribution	954	13,700	13,700	17,000
<a href="#">104-302-5132</a>	PERS Prepay UAAL	18	-	-	-
<a href="#">104-302-5140</a>	Medicare Tax	182	2,000	2,000	3,100
<a href="#">104-302-5150</a>	Flexible Benefits Program	216	2,100	2,100	2,650
<a href="#">104-302-5151</a>	Fitness Benefit	-	1,000	1,000	1,200
<a href="#">104-302-5152</a>	Cell Phone Allowance	130	600	600	800
<a href="#">104-302-5201</a>	Professional Services	70,498	85,200	85,200	100,000
<b>SubProgram: 302 - Advance Planning Total:</b>		<b>89,740</b>	<b>332,800</b>	<b>292,000</b>	<b>366,550</b>
<b>SubProgram: 311 - Housing</b>					
<a href="#">104-311-5201</a>	Professional Services	90,480	62,000	62,000	42,000
<b>SubProgram: 311 - Housing Total:</b>		<b>90,480</b>	<b>62,000</b>	<b>62,000</b>	<b>42,000</b>
<b>SubProgram: 405 - Facilities</b>					
<a href="#">104-405-5100</a>	Regular Wages	-	-	-	63,500
<a href="#">104-405-5104</a>	Overtime Pay	-	-	-	1,000
<a href="#">104-405-5106</a>	Other Pay	-	-	-	3,350
<a href="#">104-405-5120</a>	Health Insurance	-	-	-	10,550
<a href="#">104-405-5121</a>	Dental Insurance	-	-	-	900
<a href="#">104-405-5122</a>	Life Insurance	-	-	-	200
<a href="#">104-405-5123</a>	Disability Insurance	-	-	-	250
<a href="#">104-405-5130</a>	PERS CLASSIC Contribution	-	-	-	5,300
<a href="#">104-405-5131</a>	PERS PEPRRA Contribution	-	-	-	2,150
<a href="#">104-405-5132</a>	PERS Prepay UAAL	-	-	-	9,550
<a href="#">104-405-5140</a>	Medicare Tax	-	-	-	950
<a href="#">104-405-5150</a>	Flexible Benefits Program	-	-	-	700
<a href="#">104-405-5151</a>	Fitness Benefit	-	-	-	300
<a href="#">104-405-5152</a>	Cell Phone Allowance	-	-	-	250
<a href="#">104-405-5171</a>	Uniform Allowance	-	-	-	1,200
<a href="#">104-405-5440</a>	Utility - Communications/Telephone	-	-	-	1,500
<a href="#">104-405-5500</a>	Printing & Advertising	-	-	-	500
<a href="#">104-405-5560</a>	Supplies & Materials	-	-	-	5,000
<b>SubProgram: 405 - Facilities Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>107,150</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 104 - MEASURE X FUND</b>					
<b>Expense</b>					
<b>SubProgram: 461 - Resource Conservation</b>					
<a href="#">104-461-5100</a>	Regular Wages	27,762	34,200	34,200	22,350
<a href="#">104-461-5106</a>	Other Pay	989	1,950	1,950	1,350
<a href="#">104-461-5120</a>	Health Insurance	2,984	4,300	4,300	2,100
<a href="#">104-461-5121</a>	Dental Insurance	239	400	400	150
<a href="#">104-461-5122</a>	Life Insurance	93	150	150	100
<a href="#">104-461-5123</a>	Disability Insurance	104	150	150	100
<a href="#">104-461-5130</a>	PERS Classic Contribution	3,087	4,350	4,350	3,200
<a href="#">104-461-5131</a>	PERS Pepra Contribution	48	350	350	-
<a href="#">104-461-5132</a>	PERS Prepay UAAL	5,655	6,150	6,150	5,800
<a href="#">104-461-5140</a>	Medicare Tax	413	500	500	350
<a href="#">104-461-5150</a>	Flexible Benefits Program	507	400	500	300
<a href="#">104-461-5151</a>	Fitness Benefit	80	200	200	150
<a href="#">104-461-5152</a>	Cell Phone Allowance	195	200	200	200
<a href="#">104-461-5301</a>	Contract Services	43,555	34,750	34,750	2,000
<a href="#">104-461-5500</a>	Printing& Advertising	842	1,000	1,000	1,000
<a href="#">104-461-5510</a>	Dues & Subscriptions	875	1,250	1,250	-
<a href="#">104-461-5512</a>	Meetings & Travel	747	1,500	1,500	3,250
<a href="#">104-461-5536</a>	Equipment/Office Rent & Leases	1,200	-	-	-
<a href="#">104-461-5560</a>	Supplies & Materials	-	500	500	500
<a href="#">104-461-5761</a>	Major Equipment	37,950	-	-	-
<b>SubProgram: 461 - Resource Conservation Total:</b>		<b>127,327</b>	<b>92,300</b>	<b>92,400</b>	<b>42,900</b>
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">104-502-5100</a>	Regular Wages	138,515	126,100	126,100	-
<a href="#">104-502-5104</a>	Overtime Pay	3,496	3,500	3,500	-
<a href="#">104-502-5106</a>	Other Pay	10,499	6,400	6,400	-
<a href="#">104-502-5120</a>	Health Insurance	57,103	45,400	42,000	-
<a href="#">104-502-5121</a>	Dental Insurance	4,308	3,900	3,600	-
<a href="#">104-502-5122</a>	Life Insurance	582	500	500	-
<a href="#">104-502-5123</a>	Disability Insurance	612	550	550	-
<a href="#">104-502-5130</a>	PERS CLASSIC Contribution	1,823	2,350	300	-
<a href="#">104-502-5131</a>	PERS PEPRA Contribution	9,189	8,800	8,800	-
<a href="#">104-502-5132</a>	PERS Prepay UAAL	3,665	3,350	500	-
<a href="#">104-502-5140</a>	Medicare Tax	2,182	1,850	1,850	-
<a href="#">104-502-5150</a>	Flexible Benefits Program	2,708	2,100	2,100	-
<a href="#">104-502-5151</a>	Fitness Benefit	600	1,000	1,000	-
<a href="#">104-502-5152</a>	Cell Phone Allowance	858	600	600	-
<a href="#">104-502-5170</a>	Uniform Cleaning	131	750	750	-
<a href="#">104-502-5171</a>	Uniform Allowance	673	400	1,200	-
<a href="#">104-502-5180</a>	Individual Equipment/Safety	323	500	500	-
<a href="#">104-502-5201</a>	Professional Services	5,953	-	-	-
<a href="#">104-502-5301</a>	Contract Services	4,952	30,000	30,000	-
<a href="#">104-502-5345</a>	Equipment Repairs/Replacement	10,722	-	-	-
<a href="#">104-502-5440</a>	Utility - Communications/Telephone	691	1,500	1,500	-
<a href="#">104-502-5500</a>	Printing & Advertising	-	-	-	-
<a href="#">104-502-5536</a>	Equipment/Office Rent & Leases	5,549	6,400	6,400	-
<a href="#">104-502-5560</a>	Supplies & Materials	2,627	250	250	-
<a href="#">104-502-5568</a>	Minor Equipment	5,570	-	-	-
<a href="#">104-502-5763</a>	Furniture & Fixtures	13,704	-	-	-
<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>		<b>287,036</b>	<b>246,200</b>	<b>238,400</b>	<b>-</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 104 - MEASURE X FUND</b>					
<b>Expense</b>					
<b>SubProgram: 512 - Senior Services</b>					
<a href="#">104-512-5100</a>	Regular Wages	-	54,450	20,000	70,650
<a href="#">104-512-5102</a>	Part-Time Wages	-	17,900	17,900	22,700
<a href="#">104-512-5106</a>	Other Pay	-	1,950	1,950	2,500
<a href="#">104-512-5120</a>	Health Insurance	-	22,100	-	27,650
<a href="#">104-512-5121</a>	Dental Insurance	-	1,950	600	2,450
<a href="#">104-512-5122</a>	Life Insurance	-	200	50	250
<a href="#">104-512-5123</a>	Disability Insurance	-	400	100	500
<a href="#">104-512-5131</a>	PERS PEPRRA Contribution	-	4,400	4,400	5,700
<a href="#">104-512-5140</a>	Medicare Tax	-	1,000	1,000	1,400
<a href="#">104-512-5150</a>	Flexible Benefits Program	-	1,050	1,050	1,350
<a href="#">104-512-5151</a>	Fitness Benefit	-	500	500	600
<a href="#">104-512-5201</a>	Professional Services	-	-	-	10,000
<a href="#">104-512-5205</a>	Senior Programs	-	-	-	23,000
<a href="#">104-512-5440</a>	Utility - Communications/Telephone	-	200	200	250
<a href="#">104-512-5500</a>	Printing & Advertising	-	-	-	3,800
<a href="#">104-512-5510</a>	Dues & Subscriptions	-	-	-	900
<a href="#">104-512-5512</a>	Meetings & Travel	-	-	-	7,900
<a href="#">104-512-5560</a>	Supplies & Materials	-	2,500	2,500	31,500
<a href="#">104-512-5568</a>	Minor Equipment	-	-	-	22,500
<b>SubProgram: 512 - Senior Services Total:</b>		<b>-</b>	<b>108,600</b>	<b>50,250</b>	<b>235,600</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">104-999-5905</a>	To Park Maintenance 204	120,000	120,000	120,000	-
<a href="#">104-999-5907</a>	To ROW 209	50,000	50,000	50,000	-
<a href="#">104-999-5909</a>	To Recreation Services 213	80,000	80,000	80,000	659,250
<a href="#">104-999-5911</a>	To Capital Improvement 301	1,145,578	5,360,050	1,654,450	4,496,200
<a href="#">104-999-5913</a>	To AB 939 211	-	174,050	190,304	-
<a href="#">104-999-5917</a>	To Library Fund 202	425,048	517,100	512,750	652,800
<b>SubProgram: 999 - Transfers Total:</b>		<b>1,820,626</b>	<b>6,301,200</b>	<b>2,607,504</b>	<b>5,808,250</b>

### Traffic Safety Fund

The Traffic Safety Fund is used to account for the receipt of fines assessed to violators of the California Vehicle Code within the City limits. Monies from this fund must be used for traffic safety purposes such as traffic signs and markings and related traffic safety enforcement activities.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 201 - TRAFFIC SAFETY FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 331 - Code Compliance</b>					
<a href="#">201-331-4408</a>	California Vehicle Code Penalties	45,840	40,000	40,000	40,000
<a href="#">201-331-4600</a>	Interest Income	657	1,000	1,000	-
<a href="#">201-331-4601</a>	Net Adjustment Fair Value	(75)	-	-	-
<a href="#">201-331-4602</a>	Gain/Loss on Investment	(18)	-	-	-
<a href="#">201-331-4802</a>	Miscellaneous Income	2,414	2,500	2,500	2,500
	<b>SubProgram: 331 - Code Compliance Total:</b>	<b>48,818</b>	<b>43,500</b>	<b>43,500</b>	<b>42,500</b>
<b>Expense</b>					
<b>SubProgram: 331 - Code Compliance</b>					
<a href="#">201-331-5102</a>	Part-time Wages	18,293	20,750	20,750	24,500
<a href="#">201-331-5131</a>	PERS PEPRA Contribution	521	500	500	-
<a href="#">201-331-5132</a>	PERS Prepay UAAL	6	-	-	-
<a href="#">201-331-5140</a>	Medicare Tax	265	350	350	375
	<b>SubProgram: 331 - Code Compliance Total:</b>	<b>19,085</b>	<b>21,600</b>	<b>21,600</b>	<b>24,875</b>

## Library Fund

The Library Fund is used to account for revenue and expenses related to the Carpinteria Library which will be transferred to the City from the County of Santa Barbara on July 1, 2022.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 202 - LIBRARY FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 550 - City Library</b>					
<a href="#">202-550-4365</a>	Per Capita County Funding	147,134	151,000	151,000	156,000
<a href="#">202-550-4510</a>	Library Service Fees	2,259	2,000	3,000	3,000
<a href="#">202-550-4806</a>	Donations	15,552	65,000	65,000	81,500
<b>SubProgram: 550 - City Library Total:</b>		<b>164,945</b>	<b>218,000</b>	<b>219,000</b>	<b>240,500</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">202-999-4916</a>	From General 101	30,000	30,000	30,000	-
<a href="#">202-999-4918</a>	From Measure X 104	425,048	517,100	512,750	652,800
<b>SubProgram: 999 - Transfers Total:</b>		<b>455,048</b>	<b>547,100</b>	<b>542,750</b>	<b>652,800</b>
<b>Expense</b>					
<b>SubProgram: 102 - Commissions Boards and Committees</b>					
<a href="#">202-102-5590</a>	Advisory Board Stipend	540	5,000	5,000	2,250
<b>SubProgram: 102 - Commissions Boards and Committees Total:</b>		<b>540</b>	<b>5,000</b>	<b>5,000</b>	<b>2,250</b>
<b>SubProgram: 221 - Management Information Services</b>					
<a href="#">202-221-5201</a>	Professional Services	33,401	21,500	21,500	22,350
<a href="#">202-221-5360</a>	Software Subscription/Maintenance	1,573	2,500	1,600	1,600
<a href="#">202-221-5565</a>	Computer Hardware/ Replacement	74	3,000	3,000	3,000
<b>SubProgram: 221 - Management Information Services Total:</b>		<b>35,048</b>	<b>27,000</b>	<b>26,100</b>	<b>26,950</b>
<b>SubProgram: 405 - Facilities</b>					
<a href="#">202-405-5100</a>	Regular Wages	-	-	-	40,300
<a href="#">202-405-5106</a>	Other Pay	-	-	-	1,900
<a href="#">202-405-5120</a>	Health Insurance	-	-	100	12,900
<a href="#">202-405-5121</a>	Dental Insurance	-	-	50	1,100
<a href="#">202-405-5122</a>	Life Insurance	-	-	50	150
<a href="#">202-405-5123</a>	Disability Insurance	-	-	50	200
<a href="#">202-405-5130</a>	PERS CLASSIC Contribution	-	-	-	1,700
<a href="#">202-405-5131</a>	PERS PEPRA Contribution	-	-	-	2,300
<a href="#">202-405-5132</a>	PERS Prepay UAAL	-	-	200	3,000
<a href="#">202-405-5140</a>	Medicare Tax	-	-	-	600
<a href="#">202-405-5150</a>	Flexible Benefits Program	-	-	-	700
<a href="#">202-405-5151</a>	Fitness Benefit	-	-	-	300
<a href="#">202-405-5152</a>	Cell Phone Allowance	-	-	-	200
<a href="#">202-405-5301</a>	Contract Services	-	-	-	15,550
<a href="#">202-405-5345</a>	Equipment Repairs/Replacement	-	-	-	20,000
<a href="#">202-405-5350</a>	Landscape Maintenance	-	-	-	2,500
<a href="#">202-405-5362</a>	Janitorial Services	-	-	-	20,650
<a href="#">202-405-5400</a>	Utility - Electric	-	-	-	7,300
<a href="#">202-405-5410</a>	Utility - Natural Gas	-	-	-	1,300
<a href="#">202-405-5420</a>	Utility - Sewer	-	-	-	2,200
<a href="#">202-405-5430</a>	Utility - Water	-	-	-	4,600
<a href="#">202-405-5440</a>	Utility - Communications/Telephone	-	-	-	2,200
<a href="#">202-405-5560</a>	Supplies & Materials	-	-	-	1,250
<a href="#">202-405-5561</a>	Janitorial Supplies	-	-	-	2,200
<a href="#">202-405-5567</a>	Landscaping Supply Repairs & Replacement	-	-	-	1,250
<b>SubProgram: 405 - Facilities Total:</b>		<b>-</b>	<b>-</b>	<b>450</b>	<b>146,350</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 202 - LIBRARY FUND</b>					
<b>Expense</b>					
<b>SubProgram: 501 - Parks and Recreation Administration</b>					
<a href="#">202-501-5100</a>	Regular Wages	27,274	31,400	31,400	16,750
<a href="#">202-501-5106</a>	Other Pay	1,786	1,850	1,850	1,050
<a href="#">202-501-5120</a>	Health Insurance	4,821	4,500	2,400	2,300
<a href="#">202-501-5121</a>	Dental Insurance	457	500	250	250
<a href="#">202-501-5122</a>	Life Insurance	74	100	100	50
<a href="#">202-501-5123</a>	Disability Insurance	94	100	100	50
<a href="#">202-501-5130</a>	PERS CLASSIC Contribution	3,089	4,500	4,500	2,400
<a href="#">202-501-5132</a>	PERS Prepay UAAL	5,700	6,450	3,500	4,350
<a href="#">202-501-5140</a>	Medicare Tax	419	500	500	250
<a href="#">202-501-5150</a>	Flexible Benefits Program	259	300	300	150
<a href="#">202-501-5151</a>	Fitness Benefit	60	150	150	100
<a href="#">202-501-5152</a>	Cell Phone Allowance	156	150	150	100
<b>SubProgram: 501 - Parks and Recreation Administration Total:</b>		<b>44,189</b>	<b>50,500</b>	<b>45,200</b>	<b>27,800</b>
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">202-502-5201</a>	Professional Services	3,422	250	1,000	-
<a href="#">202-502-5301</a>	Contracted Services	11,755	1,200	1,800	-
<a href="#">202-502-5345</a>	Equipment Repairs/ Replacement	3,544	-	-	-
<a href="#">202-502-5350</a>	Landscape Maintenance	405	1,450	2,850	-
<a href="#">202-502-5362</a>	Janitorial Services	7,229	14,700	14,700	-
<a href="#">202-502-5400</a>	Utility - Electric	3,378	6,200	6,200	-
<a href="#">202-502-5410</a>	Utility - Natrual Gas	1,082	1,200	1,200	-
<a href="#">202-502-5430</a>	Utility - Water	3,048	3,900	3,900	-
<a href="#">202-502-5440</a>	Utility - Communication/Telephone	2,151	2,200	2,200	-
<a href="#">202-502-5536</a>	Equipment/ Office Rent & Leases	1,214	350	350	-
<a href="#">202-502-5560</a>	Supplies & Materials	1,336	1,100	1,100	-
<a href="#">202-502-5561</a>	Janitorial Supplies	1,802	1,100	1,100	-
<a href="#">202-502-5567</a>	Landsacping Supply Repairs & Replacement	305	750	750	-
<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>		<b>40,670</b>	<b>34,400</b>	<b>37,150</b>	-
<b>SubProgram: 550 - City Library</b>					
<a href="#">202-550-5100</a>	Regular Wages	184,433	203,900	203,900	216,200
<a href="#">202-550-5102</a>	Part-time Wages	88,668	111,600	111,600	131,000
<a href="#">202-550-5104</a>	Overtime Pay	94	100	100	-
<a href="#">202-550-5106</a>	Other Pay	10,036	11,800	11,800	17,950
<a href="#">202-550-5120</a>	Health Insurance	20,853	21,200	21,200	21,450
<a href="#">202-550-5121</a>	Dental Insurance	1,523	1,800	1,800	1,700
<a href="#">202-550-5122</a>	Life Insurance	739	850	850	850
<a href="#">202-550-5123</a>	Disability Insurance	781	850	850	900
<a href="#">202-550-5130</a>	PERS CLASSIC Contribution	11,671	16,650	16,650	17,100
<a href="#">202-550-5131</a>	PERS PEPR A Contribution	6,234	7,050	7,050	7,750
<a href="#">202-550-5132</a>	PERS Prepay UAAL	21,259	23,750	24,500	30,850
<a href="#">202-550-5140</a>	Medicare Tax	4,146	4,650	4,650	5,050
<a href="#">202-550-5150</a>	Flexible Benefits Program	2,594	2,800	2,800	2,650
<a href="#">202-550-5151</a>	Fitness Benefit	600	1,300	1,200	1,200
<a href="#">202-550-5152</a>	Cell Phone Allowance	1,560	1,400	1,400	1,600
<a href="#">202-550-5202</a>	Library Programs	2,033	15,000	15,000	15,000
<a href="#">202-550-5203</a>	Library Operating Services	50,877	65,000	65,000	80,000
<a href="#">202-550-5221</a>	Employee Training	-	1,200	1,200	1,200
<a href="#">202-550-5301</a>	Contract Services	568	1,000	1,000	4,500
<a href="#">202-550-5500</a>	Printing & Advertising	2,151	8,750	8,750	4,500
<a href="#">202-550-5510</a>	Dues & Subscriptions	1,104	1,000	1,000	1,000
<a href="#">202-550-5512</a>	Meetings & Travel	957	4,500	4,500	4,500
<a href="#">202-550-5520</a>	Books	16,862	50,000	50,000	46,000
<a href="#">202-550-5521</a>	Periodicals	4,981	4,300	4,300	4,000
<a href="#">202-550-5522</a>	Digital Materials	38,582	50,000	50,000	40,000
<a href="#">202-550-5523</a>	Library of Things	1,467	12,000	11,000	7,000
<a href="#">202-550-5560</a>	Supplies & Materials	15,527	25,000	25,000	25,000
<a href="#">202-550-5568</a>	Minor Equipment	9,858	750	750	1,000
<b>SubProgram: 550 - City Library Total:</b>		<b>500,157</b>	<b>648,200</b>	<b>647,850</b>	<b>689,950</b>

### Road Maintenance Rehabilitation Fund

The Road Maintenance Fund is used to account for road maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices, and complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and storm water capture projects in conjunction with any other allowable project. Funds made available by the program may also be used to satisfy a match requirement in order to obtain State or Federal funds for projects authorized by this subdivision.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 203 - ROAD MAINTENANCE REHABILITATION FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">203-431-4314</a>	RMRA (SB1)	293,587	315,000	315,000	340,750
<a href="#">203-431-4600</a>	Interest Income	4,206	2,400	2,400	-
<a href="#">203-431-4601</a>	Net Adjustment Fair Value	(453)	-	-	-
<a href="#">203-431-4602</a>	Gain/Loss on Investment	(116)	-	-	-
	<b>SubProgram: 431 - Street Maintenance Total:</b>	<b>297,223</b>	<b>317,400</b>	<b>317,400</b>	<b>340,750</b>
<b>Revenue</b>					
<b>SubProgram: 999 - Transfers</b>					
<a href="#">203-999-4916</a>	From General 101	-	3,600	-	-
	<b>SubProgram: 999 - Transfers Total:</b>	<b>-</b>	<b>3,600</b>	<b>-</b>	<b>-</b>
<b>Expense</b>					
<b>SubProgram: 999 - Transfers</b>					
<a href="#">203-999-5911</a>	To Capital Improvement 301	49,501	618,100	614,400	340,750
	<b>SubProgram: 999 - Transfers Total:</b>	<b>49,501</b>	<b>618,100</b>	<b>614,400</b>	<b>340,750</b>



### Park Maintenance Fund

The Park Maintenance Fund is used to account for the receipt of special tax to be levied. The revenue from this fund are collected based upon authority of a public vote held on June 3, 1997 whereby over two-thirds of the voters approved. Expenditures from this fund are for parks maintenance needs including equipment replacement, water, grounds keeping and other enhancements.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 204 - PARK MAINTENANCE FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 405 - Facilities</b>					
<a href="#">204-405-4806</a>	Donations	-	-	-	4,000
<b>SubProgram: 405 - Facilities Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>4,000</b>
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">204-502-4169</a>	Property Tax- Park Maintenance Tax	151,325	148,000	159,100	159,100
<a href="#">204-502-4316</a>	Bluffs Endowment	29,500	36,000	36,000	65,000
<a href="#">204-502-4500</a>	Rents & Leases	(350)	-	-	-
<a href="#">204-502-4513</a>	Park Rentals	15,203	15,000	15,000	15,000
<a href="#">204-502-4600</a>	Interest Income	141	-	-	-
<a href="#">204-502-4602</a>	Gain/Loss on Investment	(13)	-	-	-
<a href="#">204-502-4700</a>	Assessment- Berm	19,818	20,400	20,400	20,400
<a href="#">204-502-4802</a>	Miscellaneous Income	-	4,200	4,200	-
<a href="#">204-502-4806</a>	Donations	4,273	4,000	4,000	4,000
<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>		<b>219,898</b>	<b>227,600</b>	<b>238,700</b>	<b>263,500</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">204-999-4916</a>	From General 101	189,022	288,900	266,100	429,400
<a href="#">204-999-4917</a>	From General Reserves 102	-	12,000	12,000	-
<a href="#">204-999-4918</a>	From Measure X 104	120,000	120,000	120,000	-
<b>SubProgram: 999 - Transfers Total:</b>		<b>309,022</b>	<b>420,900</b>	<b>398,100</b>	<b>429,400</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 204 - PARK MAINTENANCE FUND</b>					
<b>Expense</b>					
<b>SubProgram: 405 - Facilities</b>					
<a href="#">204-405-5100</a>	Regular Wages	-	-	-	62,300
<a href="#">204-405-5102</a>	Part-time Wages	-	-	-	11,250
<a href="#">204-405-5104</a>	Overtime Pay	-	-	-	2,000
<a href="#">204-405-5106</a>	Other Pay	-	-	-	3,100
<a href="#">204-405-5120</a>	Health Insurance	-	-	-	20,000
<a href="#">204-405-5121</a>	Dental Insurance	-	-	-	1,850
<a href="#">204-405-5122</a>	Life Insurance	-	-	-	250
<a href="#">204-405-5123</a>	Disability Insurance	-	-	-	300
<a href="#">204-405-5130</a>	PERS CLASSIC Contribution	-	-	-	2,950
<a href="#">204-405-5131</a>	PERS PEPRA Contribution	-	-	-	3,400
<a href="#">204-405-5132</a>	PERS Prepay UAAL	-	-	-	5,250
<a href="#">204-405-5140</a>	Medicare Tax	-	-	-	1,150
<a href="#">204-405-5150</a>	Flexible Benefits Program	-	-	-	1,050
<a href="#">204-405-5151</a>	Fitness Benefit	-	-	-	500
<a href="#">204-405-5152</a>	Cell Phone Allowance	-	-	-	200
<a href="#">204-405-5171</a>	Uniform Allowance	-	-	-	1,950
<a href="#">204-405-5180</a>	Individual Equipment/Safety	-	-	-	1,650
<a href="#">204-405-5301</a>	Contract Services	-	-	-	16,700
<a href="#">204-405-5345</a>	Equipment Repairs/Replacement	-	-	-	11,000
<a href="#">204-405-5350</a>	Landscape Maintenance	-	-	-	144,800
<a href="#">204-405-5356</a>	Tree Maintenance	-	-	-	19,500
<a href="#">204-405-5357</a>	Tree Replacement	-	-	-	2,000
<a href="#">204-405-5362</a>	Janitorial Services	-	-	-	40,800
<a href="#">204-405-5400</a>	Utility - Electric	-	-	-	4,500
<a href="#">204-405-5420</a>	Utility - Sewer	-	-	-	6,800
<a href="#">204-405-5430</a>	Utility - Water	-	-	-	151,000
<a href="#">204-405-5536</a>	Equipment/Office Rent & Leases	-	-	-	4,000
<a href="#">204-405-5560</a>	Supplies & Materials	-	-	-	16,000
<a href="#">204-405-5561</a>	Janitorial Supplies	-	-	-	8,500
<a href="#">204-405-5567</a>	Landscaping Supply Repairs & Replacement	-	-	-	31,000
<a href="#">204-405-5581</a>	Vehicle Operations & Maintenance	-	-	-	1,500
<a href="#">204-405-5582</a>	Fuel Expense	-	-	-	1,500
	<b>SubProgram: 405 - Facilities Total:</b>	-	-	-	<b>578,750</b>
<b>SubProgram: 501 - Parks and Recreation Administration</b>					
<a href="#">204-501-5100</a>	Regular Wages	41,709	46,350	46,350	35,300
<a href="#">204-501-5102</a>	Part-time Wages	1,987	2,500	-	-
<a href="#">204-501-5104</a>	Overtime Pay	-	-	-	300
<a href="#">204-501-5106</a>	Other Pay	2,519	6,200	6,200	2,150
<a href="#">204-501-5120</a>	Health Insurance	6,181	8,350	3,800	6,000
<a href="#">204-501-5121</a>	Dental Insurance	591	900	400	650
<a href="#">204-501-5122</a>	Life Insurance	94	150	50	100
<a href="#">204-501-5123</a>	Disability Insurance	121	200	200	150
<a href="#">204-501-5130</a>	PERS CLASSIC Contribution	4,728	5,850	5,850	5,100
<a href="#">204-501-5131</a>	PERS PEPRA Contribution	152	750	-	-
<a href="#">204-501-5132</a>	PERS Prepay UAAL	8,857	8,350	4,000	9,150
<a href="#">204-501-5140</a>	Medicare Tax	666	750	750	550
<a href="#">204-501-5150</a>	Flexible Benefits Program	434	500	500	350
<a href="#">204-501-5151</a>	Fitness Benefit	-	250	250	150
<a href="#">204-501-5152</a>	Cell Phone Allowance	195	200	200	200
	<b>SubProgram: 501 - Parks and Recreation Administration Total:</b>	<b>68,235</b>	<b>81,300</b>	<b>68,550</b>	<b>60,150</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 204 - PARK MAINTENANCE FUND</b>					
<b>Expense</b>					
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">204-502-5100</a>	Regular Wages	8,901	38,900	38,900	-
<a href="#">204-502-5102</a>	Part-time Wages	10,491	11,100	11,100	-
<a href="#">204-502-5104</a>	Overtime Pay	1,293	1,500	1,500	-
<a href="#">204-502-5106</a>	Other Pay	662	1,800	1,800	-
<a href="#">204-502-5120</a>	Health Insurance	2,492	10,850	9,500	-
<a href="#">204-502-5121</a>	Dental Insurance	190	900	900	-
<a href="#">204-502-5122</a>	Life Insurance	19	150	150	-
<a href="#">204-502-5123</a>	Disability Insurance	30	200	200	-
<a href="#">204-502-5130</a>	PERS CLASSIC Contribution	938	4,050	4,050	-
<a href="#">204-502-5131</a>	PERS PEPPRA Contribution	9	900	900	-
<a href="#">204-502-5132</a>	PERS Prepay UAAL	1,583	5,800	5,800	-
<a href="#">204-502-5140</a>	Medicare Tax	310	800	800	-
<a href="#">204-502-5141</a>	Unemployment Insurance	246	-	-	-
<a href="#">204-502-5150</a>	Flexible Benefits Program	51	700	700	-
<a href="#">204-502-5151</a>	Fitness Benefit	-	300	300	-
<a href="#">204-502-5152</a>	Cell Phone Allowance	-	150	150	-
<a href="#">204-502-5170</a>	Uniform Cleaning	958	1,000	1,000	-
<a href="#">204-502-5171</a>	Uniform Allowance	640	200	600	-
<a href="#">204-502-5180</a>	Individual Equipment/Safety	227	350	350	-
<a href="#">204-502-5201</a>	Professional Services	2,100	-	-	-
<a href="#">204-502-5301</a>	Contracted Services	3,372	5,000	5,000	-
<a href="#">204-502-5345</a>	Equipment Repairs/ Replacement	11,473	9,000	9,000	-
<a href="#">204-502-5350</a>	Landscape Maintenance	111,525	127,000	127,000	-
<a href="#">204-502-5356</a>	Tree Maintenance	15,797	33,500	33,500	-
<a href="#">204-502-5357</a>	Tree Replacement	-	2,000	2,000	-
<a href="#">204-502-5362</a>	Janitorial Services	25,218	34,500	34,500	-
<a href="#">204-502-5400</a>	Utility - Electric	3,977	4,500	4,500	-
<a href="#">204-502-5420</a>	Utility - Sewer	8,434	7,200	7,200	-
<a href="#">204-502-5430</a>	Utility - Water	105,446	140,000	140,000	-
<a href="#">204-502-5560</a>	Supplies & Materials	9,878	15,000	15,000	-
<a href="#">204-502-5561</a>	Janitorial Supplies	2,684	5,000	5,000	-
<a href="#">204-502-5566</a>	Sign Replacement	409	-	-	-
<a href="#">204-502-5567</a>	Landscaping Supply Repairs & Replacement	35,946	32,650	32,650	-
<a href="#">204-502-5568</a>	Minor Equipment	-	12,000	12,000	-
<a href="#">204-502-5581</a>	Vehicle Operations & Maintenance	1,373	2,450	2,450	-
<a href="#">204-502-5582</a>	Fuel Expense	866	1,500	3,500	-
<a href="#">204-502-5764</a>	Improvements	80,385	16,250	16,250	-
<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>		<b>447,920</b>	<b>527,200</b>	<b>528,250</b>	-
<b>SubProgram: 531 - Ocean Beach Services</b>					
<a href="#">204-531-5301</a>	Contract Services	23,456	40,000	40,000	30,000
<a href="#">204-531-5566</a>	Sign Replacement	-	-	-	28,000
<b>SubProgram: 531 - Ocean Beach Services Total:</b>		<b>23,456</b>	<b>40,000</b>	<b>40,000</b>	<b>58,000</b>

