CITY OF CARPINTERIA PROPOSED BUDGET

FISCAL YEAR 2023/24





NATALIA ALARCON, VICE MAYOR
ROY LEE, COUNCILMEMBER
WADE NOMURA, COUNCILMEMBER
MONICA J. SOLÓRZANO, COUNCILMEMBER

DAVE DURFLINGER, CITY MANAGER LICETTE MALDONADO, ADMINISTRATIVE SERVICES DIRECTOR

City of Carpinteria Mission Statement



Government in Carpinteria shall be open, honest and equitable and shall encourage, to the fullest extent possible, public participation in the decision-making process.

Government shall make judicious use of the City's limited resources to promote the highest possible quality of life for all of Carpinteria's residents. This includes providing services consistent with community needs as well as protecting the social and physical environment.

Government shall strive to enhance the City's economic base in a manner that is consistent with the needs and preferences of the community. The City budget shall reflect the goals and priorities of the majority of the City residents and shall be managed in a professional and business-like manner.

The diversity of the community shall be recognized, and City government shall serve the interest of all residents, maintaining an atmosphere in which the residents feel the City has their best interests at heart at all times.

The long-range vision and course of action for Carpinteria's future shall continue to be articulated and implemented through an ongoing process of community-wide consensus building.

January 25, 1993

Cover By: Alexiss Martinez

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MEMORANDUM

Date: June 26, 2023

To: The Honorable Carpinteria City Council

From: Dave Durflinger, City Manager

Subject: Fiscal Year 2023/24 Budget



The Fiscal Year (FY) 2023/24 budget is submitted for your consideration. Consistent with regional, state and national economic projections, City budget estimates reflect a slowing economy. This includes modest revenue growth in combination with higher inflation, and translates in the budget as limiting City capacity for addressing capital project and infrastructure maintenance needs, and responding to interests in new or expanded programs and services. With that said, the City remains in a solid financial position with strong reserves and a conservative spending ethic. The City has completed its first year operating the community Library and continues to complete a significant amount of annual repair and replacement of public facilities, including parks and streets.

The proposed budget prioritizes investing strategically in projects, programs and services that will make our community stronger, such as a senior services program, and will bolster the safety for those in need, including when the next disaster strikes. The budget dedicates resources that support leisure and active recreation opportunities, and will strengthen the local economy and opportunities for residents to grow and thrive.

The City of Carpinteria budget is a multi-purpose document. The budget is a tool both for carrying out the goals and objectives set forth in the City's annual strategic plan, capital improvement plan, and General Plan/Local Coastal Program, and for illustrating how they will be achieved organizationally. The budget also provides a consolidated picture of all City operations and related revenues, expenditures, debt, and year-end financial projections. Finally, the budget reflects the annual operating parameters for City Departments and establishes performance measures that are a part of determining the efficiency and effectiveness of local government services.

The FY 2023 budget will provide funding for all existing projects, programs and services offered for by the City, including public safety services, planning and building services, public works and engineering services, and parks, recreation & public facilities services. The budget also includes funding for the implementation of myriad federal and state mandated programs for addressing issues of regional and statewide concern such as water quality, coastal resource protection and public access to the coast, homelessness, emergency preparedness, sea level rise, and affordable housing.

The budget projects total revenue at \$22.3 million, a decrease by \$1.2 million or 5% and expenses \$28.6 million, an increase of \$3.8 million or 15.2%. The large difference between budget year and Estimated Actual year-end expenditures, in large part, reflect

the disparity between actual and budgeted expenditures, which are influenced by position vacancies and major project expenses rolling from one fiscal year to the next.

The General Fund is where the majority of discretionary revenues are recorded, and where the majority of the general municipal services are provided.

	Prior Year	Current	Estimated	Adopted	Year
	Actual	Budget	Actual	Budget	over Year
General Fund	FY 2022	FY 2023	FY 2023	FY 2024	% Change
Revenues	\$ 12,003,271	\$ 12,484,150	\$ 12,130,000	\$ 12,518,600	3.2%
Transfers In	1,268,403	1,267,000	1,267,000	-	-100.0%
Total Revenues & Transfers In	13,271,674	13,751,150	13,397,000	12,518,600	-6.6%
Expenditures	9,927,096	12,274,750	11,556,200	12,436,200	7.6%
Transfers Out	489,609	2,556,103	2,434,400	986,100	-59.5%
Total Expenditures & Transfers Out	10,416,705	14,830,853	13,990,600	13,422,300	-4.1%
Revenue Over/(Under) Expenditures	2,854,969	(1,079,703)	(593,600)	(903,700)	
Fund Balance, July 1	6,901,104	9,756,150	9,756,150	9,162,550	
Ending Fund Balance	\$ 9,756,073	\$ 8,676,447	\$ 9,162,550	\$ 8,258,850	-9.9%

The budget includes General Fund revenues and transfers-in of \$12.5 million, and expenditures and transfers-out of \$13.4 million. The changed to the ending fund balance is a decrease of \$0.9 million, for a total ending fund balance of \$8.3 million. The primary reason for the decrease in fund balance is a projected significant increase in law enforcement services contract costs and personnel cost increases.

The Measure X Fund is used towards public safety, library, community services, infrastructure maintenance, capital projects and other important programs and services.

	F	Prior Year	Current		Estimated	Adopted	Year
		Actual	Budget	Actual		Budget	over Year
Measure X		FY 2022	FY 2023		FY 2023	FY 2024	% Change
Revenues	\$	3,926,542	\$ 3,996,000	\$	3,870,800	\$ 3,946,100	1.9%
Transfers In		76,000	75,000		75,000	-	-100.0%
Total Revenues & Transfers In		4,002,542	4,071,000		3,945,800	3,946,100	0.0%
Expenditures		1,418,696	2,034,950		1,747,100	2,111,650	20.9%
Transfers Out		2,075,735	4,644,839		2,319,600	5,214,350	124.8%
Total Expenditures & Transfers Out		3,494,431	6,679,789		4,066,700	7,326,000	80.1%
Revenue Over/(Under) Expenditures		508,111	(2,608,789)		(120,900)	(3,379,900)	
Fund Balance, July 1		3,645,131	4,153,250		4,153,250	4,032,350	
Ending Fund Balance	\$	4,153,242	\$ 1,544,461	\$	4,032,350	\$ 652,450	-83.8%

The budget includes Measure X revenues and transfers-in of \$3.9 million, and expenditures and transfers-out of \$7.3 million. The change to the ending fund balance is a decrease of \$3.4 million, for a total ending fund balance of \$0.7 million. The primary decrease is related to projected increase in law enforcement services contract costs, personnel cost increases, and contributions to pavement maintenance and capital project costs.

All City Funds include both discretionary revenues, e.g., property tax and sales tax, as well as restricted revenues such as capital project grants.

	Prior Year	Current	Estimated	Adopted	Year
	Actual		Actual	Budget	over Year
All Funds	FY 2022		FY 2023	FY 2024	% Change
Revenues	\$ 22,283,059	\$ 28,018,100	\$ 23,390,050	\$ 22,265,600	-4.8%
Expenditures	19,299,298	33,777,150	24,818,850	28,621,850	15.3%
Revenue Over/(Under) Expenditures	2,983,761	(5,759,050)	(1,428,800)	(6,356,250)	
Fund Balance, July 1	18,391,233	21,375,450	21,375,450	19,946,650	
Ending Fund Balance	\$ 21,374,994	\$ 15,616,400	\$ 19,946,650	\$ 13,590,400	-31.9%

The budget includes revenues and transfers-in for All Funds of \$22.3 million, and expenditures and transfers-out of \$28.6 million. The change to the ending fund balance is a decrease of \$6.4 million, due primarily to the proposed use of balances from special and grant Funds to pay for capital and major maintenance project costs.

Budget Highlights

<u>a.</u> Revenue and Expenditures: The overall budget is affected significantly by annual capital improvement and street maintenance project spending and the various grant revenues that help to pay for such projects. Most revenue for capital project and maintenance projects come from grants, State Local Streets and Road Taxes, including Highway Users and Road Maintenance and Rehabilitation Accounts, local Development Impact Fees, and Measure A revenue, the county-wide ½ cent sales tax for transportation projects and services. These programs that provide the City with restricted revenues for specific projects often require that the City make a financial contribution ("match") using discretionary revenue. In recent years, the City has begun allocating significant amounts from the Measure X Fund (the City's local sales tax) in order to address the backlog of capital projects and deferred maintenance.

Total discretionary revenue funds, i.e., General Fund and Measure X Fund, are estimated at \$16.5 million with the related discretionary Funds spending estimate of \$14.5 million and net transfers out of \$6.2 million.

Total restricted revenue funds, including intergovernmental transfers such as Measure A and Gas Tax, assessment district proceeds, and grant revenues, are projected at \$4.0 million. Total expenditures from these dedicated funds are estimated at \$5.3 million and net transfers in of \$35 thousand.

Capital improvement fund revenues are estimated at \$1.7 million, expenditures at \$8.0 million and net transfers in of \$6.2 million.

At \$6.0 million, or 36%, of all discretionary revenue, the City's combined State and local sales tax is the City's largest single revenue source. Measure X Sales tax revenue is projected to slightly increase \$0.1 million to \$3.9 million compared to Estimated Actual for year-end.

The City's transient occupancy tax (TOT) revenue is projected to be \$3.5 million, a slight increase of \$0.1 million over Estimated Actual year-end revenue. This is due to estimates that no additional hotel/motel rooms will come on line while short-term rental growth capacity is restricted by City regulations.

The City's property tax revenue is projected to remain flat at \$5.2 million. The property tax remains a strong and stable revenue source with a growth projection that reflects residential real estate sales at significantly increased prices and

remodel/renovation investments in existing developed properties.

As a service-oriented agency, most of the City's spending is for personnel. The City's largest program expense is for law enforcement services where contract costs are projected to increase significantly. City personnel costs, including all full, part-time, and part-time seasonal employees, make up approximately 36.1% of all City operational spending.

As components of total personnel costs, health insurance and pension costs continue to also drive annual increases. The total budgeted compensation cost (including salaries, pension, health insurance and other benefits), is projected to increase to \$7.4 million, an increase of approximately 18.1%. The salary component of total compensation costs is projected to increase \$939 thousand due to new positions and salary adjustments in response to the recent Total Compensation study.

b. Projects and Programs: The FY 2024 budget will allow for the continuation of all existing City projects, programs and services, and expansion in some areas such as a senior services and advanced planning. The menu of services provided by the City supports the City's mission statement, values and strategic initiatives that are aimed at maintaining and improving Carpinteria's small beach town attributes. Below is a list of significant projects, programs and services funded through the budget. Detailed descriptions of capital projects are included in the Capital Improvement Projects Program of the Public Works Department budget section.

Funding has been included for staffing an Advanced Planning Division in the Community Development Department in order to advance work to update the General/Coastal Land Use Plan and zoning regulations, implement programs of the City's recently updated Housing Element, and respond to myriad state housing legislation.

Fourteen capital and major maintenance projects are projected to be worked on during the fiscal year, involving estimated spending of just over \$8 million. The FY 2024 budget includes funding for work on the following capital projects:

- Skate Park completion
- Dune & Shoreline Management plan
- Rincon Bluffs Preserve open space/park improvements
- Franklin Creek Trail
- Linden Avenue Beach street-end improvements
- City Hall solarization
- City Hall campus improvements
- Carpinteria Library improvements
- 2022 Pavement Rehabilitation
- 2023 Pavement Maintenance & Rehabilitation
- Linden Avenue Improvements (north of intersection with Carpinteria Ave.)
- Carpinteria/Palm Avenues intersection signal
- High School Crosswalk signal
- Oil pipeline abandonment

FY 2022/23 Accomplishments

Listed below are examples of significant outcomes resulting from the investments made through the FY 2023 budget. A comprehensive list of recurring performance measures and related accomplishments is included as Section H of this budget document.

- Advanced Planning Work. The City has determined to take significant aspects of needed advanced planning work in-house through creation of an advanced planning division, which was created by Council action. This includes work on the General Plan/Local Coastal Land Use Plan and zoning regulations. The City completed a comprehensive update of the Housing Element, implemented measures required to establish an updated Accessory Dwelling Unit (ADU) program, which includes off-the-shelf, no-cost building plans tailored to Carpinteria neighborhoods, and engaged consultant services to establish Downtown objective design standards. The City also initiated work on Formula Business regulations.
- Current Planning Work. A major retail project at 700 Linden in the Downtown was permitted for construction and procedures for permitting ADUs completed (the first ADU permit has been issued under the new procedures). Progress was made on permitting for the Rincon Trail project and an application is now under review for the decommissioning of the Carpinteria oil & gas plant. Three hotel projects also advanced through various stages of development review during the fiscal year.
- Code Compliance. Assistance to the City's population of people experiencing continued to be a priority and included coordinating evacuation of numerous people from the Carpinteria Creek corridor in advance of flooding. The City also established a Safe Parking Program for people living in vehicles.
- Administration and Legal Counsel. The Department led work to assist with reorganization and hiring in response to the ongoing expansion of services and retirements. Training work that is a part of establishing the City's Racial Equity and Social Justice Program was completed. Also, the Department led negotiations with the Sheriff's Department concerning a successor agreement for law enforcement services and supported myriad Council committees, including the senior services committee.
- Administrative Services. Operating Budget Excellence Award for Fiscal Year 22022/23 from California Society of Municipal Finance Officers. The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Carpinteria for its Annual Comprehensive Financial Report (AFCR) for fiscal year ended June 30, 2022. The Department also initiated work on an updated cost of services study and completed an update to the City's Five-Year Financial Plan.
- **Public Works.** Completed construction of 2022 Pavement Maintenance Project (December 2022). Completed designs of Carpinteria and Palm Avenue Intersection Improvements Project (August 2022), Linden Avenue Improvements Project-Carpinteria Avenue to Linden Avenue Overcrossing (August 2022), and Parking Lot #1 Electric Vehicle Charging Stations Project (March 2023). Completed Sidewalk

Maintenance Zone 2 repairs (March 2023). Completed special study of the Dune and Shoreline Management Plan (July 2022). Completed winter storms emergency recovery operations (i.e. post-disaster activities and infrastructure rebuild) including Carpinteria Creek Bike Path repair (February 2023), Carpinteria Beach debris removal (March 2023), and Carpinteria Creek debris removal (May 2023).

• Parks, Recreation and Public Facilities. Completed the replacement of the Monte Vista Park playground and the refurbishment of the El Carro Park athletic fields. Replaced the floors in the Carpinteria Veterans Building, both the Auditorium and the kitchen. Restored the Carpinteria City beach from a severe stormy winter including removal of storm debris. Opened up a segment of the Carpinteria Coastal Vista trail just east of Viola Fields. Replaced the Carpinteria Community Monument sign. Obtained a state grant to refurbish the Linden beach plaza. Continued to support the ongoing construction of the Carpinteria Skate Park.

This budget sets forth the plan for delivering high quality local government services to the Carpinteria community over the next year as well as how the efficiency and effectiveness of that service delivery will be judged. It also reflects the long-term financial planning of the City Council as established through its policies and regulations.

Each year the preparation of the City budget is a team effort that includes the entire staff at City Hall. I want to acknowledge and thank everyone (department heads, supervisors, and support staff) for their dedication and assistance in preparing all of the goal descriptions, performance measures, and, most importantly, their careful and prudent financial planning. I also want to recognize the professionalism and dedication of all our City employees in providing helpful and efficient public service to the Carpinteria community during the past year. Finally, I would like to give special thanks to Administrative Services Director Licette Maldonado, Finance Manager, Gilbert Punsalan, and Mayor Clark and Vice Mayor Alarcon (the City Council Finance Committee). Without their work throughout the past fiscal year this budget document would not be possible.

Dave Durflinger City Manager

Community and Organizational Profile

The City of Carpinteria is a California general law city providing local government services to a population of 12,711¹. The City's menu of services includes municipal administration, law enforcement, solid waste disposal and recycling, planning and building, business licensing, code compliance and animal control, public works engineering and street maintenance, parks & recreation, public facilities maintenance, ocean beach and community pool and library services.

Services are provided through a variety of methods including: direct service by City employees, contracts with other public agencies and with private providers (e.g., the City contracts with Santa Barbara County Sheriff's Department for law enforcement services), agreements with franchise operators and with non-profits, and by volunteers. Sanitary sewer, water and fire protection services are provided in the City and the greater unincorporated Carpinteria Valley by independent special districts. Flood control services in the City are provided by a dependent special district of the County. The City, through its membership in the Central Coast Community Energy joint powers authority, provides electric energy services to City of Carpinteria residents and businesses.

