

SPECIAL EVENTS GUIDE BEST MANAGEMENT PRACTICES (BMPs)

COMMON POLLUTANTS

Special Events

- Antifreeze
- · Food waste
- · Chalk, paint, charcoal, and clay
- · Cleaning chemicals
- · Cooking oil and grease
- Dirt and sediment
- · Grey water and wastewater
- · Hydraulic/transmission fluid
- Oil, grease, gasoline, and diesel
- · Pet and livestock waste
- Sewage
- · Soaps and detergents
- · Trash and litter

Training

- Train event staff, volunteers, and vendors on stormwater pollution prevention measures outlined in this guide
- Educate your event staff and volunteers on the where, what and why of recycling
- Designate one of your key event staff or volunteers to monitor event location for spills

Spill Prevention and Cleanup

- Place drip pans under leaking vehicles or equipment to capture leaking fluids
- Keep a spill kit on-site and available for use
- Clean up spills or drips immediately
- Use dry methods for cleaning up spills (absorbent, sweep) rather than rinsing down areas
- Use a funnel and/or spout to prevent spilling when refueling equipment

Notify the city or county issuing your Special Event Permit if you have any spill or discharge during or after your event.

ABOUT THIS GUIDE

Many people don't realize activities at special events can impact our local streams, creeks, lakes, rivers, and the ocean. Pollutants generated at special events such as athletic, automotive, carnivals, circuses, dog shows/events, concerts/performances, and festivals/parades can come into contact with irrigation and stormwater runoff and flow into a storm drain inlet and into our waterways.

This guide provides pollution prevention practices to event planners organizing special events for the community. You can help reduce stormwater pollution by implementing BMPs during and after your event.

SPECIAL EVENT BMPs

COOKING OIL AND GREASE

- Use a paper towel to wipe food residue off of pots, pans and dishware and dispose of towel into trash container.
- Do not pour cooking oil/grease onto the bare ground or into landscape areas, trash bins, street gutters, storm drains or sanitary sewer.
- To dispose properly, pour used cooking oil/grease into a sealable container like a can or
 jar (remove as much food residue as possible) place it in the trash or take it to your local
 hazardous waste collection center or a scheduled collection event.

FOOD

- Don't place mobile food facilities (catering trucks and trailers, ice cream trucks, produce trucks, coffee/push carts) or food stands near storm drain inlets.
- Discharge wastewater from food preparation, and cleaning procedures into a sink, toilet or other drain connected to sanitary sewer. Only un-used clean water and clean ice may go to bare ground or to a landscaped area.
- Contact your local food bank, homeless/housing shelter, senior center, or non-profit charity/organization
 and offer to donate excess edible, unused, and/or non-perishable food products. All parts of hot food
 must be kept above 135° F and cold food below 41° F, before and during transportation.

MINIMIZING TOXIC CHEMICAL USE AND WASTE

- Use the least toxic cleaning products available.
- Ensure your color run uses color dust that is non-toxic, and biodegradable. Be sure to
 protect storm drain inlets (as applicable) and use dry methods for cleaning up color
 dust (sweep or shop vacuum) or schedule a street sweeper. Do not rinse surfaces with
 water unless it can be re-captured and disposed of appropriately.

Did you know? Plant-based utensils and food ware are compostable and biodegradable, which means they can be disposed of in a compost bin instead of the trash.

GREY WATER AND WASTEWATER

- Do not dump wastewater from washing dishes onto the bare ground, landscaped areas, or into the street, gutter, parking lots, or storm drains.
- Do not discharge grey water (shower or wash water) to the bare ground, landscaped areas, or into the street, gutter, parking lots, or storm drains.
- When using a wastewater tank/bladder, use a funnel to prevent water from spilling onto the ground.
- Dispose of grey water or wastewater in portable toilets on-site or take to off-site utility sink or toilet connected to sanitary sewer.



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WANT TO **KNOW MORE?**

The Cities of Buellton, Carpinteria, Goleta, Lompoc, Santa Barbara, Santa Maria, and Solvang, and the County of Santa Barbara have extensive Stormwater Management Programs, with a great selection of information and useful tools to help protect the environment.

When receiving your Special **Event Permit, check if the** following are required:

- · Post-event "walk-through" inspection or meeting
- · Litter-Free Permit
- · Trash dumpster

Large events or venues with over 2,000 persons may be required to implement a Waste Reduction, Reuse and Recycling Plan (AB 2176)

Be sure to always:

- · Understand on-site drainage
- Identify all on-site storm drain inlets, catch basins and/or nearest off-site drain location
- · Ensure all on-site storm drain inlets and/or nearest off-site storm drain inlets are protected to capture pollutants during the
- Remove all storm drain inlet protection at the end of the event

ONLY RAIN DOWN THE STORM DRAIN

PORTABLE TOILETS

- · Locate portable toilets a minimum of 50 feet away from drainage facilities (concrete swales, etc.) and high-traffic areas, and never near a storm drain.
- Ensure portable toilets have secondary containment to prevent discharge of waste.

PET AND ANIMAL WASTE

- · Place soiled bedding and manure in sturdy insect and leak-proof waste container.
- Toss pet waste in the trash, even when you use biodegradable bags.

GREEN OR WOOD WASTE

- Donate plants, centerpieces, and other decorative items to a local homeless/housing shelter, senior center or non-profit charity/organization.
- Reuse, donate and/or return pallets to vendors.
- Donate old stage props to local schools or a local theater group.
- Take unusable and untreated wood products or pallets to a designated county facility for recycling. Visit Less is More at http://lessismore.org for the location of wood recycling facilities.

RECYCLING

- Place all recyclable containers in visible locations next to each trash container throughout the event
- Flatten all boxes and set aside for cardboard recycling.
- Clearly mark all containers used to collect recyclable materials such as cardboard, beverage containers (aluminum, glass, plastic) and paper (pamphlets, fliers, programs, tickets, receipts, catalogs).
- Contact your waste hauler to learn about commercial recycling (AB 341), commercial organics recycling (AB 1826), and residential organics recycling (SB 1383), or visit Less Is More at http://lessismore.org for more information.

WASTE MANAGEMENT

- Consider planning a zero-waste event and promoting this effort with event participants. Visit Less is More at http://lessismore.org for information on how to plan a zero-waste event.
- Place all trash containers in visible locations.
- Monitor all trash containers during the event and empty regularly to prevent overflow.
- Keep the event location free and clear of litter during the event hours and after each day of the event.
- Remove all trash and litter or any markings by all activity connected to the event, leaving the event location and public right-of-way clean and free of trash and litter.
- Schedule a street sweeper to clean routes and parking areas following the conclusion of a parade or event especially when animals are included as part of a parade or event.

PRESSURE WASHING

- Don't pressure wash or rinse event or parking lot area unless wash water is collected and discharged to a sink, toilet, or other drain connected to sanitary sewer or directed to a landscaped area or unpaved area.
- Setup a perimeter berm and/or block storm drain inlets.
- Use a shop vacuum to collect wash water and dispose of it appropriately.
- Use a mop and bucket to remove temporary public art (chalk, paint, charcoal, clay) on sidewalks etc. Try to wash without soaps and solvents when removing event markings etc.













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