### Gas Tax Fund

The Gas Tax Fund is used to account for State Gas Tax Funds received as the City’s share of the state –wide tax on gasoline and other motor vehicle fuels. Gas Tax Funds may only be used for construction, reconstruction and maintenance of public streets, drains and other right of way expenses, including labor costs.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 205 - GAS TAX FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">205-431-4320</a>	Section 2103	107,215	115,800	115,800	124,150
<a href="#">205-431-4322</a>	Section 2106	43,254	45,400	45,400	41,750
<a href="#">205-431-4324</a>	Section 2107	102,054	109,400	109,400	113,250
<a href="#">205-431-4326</a>	Section 2107.5	3,000	3,000	3,000	3,000
<a href="#">205-431-4328</a>	Section 2105	74,884	80,000	80,000	83,050
<a href="#">205-431-4600</a>	Interest Income	8,467	10,000	10,000	5,000
<a href="#">205-431-4601</a>	Net Adjustment Fair Value	(854)	-	-	-
<a href="#">205-431-4602</a>	Gain/Loss on Investment	(234)	-	-	-
<a href="#">205-431-4812</a>	Reimbursement- Insurance Claim	1,421	-	-	-
	<b>SubProgram: 431 - Street Maintenance Total:</b>	<b>339,207</b>	<b>363,600</b>	<b>363,600</b>	<b>370,200</b>
<b>Expense</b>					
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">205-431-5100</a>	Regular Wages	62,766	154,750	154,750	122,650
<a href="#">205-431-5104</a>	Overtime Pay	3,315	3,500	3,500	3,500
<a href="#">205-431-5106</a>	Other Pay	4,157	7,100	7,100	6,950
<a href="#">205-431-5120</a>	Health Insurance	14,307	41,450	34,500	32,350
<a href="#">205-431-5121</a>	Dental Insurance	1,391	4,300	3,650	3,550
<a href="#">205-431-5122</a>	Life Insurance	179	550	550	400
<a href="#">205-431-5123</a>	Disability Insurance	234	700	600	550
<a href="#">205-431-5130</a>	PERS CLASSIC Contribution	5,793	11,550	11,550	10,800
<a href="#">205-431-5131</a>	PERS PEPPRA Contribution	898	5,950	5,950	3,800
<a href="#">205-431-5132</a>	PERS Prepay UAAL	9,817	16,500	17,400	19,500
<a href="#">205-431-5140</a>	Medicare Tax	1,030	2,250	2,250	1,800
<a href="#">205-431-5150</a>	Flexible Benefits Program	1,699	2,650	2,650	2,100
<a href="#">205-431-5151</a>	Fitness Benefit	5	1,200	1,200	1,000
<a href="#">205-431-5152</a>	Cell Phone Allowance	156	450	450	250
<a href="#">205-431-5170</a>	Uniform Cleaning	919	1,000	1,000	-
<a href="#">205-431-5171</a>	Uniform Allowance	544	1,000	2,000	1,950
<a href="#">205-431-5180</a>	Individual Equipment/Safety	61	500	500	1,650
<a href="#">205-431-5201</a>	Professional Services	-	3,600	3,600	-
<a href="#">205-431-5345</a>	Equipment Repairs/Replacement	24,181	30,000	30,000	40,000
<a href="#">205-431-5353</a>	Storm Drain Maintenance	-	-	-	5,000
<a href="#">205-431-5440</a>	Utility - Communications/Telephone	697	1,000	1,000	1,100
<a href="#">205-431-5500</a>	Printing & Advertising	-	1,000	1,000	1,000
<a href="#">205-431-5510</a>	Dues & Subscriptions	-	1,000	1,000	1,000
<a href="#">205-431-5512</a>	Meetings & Travel	2,676	1,000	1,000	1,000
<a href="#">205-431-5536</a>	Equipment/Office Rent & Leases	8,165	7,500	7,500	7,500
<a href="#">205-431-5560</a>	Supplies & Materials	16,764	26,400	26,400	32,000
<a href="#">205-431-5568</a>	Minor Equipment	-	-	-	2,000
<a href="#">205-431-5581</a>	Vehicle Operations & Maintenance	5,137	15,000	15,000	35,000
<a href="#">205-431-5582</a>	Fuel Expense	19,453	30,000	30,000	30,000
<a href="#">205-431-5761</a>	Major Equipment	19,518	2,000	2,000	-
	<b>SubProgram: 431 - Street Maintenance Total:</b>	<b>203,862</b>	<b>373,900</b>	<b>368,100</b>	<b>368,400</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 205 - GAS TAX FUND</b>					
<b>Expense</b>					
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">205-502-5100</a>	Regular Wages	2,514	3,750	3,750	-
<a href="#">205-502-5104</a>	Overtime Pay	357	500	500	-
<a href="#">205-502-5106</a>	Other Pay	138	150	150	-
<a href="#">205-502-5120</a>	Health Insurance	784	1,250	1,250	-
<a href="#">205-502-5121</a>	Dental Insurance	64	100	100	-
<a href="#">205-502-5122</a>	Life Insurance	6	50	50	-
<a href="#">205-502-5123</a>	Disability Insurance	10	50	50	-
<a href="#">205-502-5130</a>	PERS CLASSIC Contribution	271	550	550	-
<a href="#">205-502-5132</a>	PERS Prepay UAAL	592	800	800	-
<a href="#">205-502-5140</a>	Medicare Tax	44	100	100	-
<a href="#">205-502-5150</a>	Flexible Benefits Program	19	100	100	-
<a href="#">205-502-5151</a>	Fitness Benefit	-	50	50	-
<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>		<b>4,799</b>	<b>7,450</b>	<b>7,450</b>	<b>-</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">205-999-5911</a>	To Capital Improvement 301	-	-	-	460,000
<b>SubProgram: 999 - Transfers Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>460,000</b>

### Local Transportation Fund

The Local Transportation Fund is used to account for the City’s share of the State Sales Tax on motor vehicle fuels. Revenues from this source must be used for maintenance of bikeways and are administered by the Santa Barbara County Association of Governments.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 206 - LOCAL TRANSPORTATION FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">206-431-4330</a>	BKWY, ART3; SEC 9	14,835	14,000	14,000	14,000
<a href="#">206-431-4600</a>	Interest Income	166	150	150	150
<a href="#">206-431-4601</a>	Net Adjustment Fair Value	(8)	-	-	-
<a href="#">206-431-4602</a>	Gain/Loss on Investment	(4)	-	-	-
<a href="#">206-431-4812</a>	Reimbursement- Insurance Claim	474	-	-	-
	<b>SubProgram: 431 - Street Maintenance Total:</b>	<b>15,463</b>	<b>14,150</b>	<b>14,150</b>	<b>14,150</b>
<b>Expense</b>					
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">206-431-5100</a>	Regular Wages	19,780	6,700	6,700	6,900
<a href="#">206-431-5104</a>	Overtime Pay	254	500	500	-
<a href="#">206-431-5106</a>	Other Pay	1,269	250	250	400
<a href="#">206-431-5120</a>	Health Insurance	4,560	950	1,300	550
<a href="#">206-431-5121</a>	Dental Insurance	452	250	250	150
<a href="#">206-431-5122</a>	Life Insurance	67	50	50	50
<a href="#">206-431-5123</a>	Disability Insurance	81	50	50	50
<a href="#">206-431-5130</a>	PERS CLASSIC Contribution	1,804	550	550	-
<a href="#">206-431-5131</a>	PERS PEPRA Contribution	271	300	300	600
<a href="#">206-431-5132</a>	PERS Prepay UAAL	3,333	750	750	-
<a href="#">206-431-5140</a>	Medicare Tax	309	100	100	100
<a href="#">206-431-5150</a>	Flexible Benefits Program	338	150	150	150
<a href="#">206-431-5151</a>	Fitness Benefit	-	100	100	100
<a href="#">206-431-5152</a>	Cell Phone Allowance	78	150	150	-
<a href="#">206-431-5302</a>	Street Maintenance	281	4,000	4,000	4,000
<a href="#">206-431-5560</a>	Supplies & Materials	953	1,000	1,000	1,000
	<b>SubProgram: 431 - Street Maintenance Total:</b>	<b>33,829</b>	<b>15,850</b>	<b>16,200</b>	<b>14,050</b>

### Tidelands Trust Fund

The Tidelands Trust Fund is used to account for revenues received from the City’s off-shore tidelands which were granted in trust to the City by the State. In addition to interest earnings, revenues are also derived from annual lease payments form oil company off-shore pipelines and the pier as well as a share of state royalty payments which are authorized to public agencies maintaining public recreational beaches fronting a producing oil field. These monies may only be used for beach related purposes.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 207 - TIDELANDS TRUST FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 531 - Ocean Beach Services</b>					
<a href="#">207-531-4500</a>	Rents & Leases	280,807	354,000	354,000	353,900
<a href="#">207-531-4600</a>	Interest Income	28,201	10,000	10,000	5,000
<a href="#">207-531-4601</a>	Net Adjustment Fair Value	(714)	-	-	-
<a href="#">207-531-4602</a>	Gain/Loss on Investment	(223)	-	-	-
<a href="#">207-531-4806</a>	Donations	74	-	-	-
<b>SubProgram: 531 - Ocean Beach Services Total:</b>		<b>308,144</b>	<b>364,000</b>	<b>364,000</b>	<b>358,900</b>
<b>Expense</b>					
<b>SubProgram: 101 - Legislative &amp; Policy</b>					
<a href="#">207-101-5510</a>	Dues & Subscriptions	26,643	28,000	28,000	29,000
<b>SubProgram: 101 - Legislative &amp; Policy Total:</b>		<b>26,643</b>	<b>28,000</b>	<b>28,000</b>	<b>29,000</b>
<b>SubProgram: 221 - Management Information Services</b>					
<a href="#">207-221-5360</a>	Software Subscription/Maintenance	-	-	-	1,800
<b>SubProgram: 221 - Management Information Services Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>1,800</b>
<b>SubProgram: 405 - Facilities</b>					
<a href="#">207-405-5100</a>	Regular Wages	-	-	-	40,300
<a href="#">207-405-5102</a>	Part-time Wages	-	-	-	5,650
<a href="#">207-405-5104</a>	Overtime Pay	-	-	-	100
<a href="#">207-405-5106</a>	Other Pay	-	-	-	1,900
<a href="#">207-405-5120</a>	Health Insurance	-	-	-	12,900
<a href="#">207-405-5121</a>	Dental Insurance	-	-	-	1,100
<a href="#">207-405-5122</a>	Life Insurance	-	-	-	150
<a href="#">207-405-5123</a>	Disability Insurance	-	-	-	200
<a href="#">207-405-5130</a>	PERS CLASSIC Contribution	-	-	-	1,700
<a href="#">207-405-5131</a>	PERS PEPRRA Contribution	-	-	-	2,300
<a href="#">207-405-5132</a>	PERS Prepay UAAL	-	-	-	3,000
<a href="#">207-405-5140</a>	Medicare Tax	-	-	-	700
<a href="#">207-405-5150</a>	Flexible Benefits Program	-	-	-	700
<a href="#">207-405-5151</a>	Fitness Benefit	-	-	-	300
<a href="#">207-405-5152</a>	Cell Phone Allowance	-	-	-	200
<a href="#">207-405-5301</a>	Contract Services	-	-	-	2,500
<a href="#">207-405-5345</a>	Equipment Repairs/Replacement	-	-	-	30,000
<a href="#">207-405-5350</a>	Landscape Maintenance	-	-	-	35,200
<a href="#">207-405-5362</a>	Janitorial Services	-	-	-	16,000
<a href="#">207-405-5560</a>	Supplies & Materials	-	-	-	8,000
<a href="#">207-405-5561</a>	Janitorial Supplies	-	-	-	6,000
<a href="#">207-405-5567</a>	Landscaping Supply Repairs & Replacement	-	-	-	2,500
<b>SubProgram: 405 - Facilities Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>171,400</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 207 - TIDELANDS TRUST FUND</b>					
<b>Expense</b>					
<b>SubProgram: 501 - Parks and Recreation Administration</b>					
<a href="#">207-501-5100</a>	Regular Wages	47,411	68,750	44,000	35,300
<a href="#">207-501-5102</a>	Part-time Wages	1,987	-		
<a href="#">207-501-5104</a>	Overtime Pay	167	500	500	500
<a href="#">207-501-5106</a>	Other Pay	2,377	6,000	6,000	2,150
<a href="#">207-501-5120</a>	Health Insurance	8,095	17,550	12,000	6,000
<a href="#">207-501-5121</a>	Dental Insurance	751	1,600	900	650
<a href="#">207-501-5122</a>	Life Insurance	126	250	150	100
<a href="#">207-501-5123</a>	Disability Insurance	151	300	300	150
<a href="#">207-501-5130</a>	PERS CLASSIC Contribution	4,784	4,700	4,700	5,100
<a href="#">207-501-5131</a>	PERS PEPR Contribution	550	3,100	3,100	1,950
<a href="#">207-501-5132</a>	PERS Prepay UAAL	8,979	6,650	5,500	9,150
<a href="#">207-501-5140</a>	Medicare Tax	753	1,050	1,050	550
<a href="#">207-501-5150</a>	Flexible Benefits Program	603	900	900	350
<a href="#">207-501-5151</a>	Fitness Benefit	75	400	400	150
<a href="#">207-501-5152</a>	Cell Phone Allowance	156	350	350	200
	<b>SubProgram: 501 - Parks and Recreation Administration Total:</b>	<b>76,965</b>	<b>112,100</b>	<b>79,850</b>	<b>62,300</b>
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">207-502-5100</a>	Regular Wages	73	3,750	3,750	-
<a href="#">207-502-5102</a>	Part-time Wages	5,245	5,550	5,550	-
<a href="#">207-502-5104</a>	Overtime Pay	23	-	-	-
<a href="#">207-502-5106</a>	Other Pay	29	150	150	-
<a href="#">207-502-5120</a>	Health Insurance	5	1,250	950	-
<a href="#">207-502-5121</a>	Dental Insurance	-	100	100	-
<a href="#">207-502-5122</a>	Life Insurance	-	50	50	-
<a href="#">207-502-5123</a>	Disability Insurance	-	50	50	-
<a href="#">207-502-5130</a>	PERS CLASSIC Contribution	9	550	550	-
<a href="#">207-502-5131</a>	PERS PEPR Contribution	2	-	-	-
<a href="#">207-502-5132</a>	PERS Prepay UAAL	18	800	800	-
<a href="#">207-502-5140</a>	Medicare Tax	78	200	200	-
<a href="#">207-502-5150</a>	Flexible Benefits Program	-	100	100	-
<a href="#">207-502-5151</a>	Fitness Benefit	-	50	50	-
<a href="#">207-502-5301</a>	Contract Services	1,585	2,500	2,500	-
<a href="#">207-502-5345</a>	Equipment Repairs/ Replacement	4,327	300	300	-
<a href="#">207-502-5350</a>	Landscape Maintenance	32,136	32,100	32,100	-
<a href="#">207-502-5362</a>	Janitorial Services	27,978	26,200	26,200	-
<a href="#">207-502-5560</a>	Supplies & Materials	1,700	1,500	1,500	-
<a href="#">207-502-5561</a>	Janitorial Supplies	1,569	1,500	1,500	-
<a href="#">207-502-5567</a>	Landscape Supply Repairs & Maintenance	1,477	1,000	1,000	-
	<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>	<b>76,253</b>	<b>77,700</b>	<b>77,400</b>	-
<b>SubProgram: 531 - Ocean Beach Services</b>					
<a href="#">207-531-5100</a>	Regular Wages	(198)	-	-	19,900
<a href="#">207-531-5102</a>	Part-time Wages	53,412	80,300	80,300	82,600
<a href="#">207-531-5104</a>	Overtime Pay	165	2,500	-	-
<a href="#">207-531-5106</a>	Other Pay	-	-	-	750
<a href="#">207-531-5120</a>	Health Insurance	-	-	-	6,100
<a href="#">207-531-5121</a>	Dental Insurance	-	-	-	500
<a href="#">207-531-5122</a>	Life Insurance	-	-	-	100
<a href="#">207-531-5123</a>	Disability Insurance	-	-	-	150
<a href="#">207-531-5131</a>	PERS PEPR Contribution	9	-	-	1,600
<a href="#">207-531-5140</a>	Medicare Tax	774	1,200	1,200	1,500
<a href="#">207-531-5150</a>	Flexible Benefits Program	-	-	-	400
<a href="#">207-531-5151</a>	Fitness Benefit	-	-	-	200
<a href="#">207-531-5301</a>	Contract Services	2,070	63,500	3,500	-
<a href="#">207-531-5345</a>	Equipment Repairs/Replacement	3,080	5,000	5,000	9,000
<a href="#">207-531-5420</a>	Utility - Sewer	1,161	1,900	1,900	2,100
<a href="#">207-531-5430</a>	Utility - Water	-	100	100	100
<a href="#">207-531-5440</a>	Utility - Communications/Telephone	3,686	3,600	3,600	3,750
<a href="#">207-531-5560</a>	Supplies & Materials	1,712	3,500	3,500	4,000
	<b>SubProgram: 531 - Ocean Beach Services Total:</b>	<b>65,871</b>	<b>161,600</b>	<b>99,100</b>	<b>132,750</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">207-999-5911</a>	To Capital Improvement 301	20,223	114,350	100,000	183,500
	<b>SubProgram: 999 - Transfers Total:</b>	<b>20,223</b>	<b>114,350</b>	<b>100,000</b>	<b>183,500</b>



## Street Lighting Fund

The Street Lighting Fund is used to account for the Street Lighting District #1 that is officially an independent special district governed by the City Council and is included within the City’s overall budget for convenience. District revenues are derived from the district’s share of the advalorem tax pursuant to Proposition 13 in addition to interest earnings and state assistance. Monies from this fund may be expended on street lighting, parking lot lighting and other public lighting operations, maintenance and capital improvements.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 208 - STREET LIGHTING FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 411 - Transportation, Parking and Lighting</b>					
<a href="#">208-411-4100</a>	Property Tax- Secured, Current Year	214,373	215,000	220,900	220,900
<a href="#">208-411-4101</a>	Property Tax- Unsecured, Current Year	7,343	8,500	8,500	8,500
<a href="#">208-411-4111</a>	Property Tax- Homeowners Exemption	792	850	850	850
<a href="#">208-411-4113</a>	Property Tax- Supplemental Roll	9,096	4,200	4,200	4,200
<a href="#">208-411-4410</a>	Property Tax- Interest/Penalties	866	800	800	800
<a href="#">208-411-4600</a>	Interest Income	8,462	10,000	10,000	5,000
<a href="#">208-411-4601</a>	Net Adjustment Fair Value	(884)	-	-	-
<a href="#">208-411-4602</a>	Gain/Loss on Investment	(251)	-	-	-
<a href="#">208-411-4812</a>	Reimbursement- Insurance Claim	474	-	-	-
	<b>SubProgram: 411 - Transportation, Parking and Lighting Total:</b>	<b>240,271</b>	<b>239,350</b>	<b>245,250</b>	<b>240,250</b>
<b>Expense</b>					
<b>SubProgram: 411 - Transportation, Parking and Lighting</b>					
<a href="#">208-411-5100</a>	Regular Wages	17,311	22,800	22,800	48,050
<a href="#">208-411-5104</a>	Overtime Pay	322	500	500	500
<a href="#">208-411-5106</a>	Other Pay	1,301	1,100	1,100	2,550
<a href="#">208-411-5120</a>	Health Insurance	3,745	6,150	6,150	12,100
<a href="#">208-411-5121</a>	Dental Insurance	459	650	650	1,350
<a href="#">208-411-5122</a>	Life Insurance	54	100	100	150
<a href="#">208-411-5123</a>	Disability Insurance	68	150	150	250
<a href="#">208-411-5130</a>	PERS CLASSIC Contribution	1,280	1,750	1,750	4,000
<a href="#">208-411-5131</a>	PERS PEPRRA Contribution	444	900	900	1,650
<a href="#">208-411-5132</a>	PERS Prepay UAAL	2,364	2,500	2,500	7,200
<a href="#">208-411-5140</a>	Medicare Tax	275	350	350	700
<a href="#">208-411-5150</a>	Flexible Benefits Program	371	400	400	900
<a href="#">208-411-5151</a>	Fitness Benefit	-	200	200	400
<a href="#">208-411-5152</a>	Cell Phone Allowance	39	100	100	50
<a href="#">208-411-5400</a>	Utility - Electric	120,770	144,000	144,000	151,000
<a href="#">208-411-5560</a>	Supplies & Materials	3,301	3,000	3,000	3,000
	<b>SubProgram: 411 - Transportation, Parking and Lighting Total:</b>	<b>152,105</b>	<b>184,650</b>	<b>184,650</b>	<b>233,850</b>
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">208-502-5100</a>	Regular Wages	9,981	11,150	11,150	-
<a href="#">208-502-5104</a>	Overtime Pay	1,384	1,500	2,500	-
<a href="#">208-502-5106</a>	Other Pay	554	450	450	-
<a href="#">208-502-5120</a>	Health Insurance	3,114	3,700	3,700	-
<a href="#">208-502-5121</a>	Dental Insurance	254	200	200	-
<a href="#">208-502-5122</a>	Life Insurance	26	50	50	-
<a href="#">208-502-5123</a>	Disability Insurance	40	50	50	-
<a href="#">208-502-5130</a>	PERS CLASSIC Contribution	1,070	1,600	1,600	-
<a href="#">208-502-5132</a>	PERS Prepay UAAL	2,334	2,300	2,400	-
<a href="#">208-502-5140</a>	Medicare Tax	172	200	200	-
<a href="#">208-502-5150</a>	Flexible Benefits Program	35	200	200	-
<a href="#">208-502-5151</a>	Fitness Benefit	-	100	100	-
	<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>	<b>18,965</b>	<b>21,500</b>	<b>22,600</b>	<b>-</b>

## Right-Of-Way Maintenance District Fund

The Right-Of-Way (R-O-W) Assessment District Fund is used to account for the special right-of-way assessment placed on all eligible properties throughout the City. Revenues for this fund are the individual assessments plus interest earned. Expenditures from this fund must be used only for repairs and improvements to curves, gutters, sidewalks and other right-of-way improvements plus operation and maintenance of the City’s Street tree program.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 441 - Right of Way Maintenance</b>					
<a href="#">209-441-4410</a>	Property Tax- Interest/Penalties	204	50	150	50
<a href="#">209-441-4600</a>	Interest Income	148	-	-	-
<a href="#">209-441-4602</a>	Gain/Loss on Investment	(13)	-	-	-
<a href="#">209-441-4701</a>	Assessment- ROW	195,505	196,900	198,400	198,400
<a href="#">209-441-4802</a>	Miscellaneous Income	-	10,250	14,500	-
<a href="#">209-441-4806</a>	Donations	1,000	-	-	-
<a href="#">209-441-4812</a>	Reimbursement- Insurance Claim	1,421	-	-	-
	<b>SubProgram: 441 - Right of Way Maintenance Total:</b>	<b>198,266</b>	<b>207,200</b>	<b>213,050</b>	<b>198,450</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">209-999-4916</a>	From General 101	80,811	150,550	157,650	196,450
<a href="#">209-999-4918</a>	From Measure X 104	50,000	50,000	50,000	-
	<b>SubProgram: 999 - Transfers Total:</b>	<b>130,811</b>	<b>200,550</b>	<b>207,650</b>	<b>196,450</b>
<b>Expense</b>					
<b>SubProgram: 441 - Right of Way Maintenance</b>					
<a href="#">209-441-5100</a>	Regular Wages	61,092	77,250	77,250	57,900
<a href="#">209-441-5102</a>	Part-time Wages	22,398	19,300	19,300	19,600
<a href="#">209-441-5104</a>	Overtime Pay	2,011	2,000	2,000	2,000
<a href="#">209-441-5106</a>	Other Pay	4,213	3,750	3,750	3,300
<a href="#">209-441-5108</a>	Bilingual Pay	-	-	50	-
<a href="#">209-441-5120</a>	Health Insurance	13,565	19,550	17,000	15,950
<a href="#">209-441-5121</a>	Dental Insurance	1,390	2,050	1,800	1,750
<a href="#">209-441-5122</a>	Life Insurance	174	300	300	200
<a href="#">209-441-5123</a>	Disability Insurance	224	350	350	250
<a href="#">209-441-5130</a>	PERS CLASSIC Contribution	5,528	6,500	6,500	5,400
<a href="#">209-441-5131</a>	PERS PEPRRA Contribution	794	2,600	2,600	1,650
<a href="#">209-441-5132</a>	PERS Prepay UAAL	9,475	9,300	9,300	9,750
<a href="#">209-441-5140</a>	Medicare Tax	1,299	1,450	1,450	1,150
<a href="#">209-441-5150</a>	Flexible Benefits Program	879	1,250	1,250	1,000
<a href="#">209-441-5151</a>	Fitness Benefit	-	600	600	450
<a href="#">209-441-5152</a>	Cell Phone Allowance	156	250	250	150
<a href="#">209-441-5170</a>	Uniform Cleaning	1,847	1,700	1,700	-
<a href="#">209-441-5171</a>	Uniform Allowance	512	1,000	1,800	1,950
<a href="#">209-441-5180</a>	Individual Equipment/Safety	303	500	500	1,650
<a href="#">209-441-5301</a>	Contract Services	7,694	1,100	1,100	5,000
<a href="#">209-441-5345</a>	Equipment Repairs/Replacement	92	-	4,000	5,000
<a href="#">209-441-5350</a>	Landscape Maintenance	53,220	79,150	79,150	80,900
<a href="#">209-441-5362</a>	Janitorial Services	61,355	58,000	58,000	55,000
<a href="#">209-441-5400</a>	Utility - Electric	10,272	13,300	13,300	8,100
<a href="#">209-441-5420</a>	Utility - Sewer	6,485	7,200	7,200	6,100
<a href="#">209-441-5430</a>	Utility - Water	41,531	47,200	47,200	48,300
<a href="#">209-441-5440</a>	Utility - Communications/Telephone	697	1,100	1,100	900
<a href="#">209-441-5536</a>	Equipment/Office Rent & Leases	-	-	-	20,000
<a href="#">209-441-5560</a>	Supplies & Materials	21,192	9,000	12,500	15,000
<a href="#">209-441-5561</a>	Janitorial Supplies	2,858	4,000	4,000	5,000
<a href="#">209-441-5567</a>	Landscaping Supply Repairs & Replacement	17,468	6,500	13,000	20,000
<a href="#">209-441-5568</a>	Minor Equipment	-	11,250	11,250	1,500
	<b>SubProgram: 441 - Right of Way Maintenance Total:</b>	<b>348,725</b>	<b>387,500</b>	<b>399,550</b>	<b>394,900</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND</b>					
<b>Expense</b>					
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">209-502-5100</a>	Regular Wages	2,663	11,550	11,550	-
<a href="#">209-502-5104</a>	Overtime Pay	354	500	1,000	-
<a href="#">209-502-5106</a>	Other Pay	138	450	450	-
<a href="#">209-502-5108</a>	Bilingual Pay	-	-	50	-
<a href="#">209-502-5120</a>	Health Insurance	784	5,500	5,500	-
<a href="#">209-502-5121</a>	Dental Insurance	64	500	500	-
<a href="#">209-502-5122</a>	Life Insurance	6	50	50	-
<a href="#">209-502-5123</a>	Disability Insurance	10	100	100	-
<a href="#">209-502-5130</a>	PERS CLASSIC Contribution	262	-	250	-
<a href="#">209-502-5131</a>	PERS PEPRRA Contribution	18	950	950	-
<a href="#">209-502-5132</a>	PERS Prepay UAAL	573	-	100	-
<a href="#">209-502-5140</a>	Medicare Tax	46	200	200	-
<a href="#">209-502-5150</a>	Flexible Benefits Program	19	300	300	-
<a href="#">209-502-5151</a>	Fitness Benefit	-	150	150	-
<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>		<b>4,938</b>	<b>20,250</b>	<b>21,150</b>	<b>-</b>

## Parking and Business Improvement District Fund

The Parking and Business Improvement Area Fund is used to account funds collected and expended pursuant to the California Parking and Business Improvement Area Law of 1989. Businesses are assessed for business improvement and promotion activities. Certain businesses are assessed an additional amount to assist in payment of annual obligations to finance the construction of these parking lots.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRICT FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 161 - Communication and Community Promotions</b>					
<a href="#">210-161-4400</a>	Penalties/Interest Charges	-	2,000	2,000	500
<a href="#">210-161-4600</a>	Interest Income	571	600	600	300
<a href="#">210-161-4601</a>	Net Adjustment Fair Value	(62)	-	-	-
<a href="#">210-161-4602</a>	Gain/Loss on Investment	(16)	-	-	-
<a href="#">210-161-4703</a>	Assessment - General Business	14,883	15,000	15,000	15,300
<b>SubProgram: 161 - Communication and Community Promotions Total:</b>		<b>15,376</b>	<b>17,600</b>	<b>17,600</b>	<b>16,100</b>
<b>Expense</b>					
<b>SubProgram: 161 - Communication and Community Promotions</b>					
<a href="#">210-161-5100</a>	Regular Wages	555	-	-	-
<a href="#">210-161-5120</a>	Health Insurance	37	-	-	-
<a href="#">210-161-5121</a>	Dental Insurance	3	-	-	-
<a href="#">210-161-5122</a>	Life Insurance	1	-	-	-
<a href="#">210-161-5123</a>	Disability Insurance	1	-	-	-
<a href="#">210-161-5131</a>	PERS PEPRRA Contribution	42	-	-	-
<a href="#">210-161-5132</a>	PERS Prepay UAAL	5	-	-	-
<a href="#">210-161-5140</a>	Medicare Tax	8	-	-	-
<a href="#">210-161-5150</a>	Flexible Benefits Program	5	-	-	-
<a href="#">210-161-5151</a>	Fitness Benefit	5	-	-	-
<a href="#">210-161-5301</a>	Contract Services	3,624	12,200	12,200	12,200
<a href="#">210-161-5500</a>	Printing & Advertising	458	800	800	800
<a href="#">210-161-5510</a>	Dues & Subscriptions	673	1,550	1,550	1,550
<a href="#">210-161-5560</a>	Supplies & Materials	805	750	750	750
<b>SubProgram: 161 - Communication and Community Promotions Total:</b>		<b>6,222</b>	<b>15,300</b>	<b>15,300</b>	<b>15,300</b>
<b>SubProgram: 162 - Economic Vitality</b>					
<a href="#">210-162-5601</a>	Community Services Grants	2,000	-	-	-
<b>SubProgram: 162 - Economic Vitality Total:</b>		<b>2,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">210-431-5302</a>	Street Maintenance	4,666	-	-	-
<b>SubProgram: 431 - Street Maintenance Total:</b>		<b>4,666</b>	<b>-</b>	<b>-</b>	<b>-</b>

### AB 939 Fund

The AB 939 Fund is used to account for fees paid by the solid waste collection franchisee for implementation of the City’s integrated solid waste management program. The authority for the collection of such fees is the Integrated Waste Management Act of 1989 (State Assembly Bill 939). In addition to the general administration of the City’s solid waste program, funds are also used to finance special hazardous waste collection day.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 211 - AB 939 SOLID WASTE FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 421 - Solid Waste</b>					
<a href="#">211-421-4516</a>	AB 939 Fees	265,890	265,000	265,000	296,500
<a href="#">211-421-4600</a>	Interest Income	1,437	200	-	-
<a href="#">211-421-4601</a>	Net Adjustment Fair Value	(39)	-	-	-
<a href="#">211-421-4602</a>	Gain/Loss on Investment	(31)	-	-	-
<a href="#">211-421-4810</a>	Reimbursement- State	10,789	8,000	8,000	-
<a href="#">211-421-4812</a>	Reimbursement- Insurance Claim	1,895	-	-	-
	<b>SubProgram: 421 - Solid Waste Total:</b>	<b>279,941</b>	<b>273,200</b>	<b>273,000</b>	<b>296,500</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">211-999-4916</a>	From General 101	-	52,500	52,500	213,250
<a href="#">211-999-4918</a>	From Measure X 104	-	174,050	190,304	-
	<b>SubProgram: 999 - Transfers Total:</b>	<b>-</b>	<b>226,550</b>	<b>242,804</b>	<b>213,250</b>
<b>Expense</b>					
<b>SubProgram: 421 - Solid Waste</b>					
<a href="#">211-421-5100</a>	Regular Wages	105,196	116,850	110,000	226,700
<a href="#">211-421-5104</a>	Overtime Pay	1,407	1,500	1,500	1,500
<a href="#">211-421-5106</a>	Other Pay	16,552	5,850	14,000	15,000
<a href="#">211-421-5120</a>	Health Insurance	22,305	23,350	23,350	47,650
<a href="#">211-421-5121</a>	Dental Insurance	2,104	2,350	2,200	4,700
<a href="#">211-421-5122</a>	Life Insurance	361	450	450	700
<a href="#">211-421-5123</a>	Disability Insurance	454	500	500	900
<a href="#">211-421-5130</a>	PERS CLASSIC Contribution	9,539	11,100	11,100	14,600
<a href="#">211-421-5131</a>	PERS PEPPRA Contribution	2,219	3,150	3,150	10,050
<a href="#">211-421-5132</a>	PERS Prepay UAAL	17,429	15,850	17,500	26,300
<a href="#">211-421-5140</a>	Medicare Tax	1,778	1,700	1,700	3,300
<a href="#">211-421-5150</a>	Flexible Benefits Program	2,010	1,800	1,800	3,650
<a href="#">211-421-5151</a>	Fitness Benefit	136	850	850	1,650
<a href="#">211-421-5152</a>	Cell Phone Allowance	390	500	500	500
<a href="#">211-421-5201</a>	Professional Services	35,477	80,000	80,000	15,000
<a href="#">211-421-5301</a>	Contract Services	26,979	37,000	37,000	37,000
<a href="#">211-421-5362</a>	Janitorial Services	6,950	7,550	7,550	-
<a href="#">211-421-5500</a>	Printing & Advertising	6,231	6,150	6,150	8,850
<a href="#">211-421-5531</a>	Employee/Public Relations	650	1,500	1,500	1,500
<a href="#">211-421-5560</a>	Supplies & Materials	33,666	49,000	49,000	35,000
	<b>SubProgram: 421 - Solid Waste Total:</b>	<b>291,832</b>	<b>367,000</b>	<b>369,800</b>	<b>454,550</b>
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">211-431-5259</a>	Street Sweeping	218,869	167,950	176,200	48,000
<a href="#">211-431-5430</a>	Utility - Water	-	6,150	6,150	7,200
<a href="#">211-431-5581</a>	Vehicle Operations & Maintenance	-	-	500	-
<a href="#">211-431-5582</a>	Fuel Expense	-	-	4,000	-
	<b>SubProgram: 431 - Street Maintenance Total:</b>	<b>218,869</b>	<b>174,100</b>	<b>186,850</b>	<b>55,200</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 211 - AB 939 SOLID WASTE FUND</b>					
<b>Expense</b>					
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">211-502-5100</a>	Regular Wages	2,514	3,750	3,750	-
<a href="#">211-502-5104</a>	Overtime Pay	159	100	600	-
<a href="#">211-502-5106</a>	Other Pay	138	150	150	-
<a href="#">211-502-5120</a>	Health Insurance	724	1,250	1,250	-
<a href="#">211-502-5121</a>	Dental Insurance	59	100	100	-
<a href="#">211-502-5122</a>	Life Insurance	6	50	50	-
<a href="#">211-502-5123</a>	Disability Insurance	10	50	50	-
<a href="#">211-502-5130</a>	PERS CLASSIC Contribution	255	550	550	-
<a href="#">211-502-5132</a>	PERS Prepay UAAL	543	800	800	-
<a href="#">211-502-5140</a>	Medicare Tax	41	100	100	-
<a href="#">211-502-5150</a>	Flexible Benefits Program	19	100	100	-
<a href="#">211-502-5151</a>	Fitness Benefit	-	50	50	-
<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>		<b>4,468</b>	<b>7,050</b>	<b>7,550</b>	<b>-</b>