The City's organizational structure is typical for a small, general law city in California with service delivery programs organized under various divisions that are managed by Department Heads reporting to the City Manager. The City has established 41 full time positions and 122 part-time and seasonal positions (excluding elected and City Council appointed positions). Tables and organizational charts further describing the staffing of the City follow this Introduction.

Type and levels of service are influenced by a number of dynamic factors such as its location on the South Coast of Santa Barbara County, community values, demographics, responsibilities under various state and federal laws, available revenues and the costs for providing specific services. The City seeks to ensure a level of service that enhances public health and safety, community equity and quality of life, property values and the local economy. In general, the type and quality of services provided by the City have incrementally increased since its incorporation in 1965.

Examples of service categories where levels of service have increased since incorporation include law enforcement, legal, emergency preparedness and response, parks and recreation, capital project planning and development, street and rights-of-way maintenance, public facilities and landscape maintenance, and land use planning services. More specifically, police services in Carpinteria are much more robust, reflecting both national trends toward more specialized and responsive policing and growth in the City's permanent and seasonal populations. The City's streets, most built in the 1960's and 70's, are requiring much more costly maintenance than in the City's early years. Also, the City has added significant amounts of parks and public open space. This includes the recent acquisition of the 20 plus acre Rincon Preserve and a work on a Skate Park at the City Hall campus. The City also maintains and operates a greater number and variety of recreational facilities and programs than earlier in its history. These recreational facilities include the community pool, athletic fields, playground equipment, public parking and restrooms, beach and boathouse improvements, and a network of hiking and biking trails.

¹ City/County Population Estimates, State Department of Finance, Demographic Research Unit, January 1, 2023, https://dof.ca.gov/forecasting/demographics/estimates-e1/

The City is leading efforts to complete public trail links including the Rincon and Santa Claus Lane Trail projects that will provide pedestrian/bicycle connection along the roughly four mile coast of Carpinteria.

The City recently added municipal library and electric energy utility services to the menu of services it provides to the community, and this budget will allow for establishment of a new senior services program and in-house advanced planning division.

New program requirements also contribute to growing demand for services. Most new mandated federal and state programs are unfunded, requiring local agencies such as the City of Carpinteria to pay for related expenses. The Americans with Disabilities Act (ADA) and its implementation in California, mandate that cities maintain and update public facilities and infrastructure to comply with new and changing standards that help to ensure everyone can access public facilities and services. For example, the ADA requires ongoing annual expenses for curb, gutter, and sidewalk replacement and repairs. The federal Clean Water Act requires that States implement programs to ensure, among other things, that storm water runoff does not pollute creeks and ocean waters. California has responded by enacting laws that require that cities and counties implement projects and programs that, in many cases, exceed federal Clean Water standards. No guaranteed state or federal funding has been provided to Carpinteria to implement either ADA or new storm water quality projects and programs.

The regulatory environment in coastal California has also changed significantly since 1965, with the establishment and refinement of the California Environmental Quality Act and the California Coastal Act. As land values in the City have increased over the decades since incorporation, so have expectations that City zoning, development review and code enforcement services function adequately to protect the physical improvements and environmental resources that contribute to making Carpinteria a desirable and valuable place. More recently, climate change has resulted in new laws requiring coastal cities to plan for sea level rise, including planning and implementation of adaptations to higher future sea levels and related coastal flooding, and the states passage of myriad laws aimed at increasing housing production and affordability in the state, are requiring cities to continuously react and evolve their housing policies, regulations and procedures.

Ensuring public and private development and other activities comply with state and local laws as well as community needs and expectations requires highly skilled professional staff and consultant services at great cost.

The Program/Performance Based Budget

The City operates an annual Program/Performance Based Budget. This format provides the public and City Council with detailed financial and performance information on a program-by-program basis.

The Basics of a Program/Performance Based Budget

A Program/Performance Based Budget is structured according to a number of broad categories of services delivered by the City. These categories emphasize the relationships among what is spent, the purpose of the expenditure and the anticipated results. A performance budget also focuses on the activities or operations that are performed, the cost and the efficiency or effectiveness with which expenditures are managed. A performance budget also more effectively answers the question: "What are

the people of Carpinteria getting for their money?"

In reporting to the people of Carpinteria on how the City government is using their taxes and other resources, this Budget provides performance goals, objectives and measurements as a part of each Program description. Program descriptions include details about cost and personnel allocation (inputs), as well as efficiency and productivity measures (outputs) necessary to provide a quantifiable understanding of the "yield" of an activity or program as a result of the input. In an effort to demonstrate the results of the input, or public investment in the program, output measures are used to describe the anticipated completed actions (e.g., number of miles paved, number of complaints addressed in a specified time) for which the resources were allocated.

The following table illustrates expenditures by each City program. The programs are described in detail in this budget document.

Expenditures by Program

			Prior Ye	ar	C	urrent		Е	stimated A	Actual	A	dopte	d
			Actuals		Budget				Budget		Budget		
Program #	Program Name		FY 2022			y 2023			FY 2023			Y 2024	
	Legislative & Policy	\$	169,375	0.9%		2,950	0.5%	\$	172,700	0.7%		4,350	0.6%
	Commissions Boards and Committees		26,161	0.1%		7,300	0.1%		17,300	0.1%		4,100	0.1%
111	City Administration		347,545	1.8%		,450	1.6%		497,600	2.0%		8,350	2.1%
121	Legal Services		796,867	4.1%	802	2,500	2.4%		1,025,000	4.1%	87	2,000	3.0%
131	Records Management		50,222	0.3%	110	,700	0.3%		74,200	0.3%	11	6,950	0.4%
132	Elections		35,609	0.2%	141	L,850	0.4%		71,600	0.3%	4	8,100	0.2%
141	Staff Recruitment, Retention and Development		333,449	1.7%	520),650	1.5%		432,400	1.7%	38	3,500	1.3%
142	Risk Management		477,963	2.5%	510	0,050	1.5%		510,050	2.1%	59	3,400	2.1%
151	Emergency Preparedness		144,005	0.7%	113	3,900	0.3%		97,000	0.4%	10	4,000	0.4%
161	Communication and Community Promotions		231,133	1.2%	303	3,100	0.9%		278,500	1.1%	33	6,850	1.2%
162	Economic Vitality		18,692	0.1%	303	3,550	0.9%		59,400	0.2%	22	6,350	0.8%
163	Community Services Support		413,412	2.1%	233	3,700	0.7%		233,700	0.9%	22	5,050	0.8%
171	Law Enforcement	4	,831,638	25.0%	5,425	5,900	15.9%		5,425,900	21.8%	6,27	9,800	21.9%
	Racial Equity		57,409	0.3%		750	0.4%		107,050	0.4%		0,350	0.4%
201	Financial Management Services		420,237	2.2%	623	3,750	1.8%		502,400	2.0%		9,050	2.2%
	Central Services		245,045	1.3%		5,350	0.8%		229,000	0.9%		8,550	0.9%
	Management Information Services		270,136	1.4%		2,800	1.1%		361,650	1.5%		9,750	1.3%
	Community Development Administration		106,221	0.6%		3,750	0.3%		115,600	0.5%		8,550	0.4%
	Advance Planning		389,742	2.0%		L,650	2.3%		566,400	2.3%		6,400	2.5%
	Housing		71,815	0.4%		2,200	0.3%		331,200	1.3%		5,850	0.4%
	Development Review and Building		617,325	3.2%		9,650	1.9%		607,400	2.4%		7,850	2.7%
	Code Compliance		435,998	2.3%		9,150	1.3%		413,650	1.7%		1,400	1.2%
	Animal Care and Control		113,056	0.6%		1,250	0.4%		119,750	0.5%		5,750	0.2%
_	Public Works Administration		206,680	1.1%		1,950	1.3%		399,150	1.6%		5,700	1.0%
	Capital Improvements		1,201,705		14,036		41.1%		5,996,750	24.1%		2,600	
	Transportation, Parking and Lighting Solid Waste		456,853	2.4% 1.4%		7,650	1.9% 1.1%		626,650	2.5% 1.4%		3,450	1.7%
			269,072 590.615	3.1%	1,029	1,000	3.0%		342,250 990.000	4.0%		6,050 4,050	4.8%
	Street Maintenance		454,219	2.4%	,	5,700	1.6%		500,950	2.0%		9,750	1.9%
	Right of Way Maintenance Watershed Management		130,660	0.7%		0,100	0.5%		160,000	0.6%		6,850	0.7%
	Resource Conservation		46,824	0.7%		3,800	0.5%		170,300	0.0%		1,550	0.7%
	Parks and Recreation Administration		272,367	1.4%		L,200	1.2%		359,400	1.4%		9,700	1.4%
	Parks & Facilities Maintenance		879,002	4.6%	1,244		3.6%		1,193,650	4.8%		6,250	3.5%
	Vets Hall/Seaside		56,482	0.3%	- '	5,550	0.3%		120,050	0.5%		3,750	0.5%
	Senior Services		0	0.0%	110	0	0.0%		0	0.0%		5,900	0.4%
	Community Pool Services		646,247	3.3%	846	5,350	2.5%		758,000	3.1%		3,200	2.6%
	Junior Lifeguards		73,194	0.4%		5,050	0.5%		155,950	0.6%		1,500	0.5%
	Swim Team Aquatics		31,065	0.2%		5,100	0.1%		25,950	0.1%		6,100	0.2%
	Ocean Beach Services		132,313	0.7%		3,400	0.5%		166,150	0.7%		3,150	0.8%
	Beach Store		2,826	0.0%		1,400	0.0%		19,100	0.1%		4,700	0.1%
	Special Events		76	0.0%		2,500	0.0%		2,500	0.0%		2,500	0.0%
542	Community Garden		26,293	0.1%		1,250	0.1%		31,550	0.1%	3	0,600	0.1%
	City Library		219,750	1.1%		2,250	2.3%		574,750	2.3%	68	8,200	2.4%
Total Expen	ditures	19	9,299,298	100%	34,114	1,000	100%	2	24,842,550	100%	28,62	1,850	100%

The Budget Process

The City's budget process begins each year with a strategic planning workshop where the City Council and City staff members create the Annual Work Program. The Annual Work Program establishes the service level needs and expectations that the budget addresses. The process is more formally set in motion in April when year-end projections for the current budget year are reviewed with the City Council and department heads use this information, in part, to educate their respective budget requests.

Once the Department budget requests are prepared, the City Manager and Administrative Services Director meet with Department Heads and key staff to review each budget along with budget goals and objectives established by the City Council Finance/Budget Committee. The budget is also informed by the work of the Committee, which meets on a monthly basis through the year to receive real-time financial updates. As a result of these discussions, a preliminary budget is prepared for the upcoming fiscal year.

The preliminary budget is typically presented to the City Council at its first regular Council meeting in June. This meeting provides an opportunity both for the City Council to direct staff and for the public to provide comment. After deliberation, the City Council may direct staff concerning any modifications to the draft budget and the budget can either be approved or review continued to the second June Council meeting.

The City's annual budget is approved by resolution. If the budget is not approved prior to the end of the fiscal year, the preliminary budget, except for capital outlays, becomes the City's interim budget until the new budget is approved.

During the year, the budget may be amended by the City Council as is necessary. Any necessary budget reviews are conducted during the fiscal year by the City Council Finance/Budget Committee and a midyear review is presented to the City Council at which time adjustments to revenue estimates and appropriations may be made. Also, each year an Annual Comprehensive Financial Report (ACFR) is prepared by an independent auditor according to generally accepted accounting principles and law and is presented to the City Council at a public meeting. The results of the ACFR allow for adjustments to the prior fiscal year-end results.

The Budget is approved for all governmental funds on a basis consistent with generally accepted accounting principles. The City's Budget process involves the hard work of City staff, City Council members, and community residents that participate in the public process. Over the years, with the care, dedication, and insight of these individuals the City has been able to produce fiscally responsible budgets, build and maintain adequate reserves, and provide quality programs and services that meet the needs and expectations of the Carpinteria community.

Budget Policies

The budget process is successful only if fiscal planning occurs within a comprehensive framework of fiscal policies. The following summarizes key budget policies. Additional budget policy information is a part of Appendix G.

User Fee and Cost Recovery

Carpinteria Municipal Code Chapter 3.34 establishes the City's provisions for recovering cost through fees and service charges. The City completed a Service Cost Update report in FY 2016/17, which determines the rate at which fees and charges are made in order to ensure compliance with the fee and service charge revenue/cost recovery provisions of Carpinteria Municipal Code. The update resulted in the City Council's approval and adoption of the updated fee schedule in February 2017 (Resolution No. 5700). An update cost of services study is now underway and is expected to inform an updated fee schedule for Council consideration and adoption early in FY 2024.

Investment Policy and Investments.

The City Treasurer may invest City funds in the following instruments as specified in the California Government Code, Sections 53600 et seq., and as further limited in this policy. The City is empowered by statue to invest in the following types of securities:

- Federal Deposit Insurance Corporations (FDIC) Insured Accounts. Funds required for immediate cash flow needs shall be deposited in an interest-bearing FDIC insured checking account at a bank in Carpinteria. Dollar Maximum: None; Maximum Maturity:N/A
- Local Agency Investment Fund (LAIF), of the State of California. Investments in accordance with the laws and regulations governing those funds. Dollar Maximum: \$65 million (State Statue limit); Maximum Maturity: N/A
- Obligations of the U.S. Government, its agencies and instrumentalities, including U.S.
 Treasury notes, bonds, bills, or certificate indebtedness, or those for which the full faith
 and credit of the United States are pledged for the payment of principal and interest,
 federal agencies, mortgage-backed securities with a fixed coupon issued by an agency
 of the U.S. Government, government-sponsored enterprise obligations (GSE),
 participation, or other instruments. Dollar Maximum: None; Maximum Maturity: 5 years
- Investments not specifically authorized herein are disallowed. Additionally, California Government Code Section 53601.6 disallows the following: inverse floaters, range notes, or interest-only strips that are derived from a pool of mortgages. Futures, options, all leveraged purchases, reverse repurchases, and speculations on interest rates are specifically not allowed by this policy.

Subsidies from the General and Measure X Funds

It has been City policy to subsidize with discretionary revenues services and programs that could not otherwise be provided at the necessary or desired level based on the dedicated revenues sources of the related Funds. The following table illustrates the projected subsidy required for specified Funds to meet planned service levels. Subsidies for the Park Maintenance and Right of Way Assessment Funds have been relatively stable for a number of years. The subsidy for the Recreation Services Fund has been increasing for many years and reflects significant growth in parks, open space and recreation facilities costs. AB939 Fund requires a subsidy to maintain the solid waste programs that includes hazardous waste events.

Fund	Ar	nount
Park Maintenance Fund	\$	371,450
R-O-W Assessment District Fund		183,050
Recreation Services Fund		651,600
Library Fund		525,500
AB 939 Fund		174,050
Total	\$	1,905,650
Fund	Ar	nount
General Fund	\$	986,100
General Fund Measure X Fund	\$	986,100 919,550

Intergovernmental Grants and Collaborative Financing

The City of Carpinteria seeks out state, federal and other grant opportunities to help defray costs for all municipal services. For example, the City has received a federal grant to fund the replacement of the Carpinteria Avenue Bridge over Carpinteria Creek. The City also collaborates with other public and not-for-profit agencies in order to fund and deliver certain services. Examples include the City's participation in regional efforts to address homelessness by providing housing and supportive services to people experiencing homelessness in Carpinteria and other parts of the region. The City's work with the County of Santa Barbara and People's Self-Help Housing Corporation reflects its interest in creating and maintaining a greater amount of housing affordable to families working in important regional industries, agriculture and hospitality.

Cash and Reserves

There are reserves and cash balances that are accounted for through the City's ACFR, which are not addressed through the annual budget process. Specifically, in addition to the General Fund Available Fund Balance (also referred to as the unassigned fund balance) year-end estimate of \$1,578,349, the following major reserve balances are estimated for FY 2024.

Financial and Economic Uncertainty Reserve:	\$5,389,451
General Reserve - Special Projects:	802,358
Capital Asset Replacement Reserve:	379,737
Restricted – Pension Trust Fund:	1,116,923
	Total: \$7,688,469

The Financial and Economic Uncertainty Reserve will meet policy level at 40% of General Fund expenditures. The General and Capital Asset Replacement Reserves have been drawn down from their respective \$1 million policy levels for use in supporting various capital projects.

