Appendix E
Housing Element Implementation Plan

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| 1 | Adequate Sites to Accommodate Regional Housing Needs | Adopt General Plan and Zoning Code amendments and submit Local Coastal Plan amendments to the Coastal Commission, including rezoning of at least 14.6 acres of land to provide adequate sites to accommodate the city's RHNA allocation, amendments to development standards including 30-foot height limit, and establishment of affordability requirements | Consistent with statutory deadlines |
| 1 | Adequate Sites to Accommodate Regional Housing Needs | When selecting sites for rezoning to accommodate regional housing needs for lower-income units, give priority consideration to sites with close access to public transit and services | During General Plan and Zoning Code amendment process |
| 1 | Adequate Sites to Accommodate Regional Housing Needs | Adopt streamlined review procedures and objective standards for residential development | City Council adoption by December $\underline{2024}$ |
| 1 | Adequate Sites to Accommodate Regional Housing Needs | Continue to post and update all zoning regulations, development standards, and fees on the City website | Annually by April each year throughout the planning period |
| 1 | Adequate Sites to Accommodate Regional Housing Needs | Continue to review and amend development review process and criteria to improve development certainty and objectivity consistent with the Coastal Act | Review annually by April each year throughout planning period; Additional actions to improve certainty and objectivity by the mid-point in the planning period (2027), when review identifies potential improvements |
| 1 | Adequate Sites to Accommodate Regional Housing Needs | Continue to comply with No Net Loss requirements | Project-by-project basis throughout planning period |
| 1 | Adequate Sites to Accommodate Regional Housing Needs | Enforce replacement requirements consistent with State law | Project-by-project basis throughout planning period |
| 1 | Adequate Sites to Accommodate Regional Housing Needs | Notify water and sewer providers immediately upon adoption of the Housing Element. | Immediately following City Council adoption |
| $\underline{2}$ | Accessory Dwelling Units | Offer incentives such as fast-track processing and reduced processing fees when ADUs are voluntarily deed-restricted for low- or moderate-income persons | Project-by-project basis throughout planning period |


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| $\underline{2}$ | Accessory Dwelling Units | Post information regarding ADU opportunities at City Hall and on the website | Annually by April each year throughout the planning period |
| $\underline{2}$ | Accessory Dwelling Units | Provide two standardized pre-approved ADU plans on the City website and at City Hall | Available on City website and at City Hall by May 2023 |
| $\underline{2}$ | Accessory Dwelling Units | Monitor ADU production and affordability annually and take additional actions to improve certainty and objectivity by the mid-point in the planning period, when review identifies potential improvements, or in response to changes in state law | Annual monitoring by April each year throughout planning period; Additional actions to improve certainty and objectivity by the mid-point in the planning period (2027), when review identifies potential improvements, or in response to changes in state law |
| $\underline{3}$ | Energy Conservation | Minimize residential energy use continually as projects are processed by the City; | Project-by-project basis throughout planning period |
| $\underline{3}$ | Energy Conservation | Monitor changes to state law and best practices | Annually report by April each year throughout planning period |
| $\underline{3}$ | Energy Conservation | Update City Building Code in response to changes to California Building Standards Code | Update City Building Code in 2025, 2028, and 2031 |
| 4 | Section 8 Rental Assistance | Ongoing promotion of the use of Section 8 vouchers on the City website, newsletters and social media | Ensure website is updated as necessary throughout planning period; include information in newsletters and social media posts at least annually throughout planning period |
| 4 | Section 8 Rental Assistance | Continue to partner with the County and City of Santa Barbara Housing Authorities to support administration and explore possible expansion of Section 8 rental assistance in the City | Ongoing throughout planning period |
| 4 | Section 8 Rental Assistance | Target proactive outreach efforts in areas with higher rates of poverty | Ongoing at least annually |
| 4 | Section 8 Rental Assistance | Maintain 177 Section 8 vouchers in City during the planning period | Ongoing throughout planning period |
| 4 | Section 8 Rental Assistance | Review Section 8 program annually and pursue changes by the mid-point in the planning period when review identifies potential improvements | Review annually by April each year throughout planning period; pursue changes by the mid-point in the |