## Recreation Services Fund

The Recreation Services Fund is used to account for the Community Pool, the City’s recreational programming, the revenues and expenses of the Veteran’s Memorial Building are all included in this fund. Revenues into this fund include user fees from the various programming as well as a general fund subsidy. Expenses are all associated with facilities and programming incorporated in this fund.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 213 - RECREATION SERVICES FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 503 - Vets Hall/Seaside</b>					
<a href="#">213-503-4500</a>	Rents & Leases	25,845	25,200	15,000	25,200
<a href="#">213-503-4522</a>	Jazzercise	5,450	6,000	6,000	6,000
<a href="#">213-503-4528</a>	Vets Hall Rentals	34,022	40,000	35,000	40,000
<b>SubProgram: 503 - Vets Hall/Seaside Total:</b>		<b>65,317</b>	<b>71,200</b>	<b>56,000</b>	<b>71,200</b>
<b>SubProgram: 521 - Community Pool Services</b>					
<a href="#">213-521-4260</a>	Sign Permits	360	300	300	300
<a href="#">213-521-4529</a>	Uniform Sales	1,311	1,000	1,000	-
<a href="#">213-521-4530</a>	Swim Lessons	68,050	45,000	45,000	45,000
<a href="#">213-521-4532</a>	Punch Card Sales	29,701	40,000	30,000	30,000
<a href="#">213-521-4533</a>	Aerobics Program	6,760	10,000	8,000	10,000
<a href="#">213-521-4535</a>	Adult Pass Fee	5,706	7,000	7,500	7,000
<a href="#">213-521-4536</a>	Senior Pass Fee	27,522	28,000	32,000	32,000
<a href="#">213-521-4537</a>	Masters Swim Program	12,513	15,000	15,000	15,000
<a href="#">213-521-4541</a>	Concession - Taxable	5,425	5,500	5,500	5,500
<a href="#">213-521-4542</a>	Locker Rentals	1,006	1,500	1,500	1,500
<a href="#">213-521-4543</a>	Child Pass Fee	3,620	4,000	4,000	4,000
<a href="#">213-521-4545</a>	Concession - Non Taxable	1,397	4,000	4,000	4,000
<a href="#">213-521-4546</a>	Pool Special Event	49,596	70,000	70,000	70,000
<a href="#">213-521-4600</a>	Interest Income	956	-	-	-
<a href="#">213-521-4806</a>	Donations	20,500	-	-	-
<b>SubProgram: 521 - Community Pool Services Total:</b>		<b>234,423</b>	<b>231,300</b>	<b>223,800</b>	<b>224,300</b>
<b>SubProgram: 522 - Junior Lifeguards</b>					
<a href="#">213-522-4524</a>	Jr Lifeguard Fee	108,614	110,000	130,000	125,000
<b>SubProgram: 522 - Junior Lifeguards Total:</b>		<b>108,614</b>	<b>110,000</b>	<b>130,000</b>	<b>125,000</b>
<b>SubProgram: 523 - Swim Team Aquatics</b>					
<a href="#">213-523-4538</a>	Swim Team Tuitions	51,396	65,000	75,000	75,000
<b>SubProgram: 523 - Swim Team Aquatics Total:</b>		<b>51,396</b>	<b>65,000</b>	<b>75,000</b>	<b>75,000</b>
<b>SubProgram: 531 - Ocean Beach Services</b>					
<a href="#">213-531-4360</a>	State Grants	8,750	8,750	8,750	8,750
<a href="#">213-531-4500</a>	Rents & Leases	(1,378)	1,500	1,500	1,500
<a href="#">213-531-4526</a>	Ocean Recreation	784	1,000	1,000	1,000
<b>SubProgram: 531 - Ocean Beach Services Total:</b>		<b>8,156</b>	<b>11,250</b>	<b>11,250</b>	<b>11,250</b>
<b>SubProgram: 532 - Beach Store</b>					
<a href="#">213-532-4523</a>	Beach Concession Rentals	458	1,000	5,500	5,500
<a href="#">213-532-4525</a>	Beach Concession Sales	12,199	15,000	15,000	10,000
<b>SubProgram: 532 - Beach Store Total:</b>		<b>12,658</b>	<b>16,000</b>	<b>20,500</b>	<b>15,500</b>
<b>SubProgram: 541 - Special Events</b>					
<a href="#">213-541-4520</a>	Softball Revenue	4,550	5,000	5,000	5,000
<a href="#">213-541-4544</a>	Tennis Tuition	6,635	5,500	5,500	5,500
<b>SubProgram: 541 - Special Events Total:</b>		<b>11,185</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>
<b>SubProgram: 542 - Community Garden</b>					
<a href="#">213-542-4521</a>	Community Garden Dues	12,661	10,000	10,000	15,000
<a href="#">213-542-4806</a>	Donations	42	-	-	-
<b>SubProgram: 542 - Community Garden Total:</b>		<b>12,703</b>	<b>10,000</b>	<b>10,000</b>	<b>15,000</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 213 - RECREATION SERVICES FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 999 - Transfers</b>					
<a href="#">213-999-4901</a>	From Revolving 216	23,320	26,500	26,500	-
<a href="#">213-999-4916</a>	From General 101	407,426	571,600	471,185	-
<a href="#">213-999-4918</a>	From Measure X 104	80,000	80,000	80,000	659,250
<b>SubProgram: 999 - Transfers Total:</b>		<b>510,746</b>	<b>678,100</b>	<b>577,685</b>	<b>659,250</b>
<b>Expense</b>					
<b>SubProgram: 221 - Management Information Services</b>					
<a href="#">213-221-5201</a>	Professional Services	6,450	9,750	9,750	10,550
<a href="#">213-221-5360</a>	Software Subscription/Maintenance	8,881	10,400	10,400	13,250
<b>SubProgram: 221 - Management Information Services Total:</b>		<b>15,331</b>	<b>20,150</b>	<b>20,150</b>	<b>23,800</b>
<b>SubProgram: 405 - Facilities</b>					
<a href="#">213-405-5301</a>	Contract Services	-	-	-	6,000
<a href="#">213-405-5345</a>	Equipment Repairs/Replacement	-	-	-	5,000
<a href="#">213-405-5350</a>	Landscape Maintenance	-	-	-	9,100
<a href="#">213-405-5362</a>	Janitorial Services	-	-	-	23,000
<a href="#">213-405-5560</a>	Supplies & Materials	-	-	-	5,000
<a href="#">213-405-5561</a>	Janitorial Supplies	-	-	-	2,000
<a href="#">213-405-5562</a>	Chemicals	-	-	-	45,000
<a href="#">213-405-5567</a>	Landscaping Supply Repairs & Replacement	-	-	-	12,500
<a href="#">213-405-5568</a>	Minor Equipment	-	-	-	1,000
<a href="#">213-405-5764</a>	Improvement	-	-	-	30,000
<b>SubProgram: 405 - Facilities Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>138,600</b>
<b>SubProgram: 502 - Parks And Facilities Maintenance</b>					
<a href="#">213-502-5301</a>	Contract Services	-	5,100	5,100	-
<a href="#">213-502-5560</a>	Supplies & Materials	-	2,500	2,500	-
<b>SubProgram: 502 - Parks And Facilities Maintenance Total:</b>		<b>-</b>	<b>7,600</b>	<b>7,600</b>	<b>-</b>
<b>SubProgram: 503 - Vets Hall/Seaside</b>					
<a href="#">213-503-5100</a>	Regular Wages	1,718	21,100	21,100	33,900
<a href="#">213-503-5102</a>	Part-time Wages	7,232	40,850	17,000	44,300
<a href="#">213-503-5104</a>	Overtime Pay	45	250	250	300
<a href="#">213-503-5106</a>	Other Pay	2	900	900	1,700
<a href="#">213-503-5120</a>	Health Insurance	174	6,750	5,800	10,200
<a href="#">213-503-5121</a>	Dental Insurance	19	500	500	900
<a href="#">213-503-5122</a>	Life Insurance	2	100	100	150
<a href="#">213-503-5123</a>	Disability Insurance	3	100	100	150
<a href="#">213-503-5130</a>	PERS CLASSIC Contribution	188	2,100	2,100	2,600
<a href="#">213-503-5131</a>	PERS PEPRRA Contribution	159	1,100	1,100	1,300
<a href="#">213-503-5132</a>	PERS Prepay UAAL	477	3,150	3,200	4,650
<a href="#">213-503-5140</a>	Medicare Tax	130	1,000	1,000	1,150
<a href="#">213-503-5150</a>	Flexible Benefits Program	11	350	350	550
<a href="#">213-503-5151</a>	Fitness Benefit	-	150	150	250
<a href="#">213-503-5152</a>	Cell Phone Allowance	-	50	50	200
<a href="#">213-503-5301</a>	Contract Services	6,930	3,000	3,000	13,750
<a href="#">213-503-5345</a>	Equipment Repairs/Replacement	5,408	2,000	2,000	2,000
<a href="#">213-503-5350</a>	Landscape Maintenance	8,968	10,650	10,650	8,200
<a href="#">213-503-5356</a>	Tree Maintenance	950	-	-	1,500
<a href="#">213-503-5357</a>	Tree Replacement	-	-	-	500
<a href="#">213-503-5362</a>	Janitorial Services	17,718	21,300	21,300	21,750
<a href="#">213-503-5400</a>	Utility - Electric	6,819	7,800	7,800	6,900
<a href="#">213-503-5410</a>	Utility - Natural Gas	3,387	4,750	4,750	2,200
<a href="#">213-503-5420</a>	Utility - Sewer	3,622	4,000	4,000	4,300
<a href="#">213-503-5430</a>	Utility - Water	5,010	5,750	5,750	5,200
<a href="#">213-503-5440</a>	Utility - Communications/Telephone	1,768	1,600	1,600	1,700
<a href="#">213-503-5560</a>	Supplies & Materials	1,236	1,500	1,500	2,200
<a href="#">213-503-5561</a>	Janitorial Supplies	875	1,500	1,500	2,000
<a href="#">213-503-5567</a>	Landscaping Supply Repairs & Replacement	323	1,250	1,250	2,000
<a href="#">213-503-5568</a>	Minor Equipment	10,927	1,500	1,500	26,500
<a href="#">213-503-5761</a>	Major Equipment	-	-	-	15,000
<a href="#">213-503-5764</a>	Improvements	23,264	-	-	-
<b>SubProgram: 503 - Vets Hall/Seaside Total:</b>		<b>107,365</b>	<b>145,050</b>	<b>120,300</b>	<b>218,000</b>



		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 213 - RECREATION SERVICES FUND</b>					
<b>Expense</b>					
<b>SubProgram: 521 - Community Pool Services</b>					
<a href="#">213-521-5100</a>	Regular Wages	114,550	143,150	127,000	97,200
<a href="#">213-521-5102</a>	Part-time Wages	265,641	192,250	220,000	207,350
<a href="#">213-521-5104</a>	Overtime Pay	2,599	6,000	6,000	2,500
<a href="#">213-521-5106</a>	Other Pay	3,939	7,650	7,650	5,050
<a href="#">213-521-5120</a>	Health Insurance	26,995	54,050	36,000	22,300
<a href="#">213-521-5121</a>	Dental Insurance	2,430	4,450	2,400	2,050
<a href="#">213-521-5122</a>	Life Insurance	413	700	450	300
<a href="#">213-521-5123</a>	Disability Insurance	440	800	550	450
<a href="#">213-521-5130</a>	PERS CLASSIC Contribution	9,812	8,900	8,900	9,200
<a href="#">213-521-5131</a>	PERS PEPRA Contribution	3,691	10,850	10,850	2,700
<a href="#">213-521-5132</a>	PERS Prepay UAAL	18,840	14,100	16,000	16,550
<a href="#">213-521-5140</a>	Medicare Tax	5,635	5,100	5,100	4,450
<a href="#">213-521-5141</a>	Unemployment Insurance	7	-	-	-
<a href="#">213-521-5150</a>	Flexible Benefits Program	2,317	2,500	2,500	1,350
<a href="#">213-521-5151</a>	Fitness Benefit	505	1,150	1,150	600
<a href="#">213-521-5152</a>	Cell Phone Allowance	39	700	700	400
<a href="#">213-521-5171</a>	Uniform Allowance	1,955	2,000	2,000	2,000
<a href="#">213-521-5221</a>	Employee Training	242	2,500	2,500	2,500
<a href="#">213-521-5236</a>	Banking & Credit Card Fees	1,252	1,500	1,500	-
<a href="#">213-521-5301</a>	Contract Services	8,690	2,600	2,600	-
<a href="#">213-521-5345</a>	Equipment Repairs/Replacement	37,022	23,500	16,000	-
<a href="#">213-521-5350</a>	Landscape Maintenance	7,680	8,500	8,500	-
<a href="#">213-521-5362</a>	Janitorial Services	20,056	22,000	22,000	-
<a href="#">213-521-5400</a>	Utility - Electric	24,451	29,000	29,000	30,000
<a href="#">213-521-5410</a>	Utility - Natural Gas	63,110	63,600	38,000	46,000
<a href="#">213-521-5420</a>	Utility - Sewer	20,786	23,400	23,400	25,800
<a href="#">213-521-5430</a>	Utility - Water	28,643	32,000	32,000	31,100
<a href="#">213-521-5440</a>	Utility - Communications/Telephone	4,116	4,300	4,300	4,050
<a href="#">213-521-5500</a>	Printing & Advertising	-	300	300	200
<a href="#">213-521-5510</a>	Dues & Subscriptions	700	7,500	7,500	-
<a href="#">213-521-5512</a>	Meetings & Travel	1,888	2,750	2,750	2,500
<a href="#">213-521-5536</a>	Equipment/Office Rent & Leases	257	300	-	-
<a href="#">213-521-5546</a>	Cash (Over)/Short	35	-	-	-
<a href="#">213-521-5550</a>	Supplies for Resale	4,669	7,500	7,500	6,000
<a href="#">213-521-5560</a>	Supplies & Materials	5,312	5,000	6,500	7,500
<a href="#">213-521-5561</a>	Janitorial Supplies	1,401	2,000	2,000	-
<a href="#">213-521-5562</a>	Chemicals	44,810	39,500	47,000	-
<a href="#">213-521-5567</a>	Landscaping Supply Repairs & Replacement	144	4,000	4,000	-
<a href="#">213-521-5761</a>	Major Equipment	37,595	-	-	-
<b>SubProgram: 521 - Community Pool Services Total:</b>		<b>772,668</b>	<b>736,100</b>	<b>704,600</b>	<b>530,100</b>
<b>SubProgram: 522 - Junior Lifeguards</b>					
<a href="#">213-522-5100</a>	Regular Wages	26,635	37,200	35,000	84,700
<a href="#">213-522-5102</a>	Part-time Wages	74,929	59,400	59,400	61,750
<a href="#">213-522-5104</a>	Overtime Pay	5,158	1,000	1,000	1,000
<a href="#">213-522-5106</a>	Other Pay	460	1,550	1,550	3,250
<a href="#">213-522-5120</a>	Health Insurance	5,074	14,100	7,500	25,550
<a href="#">213-522-5121</a>	Dental Insurance	391	1,250	500	2,000
<a href="#">213-522-5122</a>	Life Insurance	84	200	200	400
<a href="#">213-522-5123</a>	Disability Insurance	96	250	250	500
<a href="#">213-522-5130</a>	PERS CLASSIC Contribution	1,053	-	-	750
<a href="#">213-522-5131</a>	PERS PEPRA Contribution	1,380	3,000	2,500	6,400
<a href="#">213-522-5132</a>	PERS Prepay UAAL	2,058	-	2,000	1,350
<a href="#">213-522-5140</a>	Medicare Tax	1,555	1,450	1,450	2,150
<a href="#">213-522-5150</a>	Flexible Benefits Program	135	700	700	1,650
<a href="#">213-522-5151</a>	Fitness Benefit	168	300	300	750
<a href="#">213-522-5152</a>	Cell Phone Allowance	-	100	100	50
<a href="#">213-522-5345</a>	Equipment Repairs/Replacement	240	500	500	1,000
<a href="#">213-522-5512</a>	Meetings & Travel	2,977	3,000	3,000	2,500
<a href="#">213-522-5548</a>	Field Trips	2,149	3,000	3,000	-
<a href="#">213-522-5560</a>	Supplies & Materials	8,086	20,000	20,000	12,000
<b>SubProgram: 522 - Junior Lifeguards Total:</b>		<b>132,627</b>	<b>147,000</b>	<b>138,950</b>	<b>207,750</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 213 - RECREATION SERVICES FUND</b>					
<b>Expense</b>					
<b>SubProgram: 523 - Swim Team Aquatics</b>					
<a href="#">213-523-5100</a>	Regular Wages	744	4,400	4,400	-
<a href="#">213-523-5102</a>	Part-time Wages	30,598	47,900	45,000	43,850
<a href="#">213-523-5104</a>	Overtime Pay	374	500	500	250
<a href="#">213-523-5106</a>	Other Pay	-	400	400	-
<a href="#">213-523-5120</a>	Health Insurance	87	1,400	1,400	-
<a href="#">213-523-5121</a>	Dental Insurance	10	150	150	-
<a href="#">213-523-5122</a>	Life Insurance	1	50	50	-
<a href="#">213-523-5123</a>	Disability Insurance	2	50	50	-
<a href="#">213-523-5130</a>	PERS CLASSIC Contribution	85	-	-	-
<a href="#">213-523-5131</a>	PERS PEPPRA Contribution	76	400	400	-
<a href="#">213-523-5132</a>	PERS Prepay UAAL	220	-	1,000	-
<a href="#">213-523-5140</a>	Medicare Tax	460	800	800	650
<a href="#">213-523-5150</a>	Flexible Benefits Program	5	100	100	-
<a href="#">213-523-5151</a>	Fitness Benefit	-	50	50	-
<a href="#">213-523-5510</a>	Dues & Subscriptions	2,539	2,400	2,400	2,500
<a href="#">213-523-5512</a>	Meetings & Travel	1,193	1,500	1,500	1,500
<a href="#">213-523-5560</a>	Supplies & Materials	5,505	3,000	3,000	2,000
<b>SubProgram: 523 - Swim Team Aquatics Total:</b>		<b>41,900</b>	<b>63,100</b>	<b>61,200</b>	<b>50,750</b>
<b>SubProgram: 531 - Ocean Beach Services</b>					
<a href="#">213-531-5100</a>	Regular Wages	744	4,400	4,400	-
<a href="#">213-531-5102</a>	Part-time Wages	7,190	2,550	2,550	5,000
<a href="#">213-531-5104</a>	Overtime Pay	111	200	200	200
<a href="#">213-531-5106</a>	Other Pay	-	400	400	-
<a href="#">213-531-5120</a>	Health Insurance	87	1,400	1,400	-
<a href="#">213-531-5121</a>	Dental Insurance	10	150	150	-
<a href="#">213-531-5122</a>	Life Insurance	1	50	50	-
<a href="#">213-531-5123</a>	Disability Insurance	2	50	50	-
<a href="#">213-531-5130</a>	PERS CLASSIC Contribution	85	-	-	-
<a href="#">213-531-5131</a>	PERS PEPPRA Contribution	76	400	400	-
<a href="#">213-531-5132</a>	PERS Prepay UAAL	220	-	1,000	-
<a href="#">213-531-5140</a>	Medicare Tax	117	300	300	100
<a href="#">213-531-5150</a>	Flexible Benefits Program	5	100	100	-
<a href="#">213-531-5151</a>	Fitness Benefit	-	50	50	-
<b>SubProgram: 531 - Ocean Beach Services Total:</b>		<b>8,649</b>	<b>10,050</b>	<b>11,050</b>	<b>5,300</b>
<b>SubProgram: 532 - Beach Store</b>					
<a href="#">213-532-5100</a>	Regular Wages	744	4,400	4,400	-
<a href="#">213-532-5102</a>	Part-time Wages	6,683	9,000	9,000	-
<a href="#">213-532-5106</a>	Other Pay	-	400	400	-
<a href="#">213-532-5120</a>	Health Insurance	87	1,400	1,400	-
<a href="#">213-532-5121</a>	Dental Insurance	10	150	150	-
<a href="#">213-532-5122</a>	Life Insurance	1	50	50	-
<a href="#">213-532-5123</a>	Disability Insurance	2	50	50	-
<a href="#">213-532-5130</a>	PERS CLASSIC Contribution	85	-	-	-
<a href="#">213-532-5131</a>	PERS PEPPRA Contribution	76	400	400	-
<a href="#">213-532-5132</a>	PERS Prepay UAAL	220	-	1,000	-
<a href="#">213-532-5140</a>	Medicare Tax	108	100	200	-
<a href="#">213-532-5150</a>	Flexible Benefits Program	5	100	100	-
<a href="#">213-532-5151</a>	Fitness Benefit	-	50	50	-
<a href="#">213-532-5440</a>	Utility - Communications/Telephone	553	600	600	1,800
<a href="#">213-532-5550</a>	Supplies for Resale	8,133	6,000	6,000	1,000
<a href="#">213-532-5560</a>	Supplies & Materials	706	1,000	1,000	500
<b>SubProgram: 532 - Beach Store Total:</b>		<b>17,413</b>	<b>23,700</b>	<b>24,800</b>	<b>3,300</b>
<b>SubProgram: 541 - Special Events</b>					
<a href="#">213-541-5542</a>	Softball League Expe	1,158	2,500	2,500	-
<a href="#">213-541-5560</a>	Supplies & Materials	246	-	-	-
<b>SubProgram: 541 - Special Events Total:</b>		<b>1,404</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 213 - RECREATION SERVICES FUND</b>					
<b>Expense</b>					
<b>SubProgram: 542 - Community Garden</b>					
<a href="#">213-542-5102</a>	Part-time Wages	23,397	24,650	18,000	25,000
<a href="#">213-542-5140</a>	Medicare Tax	339	400	400	400
<a href="#">213-542-5362</a>	Janitorial Services	1,530	1,600	1,600	-
<a href="#">213-542-5420</a>	Utility - Sewer	788	800	800	900
<a href="#">213-542-5430</a>	Utility - Water	-	100	100	100
<a href="#">213-542-5440</a>	Utility - Communications/Telephone	1,433	1,500	1,500	1,500
<a href="#">213-542-5500</a>	Printing & Advertising	-	50	100	-
<a href="#">213-542-5560</a>	Supplies & Materials	1,285	1,500	1,500	1,500
<b>SubProgram: 542 - Community Garden Total:</b>		<b>28,773</b>	<b>30,600</b>	<b>24,000</b>	<b>29,400</b>

## Housing Fund

The Housing Fund is used to account for the Workforce Homebuyers Down Payment Loan Program to expand homeownership opportunities in the City.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 214 - HOUSING FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 311 - Housing</b>					
<a href="#">214-311-4600</a>	Interest Income	13,548	10,000	10,000	5,000
<a href="#">214-311-4601</a>	Net Adjustment Fair Value	(991)	-	-	-
<a href="#">214-311-4602</a>	Gain/Loss on Investment	(309)	-	-	-
<a href="#">214-311-4603</a>	Interest Income, Loan	3,000	35,000	35,000	3,000
<a href="#">214-311-4802</a>	Miscellaneous Income	30	-	-	-
<a href="#">214-311-4830</a>	Housing Loans	-	59,400	59,400	-
<b>SubProgram: 311 - Housing Total:</b>		<b>15,279</b>	<b>104,400</b>	<b>104,400</b>	<b>8,000</b>
<b>Expense</b>					
<b>SubProgram: 311 - Housing</b>					
<a href="#">214-311-5201</a>	Professional Services	19,092	50,000	50,000	30,000
<a href="#">214-311-5610</a>	Housing Loan	186,625	100,000	158,875	-
<b>SubProgram: 311 - Housing Total:</b>		<b>205,717</b>	<b>150,000</b>	<b>208,875</b>	<b>30,000</b>

### Measure A Fund

The Measure A Fund is used to account for funding received through the county-wide sales tax on motor vehicle fuel which was approved by the voters of the County. The program is administered by the Santa Barbara County Association of Governments. Funds under this program must be used for local transit, street and right-of-way maintenance and improvements and street related capital improvements pursuant to the City adopted Five Year Program of Projects which is updated and reviewed annually.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 215 - MEASURE A FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 411 - Transportation, Parking and Lighting</b>					
<a href="#">215-411-4360</a>	State Grants	2,945	-	-	-
<a href="#">215-411-4812</a>	Reimbursement-Insurance Claim	2,369	-	-	-
	<b>SubProgram: 411 - Transportation, Parking and Lighting Total:</b>	<b>5,314</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">215-431-4332</a>	Measure A Revenue	1,023,030	1,020,000	1,020,000	1,040,400
<a href="#">215-431-4600</a>	Interest Income	34,168	28,000	28,000	10,000
<a href="#">215-431-4601</a>	Net Adjustment Fair Value	(2,428)	-	-	-
<a href="#">215-431-4602</a>	Gain/Loss on Investment	(721)	-	-	-
	<b>SubProgram: 431 - Street Maintenance Total:</b>	<b>1,054,049</b>	<b>1,048,000</b>	<b>1,048,000</b>	<b>1,050,400</b>
<b>SubProgram: 441 - Right of Way Maintenance</b>					
<a href="#">215-441-4802</a>	Miscellaneous Income	-	-	10,200	-
	<b>SubProgram: 441 - Right of Way Maintenance Total:</b>	<b>-</b>	<b>-</b>	<b>10,200</b>	<b>-</b>
<b>Expense</b>					
<b>SubProgram: 163 - Community Services Support</b>					
<a href="#">215-163-5601</a>	Community Services Grants	5,500	5,500	5,500	5,500
	<b>SubProgram: 163 - Community Services Support Total:</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
<b>SubProgram: 221 - Management Information Services</b>					
<a href="#">215-221-5360</a>	Software Subscription/Maintenance	8,445	10,000	10,000	6,250
<a href="#">215-221-5565</a>	Computer Hardware/Replacement	469	-	-	-
	<b>SubProgram: 221 - Management Information Services Total:</b>	<b>8,914</b>	<b>10,000</b>	<b>10,000</b>	<b>6,250</b>
<b>SubProgram: 411 - Transportation, Parking and Lighting</b>					
<a href="#">215-411-5100</a>	Regular Wages	82,214	45,800	45,800	26,750
<a href="#">215-411-5104</a>	Overtime Pay	1,456	1,500	1,500	-
<a href="#">215-411-5106</a>	Other Pay	5,497	2,100	2,100	1,500
<a href="#">215-411-5120</a>	Health Insurance	18,141	10,250	8,500	5,450
<a href="#">215-411-5121</a>	Dental Insurance	1,989	1,000	800	650
<a href="#">215-411-5122</a>	Life Insurance	240	150	150	100
<a href="#">215-411-5123</a>	Disability Insurance	318	200	200	150
<a href="#">215-411-5130</a>	PERS CLASSIC Contribution	6,315	3,050	3,050	2,400
<a href="#">215-411-5131</a>	PERS PEPRRA Contribution	1,893	2,000	2,000	850
<a href="#">215-411-5132</a>	PERS Prepay UAAL	11,576	4,300	4,300	4,250
<a href="#">215-411-5140</a>	Medicare Tax	1,288	700	700	400
<a href="#">215-411-5150</a>	Flexible Benefits Program	1,395	750	750	500
<a href="#">215-411-5151</a>	Fitness Benefit	5	350	350	250
<a href="#">215-411-5152</a>	Cell Phone Allowance	156	150	150	50
<a href="#">215-411-5204</a>	Transit- Senior/ADA Transport	12,000	17,500	17,500	17,500
<a href="#">215-411-5228</a>	Engineering Services	201,638	193,450	193,450	251,000
<a href="#">215-411-5301</a>	Contract Services	7,000	8,000	8,000	8,000
<a href="#">215-411-5500</a>	Printing & Advertising	-	3,000	3,000	1,000
<a href="#">215-411-5510</a>	Dues & Subscriptions	3,093	3,000	3,000	3,000
	<b>SubProgram: 411 - Transportation, Parking and Lighting Total:</b>	<b>356,214</b>	<b>297,250</b>	<b>295,300</b>	<b>323,800</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 215 - MEASURE A FUND</b>					
<b>Expense</b>					
<b>SubProgram: 163 - Community Services Support</b>					
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">215-431-5302</a>	Street Maintenance	115,429	138,200	138,200	180,000
<a href="#">215-431-5345</a>	Equipment Repairs/Replacement	217	-	-	-
<a href="#">215-431-5400</a>	Utility - Electric	12,228	15,000	15,000	17,250
<a href="#">215-431-5566</a>	Sign Replacement	27,209	40,000	40,000	50,000
<a href="#">215-431-5761</a>	Major Equipment	-	-	-	9,500
<a href="#">215-431-5762</a>	Vehicle Purchase	200,880	-	-	77,000
	<b>SubProgram: 431 - Street Maintenance Total:</b>	<b>355,964</b>	<b>193,200</b>	<b>193,200</b>	<b>333,750</b>
<b>SubProgram: 441 - Right of Way Maintenance</b>					
<a href="#">215-441-5356</a>	Tree Maintenance	178,349	160,000	160,000	117,600
<a href="#">215-441-5357</a>	Tree Replacement	-	24,000	24,000	30,000
	<b>SubProgram: 441 - Right of Way Maintenance Total:</b>	<b>178,349</b>	<b>184,000</b>	<b>184,000</b>	<b>147,600</b>
<b>SubProgram: 451 - Watershed Management</b>					
<a href="#">215-451-5353</a>	Storm Drain Maintenance	3,143	6,350	6,350	70,000
	<b>SubProgram: 451 - Watershed Management Total:</b>	<b>3,143</b>	<b>6,350</b>	<b>6,350</b>	<b>70,000</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">215-999-5911</a>	To Capital Improvement 301	437,738	1,770,800	467,450	1,548,275
	<b>SubProgram: 999 - Transfers Total:</b>	<b>437,738</b>	<b>1,770,800</b>	<b>467,450</b>	<b>1,548,275</b>

## Revolving Fund

The Revolving Fund is used to account for most grants from public or private sources which have been awarded to the City for specific purposes.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 216 - REVOLVING FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 151 - Emergency Preparedness</b>					
<a href="#">216-151-4360</a>	State Grants	12,678	10,000	10,000	10,000
<b>SubProgram: 151 - Emergency Preparedness Total:</b>		<b>12,678</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>SubProgram: 405 - Facilities</b>					
<a href="#">216-405-4360</a>	State Grants	-	-	-	77,000
<a href="#">216-405-4806</a>	Donations	-	-	-	4,000
<b>SubProgram: 405 - Facilities Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>81,000</b>
<b>SubProgram: 421 - Solid Waste</b>					
<a href="#">216-421-4360</a>	State Grants	23,545	16,600	16,600	99,000
<b>SubProgram: 421 - Solid Waste Total:</b>		<b>23,545</b>	<b>16,600</b>	<b>16,600</b>	<b>99,000</b>
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">216-502-4806</a>	Donations	37,397	-	-	-
<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>		<b>37,397</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 512 - Senior Services</b>					
<a href="#">216-512-4806</a>	Donations	-	1,300	1,300	3,000
<b>SubProgram: 512 - Senior Services Total:</b>		<b>-</b>	<b>1,300</b>	<b>1,300</b>	<b>3,000</b>
<b>SubProgram: 521 - Community Pool Services</b>					
<a href="#">216-521-4390</a>	Private Grants	445	10,000	10,000	-
<a href="#">216-521-4806</a>	Donations	5,910	4,000	4,000	44,000
<b>SubProgram: 521 - Community Pool Services Total:</b>		<b>6,355</b>	<b>14,000</b>	<b>14,000</b>	<b>44,000</b>
<b>SubProgram: 522 - Junior Lifeguards</b>					
<a href="#">216-522-4806</a>	Donations	-	2,500	2,500	-
<b>SubProgram: 522 - Junior Lifeguards Total:</b>		<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>SubProgram: 523 - Swim Team Aquatics</b>					
<a href="#">216-523-4360</a>	State Grant	-	3,000	3,000	3,000
<b>SubProgram: 523 - Swim Team Aquatics Total:</b>		<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>SubProgram: 531 - Ocean Beach Services</b>					
<a href="#">216-531-4806</a>	Donations	4,164	-	-	-
<b>SubProgram: 531 - Ocean Beach Services Total:</b>		<b>4,164</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 542 - Community Garden</b>					
<a href="#">216-542-4360</a>	State Grants	23,320	26,500	26,500	-
<b>SubProgram: 542 - Community Garden Total:</b>		<b>23,320</b>	<b>26,500</b>	<b>26,500</b>	<b>-</b>
<b>SubProgram: 550 - City Library</b>					
<a href="#">216-550-4360</a>	State Grants	1,928	8,500	8,800	5,500
<a href="#">216-550-4806</a>	Donations	75,019	50,000	50,000	25,000
<b>SubProgram: 550 - City Library Total:</b>		<b>76,948</b>	<b>58,500</b>	<b>58,800</b>	<b>30,500</b>
<b>Expense</b>					
<b>SubProgram: 151 - Emergency Preparedness</b>					
<a href="#">216-151-5301</a>	Contract Services	12,678	10,000	10,000	10,000
<b>SubProgram: 151 - Emergency Preparedness Total:</b>		<b>12,678</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>SubProgram: 405 - Facilities</b>					
<a href="#">216-405-5567</a>	Landscaping Supply Repairs & Replacement	-	-	-	5,000
<a href="#">216-405-5568</a>	Minor Equipment	-	-	-	31,000
<a href="#">216-405-5762</a>	Vehicle Purchase	-	-	-	45,000
<b>SubProgram: 405 - Facilities Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>81,000</b>
<b>SubProgram: 421 - Solid Waste</b>					
<a href="#">216-421-5201</a>	Professional Services	-	-	-	7,000
<a href="#">216-421-5301</a>	Contract Services	11,224	16,600	16,600	68,000
<a href="#">216-421-5512</a>	Meetings & Travel	801	-	-	-
<a href="#">216-421-5560</a>	Supplies & Materials	4,447	-	-	24,000
<b>SubProgram: 421 - Solid Waste Total:</b>		<b>16,472</b>	<b>16,600</b>	<b>16,600</b>	<b>99,000</b>

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 216 - REVOLVING FUND</b>					
<b>Expense</b>					
<b>SubProgram: 512 - Senior Services</b>					
<a href="#">216-512-5568</a>	Minor Equipment	-	1,300	1,300	3,000
<b>SubProgram: 512 - Senior Services Total:</b>		<b>-</b>	<b>1,300</b>	<b>1,300</b>	<b>3,000</b>
<b>SubProgram: 521 - Community Pool Services</b>					
<a href="#">216-521-5345</a>	Equipment Repairs/Replacement	5,707	-	10,000	40,000
<a href="#">216-521-5560</a>	Supplies & Materials	-	4,000	4,000	4,000
<b>SubProgram: 521 - Community Pool Services Total:</b>		<b>5,707</b>	<b>4,000</b>	<b>14,000</b>	<b>44,000</b>
<b>SubProgram: 522 - Junior Lifeguards</b>					
<a href="#">216-522-5560</a>	Supplies & Materials	-	-	2,500	-
<b>SubProgram: 522 - Junior Lifeguards Total:</b>		<b>-</b>	<b>-</b>	<b>2,500</b>	<b>-</b>
<b>SubProgram: 523 - Swim Team Aquatics</b>					
<a href="#">216-523-5560</a>	Supplies & Materials	2,772	3,000	3,000	3,000
<b>SubProgram: 523 - Swim Team Aquatics Total:</b>		<b>2,772</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>SubProgram: 531 - Ocean Beach Services</b>					
<a href="#">216-531-5560</a>	Supplies & Materials	15,536	-	-	-
<b>SubProgram: 531 - Ocean Beach Services Total:</b>		<b>15,536</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 550 - City Library</b>					
<a href="#">216-550-5345</a>	Equipment Repairs/Replacement	10,539	-	-	-
<a href="#">216-550-5520</a>	Books	1,928	8,800	8,800	5,500
<a href="#">216-550-5560</a>	Supplies & Materials	-	-	-	-
<a href="#">216-550-5568</a>	Minor Equipment	24,778	50,000	50,000	-
<a href="#">216-550-5761</a>	Major Equipment	12,078	-	-	-
<a href="#">216-550-5763</a>	Furniture & Fixtures	25,840	-	-	25,000
<a href="#">216-550-5764</a>	Improvements	1,785	-	-	-
		<b>76,948</b>	<b>58,800</b>	<b>58,800</b>	<b>30,500</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">216-999-5909</a>	To Recreation Services 213	23,320	26,500	26,500	-
<b>SubProgram: 999 - Transfers Total:</b>		<b>23,320</b>	<b>26,500</b>	<b>26,500</b>	<b>-</b>



## PEG Fee Fund

The Public, Educational, and Governmental (PEG) Fee Fund is used to account for channel fees. Revenues from this source are restricted to be used towards providing government access programming to City residents, such as Government Access Television (GATV) related equipment, maintenance, and operations.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 217 - PEG FEES</b>					
<b>Revenue</b>					
<b>SubProgram: 161 - Communication and Community Promotions</b>					
<a href="#">217-161-4131</a>	COX Cable PEG Fees	38,035	34,000	34,000	34,000
<a href="#">217-161-4600</a>	Interest Income	1,317	1,500	1,500	-
<a href="#">217-161-4601</a>	Net Adjustment Fair Value	(119)	-	-	-
<a href="#">217-161-4602</a>	Gain/Loss on Investment	(33)	-	-	-
<a href="#">217-161-4802</a>	Miscellaneous Income	3,105	2,400	3,000	3,000
	<b>SubProgram: 161 - Communication and Community Promotions Total:</b>	<b>42,305</b>	<b>37,900</b>	<b>38,500</b>	<b>37,000</b>
<b>SubProgram: 221 - Management Information Services</b>					
<a href="#">217-221-4500</a>	Rents & Leases	22,203	-	-	-
	<b>SubProgram: 221 - Management Information Services Total:</b>	<b>22,203</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">217-999-4902</a>	From Major Asset Replacement 103	-	50,000	50,000	-
<a href="#">217-999-4918</a>	From Measure X 104	-	-	-	47,777
	<b>SubProgram: 999 - Transfers Total:</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>47,777</b>
<b>Expense</b>					
<b>SubProgram: 161 - Communication and Community Promotions</b>					
<a href="#">217-161-5100</a>	Regular Wages	10,273	2,900	2,900	2,950
<a href="#">217-161-5104</a>	Overtime Pay	31	100	100	-
<a href="#">217-161-5106</a>	Other Pay	883	150	150	150
<a href="#">217-161-5108</a>	Bilingual Pay	430	150	150	150
<a href="#">217-161-5120</a>	Health Insurance	3,454	950	950	1,100
<a href="#">217-161-5121</a>	Dental Insurance	304	100	100	100
<a href="#">217-161-5122</a>	Life Insurance	37	50	50	50
<a href="#">217-161-5123</a>	Disability Insurance	43	50	50	50
<a href="#">217-161-5131</a>	PERS Pepra Contribution	815	250	250	250
<a href="#">217-161-5132</a>	PERS Prepay UAAL	25	-	-	-
<a href="#">217-161-5140</a>	Medicare Tax	170	50	50	50
<a href="#">217-161-5150</a>	Flexible Benefits Program	259	100	100	100
<a href="#">217-161-5151</a>	Fitness Benefit	33	50	50	50
<a href="#">217-161-5201</a>	Professional Services	63,875	70,000	70,000	70,700
<a href="#">217-161-5345</a>	Equipment Repairs/Replacement	3,415	10,000	10,000	10,000
<a href="#">217-161-5510</a>	Dues & Subscriptions	673	700	700	750
<a href="#">217-161-5560</a>	Supplies & Materials	-	500	500	-
<a href="#">217-161-5761</a>	Major Equipment	-	50,000	50,000	-
	<b>SubProgram: 161 - Communication and Community Promotions Total:</b>	<b>84,720</b>	<b>136,100</b>	<b>136,100</b>	<b>86,450</b>
<b>SubProgram: 201 - Financial Management Services</b>					
<a href="#">217-201-5530</a>	Interest Expense	666	-	-	-
	<b>SubProgram: 201 - Financial Management Services Total:</b>	<b>666</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 221 - Management Information Services</b>					
<a href="#">217-221-5360</a>	Software Subscription/Maintenance	33,140	11,700	11,700	11,700
	<b>SubProgram: 221 - Management Information Services Total:</b>	<b>33,140</b>	<b>11,700</b>	<b>11,700</b>	<b>11,700</b>

### Capital Improvement Project Fund

The Capital Improvements Projects Fund is used to account for capital asset acquisition, construction and improvements of capital facilities and infrastructure, funded by general government resources, designated development impact fees (such as traffic mitigation fees, bridge fees, etc.), and inter-governmental grants. Funds collected under this program may be used only for the purpose collected.