The City's budget is prepared on a modified accrual rather than cash basis so there is typically a difference between cash balances and fund balances.

Constitutional Gann Spending Limits

Article XIII (B) of the California Constitution provides that the City's annual appropriations be subject to certain limitations. This appropriations limit is often referred to as the Gann Limitation. The City's limitation and the limitation for the Carpinteria Street Lighting District are calculated each year and are established by resolutions of the City Council.

The Gann spending limitation is calculated by taking the prior year's limitation \$21,155,763 adjusting it by the growth factor in the California Per Capita Personal Income times the greater of the change in the population within the City of Carpinteria or the change in the population of Santa Barbara County. The City appropriate limit of proceeds of taxes that may be appropriated for fiscal year ended June 30, 2023 is \$21,962,508. The City remains in compliance with Article XIII of the California Constitution in the coming year. Refer to Appendix I section of the budget for more details and the history of the limit.

Proposition 218

Since 1996, the California Constitution, as established by Proposition 218, known as the "Right to Vote on Taxes Act", contains a number of interrelated provisions affecting the ability of the City to levy and collect both existing and future taxes, assessments, fees and charges. Proposition 218 requires that all new local taxes be submitted to the electorate before they become effective. Property and Special Taxes require a two-thirds affirmative vote while General Taxes require a simple majority.

The voter approval requirements of Proposition 218 limit the ability of the City to raise revenues for the General Fund, and no assurance can be given that the City will be able to impose, extend or increase such taxes in the future to meet increased expenditure needs. This is significant as several taxes and assessments established to address specific maintenance programs beginning in the 1980's are no longer adequate and require subsidy from the General Fund impacting other services. These taxes and assessments include a Park Maintenance Tax, a Right-of-Way Assessment District, a Street Lighting District, and a Parking and Business Improvement Area District. Due to these conditions, at least in part, Carpinteria voters in 2018 approved a local sales tax of 1.25%. The revenue from this tax is now providing significant financial support for all new and expanded services in the City, including the new Library and Racial Equity and Social Justice Program.

Personnel

FY 2024 projected personnel costs are estimated to increase 18.1% from FY 2023 budget actuals. This is due to several factors, including extended position vacancies in FY 2023 the City has since filled, or plans to fill in FY 2024; adjusted compensation pursuant recommendations of the recently completed Total Compensation Study; increases to part-time hourly rates, primarily for pool and beach lifeguards and other aquatics-related positions; annual merit increases; the addition of a new positions such as a Senior Services Coordinator and an Associate Planner to assist with advanced planning; and payrate adjustments made to account for inflation. In addition, the FY 2024 budget includes funding for a total of 41 full time equivalent (FTE) positions, a net increase of 1

FTE. This includes reclassification of the Human Resources Assistant in the General Government Department from part-time to full-time and is consistent with the City Council goal to maintain an effective workforce through competitive salaries and benefits. Partially offsetting increases to personnel costs are several unfunded positions from FY 2023 including the Human Resources/Risk Manager, Executive Assistant/Deputy City Clerk, Civil Engineer, and one Code Compliance Officer. Department Heads will continue to evaluate positions that become vacant through attrition as an opportunity to reassess staffing needs within the organizational structure to ensure the City continues to provide the highest level of service in the most effective way possible, consistent with City goals and objectives, departmental operations, and work plans. See table below for a list of authorized positions over the last five fiscal years.

AUTHORIZED FULL TIME POSITIONS- LAST FIVE YEARS

	2019/20	2020/21*	2021/22	2022/23	2023/24
GENERAL GOVERNMENT					
City Manager	1	1	1	1	1
Assistant City Manager	0	1	1	1	1
Assistant to the City Manager	1	0	0	0	0
Human Resources/Risk Manager	1	1	1	1	0
City Clerk	1	1	1	1	1
Program Manager	1	1	1	1	1
Executive Assistant/Deputy City Clerk	0	1	1	1	0
Management Analyst I/II	0	0	0	0	1
Human Resources Assistant	0	0	0	0	1
Office Assistant I/II	1	1	1	1	1
General Government Department Sub-total:	6	7	7	7	7
ADMINISTRATIVE SERVICES					
Administrative Services Director	1	1	1	1	1
Finance Manager	0	0	0	1	1
Senior Financial Analyst	1	1	1	0	0
Accounting Technician	1	1	1	1	1
Accounting Specialist	0	0	0	1	1
Administrative Services Department Sub-total:	3	3	3	4	4
COMMUNITY DEVELOPMENT					
Community Development Director	1	1	1	1	1
Principal Planner	1	2	2	2	2
Senior Planner	1	0	0	0	1
Associate Planner	1	2	2	2	2
Assistant Planner	1	0	0	0	0
Administrative Assistant I/II	1	1	1	1	1
Chief Building Inspector	1	1	1	1	1
Code Compliance Supervisor	1	1	1	1	1
Code Compliance Officer I	1	0	0	0	0
Code Compliance Officer II	1	2	2	2	1
Community Development Department Sub-total:	10	10	10	10	10
PUBLIC WORKS DEPARTMENT Public Works Director	1	1	1	1	1
	0	0	0	1	1
Management Analyst I/II Assistant to the Public Works Director	1	1	1	0	0
Civil Engineer	1	1	1	1	0
Associate Engineer	0	0	0	0	1
Environmental Program Manager	1	1	1	1	1
Engineering Technician	1	1	1	1	1
Public Works Supervisor	1	1	1	1	1
Lead Maintenance Worker	1	1	1	1	1
Maintenance Worker I/II	3		3	3	3
Maintenance Technician					Ü
		0		0	0
	1	0	0	0 10	0 10
Public Works Department Sub-total:				0 10	0 10
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES	1	0	0		
Public Works Department Sub-total:	1 11	0 10	0 10	10	10
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director	1 11	0 10	0 10	10	10
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II	1 11 1 0	0 10 1 0	0 10 1 0	1 1	1 1
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant	1 11 1 0	0 10 1 0	0 10 1 0	10 1 1 0	1 1 1 0
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent	1 11 0 1 0	1 0 1 0 1	0 10 1 0 1	10 1 1 0 1	10 1 1 0
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent Pool Superintendent	1 11 0 1 0 1	1 0 1 0 1 1 0	0 10 1 0 1 1 0	10 1 1 0 1 0	10 1 1 0 1 0
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent Pool Superintendent Aquatics Program Coordinator	1 11 0 1 0 1 0	0 10 1 0 1 1 0	0 10 1 0 1 1 0 1	10 1 1 0 1 0 1	10 1 1 0 1 0
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent Pool Superintendent Aquatics Program Coordinator Parks & Facilities Maintenance Supervisor	1 11 0 1 0 1 0 1 1	0 10 1 0 1 1 0 1	0 10 1 0 1 1 0 1 1	10 1 1 0 1 0 1 0	10 1 1 0 1 0 1 1
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent Pool Superintendent Aquatics Program Coordinator Parks & Facilities Maintenance Supervisor Sr. Parks & Facilities Maintenace Technician	1 11 0 1 0 1 0 1 1 0	0 10 1 0 1 1 0 1 1 1	0 10 1 0 1 1 0 1 1 1	10 1 1 0 1 0 1 1 1	10 1 1 0 1 0 1 1 1
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent Pool Superintendent Aquatics Program Coordinator Parks & Facilities Maintenance Supervisor Sr. Parks & Facilities Maintenance Technician Parks & Facilities Maintenance Technician	1 11 0 1 0 1 0 1 1 0 0	0 10 1 0 1 1 0 1 1 1 0	0 10 1 0 1 1 0 1 1 1 0	10 1 1 0 1 0 1 1 1 0	10 1 1 0 1 0 1 1 1 0
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent Pool Superintendent Aquatics Program Coordinator Parks & Facilities Maintenance Supervisor Sr. Parks & Facilities Maintenance Technician Parks & Facilities Maintenance Technician Maintenance Worker I/II	1 11 0 1 0 1 1 0 0 1 1 0 0	0 10 1 0 1 1 0 1 1 1 0	0 10 1 0 1 1 0 1 1 1 0 1	10 1 1 0 1 0 1 1 1 0 1	10 1 1 0 1 0 1 1 1 0
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent Pool Superintendent Aquatics Program Coordinator Parks & Facilities Maintenance Supervisor Sr. Parks & Facilities Maintenance Technician Parks & Facilities Maintenance Technician Maintenance Worker I/II City Librarian	1 11 0 1 0 1 1 0 0 1 1 0 0 1 1 0 0	0 10 1 0 1 1 0 1 1 1 0 1 1	0 10 1 0 1 1 0 1 1 1 0 1 1 1	10 1 1 0 1 0 1 1 1 0 1 1	10 1 1 0 1 0 1 1 1 0 1 1
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent Pool Superintendent Aquatics Program Coordinator Parks & Facilities Maintenance Supervisor Sr. Parks & Facilities Maintenace Technician Parks & Facilities Maintenance Technician Maintenance Worker I/II City Librarian Community Engagement Library Specialist	1 11 0 1 0 1 1 0 0 1 1 0 0 1 0 0 0 0 0	0 10 1 0 1 1 0 1 1 1 0 1 1 1 0	0 10 1 0 1 1 0 1 1 1 0 1 1 1 0	10 1 1 0 1 0 1 1 1 0 0 1 1 1 1 1 1 1 1 1	10 1 1 0 1 0 1 1 1 0 0 1 1 1 1 1 1 1 1 1
Public Works Department Sub-total: PARKS, RECREATION & PUBLIC FACILITIES Parks, Recreation & Public Facilities Director Management Analyst I/II Management Assistant Aquatics Superintendent Pool Superintendent Aquatics Program Coordinator Parks & Facilities Maintenance Supervisor Sr. Parks & Facilities Maintenance Technician Parks & Facilities Maintenance Technician Maintenance Worker I/II City Librarian Community Engagement Library Specialist Senior Services Coordinator	1 11 0 1 0 1 1 0 0 1 1 0 0 1 0 0 0 0 0	0 10 1 0 1 1 0 1 1 1 0 1 1 1 0 1 1 1 0	0 10 1 0 1 1 0 1 1 1 0 1 1 1 0 1 1 1 0	10 1 1 0 1 0 1 1 1 0 0 1 1 1 1 1 0 0 0 1 1 1 1 1 0 0 0 1 1 1 1 1 0 0 0 1 1 1 1 1 1 0 0 1 1 1 1 1 1 0 0 1 1 1 1 1 1 0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	10 1 1 0 1 0 1 1 1 0 1 1 1 1 1 1 1

^{*}Fiscal Year's figure updated with changes made post-budget adoption

HOURLY RATED PART-TIME & SEASONAL AUTHORIZED PART TIME POSITIONS- LAST FIVE YEARS

	2019/20	2020/21*	2021/22	2022/23**	2023/24**
GENERAL GOVERNMENT					
Community Promotions - GATV	1	0	0	0	0
Human Resources Assistant	0.5	0.5	0.5	1	0
General Government Department Sub-total	1.5	0.5	0.5	1	0
ADMINISTRATIVE SERVICES					
Accounting Clerk	0.5	0.5	0.5	0	0
Administrative Assistant I	0	0	0	0	1
Management Intern	0	0	0	1	2
Administrative Services Department Sub-total	0.5	0.5	0.5	1	3
COMMUNITY DEVELOPMENT					
Crossing Guard	1	1.5	1.5	4	4
Community Development Department Sub-total	: 1	1.5	1.5	4	4
PUBLIC WORKS DEPARTMENT					
Public Works Maintenance Worker	0.5	0.5	0.5	1	1
Public Works Department Sub-total	0.5	0.5	0.5	1	1
PARKS, RECREATION & PUBLIC FACILITIES					
Administrative Assistant I	0	0	0	1	0
Aqua Aerobics Instructor	0	0	0	5	3
Aqua Aerobics Instructor I	3	1.5	1.5	0	0
Aquatics Beach Program Coordinator	0	0.5	0.5	3	2
Assistant Aquatic Program Coordinator	0	0.5	0.5	1	1
Assistant Swim Coach	0	1	1	1	1
Beach Lifeguard	0	0	0	20	10
Beach Lifeguard I	5	5	5	0	0
Beach Lifeguard II	0	1	1	0	0
Beach Lifeguard Supervisor	0	0.5	0.5	3	3
Beach Program Coordinator	0	0	0	1	0
Clerk/Cashier	0	0	0	3	2
Clerk/Cashier I	0	2.5	2.5	0	0
Coach/Swim Team	3.5	2	2	6	6
Community Garden Coordinator	0.5	0.5	0.5	1	1
Facility Site Host	0	0	0	0	3
Junior Lifeguard Instructor	11	10	10	30	23
Library Page	0	0.5	0.5	0	0
Library Technician	0	1.5	1.5	4	4
Lifeguard Program Coordinator	0	0.5	0.5	0	0
Management Intern/Senior Pool Lifeguard	0	1	1	0	0
Managing Cashier/Clerk	4	4	4	8	5
Office Clerk	0	0.5	0.5	0	0
Parks Maintenance Worker	0.5	0.5	0.5	1	1
Pool Lifeguard	0	0	0	40	22
Pool Lifeguard I	6	5.5	5.5	0	0
Recreation Leader	0	0	0	12	0
Recreation Leader II/ Pool Lifeguard II	0	0.5	2	0	0
Sr. Beach Supervisor	0	0	0	1	1
Sr. Pool Lifeguard	0	1	1.5	6	6
Parks, Recreation & Public Facilities Department Sub-total					
	+	40.5	42.5	147	94

CITY COUNCIL, COMMISSION & BOARD MEMBERS RECEIVING STIPENDS

	2019/20	2020/21	2021/22	2022/23	2023/24
GENERAL GOVERNMENT					
City Council	2.5	2.5	2.5	5	5
Planning Commission	2.5	2.5	2.5	5	5
Architectural Review Board	2.5	2.5	2.5	5	5
Library Advisory Commission	0	0	0	5	5
GRAND TOTAL - Part Time Stipend Staff:	7.5	7.5	7.5	20	20

^{*}Fiscal Year's figure updated with changes made post-budget adoption
**The count reflects the number of positions authorized hot full time equivalent

Five-Year Financial Plan

Based on an understanding of current conditions that influence revenue and expenditures in the future, the City has prepared a Five-Year Financial Plan (included in this budget document as Appendix II) that identifies the General Fund's ability over the next five years, on an "order of magnitude" basis, to continue current services, address long-term liabilities, and meet the needs and expectations identified through the Capital Improvement Program.

The Five-Year Financial Plan sets forth the challenges and opportunities ahead of the City in adopting a balanced budget and meeting needs next year and beyond. It is not a budget but rather a tool for City decision-making on financial matters.

General Fund Resource Gap

The Five-Year Financial Plan shows that over the forecast period, 2022-27, the City is in good fiscal shape in funding operating costs with projected revenues exceeding operating costs by about \$375,000 annually. Including available fund balance above policy targets, resources are available to fund CIP projects of about \$1.4 million per year. While less than the five-year CIP average in the forecast of \$2.9 million, it is more than the \$500,000 it has allocated on average in the past. See full report in Appendix II.

In 2017, the City established a Pension Stabilization Trust in order to mitigate the negative impact of growing Unfunded Actuarial Liability (UAL) costs on General Fund support for City services.

In November of 2018, Carpinteria voters passed Measure X, a 1.25% local sales tax, which is currently projected to raise approximately \$4 million in annual revenue. This revenue is providing significant help in addressing the General Fund revenue gap, deferred maintenance and Capital Project needs, and new program demands such as the municipal library. Measure X revenue and expenses are included as a separate Fund in this budget.

Project, Program and Service Demands

The primary service demand challenges facing the City concerns the rapidly escalating cost of law enforcement services, the need to replace aging infrastructure and facilities, and the rising cost to maintain and operate the City's growing system of parks and recreation amenities.

The cost of the City's law enforcement services agreement has risen steeply over the past several years (for the same level of service) from just over \$4 million in FY 2020-21 to the current estimate of approximately \$6 million. This increase is largely due to the County's changes in how it allocates various Sheriff's Office administrative costs to contract cities as it attempts to recover expenses related to providing contract law enforcement services.