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|  |  |  | planning period (2027), when review identifies potential improvements |
| $\underline{5}$ | Affordable Rental Housing Development Assistance | Annual outreach to affordable housing developers and annual application for grant funding, if available | Annually based on grant funding schedules |
| $\underline{5}$ | Affordable Rental Housing Development Assistance | Ongoing posting of available affordable units on City website as they become available | Ongoing throughout planning period as units become available |
| 5 | Affordable Rental Housing Development Assistance | Continue to provide assistance to nonprofit housing developers on an ongoing basis as qualifying projects are processed by the City | Project-by-project basis throughout planning period |
| $\underline{6}$ | Inclusionary Housing | Process Inclusionary Housing Agreements for workforce housing on an ongoing basis | Project-by-project basis throughout planning period |
| $\underline{6}$ | Inclusionary Housing | Provide incentives necessary for the development of single- and multi-family housing projects with inclusionary workforce housing units on a project-by-project basis | Project-by-project basis throughout planning period |
| 7 | Density Bonus | Update City density bonus regulations in conformance with current state law | City Council adoption by April 2024 |
| 7 | Density Bonus | Post and annually update density bonus regulations on the City website | Annually by April each year throughout planning period |
| $\underline{7}$ | Density Bonus | Update density bonus regulations in response to changes to state law and/or by the mid-point in the planning period if housing production is not meeting objectives | Update in response to additional changes to state law and/or by the midpoint in the planning period (2027) if housing production is not meeting objectives |
| 8 | Facilitate Lot Consolidation and Subdivision | Establish lot consolidation incentives which may include parking reductions, alternative parking such as shared or tandem parking or modification of covered parking requirement, and/or concurrent and expedited processing for projects that include affordable units | City Council adoption by December 2024 |
| 8 | Facilitate Lot Consolidation and Subdivision | Encourage consolidation of small lots and subdivision of large lots by posting incentives on the City's website and on a project-by-project basis throughout the planning period through discussions with housing developers during preliminary project reviews | Post incentives on City website by December 2024 and promote on a project-by-project basis |




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| 11 | Special Needs Housing | Continue to work with non-profit housing organizations to facilitate affordable housing to benefit large households and others struggling with housing affordability | Ongoing throughout planning period |
| 11 | Special Needs Housing | Female-Headed Households: Continue to implement programs designed to address housing affordability and accessibility that could benefit female-headed households | See Programs 1, 4, 8, 5, 6, 7, 9, 17, and 18 for related actions and timeframes |
| 11 | Special Needs Housing | Farm Workers: Continue to support farmworker housing through programs to facilitate affordable housing development and rental assistance | See Programs 4, 5, and 9 for related actions and timeframes |
| 12 | Conservation of Mobile Home Parks and Rent Stabilization | Facilitate preservation of all mobile home parks throughout the planning period | Ongoing throughout planning period |
| 12 | Conservation of Mobile Home Parks and Rent Stabilization | Continue to implement the Mobile Home Rent Stabilization Program by annually setting the maximum rent to be charged based on the Consumer Price Index (CPI) and publish information following the release of the CPI update each March, and no later than July 1 each year | Annually set maximum rent as soon as possible following the release of the CPI update each March, and no later than July 1 each year |
| 12 | Conservation of Mobile Home Parks and Rent Stabilization | Continue to implement the City's Mobile Home Park Closure Ordinance and Mobile Home Park Rent Stabilization Disclosure Ordinance throughout the planning period | Ongoing throughout planning period |
| 13 | Condominium Conversion Ordinance | Continue to facilitate preservation of existing apartment units through implementation of the Condominium Conversion Ordinance | Ongoing throughout planning period |
| 14 | Housing Code Compliance | Continue to facilitate preservation of the existing housing stock through code compliance efforts and annual public announcements throughout the planning period | Ongoing throughout planning period |
| 14 | Housing Code Compliance | Conduct housing condition surveys two times during the 6th cycle (in 2024 and 2029) to determine the nature and extent of housing deterioration and rehabilitation assistance needs | Complete surveys in 2024 and 2029 |





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|  |  | - Annual outreach and collaboration with affordable housing developers <br> - Priority processing for projects with ELI units <br> - Fifty percent reduction of Development Impact Fees <br> - Deferral and/or waiver of City planning fees <br> - Reduction in the number of parking spaces required <br> - Modifications to development standards <br> - Provision of surplus property at no cost <br> - Provide funding support through the City's Housing Trust Fund or other sources for soft costs <br> - Support in the funding application process for lowincome housing tax credits and other housing grant programs <br> - Encourage development of affordable family apartments with 2 or more bedrooms (Program 5) <br> Update City density bonus regulations in conformance with current state law requirements and promote the use of density bonus to facilitate affordable housing production on the City website (Program 7) <br> Establish lot consolidation incentives which may include parking reductions, alternative parking such as shared or tandem parking or modification of covered parking requirement, and/or concurrent and expedited processing for projects that include affordable units (Program 8) <br> Provide concessions and incentives for affordable housing including but not limited to relief from covered parking and parking space requirements, encouraging smaller units above commercial uses in the downtown district to reduce parking needs and facilitate affordability, reducing development impact fees, and other incentives that may be requested pursuant to state density bonus law. (Programs 5, 7, 9, 10) |  |