		Prior Year Actuals FY 2022/23	Current Budget FY 2023/24	Estimated Actual FY 2023/2024	Proposed Budget FY 2024/25
<b>Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND</b>					
<b>Revenue</b>					
<b>SubProgram: 401 - Public Works Administration</b>					
<a href="#">301-401-4550</a>	Highway & Bridges	17,674	18,000	-	-
<a href="#">301-401-4552</a>	Traffic Control	1,424	2,000	-	-
<a href="#">301-401-4555</a>	General Government	2,271	2,500	-	-
<b>SubProgram: 401 - Public Works Administration Total:</b>		<b>21,369</b>	<b>22,500</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 403 - Capital Improvements</b>					
<a href="#">301-403-4360</a>	State Grants	180,974	825,650	233,300	1,947,750
<a href="#">301-403-4370</a>	Federal Grants	27,804	798,600	399,300	5,496,250
<a href="#">301-403-4380</a>	County Grants	92,776	281,950	149,550	942,500
<a href="#">301-403-4390</a>	Private Grants	863,059	442,400	75,000	400,000
<a href="#">301-403-4802</a>	Miscellaneous Income	232,927	-	-	-
<a href="#">301-403-4812</a>	Reimbursement - Insurance Claim	84,482	-	-	-
<b>SubProgram: 403 - Capital Improvements Total:</b>		<b>1,482,021</b>	<b>2,348,600</b>	<b>857,150</b>	<b>8,786,500</b>
<b>SubProgram: 431 - Street Maintenance</b>					
<a href="#">301-431-4551</a>	Storm Drainage	2,940	3,500	-	-
<a href="#">301-431-4553</a>	Streets & Thoroughfares	3,461	4,500	-	-
<b>SubProgram: 431 - Street Maintenance Total:</b>		<b>6,401</b>	<b>8,000</b>	<b>-</b>	<b>-</b>
<b>SubProgram: 502 - Parks and Facilities Maintenance</b>					
<a href="#">301-502-4560</a>	Park Land Acquisition	7,787	8,000	-	-
<a href="#">301-502-4562</a>	Aquatics Facilities	487	1,000	-	-
<a href="#">301-502-4563</a>	Open Space Parks	5,089	5,100	-	-
<a href="#">301-502-4564</a>	Quimby Fees	-	33,000	33,000	-
<a href="#">301-502-4566</a>	New Construction Fee	1,040	4,000	8,500	-
<b>SubProgram: 502 - Parks and Facilities Maintenance Total:</b>		<b>14,403</b>	<b>51,100</b>	<b>41,500</b>	<b>-</b>
<b>SubProgram: 900 - Non-Departmental</b>					
<a href="#">301-900-4600</a>	Interest Income	45,113	30,000	30,000	15,000
<a href="#">301-900-4601</a>	Net Adjustment Fair Value	(5,835)	-	-	-
<a href="#">301-900-4602</a>	Gain/Loss on Investment	(1,394)	-	-	-
<b>SubProgram: 900 - Non-Departmental Total:</b>		<b>37,883</b>	<b>30,000</b>	<b>30,000</b>	<b>15,000</b>
<b>SubProgram: 999 - Transfers</b>					
<a href="#">301-999-4904</a>	From Gas Tax 205	-	-	-	460,000
<a href="#">301-999-4906</a>	From Measure A Fund 215	437,738	1,770,800	467,450	1,548,275
<a href="#">301-999-4907</a>	From Tidelands Trust Fund 207	20,223	114,350	100,000	183,500
<a href="#">301-999-4916</a>	From General 101	-	-	1,163,150	-
<a href="#">301-999-4917</a>	From General Reserves 102	1,286,402	240,250	-	-
<a href="#">301-999-4918</a>	From Measure X 104	1,145,578	5,360,050	1,654,450	4,496,200
<a href="#">301-999-4919</a>	From RMRA 203	49,501	618,100	614,400	340,750
<b>SubProgram: 999 - Transfers Total:</b>		<b>2,939,443</b>	<b>8,103,550</b>	<b>3,999,450</b>	<b>7,028,725</b>
<b>Expense</b>					
<b>SubProgram: 403 - Capital Improvements</b>					
<a href="#">301-403-5780</a>	Major Capital Projects	4,596,278	10,961,000	3,765,600	16,516,800
<b>SubProgram: 403 - Capital Improvements Total:</b>		<b>4,596,278</b>	<b>10,961,000</b>	<b>3,765,600</b>	<b>16,516,800</b>

**RESOLUTION NO. 6330**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA  
APPROVING THE MUNICIPAL BUDGET FOR  
FISCAL YEAR 2024-25**

**WHEREAS**, on June 24, 2024, pursuant the powers and duties established at Chapter 2.08.110(G)(H), the City Manager presented the proposed Budget for Fiscal Year (FY) 2024-25 including estimated revenues and recommended appropriations for operations, special programs, capital outlay and reserves; and

**WHEREAS**, the City Council held duly advertised public hearings on June 10 and 24, 2024, and received public comments on the proposed Budget; and

**WHEREAS**, adoption of the Budget prior to the beginning of the new fiscal year is necessary to ensure the uninterrupted operation of necessary City services.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** The Proposed Budget for Fiscal Year 2024-25, including estimated revenues and appropriations for operations, special programs, capital outlay expenses and reserves is hereby approved and adopted, effective July 1, 2024.

**SECTION 3.** The final estimates of revenues and appropriations for operations, special programs, capital outlay expenses, and reserves for FY 2023-24 are also hereby approved for the 2023-24 fiscal year.

**SECTION 4.** The City Manager is authorized to make expenditures and enter into agreements conforming to this Budget and to make adjustments between the various accounts within each fund limited to the total amount budgeted for said fund.

**SECTION 5.** The City Council approves the salary and compensation plan inherent in the budget for the City's part-time, temporary, and seasonal employees and 43 full-time and limited-term employees.

**SECTION 6.** The City Council approves the revised budget and fiscal policies, Exhibit 1 to this Resolution, dated June 24, 2024, for inclusion in the Budget document.

**PASSED, APPROVED AND ADOPTED** on June 24, 2024 by the following vote:

AYES: COUNCILMEMBER(S): Nomura, Solorzano, Alarcon, Clark

NOES: COUNCILMEMBER(S): Lee

ABSENT: COUNCILMEMBER(S): None

ABSTAIN: COUNCILMEMBER(S): None



Mayor, City of Carpinteria

ATTEST:



Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

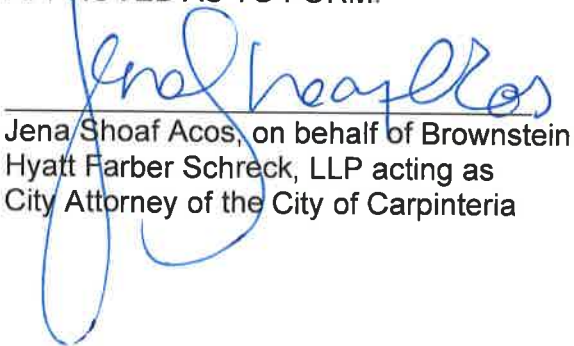


I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 24, 2024.



Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

APPROVED AS TO FORM:



Jena Shoaf Acos, on behalf of Brownstein  
Hyatt Farber Schreck, LLP acting as  
City Attorney of the City of Carpinteria

**Exhibit 1 to Resolution No. 6330**  
**Updated Budget and Fiscal Policies**



**BUDGET PURPOSE AND ORGANIZATION**

A. **Balanced Budget.** The City will maintain a balanced budget. This means that:

1. Operating revenues should fully cover operating expenditures, including debt service.
2. Ending fund balance must meet minimum policy levels or other target levels established by the Council for the fiscal year.

Under this policy, it is allowable for total expenditures and uses to exceed revenues and other sources in a given year; however, in this situation, beginning fund balance should only be used to fund capital improvement plan projects or other “one-time,” non-recurring expenditures. (See *Fund Balance and Reserves* policy for other circumstances when it would be appropriate to use beginning fund balance.)

B. **Budget Objectives.** Through its Budget, the City will link resources with goals and results by:

1. Identifying community needs for essential services.
2. Organizing the programs required to provide these essential services.
3. Describing programs and activities performed in delivering services.
4. Proposing objectives for improving the delivery of program services.
5. Identifying and appropriating the resources required to perform program activities and accomplish program objectives.

C. **Measurable Objectives.** The Budget will establish measurable program objectives and allow reasonable time to accomplish those objectives.

D. **Budget Adoption by Resolution.** The City’s annual Budget is adopted by Resolution. If the Budget is not approved prior to the end of the fiscal year, the Preliminary Budget, except for capital outlays, becomes the City’s interim budget until the new budget is adopted.

E. **Goal Status Reports.** The status of major program objectives will be formally reported to the Council on an ongoing, periodic basis.

F. **Mid-Year Budget Reviews.** The Council will formally review the City’s fiscal condition, and amend appropriations, if necessary, based on six months of results and emerging trends since the beginning of the fiscal year.

*Status: In Compliance. These practices are either in place or the Council has adopted a budget process and document for 2024-25 that meets these policy objectives. However, linking resources to outcomes and measuring performance will always be a work in progress, with ongoing improvements.*



**REVENUE MANAGEMENT**

- A. **Current Revenues for Current Uses; One-Time Revenues for One-Time Purposes.** The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues or rolling over short-term debt. The City will avoid using one-time revenues to fund ongoing program costs.
  
- B. **Revenue Distribution.** The Council recognizes that generally accepted accounting principles for state and local governments discourage the “earmarking” of General Fund revenues, and accordingly, the practice of designating General Fund revenues for specific programs should be minimized in the City's management of its fiscal affairs. In those cases where it does occur, the basis and methodology for earmarking should be clearly articulated in the City’s Budget and Fiscal Policies.
  
- C. **Grant Management.** Intergovernmental assistance in the form of grants and loans will be used to finance only:
  - 1. Capital improvements that are consistent with capital improvement plan (CIP) priorities and can be maintained and operated over time.
  - 2. Technological upgrades or enhancements.
  - 3. Capital acquisition items.
  - 4. Operating programs which either can be sustained over time or have a limited horizon.
  - 5. Other areas as determined by the Council to be in the best interest of the City.
  
- D. **Interfund Transfers and Loans.** In order to achieve important public policy goals, the City has established various special revenue and capital project funds to account for revenues whose use should be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds, with its own revenue sources, expenditures and fund balance.

Any transfers between funds are clearly set forth in the Budget and can only be made by the Administrative Services Director in accordance with the adopted budget. These transfers, under which financial resources are transferred from one fund to another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons, and are not intended to result in a transfer of financial resources by the end of the fiscal year.

In summary, interfund transfers result in a change in fund balance; interfund borrowings do not, as the intent is to repay the loan in the near term.

From time-to-time, interfund borrowings may be appropriate; however, these are subject to the following criteria in ensuring that the fiduciary purpose of the fund is met:

- 1. The Administrative Services Director is authorized to approve temporary interfund borrowings for cash flow purposes whenever the cash shortfall is expected to be resolved within 60 days. The most common use of interfund borrowing under this circumstance is for grant programs,



## BUDGET AND FISCAL POLICIES

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where costs are often incurred before drawdowns are initiated and received. However, receipt of funds is typically received shortly after the request for funds has been made.

2. Any other interfund borrowings for cash flow or other purposes require case-by-case approval by the Council.
3. Any transfers between funds where reimbursement is not expected within one fiscal year shall be recorded under one of the following options:
  - a. Where the terms and conditions of repayment are uncertain, they should not be recorded as interfund loans but as interfund transfers that affect fund balance by moving financial resources from one fund to another. In this case, the intent to repay should be documented in the Budget or via Resolution.
  - b. Where repayment is more certain, long-term loans may be recorded as such; and in accordance with generally accepted accounting principles, their balance will be recorded as non-spendable fund balance. In this case, the terms and conditions of loan repayment, including need for the loan, source of repayment funds, interest rate (if any) and amortized repayment schedule, should be documented via Resolution.

*Status: In Compliance. These practices are in place or the Council has adopted a budget process and document for 2024-25 that meets these policy objectives. There are currently no long-term interfund loans.*

### MINIMUM FUND BALANCE AND RESERVES

#### A. Reserve for Fiscal Stability, Cash Flow and Contingencies

The City will strive to maintain a minimum General Fund unrestricted balance (less encumbrances and reappropriation carryovers) of at least 40% of operating and debt service expenditures plus subsidy transfers to other funds for fiscal stability, cash flow and contingencies such as economic downturns, catastrophic events and unforeseen operating or capital needs. This target is based on financial management best practices and industry standards, including the risk assessment methodology for setting reserve levels developed by the Government Finance Officers Association of the United States and Canada (GFOA) in adequately addressing:

1. Economic uncertainties, local disasters, public health crises and other financial hardships or downturns in the local or national economy.
2. Contingencies for unseen operating or capital needs, including strategic investment opportunities.
3. Unfunded liabilities such as pensions and retiree health obligations.
4. Dependency of other funds on the General Fund.
5. Institutional changes, such as State budget takeaways and unfunded mandates.
6. Cash flow requirements.





## BUDGET AND FISCAL POLICIES

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Whenever the City's General Fund unrestricted balance falls below this target, the City will strive to restore reserves to this level within five years. As revenues versus expenditures begin moving in a positive direction, the City will allocate at least half to reserve restoration, with the balance available to fund asset replacements, unfunded liabilities, capital improvement projects, service level restorations or new operating programs.

Circumstances where taking reserves below policy levels would be appropriate include responding to the risks that reserves are intended to mitigate, such as:

1. Meeting cash flow needs during the fiscal year.
2. Closing a projected short-term revenue-expenditure gap.
3. Responding to unexpected expenditure requirements or revenue shortfalls.
4. Making investments in unfunded liability reductions, economic development and revenue base improvements, productivity improvements and similar strategic opportunities that will strengthen City revenues, reduce future costs or achieve "one-time" high-priority City goals.
5. Where a forecast shows an ongoing structural gap: providing a strategic bridge to the future by providing time to develop and implement thoughtful solutions.

On the other hand, the City should avoid using reserves to fund ongoing costs or projected systemic "gaps." Stated simply, reserves can only be used once, so their use should be restricted to one-time (or short-term) uses.

- B. **General Reserve.** This reserve is maintained at a level of \$1,000,000 with interest earned on that balance segregated for use at the Council's direction.
- C. **Major Asset Replacement and Repair Reserve.** Similar to the General Reserve Fund, this reserve is maintained at a level of \$1,000,000 with interest earned segregated for use at the Council's direction.
- D. **Future Capital Project or Other Long-Term Goal Assignments or Commitments.** The Council may also commit or assign specific General Fund balance levels above the reserve targets above for fleet, facility, technology and equipment replacements; major repairs; future development of capital projects, unfunded liabilities and similar policy commitments and assignments for future purposes and long-term goals that it determines to be in the best interests of the City.
- E. **Other Commitments and Assignments.** In addition to the minimum targets noted above, unrestricted fund balance levels will be sufficient to meet funding requirements for programs or projects approved in prior years which are carried forward into the new year; debt service reserve requirements; commitments for encumbrances; and other restrictions, commitments or assignments required by contractual obligations, state law or generally accepted accounting principles.

**Status: In Compliance.** *The 2024-25 Budget projects that the ending reserve will meet or exceed policy minimums.*



## FINANCIAL REPORTING AND BUDGET ADMINISTRATION

A. **Annual Reporting.** The City will prepare annual financial statements as follows:

1. In accordance with best practices and industry standards, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditors' opinion.
2. The City will use generally accepted accounting principles (GAAP) in preparing its annual financial statements. The Administrative Services Director is authorized to establish Accounting Policies as needed to conform with GAAP. The City will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program by issuing an Annual Comprehensive Financial Report.
3. The City will issue audited financial statements within 180 days after year-end.
4. Unexpended operating appropriations lapse at year, provided however that encumbrance balances will be carried-over and reappropriated into the following fiscal year. Project-length budgets are adopted for capital projects and accordingly unexpended/unencumbered balances will be carried over and reappropriated into the following fiscal year.

B. **Interim Reporting.** The City will prepare and issue timely interim reports on the City's fiscal status to the Council and staff. This includes on-line access for authorized users to the City's financial management system; monthly reports to program managers; more formal quarterly reports to the Council and Department Heads; mid-year budget reviews; and interim annual reports.

C. **Budget Administration.** The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. Council approval is required for all new appropriations from fund balance. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

D. **Agenda Report Review.** A Fiscal Impact Statement will be provided with each staff report submitted to the Council as part of the agenda packet.

*Status: In Compliance. These practices are in place.*

## HUMAN RESOURCE MANAGEMENT

A. **Regular Staffing**

1. Unless otherwise approved by the Council to achieve one-time budgetary savings, the budget will fully appropriate the resources needed for authorized regular staffing and will limit programs to the regular staffing authorized.
2. Regular employees will be the core work force and the preferred means of staffing ongoing, year-round program activities that should be performed by full-time City employees rather than independent



## BUDGET AND FISCAL POLICIES

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contractors or temporary employees. The City will strive to provide competitive compensation and benefit schedules for its authorized regular workforce. Each regular employee will:

- a. Fill an authorized regular position.
  - b. Receive salary and benefits consistent with labor agreements or other compensation plans.
3. To manage the growth of the regular work force and overall staffing costs, the City will follow these procedures:
- a. The Council will authorize all regular positions.
  - b. Human Resources will coordinate and approve the hiring of all regular and temporary employees.
  - c. All requests for additional regular positions will include evaluations of:
    - The necessity, term and expected results of the proposed activity.
    - Staffing and materials costs including salary, benefits, equipment, uniforms, clerical support and facilities.
    - The ability of temporary staff, overtime, private industry or other government agencies to provide the proposed service.
    - Additional revenues or cost savings that may be realized.

### **B. Temporary Staffing**

1. The hiring of temporary employees will not be used as an incremental method for expanding the City's regular workforce.
2. Temporary employees include all employees other than regular employees, elected officials and volunteers. Temporary employees will generally augment regular City staffing as extra-help employees, seasonal employees, contract employees, interns and work-study assistants.
3. The City Manager and Department Heads will encourage the use of temporary rather than regular employees to meet peak workload requirements, fill interim vacancies and accomplish tasks where less than full-time, year-round staffing is required. Under this guideline, temporary employee hours will generally not exceed 50% of a regular, full-time position (1,000 hours annually). There may be limited circumstances where the use of temporary employees on an ongoing basis in excess of this target may be appropriate due to unique programming or staffing requirements. However, any such exceptions must be approved by the City Manager based on the review and recommendation of the Human Resources Administrator.
4. Contract employees are defined as temporary employees with written contracts approved by the City Manager who may receive approved benefits depending on hourly requirements and the length of their contract. Contract employees will generally be used for medium-term (generally between six months and two years) projects, programs or activities requiring specialized or augmented levels of staffing for a specific period.

The services of contract employees will be discontinued upon completion of the assigned project, program or activity. Accordingly, contract employees will not be used for services that are anticipated to be delivered on an ongoing basis.

5. Temporary staffing costs are limited by the approved Budget for these positions.



**C. Overtime Management**

1. Overtime should be used only when necessary and when other alternatives are not feasible or cost effective.
2. All overtime must be pre-authorized by the department head or delegate unless it is assumed pre-approved by its nature. For example, overtime that results when an employee is assigned to standby and/or must respond to an emergency or complete an emergency response.
3. Departmental operating budgets should reflect anticipated annual overtime costs and departments will regularly monitor overtime use and expenditures.
4. When considering the addition of regular or temporary staffing, the use of overtime as an alternative will be considered. The department will consider:
  - a. The duration that additional staff resources may be needed.
  - b. The cost of overtime versus the cost of additional staff.
  - c. The skills and abilities of current staff.
  - d. Training costs associated with hiring additional staff.
  - e. The impact of overtime on existing staff.

**D. Private Sector Independent Contractors**

Private sector independent contractors are not City employees. They may be used in two situations:

1. Short-term, peak workload assignments to be accomplished using personnel contracted through an outside temporary employment agency (OEA). In this situation, it is anticipated that City staff will closely monitor the work of OEA employees and minimal training will be required. However, they will always be considered the employees of the OEA and not the City. All placements through an OEA will be coordinated through Human Resources and subject to the approval of the Human Resources Administrator.
2. Construction of public works projects and delivery of operating, maintenance or specialized professional services (such as attorneys, architects, fiscal advisors, bond counsel, engineers, scientists and other consultants) not routinely performed by City employees. Such services will be provided without close supervision by City staff, and the required methods, skills and equipment will generally be determined and provided by the contractor. Contract awards will be guided by the City's purchasing policies and procedures.

*Status: In Compliance. These procedures are in place.*

**RESOLUTION NO. 6331**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA  
ESTABLISHING THE APPROPRIATION LIMIT  
FOR THE CITY OF CARPINTERIA  
FOR FISCAL YEAR 2024-25**

**WHEREAS**, Article XIII B of the California Constitution (Proposition 4) requires local agencies to annually establish appropriation limits on appropriation items subject to limitation; and

**WHEREAS**, Section 7900 et. seq. of the California Government Code provides implementing instructions to Article XIII B; and

**WHEREAS**, the California Department of Finance has provided Uniform Guidelines to further clarify the intent of Article XIII B; and

**WHEREAS**, as a part of the powers and duties established at Chapter 2.08.110(G)(H), the City Manager has arranged for the calculation of the Fiscal Year 2024-25 Appropriation Limit to be made consistent with state law and guidelines, and included in the annual Budget.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** That the final appropriation limit for the City of Carpinteria for FY 2024-25 is hereby set at \$22,693,830, in accordance with the calculations set forth and attached hereto as Exhibit "A".

**SECTION 3.** That the annual adjustment factors used in the calculation were the percentage change in the California per capita income and the larger of the City's population growth or the population growth of Santa Barbara County.

**SECTION 4.** That upon the adoption of this resolution, any interested person may challenge said appropriation limit for a period of 45 days from this date in accordance with State law.

**PASSED, APPROVED AND ADOPTED** on June 24, 2024 by the following vote:

AYES: COUNCILMEMBER(S): Lee, Nomura, Solorzano, Alarcon, Clark

NOES: COUNCILMEMBER(S): None

ABSENT: COUNCILMEMBER(S): None

ABSTAIN: COUNCILMEMBER(S): None



\_\_\_\_\_  
Mayor, City of Carpinteria

ATTEST:



\_\_\_\_\_  
Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

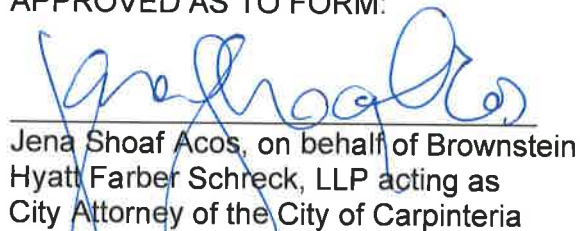


I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 24, 2024.



\_\_\_\_\_  
Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

APPROVED AS TO FORM:



\_\_\_\_\_  
Jena Shoaf Acos, on behalf of Brownstein  
Hyatt Farber Schreck, LLP acting as  
City Attorney of the City of Carpinteria

**Exhibit A**

**Appropriation Limit**

Calculation of Limitation

Appropriation limit for fiscal year ended June 30, 2024: \$ 21,962,508

Adjustment Factors: % Ratio

Population Factor (County) 0.9972  
Economic Factor (Per Capita) 1.0362

Population Factor x Economic Ratio (per capita personal income) 1.0333

Appropriation limit for fiscal year ended June 30, 2025: \$ 22,693,830

The appropriation limitations imposed by Proposition 4 and 111 created restrictions on the amount of revenue that can be budgeted for expenditures in any fiscal year. Not all revenues are restricted by the limit, only those which are referred to as "proceeds of taxes." The purpose of the law is to limit government spending by putting a cap on the total proceeds of taxes that may be appropriated each year. This limit is increased annually through a formula that takes into consideration changes in population each year. This limit is increased annually through a formula that takes into consideration changes in population (City or County, whichever is higher) and an economic factor (California per capita income). The City of Carpinteria is not constrained in the current budget by these limits.

Fiscal Year	Appropriations Limit	Subject to Limit	Difference
2005-2006	\$ 11,723,977	\$ 5,607,458	\$ 6,116,519
2006-2007	\$ 12,315,004	\$ 5,925,586	\$ 6,389,418
2007-2008	\$ 12,985,349	\$ 6,348,345	\$ 6,637,004
2008-2009	\$ 13,714,409	\$ 6,348,345	\$ 7,366,064
2009-2010	\$ 13,967,791	\$ 6,487,550	\$ 7,480,241
2010-2011	\$ 13,764,114	\$ 6,668,805	\$ 7,095,309
2011-2012	\$ 14,218,237	\$ 6,668,805	\$ 7,549,432
2012-2013	\$ 14,820,659	\$ 6,971,760	\$ 7,848,899
2013-2014	\$ 15,690,091	\$ 7,539,980	\$ 8,150,111
2014-2015	\$ 16,046,919	\$ 7,347,919	\$ 8,699,000
2015-2016	\$ 16,844,836	\$ 8,618,964	\$ 8,225,872
2016-2017	\$ 17,921,573	\$ 9,030,925	\$ 8,890,648
2017-2018	\$ 18,759,416	\$ 8,488,814	\$ 10,270,602
2018-2019	\$ 19,615,138	\$ 8,863,000	\$ 10,752,138
2019-2020	\$ 20,457,913	\$ 10,622,400	\$ 9,835,513
2020-2021	\$ 21,276,168	\$ 11,206,800	\$ 10,069,368
2021-2022	\$ 19,643,130	\$ 12,094,600	\$ 7,548,530
2022-2023	\$ 21,155,763	\$ 14,177,600	\$ 6,978,163
2023-2024	\$ 21,962,508	\$ 14,777,100	\$ 7,185,408
2024-2025	\$ 22,693,830	\$ 14,856,700	\$ 7,837,130

**RESOLUTION NO. 6332**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA  
ESTABLISHING THE APPROPRIATION LIMIT  
FOR THE CITY OF CARPINTERIA  
STREET LIGHTING DISTRICT NO. 1  
FOR FISCAL YEAR 2024-25**

**WHEREAS**, Article XIII B of the California Constitution (Proposition 4) requires local agencies to annually establish appropriation limits on appropriation items subject to limitation; and

**WHEREAS**, Section 7900 et. seq. of the California Government Code provides implementing instructions to Article XIII B; and

**WHEREAS**, the California Department of Finance has provided Uniform Guidelines to further clarify the intent of Article XIII B; and

**WHEREAS**, as a part of the powers and duties established at Chapter 2.08.110(G)(H), the City Manager has arranged for the calculation of the Fiscal Year 2024-25 Appropriation Limit for the City of Carpinteria Street Lighting District No.1 to be made consistent with state law and guidelines and included in the annual Budget.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** That the final appropriation limit for appropriations subject to limitation for the City of Carpinteria Street Lighting District No.1 for FY 2024-25 is hereby set at \$801,881 in accordance with the calculations set forth and attached hereto as Exhibit "A".

**SECTION 3.** That the annual adjustment factors used in the calculation were the percentage change in the California per capita income and the larger of the City's population growth or the population growth of Santa Barbara County.

**SECTION 4.** That upon the adoption of this resolution, any interested person may challenge said appropriation limit for a period of 45 days from this date in accordance with State law.



**PASSED, APPROVED AND ADOPTED** on June 24, 2024 by the following vote:

AYES: COUNCILMEMBER(S): Lee, Nomura, Solorzano, Alarcon, Clark

NOES: COUNCILMEMBER(S): None

ABSENT: COUNCILMEMBER(S): None

ABSTAIN: COUNCILMEMBER(S): None



\_\_\_\_\_  
Mayor, City of Carpinteria

ATTEST:



\_\_\_\_\_  
Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

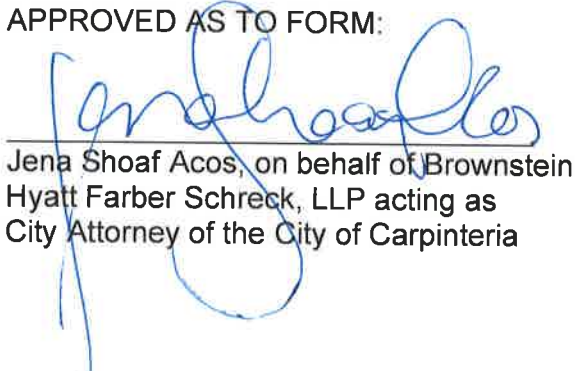


I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 24, 2023.



\_\_\_\_\_  
Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

APPROVED AS TO FORM:



\_\_\_\_\_  
Jena Shoaf Acos, on behalf of Brownstein  
Hyatt Farber Schreck, LLP acting as  
City Attorney of the City of Carpinteria

**Exhibit A**

**Appropriation Limit**

Calculation of Limitation

Appropriation limit for fiscal year ended June 30, 2024: \$ 776,040

Adjustment Factors: % Ratio

Population Factor (County) 0.9972  
Economic Factor (Per Capita) 1.0362

Population Factor x Economic Ratio (per capita personal income) 1.0333

Appropriation limit for fiscal year ended June 30, 2025: \$ 801,881

The appropriation limitations imposed by Proposition 4 and 111 created restrictions on the amount of revenue that can be budgeted for expenditures in any fiscal year. Not all revenues are restricted by the limit, only those which are referred to as "proceeds of taxes." The purpose of the law is to limit government spending by putting a cap on the total proceeds of taxes that may be appropriated each year. This limit is increased annually through a formula that takes into consideration changes in population each year. This limit is increased annually through a formula that takes into consideration changes in population (City or County, whichever is higher) and an economic factor (California per capita income). The Carpinteria Street Lighting District is not constrained in the current budget by these limits.