The Capital Improvement Program includes an estimated \$78 million for a wide range of services and capital projects over the next 5 years. The Department's services include street maintenance, transportation, parking lot and street lighting, solid waste,

watershed management, vehicle and facility maintenance and capital project management. Funding for these areas of responsibility come from a variety of sources such as Gas Tax, Measure A, Mitigation Fee Act funds, Integrated Waste Management Act funds, grants, assessment districts, and Measure X.

The City maintains and operates over 100 acres of parkland and facilities such as the Carpinteria Veteran's Building, the Carpinteria Community Pool, Carpinteria City Hall and several miles of improved trails.

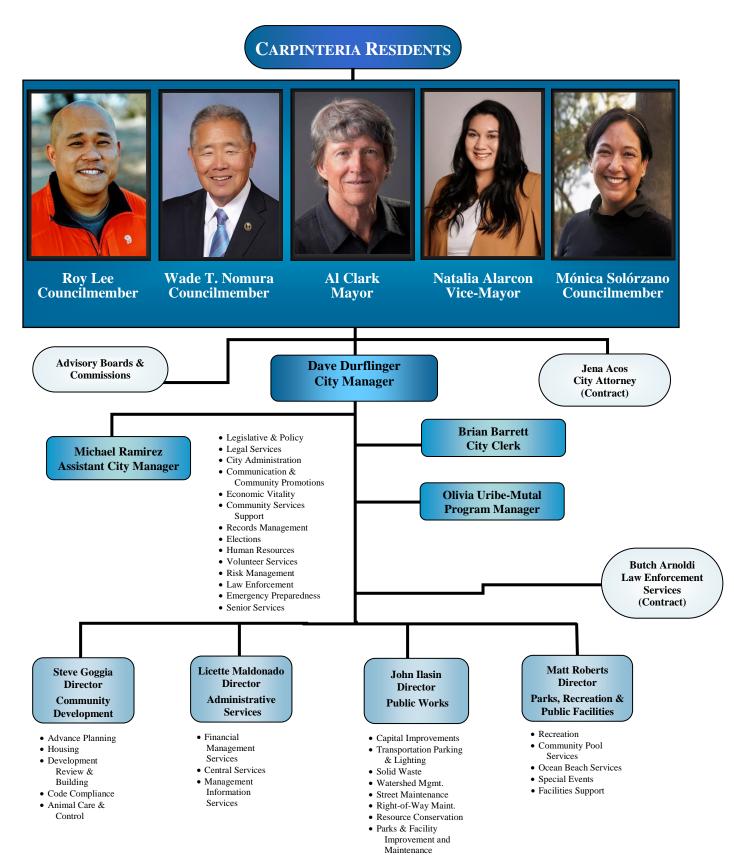
The City also forecasts that over the next five years playground equipment and fall area replacements at various parks will be necessary, the replacement of the Linden Avenue lifeguard tower and coastal access improvements will be needed, Veterans and Library Building repairs and improvements will be needed, as will repairs and replacement of Community Pool concrete and water filtration/pumping equipment, renovation of sports fields, and resurfacing of facility parking lots.

The Park Maintenance Fund receives revenue from a parcel tax on all residential property in the City and pays for park maintenance activities. The funding is static and has not increased since 1995. Due to increasing costs over time, this fund is not adequate to pay for the upkeep of the park system. Community Pool and other recreation programs also rely on user fees to cover a portion of expenses; however, it is not possible to charge customers at rates sufficient to pay for Pool and other program operational costs. For this reason, a growing amount of Recreation Services costs is subsidized by the City's General Fund and Measure X Fund.

In addition to infrastructure and facilities maintenance and replacement, other significant costs projected in the next five years include unfunded state and federally mandated programs, public safety expenses and a growing need for support of community services. The City expects that compliance with waste reduction requirements and growth in expenses required to comply with standards for operating the City's storm water management system will rise significantly in the coming years.

CITY OF CARPINTERIA

ORGANIZATIONAL STRUCTURE AND DIRECTORY OF CITY OFFICIALS



California Society of Municipal

Certificate of Award

Finance Officers

Operating Budget Excellence Award Fiscal Year 2022-2023

Presented to the

City of Carpinteria

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

February 10, 2023



Scott Catlett 2022 CSMFO President

James Russell-Field, Chair Recognition Committee

Dedicated Excellence in Municipal Financial Reporting



The City's budget is organized by program and by fund. This section of the budget summarizes all 19 City Funds including the General Fund, Measure X Fund, Measure A Fund, and Gas Tax Fund, to name a few. With the exception of the General and Measure X Funds, all other Funds are dedicated to specific purposes. Federal, state or local laws, or the conditions of a grant source restrict the use of money in these Funds. For example, Measure A Fund revenue, which are generated by a county-wide half cent sales tax, are restricted for use in improving and maintaining roads and road rights-of-way, and for public transit projects, programs and services.

All Funds Revenues

Total projected Fiscal Year (FY) 2024 revenues of \$22,265,600 are about 5% or \$1.2 million, less than estimated actual budget revenues for FY 2023. The most significant contributions to this decrease in All Funds estimated revenue are intergovernmental revenues from state and federal sources, in particular, monies from capital project and planning grants and from the American Recovery Plan Act (ARPA) for COVID-19 pandemic response and recovery.

Although the City Budget is balanced every year, individual fund balances may vary depending upon the amount in reserve in the fund, annual revenue, and planned expenditures. The list below shows the status of each fund for FY 2024 year.

Funds with annual operating excesses. These funds have revenues in excess of expenses for the year:

Fund	Amount		
General Fund (before subsidies)	\$	82,400	
General Reserve (special projects)		18,200	
Traffic Safety		11,400	
Street Lighting District		30,700	

Funds with annual operating deficits not requiring subsidies. These funds have expenses in excess of revenues for the year but have beginning fund balances sufficient to fund the excess:

Fund	Amount
General Reserve (capital asset replacement)	\$ (679,600)
Measure X (before subsidies)	(2,460,350)
Road Maintenance Rehab	(286,900)
Gas Tax	(450)
Local Transportation	(1,850)
Tidelands Trust	(138,750)
PBIA	(100)
Housing	(8,500)
Measure A	(837,600)
Peg Fees	(56,300)
Capital Improvement Project	(83,750)

Funds with annual operating deficits requiring subsidies. These Funds have expenses in excess of revenues for the year but have beginning fund balances that are not sufficient to fund the excess and therefore require a subsidy from the General Fund and/or Measure X:

Fund	Amount
Park Maintenance Fund	\$ 371,450
R-O-W Assessment District Fund	183,050
Recreation Services Fund	651,600
Library Fund	525,500
AB 939 Fund	174,050
Total	\$ 1,905,650
Fund	Amount
General Fund	\$ 986,100
Measure X Fund	919,550

All Fund Appropriations

Total FY 2024 budgeted appropriations for all municipal funds are \$21,621,850, an increase of 15.2% or \$3.8 million from estimated actual FY 2023 year-end expenditures. Total expenditures are influenced heavily by the size and number of capital and major maintenance projects the City undertakes during the fiscal year and such projects are primarily funded through grants and other dedicated funding sources. (As discussed in detail in Operating Programs section E of this Budget document, total planned capital project spending exceeds \$8 million.) Some of the other more significant non-General Fund program appropriations include:

Fund	Ar	nount
Captail Improvements	\$	8,232,600
Street Maintenance		1,364,050
Transportation, Parking and Lighting		493,450

All Funds Budget Summary by Fund

	Audited Balances			cal Year 2022-2 ated Actual Bu			Reserve	Estimated Fund Balances
FUND	6/30/2022	Revenues	Expenditures	ARPA	Transfers	Subsidies	Change	June 30, 2023
TORB	0/30/2022	Revenues	Experialitates	ANTA	Transicis	Cubsidies	Onlange	ouric 30, 2023
101 General Fund (AFB)	\$ 4,149,872	\$ 12,130,000	\$ 11,556,200	\$ 1,267,000	\$ (1,657,850)	\$ (776,550)	\$ (443,822)	3,112,450
101 General Reserve - Economic Uncertainties	4,489,278	-	-	-			443,822	4,933,100
101 General Fund (Nonspendable/Restricted)	1,116,923	-	-	-			-	1,116,923
102 General Reserve - Special Projects	1,010,658	119,000	-		(345,500)		-	784,158
103 Capital Asset Replacement GF	458,737	29,000	40,000	-	611,600		-	1,059,337
104 Measure X Fund	4,153,242	3,870,800	1,747,100	75,000	(1,635,300)	(684,300)	-	4,032,342
105 American Rescue Plan Act	-	1,601,000	-	(1,601,000)			-	-
201 Traffic Safety Fund	12,944	32,800	20,850	2,000			-	26,894
202 Library Fund	650	182,100	647,050	-		464,300	-	-
203 Road Maintenance Rehab Fund	49,355	287,500	-	-	(50,000)		-	286,855
204 Park Maintenance Fund	(10,350)	217,450	587,200	21,000		359,100	-	-
205 Gas Tax Fund	327,891	341,800	248,400	27,000			-	448,291
206 Local Transportation Fund	18,822	14,600	38,400	7,000			-	2,022
207 Tidelands Trust Fund	289,551	330,000	276,400	24,000	(12,200)		-	354,951
208 Street Lighting Fund	395,746	221,250	184,300	2,500			-	435,196
209 R-O-W Assessment District Fund	(450)	199,600	347,600	25,000		123,450	-	-
210 PBIA Fund	14,126	15,200	19,150	2,000			-	12,176
211 AB 939 Fund	260,623	255,000	473,000	23,000			-	65,623
213 Recreation Services Fund	27,500	478,300	1,127,900	82,000	26,100	514,000	-	-
214 Housing Fund	726,204	10,000	206,400	38,000			-	567,804
215 Measure A Fund	1,736,850	1,022,400	1,210,200	-	(711,450)		-	837,600
216 Revolving Fund	-	174,550	148,450	-	(26,100)		-	-
217 Peg Fees Fund	121,191	40,900	110,050	5,500			-	57,541
301 Capital Improvement Projects Fund	2,025,653	1,861,600	5,853,900	-	3,800,700		-	1,834,053
Total All Funds	\$ 21,375,016	\$ 23,434,850	\$ 24,842,550	\$ -	\$ -	\$ -	\$ -	\$ 19,967,316

	Estimated Balances	Fiscal Year 2023-24 Adopted Budget						Estimated Fund Balances
FUND	June 30, 2023	Revenues	Expenditures	ARPA	Transfers	Subsidies	Reserve Change	June 30, 2024
	, , , , , , , , , , , , , , , , , , , ,						51111195	,
101 General Fund	\$ 3,112,450	\$ 12,518,600	\$ 12,436,200			\$ (986,100)	\$ (456,351)	\$ 1,752,399
101 General Reserve - Economic Uncertainties	4,933,100	-	-				456,351	5,389,451
101 General Fund (Nonspendable/Restricted)	1,116,923	-	-				-	1,116,923
102 General Reserve - Special Projects	784,158	18,200	-				-	802,358
103 Capital Asset Replacement GF	1,059,337	70,400	700,000		(50,000)		-	379,737
104 Measure X Fund	4,032,342	3,946,100	2,111,650		(4,294,800)	(919,550)	-	652,442
105 American Rescue Plan Act	-	-	-				-	-
201 Traffic Safety Fund	26,894	33,000	21,600				-	38,294
202 Library Fund	-	217,000	742,500			525,500	-	-
203 Road Maintenance Rehab Fund	286,900	330,700	_		(617,600)	·	-	-
204 Park Maintenance Fund	-	216,900	588,350			371,450	-	-
205 Gas Tax Fund	448,291	380,700	381,150				-	447,841
206 Local Transportation Fund	2,022	14,000	15,850				-	172
207 Tidelands Trust Fund	354,951	354,500	378,900		(114,350)		-	216,201
208 Street Lighting Fund	435,196	236,850	206,150				-	465,896
209 R-O-W Assessment District Fund	-	196,950	380,000			183,050	-	-
210 PBIA Fund	12,176	15,200	15,300				-	12,076
211 AB 939 Fund	65,623	246,300	486,000			174,050	-	(27)
213 Recreation Services Fund	-	532,950	1,184,550		26,500	651,600	-	26,500
214 Housing Fund	567,804	14,500	23,000				-	559,304
215 Measure A Fund	837,600	1,036,150	685,300		(1,188,450)		-	-
216 Revolving Fund	-	115,100	88,600		(26,500)	-	-	-
217 Peg Fees Fund	57,541	41,500	147,800		50,000	-	-	1,241
301 Capital Improvement Projects Fund	1,834,053	1,730,000	8,028,950		6,215,200	-	-	1,750,303
Total All Funds	\$ 19,967,361	\$ 22,265,600	\$ 28,621,850	\$ -	\$ -	\$ -	\$ -	\$ 13,611,111

All Funds FY 2023/24 Budget

	Prior Year		Current		Estimated A	Actual	Adopted		
	Actua	ıl	Budge	t	Budge	t	Budge	t	
All Funds	FY 202	2	FY 202	3	FY 202	3	FY 202	4	
Revenues									
Property Taxes	\$ 4,835,715	21.7%	\$ 5,026,200	17.9%	\$ 5,017,700	21.4%	\$ 5,172,750	23.2%	
Sales Taxes	6,215,506	27.9%	6,135,800	21.9%	5,992,400	25.6%	6,054,000	27.2%	
Franchise Fees	727,362	3.3%	727,100	2.6%	733,000	3.1%	733,000	3.3%	
Transient Occupancy Tax	3,487,613	15.7%	3,550,000	12.7%	3,400,000	14.5%	3,530,000	15.9%	
Other Taxes	216,662	1.0%	210,000	0.7%	210,000	0.9%	210,000	0.9%	
Total Taxes	15,482,858	69.5%	15,649,100	55.9%	15,353,100	65.5%	15,699,750	70.5%	
Licenses & Permits	279,256	1.3%	233,200	0.8%	253,400	1.1%	252,700	1.1%	
Intergovernmental	4,759,391	21.4%	9,916,650	35.4%	5,568,300	23.8%	4,025,650	18.1%	
Fines & Forfeitures	110,965	0.5%	92,750	0.3%	90,300	0.4%	90,350	0.4%	
Charges for Sevices	1,721,429	7.7%	1,400,000	5.0%	1,315,900	5.6%	1,412,800	6.3%	
Interest	(533,929)	-2.4%	147,250	0.5%	258,400	1.1%	400,050	1.8%	
Special Assessments	218,609	1.0%	232,300	0.8%	232,300	1.0%	232,300	1.0%	
Miscellaneous	244,480	1.1%	346,850	1.2%	363,150	1.5%	152,000	0.7%	
	_ : .,		2 10,000		222,122				
TOTAL REVENUE	\$ 22,283,059	100%	\$ 28,018,100	100%	\$ 23,434,850	100%	\$ 22,265,600	100%	
Expenditures									
Regular Wages	\$ 2,956,589	15.3%	\$ 3,751,500	11.0%	\$ 3,187,550	12.8%	\$ 4,042,300	14.1%	
Part-time Wages	480,265	2.5%	625,000	1.8%	599,300	2.4%	699,650	2.4%	
Overtime Wages	35,452	0.2%	42,300	0.1%	36,750	0.1%		0.1%	
Other Wages	211,642	1.1%	231,850	0.7%	228,000	0.9%	212,250	0.7%	
Total Wages	3,683,948	19.1%	4,650,650	13.6%	4,051,600	16.3%	4,990,950	17.4%	
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Health Benefits	\$ 863,953	4.5%	\$ 1,092,200	3.2%	\$ 931,900	3.8%	\$ 1,056,900	3.7%	
Retirement	993,823	5.1%	1,198,850	3.5%	1,115,550	4.5%	1,202,700	4.2%	
Medicare Tax	53,084	0.3%	64,600	0.2%	64,750	0.3%	69,600	0.2%	
Other Benefits	77,787	0.4%	143,900	0.4%	131,000	0.5%	115,100	0.4%	
Total Benefits	1,988,647	10.3%	2,499,550	7.3%	2,243,200	9.0%	2,444,300	8.5%	
	, ,		, ,		, ,		, ,		
TOTAL WAGES & BENEFIT	\$ 5,672,595	29%	\$ 7,150,200	21%	\$ 6,294,800	25%	\$ 7,435,250	26%	
Professional Services	\$ 1,942,653	10.1%	\$ 3,104,400	9.1%	\$ 2,886,200	11.6%	\$ 2,386,000	8.3%	
Public Safety	4,831,638	25.0%	5,425,900	15.9%	5,425,900	21.8%	6,279,800	21.9%	
Contract Services	888,377	4.6%	1,488,100	4.4%	1,449,100	5.8%	1,232,450	4.3%	
Utilities	499,608	2.6%	660,700	1.9%	578,600	2.3%	663,100	2.3%	
Other Operating Expenses	1,019,354	5.3%	1,322,700	3.9%	1,281,650	5.2%	1,361,750	4.8%	
Non-Operating Expenses	129,640	0.7%	485,700	1.4%	436,100	1.8%	425,050	1.5%	
Major Capital	254,307	1.3%	680,500	2.0%	636,300	2.6%	809,500	2.8%	
Capital Projects	4,061,126	21.0%	13,795,800	40.4%	5,853,900	23.6%	8,028,950	28.1%	
Total Other Expenditures	13,626,703	70.6%	26,963,800	79.0%	18,547,750	74.7%	21,186,600	74.0%	
		3.0,0	==,=30,000		, , . 30		, - 30,000	,0	
TOTAL EXPENDITURES	\$19,299,298	100%	\$ 34,114,000	100%	\$ 24,842,550	100%	\$ 28,621,850	100%	
NET INCOME / (LOSS)	\$ 2,983,761		\$ (6,095,900)		\$ (1,407,700)		\$ (6,356,250)		