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|  |  | Grant fee deferrals, reductions and waivers on an ongoing basis to help owner-builder projects, projects with minimal public service impacts, retrofitting projects and affordable housing developments (Program 10) <br> Support reasonable accommodation for persons with disabilities by amending regulations to remove subjective findings for approval (Program 11) <br> Amend permitting requirements and necessary findings for residential care facilities for seven or more persons and amend the Zoning Code, as necessary, to ensure that they are consistent with all applicable State law and fair housing requirements (Program 11) <br> Continue to actively engage the community regarding housing through the City Council Ad Hoc Senior Services Planning Committee (Program 11) <br> Promote the Single-Family Housing Rehabilitation Program in coordination with the Ad Hoc Senior Services Committee as a way for persons with disabilities and older adults to implement accessibility modifications to help existing residents of housing continue to reside in their homes (Program 15) <br> Assist potential homebuyers from the local workforce in applying for loan through the Workforce Homebuyer Down Payment Loan Program (Program 18) <br> Preserve and Rehabilitate Existing Affordable Housing Stock <br> Facilitate preservation of all mobile home parks (comprising 861 housing units) by continuing to enforce Mobile Home Park Closure Ordinance, Mobile Home Park Rent Stabilization Ordinance, and Mobile Home Park Rent Stabilization Disclosure Ordinance (Program 12) |


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|  |  | Continue to implement the Mobile Home Rent Stabilization Program by annually setting the maximum rent to be charged based on the Consumer Price Index and publishing information following the release of the CPI updated each March, and no letter than July 1 (Program 12) <br> Continue to facilitate preservation of existing apartment units through implementation of the Condominium Conversion Ordinance. (Program 13) <br> Facilitate rehabilitation 5 units occupied by extremely-lowincome owner households and 5 units occupied by very-low-income owner households during the planning period (Program 15) <br> Facilitate rehabilitation of multi-family rental housing including units occupied or available to 5 extremely-lowincome, 5 very-low-income, and 10 low-income households during the planning period (Program 16) <br> Submit for CDBG grant funding and other sources as available to make funds available for the rehabilitation of multi-family housing on an annual basis (Program 16) <br> Promote the Multi-Family Housing Rehabilitation Program annually on the City website, through social media posts, and targeted neighborhood noticing (Program 16) |  |
| 17 | Affirmatively Further Fair Housing - Homelessness | Amend zoning code requirements to reduce or eliminate barriers to housing and services meeting the needs of the homeless population, including the following: <br> - Amend zoning regulations for emergency shelters consistent with AB 139 (2019) and AB 2339 (2022). <br> - Adopt regulations for low barrier navigation centers consistent with AB 101 (2019). | See timeframes for each objective listed under the referenced program. |


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|  |  | objective of increasing the number of residents assisted by 25\% each year (Program 17) <br> Facilitate and provide fair housing training and education opportunities, specifically related to rental properties, that will be directed to housing service providers, management companies, and rental residents with the objective of increasing the distribution of fair housing information by $25 \%$ during the planning period. Ensure information is made available in both English and Spanish to improve outreach to the City's Spanish speaking communities. Include, in particular: <br> - An emphasis on the protection for source of income under California law, <br> - Rights and responsibilities related to people with disabilities. (Program 17) <br> During fair housing education workshops and other outreach, establish and maintain a comprehensive list of interested nonprofits, property owners and community members for future outreach. (Program 17) <br> Proactively engage local housing organizations representing the interests of lower-income and special needs households and neighborhoods with higher concentrations of lower-income households in future City actions related to land use and housing, including targeted stakeholder interviews or a committee representative of these interests. (Program 4) <br> Ensure Safe Living Conditions for Low-Income and Special Needs Renters <br> Continue to facilitate preservation and appropriate maintenance of the existing housing units through Code compliance efforts and annual public announcements throughout the planning period (Program 14) | each year, if review identifies potential improvements <br> Outreach through printed materials available at City Hall on an ongoing basis, workshops and other in-person gatherings facilitated by the Rental Housing Mediation Program at least once per year, and information posted on City website; Review annually by April each year throughout planning period; Additional actions by October each year, if review identifies potential improvements <br> Ongoing during fair housing workshops and outreach efforts conducted at least annually <br> At least annual coordination with local housing organizations throughout the planning period listed under the Program 14. |


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|  |  | Conduct housing condition surveys two times during the 6th cycle to determine the nature and extent of housing deterioration and rehabilitation assistance needs (Program 14) <br> Contact property owners/landlords with nonconforming conditions after each of the surveys for training on property maintenance requirements and tips (Program 14) <br> Connect property owners/landlords subject code compliance actions with financial assistance opportunities for rehabilitation work (Program 14) |  |
| 18 | Workforce Homebuyer Down Payment Loans | Assist potential homebuyers from the local workforce in applying for loan through the Workforce Homebuyer Down Payment Loan Program | Ongoing throughout planning period |
| 18 | Workforce Homebuyer Down Payment Loans | Promote the program on the City website and other public locations and through social media and public announcements | Ensure website is updated as necessary throughout planning period; include information through social media posts and other public announcements at least annually throughout planning period |