Fiscal Year	Appropriations Limit	Subject to Limit	Difference
2005-2006	\$ 457,905	\$ 171,906	\$ 285,999
2006-2007	\$ 467,654	\$ 171,906	\$ 295,748
2007-2008	\$ 491,229	\$ 186,406	\$ 304,823
2008-2009	\$ 517,968	\$ 203,300	\$ 314,668
2009-2010	\$ 527,538	\$ 268,000	\$ 259,538
2010-2011	\$ 519,846	\$ 266,124	\$ 253,722
2011-2012	\$ 510,599	\$ 266,124	\$ 244,475
2012-2013	\$ 532,232	\$ 268,785	\$ 263,447
2013-2014	\$ 563,455	\$ 263,802	\$ 299,653
2014-2015	\$ 576,269	\$ 277,334	\$ 298,935
2015-2016	\$ 596,907	\$ 288,267	\$ 308,640
2016-2017	\$ 635,062	\$ 288,267	\$ 346,795
2017-2018	\$ 664,751	\$ 296,443	\$ 368,308
2018-2019	\$ 695,074	\$ 187,600	\$ 507,474
2019-2020	\$ 722,875	\$ 190,500	\$ 532,375
2020-2021	\$ 751,788	\$ 192,000	\$ 559,788
2021-2022	\$ 694,085	\$ 201,000	\$ 493,085
2022-2023	\$ 747,534	\$ 225,500	\$ 522,034
2023-2024	\$ 776,040	\$ 227,650	\$ 548,390
2024-2025	\$ 801,881	\$ 234,450	\$ 567,431

**RESOLUTION NO. 6333**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CARPINTERIA APPROVING AND ADOPTING A NEW  
CLASSIFICATION AND COMPENSATION SCHEDULE FOR  
MANAGEMENT PERSONNEL AND MISCELLANEOUS  
UNREPRESENTED PERSONNEL**

**WHEREAS**, the City of Carpinteria City Council recognizes that the salary structure for Management Personnel and Miscellaneous Unrepresented Personnel is separate from classified employees covered under the Memorandum of Understanding between the City of Carpinteria and the Service Employees International Union (SEIU) Local 620; and

**WHEREAS**, the positions listed in the Class and Compensation Schedule for Management Personnel and Miscellaneous Unrepresented Personnel include the full-time positions proposed in the FY 2024-25 budget; and

**WHEREAS**, for consistency with SEIU-represented employees, the month of March and the Los Angeles-Long Beach-Anaheim area for Urban Wage Earners and Clerical Workers (CPI-W) are referenced to determine CPI; and

**WHEREAS**, the CPI for the period of March 2023 through March 2024 of 3.9% shall be used to adjust the salary ranges for Management Personnel and Miscellaneous Unrepresented Personnel effective July 1, 2024; and

**WHEREAS**, in order to maintain a competitive compensation package, it is the desire of the City Council to amend the Class and Compensation Schedule for Management Personnel and Miscellaneous Unrepresented Personnel.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** The revised Class and Compensation Schedule for Management Personnel and Miscellaneous Unrepresented Personnel, attached hereto as Exhibit A, effective July 1, 2024, is hereby approved and implementation by the City Manager is authorized.

**PASSED, APPROVED AND ADOPTED** on June 24, 2024, by the following vote:

AYES: COUNCILMEMBER(S): Lee, Nomura, Solorzano, Alarcon, Clark

NOES: COUNCILMEMBER(S): None

ABSENT: COUNCILMEMBER(S): None

ABSTAIN: COUNCILMEMBER(S): None

*al Clark*

\_\_\_\_\_  
Mayor, City of Carpinteria

ATTEST:

*Brian C. Barrett*  
\_\_\_\_\_  
Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria



I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 24, 2024.

*Brian C. Barrett*  
\_\_\_\_\_  
Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

*Jena Shoaf Acos*  
\_\_\_\_\_  
Jena Shoaf Acos, on behalf of Brownstein  
Hyatt Farber Schreck, LLP acting as  
City Attorney of the City of Carpinteria

*Jena Shoaf Acos*

Exhibit A to Resolution No. 6333

City of Carpinteria Management and Miscellaneous Unrepresented Personnel Classification and Compensation Information Salary Schedule Effective July 1, 2024 FY 2024-25						
Grade	FLSA	Position	Pay Type	Minimum	Control Point	Maximum
100			Hourly	\$ 78.40	\$ 93.10	\$ 107.80
			Bi-weekly	\$ 6,272.27	\$ 7,448.31	\$ 8,624.36
			Monthly	\$ 13,589.91	\$ 16,138.02	\$ 18,686.12
			Annual	\$ 163,078.90	\$ 193,656.19	\$ 224,233.48
99			Hourly	\$ 74.67	\$ 88.67	\$ 102.67
			Bi-weekly	\$ 5,973.59	\$ 7,093.63	\$ 8,213.68
			Monthly	\$ 12,942.77	\$ 15,369.54	\$ 17,796.31
			Annual	\$ 155,313.23	\$ 184,434.47	\$ 213,555.70
98			Hourly	\$ 71.11	\$ 84.45	\$ 97.78
			Bi-weekly	\$ 5,689.13	\$ 6,755.84	\$ 7,822.55
			Monthly	\$ 12,326.45	\$ 14,637.66	\$ 16,948.86
			Annual	\$ 147,917.37	\$ 175,651.87	\$ 203,386.38
97			Hourly	\$ 67.73	\$ 80.43	\$ 93.13
			Bi-weekly	\$ 5,418.22	\$ 6,434.13	\$ 7,450.05
			Monthly	\$ 11,739.47	\$ 13,940.62	\$ 16,141.78
			Annual	\$ 140,873.68	\$ 167,287.50	\$ 193,701.31
96	EM, E	Assistant City Manager	Hourly	\$ 64.50	\$ 76.60	\$ 88.69
		Administrative Services Director	Bi-weekly	\$ 5,160.21	\$ 6,127.75	\$ 7,095.29
		Community Development Director	Monthly	\$ 11,180.45	\$ 13,276.79	\$ 15,373.12
		Parks, Recreation, and Community Services Director	Annual	\$ 134,165.41	\$ 159,321.43	\$ 184,477.44
95			Hourly	\$ 61.43	\$ 72.95	\$ 84.47
			Bi-weekly	\$ 4,914.48	\$ 5,835.95	\$ 6,757.42
			Monthly	\$ 10,648.05	\$ 12,644.56	\$ 14,641.07
			Annual	\$ 127,776.58	\$ 151,734.69	\$ 175,692.80
94			Hourly	\$ 58.51	\$ 69.48	\$ 80.45
			Bi-weekly	\$ 4,680.46	\$ 5,558.05	\$ 6,435.63
			Monthly	\$ 10,141.00	\$ 12,042.44	\$ 13,943.87
			Annual	\$ 121,691.98	\$ 144,509.23	\$ 167,326.48
93			Hourly	\$ 55.72	\$ 66.17	\$ 76.61
			Bi-weekly	\$ 4,457.58	\$ 5,293.38	\$ 6,129.17
			Monthly	\$ 9,658.09	\$ 11,468.99	\$ 13,279.88
			Annual	\$ 115,897.13	\$ 137,627.84	\$ 159,358.55
92	MM, E	Civil Engineer	Hourly	\$ 53.07	\$ 63.02	\$ 72.97
			Bi-weekly	\$ 4,245.32	\$ 5,041.31	\$ 5,837.31
			Monthly	\$ 9,198.18	\$ 10,922.84	\$ 12,647.50
			Annual	\$ 110,378.22	\$ 131,074.13	\$ 151,770.05
91	MM, E	Finance Manager	Hourly	\$ 50.54	\$ 60.02	\$ 69.49
			Bi-weekly	\$ 4,043.16	\$ 4,801.25	\$ 5,559.34
			Monthly	\$ 8,760.18	\$ 10,402.71	\$ 12,045.24
			Annual	\$ 105,122.11	\$ 124,832.51	\$ 144,542.90
90	MM, E	Principal Planner	Hourly	\$ 48.13	\$ 57.16	\$ 66.18
			Bi-weekly	\$ 3,850.63	\$ 4,572.62	\$ 5,294.61
			Monthly	\$ 8,343.02	\$ 9,907.34	\$ 11,471.66
			Annual	\$ 100,116.30	\$ 118,888.10	\$ 137,659.91
89			Hourly	\$ 45.84	\$ 54.44	\$ 63.03
			Bi-weekly	\$ 3,667.26	\$ 4,354.88	\$ 5,042.49
			Monthly	\$ 7,945.74	\$ 9,435.56	\$ 10,925.39
			Annual	\$ 95,348.85	\$ 113,226.76	\$ 131,104.67
88	MM, E	City Clerk	Hourly	\$ 43.66	\$ 51.84	\$ 60.03
		City Librarian	Bi-weekly	\$ 3,492.63	\$ 4,147.50	\$ 4,802.37
		Human Resources/Risk Manager	Monthly	\$ 7,567.37	\$ 8,986.25	\$ 10,405.13
			Annual	\$ 90,808.43	\$ 107,835.01	\$ 124,861.59
87			Hourly	\$ 41.58	\$ 49.38	\$ 57.17
			Bi-weekly	\$ 3,326.32	\$ 3,950.00	\$ 4,573.68
			Monthly	\$ 7,207.02	\$ 8,558.33	\$ 9,909.65
			Annual	\$ 86,484.22	\$ 102,700.01	\$ 118,915.80
86	MM, E	Chief Building Inspector/Plans Examiner	Hourly	\$ 39.60	\$ 47.02	\$ 54.45
		Environmental Program Manager	Bi-weekly	\$ 3,167.92	\$ 3,761.91	\$ 4,355.89
		Public Works Manager*	Monthly	\$ 6,863.83	\$ 8,150.79	\$ 9,437.76
		Senior Planner	Annual	\$ 82,365.92	\$ 97,809.53	\$ 113,253.15
85	M, E	Program Manager	Hourly	\$ 37.71	\$ 44.78	\$ 51.86
			Bi-weekly	\$ 3,017.07	\$ 3,582.77	\$ 4,148.47
			Monthly	\$ 6,536.98	\$ 7,762.66	\$ 8,988.34
			Annual	\$ 78,443.74	\$ 93,151.94	\$ 107,860.14

City of Carpinteria Management and Miscellaneous Unrepresented Personnel Classification and Compensation Information Salary Schedule Effective July 1, 2024 FY 2024-25						
Grade	FLSA	Position	Pay Type	Minimum	Control Point	Maximum
84	NE	Associate Planner	Hourly	\$ 35.92	\$ 42.65	\$ 49.39
	NE	Associate Engineer	Bi-weekly	\$ 2,873.40	\$ 3,412.16	\$ 3,950.92
	NE	Management Analyst II	Monthly	\$ 6,225.69	\$ 7,393.01	\$ 8,560.33
	M, E M, E	Parks & Facilities Maintenance Supervisor Public Works Supervisor	Annual	\$ 74,708.32	\$ 88,716.13	\$ 102,723.94
83	M, E	Aquatics Superintendent	Hourly	\$ 34.21	\$ 40.62	\$ 47.03
	M, E	Code Compliance Supervisor	Bi-weekly	\$ 2,736.57	\$ 3,249.68	\$ 3,762.78
	M, E	Community Engagement Library Specialist	Monthly	\$ 5,929.23	\$ 7,040.96	\$ 8,152.69
			Annual	\$ 71,150.78	\$ 84,491.55	\$ 97,832.33
82	NE	Accountant/Financial Analyst	Hourly	\$ 32.58	\$ 38.69	\$ 44.80
	NE	Assistant Engineer	Bi-weekly	\$ 2,606.26	\$ 3,094.93	\$ 3,583.60
	NE	Assistant Planner	Monthly	\$ 5,646.89	\$ 6,705.68	\$ 7,764.47
	NE	Environmental Program Coordinator	Annual	\$ 67,762.65	\$ 80,468.15	\$ 93,173.64
	NE	Executive Assistant/Deputy City Clerk Management Analyst I				
81			Hourly	\$ 31.03	\$ 36.84	\$ 42.66
			Bi-weekly	\$ 2,482.15	\$ 2,947.55	\$ 3,412.95
			Monthly	\$ 5,377.99	\$ 6,386.36	\$ 7,394.73
			Annual	\$ 64,535.86	\$ 76,636.33	\$ 88,736.80
80	NE	Accounting Technician	Hourly	\$ 29.55	\$ 35.09	\$ 40.63
	NE	Code Compliance Officer II	Bi-weekly	\$ 2,363.95	\$ 2,807.19	\$ 3,250.43
	NE	Engineering Technician	Monthly	\$ 5,121.89	\$ 6,082.25	\$ 7,042.60
	NE	Environmental Program Specialist*	Annual	\$ 61,462.72	\$ 72,986.98	\$ 84,511.24
	NE	Human Resources Technician* Planning Technician*				
79			Hourly	\$ 28.14	\$ 33.42	\$ 38.70
			Bi-weekly	\$ 2,251.38	\$ 2,673.52	\$ 3,095.65
			Monthly	\$ 4,877.99	\$ 5,792.62	\$ 6,707.24
			Annual	\$ 58,535.92	\$ 69,511.41	\$ 80,486.90
78	NE	Aquatics Program Coordinator	Hourly	\$ 26.80	\$ 31.83	\$ 36.85
	NE	Accounting Specialist	Bi-weekly	\$ 2,144.17	\$ 2,546.21	\$ 2,948.24
	NE	Senior Services Coordinator	Monthly	\$ 4,645.71	\$ 5,516.78	\$ 6,387.85
	NE	Human Resources Assistant	Annual	\$ 55,748.50	\$ 66,201.34	\$ 76,654.19
77	NE	Management Assistant	Hourly	\$ 25.53	\$ 30.31	\$ 35.10
			Bi-weekly	\$ 2,042.07	\$ 2,424.96	\$ 2,807.85
			Monthly	\$ 4,424.48	\$ 5,254.07	\$ 6,083.67
			Annual	\$ 53,093.81	\$ 63,048.90	\$ 73,003.99
76	NE	Code Compliance Officer I	Hourly	\$ 24.31	\$ 28.87	\$ 33.43
			Bi-weekly	\$ 1,944.83	\$ 2,309.48	\$ 2,674.14
			Monthly	\$ 4,213.79	\$ 5,003.88	\$ 5,793.97
			Annual	\$ 50,565.53	\$ 60,046.57	\$ 69,527.61
75			Hourly	\$ 23.15	\$ 27.49	\$ 31.83
			Bi-weekly	\$ 1,852.22	\$ 2,199.51	\$ 2,546.80
			Monthly	\$ 4,013.14	\$ 4,765.60	\$ 5,518.06
			Annual	\$ 48,157.65	\$ 57,187.21	\$ 66,216.77

EM - Executive Management  
MM - Mid-Management  
M - Management  
E - Exempt  
NE - Non-Exempt  
\* New Classifications

**RESOLUTION NO. 6334**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CARPINTERIA APPROVING AND ADOPTING A NEW  
CLASSIFICATION AND COMPENSATION SCHEDULE FOR SERVICE  
EMPLOYEES INTERNATIONAL UNION (SEIU) LOCAL 620,  
REPRESENTING EMPLOYEES IN THE GENERAL SERVICE, PUBLIC  
WORKS AND PARKS, RECREATION, AND PUBLIC FACILITIES  
BARGAIN UNIT**

**WHEREAS**, the City of Carpinteria City Council recognizes that the salary structure for the SEIU bargaining unit is separate from the Management Personnel and Miscellaneous Unrepresented Personnel covered under separate City of Carpinteria Conditions of Employment; and

**WHEREAS**, the positions listed in the Class and Compensation Schedule for SEIU Represented Employees include the full-time positions proposed in the FY 2024-25 budget; and

**WHEREAS**, on January 23, 2023, the City Council adopted Resolution No. 6190 approving SEIU Memorandum of Understanding for a five-year period beginning July 1, 2022 and ending June 30, 2027; and

**WHEREAS**, Section 23.H Base Wage Adjustment of the SEIU MOU states that employees shall have a cost-of-living adjustment based on the Los Angeles-Long Beach-Anaheim area for Urban Wage Earners and Clerical Workers Consumer Price Index (CPI), with a minimum increase of 2.5% and a maximum increase of 5%; and

**WHEREAS**, the CPI for the period of March 2023 through March 2024 of 3.9% shall be used to adjust the Class and Compensation Schedule for SEIU effective July 1, 2024; and

**WHEREAS**, in order to maintain a competitive compensation package, it is the desire of the City Council to amend the Class and Compensation Schedule for SEIU Represented Employees.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** The revised Class and Compensation Schedule for SEIU Personnel, attached hereto as Exhibit A, effective July 1, 2024, is hereby approved and implementation by the City Manager is authorized.

**PASSED, APPROVED AND ADOPTED** on June 24, 2024, by the following vote:

AYES: COUNCILMEMBER(S): Lee, Nomura, Solorzano, Alarcon, Clark

NOES: COUNCILMEMBER(S): None

ABSENT: COUNCILMEMBER(S): None

ABSTAIN: COUNCILMEMBER(S): None



\_\_\_\_\_  
Mayor, City of Carpinteria

ATTEST:

  
\_\_\_\_\_  
Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 24, 2024.

  
\_\_\_\_\_  
Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

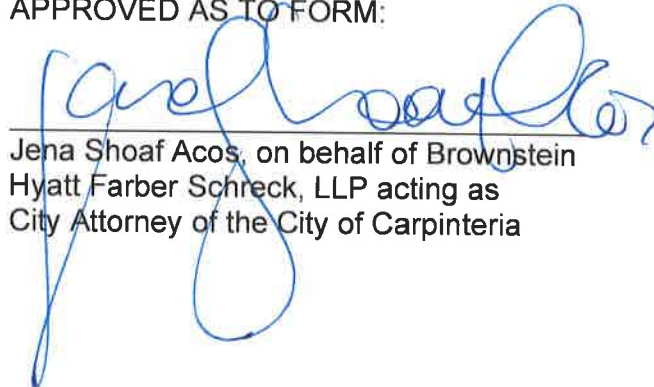
  
\_\_\_\_\_  
Jena Shoaf Acos, on behalf of Brownstein  
Hyatt Farber Schreck, LLP acting as  
City Attorney of the City of Carpinteria



Exhibit A to Resolution No. 6334

City of Carpinteria SEIU REPRESENTED EMPLOYEES Classification and Compensation Information Salary Schedule Effective July 1, 2024 FY 2024-25								
Grade	FLSA	Position	Pay Type	A	B	C	D	E
114	NE	Administrative Assistant II	Hourly	\$ 31.24	\$ 32.81	\$ 34.45	\$ 36.17	\$ 37.98
			Bi-weekly	\$ 2,499.50	\$ 2,624.48	\$ 2,755.70	\$ 2,893.49	\$ 3,038.16
			Monthly	\$ 5,415.59	\$ 5,686.37	\$ 5,970.69	\$ 6,269.22	\$ 6,582.69
			Annual	\$ 64,987.10	\$ 68,236.45	\$ 71,648.28	\$ 75,230.65	\$ 78,992.22
113	NE NE	Lead Maintenance Worker Sr. Parks/Facilities Maintenance Technician	Hourly	\$ 30.48	\$ 32.01	\$ 33.61	\$ 35.29	\$ 37.05
			Bi-weekly	\$ 2,438.54	\$ 2,560.47	\$ 2,688.49	\$ 2,822.92	\$ 2,964.06
			Monthly	\$ 5,283.50	\$ 5,547.68	\$ 5,825.06	\$ 6,116.32	\$ 6,422.13
			Annual	\$ 63,402.05	\$ 66,572.15	\$ 69,900.76	\$ 73,395.80	\$ 77,065.58
112			Hourly	\$ 29.74	\$ 31.23	\$ 32.79	\$ 34.43	\$ 36.15
			Bi-weekly	\$ 2,379.06	\$ 2,498.02	\$ 2,622.92	\$ 2,754.06	\$ 2,891.77
			Monthly	\$ 5,154.64	\$ 5,412.37	\$ 5,682.99	\$ 5,967.14	\$ 6,265.49
			Annual	\$ 61,855.66	\$ 64,948.44	\$ 68,195.86	\$ 71,605.65	\$ 75,185.94
111			Hourly	\$ 29.01	\$ 30.46	\$ 31.99	\$ 33.59	\$ 35.27
			Bi-weekly	\$ 2,321.04	\$ 2,437.09	\$ 2,558.94	\$ 2,686.89	\$ 2,821.24
			Monthly	\$ 5,028.92	\$ 5,280.36	\$ 5,544.38	\$ 5,821.60	\$ 6,112.68
			Annual	\$ 60,346.98	\$ 63,364.33	\$ 66,532.55	\$ 69,859.17	\$ 73,352.13
110	NE	Maintenance Worker II	Hourly	\$ 28.31	\$ 29.72	\$ 31.21	\$ 32.77	\$ 34.41
			Bi-weekly	\$ 2,264.43	\$ 2,377.65	\$ 2,496.53	\$ 2,621.36	\$ 2,752.43
			Monthly	\$ 4,906.26	\$ 5,151.57	\$ 5,409.15	\$ 5,679.61	\$ 5,963.59
			Annual	\$ 58,875.10	\$ 61,818.86	\$ 64,909.80	\$ 68,155.29	\$ 71,563.06
109			Hourly	\$ 27.61	\$ 29.00	\$ 30.45	\$ 31.97	\$ 33.57
			Bi-weekly	\$ 2,209.20	\$ 2,319.66	\$ 2,435.64	\$ 2,557.42	\$ 2,685.29
			Monthly	\$ 4,786.59	\$ 5,025.92	\$ 5,277.22	\$ 5,541.08	\$ 5,818.13
			Annual	\$ 57,439.13	\$ 60,311.08	\$ 63,326.64	\$ 66,492.97	\$ 69,817.62
108	NE	Administrative Assistant I	Hourly	\$ 26.94	\$ 28.29	\$ 29.70	\$ 31.19	\$ 32.75
			Bi-weekly	\$ 2,155.31	\$ 2,263.08	\$ 2,376.23	\$ 2,495.05	\$ 2,619.80
			Monthly	\$ 4,669.85	\$ 4,903.34	\$ 5,148.51	\$ 5,405.93	\$ 5,676.23
			Annual	\$ 56,038.17	\$ 58,840.08	\$ 61,782.08	\$ 64,871.19	\$ 68,114.75
107			Hourly	\$ 26.28	\$ 27.60	\$ 28.98	\$ 30.43	\$ 31.95
			Bi-weekly	\$ 2,102.75	\$ 2,207.88	\$ 2,318.28	\$ 2,434.19	\$ 2,555.90
			Monthly	\$ 4,555.95	\$ 4,783.75	\$ 5,022.93	\$ 5,274.08	\$ 5,537.78
			Annual	\$ 54,671.39	\$ 57,404.96	\$ 60,275.20	\$ 63,288.96	\$ 66,453.41
106			Hourly	\$ 25.64	\$ 26.93	\$ 28.27	\$ 29.69	\$ 31.17
			Bi-weekly	\$ 2,051.46	\$ 2,154.03	\$ 2,261.73	\$ 2,374.82	\$ 2,493.56
			Monthly	\$ 4,444.83	\$ 4,667.07	\$ 4,900.42	\$ 5,145.44	\$ 5,402.72
			Annual	\$ 53,337.94	\$ 56,004.84	\$ 58,805.08	\$ 61,745.33	\$ 64,832.60
105			Hourly	\$ 25.02	\$ 26.27	\$ 27.58	\$ 28.96	\$ 30.41
			Bi-weekly	\$ 2,001.42	\$ 2,101.49	\$ 2,206.57	\$ 2,316.90	\$ 2,432.74
			Monthly	\$ 4,336.42	\$ 4,553.24	\$ 4,780.90	\$ 5,019.95	\$ 5,270.94
			Annual	\$ 52,037.01	\$ 54,638.86	\$ 57,370.81	\$ 60,239.35	\$ 63,251.31
104	NE	Maintenance Worker I	Hourly	\$ 24.41	\$ 25.63	\$ 26.91	\$ 28.25	\$ 29.67
			Bi-weekly	\$ 1,952.61	\$ 2,050.24	\$ 2,152.75	\$ 2,260.39	\$ 2,373.41
			Monthly	\$ 4,230.65	\$ 4,442.18	\$ 4,664.29	\$ 4,897.51	\$ 5,142.38
			Annual	\$ 50,767.82	\$ 53,306.21	\$ 55,971.52	\$ 58,770.09	\$ 61,708.60
103			Hourly	\$ 23.81	\$ 25.00	\$ 26.25	\$ 27.57	\$ 28.94
			Bi-weekly	\$ 1,904.98	\$ 2,000.23	\$ 2,100.24	\$ 2,205.26	\$ 2,315.52
			Monthly	\$ 4,127.46	\$ 4,333.84	\$ 4,550.53	\$ 4,778.06	\$ 5,016.96
			Annual	\$ 49,529.58	\$ 52,006.06	\$ 54,606.36	\$ 57,336.68	\$ 60,203.51

City of Carpinteria SEIU REPRESENTED EMPLOYEES Classification and Compensation Information Salary Schedule Effective July 1, 2024 FY 2024-25								
Grade	FLSA	Position	Pay Type	A	B	C	D	E
103			Hourly	\$ 23.81	\$ 25.00	\$ 26.25	\$ 27.57	\$ 28.94
			Bi-weekly	\$ 1,904.98	\$ 2,000.23	\$ 2,100.24	\$ 2,205.26	\$ 2,315.52
			Monthly	\$ 4,127.46	\$ 4,333.84	\$ 4,550.53	\$ 4,778.06	\$ 5,016.96
			Annual	\$ 49,529.58	\$ 52,006.06	\$ 54,606.36	\$ 57,336.68	\$ 60,203.51
102	NE	Office Assistant II	Hourly	\$ 23.23	\$ 24.39	\$ 25.61	\$ 26.89	\$ 28.24
			Bi-weekly	\$ 1,858.52	\$ 1,951.45	\$ 2,049.02	\$ 2,151.47	\$ 2,259.04
			Monthly	\$ 4,026.79	\$ 4,228.13	\$ 4,439.54	\$ 4,661.52	\$ 4,894.59
			Annual	\$ 48,321.54	\$ 50,737.62	\$ 53,274.50	\$ 55,938.22	\$ 58,735.13
101			Hourly	\$ 22.66	\$ 23.80	\$ 24.99	\$ 26.24	\$ 27.55
			Bi-weekly	\$ 1,813.19	\$ 1,903.85	\$ 1,999.04	\$ 2,099.00	\$ 2,203.94
			Monthly	\$ 3,928.58	\$ 4,125.01	\$ 4,331.26	\$ 4,547.82	\$ 4,775.21
			Annual	\$ 47,142.97	\$ 49,500.11	\$ 51,975.12	\$ 54,573.88	\$ 57,302.57
100			Hourly	\$ 22.11	\$ 23.22	\$ 24.38	\$ 25.60	\$ 26.88
			Bi-weekly	\$ 1,768.97	\$ 1,857.42	\$ 1,950.29	\$ 2,047.80	\$ 2,150.19
			Monthly	\$ 3,832.76	\$ 4,024.40	\$ 4,225.62	\$ 4,436.90	\$ 4,658.75
			Annual	\$ 45,993.14	\$ 48,292.79	\$ 50,707.43	\$ 53,242.81	\$ 55,904.95
99			Hourly	\$ 21.57	\$ 22.65	\$ 23.78	\$ 24.97	\$ 26.22
			Bi-weekly	\$ 1,725.82	\$ 1,812.11	\$ 1,902.72	\$ 1,997.85	\$ 2,097.75
			Monthly	\$ 3,739.28	\$ 3,926.24	\$ 4,122.56	\$ 4,328.68	\$ 4,545.12
			Annual	\$ 44,871.35	\$ 47,114.92	\$ 49,470.67	\$ 51,944.20	\$ 54,541.41
98	NE	Office Assistant I	Hourly	\$ 21.05	\$ 22.10	\$ 23.20	\$ 24.36	\$ 25.58
			Bi-weekly	\$ 1,683.73	\$ 1,767.91	\$ 1,856.31	\$ 1,949.13	\$ 2,046.58
			Monthly	\$ 3,648.08	\$ 3,830.48	\$ 4,022.01	\$ 4,223.11	\$ 4,434.26
			Annual	\$ 43,776.93	\$ 45,965.78	\$ 48,264.07	\$ 50,677.27	\$ 53,211.13

NE - Non-Exempt

**RESOLUTION NO. 6336**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CARPINTERIA APPROVING AND ADOPTING THE REVISIONS TO  
THE COMPENSATION SCHEDULE FOR PART-TIME, TEMPORARY,  
AND SEASONAL HOURLY-RATED EMPLOYEES**

**WHEREAS**, the City of Carpinteria employs hourly rated part-time, temporary, and seasonal employees limited to working less than 999 hours per fiscal year; and

**WHEREAS**, rates of pay and conditions of employment for hourly rated employees are not subject to, nor do they have employment rights of the personnel system as described in the City of Carpinteria Personnel System Rules and Regulations and the Employer-Employee Relations Policy for regular employees; and

**WHEREAS**, a uniform basis for recognizing compensation levels for this category of employee is essential to the effective and efficient operation of the City; and

**WHEREAS**, the positions listed in the Compensation Schedule for Part-time, Temporary, and Seasonal Hourly-Rated Employees include positions proposed in the FY 2024-25 budget; and

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**Section 1.** The above recites are true and correct.

**Section 2.** The hourly compensation schedule, Exhibit A, is hereby approved and authorizes the City Manager to implement the changes to be effective July 1, 2024.

**PASSED, APPROVED AND ADOPTED** on June 24, 2024, by the following vote:

AYES: COUNCILMEMBER(S): Lee, Nomura, Solorzano, Alarcon, Clark

NOES: COUNCILMEMBER(S): None

ABSENT: COUNCILMEMBER(S): None

ABSTAIN: COUNCILMEMBER(S): None

*at clwl*

Mayor, City of Carpinteria

ATTEST:

*Brian C. Barrett*

Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria



I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 24, 2024.

*Brian C. Barrett*

Brian C. Barrett, CMC, CPMC  
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

*Jana Shoaf Acos*

Jana Shoaf Acos, on behalf of Brownstein  
Hyatt Farber Schreck, LLP acting as  
City Attorney of the City of Carpinteria

**Exhibit A to Resolution No. 6336**

**City of Carpinteria  
PART-TIME, TEMPORARY, AND SEASONAL EMPLOYEES  
Classification and Compensation Information  
Salary Schedule Effective July 1, 2024  
FY 2024-25**

Grade	FLSA	Position	Pay Type	A	B	C	D	E
621	NE		Hourly	\$15.7500	\$16.5375	\$17.3644	\$18.2326	\$19.1442
622	NE	Clerk/Cashier	Hourly	\$16.5375	\$17.3644	\$18.2326	\$19.1442	\$20.1014
623	NE	Managing Cashier/Clerk	Hourly	\$17.3644	\$18.2326	\$19.1442	\$20.1014	\$21.1065
624	NE	Assistant Swim Coach Aqua Aerobics Instructor Crossing Guards Parks & Facilities Attendant* Parks Maintenance Worker Public Works Maintenance Worker	Hourly	\$18.2326	\$19.1442	\$20.1014	\$21.1065	\$22.1618
625	NE	Office Clerk Management Intern	Hourly	\$19.1442	\$20.1014	\$21.1065	\$22.1618	\$23.2699
626	NE	Beach Lifeguard Coach/Swim Team Junior Lifeguard Instructor Pool Lifeguard Recreation Leader	Hourly	\$20.1014	\$21.1065	\$22.1618	\$23.2699	\$24.4334
627	NE	Assistant Aquatic Program Coordinator Assistant Senior Services Coordinator* Senior Pool Lifeguard	Hourly	\$21.1065	\$22.1618	\$23.2699	\$24.4334	\$25.6551
628	NE	Beach Lifeguard Supervisor	Hourly	\$22.1618	\$23.2699	\$24.4334	\$25.6551	\$26.9378
629	NE	Aquatics Beach Program Coordinator Community Garden Coordinator	Hourly	\$23.2699	\$24.4334	\$25.6551	\$26.9378	\$28.2847
630	NE	Beach Program Coordinator Lifeguard Program Coordinator	Hourly	\$24.4334	\$25.6551	\$26.9378	\$28.2847	\$29.6990
631	NE	Library Technician	Hourly	\$25.6551	\$26.9378	\$28.2847	\$29.6990	\$31.1839
632	NE		Hourly	\$26.9378	\$28.2847	\$29.6990	\$31.1839	\$32.7431
633	NE	Senior Beach Supervisor	Hourly	\$28.2847	\$29.6990	\$31.1839	\$32.7431	\$34.3803
634	NE		Hourly	\$29.6990	\$31.1839	\$32.7431	\$34.3803	\$36.0993
635	NE		Hourly	\$31.1839	\$32.7431	\$34.3803	\$36.0993	\$37.9043
636	NE		Hourly	\$32.7431	\$34.3803	\$36.0993	\$37.9043	\$39.7995

NE - Non-Exempt



## GLOSSARY OF TERMS

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**Accounting System:** The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

**Accrual Basis of Accounting:** The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Unbilled utility receivables are accrued at fiscal yearend.

**Activity:** A specific and distinguishable unit of work or service performed.

**Appropriation:** An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

**Appropriation Resolution:** The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

**Assessed Valuation.** A value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal. Property taxes for general purposes cannot exceed 1% of assessed value.

**Assets:** Property owned by a government, which has monetary value.

**Audit:** A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial position and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; (4) ascertain whether transactions have been recorded accurately and consistently; and (5) ascertain the stewardship of officials responsible for governmental resources.

**Balance Sheet:** A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

**Bond:** A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s)) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

**Budget (Operating):** A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates).

**Budget Calendar:** The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

**Budget Document:** The official written statement submitted by the City Manager and supporting staff to the legislative body detailing the proposed budget.

**Budget Message:** A general discussion of the proposed budget presented in writing as a part of, or supplement of, the budget document. The budget message explains principal budget issues against the background of financial trends and presents recommendations made by the City Manager.

**Capital Assets:** Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

**Capital Outlays:** Expenditures for the acquisition and/or construction of capital assets.

**Capital Projects:** Projects which purchase or construct capital assets.

**Cost Accounting:** Accounting which assembles and records all costs incurred to carry out a particular activity or to deliver a particular service.

**Debt Service:** Payment of interest and repayment of principal to holders of a government's debt instruments.

**Deficit:** (1) The excess of an entity's liabilities over its assets (See *Fund Balance*) or (2) the excess of expenditures or expenses over revenues during a single accounting period.

**Depreciation:** (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

**Expenditures:** Where accounts are kept on the modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not.

**Fiscal Year:** The City of Carpinteria operates on a fiscal year from July 1 through June 30.

**Fund:** A separate accounting entity with a self-balancing set of accounts. Funds are classified into three categories: governmental, proprietary and fiduciary.

**Fund Balance:** The excess of an entity's assets over its liabilities. A negative fund balance is called a *fund deficit*.