All Funds Expenditures by Function

All Funds	Prior Year Actual FY 2022		Current Budget FY 2023		Estimated Budge FY 202	et	Adopted Budget FY 2024	
General Government	\$7,933,481	41.1%	\$9,366,350	27.5%	\$9,002,400	36.2%	\$10,093,150	35.3%
Administrative Services	935,418	4.8%	1,251,900	3.7%	1,093,050	4.4%	1,257,350	4.4%
Community Development	1,734,158	9.0%	2,245,650	6.6%	2,154,000	8.7%	2,125,800	7.4%
Public Works	6,356,627	32.9%	17,445,750	51.1%	9,186,050	37.0%	11,580,000	40.5%
Parks, Recreation and Public Facilities	2,339,614	12.1%	3,804,350	11.2%	3,407,050	13.7%	3,565,550	12.5%
Total Expenditures	\$19,299,298	100%	\$34,114,000	100%	\$24,842,550	100%	\$28,621,850	100%

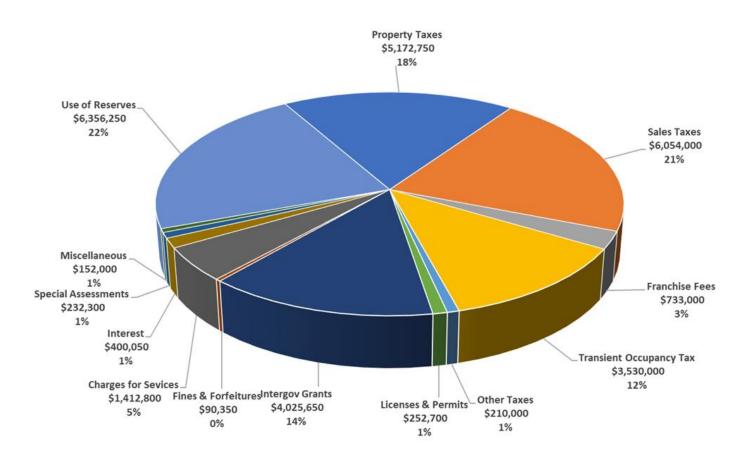
All Funds Expenditures by Type

All Funds	Prior Ye Actua FY 202	I	Currer Budge FY 202	et	Estimated Budge FY 202	et	Adopte Budge FY 202	et
Wages & Benefits	\$ 5,672,595	29.4%	\$ 7,150,200	21.0%	\$ 6,294,800	25.3%	\$ 7,435,250	26.0%
Professional Services	1,942,653	10.1%	3,104,400	9.1%	2,886,200	11.6%	2,386,000	8.3%
Public Safety	4,831,638	25.0%	5,425,900	15.9%	5,425,900	21.8%	6,279,800	21.9%
Contract Services	888,377	4.6%	1,488,100	4.4%	1,449,100	5.8%	1,232,450	4.3%
Utilities	499,608	2.6%	660,700	1.9%	578,600	2.3%	663,100	2.3%
Other Operating Exp.	1,019,354	5.3%	1,322,700	3.9%	1,281,650	5.2%	1,361,750	4.8%
Non-Operating Exp.	129,640	0.7%	485,700	1.4%	436,100	1.8%	425,050	1.5%
Major Capital	254,307	1.3%	680,500	2.0%	636,300	2.6%	809,500	2.8%
Capital Projects	4,061,126	21.0%	13,795,800	40.4%		23.6%		28.1%
Total Expenditures	\$19,299,298		\$34,114,000		\$24,842,550	100%		100%

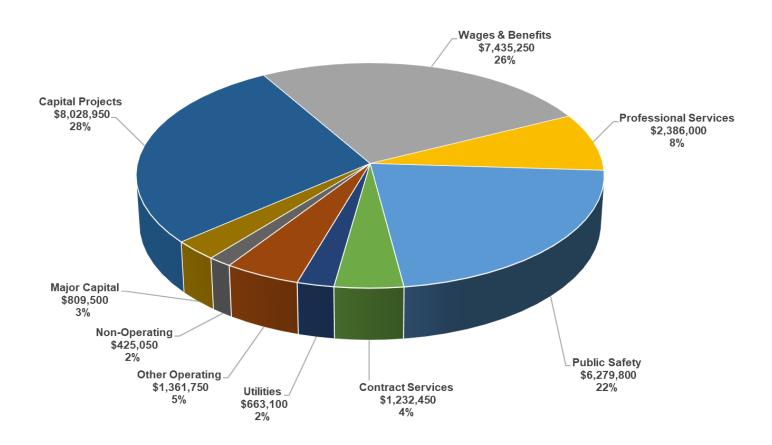
All Funds Expenditures by Program

			Prior Yea	ır	Curren		Estimated A		Adopte	
Drogram #	Program Name		FY 2022		Budget FY 2023		Budget FY 2023		Budget FY 2024	
	Legislative & Policy	\$	169,375	0.9%	\$ 172,950	0.5%	\$ 172,700	0.7%	\$ 184,350	0.6%
	Commissions Boards and Committees	Ť	26,161	0.1%	17,300	0.1%	17,300	0.1%	24,100	0.1%
	City Administration		347,545	1.8%	560,450	1.6%	497,600	2.0%	598,350	2.1%
	Legal Services		796,867	4.1%	802,500	2.4%	1,025,000	4.1%	872,000	3.0%
131	Records Management		50,222	0.3%	110,700	0.3%	74,200	0.3%	116,950	0.4%
132	Elections		35,609	0.2%	141,850	0.4%	71,600	0.3%	48,100	0.2%
141	Staff Recruitment, Retention and Development		333,449	1.7%	520,650	1.5%	432,400	1.7%	383,500	1.3%
142	Risk Management		477,963	2.5%	510,050	1.5%	510,050	2.1%	593,400	2.1%
151	Emergency Preparedness		144,005	0.7%	113,900	0.3%	97,000	0.4%	104,000	0.4%
	Communication and Community Promotions		231,133	1.2%	303,100	0.9%	278,500	1.1%	336,850	1.2%
	Economic Vitality		18,692	0.1%	303,550	0.9%	59,400	0.2%	226,350	0.8%
	Community Services Support		413,412	2.1%	233,700	0.7%	233,700	0.9%	225,050	0.8%
	Law Enforcement	4		25.0%	5,425,900	15.9%	5,425,900	21.8%	6,279,800	21.9%
	Racial Equity		57,409	0.3%	149,750	0.4%	107,050	0.4%	100,350	0.4%
	Financial Management Services		420,237	2.2%	623,750	1.8%	502,400	2.0%	619,050	2.2%
	Central Services		245,045	1.3%	265,350	0.8%	229,000	0.9%	268,550	0.9%
	Management Information Services		270,136	1.4%	362,800	1.1%	361,650	1.5%	369,750	1.3%
	Community Development Administration		106,221 389,742	0.6% 2.0%	118,750	0.3% 2.3%	115,600 566,400	0.5% 2.3%	118,550 706,400	0.4%
	Advance Planning Housing		71,815	0.4%	801,650 112,200	0.3%	331,200	1.3%	125,850	0.4%
	Development Review and Building		617,325	3.2%	659,650	1.9%	607,400	2.4%	777,850	2.7%
	Code Compliance		435,998	2.3%	429,150	1.3%	413,650	1.7%	341,400	1.2%
	Animal Care and Control		113,056	0.6%	124,250	0.4%	119,750	0.5%	55,750	0.2%
	Public Works Administration		206,680	1.1%	454,950	1.3%	399,150	1.6%	295,700	1.0%
	Capital Improvements	4		21.8%	14,036,650	41.1%	5,996,750	24.1%	8,232,600	28.8%
	Transportation, Parking and Lighting		456,853	2.4%	647,650	1.9%	626,650	2.5%	493,450	1.7%
	Solid Waste		269,072	1.4%	391,000	1.1%	342,250	1.4%	386,050	1.3%
431	Street Maintenance		590,615	3.1%	1,029,900	3.0%	990,000	4.0%	1,364,050	4.8%
441	Right of Way Maintenance		454,219	2.4%	536,700	1.6%	500,950	2.0%	549,750	1.9%
451	Watershed Management		130,660	0.7%	180,100	0.5%	160,000	0.6%	196,850	0.7%
461	Resource Conservation		46,824	0.2%	168,800	0.5%	170,300	0.7%	61,550	0.2%
	Parks and Recreation Administration		272,367	1.4%	401,200	1.2%	359,400	1.4%	389,700	1.4%
	Parks & Facilities Maintenance		879,002	4.6%	1,244,300	3.6%	1,193,650	4.8%	996,250	3.5%
	Vets Hall/Seaside		56,482	0.3%	115,550	0.3%	120,050	0.5%	143,750	0.5%
	Senior Services		0	0.0%	0	0.0%	0	0.0%	105,900	0.4%
	Community Pool Services		646,247	3.3%	846,350	2.5%	758,000	3.1%	753,200	2.6%
	Junior Lifeguards		73,194	0.4%	165,050	0.5%	155,950	0.6%	141,500	0.5%
	Swim Team Aquatics		31,065	0.2%	25,100	0.1%	25,950	0.1%	66,100	0.2%
	Ocean Beach Services		132,313	0.7%	163,400	0.5%	166,150 19,100	0.7%	233,150	0.8%
	Beach Store Special Events		2,826 76	0.0%	14,400 2,500	0.0%	2,500	0.1%	14,700 2,500	0.1%
	Community Garden		26,293	0.0%	34,250	0.0%	31,550	0.0%	30,600	0.0%
	City Library		219,750	1.1%	792,250	2.3%	574,750	2.3%	688,200	2.4%
Total Expen	, ,	10	9,299,298	100%	34,114,000	100%	24,842,550	100%	28,621,850	100%

All Funds Sources of Funds \$28,621,850



All Funds Uses of Funds \$28,621,850



The City's General and Measure X revenues are the primary source for the day-to-day operations of the City. While many revenue sources are restricted to specific uses per State and Federal law (e.g., Measure A Fund is used for capital road projects and repairs, Street Lighting funds are restricted to the costs for maintaining and operating street lights), General and Measure X Fund revenues are unrestricted and may be used to finance any City project, program or service. The General and Measure X Funds revenue supports, in part, programs that do not have a dedicated, primary revenue source, e.g., law enforcement. Also included in the General and Measure X Funds are appropriations supporting community service agencies that provide local health & human services and recreation programs.

General Fund revenues come primarily from property tax, the 1% local portion of state sales tax and transient occupancy tax (aka. hotel bed tax). Measure X revenues come from a 1.25% local sales tax. The largest General Fund expenses are for professional services, including law enforcement and legal counsel services, and employee personnel costs. The largest Measure X Fund expenses are for capital improvement projects, parks and public facilities maintenance activities, law enforcement services, and library services.

GENERAL AND MEASURE X FUNDS

The Fiscal Year (FY) 2024 Budget projects that the General Fund will have an operational deficit of \$4,945,000.

Available Fund Balance (AFB)

This term relates to the available unexpended balance that is not committed to any specific projects, activities, expenditures or programs. It represents funds that the City may use to offset unexpected expenditures, fund special projects or retain as a protection against unforeseen future events.

The City estimates that the General Fund and Measure X (excluding reserves) will begin the FY 2024 fiscal year with an AFB of \$2404,841. The chart below indicates the beginning AFB appropriations, expenditures, revenues and Transfers In & Out.

2022/23 E	Budget Year:	2023/24 E	Budget Year:
\$ 8,303,114	AFB as of July 1, 2022	\$ 7,144,792	AFB as of July 1, 2023
(13,343,300)	Expenditures	(15,247,850)	Expenditures
(3,461,700)	Transfers Out	(4,344,800)	Transfers Out
2,999,850	Transfers In	-	Transfers In
(2,684,050)	Other Fund Subsidies	(1,905,650)	Other Fund Subsidies
(817,922)	Reserve Decrease	205,049	Reserve Decrease
		, , , , , , , , , , , , , , , , , , ,	
16,148,800	Projected Revenues	16,553,300	Projected Revenues
\$ 7,144,792	AFB as of June 30, 2023	\$ 2,404,841	AFB as of June 30, 2024

Revenues

Projected revenues (excluding Interfund transfer) for FY 2024 are \$16,553,300, an increase of \$144,400, or 3%, from the estimated actual FY 2023 revenue.

Expenditures

Projected Expenditures (excluding Interfund transfer) for FY 2024 are \$15,247,850, an increase of \$1,904,550, or 14.3% from, the estimated actual FY 2023 expenditure amount.

Interfund Transfers

The budget includes subsidy transfers totaling \$1,905,650 and \$4,294,800 for capital projects. The operating transfers are subsidies to other funds that are necessary to fulfill operational, service and program obligations prioritized by the City Council as a matter of policy. One example is the Park Maintenance Fund. The Park Maintenance Fund (created in 1997 with the passage of a local parcel tax measure B97) has a fixed revenue stream, while expenditures out of the Park Maintenance Fund increase with inflation and the growth of the City's parks system. Because there are not sufficient monies in the Park Maintenance Fund to provide the necessary and desired service levels, either the General or Measure X Funds must subsidize this fund, or program(s) service levels must be reduced to lower costs.

A significant subsidy is provided to the Park Maintenance, Recreation Services, Right of Way Assessment District, and AB 939 Funds that allow for a greater amount and higher level of parks and public facilities maintenance, expanded recreation services, street maintenance, and City's solid waste program. Measure X is the primary funding source for the City Library program. Measure X Fund is also the primary funding source for capital improvement projects, which requires a transfer to the Capital Improvement Projects Fund. For a list of projects please refer to Operating Programs section, Public Works – Capital Improvements program.

General and Measure X Funds

FY 2023/24 Budget

The General Fund is the general operating and largest fund of the City. This fund is used to account for all financial resources except those resources required to be accounted for in another fund. The projected ending balance of this fund is considered a contingency reserve for unexpected purposes during the course of the fiscal year. The Measure X Fund is used to account for revenue generated by the voter-approved increase to sales tax which came into effect April 1, 2019. Funds will be used towards public safety, community services, infrastructure, and other important.

