

CITY OF CARPINTERIA  
5775 CARPINTERIA AVE  
CARPINTERIA CA 93013

## CITY PROPERTY SIGN (Pool Fence Banner) PERMIT

TODAY'S DATE: \_\_\_\_\_ DATE(S) REQUESTED: \_\_\_\_\_  
(14-day maximum)

*Purpose of requested sign  
and exact wording on the proposed sign:*  
(Wording must be on one side of banner only)

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DESCRIPTION OF SIGN: \_\_\_\_\_  
(Size, colors, etc.)

GROUP OR NON-PROFIT ORGANIZATION: \_\_\_\_\_

TAX ID # (Non-profits only) \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE #: \_\_\_\_\_

PRIVATE (non-commercial) BANNER FEE: \$30.00 DATE PAID: \_\_\_\_\_

CASH \_\_\_\_\_ CHECK or MONEY ORDER # \_\_\_\_\_

**\*\*NOTE: SIGN FEES MUST BE PAID PRIOR TO THE INSTALLATION OF THE BANNER!**

**\*\*FILING AN APPLICATION WITH THE CITY DOES NOT GUARANTEE THE RIGHT TO  
DISPLAY A SIGN (BANNER) ON PUBLIC PROPERTY.**

**\*\*PLEASE READ THE RULES for HANGING BANNERS (on back page) and the POLICY  
CONCERNING HANGING SIGNS ON CITY PROPERTY (Available from the City Clerk).**

Approved by \_\_\_\_\_

City Manager/Designee

## POOL FENCE BANNER RULES

It is necessary to receive a City permit to have a banner hung on the swimming pool fence. **Only private (non-commercial) signs (from here on referred to as banners) will be permitted to hang on the swimming pool fence.**

Reservations to hang a banner are made by bringing the banner to the City Clerk Department at City Hall no later than 3:00 pm a minimum of one (1) day in advance, but no more than two (2) days prior to the requested date of installation. **Applicants will be limited to six (6) temporary banner permits in a twelve (12) month period, regardless of the length of time of display.**

Applicants will be permitted only **one banner display at a time**, and banners supplied by the applicant must be in good condition and may be rejected by the City or removed when determined to be a nuisance or represent a hazard to public safety. All banners must comply with City Council policy regarding signs on City property; (see Resolution No. 5103, available from the City Clerk).

### **A. MATERIALS TO BE USED (BLANK OR PREPRINTED BANNERS):**

1. Canvas banner (can be plastic or vinyl) or comparable material (no paper).
2. 3 or 4 wind flaps spaced evenly, depending on length, to help prevent damage to your banner.
3. Banner should have grommets the length of the banner for hanging.
4. Banner must be one-sided so that no banner text is visible from inside the swimming pool grounds.

### **B. SIZE OF BANNER:**

1. Banner dimensions shall not exceed 3 feet in height by 24 feet in length.
2. Banner weight shall not exceed 25 pounds.

### **C. PAINTING OF BANNER (If a blank banner is purchased):**

1. Black-out what is already on the banner using **water-base vinyl paint** only.
2. After water-base vinyl paint is dried, use **water-base vinyl paint only** to paint banner. **Wording must be on one side of banner only.**
3. **DO NOT USE OIL BASE**; it will make the banner too heavy.
4. Paint may be purchased in any hardware store.

### **D. OTHER INFORMATION & REQUIREMENTS:**

1. We have found that these materials are available through Main Street Banner (The Flag Factory) in Carpinteria, or Bob's Canvas Shop in Santa Barbara.
2. **Banners may be hung a maximum of 14 days at a time and will be subject to removal the day after the event. Banners are approved on a first-come, first-served basis and may be rejected if there is not adequate space available for the time requested.**
3. **Banners are to be hung and removed by City staff only.**
4. **OWNERS ARE RESPONSIBLE FOR PICKING UP BANNERS AS SOON AS THEY ARE TAKEN DOWN.** The City does not store banners and is not responsible for banners that are not picked up. **BANNERS NOT PICKED UP IN A TIMELY MANNER WILL BE DISPOSED OF!!**