**Goals and Objectives:** Specific projects and programs to be undertaken utilizing allocated fiscal resources, designed to further the achievement of the Community Vision.

**Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.



**Internal Control:** A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

**Liability:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

**Major Accomplishments:** A report of those significant programs, projects, and other activities which were successfully implemented and/or completed by a Department during the prior fiscal year.

**Modified Accrual Basis:** The modified accrual basis of accounting is used by all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Those revenues susceptible to accrual include property taxes remitted within 60 days after year-end, interest on investments, and certain other intergovernmental revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due, or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

**Primary Activities:** A summary of what each department accomplishes during the fiscal year.

**Reserve:** An account used to indicate that a portion of fund equity is restricted for a specific purpose or not available for appropriation and subsequent spending.

**Service Level Trends:** A summary of changes in service levels from one fiscal year to the next. Changes discussed will include staffing levels, operational expenditures and capital outlay.

**Certificates of Participation.** Form of lease-purchase financing used to construct or acquire capital facilities and equipment.

**Fiscal Year.** The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

**Function.** A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or accomplishing a major service. The six functions in the City's financial plan are: Public Safety; Public Utilities; Transportation; Leisure, Cultural and Social Services; Community Development; and General Government.

**General Fund.** The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General fund. Except

for subvention or grant revenues restricted for specific uses, General fund resources can be utilized for any legitimate governmental purpose. (See Fund)

**Line-Item Budget.** A budget that lists detailed expenditure categories (temporary salaries, postage, telephone service, chemicals, travel, etc.) separately, along with the amount budgeted for each specified category. The City uses a program rather than line-item budget; however, detail line-item accounts are maintained and recorded for financial reporting and control purposes.

**Subventions.** Revenues collected by the State (or other level of government) that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

## LIST OF ACRONYMS

AB939	California State Assembly Bill 939	AB 939 is a State Assembly Bill passed in 199_ requiring each public agency within the State, including Counties and Cities, to recycle a percentage of their total annual waste stream. The present annual rate required is 50%.
ABOP	Antifreeze, Batteries, Oil and Paint	ABOP is a City program to collect and dispose of antifreeze, batteries, oil, and paint in order to prevent pollution. The program is open to the public every other Saturday at the Public Works yard.
ADA	Americans with Disabilities Act	The ADA is a 1990 federal law that forbids discrimination against persons who are disabled.
ADP	Automatic Data Processing	ADP is a private firm that the City uses to process its payroll, pay employer/employee taxes and issue employee W2s.
AFLAC	American Family Life Assurance Company	AFLAC is the administrator of the City's employee flexible benefits program which permits full time employees to purchase certain pretax insurance benefits
APCD	Air Pollution Control District	A local government agency that works to protect the people and the environment of Santa Barbara County from harmful effects of air pollution
ARB	Architectural Review Board	A five-member committee consisting of lay and professional citizens skilled in the interpretation of architectural and landscaping drawings
BEACON	Beach Erosion Authority for Clean Oceans and Nourishment	BEACON is a California Joint Powers agency established to deal with coastal erosion and beach problems on the Central Coast of California.
CALTRANS	California Department of Transportation	Caltrans is the state agency responsible for highway, bridge, and rail transportation planning, construction and maintenance.
CDBG	Community Development Block Grant	A funding source in support of decent affordable housing for all, provision of services to the most vulnerable in our communities, the creation of jobs and expansion of business opportunities
CDD	Community Development Department	The CDD provides primary support to the Architectural Review Board, the Environmental Review Committee and the Planning Commission and includes the divisions of Planning, Building and Code Compliance.
CDIAC	California Debt and Investment Advisory Commission	The CDIAC is a state agency which provides information, education and technical assistance on public debt, investments, and economic development financing tools to local public agencies and other public finance professionals.

CERT	Citizens Emergency Response Training	CERT is comprised of volunteers to assist citizens within the City of Carpinteria during emergencies such as flooding, fires, earthquakes, tsunamis, and other hazardous conditions.
CJPIA	California Joint Powers Insurance Authority	The CJPIA is a self-insuring and loss pooling program for Property Insurance, Workers' Compensation, Public Official and Employee Bonds, and General and Automobile Liability
CSMFO	California Society of Municipal Finance Officers	The CSMFO is a statewide organization serving municipal finance professionals in financial management, continuing education and professional development.
CTC	California Transportation Committee	The CTC is a State committee in charge of approving program funding for all Federal, State, and County/regional projects related to maintaining, operating, and improving the regional multi-modal transportation system and to maintain Federal air quality standards.
EAP	Employee Assistance Program	The EAP provides resource for employees for counseling services in compliance with City's Alcohol and Drug Abuse Policy. The City contracts with Tri County Employee Assistance Program to provide this service.
EOC	Emergency Operations Center	The EOC is setup by City staff to respond to emergencies that affect the citizens of Carpinteria. This may include response to earthquakes, flooding, fires, tsunamis, and other hazardous situations.
ERC	Environmental Review Committee	A five-member board that provides direct input into the City's environmental review process
FBI	Federal Bureau of Investigations	The FBI is the primary investigative arm of the US Department of Justice
FDIC	Federal Deposit Insurance Corporation	The FDIC is an independent U.S. government corporation created under authority of the Banking Act of 1933 to insure bank deposits in eligible banks against loss in the event of a bank failure and to regulate certain banking practices.
FEMA	Federal Emergency Management Agency	FEMA a former independent agency that became part of the new Department of Homeland Security in March 2003 is tasked with responding to, planning for, recovering from and mitigating against disasters.
FLSA	Fair Labor Standards Act	The FLSA, published in law in sections 201-219 of title 29, United States Code provides for minimum standards for both wages and overtime entitlement, and spells out administrative procedures by which covered work time must be compensated
FPPC	Fair Political Practices Commission	The FPPC was created by the Political Reform Act of 1974 to educate the public and public officials on the requirements of the Act and to receives and file statements of economic interests from many state and local officials.

FTE	Full Time Equivalent	FTE Designation for the equivalent of one full time employee in listing number of employees.
FY	Fiscal Year	A designated one year period for purposes of financial reporting. The City's fiscal year begins July 1 and ends the following June 30
FTMS	Financial Trend Monitoring System	A report prepared in anticipation of and as support documentation to the City's annual Strategic Planning and Budget processes. It is an internal and external assessment of conditions and issues that create opportunities and impose constraints on the City's ability/potential to accomplish its mission and move positively toward its objectives.
GASB	Government Accounting Standards Board	A national authoritative body established to establish standards of state and local governmental accounting and financial reporting resulting in useful information for users of financial reports and to guide and educate the public, including issuers, auditors, and users of those financial reports.
GATV	Government Access Television	Refers to the City's Government Access Television equipment, taping, and broadcasting on local Channel 18.
GFOA	Government Finance Officers of Association	The Government Finance Officers Association of the United States and Canada is a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for the public benefit.
HOME	HOME Investment Partnership Act Program	A funding source for non-profit and for-profit organizations to provide decent, safe and affordable housing to low- to moderate-income persons
ICMA	International City Manager's Association	ICMA is the professional and educational organization for chief appointed managers, administrators, and assistants in local governments throughout the world. Its mission is to create excellence in local government by developing and fostering professional local government management worldwide.
IRS	Internal Revenue Service	The IRS is a bureau of the Department of Treasury organized to carry out the responsibilities of the secretary of the Treasury under section 7801 of the Internal Revenue Code.
LAFCO	Local Agency Formation Commission	There is a LAFCO in each county in California created by the Legislature in 1963 to discourage urban sprawl and encourage the orderly formation and development of local government agencies
LHMP	Local Hazard Mitigation Plan	The City's LHMP is a plan to respond to emergencies caused by hazardous spills, explosions, contaminated air, etc. along the freeway corridor, railway, and oil/gas facilities.

LTF	Local Transportation Fund	A fund of the City used to account for the City's share of the State Sales Tax on motor vehicle fuels. Revenues from this source must be used for maintenance of bikeways and are administered by the Santa Barbara County Association of Governments.
MHFP	Multi-Hazard Functional Plan	The City's MHFP is a plan to deal with natural and manmade hazards including flooding, fires, earthquakes, tsunamis, hazardous spills, explosions, contaminated air, etc. The plan is actually the City's emergency plan
MOU	Memorandum of Understanding	Documentation of authorized representatives of the City and the affected employees having met and conferred in good faith concerning issues of wages, hours and terms and conditions of employment in accordance with the Myers-Milias Brown Act.
MJLHMP	Multi-Jurisdictional Local Hazard Mitigation Plan	The MJLHMP is the City's plan to identify hazards prior to an emergency, and provide corrective measures to reduce said hazards.
NPDES	National Pollution Discharge Elimination System	NPDES is the permitting system designed to control the pollutants discharged into surface waters, ponds, streams and the ocean
OES	Office of Emergency Services	OES is the Governor's Office of Emergency Services and the State's Department for responding to all County, State, Federal emergencies.
PBIAAB	Parking and Business Improvement Area Advisory Board	The PBIAAB is a five (5) member Board appointed by the City Council to oversee the collection and use of funds of the City's Assessment District #4 (Downtown "T").
PCI	Pavement Condition Index	PCI is used to categorize the condition of roadway/street pavement for preventive maintenance to complete removal and replacement.
PERS	Public Employees Retirement Systems	The City has contracts with CalPERS, which is governed by the California Public Employees Retirement Law, to provide retirement benefits for eligible full-time employees of the City.
PSR	Project Study Report	A PSR is a study/report format used by Caltrans for transportation projects and includes, environmental, engineering, right of way acquisition, structural and construction aspects along with a preliminary cost estimate. The PSR is used for budget purposes.
ROW	Right of Way	ROW is City owned property know commonly as the streets, traveled by cars including curb, gutter, and sidewalk.
RSTP	Regional Surface Transportation Program	RSTP was established by the State for use of Federal funds to construct, rehabilitate, resurface restore streets within the City.
RWQCB	Regional Water Quality Control Board	Created by the Legislature in 1967 to ensure the highest reasonable quality for waters of the State, while allocating those waters to achieve the optimum balance of beneficial uses

SBCAG	Santa Barbra County Association of Governments	SBCAG is the Federally designated Metropolitan Planning Organization for Santa Barbara County and responsible for all transportation projects within the County under Title 23, U.S. Code or the Federal Transit Act.
SCACEO	Statewide California Association of Code Enforcement Officials	A non-profit professional organization founded in 1986, that provides education, certification, support and assistance to all code enforcement professionals
SCE	Southern California Edison	SCE is the electric utility provider for the City. SCE pays an annual franchise fee based on a percentage of their sales within the City
SDI	State Disability Insurance	The City participates in the State Disability Insurance Program (at employee expense) to provide coverage for short-term non-industrial injuries.
SEIU	Service Employees International Union	The SEIU Local 620 is the recognized representative of the City's General Service and Public Works Bargaining Units.
SEMS	Standardized Emergency Management System	SEMS is the system required by Government Code Section 8607(a) for managing response to multi-agency and multi-jurisdictional emergencies in California. The City must use SEMS to be eligible for funding of their personnel related costs under state disaster assistance programs.
STIP	State Transportation Improvement Program	STIP is a multi-year capital improvement program of transportation projects funded by State Highway funds.
SWMP	Storm Water Management Program	SWMP is the City's program to protect the coastal waters and creeks using Best Management Practices, such as catch basin filters and establishing erosion control methods to prevent silt runoff from construction sites.
TEA	Transportation Enhancement Act	TEA is one of several programs created by congress in the 1991 Intermodal Surface Transportation Efficiency Act. TEA is the first Federal program to initiate focus on providing funding for sidewalks, bike lanes, and the conversion of abandoned railroad corridors into trails.
TPAC	Technical Planning Advisory Committee	An advisory body to the Santa Barbara County Association of Governments which includes staff representative of each city and county, and the Air Pollution Control District.
TTAC	Technical Transportation Advisory Committee	TTAC is an advisory committee to the Santa Barbara County Association of Governments (SBCAG) Board. TTAC is composed of Public Works Directors, City Engineers, and Traffic/Transit engineers and representatives from each City, the Metropolitan Transits Authority, and the County of Santa Barbara Public Works Agency.

TTAG	Technical Transportation Advisory Group	TTAG is an advisory committee to the Santa Barbara County Association of Governments (SBCAG) Board. TTAC is composed of Public Works Directors, City Engineers, and Traffic/Transit engineers and representatives from each City, the Metropolitan Transits Authority, Caltrans, and the County of Santa Barbara Public Works Agency. TTAG deals with the widening of Highway 101, which is also known as "101 In Motion".
US	United States	A constitutional republic established in 1783 by armed revolt against King George III of England
VLF	Vehicle License Fee	VLF is an annual fee on the ownership of a registered vehicle in California with the revenues distributed to cities and counties





# City of Carpinteria

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## General Fund Five-Year Financial Plan: 2022-27

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June 2022

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**William C. Statler**

Fiscal Policy ■ Financial Planning ■ Analysis ■ Training ■ Organizational Review

# General Fund Five Year Financial Plan: 2022-27

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# INTRODUCTION

## OVERVIEW

### Background

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This report is in response to the City’s interest in preparing an update to the 2017 long-term fiscal forecast and financial plan that assesses the General Fund’s ability over the next five years – on an “order of magnitude” basis – to:

- Continue current services in the aftermath of global pandemic (as well as other recently surfaced economic challenges).
- Address long-term liabilities.
- Achieve capital improvement plan (CIP) goals.
- And if the forecast projects a negative gap between revenues and expenditures, identify realistic options for the City’s consideration in closing the gap.

Making good resource decisions in the short term as part of the budget process requires considering their impact on the City’s fiscal condition down the road. Developing good solutions requires knowing the size of the problem the City is trying to solve: in short, the City cannot fix a problem it hasn’t defined. And in this economic and fiscal environment, looking only one year ahead has the strong potential to misstate the size and nature of the fiscal challenges – and opportunities – ahead of the City.

For those local agencies that have prepared long-term forecasts and financial plans, this did not magically make their fiscal problems disappear: they still had tough decisions to make. However, it allowed them to better assess their longer-term outlook, more closely define the size and duration of the fiscal challenges facing them, and then make better decisions accordingly for both the short and long run. This will be true for the City as well.

### Forecast Purpose and Approach

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The purpose of the forecast is to identify the General Fund’s ability over the next five years – on an “order of magnitude” basis – to continue current services in the aftermath of the global

#### Updating the Five-Year Financial Plan

The City last prepared a five-year long-term financial plan in May 2017 for the period 2017-22. Since then, the City has implemented two key Plan recommendations: establishment of a Pension Stabilization Fund in mitigating pension costs; and voter approval of a new general purpose revenue source: 1.25% local option sales tax (Measure X).

Accordingly, given the five years since the last Plan was prepared, it is timely to update the Plan as well as address new and continuing challenges, including:

- Continued increases in CalPERS pension costs, including impacts from reducing the discount (investment yield) assumption from 7.0% to 6.8%, which was “triggered” in accordance with its rate stabilization plan resulting from a significant investment yield of 21.3% in 2020-21 compared with actuarial assumptions.
- New allocation model for Sheriff contract costs and its potential for significant cost increases.
- Library services operating and capital costs.
- CIP projects.
- Other initiatives in the Annual Work Program and Budget.

## INTRODUCTION

pandemic (as well as other recently surfaced economic challenges), address long-term liabilities and achieve CIP goals.

The forecast does this by projecting ongoing revenues and subtracting from them likely operating and CIP costs in continuing current service levels. If positive, the balance remaining is available to fund “new initiatives” such as implementing CIP goals, addressing unfunded liabilities or improving service levels. On the other hand, if negative, it shows the likely “forecast gap” if the City continues current service levels or funds CIP projects without corrective action.

The forecast builds on the *General Fiscal Outlook* presented to the Council in January 2022, which prefaced this report by discussing the key economic, demographic and fiscal factors key factors that are likely to affect the City’s fiscal future. These ultimately translate into key assumptions that drive forecast results.

***It is important to stress that this forecast is not the budget.***

Budgets are based on program review, priorities and affordability. The forecast on the other hand is based on assumptions. It doesn’t make expenditure decisions; it doesn’t make revenue decisions. As noted above, its sole purpose is to provide an “order of magnitude” feel for the General Fund’s ability to continue current service levels and achieve CIP goals.

### ***Can the City Afford New Initiatives?***

**This is a basic question of priorities, not of financial capacity. But the forecast assesses how difficult answering this question will be.**

Ultimately, this forecast cannot answer the question: “Can the City afford new initiatives?” This is a basic question of priorities, not of financial capacity per se. However, making trade-offs is what the budget process is all about: determining the highest priority uses of the City’s limited

resources. And by identifying and analyzing key factors affecting the City’s long-term fiscal health, the forecast can help assess how difficult making these priority decisions will be.

Stated simply, the forecast is not the budget. Rather, it sets forth the challenges – and opportunities – ahead of the City in adopting a balanced budget, next year and beyond.

## FORECAST FINDINGS

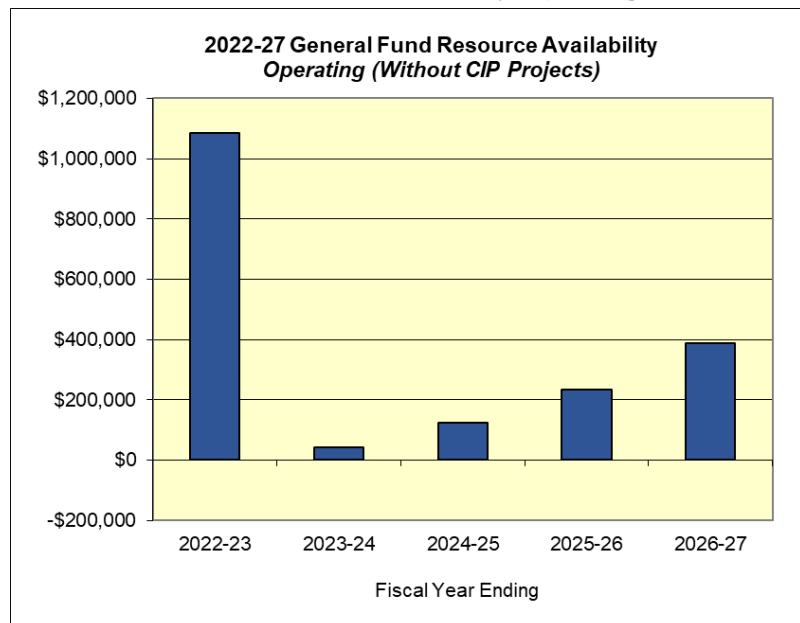
### **The Short Story**

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- The General Fund is in good shape in funding operating costs.
- However, there are significant challenges ahead in funding CIP projects (let alone improving service levels or addressing long-term liabilities).

# INTRODUCTION

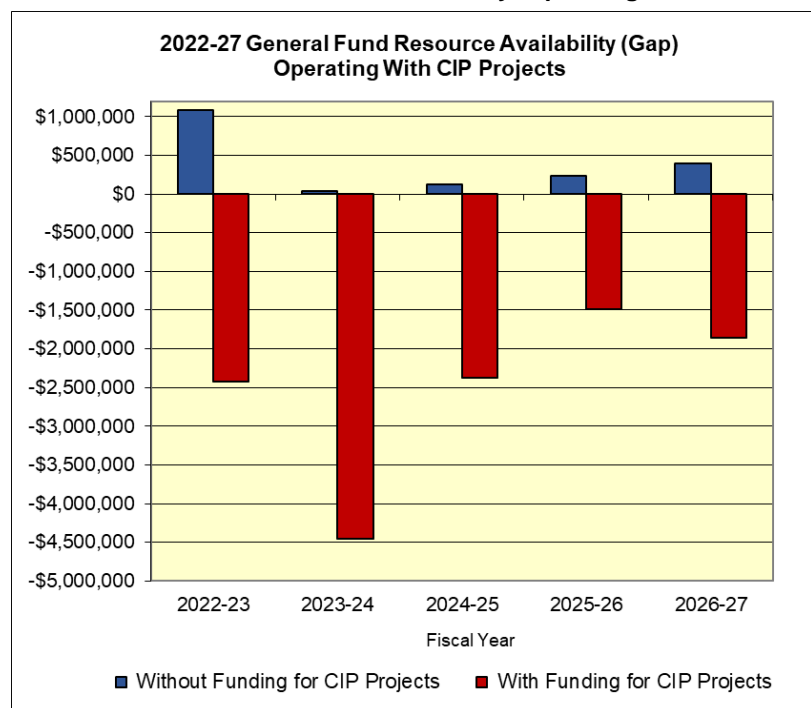
**Table 1. General Fund Resource Availability: Operating Costs**



**Funding Operating Costs.** As shown in Table, forecast revenues exceed *operating* costs in every year. The large favorable variance in 2022-23 is due to one-time “American Rescue Plan Act” (ARPA) revenues of \$1.3 million. Excluding ARPA, the average “resource availability” is about \$375,000 annually. The projected ending fund balance by the end of the forecast period (2026-27) would be about \$6.8 million above policy minimum targets.

Put in perspective, with fund balance above policy targets, resources are available to fund CIP projects of about \$1.4 million per year. This compares with the five-year average CIP in the forecast of \$2.9 million.

**Table 2. General Fund Resource Availability: Operating and CIP**



**Funding With CIP Projects.** Table 2 compares the forecast results for operating costs with what happens if CIP projects (based on the five-year CIP) are included in the forecast.

Instead of projecting a “resource availability” of about \$375,000 annually, the forecast shows an annual average “gap” of about \$2.5 million when CIP projects are included. The resulting ending fund balance at the end of 2026-27 would be \$1.6 million, which would be \$7.6 million below minimum policy targets.

**The Path Forward.** As discussed below, there are several options available in closing the forecast gap and funding CIP projects (in full or

part) that would result in a balanced budget and reserves at minimum policy levels, including:

- Scale back CIP projects.
- Identify alternative funding sources for General Fund subsidies.
- Reduce CalPERS unfunded actuarial liabilities (UAL).
- Consider focused revenue options.
- Combination of options.

# INTRODUCTION

## Key Forecast Drivers

Assumptions drive the forecast results, which are detailed on pages 17 to 19. Stated simply, if the assumptions change, the results will change. As prefaced in the *General Fiscal Outlook* presented to the Council in January 2022, there are eight key drivers underlying the forecast results:

- General economic trends and outlook
- State budget situation
- Current financial condition
- Key revenues
- Operating cost drivers, including Sheriff contract renewal and unfunded liabilities for pensions and retiree health care
- General Fund subsidies
- Population growth and development
- Capital improvement plan

**The Short Story.** As discussed below, forecast results are driven by four key actors:

- Sheriff contract increases.
- Ambitious CIP compared with past levels.
- Increased subsidies to other funds.
- CalPERS cost increases in funding the UAL

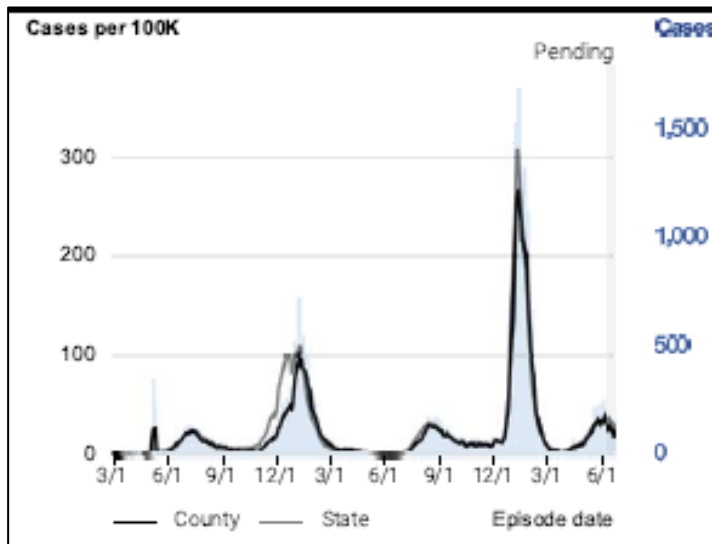
### ❶ *General Economic Trends and Outlook*

Last year, the public health crisis presented by Covid-19, and its adverse impact on the economy, was the major fiscal threat facing the cities throughout the nation. At this point, the public health crisis appears to be waning and revenue trends reflect continued recovery.

Table 3 shows trends in average daily Covid-19 cases since March 2020 through mid-June 2022. With the wide availability of vaccines, it appears that the public health crisis in California and Santa Barbara County is abating. (The trends for the County and the State track closely together.)

While cases have fluctuated significantly over the past two-plus years, as of mid-June 2022, cases are far below their peak in the Winters of 2020 and 2021.

**Table 3**  
**Average Daily Cases: Santa Barbara County and State**  
**March 2020 to Mid-June 2022**



# INTRODUCTION

Moreover, as reflected Table 4, the severity of Covid-19 public health impacts has dropped significantly, where deaths per 100,000 population are effectively zero as of mid-June 2022.

In short, with these improving trends, public health restrictions have been curtailed, and economic activity is beginning to return to pre-crisis levels.

## But New Economic Challenges Surface

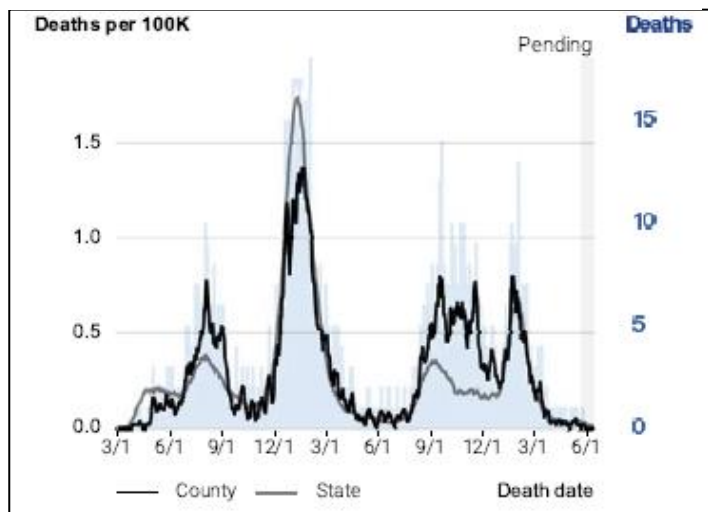
While Covid-19 impacts may be behind us, new economic challenges have surfaced in its wake, with mixed economic signals.

**Rising inflation.** Current trends are at the highest levels in forty years. As Covid-19 economic impacts lessen, there is now high demand for limited supplies: supply chain shortages persist; and gasoline prices have surged with limited supplies due to the war in Ukraine. This has resulted in increasing interest rates in responding to this. Initially believed to be short-term by many leading economists, it now appears to have longer-term impacts.

**But there are notable strengths.** While interest rates are rising, they are still low by historic standards. And the housing market remains strong.

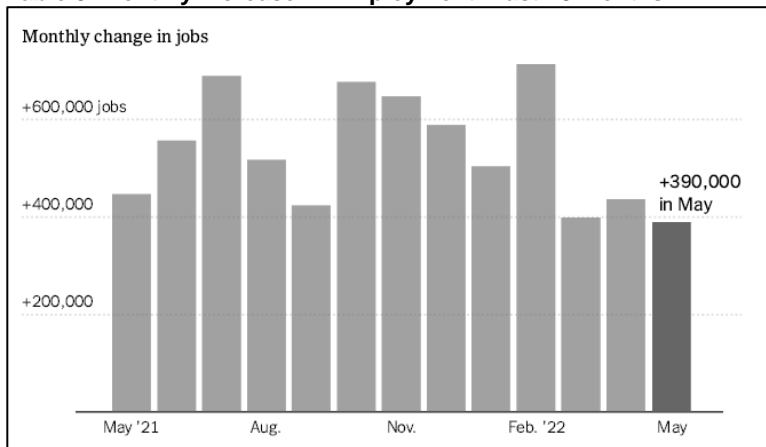
Moreover, employment trends are also favorable. Nationally, the unemployment rate continues at 3.6% for the third straight month, with 500,000 jobs created in April 2022 and 390,000 in May 2022. This is the 17th straight monthly gain. The unemployment rate was 3.6% for the third straight month, a touch away from a half-century low.

**Table 4**  
Deaths Per 100,000: Santa Barbara County and State  
March 2020 to June 2022



Source: State of California  
<https://covid19.ca.gov/state-dashboard>

**Table 5. Monthly Increase in Employment: Last 13 Months**

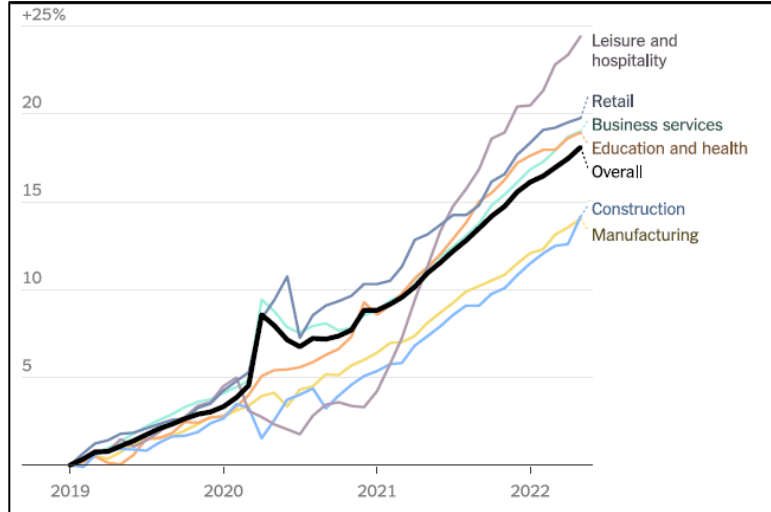


Source: U.S. Bureau of Labor Statistics  
Graphic by the New York Times

# INTRODUCTION

Average hourly earnings are also on the rise, increasing by 5.2% from a year ago, with gains in virtually all industries from 2019.

**Table 6. Percent Change in Average Hourly Earnings for Non-managers Since January 2019**



Source: U.S. Bureau of Labor Statistics

Graphic by the New York Times

**What the experts say.** In its recent California economic outlook (June 1, 2022), the highly regarded UCLA Anderson School of Management forecast concluded:

“We expect the depth of this economic slowdown and the highest risk of recession to occur in the middle of 2023, although we still think a recession is unlikely at this time.”

They also noted that supply chain disruptions are affecting consumers, business and agriculture; and that higher energy prices because of the Russian invasion of Ukraine add “additional headwinds to the state’s economic growth.”

Regarding future inflation and unemployment trends, the following summarizes the Federal Reserve’s “consensus” outlook as of June 15, 2022:

**Table 7. Federal Reserve Outlook**

Key Indicators	2022	2023	2024	Longer Run
Unemployment Rate	3.7%	3.9%	4.1%	4.0%
Inflation	5.2%	2.6%	2.2%	2.0%

Source: U.S. Federal Reserve

General Fund revenue projections reflect this outlook of “cautious optimism.”

**What this means for the City.** Property tax, sales tax and transient occupancy tax (TOT) revenues account for over 90% of General Fund revenues (excluding transfers). These are driven by performance of the local economy, which in turn is driven by the interrelated performance of the regional, state and national economies. While no significant economic downturns that will impact key General Fund revenues are projected in the forecast, this is not a sure thing.



# INTRODUCTION

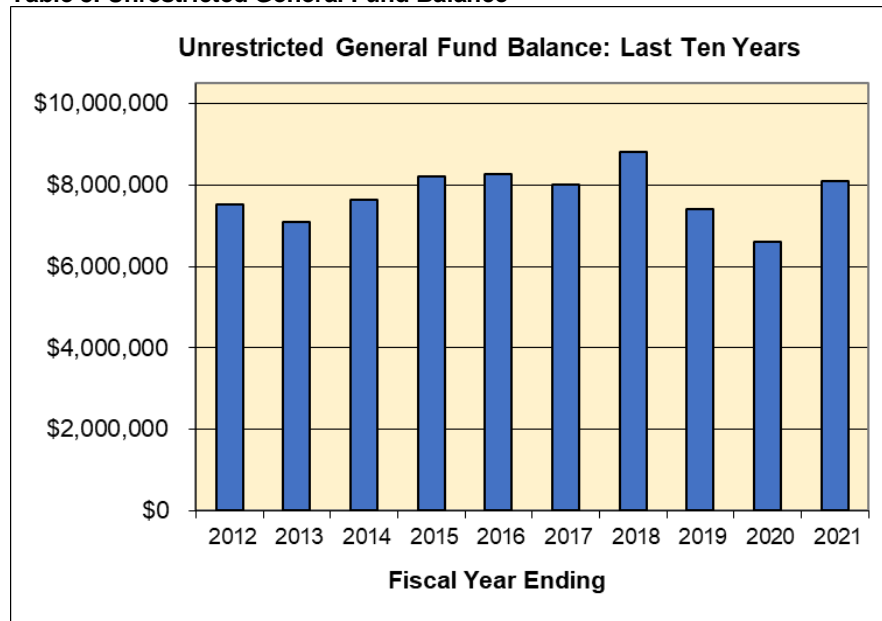
## ② Current Strong Financial Condition

As noted in the *General Fiscal Outlook*, while the City has not been immune from adverse economic forces resulting from the global pandemic, it has been more successful than many other communities in California in weathering these fiscal storms. The City has adopted balanced budgets and maintained strong General Fund reserves at policy levels. It currently has no General Fund debt; and compared with many California cities, modest pension and retiree health obligations.

The City has also adopted – and followed – prudent fiscal policies addressing issues such as reserves, user fee cost recovery, investments, use of generally accepted accounting principles (GAAP) in preparing financial statements and budgets, inventories and fixed assets. The City routinely receives “clean” audit opinions; and has received the prestigious Award for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA) as well as the Award for Operating Budget Excellence from the California Society of Municipal Finance Officers (CSMFO).

The following chart shows the City’s unrestricted General Fund balance for the past ten years. In each year, the City exceeds its minimum policy. It also shows that reserves have remained relatively constant, which means that the City has been able to respond to tough fiscal times without relying on significant drawdowns on its reserves.

**Table 8. Unrestricted General Fund Balance**



**June 30, 2021 Ending General Fund Balance.** As shown below, the City ended 2020-21 with General Fund balances that are \$2.3 million higher than the policy minimum. This will serve the General Fund well in meeting the challenges ahead.

# INTRODUCTION

Table 9. Unrestricted General Fund Balance

Unrestricted General Fund Balance: June 30, 2021	Amount
Financial and economic uncertainty	4,052,200
Capital asset replacement	511,600
Special projects	1,193,600
Unassigned	2,351,200
Total Unrestricted Fund Balance: June 30, 2021	\$8,108,600

2020-21 Audited Fund Balance

## ③ State Budget Outlook

Over the past thirty years, the greatest fiscal threat to cities in California has not been economic downturns, dotcom meltdowns or corporate scandals, but rather, State takeaways. These included 20% reductions in property tax revenues in transferring revenues to schools via the Education Revenue Augmentation Fund (which in turn allowed the State to reduce its funding to schools by a commensurate amount), property tax administration fees, unfunded State mandates and most recently, dissolution of redevelopment agencies. These takeaways were on top of the fiscal challenges facing cities in light of their own revenue declines and cost pressures.