	Prior Ye	or		Curren	4		Estimate	d	Adapta	d
	Actua			Budge			Actual	a	Adopte Budge	
General and Measure X Funds	FY 202			FY 202			FY 2023	:	FY 202	
Revenue	1 1 202	_		1 1 1 2 2			7 7 2020		11202	•
Property Taxes	\$ 4,620,765	29.0%	\$	4,800,700	29.1%	\$	4,800,700	29.7%	\$ 4,945,100	29.9%
Sales Taxes	6,215,506	39.1%		6,135,800	37.2%		5,992,400	37.1%	6,054,000	36.6%
Franchise Taxes	685,283	4.3%		685,100	4.1%		695,000	4.3%	695,000	4.2%
Transient Occupancy Taxes	3,487,613	21.9%		3,550,000	21.5%		3,400,000	21.1%	3,530,000	21.3%
Other Taxes	63,574	0.4%		62,000	0.4%		62,000	0.4%	62,000	0.4%
Total Taxes	15,072,741	94.8%		15,233,600	92.3%		14,950,100	92.6%	15,286,100	92.3%
Licenses & Permits	278,926	1.8%		232,900	1.4%		253,100	1.6%	252,400	1.5%
Intergovernmental	380,057	2.4%		552,000	3.3%		332,000	2.1%	394,000	2.4%
Fines & Forfeitures	86,137	0.5%		61,950	0.4%		59,500	0.4%	59,500	0.4%
Charges for Services	448,798	2.8%		266,800	1.6%		235,500	1.5%	235,500	1.4%
Interest	(447,649)	-2.8%		104,000	0.6%		190,000	1.2%	301,700	1.8%
Miscellaneous	87,744	0.6%		59,900	0.4%		128,600	0.8%	24,100	0.1%
TOTAL REVENUE	\$15,906,754	100%	\$	16,511,150	100%	\$	16,148,800	100%	\$16,553,300	100%
Regular Wages	\$ 2,265,430	19.9%	\$	2,787,800	19.4%	\$	2,342,350	17.6%	\$ 2,956,050	19.4%
Part-time Wages	69,833	0.6%		48,800	0.3%		39,600	0.3%	69,100	0.5%
Overtime Wages	9,506	0.1%		14,700	0.1%		12,250	0.1%	12,250	0.1%
Other Wages	148,760	1.3%		180,050	1.3%		176,050	1.3%	157,800	1.0%
Total Wages	2,493,529	21.9%		3,031,350	21.1%		2,570,250	19.3%	3,195,200	21.0%
	004.000	0.40/		0.40.400	5.00 /		710.550	5.0 0/	705.000	5.00/
Health/Life/Dental Insurance	691,329	6.1%		848,100	5.9%		712,550	5.3%	765,900	5.0%
Retirement Taxes	809,920	7.1% 0.3%		962,550 42,300	6.7% 0.3%		884,250	6.6%	969,100	6.4%
Other Benefits	35,814 54,045	0.5%		101,550	0.3%		42,300	0.3%	43,750	0.3%
Total Benefits	1,591,108	14.0%		1,954,500	13.6%		94,350 1,733,450	0.7% 13.0%	76,300 1.855.050	0.5% 12.2%
			_						, ,	
TOTAL WAGES & BENEFITS	\$ 4,084,637	35.8%	\$	4,985,850	34.7%	\$	4,303,700	32.3%	\$ 5,050,250	33.1%
Professional Services	\$ 1,383,184	12.1%	\$	2,343,900	16.3%	\$	2,254,550	16.9%	\$ 1,846,500	12.1%
Public Safety	4,567,450	40.1%		5,110,000	35.6%		5,110,000	38.3%	5,969,700	39.2%
Contract Services	444,821	3.9%		337,550	2.4%		360,750	2.7%	254,600	1.7%
Utilities	76,141	0.7%		102,850	0.7%		87,950	0.7%	99,700	0.7%
Other Operating Expenses	669,247	5.9%		821,050	5.7%		814,950	6.1%	900,050	5.9%
Non-Operating Expenses	124,211	1.1%		478,200	3.3%		243,600	1.8%	419,550	2.8%
Major Capital	45,607	0.4%		170,300	1.2%		167,800	1.3%	707,500	4.6%
Total Other Expenditures	7,310,661	64.2%		9,363,850	65.3%		9,039,600	67.7%	10,197,600	66.9%
TOTAL EXPENDITURES	\$11,395,298	100%	\$	14,349,700	100%	\$	13,343,300	100%	\$ 15,247,850	100%
NET INCOME / (LOSS)	\$ 4,511,456		\$	2,161,450		\$	2,805,500		\$ 1,305,450	
Transfers (In)	1,344,403			2,999,785			2,999,850		-	
Transfers (Out)	(1,814,906)			(6,912,035)			(3,461,700)		(4,344,800)	
Subsidies Received/(Provided)	(913,692)			(1,754,607)			(2,684,050)		(1,905,650)	
Operational Excess/(Deficit)	3,127,261			(3,505,407)			(340,400)		(4,945,000)	
Change in Fund Balance	3,127,261			(3,505,407)			(340,400)		(4,945,000)	
Beginning Fund Balance	12,251,449			15,378,710			15,378,710		15,038,310	
ENDING FUND BALANCE	\$15,378,710		\$	11,873,303		\$	15,038,310		\$10,093,310	
Nonspendable	\$ -		\$			\$			\$ -	
Pension Stabilization	1,116,923		+	1,116,923			1,116,923		1,116,923	
Total Restricted Reserves	1,116,923			1,116,923			1,116,923		1,116,923	
	4 490 279			5 125 511			1 032 100		5,389,451	
Uncertainty Reserve General Reserve - Special Projects	4,489,278 1,010,658			5,425,541 641,167			4,933,100 784,158		5,389,451 802,358	
Capital Asset Replacement - GF	458,737			1,046,313			1,059,337		379,737	
Total Committed Reserves	5,958,673			7,113,021			6,776,595		6,571,546	
Unassigned Fund Balance (AFB)	8,303,114			3,643,359			7,144,792		2,404,841	
` ,			¢			¢				
TOTAL FUND BALANCE	\$ 15,378,710		\$	11,873,303		\$	15,038,310		\$ 10,093,310	

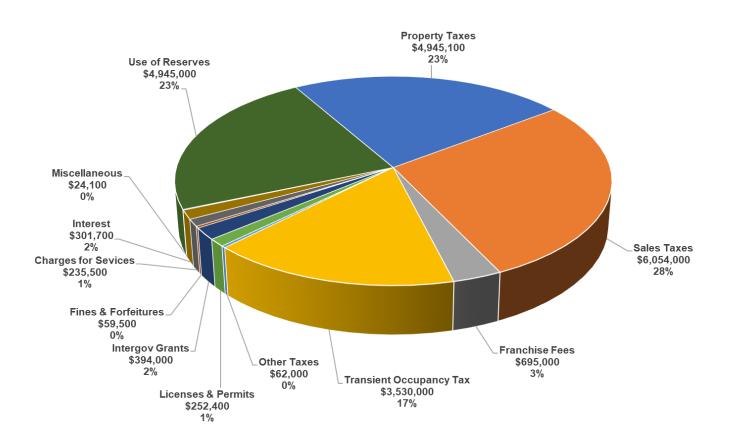
General and Measure X Funds Expenditures by Function

General and Measure X Funds	Prior Year Current Actual Budget A FY 2022 FY 2023		Estimated Actual Budget FY 2023			Adopted Budget FY 2024			
General Government	\$ 7,806,339	68.5%	\$ 9,215,150	64.2%	\$	8,872,600	66.5%	\$ 9,921,250	65.1%
Administrative Services	874,464	7.7%	1,161,200	8.1%		1,000,850	7.5%	1,188,500	7.8%
Community Development	1,693,207	14.9%	2,205,400	15.4%		1,926,750	14.4%	2,081,200	13.6%
Public Works	551,612	4.8%	1,039,700	7.2%		867,300	6.5%	1,451,750	9.5%
Parks, Recreation and Public Facilities	469,676	4.1%	728,250	5.1%		675,800	5.1%	605,150	4.0%
Total Expenditures	\$11,395,298	100%	\$14,349,700	100%	\$	13,343,300	100%	\$15,247,850	100%

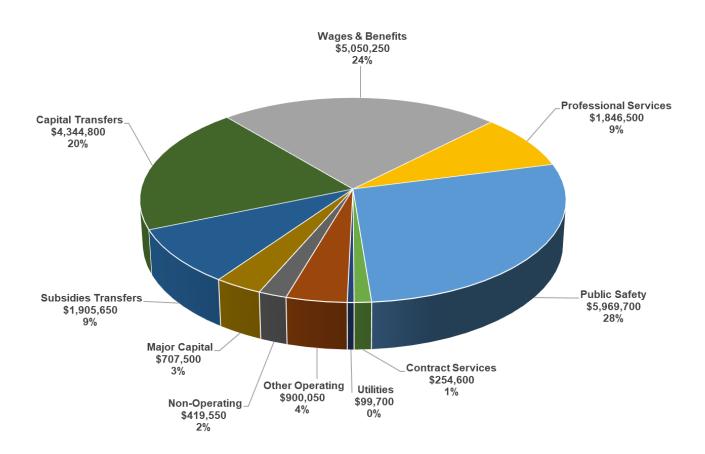
General and Measure X Funds Expenditures by Type

General and Measure X Funds	Prior Year Current Actual Budget / FY 2022 FY 2023		Estimate Actual Bue FY 202	dget	Adopted Budget FY 2024			
Wages & Benefits	\$ 4,084,637	35.8%	\$ 4,985,850	34.7%	\$ 4,303,700	32.3%	\$ 5,050,250	33.1%
Professional Services	1,383,184	12.1%	2,343,900	16.3%	2,254,550	16.9%	1,846,500	12.1%
Public Safety	4,567,450	40.1%	5,110,000	35.6%	5,110,000	38.3%	5,969,700	39.2%
Contract Services	444,821	3.9%	337,550	2.4%	360,750	2.7%	254,600	1.7%
Utilities	76,141	0.7%	102,850	0.7%	87,950	0.7%	99,700	0.7%
Other Operating Exp.	669,247	5.9%	821,050	5.7%	814,950	6.1%	900,050	5.9%
Non-Operating Exp.	124,211	1.1%	478,200	3.3%	243,600	1.8%	419,550	2.8%
Major Capital	45,607	0.4%	170,300	1.2%	167,800		707,500	
Total Expenditures	\$11,395,298	100%	\$14,349,700	100%	\$ 13,343,300	100%	\$15,247,850	100%

General and Measure X Funds Sources of Funds \$21,498,300



General and Measure X Funds Uses of Funds \$21,498,300



Legislative & Policy

General Fund General Government

I. Program Summary

City Councilmembers serve as the elected legislative body and policy makers of the City of Carpinteria in accordance with applicable State and local law. The five-member City Council makes decisions concerning necessary and desired projects, programs and services by providing direction to the City Manager and prioritizing work through the annual work program and budget processes. Activities of this program include:

Legislation

The City Council adopts ordinances, resolutions and appoints all advisory boards, commissions, and committees. Many legislative actions of the Council become municipal law and are codified in the Municipal Code. The City Council is the legislative fiduciary for City financial matters, which includes approval of the annual budget.

Policy

The City Council establishes, by formal or informal methods, policies and guidelines for the overall operation of the City and which ensure compliance with myriad State and Federal government mandates.

Public and Intergovernmental Relations

City Councilmembers are involved in many community and intergovernmental activities that require their on-going participation. Councilmembers represent the City on the Santa Barbara County Association of Governments, Air Pollution Control District, Beach Erosion Authority for Clean Oceans and Nourishment (BEACON), California Joint Powers Insurance Authority (JPIA), Central Coast Community Energy, Channel Cities Division of the California League of Cities, Santa Barbara Joint Housing Task Group and Continuum of Care, Elected Leaders Forum To Address Homelessness, and the South Coast Task Force on Youth Safety. Locally, Council Committees may annually meet with committees of the School Board, Chamber of Commerce, and Fire, Sanitary and Water Districts. Members of the Council frequently are asked to speak at community and regional events as well as conduct ceremonial activities in their official capacity.

II. Budget Summary

	A	rior Year Actuals 7 2021-22	Current Budget 12022-23	timated Actual 2022-23	E	dopted Budget ' 2023-24
Program: 101 - Legislative & Policy						
Expenditure						
51 - Personnel Services	\$	152,088	\$ 144,950	\$ 144,950	\$	150,750
55 - Other Operating Expenses		17,288	28,000	27,750		33,600
Expenditure Total:	\$	169,375	\$ 172,950	\$ 172,700	\$	184,350

III. Personnel Allocations

Position: Allocation:

Councilmembers 2.5 (Stipend- Part Time)

TOTAL Full-Time Equivalent Staff (FTE): 2.5

IV. Expenditure Summary

Personnel

City Council member compensation is the only personnel cost within this program. All support staff costs are within other programs.

Operating Expenses

Meetings, Travel and Public Relations costs reflect anticipated Councilmember training and education. This includes Councilmember attendance/participation at meetings/events of the League of California Cities, California Joint Powers Insurance Authority, BEACON, Santa Barbara County Association of Governments, ribbon cuttings and other community activities and programs that involve Mayor and/or Council member participation. The City Council practice, has been for the Meetings & Travel line-item budget amount to be made available in equal amounts to each member. Member requests exceeding the allocation for an individual member is brought before the Council at a regular meeting for consideration.

Commissions, Boards and Committees

General Fund General Government

I. Program Summary

The City Council as the legislative body of the City has the authority to create standing and ad hoc commissions, boards and committees to support various programs and services provided. The roles, responsibilities and procedures concerning the conduct of such bodies are established in the Carpinteria Municipal Code and/or by resolution of the Council. Appointments to commissions, boards and committees are made by the City Council through the adoption of a resolution or minute order approval. The Program budget reflects stipends received by members of the Planning Commission, Architectural Review Board and Library Advisory Commission. Staffing and other costs associated with supporting the work of the City's Commissions, Boards and Committees are a part of the related budget programs. Activities of this program include:

Planning Commission

The Planning Commission reviews and recommends changes to the General Plan and Zoning Regulations, conducts hearings and decides on applications for development, pursuant State law and Chapter 2.32 of the Carpinteria Municipal Code, reviews and makes recommendations the City Council on the Capital Improvement Program and other plans for the improvement and beautification of the City.

Library Advisory Commission (LAC)

The LAC serves as a conduit with the community, providing advice and feedback to the Library Board of Trustees and the City Librarian. The Library operates pursuant Chapter 2.38 of the Carpinteria Municipal Code and the LAC was formed by the Library Board of Trustees pursuant Resolution No. 6074. The LAC reviews Library programs and services and makes recommendations with the goal of increased Library patronage and citizen participation in its programs and services

Architectural Review Board (ARB)

The ARB evaluates the architectural merit of commercial, residential, and public building projects, as established through Chapter 2.36 of the Carpinteria Municipal Code. The Board advises City staff and the Planning Commission on design standards, architectural and landscape design, and site planning.

Environmental Review Committee

The Environmental Review Committee reviews draft environmental documents, public and agency comments received on the documents during the public comment period, and makes recommendations to City staff, the Planning Commission and/or City Council, regarding the adequacy of environmental documents and Mitigation Monitoring Programs. The role and procedures followed by the Environmental Review Committee are determined by the City's Environmental Guidelines and the California Environmental Quality Act (CEQA).

Mobile Home Rent Stabilization Board

The Mobile Home Rent Stabilization Board administers the City's rent stabilization regulations for the City's mobile home parks. The Board is empowered to approve, set and adjust the rent schedule and maximum rents for mobile home tenancies within the City pursuant Chapter 5.69 of the Carpinteria Municipal Code.

Tree Advisory Board

The Tree Advisory Board advises the City Council and City staff in the administration of the City's Street Tree Management Plan regulations, Municipal Code Chapter 12.28, and best practices concerning the management of the City's urban forest.

Integrated Pest Management (IPM) Advisory Committee

The IPM Advisory Committee advises the City on the application of the City's IMP policy. The IPM policy aims to reduce the use of pesticides in public spaces. The Committee has the responsibility of reporting annually to the City Council on any pest issues and the methods utilized to control pests.

Traffic Safety Committee

The Traffic Safety Committee develops reports, hears public complaints and makes recommendations concerning public safety on City streets to the City Council and/or City Traffic Engineer. The Committee's work is directed in part by state law and Chapter 10.08 of the Municipal Code. In addition to the City Traffic Engineer, the Committee consists of the Carpinteria Sheriff's Commander or his representative, the Community Development Director or a designated representative, three citizens including a senior high school student, the safety committee representative of the Carpinteria Unified School District, and other City officials or representatives of special districts as may be recommended by the City Manager and approved by the City Council.

Downtown "T" Business Advisory Board (DTBAB)

The DTBAB advises the City Council on parking and business improvement matters and conducts business promotion within the designated central business district of the City, e.g., First Friday events. The Board was created as a part of the formation of the Downtown Parking and Business Improvement Area Assessment District and operates pursuant to state law and procedures established by the City Council for the District. The Board has a duty to file an annual report with the City Council making recommendations on the expenditure of revenues derived from the levy of assessments, an estimate of the costs of providing the improvements and activities, the method used for levying the assessment, the amount of any surpluses carried over from the previous year, and any contributions made from other sources.

Bluffs Management Advisory Board

The Bluffs Management Board provides comment and input related to the management of the Carpinteria Bluffs Nature Preserve and adjacent publicly owned coastal open space and trails, such as Tar Pits Park. The Board was formed by the City and operates, in part, pursuant to provisions of a Conservation Easement for the Carpinteria Bluffs.

Community Development Block Grant (CDBG) Committee

The CDBG Committee makes recommendations to the City Council on awarding to social service providers the annual federal CDBG allocation received by the City.

II. Budget Summary

	Α	or Year ctuals 2021-22	В	urrent Sudget 2022-23	1	timated Actual 2022-23	В	dopted udget 2023-24
Program: 102 - Commissions, Boards, & Comm	ittee	s						
Expenditure								
51 - Personnel Services	\$	17,510	\$	-	\$	-	\$	-
52 - Professional Services		1,620		1,800		1,800		1,800
55 - Other Operating Expenses		7,031		15,500		15,500		22,300
Expenditure Total:	\$	26,161	\$	17,300	\$	17,300	\$	24,100

III. Personnel Allocations

Position:		Allocation:	
Assistant City Manager		0.15	
Executive Assistant/ Deputy City Clerk		0.30	
	Total FTE Staff:	0.45	

IV. Expenditure Summary

Personnel

No changes are anticipated in the organization and function of the City's various Boards and Commissions. The Planning Commission and Architectural Review Board Members are paid by stipend, while all other Committees and Boards are staffed by volunteers. The appropriation for those appointments that receive stipends is based on meeting attendance and will remain unchanged. No other changes in this program are anticipated.

City Administration

General Fund General Government

I. Program Summary

The Administration program is responsible for providing information and recommendations to the City Council, implementing City Council policies and direction, managing the delivery of municipal services, addressing long-range municipal strategic planning objectives, providing leadership, support and oversight to the City organization, and prompt, professional, courteous service to the public. This program has nine major activities:

- Council meeting agenda management
- ♦ Elections (every two-years)
- ♦ Policy advice, research and implementation
- ♦ Strategic planning
- ♦ Financial Planning and Budget development and presentation
- ♦ Staff development, review and leadership
- ♦ Public relations
- ♦ Service delivery satisfaction
- Emergency management

II. Budget Summary

	1	ior Year Actuals 7 2021-22	Current Budget 7 2022-23	timated Actual 7 2022-23	E	dopted Budget 12023-24
Program: 111 - City Administration						
Expenditure						
51 - Personnel Services	\$	323,379	\$ 538,850	\$ 481,000	\$	522,350
52 - Professional Services		19,413	15,000	10,000		60,000
55 - Other Operating Expenses		4,753	6,600	6,600		16,000
Expenditure Total:	\$	347,545	\$ 560,450	\$ 497,600	\$	598,350

III. Personnel Allocations

	FTE
	Allocation:
	0.20
	0.35
	0.95
	0.70
	0.20
Total FTE Staff:	2.40
	Total FTE Staff:

_

IV. Expenditure Summary

Personnel

The City Manager leads the administrative team, including the Assistant City Manager, the City Clerk, and Human Resources, Risk Management and Emergency Services/Volunteer Coordination staff members.

Operating Expenses

Operating expenses include dues for various government and professional associations at the state and national level, and fees for participation in training and attendance at conferences by members of the administrative staff.

Contract Services

Contract Services for this program can include spending associated with minor grant consultation, legislative advocacy and unanticipated activities or contractual services that may arise throughout the year. The contract services line includes an allocation necessary for consultant services in support of a Work Program matter that will analyze alternatives to participation in the branch library system of Santa Barbara County.

IV. Goal, Objectives and Performance Measures

PROGRAM:	City Administration							
The Goal of the City Administration function is to develop and maintain a stable, reliable and								
professional local government organization that can efficiently and effectively carry out policy								
and legislation of the City Council, transparently and efficiently carry out fiduciary duties, and								
ensure the delivery of municipal services in an equitable manner that meets community needs								
and expectations.								
FY2023/24 Objectives	Performance Measures							
Prepare for City Council review and	1. Meet weekly with Department Heads to coordinate							
adoption of the City's Annual Work and advance approved work plans.								
Program with Strategic Initiatives and 2. Provide an annual Work Program report.								
specific Department Work Program	3. Conduct Department Head Performance Reviews							
matters.	wherein individual employee performance plans reflect,							
	in part, implementation of the annual Department/City							
	Work Program.							
Prepare and submit for City Council	1. Hold regular meetings with the City Council Finance							
review and adoption the annual	Committee.							
municipal budget and provide	2. Prepare and submit the draft budget for City Council							
information sufficient for the City	consideration at its regular meetings in June.							
Council to be informed as to the City's	3. Prepare and maintain a long-term financial plan.							
financial condition.								

PROGRAM:	City Administration
FY2023/24 Objectives	Performance Measures
Implement annual Budget	1. Provide training and mentoring to Department Heads
Performance Measurements.	on the development and tracking of effective
	performance measures
	2. Provide an annual report on measurable outputs to
	the City Council as a part of the budget.
Monitor external and internal factors	Participation in regional organizations and events such
affecting the City government	as the UCSB Economic Forecast project and reporting on
organization and make organizational	demographic and financial trends affecting the
adjustments as determined	organization.
appropriate.	
Public Outreach	Speak to at least two community groups annually about
	City activities, programs and issues or topics related to
	local government. Ensure effective use of social media
	to communicate with the community about City
	projects, programs and services.
Manage contracts for law enforcement	Ensuring that: contracts are implemented within budget;
and legal services and franchise	services delivered through the contracts are meeting
agreements.	community and organizational needs; and, terms of the
	agreements are being complied with.
Monitor and evaluate customer	Respond to a minimum of 10 customer service concerns
satisfaction via surveys, interviews,	annually by working with Department heads and
and similar tools and take actions	implementing change where needed.
necessary to improve customer	
service.	
Improve and maintain collaborative	1. Participation in monthly meetings of the Southcoast
relations with other public agencies in	Executives and the Carpinteria Valley Managers Group.
the region and with the business	2. Participation in quarterly meetings of the Santa
community.	Barbara County Managers and Administrators group.
	3. Participation in the South Coast Task Force on Youth
	Safety and regional coordination on homelessness.
	4. Participation in the Chamber of Commerce Carpinteria
	Business Committee and support of the Downtown
	Business Advisory Board.
	5. Coordination/Participation in at least four City Council
	committee meetings annually that involve interagency
	coordination/communication.

PROGRAM:	City Administration
FY2023/24 Objectives	Performance Measures
Implement required/necessary local	1. Ensure that a legally sufficient local component of the
responses to federal and state	Multi-Jurisdictional Hazard Mitigation Plan is maintained
mandated programs.	2. Participate on the Operational Area Council.
	3. Ensure that a legally sufficient and economically
	feasible Storm Water Management program permit is maintained.
	4. Support the City's representatives to SBCAG and the
	Council ad hoc Transportation Committee in order to
	ensure that the City's interests are represented
	concerning regional land use planning, transit and
	transportation projects.
Monitor County, State and federal	1. Support the City Council in taking positions on
legislation that may affect the City of	legislation through analysis, staff reports, draft letters,
Carpinteria, its programs and services,	etc.
and assist City in advocating on certain	2. Facilitate legislative advocacy, where determined
issues.	appropriate, for matters such as State and federal
	funding of transportation projects, solutions to
	shoreline erosion and projects necessary to improve
	coastal access.
Maintain property values and quality	Develop and manage an implementation strategy for the
of life in the City's residential	recommendations of the Neighborhood Preservation
neighborhoods and commercial	Committee and work with the business community to
districts.	ensure public health, safety and general welfare.

Legal Services

General Fund General Government

I. Program Summary

The City of Carpinteria secures legal services through a contract with the Santa Barbara law firm of Brownstein Hyatt Farber Schreck, LLP. The City also occasionally hires outside counsel for required legal services when Brownstein cannot provide service due to certain expertise being desired or where a conflict of interest has been determined to exist.

II. Budget Summary

	Prior Year Actuals FY 2021-22	Budget	Estimated Actual FY 2022-23	Adopted Budget FY 2023-24
Program: 121 - Legal Services				
Expenditure				
52 - Professional Services	794,496	800,000	1,022,500	872,000
55 - Other Operating Expenses	2,371	2,500	2,500	
Expenditure Total:	\$ 796,867	\$ 802,500	\$ 1,025,000	\$ 872,000

III. Personnel Allocations

All legal services are provided by contract.

IV. Expenditure Summary

Contract Services

The Legal Services Contract was last comprehensively updated in December 2014. The budget estimate for contract costs reflects an estimate of the amount of time the contracted attorneys will be requested to spend working on City business.

The budget reflects routine annual expenditures. Litigation and/or project work by legal counsel that would represent significant additional costs may be addressed through consideration by the City Council.

Records Management

General Fund General Government

I. Program Summary

The Records Management program ensures the recordation and preservation of organization-wide records as provided by state and municipal law. Records administration provides a variety of support and information services to the Council, public, and staff. Program goals include: 1) open and informed public decision making; 2) complete and accurate records of Council actions and policies, and 3) prompt responses to requests for information. The records management program has seven major activities:

Information Dissemination

Preparing and coordinating legal and promotional publications, public hearings and advisory body vacancies; preparing legal notices and researching legislative data; providing central information; and telephone and lobby support at City Hall.

Council Meeting Agenda Coordination

Coordinating and scheduling agenda items, reviewing, assembling, distributing agenda reports, and posting agenda and reports to the Internet and preparing City Council minutes.

Records Management

This program serves to maintain City records in an identifiable and accessible manner in order to fulfill public, legal, and historical requirements for preservation of information. Components of Records Management include the electronic legislative indexing system, storage of historical documents, and destruction of obsolete records. The Program also involves recording and preserving Council minutes, managing official records of Council actions (ordinances, resolutions, deeds and agreements), codifying and disseminating the City's Municipal Code and related policies.

Ministerial Duties

Administering oaths of office, attesting and sealing official documents, and receiving service of legal documents and claims against the City.

Fair Political Practices Commission (FPPC) Filings

The City Clerk serves as the City's Filing Officer for all filings required by the Political Reform Act of 1974. This includes receipt and review of Campaign Statements and Annual Statements of Economic Interest.

Brown Act Compliance

The City Clerk ensures that all agendas for advisory body meetings and advisory body subcommittee meetings are completed and posted within the minimum time allowed by law.

Agreement Processing

Maintain all City agreements with contractors, consultants, property owners, etc., following approval by the City Council. Monitor annually for compliance, renewal of any insurance (liability, workmen's compensation, etc.) required in agreements.

II. Budget Summary

	1	ior Year Actuals 7 2021-22	Current Budget 7 2022-23	 timated Actual 2022-23	E	dopted Budget 7 2023-24
Program: 131 - Records Management						
Revenue						
45 - Charges for Services	\$	259	\$ 300	\$ -	\$	-
Revenue Tot	al: \$	259	\$ 300	\$ -	\$	-
Expenditure						
51 - Personnel Services	\$	29,268	\$ 58,550	\$ 49,050	\$	63,100
52 - Professional Services		2,231	30,250	3,150		30,000
55 - Other Operating Expenses		18,723	21,900	22,000		23,850
Expenditure Tot	:al: \$	50,222	\$ 110,700	\$ 74,200	\$	116,950

III. Personnel Allocations

Position:		FTE Allocation:
City Clerk		0.35
Office Assistant I/II		0.15
	Total FTE Staff:	0.50

IV. Expenditure Summary

Personnel

Records Management is the primary responsibility of the City Clerk and encompasses all the activities listed previously under the Program Summary.

Operating Expenses

Other than personnel cost, the primary cost associated with this program are expenses for printing and advertising primarily as related to Brown Act requirements for public noticing. Also included are dues/subscriptions for the City Clerk Association and International Institute of Municipal Clerks, and travel to City Clerk meetings and seminars, and supplies and materials.

Contract Services

Appropriation for services of Municipal Code Corporation for updating of both on paper and on City website of City's codified Municipal Code, and temporary staffing services as needed.

V. Goals, Objectives and Performance Measures

PROGRAM:	Records Management						
The Goal of the Records Management F	Program is to provide internal and external customers						
maximum access to accurate and timely	information.						
FY2023/24 Objectives	Performance Measures						
Insure that the City conducts their	1. Prepare 6 public notices for publication in newspaper,						
business in an open manner in	post at required locations, and mail to all required						
compliance with State and local laws,	parties/agencies.						
e.g., the Brown Act.	2. Provide written notice to all property owners within						
	300' radius of projects as required.						
	3. Prepare notices of vacancies for all						
Provide for the complete and timely	1. Publish, distribute, and post minimum of 24 City						
distribution, publishing and posting of	Council agenda packets (139 reports).						
City Council meeting agenda packets.	2. Publish and post 4-6 agenda packets for special						
	meetings.						
Maintain the City records in an	1. Process packets for destruction						
organized and accessible manner &	2. Attend and transcribe 24 sets of minutes of regular						
insure timely compliance with all	City Council meetings and 4-6 special meetings.						
Public Records Act Requests.	3. Respond to 10 Public Records Act Requests.						
Implement the City's Records	Process minimum of 50 records (files) for destruction						
Retention Program by preparing old	annually.						
records in off-site storage for							
destruction.							
Insure compliance with requirements	Process approximately 62 Annual Statements of						
of the Fair Political Practices	Economic Interest, Form 700, for Council, Boards,						
Commission.	Commissions, Committees, and designated staff.						
	Process minimum of 5 Campaign Statement filings.						
Provide for the City's processing of	Maintain current agreements and process 40 new						
Agreements.	agreements annually.						

Elections

General Fund General Government

I. Program Summary

The elections program conducts City Elections for elective offices, initiatives, referenda and recalls. Program goals are 1) elections which conform to the State Elections Code; and 2) a high level of voter participation and turnout. This program has two major activities:

Election Administration

Conducting regular and special elections in conjunction with consolidation of election with Santa Barbara County Election Division, including preparation of required resolutions, preparing and advertising legal notification in compliance with state and municipal law, reviewing and updating the City's election manual to accommodate revisions to State Elections Code and new Fair Political Practices Commission rulings.

Disclosure Reporting

Processing and approving campaign financial disclosure statements, publishing legal notices regarding disclosure, and overseeing candidate conflict of interest filings.

II. Budget Summary

	Prior Year Actuals FY 2021-22		Current Budget FY 2022-23		Estimated Actual FY 2022-23		В	dopted Sudget 2023-24
Program: 132 - Elections								
Expenditure								
51 - Personnel Services	\$	4,988	\$	90,650	\$	41,350	\$	42,550
52 - Professional Services		30,122		48,950		28,000		5,000
55 - Other Operating Expenses		499		2,250		2,250		550
Expenditure Total:	\$	35,609	\$	141,850	\$	71,600	\$	48,100

III. Personnel Allocations

Position:		FTE Allocation:
City Clerk		0.30
	Total FTE Staff:	0.30

IV. Expenditure Summary

Personnel

A portion of City Clerk's time (10%) is allocated to administer the Municipal Election.

Operating Expenses

This appropriation covers the costs of required candidate forms and Elections Handbook supplied by Martin & Chapman Co., revised California Election Code and preparation of City Elections Guide and material translations required.

Contract Services

The City contracts with Santa Barbara County Elections Division for consolidation of the November election every other year and any special elections. Services provided by the Elections Division include: coordinating election with City Clerk, appointment of precinct boards, designating voting precincts, printing of ballots, opening and closing of polls, counting of ballots, canvassing returns and all other proceedings incidental to and connected with an election.

V. Goals, Objective and Performance Measures

PROGRAM:	Elections
The goal of the Election Program is to a	administer and coordinate municipal elections.
FY2023/24 Objectives	Performance Measures
Conduct a general municipal election	1. Prepare for adoption by the City Council, all required
on November 5, 2024.	resolutions calling, requesting consolidation and setting
	guidelines for candidate statements. Following Council
Performances measures 1 and 2 will	Adoption process documents for approval by the Santa
be completed in fiscal year 2023-24.	Barbara County Board of Supervisors.
Performance measures 3 through 5	2. Prepare candidate Election Guide and assemble
will be completed in fiscal year 2024-	candidate packets of all the required forms and/or
25.	information.
	3. Coordinate entire election process with Santa Barbara
	County Elections Division.
	4. Work with candidates to assure that all required
	filings are completed in a timely manner.
	5. Provide assistance to all candidates during the
	election process.
Provide for the timely assuming of	1. Work with the County Elections to complete canvass
office by all elected councilmembers.	of election.
	2. Prepare resolutions certifying election for Council
	Adoption.
	3. Administer oaths of office and file final required
	documents for newly elected officials.