Fortunately, due to an improving economy combined with tax increases, constrained spending and more prudent fiscal policies (including required contributions to reserves), the State is in its best financial condition in many years. Accordingly, there are no further takeaways on the horizon – but neither are there any suggested restorations of past takeaways.

That said, while there are added constitutional protections in place since the last State raids on local finances, five years is a long time for the State to leave cities alone.

## ④ Key Revenues

Based on trends for the past ten years (detailed on pages 26 and 27), the City was experiencing a strong recovery from the Great Recession – and then Covid-19 hit with its adverse economic and fiscal impacts. The forecast assumes strong growth in 2021-22 in the City’s top three revenues - property tax, sales tax and transient occupancy tax (TOT) - as economic activity returns to pre-pandemic levels, with modest growth thereafter. Together, these three sources account for almost 90% of General Fund revenues.

## ⑤ Operating Costs Expenditures

There are three key operating cost assumptions reflected in the forecast, which are described in greater detail on pages 17 and 18.

- **Operating cost “baseline.”** The 2022-23 Preliminary Budget is the “baseline” for the forecast. From this, operating costs are projected to increase by inflation (projected at 4% to 2% annually), excluding retirement costs and Sheriff contract costs.

## INTRODUCTION

- **CalPERS retirement costs.** Significant increases in funding the City’s “unfunded actuarial liability (UAL) are assumed based on projections provided by the California Public Employees Retirement System (CalPERS).
- **Sheriff contract costs.** These costs account for 40% of General Fund operating costs. As shown on page 27, increases in Sheriff contract costs have been modest over the past ten years through 2020-21. However, significant increases were experienced in 2021-22 and are expected in 2022-23.

### ⑥ *General Fund Subsidies*

As summarized below, General Fund and Measure X are proposed to provide significant operating subsidies to four funds in 2022-23:

**Table 10. General Fund Subsidies**

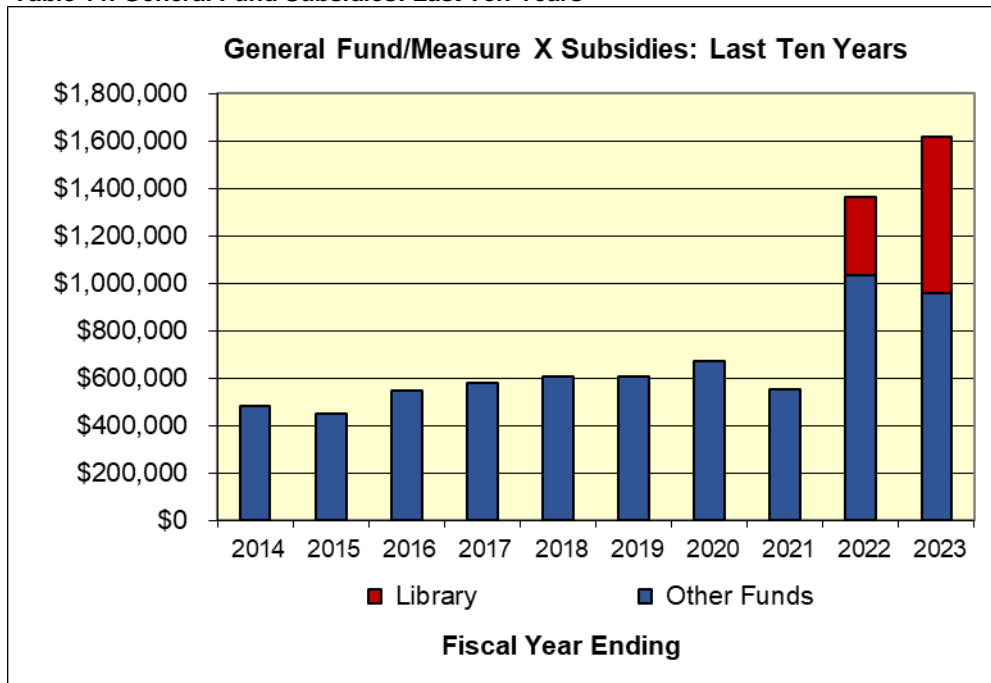
<b>2022-23 Proposed General Fund/Measure X Subsidies</b>			
<b>Fund</b>	<b>General Fund</b>	<b>Measure X</b>	<b>Total</b>
Park Maintenance	218,100	120,000	338,100
ROW Assessment	17,700	50,000	67,700
Recreation Services	474,400	80,000	554,400
Library	30,000	630,700	660,700
<b>Total</b>	<b>\$740,200</b>	<b>\$880,700</b>	<b>\$1,620,900</b>

These subsidies are largely due to structural imbalances between revenues – which in the case of assessments are fixed – and increased costs due to aging infrastructure and deferred maintenance. In the case of the Library Fund, significant General Fund/Measure X support was envisioned for this new service.

As reflected below, subsidies remained relatively constant until 2021-22, when they increased significantly. While the new Library service is certainly a factor, there were increases in the other three funds as well.

# INTRODUCTION

**Table 11. General Fund Subsidies: Last Ten Years**



Continued subsidies to these four funds at the 2022-23 level (adjusted for inflation) are projected through 2026-27.

## 7 Population Growth and Development

The City’s population of about 13,000 has remained virtually unchanged over the past ten years. While there are some new residential developments in the pipeline, they are not likely to cause either significant operating revenue or cost increases over the next five years.

On the other hand, there are two hotel projects (one on City property) that may come on-line in the next five years that could favorably affect General Fund revenues.

However, there are regulatory hurdles ahead for these projects. Moreover, even if these projects receive discretionary approvals, it is uncertain what the market for these projects will look like three to five years from now. Accordingly, no new revenues from new development are projected in the forecast.

However, the following summarizes the estimated fiscal impact if these two hotel projects become operational at some time in the next five years:

**Table 12. Estimated Revenues from Two Possible Hotel Projects**

Project	Rooms	Revenue Estimate		
		TOT	Other	Total
Via Real	72	442,000	-	442,000
Surfliner	40	385,000	236,000	621,000
<b>Total</b>	<b>112</b>	<b>\$827,000</b>	<b>\$236,000</b>	<b>\$1,063,000</b>

# INTRODUCTION

## ③ Capital Improvement Projects

The following summarizes the five-year General Fund/Measure X CIP prepared by staff based on current goals and objectives. The first year is based on the proposed 2022-23 Budget.

**Table 13. Forecast CIP Projects**

<b>CIP Projects: General Fund/Measure X</b>					
Project	2022-23	2023-24	2024-25	2025-26	2026-27
Carpinteria Skate Park	980,000				
La Concha Park	570,000				
Bluffs II Trail	149,800				
Playground Replacement	250,000				
City Hall Solar	36,900				
City Hall Storage	494,000				
Carpinteria Skate Park	116,000				
2022 Pavement Rehabilitation	110,000				
City Hall Campus Expansion		1,500,000			
Community Farm Project		82,400			
Carpinteria Library Improvements		1,125,000			
Ninth Street Improvements		896,500			
Linden Avenue Beach-End Beautification			31,200		
City Hall Campus Site Improvements			700,000		
Corporation Yard Maintenance Building			213,300		
City Hall Storage			375,000		
City Hall Solar Energy Generation and Storage			19,400		
Carpinteria Creekside Parcel Acquisition			61,400		
Transit Facility Improvements			7,800		
Pedestrian Bridge Rehabilitation			104,200		
Memorial Park Improvements				16,600	
Carpinteria Community Pool Improvements				8,200	
Playground Equipment Replacement				810,000	810,000
Parking Lot #4					675,000
2022 Pavement Rehabilitation	800,000				
2023 Pavement Rehabilitation		888,500	124,900		
2024 Pavement Rehabilitation			864,400	121,500	
2025 Pavement Rehabilitation				768,600	108,000
2026 Pavement Rehabilitation					659,400
<b>Total</b>	<b>\$3,506,700</b>	<b>\$4,492,400</b>	<b>\$2,501,600</b>	<b>\$1,724,900</b>	<b>\$2,252,400</b>

### Forecast Gap vs Budget Deficit

In those years where expenditures are greater than revenues due to CIP projects, this forecast does not project a “budget deficit.” Stated simply, a projected “forecast gap” is not the same as a “budget deficit.” The City will have a budget deficit only if it does nothing to take corrective action. However, by looking ahead and making the tough choices necessary “today” to close any potential *future* gaps, the City will avoid incurring real deficits.

## FORECAST FRAMEWORK

### Background

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There are two basic approaches that can be used in preparing and presenting forecasts: developing one forecast based on one set of assumptions about what is believed to be the most likely outcome; or preparing various “scenarios” based on a combination of possible assumptions for revenues and expenditures. This forecast uses the “one set of assumptions” approach as being the most useful for policy-making purposes. However, the financial model used in preparing this forecast can easily accommodate a broad range of other “what if” scenarios.

### Demographic and Financial Trends

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The past doesn’t determine the future. However, if the future won’t look like the past, we need to ask ourselves: why not? How will the future be different than the past, and how will that affect the City’s fiscal outlook? Accordingly, one of the first steps in preparing the forecast is to take a detailed look at key demographic, economic and fiscal trends over the past ten years.

A summary of key indicators is provided in the *Trends* section of this report beginning on page 23. Areas of particular focus included:

- ***Demographic and Economic Trends.*** Population and inflation as measured by changes in the consumer price index (CPI).
- ***Revenues Trends.*** Focused on the City’s top three General Fund revenues – property taxes, TOT and sales – which together account for almost 90% of total General Fund revenues.
- ***Expenditure Trends.*** Overall trends in key expenditure areas, including sheriff contract, insurance, General Fund subsidies and pension costs.

### Forecast Assumptions

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As noted above, assumptions drive the forecast results. Sources used in developing forecast projections include:

- Long and short-term trends in key City revenues and expenditures.
- Economic trends as reported in the national media.
- Statewide and regional economic forecasts prepared by the University of California, Los Angeles, University of California, Santa Barbara, California Economic Forecast and Beacon Economics.

## INTRODUCTION

- Economic and fiscal information developed by the State Legislative Analyst (LAO), State Department of Finance and State Controller.
- Fiscal and legislative analysis by the League of California Cities.
- Analysis by the City’s sales tax advisor (HdL Companies).
- Five-year employer contribution rate projections prepared by CalPERS.

Ultimately, working closely with City staff, the forecast projections reflect our best judgment about performance of the local economy during the next five years, and how these will affect General Fund revenues and expenditures. A detailed description of the assumptions used in the forecast and the resulting projections are provided on pages 17 to 19.

### **What’s Not in the Forecast**

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**Grant Revenues.** For operations, the forecast does not reflect the receipt of any “competitive” grant revenues over the next five years. However, based on past experience, it is likely that the City will be successful in obtaining grants for operating purposes. However, these are typically for restricted purposes that meet the priorities of the granting agency, which are not necessarily the same as the City’s. Moreover, experience shows given federal and state budget challenges, the amount of available grant funding is more likely to decline over the next five years than increase.

**Operating Needs Not Funded in the Proposed 2022-23 Budget.** It is likely that there are City needs that are not reflected in the proposed 2022-23 Budget.

### **What’s Most Likely to Change?**

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By necessity, the forecast is based on a number of assumptions. The following summarizes key areas where changes from forecast assumptions are most likely over the next five years:

**Top Revenue Projections.** These are directly tied to the performance of the local economy, which in turn is driven by the interrelated performance of the regional, state and national economies. As noted above, no significant economic downturns that will impact key General Fund revenues are projected in the forecast. However, it bears repeating that this is not a sure thing.

**Revenue Projections from New Development.** While none are reflected in the forecast, it is possible that some of the hotel and other projects on the radar could move faster. If that’s the case, then revenues – at least in the forecast out-years – may be better than the forecast.

**Insurance Costs.** The forecast assumes that general liability and workers’ compensation and property insurance costs will grow by inflation. However, in the past this has been a volatile cost for many cities in California (and the City’s experience has shown the potential for wide swings as well).

## INTRODUCTION

While loss experience plays a role, higher costs can also be incurred resulting from volatility in the financial markets. This can often have a far greater impact on insurance costs than actuarial loss experience.

**Retirement Costs.** The forecast uses CalPERS' rate projections for the next five years. While this is a reasonable assumption, experience has shown the potential for even steeper increases in employer contribution costs.

### THE PATH FORWARD

As discussed above, the City is in good fiscal shape in funding operating costs – which has been the focus of past City budgets – with projected revenues exceeding operating costs by about \$375,000 annually.

However, the forecast also shows an annual average “gap” of about \$2.5 million when CIP projects are included (\$2.9 million average per year).

As discussed below, there are several options available in closing the forecast gap and funding CIP projects (in full or part) that would result in a balanced budget and reserves at minimum policy levels, including:

**Scale Back CIP Projects.** The forecast includes an average annual coat for CIP projects of \$2.9 million. Scaling this back to \$1.4 million would result in a fund balance that meets minimum fund balance targets at the end of 2026-27, while supporting CIP improvements at a higher level than in the past.

**Identify Alternative Funding Sources for General Fund Subsidies.** Until 2021-22, General Fund subsidies were relatively stable from year-to-year. However, as summarized by the following, General Fund subsidies increased significantly in 2021-22. While the contributions for the Library were expected, there were increases in the other three funds as well.

General Fund/Measure X Subsidies			
Fund	2020-21	2021-22	2022-23
Park Maintenance	173,800	220,700	338,100
ROW Assessment	29,700	75,500	67,700
Recreation Services	351,700	411,400	554,400
Library	-	327,500	660,700
Total	\$555,200	\$1,035,100	\$1,620,900

**Reduce CalPERS Unfunded Actuarial Liabilities (UAL).** The City's pension situation is described on pages 28 to 32. The short story: the City has seen significant increases in annual contributions in amortizing its unfunded actuarial liabilities. About 22 years remains on this amortization schedule. The City has wisely set aside \$1.4 million in a “Section 115” trust fund to assist in addressing its UAL. An option that CalPERS offers is a shortened amortization period of 10 or 15 years. While this requires higher annual payments, the long-term cost savings are significant. A high level analysis indicates that the City could select a shorter amortization period and draw down its Section 115 funds in



## INTRODUCTION

offsetting the higher annual payments. This requires further analysis in consultation with the City's actuary to further assess the costs and benefits of this approach.

**Consider Focused Revenue Options.** There are two focused options the City could consider:

- **Higher cost recovery.** This is one of the few remaining areas where the Council has discretion in balancing funding for the cost of services between general purpose revenues and fees. The City plans to prepare a cost of services study in 2022-23 in evaluating current costs and user charges in alignment with adopted cost recovery policies. If fees are set lower than appropriate, this means fewer general purpose revenues are available for services that do not have user fee options, like police protection, street maintenance, parks and libraries. This study may present an opportunity for improved cost recovery that in turn can assist in meeting the City's CIP goals.
- **Business license tax.** Anyone doing business in the City is required to pay a business license tax, which is levied solely for general revenue purposes. While there are over 40 different categories, the maximum that most businesses pay if they have 21 or more employees is \$100, based on the following schedule for retailers, professionals and manufacturers:

No. of Employees	Annual Tax
1 to 5	\$25
6 to 10	\$50
10 to 20	\$75
21 or More	\$100

Combined with application fees for new businesses, this results in very modest revenues of about \$62,000 annually. Given this relatively low amount of revenue, it is likely that the cost of administering this program is higher than the revenue generated.

Most modern business tax ordinances use gross receipts as the tax base to better reflect ability to pay. There are many ways of structuring the business taxes; and as such, more detailed analysis is required in estimating revenues from an updated business tax ordinance. However, based on a review of ratios between business tax and sales tax revenues in other California cities, a conservative estimate of 15% of sales tax revenues (excluding Measure X) generates about \$325,000 in revenues, for an increase of \$263,000. Under Proposition 218, this would require voter approval.

**Combination of Options.** Rather than relying on only one option, the City could use a combination of them.

## CONCLUSION

**Favorable Outlook in Funding Operating Costs.** The City is in good fiscal shape in funding operating costs – which has been the focus of past City budgets – with projected revenues exceeding operating costs by about \$375,000 annually. Including available fund balance above policy targets, resources are available to fund CIP projects of about \$1.4

## INTRODUCTION

million per year. While less than the five-year CIP average in the forecast of \$2.9 million, it is more than the \$500,000 it has allocated on average in the past.

**Challenges Ahead in Funding CIP Projects.** The forecast shows an annual average “gap” of about \$2.5 million when CIP projects are included.

**The Path Ahead.** This report identifies four basic options for funding an expanded CIP. All with the exception of business license tax (which would require voter approval) can be approved by the Council.

# KEY ASSUMPTIONS

**DEMOGRAPHIC TRENDS**

**Population.** Based on recent trends, no change in population (either up or down) is projected to materially affect revenues or expenditures over the next five years.

**Inflation.** Based on long-term trends and projections in recent statewide and regional forecasts, inflation – as measured by the consumer price index (CPI) – the following summarized inflation assumptions:

<i>Estimate</i>	
2021-22	4.0%
<i>Forecast</i>	
2022-23	4.0%
2023-24	3.0%
2024-25	2.0%
2025-26	2.0%
2026-27	2.0%

**ECONOMIC OUTLOOK**

The public health crisis and adverse economic impacts from Covid-19 appear to be waning and revenue trends reflect continued recovery. However, in its wake, new concerns have surfaced with inflation and possible recession. On the other hand, the housing market, employment and wages continue to be strong. The forecast assumes “cautious optimism” and modest growth. Accordingly, it does not project any significant economic downturns that would impact key General Fund revenues. However, this is far from a sure thing.

**EXPENDITURES**

**Operating Costs.** The proposed 2022-23 Budget is the “baseline” for the forecast operating expenditures. From this, operating costs are projected to increase by inflation, with the notable exception of pension and Sheriff contract costs.

**CalPERS.** These are based on projections provided by the California Public Employees Retirement System (CalPERS). The underlying factors driving the increases are described in the *Trends* section of this report beginning on page 28. Based on these factors, the detail calculations for projecting retirement costs are provided on page 21.

**Sheriff Contract Costs.** As discussed in the *Trends* section of this report beginning on page 27, increases in Sheriff contract costs have been modest over the past years until 2021-22, when costs increased by about 15%. The proposed costs for 2022-23 are also expected to increase by 15%. After that, annual costs are projected to rise by 3.5% annually, based on the prior five-year average increase.

**Other Operating Costs.** As noted by above, the forecast assumes increases based on inflation ranging from 4% to 2%, aside from pension and Sheriff contract costs. This is lower than past trends based on the following factors:

## KEY ASSUMPTIONS

- In preparing and reviewing expenditure trends, special attention was focused separately on key “external” drivers like insurance, CalPERS pension and Sheriff contract costs.
- In the case of retirement costs, as noted above, these were prepared separately based on rate and cost information provided by CalPERS.
- And separate assumptions have been made for Sheriff contract costs.
- After accounting for these three external drivers, the remaining costs are largely within the control of the City. Staffing costs account for about one-third of operating expenditures. Setting aside the two costs that are accounted for separately, staffing costs rise (or fall) based on two factors: authorized staffing levels and compensation. Both are within the control of the City. Since this report is a forecast and not the Budget, CPI is a reasonable basis for projecting these other costs.

**Capital Improvement Plan (CIP) Projects.** Expenditures are based on funding and phasing assessments prepared by City staff. These are presented on page 11.

### INTERFUND TRANSFERS

Transfers in and out, including fund subsidies, are based on the proposed 2022-23 Budget and increase annually based on changes in the CPI.

### STATE BUDGET ACTIONS

The forecast assumes no added cuts nor restoration of past cuts to cities.

### REVENUES

Sources used in developing revenue projections for the forecast include:

- Long and short-term trends in key City revenues and expenditures.
- Economic trends as reported in the national media.
- State and regional economic forecasts prepared by the University of California, Los Angeles; University of California, Santa Barbara; California Economic Forecast; and Beacon Economics.
- Economic and fiscal information developed by the State Legislative Analyst (LAO), State Department of Finance and State Controller.
- Fiscal and legislative analysis by the League of California Cities.
- Analysis by the City’s sales tax advisor (HdL Companies).

Ultimately, however, in close consultation with City staff, the forecast projections reflect our best judgment about the State budget process and the performance of the local economy during the next five years and how these will affect General Fund revenues.

#### *Top Three Revenues*

The following describes the assumptions for the “Top Three” revenues in the forecast, which account for almost 90% of total projected General Fund revenues.

# KEY ASSUMPTIONS

**Property Tax.** This revenue source is driven by changes in assessed value. The forecast assumes modest “baseline” growth throughout the forecast period as follows:

<i>Estimate</i>	
2021-22	4.6%
<i>Forecast</i>	
2022-23	4.3%
2023-24	5.0%
2024-25	5.0%
2025-26	5.0%
2026-27	5.0%

**Transient Occupancy Tax.** Transient occupancy taxes (TOT), which are based on hotels and short-term vacation rentals, are estimated to increase significantly in 2021-22, reflecting recovery from Covid-19 impacted revenues. Due to this, revenues are projected to remain flat in 2022-23, and then grow by CPI thereafter. No new hotels are assumed in the forecast.

<i>Estimate</i>	
2021-22	38.6%
<i>Forecast</i>	
2022-23	Flat
2023-24	3.0%
2024-25	2.0%
2025-26	2.0%
2026-27	5.0%

**Sales Tax.** The forecast assumptions were prepared by the City’s sales tax advisor (HdL). With strong growth in 2021-22, revenues are essentially flat in 2022-23 and then grow modestly thereafter.

	General	Meas X
<i>Estimate</i>		
2021-22	20.2%	15.5%
<i>Forecast</i>		
2022-23	-.04%	-.08%
2023-24	3.6%	3.8%
2024-25	2.9%	2.9%
2025-26	2.9%	2.9%
2026-27	3.4%	3.4%

**Other Revenues**

These are projected to remain flat or grow modestly by inflation during the forecast period,

## GENERAL FUND/MEASURE X FIVE YEAR FISCAL FORECAST: 2022-27

	2019-20	2020-21	2021-22	FORECAST				
	Actual	Actual	Estimated	2022-23	2023-24	2024-25	2025-26	2026-27
<b>REVENUES</b>								
Taxes and Franchise Fees								
Property Tax	\$4,119,400	\$4,372,200	\$4,572,400	\$4,769,600	\$5,008,100	\$5,258,500	\$5,521,400	\$5,797,500
Sales Tax	4,714,200	5,271,600	6,174,700	6,135,800	6,364,600	6,549,200	6,739,100	6,968,200
Transient Occupancy Tax	2,023,100	2,209,200	3,062,200	3,062,200	3,154,100	3,217,200	3,281,500	3,347,100
Franchise Fees	757,300	689,100	685,100	685,100	711,100	725,300	739,800	754,600
Business License Taxes	48,900	41,100	62,000	62,000	63,900	65,200	66,500	67,800
From Other Governments	452,200	399,300	304,000	552,000	337,300	337,300	337,300	337,300
Permits and Service Charges	594,300	566,300	703,000	502,500	629,100	641,700	654,500	667,600
Other Revenues								
Investment Earnings	377,200	68,200	54,200	27,800	145,600	145,600	145,600	145,600
Other Revenues	727,400	352,200	154,600	101,600	316,300	316,300	316,300	316,300
<b>Total Revenues</b>	<b>13,814,000</b>	<b>13,969,200</b>	<b>15,772,200</b>	<b>15,898,600</b>	<b>16,730,100</b>	<b>17,256,300</b>	<b>17,802,000</b>	<b>18,402,000</b>
<b>EXPENDITURES</b>								
Operating Programs	10,844,300	10,165,200	12,165,100	14,356,300	14,855,600	15,266,000	15,668,500	16,078,700
Capital Outlay	273,400	168,100	87,700	178,900	162,800	162,800	162,800	162,800
Total Operating Expenditures	11,117,700	10,333,300	12,252,800	14,535,200	15,018,400	15,428,800	15,831,300	16,241,500
CIP Projects	571,200	1,593,100	1,842,500	3,506,700	4,492,400	2,501,600	1,724,900	2,252,400
<b>Total Expenditures</b>	<b>11,688,900</b>	<b>11,926,400</b>	<b>14,095,300</b>	<b>18,041,900</b>	<b>19,510,800</b>	<b>17,930,400</b>	<b>17,556,200</b>	<b>18,493,900</b>
<b>OTHER SOURCES (USES)</b>								
Transfers In	241,800	-	1,345,000	1,342,000	-	-	-	-
Transfers Out								
Fund Subsidies	(673,300)	(555,100)	(1,035,200)	(1,620,900)	(1,669,500)	(1,702,900)	(1,737,000)	(1,771,700)
CIP Projects								
Other Funds	(29,000)	-	-	-	-	-	-	-
<b>Total Other Sources (Uses)</b>	<b>(460,500)</b>	<b>(555,100)</b>	<b>309,800</b>	<b>(278,900)</b>	<b>(1,669,500)</b>	<b>(1,702,900)</b>	<b>(1,737,000)</b>	<b>(1,771,700)</b>
<b>Sources Over (Under) Uses</b>	<b>1,664,600</b>	<b>1,487,700</b>	<b>1,986,700</b>	<b>(2,422,200)</b>	<b>(4,450,200)</b>	<b>(2,377,000)</b>	<b>(1,491,200)</b>	<b>(1,863,600)</b>
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>9,122,600</b>	<b>10,787,200</b>	<b>12,274,900</b>	<b>14,261,600</b>	<b>11,839,400</b>	<b>7,389,200</b>	<b>5,012,200</b>	<b>3,521,000</b>
<b>FUND BALANCE, END OF YEAR</b>	<b>10,787,200</b>	<b>12,274,900</b>	<b>14,261,600</b>	<b>11,839,400</b>	<b>7,389,200</b>	<b>5,012,200</b>	<b>3,521,000</b>	<b>1,657,400</b>
<b>GENERAL FUND BALANCE, END OF YEAR</b>								
Unspendable		400	400	400	400	400	400	400
Restricted: Pension Stabilization	1,113,400	1,438,600	1,438,500	1,438,600	1,438,600	1,438,600	1,438,600	1,438,600
Committed								
Fiscal Stability, Cash Flow and Contingencies. 40% of Annual General Fund	4,344,900	4,052,300	4,489,300	5,223,200	5,396,800	5,544,300	5,688,900	5,836,300
General Reserve Fund: \$1,000,000 Minimum	1,189,200	1,193,600	1,005,700	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Major Asset Replacement and Repair \$1,000,000 Minimum	540,500	511,600	432,900	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Assigned: Measure X Projects and Programs	3,055,000	3,645,100	4,093,400	2,587,200				
Unassigned	544,200	1,433,300	2,801,400	590,000	(1,446,600)	(3,971,100)	(5,606,900)	(7,617,900)
<b>Total</b>	<b>10,787,200</b>	<b>12,274,900</b>	<b>14,261,600</b>	<b>11,839,400</b>	<b>7,389,200</b>	<b>5,012,200</b>	<b>3,521,000</b>	<b>1,657,400</b>

## ASSUMPTIONS SUMMARY

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	
Population	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
Inflation	4.0%	4.0%	3.0%	2.0%	2.0%	2.0%	
<b>REVENUES &amp; OTHER SOURCES</b>							
Property Tax	4.6%	4.3%	5.0%	5.0%	5.0%	5.0%	
Transient Occupancy Tax	38.6%	Flat	3.0%	2.0%	2.0%	2.0%	
Sales Tax (Basis: HdL Projection)							
Percent Increase							
General Fund	20.2%	-0.4%	3.6%	2.9%	2.9%	3.4%	
Measure X	15.5%	-0.8%	3.8%	2.9%	2.9%	3.4%	
Revenue							
General Fund	1,817,700	2,185,700	2,176,800	2,255,200	2,320,600	2,387,900	2,469,100
Measure X	3,453,900	3,989,000	3,959,000	4,109,400	4,228,600	4,351,200	4,499,100
	5,271,600	6,174,700	6,135,800	6,364,600	6,549,200	6,739,100	6,968,200
Business License Tax		Estimated	Estimated	3.0%	2.0%	2.0%	2.0%
Average of Prior 5 Years: 2023-24 to 2026-27							
	Base						
Franchise Fees	690,400	Estimated	Estimated	3.0%	2.0%	2.0%	2.0%
From Other Governments	337,300	Estimated	Estimated	Flat	Flat	Flat	Flat
Permits & Service Charges	610,800	Estimated	Estimated	3.0%	2.0%	2.0%	2.0%
Investment Earnings	145,600	Estimated	Estimated	Flat	Flat	Flat	Flat
Other Revenues	316,300	Estimated	Estimated	Flat	Flat	Flat	Flat
<b>EXPENDITURES</b>							
Operating Expenditures							
Sheriff Contract			14.7%	3.5%	3.5%	3.5%	3.5%
Proposed contract for 2022-23		4,600,000	5,278,000	5,462,700	5,653,900	5,851,800	6,056,600
Average increase, last 5 years excluding 2020-21 and 2021-22)							
Unfunded Actuarial Liability (UAL)							
Classic (80% Allocated to General Fund)		312,600	362,700	391,200	421,600	440,800	459,200
PEPRA (80% Allocated to General Fund)		2,000	2,300	2,900	3,400	3,800	4,100
Safety (Reflects 3.3% prepayment discount)		288,900	315,400	327,500	339,100	343,900	346,800
Total		603,500	680,400	721,600	764,100	788,500	810,100
Other Operating Expenditures		7,049,300	8,576,800	8,834,100	9,010,800	9,191,000	9,374,800
Total Operating Expenditures		12,165,100	14,356,300	14,855,600	15,266,000	15,668,500	16,078,700
Capital Outlay							
	Base						
Average of Prior 5 Years: 2023-24 to 2026-27	162,800	87,700	178,900	162,800	162,800	162,800	162,800
Total		12,252,800	14,535,200	15,018,400	15,428,800	15,831,300	16,241,500
CIP Projects							
General Fund			980,000	1,582,400	1,400,300	834,800	810,000
Measure X			2,526,700	2,910,000	1,101,300	890,100	1,442,400
Total			3,506,700	4,492,400	2,501,600	1,724,900	2,252,400

## ASSUMPTIONS SUMMARY

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
<b>OTHER SOURCES (USES)</b>						
Transfers In						
ARPA						
General Fund	1,269,000	1,267,000				
Measure X	76,000	75,000				
Total	1,345,000	1,342,000	-	-	-	-
Transfers Out						
Historic Fund Subsidies						
General Fund	(547,700)	(710,200)				
Measure X	(487,500)	(250,000)				
Total	(1,035,200)	(960,200)	-	-	-	-
Library Fund						
General Fund		(30,000)				
Measure X		(630,700)				
Total	-	(660,700)				-
Total Transfers Out	(1,035,200)	(1,620,900)	(1,669,500)	(1,702,900)	(1,737,000)	(1,771,700)
Grows by Inflation			3.0%	2.0%	2.0%	2.0%

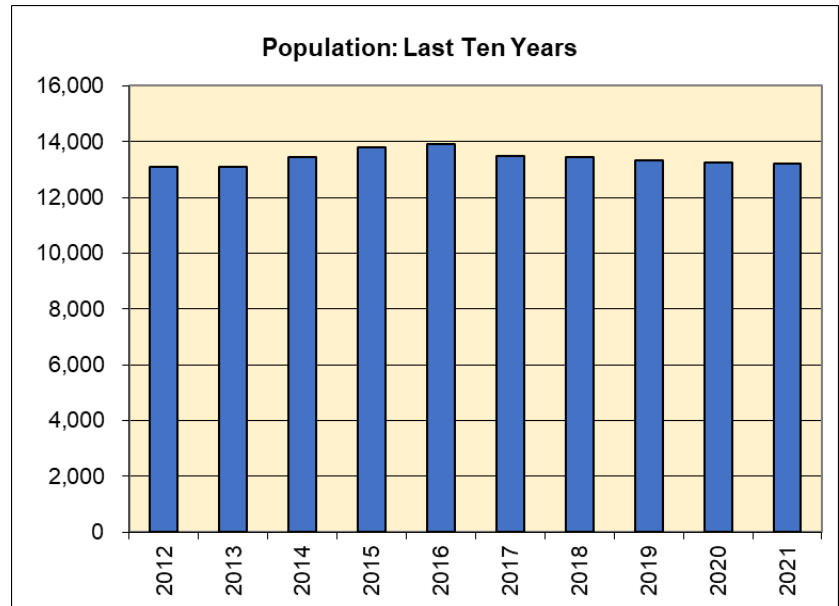


# HISTORICAL TRENDS

## DEMOGRAPHIC AND ECONOMIC TRENDS

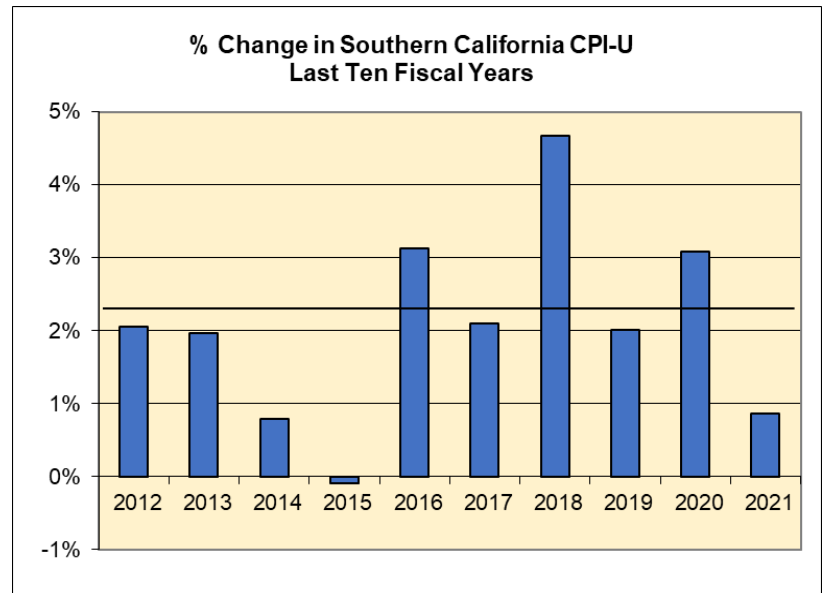
**Population.** The City’s population has remained virtually unchanged for the past ten years.

*Source: State of California, Demographic Research Unit*



**Consumer Price Index.** Changes in the Consumer Price Index for All Urban Consumers (CPI-U) for the Southern California area increased by less than 1.0% in 2021; and an average of 2.1% over the past 10 years. However, we are now experiencing the steepest rise in costs in over 40 years.

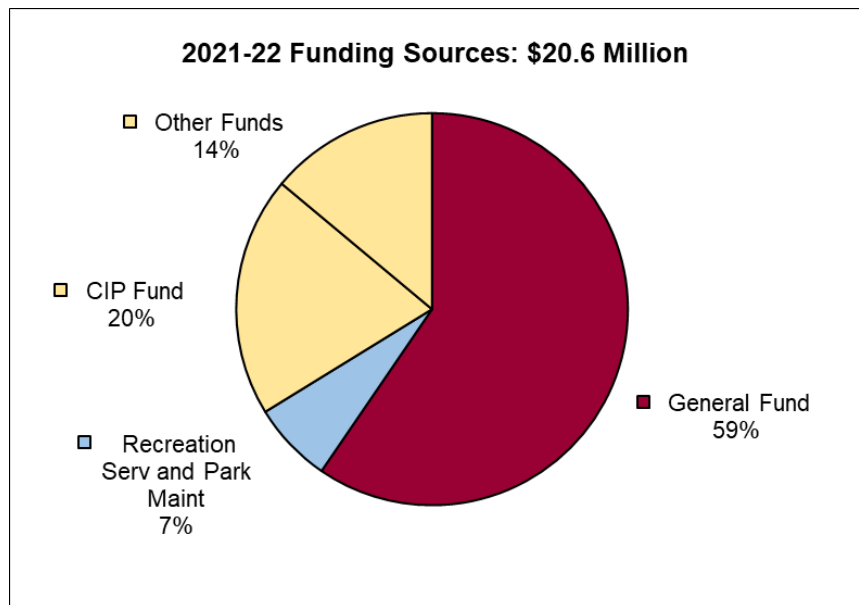
*Source: U.S. Bureau of Labor Statistics*



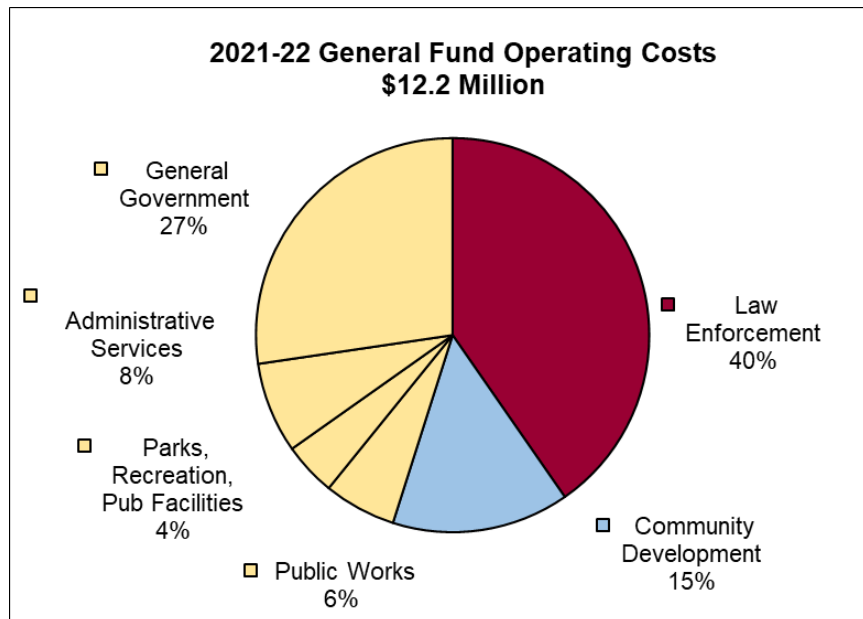
# HISTORICAL TRENDS

## 2021-22 EXPENDITURE AND REVENUE SUMMARIES

The General Fund – which is the focus of this forecast – accounts for about 60% of total City expenditures.

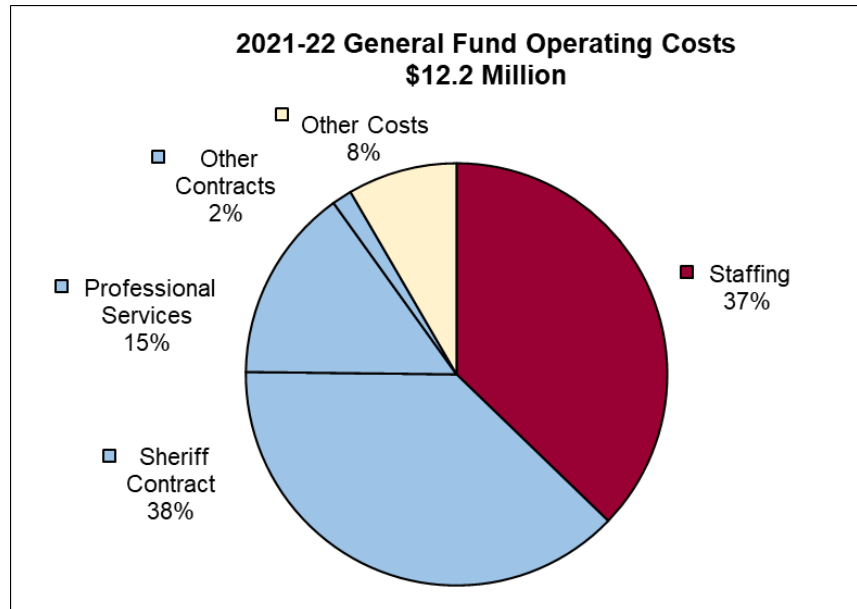


At 40%, law enforcement costs are the largest use of General Fund resources.

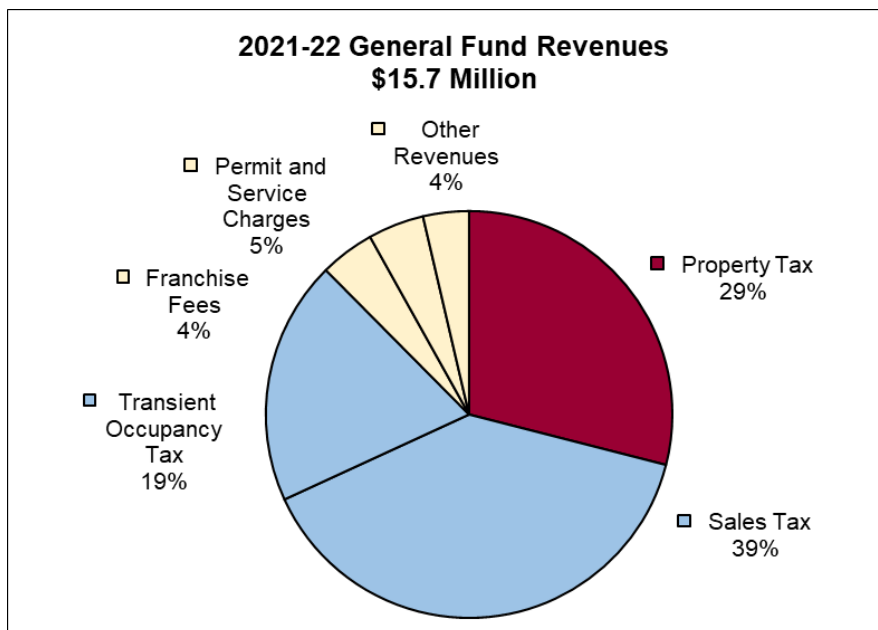


## HISTORICAL TRENDS

Contracts for Sheriff (38%) and other services (17%) account for 55% of General Fund operating costs. Staffing costs are the next highest cost, accounting for almost 40% of General Fund operating costs.



Three revenue sources account for about 90% of total General Fund sources. Sales tax (including Measure X) is the top revenue (39%) followed by property tax (29%) and transient occupancy tax (25%) and sales tax 19%).



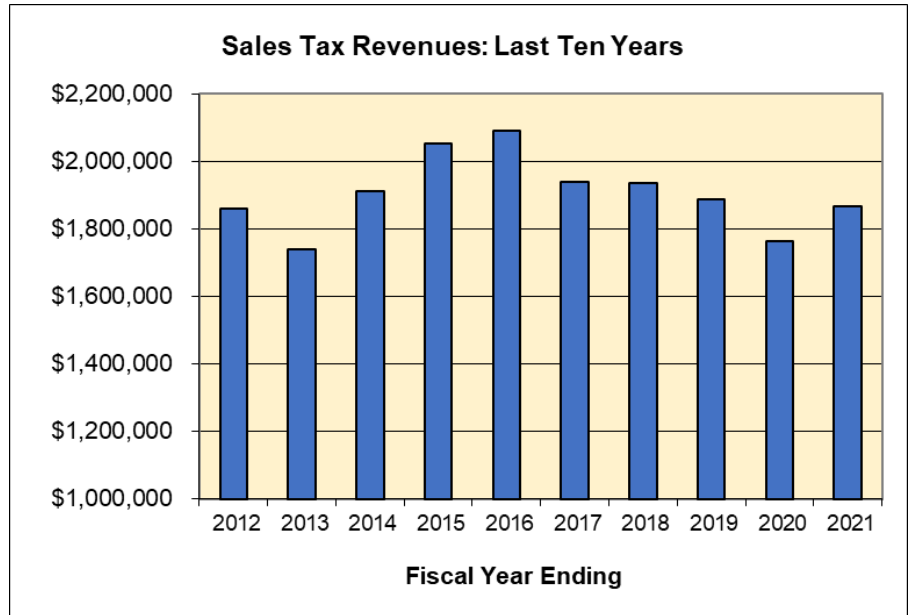
# HISTORICAL TRENDS

## GENERAL FUND REVENUE TRENDS

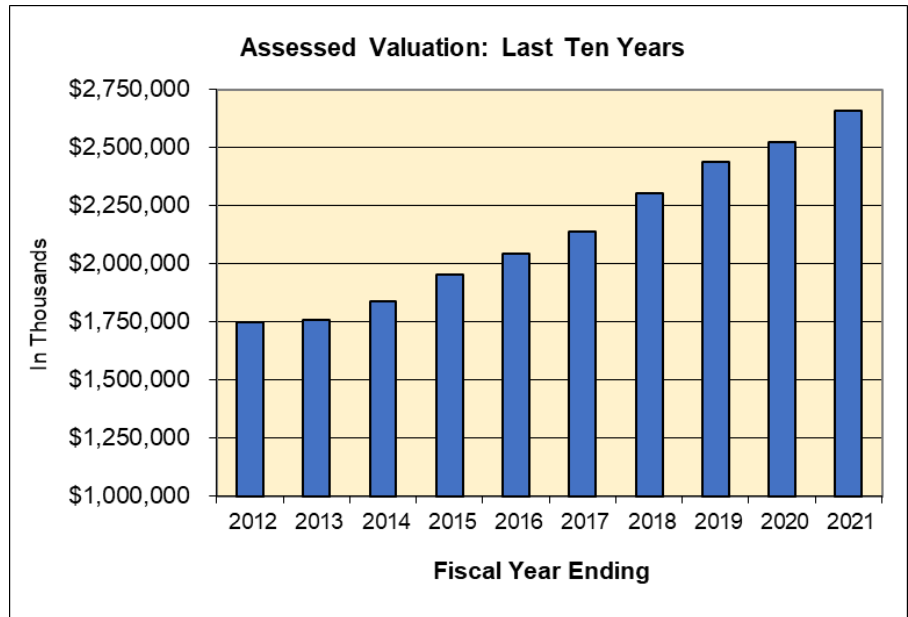
The following tables and charts show long and short term trends in General Fund for the “Top Three” revenue sources, which account for about 90% of total General Fund revenues.

**Sales Tax.** These revenues (including Measure X) are the City’s top revenue source, accounting for almost 40% of total revenues. Because they only began to be received in 2018-19, the chart only covers General Fund sales tax revenues.

The last ten years show mixed results in this revenue source, with growth from 2012-13 through 2015-16, but modest declines of the next four years thereafter. However, sales tax revenues have strongly recovered in 2021-22.



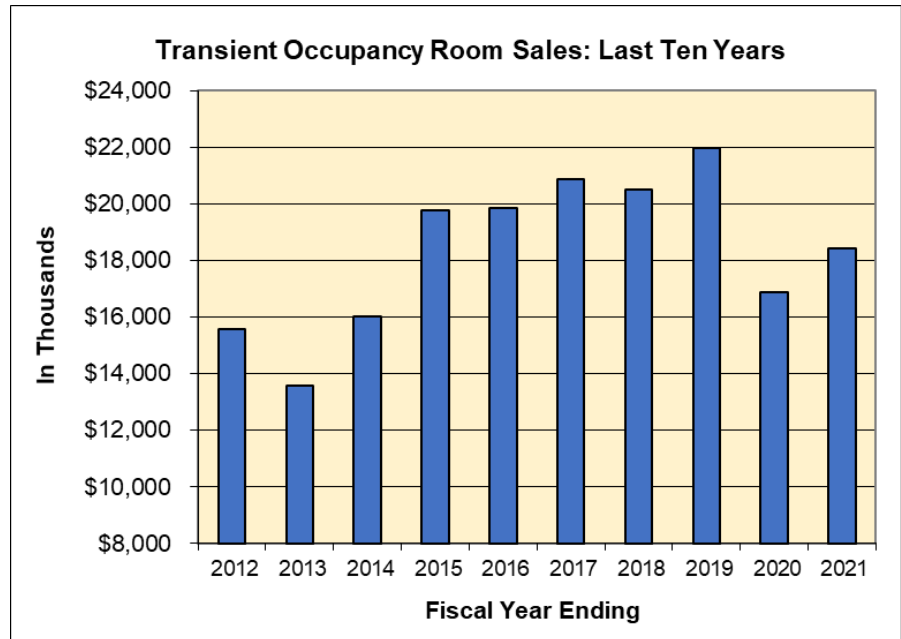
**Property Tax.** The second most important revenue (accounting for about 30% of total General Fund revenues,) these are driven by changes in assessed value as determined by the Santa Barbara County Assessor’s office. (The apportionment of property taxes is determined by the State and subject to change; as such, assessed value is the underlying economic driver for property taxes.)



## HISTORICAL TRENDS

**TOT Revenues.** These revenues include hotels and short-term vacation rentals. (Note: The tax rate increased from 10% to 12% in 2012-13, and thus room sales are the best economic measure). Room sales were relatively stable from 2014-15 to 2017-18, with an increase of 7% in 2018-19.

However, this is followed by a sharp decline in 2019-20 from Covid-19 impacts, with recovery beginning in 2020-21.



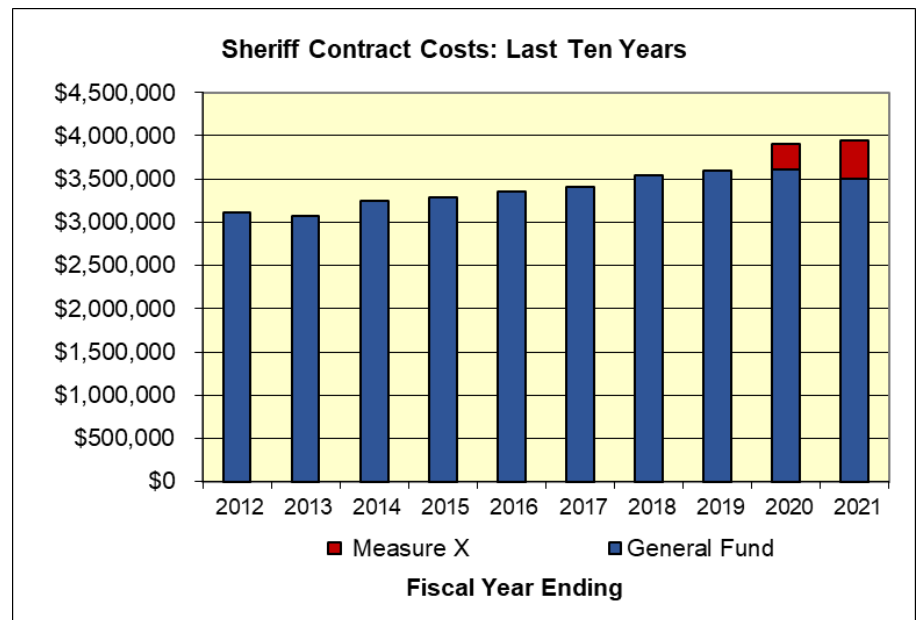
## GENERAL FUND EXPENDITURE TRENDS

The following tables and charts show long term trends in four key General Fund expenditures/fund subsidies:

- Sheriff contract costs.
- Insurance: general liability and workers' compensation.
- General Fund subsidies.
- Employer retirement contribution rates to the California Public Employees Retirement System (CalPERS) as well as projected rates for the next five years.

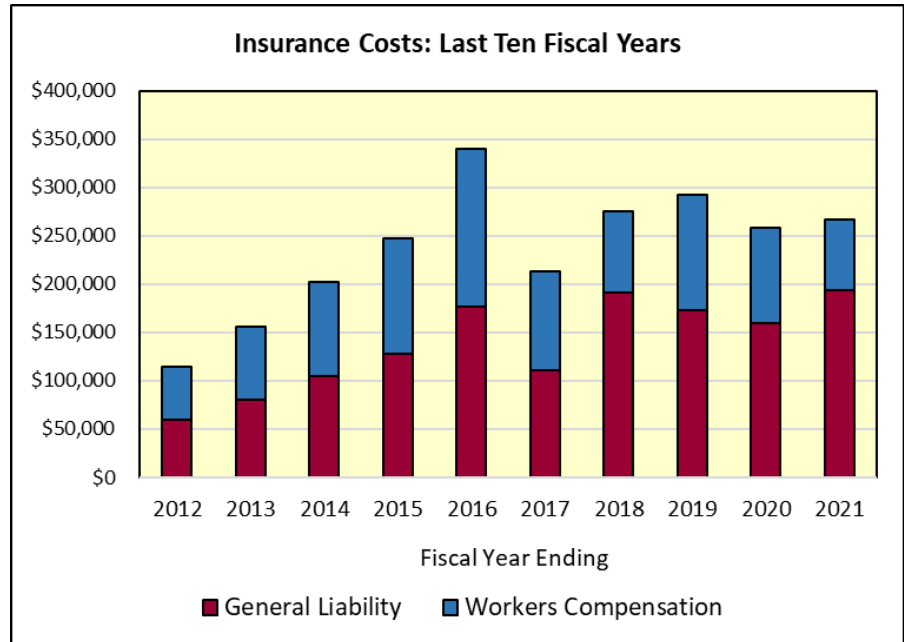
**Sheriff Contract Costs.** The City contracts with the County of Santa Barbara for police services. This is the City largest operating cost, accounting for almost 40% of total operating costs.

The sidebar chart shows Sheriff contract costs for the last ten years, which have been funded by a combination of General Fund and Measure X sources beginning in 2019-20. Cost increases through 2018-19 have been relatively modest. However, while mitigated with Measure X funds, there have been significant increases since then, with 15% increases in 2021-22 and another increase of 15% proposed for 2022-23.



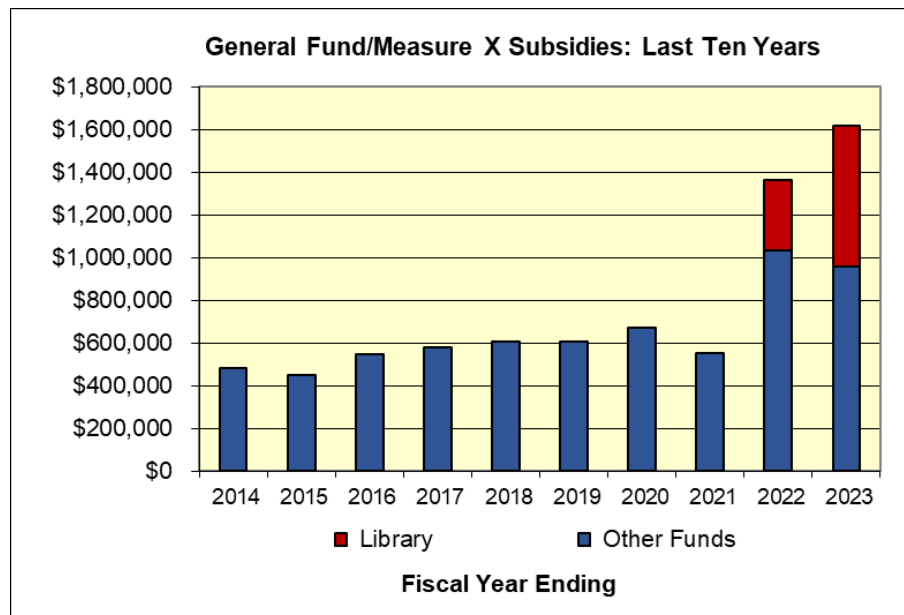
## HISTORICAL TRENDS

**Insurance Costs.** Insurance costs have been a major concern for many agencies throughout the State. As reflected in the sidebar chart for workers' compensation and general liability costs, the City has been on a roller coaster ride over the last ten years. However, insurance costs appear to have stabilized and are not projected to be a significant factor in the forecast. (Insurance costs are city-wide for all funds).



**General Fund Subsidies.** These subsidies are largely due to structural imbalances between revenues – which in the case of assessments are fixed – and increased costs due to aging infrastructure and deferred maintenance. In the case of the Library Fund, significant General Fund support was envisioned for this new service.

Subsidies remained relatively constant until 2021-22, when they increased significantly. While the new Library service is certainly a factor, there were increases in the other three funds as well.



### CalPERS Pension Costs

The City currently provides defined pension benefits to its regular employees through its contract with the California Public Employees Retirement System (CalPERS). Because the City has under 100 non-safety employees covered by its contract with CalPERS, it is pooled with other local agencies with under 100 non-safety employees that offer similar benefits.

The City has a two-tier retirement plan resulting from the Public Employees' Pension Reform Act of 2013 (PEPRA).

- **“New” (PEPRA) Employees: 2% at 62.** Under PEPRA, “new” system employees hired on January 1, 2013 or after are provided with the “2% at 62” plan. This means that retirees will receive 2% of their eligible compensation for each year worked if they retire at age 62. For example, an employee working for 30 years and

## HISTORICAL TRENDS

retiring at 62 would receive 60% of their eligible compensation (in this case, the average earnings or their three highest years, excluding any overtime pay)

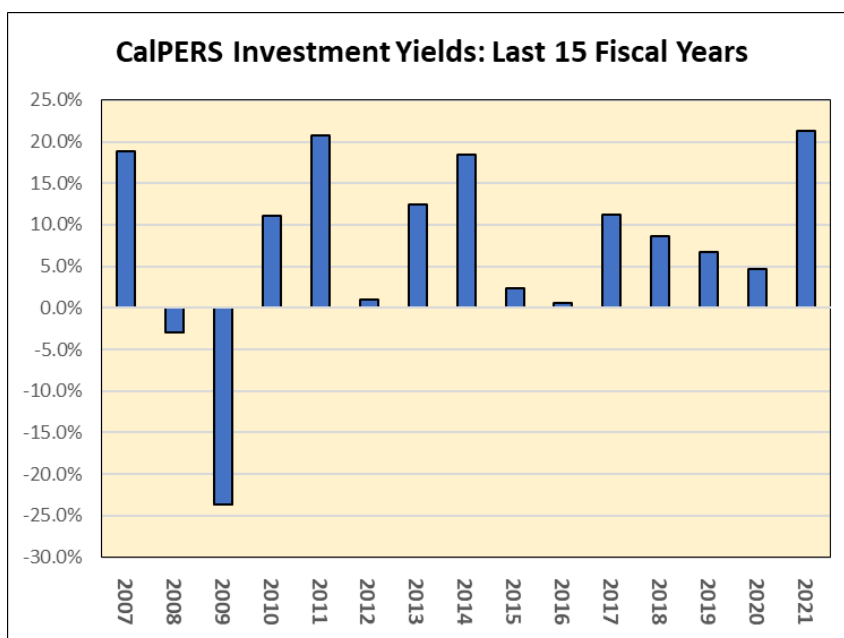
- **“Classic” Employees: 2% at 55.** Employees in the system before January 1, 2013 (which CalPERS calls “classic” employees) are provided with the “2% at 55” plan: they receive 2% of their eligible compensation for each year worked if they retire at age 55. Classic employees include those who worked for the City before January 1, 2013. It also includes new employees with the City who established CalPERS membership with another agency before January 1, 2013, with a break in service of six months or less.

**About CalPERS.** While cities, counties, and special districts are free to create their own retirement systems, 460 of California’s 482 cities are members of CalPERS. Dating back eighty-five years, CalPERS is now the largest pension fund in the United States, providing services to about 2,900 state, city, county and special districts, with over 1.8 million members and managing \$500 billion in assets.

**Funding Pension Benefits.** There are many actuarial factors that determine contribution rates, including inflation and life expectancy assumptions

However, the assumption for the “discount rate” – the projected long-term yield on investments – is one of the most important. For example, only about one-third of CalPERS retirement benefits are funded by employee and employer contributions: the other two-thirds are funded from investment yields.

As of January 1, 2022, CalPERS current discount rate is 6.8%. Even small changes in this rate – up or down – can significantly affect funding.



Sources: <https://www.calpers.ca.gov/page/newsroom/calpers-news/2021/calpers-strong-preliminary-fiscal-year-investment-return-trigger-discount-rate-reduction>

<https://www.calpers.ca.gov/docs/forms-publications/facts-investment-pension-funding.pdf>

By comparison, CalPERS net yield on returns has averaged 10.3% for the last five years; 8.5% for the last 10 years; 6.9% for the last 20 years; and 8.4% over the past 30 years. As reflected in the chart above, these highly variable results are due to significant swings in investment earnings from year-to-year. (Source: <https://www.calpers.ca.gov/page/newsroom/calpers-news/2021/calpers-strong-preliminary-fiscal-year-investment-return-trigger-discount-rate-reduction>)

**Member and City Contributions.** Along with investment earnings, CalPERS pension benefits are funded by contributions from both employees and employers.

The employer share has two components:

## HISTORICAL TRENDS

- Normal cost: The rate needed to meet current actuarial obligations.
- Unfunded actuarial liability (UAL): Funding needed to amortize any outstanding unfunded liabilities (typically over 30 years). If there are adverse actuarial results, such as lower investment yields or changes in actuarial assumptions, this will be reflected in the UAL payment.

**Recent Change in Investment Assumptions.** CalPERS recently reduced its yield assumption from 7.0% to 6.8%, effective January 1, 2022. This was triggered by the risk mitigation policy adopted by CalPERS in 2015 and revised in 2017), which called for reductions in the yield assumptions as follows:

Excess Investment Return	Reduction in Discount Rate	Reduction in Expected Investment Return
<i>If the actual investment returns exceed the discount rate by:</i>	<i>Then the discount rate will be reduced by:</i>	<i>And the expected investment return will be reduced by:</i>
<b>2.00%</b>	<b>0.05%</b>	<b>0.05%</b>
<b>7.00%</b>	<b>0.10%</b>	<b>0.10%</b>
<b>10.00%</b>	<b>0.15%</b>	<b>0.15%</b>
<b>13.00%</b>	<b>0.20%</b>	<b>0.20%</b>
<b>17.00%</b>	<b>0.25%</b>	<b>0.25%</b>

Source: CalPERS Statement of Policy for Funding Risk Mitigation, Version 2, February 14, 2017

Compared with the prior assumption of 7.0%, the return in 2020-21 of 21.3% exceeded the yield assumption by 14.3% (between 13% and 17%), and accordingly, was reduced by 0.20% under this policy.

On one hand, it seems counter-intuitive that the yield assumption should drop when returns are strong. However, the long-term “strategic objective of the Policy is to reduce the volatility of investment returns, thereby increasing the long-term sustainability of CalPERS pension benefits for members” and contributions by employers. This policy is intended to do so by reducing the yield assumptions when returns are strong and the impact is lessened.

Based on initial models provided by CalPERS, this reduction in yield assumption appears to have a moderate (and perhaps beneficial) impact on employer contributions rates: while future yield assumptions are reduced, this appears to be offset by more fully funded liabilities due to the strong yield in 2020-21 (in short, the liability amortization base is smaller).

**CalPERS Employer Contribution Rates.** Over the past five years, CalPERS has phased-in increases in both the normal and UAL employer contribution rates due to actual assumption changes. As reflected in Tables 15 and 16, normal cost rates have stabilized but UAL payments continue to rise.

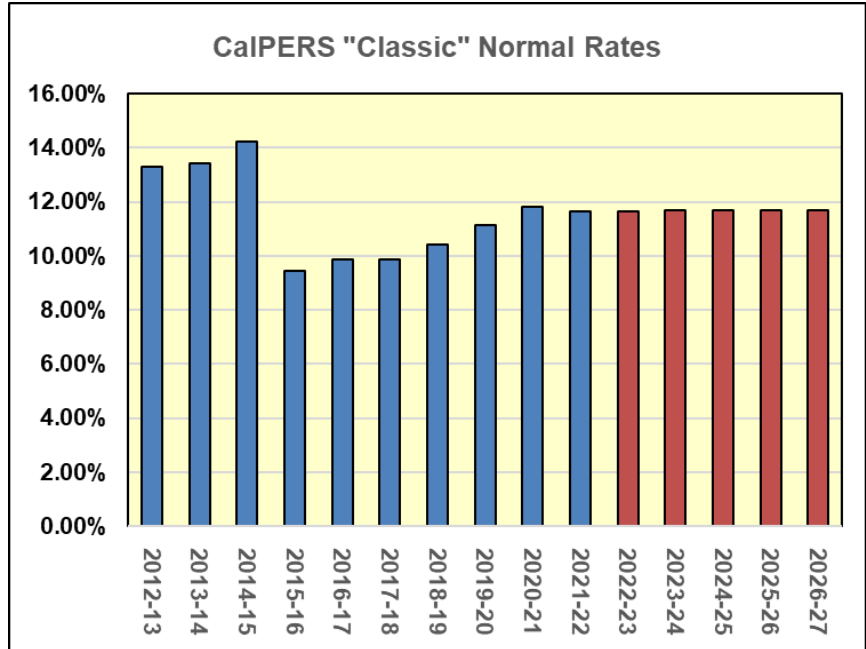


# HISTORICAL TRENDS

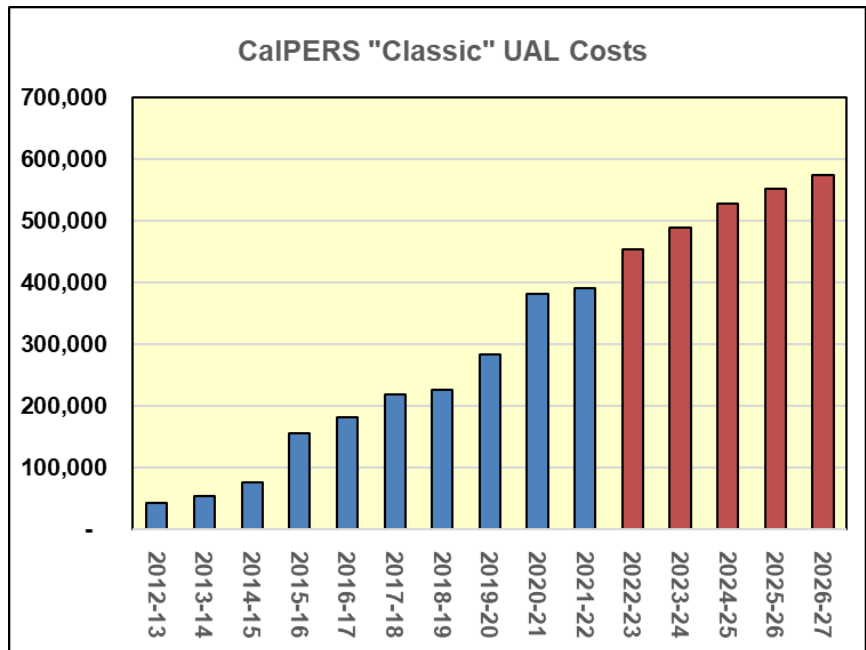
The sidebar table shows actual contribution rates for the past ten years (in blue) for the City’s “classic” employees along with projected rates for next five years (in red). As discussed above, it shows how normal rates have stabilized.

(Note: Trends are provided for “classic” versus “new” (PEPRA) employees for “normal and UAL costs, since they are a much larger group and better reflect cost trends. However, over time, PEPRA employees will be a larger share of the City’s employees, and accordingly, overall costs will come down.)

On the other hand, the following table shows how UAL costs for “classic” employees have risen significantly, with continued cost increases though 2024-25, where they begin to stabilize (last ten years in blue and projected costs for the next five years in red).



Source: July 2021, PERS Miscellaneous Plan of the City of Carpinteria, Annual Valuation Report as of June 30, 2020; City of Carpinteria

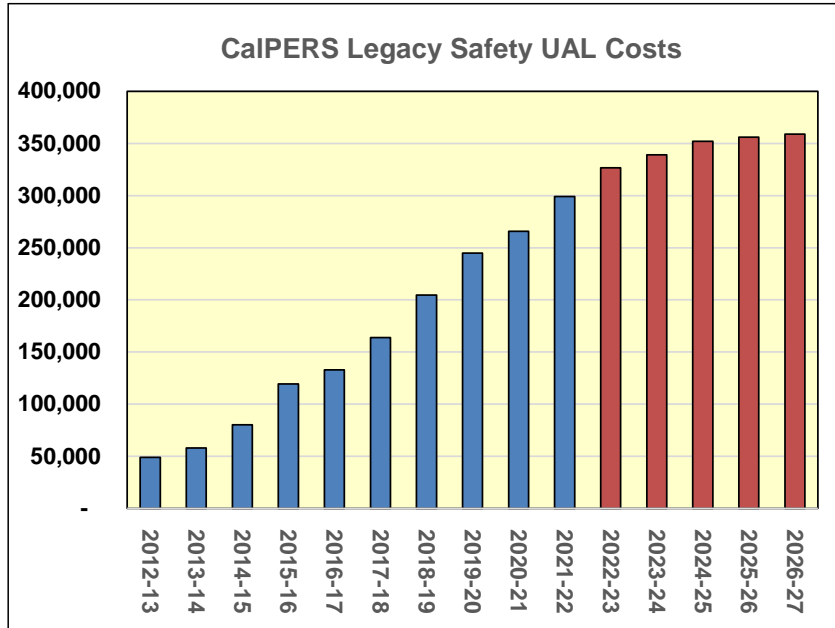


Source: July 2021 CalPERS Miscellaneous Plan of the City of Carpinteria, Annual Valuation Report as of June 30, 2020; City of Carpinteria

## HISTORICAL TRENDS

**Law Enforcement Side-Pool.** The City disbanded its own Police Department and began contracting for law enforcement services from the County in 1992.

At that time, CalPERS established a separate pool to account for the unfunded liabilities remaining for the previous safety employees. As in the sidebar chart, costs for this pool have increased significantly over the past ten years (in blue); and are projected to continue rising until 2024-25, when they stabilize.



Source: July 2021 CalPERS Safety Plan of the City of Carpinteria, Annual Valuation Report as of June 30, 2020; City of Carpinteria