Staff Recruitment, Retention and Development

General Fund General Government

I. Program Summary

The Human Resources administrative function of the organization is responsible for the coordination of staff recruitment, selection, training and evaluation of employees; coordination of compensation and employee benefit programs; employer-employee labor negotiations, implementation of the City's personnel management goals and objectives and implementing new personnel policies and procedures as required by Federal and State regulations.

This program has five major activities:

- Staffing and Recruitment
- ◆ Employee Training
- ◆ Benefits Administration
- Labor Relations
- ◆ Employee Relations and Activities

II. Budget Summary

	A	ior Year Actuals 7 2021-22	Current Budget FY 2022-23		Budget Actual		E	dopted Budget '2023-24
Program: 141 - Staff Recruitment, Retention, & D)e ve	lopment						
Expenditure								
51 - Personnel Services	\$	234,837	\$	218,900	\$	192,650	\$	238,750
52 - Professional Services		45,494		251,000		205,000		100,000
55 - Other Operating Expenses		53,118		50,750		34,750		44,750
Expenditure Total:	\$	333,449	\$	520,650	\$	432,400	\$	383,500

III. Personnel Allocations

Position:		Allocation:
Assistant City Manager		0.20
HR Assistant		0.75
Management Analyst I/II		0.75
	Total FTE Staff:	1.70

IV. Expenditure Summary

Personnel

This program is supported by a Management Analyst II responsible for Staff Recruitment, Benefits Administration, Employee Counselling, Retention, and Development/Training. This position also provides assistance with Employee & Labor Relations and Risk Management. Additional support is provided by a Human Resources Assistant, primarily in the areas of file management, Staff Recruitment, Benefits Administration, and Development/Training.

Operating Expenses

<u>Employee Training</u>: Employee Training expenses include employee participation in computer classes, customer service, professional development, supervisory skills, project management, emergency & safe workplace training, and legally required employee training. Training for CPR and First Aid certification may also be provided for employees, as well as other specialized training by department. The training allocation supports onsite and offsite training, as well as in-person and online formats.

<u>Recruitment and Advertising</u>: Expenses include advertising, food and drinks for interview staff/panelists, and creation of digital and hardcopy marketing material.

<u>Meetings and Travel</u>: Funds are included for Human Resources staff to attend various meetings and trainings pertaining to Human Resources and Risk Management.

<u>Pre-placement expenses</u>: This allocation includes costs for pre-placement health screens and testing, Fitness for Duty examinations, and criminal background checks.

<u>Professional Services:</u> Includes expenses related to the City's Employee Assistance Program (EAP) and contracts with Human Resources consulting firms to assist with recruitment and other technical human resource matters.

Other Operating Expenses: Includes the PERS health insurance surcharge, administration charges for the Flexible Spending Account Program, professional memberships, access to labor and employment law resources and guidance, staff recognition expenses, and funds for a health and benefits program for management employees.

V. Goals, Objectives and Performance Measures

PROGRAM: Staff Recruitment, Retention and Development

The goal of this program is to improve the efficiency and effectiveness of City operations through attraction, development, and retention of talent. This includes conducting, facilitating, and/or developing job recruitments, employee evaluations, employee skills and supervisory training, competitive benefits, employee relations, and activities to strengthen employee morale.

PROGRAM:	Staff Recruitment, Retention and Development
FY2023/24 Objectives	Performance Measures
Establish and monitor recruitment,	1. Within five days of first notice of any position vacancy,
testing and selection process for full-	meet with City Manager and Department Head regarding
time, part-time and seasonal positions	
	2. Review job description/s with department head and
	make revisions as necessary, pending approval from City
	Manager.
	3. Promote job opening on City website and place
	recruitment ads as appropriate for position/s to be filled
	through open recruitment.
	4. Review employment application/s received for
	advertised positions. Follow through with appropriate
	written response to each applicant.
	5. Prepare testing and interview materials of all open
	positions.
	6. Select minimum of three qualified individuals to
	serve on Oral Board for each interview process.
	7. Eligibility list with applicants that met minimum
	qualification.
	8. Schedule the most qualified applicants to participate in selection process within 60 days of first notice.
	9. Check minimum of three references on successful
	candidate.
	10. Send offer letters to successful candidates within 10
Provide guidance and assistance to	Provide on-going counseling and technical assistance
City Manager and Department Heads	to City Manager, four Department Directors and
on human resources related issues	appropriate management staff on personnel-related
and establish and maintain	issues and ensure staff's understanding of existing
procedures for dealing with personnel	policies and rules.
issues.	2. Interpret human resources policies and procedures
	and ensure compliance with FLSA and employment law
	and regulations affecting local governments.
	3. Attend training programs and workshops in human
	resources and health-related issues, benefit programs
	and legislative update seminars, including training
	workshops sponsored by CJPIA, web-based training and
Provide orderly procedure for	1. Respond to all inquiries regarding wages, hours and
resolving disputes regarding wages,	terms and conditions of employment and coordinate
hours and terms and conditions of	process for handling disputes.
employment.	2. Meet with City Manager and representatives from the
	Public Works; Parks, Recreation, & Public Facilities; and
	General Service bargaining unit as needed for discussion
	and/or clarification of issues covered under the

PROGRAM:	Staff Recruitment, Retention and Development
FY2023/24 Objectives	Performance Measures
Revise and implement new employee	Implement revised employee evaluation tool and
evaluation tool and process	process by July 15, 2023. Success to be determined by
	results of an anonymous all-staff survey.
Revise increments and process for	Successful revision of increments and process for
determining employee merit	determining employee merit increases. Success
increases.	determined by City Council adoption and inclusion in
	Miscellaneous Unrepresented and Management
	Personnel Conditions of Employment.
Conduct training for management and	Conduct training for 100% of management staff, and at
non-management staff on purpose,	least 90% of non-management staff.
content, and delivery of employee	
evaluations	
Review related Federal and State law	Conduct comprehensive review, update policies as
and update Personnel System Rules	necessary, and communicate changes to staff.
and Regulations and Employer-	Completion of these tasks will be tracked by human
Employee Relations Policy as	resources staff through a log or other easily auditable
necessary	tool to confirm date of review/s, list of changes (if any),
	and date/s of communication to staff.
Update Employee Handbook and	Revise and distribute Employee Handbook (digitally) by
distribution to all employees	February 15, 2024, including a summary of any changes
	since last update.
Increase participation in staff training	1. Create training opportunities menu and calendar by
	March 15, 2024.
	2. Work with City Manager and management staff to
	schedule required and/or desired trainings available
	through the California Joint Powers Insurance Authority
	(CJPIA.) Hold meeting with management staff by
	September 30, 2023 and schedule first training by
	November 30, 2023.
	3. For fiscal year 2024/25 ensure department training
	budget reflect goals and objectives for the City,
	Department, and Department staff. Work with
	Administrative Services to include one training-specific
	meeting with management staff prior to budget
	initiation.
	4. Conduct internal audit of department training budgets
	by June 15, 2024. Determine percentage of training
	budget expended and utilize as baseline for fiscal year 2024/25.
	5. Ensure completion of all mandatory staff training.
	Conduct internal audit by December 30, 2023. Calendar
	all mandatory trainings by January 30, 2024.

PROGRAM:	Staff Recruitment, Retention and Development
FY2023/24 Objectives	Performance Measures
Implement Management Internship	Provide college students, or recent graduates, with local
Program	government experience with the goal of attracting
	talent to the profession and providing additional
	support for City departments on a project basis. Success
	of the program will be determined by participant exit
	interviews and/or program surveys, and feedback from
	involved staff.
Increase average number of	1. Identify and utilize free job positing/promotion
applications received per job posting	opportunities. 2. Identify best paid job posting
	opportunities by job type as determined by a positive
	cost to response rate ratio.
	3. Develop and maintain list of all paid and free options,
	including pertinent requirements and target audiences
	as appropriate.
	4. Calculate average number of applications received per
	job opening for fiscal year 2022/23.
	Success of this objective determined by completion of
	all tasks above by December 30, 2023 and an increase in
	average number of applications received per job
	opening over fiscal year 2022/23.
Make ongoing improvements to City's	Conduct an anonymous survey after each recruitment
hiring process	seeking feedback from candidates on City's hiring
	process. Implement changes as appropriate. Success
	determined by an increasing level and/or high
	percentage (i.e., 80% or higher) of positive feedback
Update Conditions of Employment for	Success determined by City Council adoption of revised
Miscellaneous Unrepresented and	Conditions of Employment by September 30, 2023.
Management Personnel	
Coordinate Employee Service and	1. Coordinate and administer Employee Service Award
Recognition Programs	Program recognizing five, ten, fifteen, twenty, twenty-
	five, thirty and thirty-five years of service for City staff
	members. Recognition to occur within three months of
	anniversary, and to include recognition at City Council.

Risk Management

General Fund General Government

I. Program Summary

The essentials of a Risk Management Program include identifying and analyzing loss exposures and examining alternative techniques to minimize the City's liability exposure and financial risk.

The City has participated in the California Joint Powers Insurance Authority (CJPIA) since 1992. Their self-insuring and loss pooling programs for Property Insurance, Workers' Compensation, Public Official and Employee Bonds, and General and Automobile Liability, offer significant advantages to the City in terms of cost, protection, risk management and loss control advice and assistance.

This program has four major activities:

- ◆ Employee Safety and Incentive Program
- Employee Training
- Employee Work Injuries
- Risk Management, Safety Policy, and Procedures

The availability of coverage through the CJPIA Risk Management Program provides the City with maximum coverage in all areas and the program offers significant advantages in terms of cost. We do not anticipate any major changes in the coverage offered by the CJPIA.

To help control our liability exposure we continue to adopt programs to more effectively maintain and track maintenance operations. The City is in the process of updating policies related to risk management. Additionally, the City has scheduled training guidelines for Public Works Department and Parks, Recreation & Public Facilities Department employees on use of equipment. In addition to mandatory and other optional training programs, employees have the opportunity to attend special training programs related to job performance and safety.

With continued emphasis on safety training programs for all full-time and part-time staff, the City continues to maintain a good workers' compensation claims experience record.

II. Budget Summary

	Prior Year Actuals FY 2021-22		Current Budget FY 2022-23		Estimated Actual FY 2022-23		E	dopted Budget 72023-24
Program: 142 - Risk Management								
Expenditure								
51 - Personnel Services	\$	42,529	\$	18,550	\$	18,550	\$	71,400
52 - Professional Services		299		2,500		2,500		4,000
55 - Other Operating Expenses		435,135		489,000		489,000		518,000
Expenditure Total:	\$	477,963	\$	510,050	\$	510,050	\$	593,400

III. Personnel Allocations

Position:		FTE Allocation:
Assistant City Manager		0.10
HR Assistant		0.25
Management Analyst I/II		0.25
	Total FTE Staff:	0.60

IV. Expenditure Summary

Personnel

This program is supported by the Assistant City Manager and a Management Analyst II to serve as the City's Risk Management team, acting as a liaison between the City and the California Joint Powers Insurance Authority (CJPIA), monitoring liability and workers' compensation claims, administering the Heat Illness Prevention Program and Injury and Illness Prevention Program, coordinating and overseeing facility inspections, employee training and safety programs, the enforcement of risk management policies, and chairing the Employer/Employee Occupational Health and Safety Committee.

The Program Manager position, which is shared by Emergency Preparedness Services, Risk Management, and Community Promotions and Communication, has been assigned to coordinate, maintain and monitor public safety and emergency preparedness training programs.

The Assistant City Manager is designated as the City's ADA Program Coordinator to address issues related to the Americans with Disabilities Act.

Operating Expenses

Insurance expenses: Budget covers Workers Compensation, General Liability, Personnel Liability, All Risk Property, and Environmental Insurance for the City. The CJPIA All Risk Property Insurance Program is administered by Alliant Insurance Services and includes the following coverage: Property, Earthquake and Flood, Boiler and Machinery, Automobile Physical Damage, All Risk Property Insurance, and a Commercial Crime Prevention Program. The allocation also includes an administrative fee.

<u>Meetings and Travel</u>: This allocation includes funds for the Risk Management team to attend training such as the annual California JPIA Training Conference, as well as funds for various staff members to attend training workshops and meetings.

<u>Workers Compensation</u>: To arrive at a more equitable breakdown of workers' compensation costs for budget purposes, the allocation of charges is distributed by fund based on payroll dollars and the classification and description of the employee's principal work.

V. Goals, Objectives and Performance Measures

PROGRAM:	Risk Management					
The goal of the risk management progr	The goal of the risk management program is to ensure continuity of City operations by working					
cooperatively with the California Joint Powers Insurance Authority to identify and mitigate risks						
to the City's property, services, and em	ployees.					
FY2023/24 Objectives	Performance Measures					
Follow proven practices of risk management in order to minimize the City's liability exposure	 Ensure that liability claims are reported to CJPIA claims adjuster Carl Warren & Company within required time frame and review monthly summary reports. Schedule safety inspections in accordance with the City's Injury and Illness Prevention Program. Coordinate annual Risk Management Evaluations and audit inspections. Maintain confidential DMV pull-notice driving reports. 					
Embed safety as a factor in all employee performance evaluations	Add safety as factor for all management and non-management employee performance evaluations by July 15, 2023. Safety will be rated by participation in City-sponsored safety trainings and supervisor's observation of applied safety practices.					
Implement a comprehensive safety and loss prevention program for all City employees. Schedule and encourage employees to attend training workshops sponsored by the CJPIA.	 Facilitate and coordinate training programs toward implementation of a comprehensive safety and loss prevention program. Work with Public Works Supervisor to schedule annual First Responder, Safety, HazMat Monthly Departmental Safety Meetings, and other OSHA required training. Schedule at least 6-10 CJPIA safety training classes annually. 					

PROGRAM:	Risk Management
FY2023/24 Objectives	Performance Measures
Advise staff of changes in safety regulations and provide loss prevention information and direction to other City departments.	 Attend CJPIA annual Risk Management Training Workshops and Seminars as required to keep abreast of current regulations and standards. Encourage staff attendance at training workshops. Apprise staff of new Federal and Cal OSHA regulations and standards.
Act as liaison with CJPIA in reporting and monitoring workers' compensation claims and in monitoring transitional return to work policy.	 Follow required reporting procedures to ensure that all workers' compensation claim forms are submitted in a timely manner. Review monthly summary reports. Monitor transitional return to work policy and work with Department Heads to identify restricted work duties. Confer with Supervisor to ensure follow-up safety measures are taken.
Reduce number of Workers' Compensation claims	 Conduct at least one all-staff training on new CJPIA Workers' Compensation program, Company Nurse. Add Company Nurse to new employee orientation by August 1, 2023. Inclusion of safety as a factor in all management performance evaluations, specifically recorded monitoring of physical an supervision of employee safety practices, and coordination with Human Resources for the provision and tracking of required safety trainings (Due July 15, 2023.)
Work with City Clerk and Department Heads to incorporate appropriate risk transfer elements in developing contract documentation and tracking procedures to monitor contractor compliance as recommended by CJPIA.	Confer annually with City Clerk and Department Heads to ensure documentation of contract compliance and monitoring of contracts.
Work with Parks, Recreation & Public Facilities Department and Public Works Departments to monitor a maintenance and inspection program and schedule staff training to meet safety guidelines established by the U.S. Consumer Product Safety Commission as recommended by CJPIA.	1. Meet with Parks, Recreation & Public Facilities Department Director and Public Works Director once a year to review compliance with safety guidelines for playground equipment 2. Provide Playground Safety training/certification for Parks and Maintenance Facilities Technician.

PROGRAM:	Risk Management
FY2023/24 Objectives	Performance Measures
Work with Public Works Department	1. Annually review with Public Works staff protocol for
to inspect and monitor City facilities,	performing periodic inspections of City facilities and
streets and sidewalks to identify	streets and sidewalks to identify and document
hazardous conditions	hazardous conditions and deficiencies
	2. Ensure that tree-trimming maintenance programs are
	established as claim prevention measures.
	3. Monitor liability claims with a goal to reduce claims by
	50%.
Schedule meetings with the Health	1. Schedule Health and Safety Committee meetings on a
and Safety Committee for facility	quarterly or as-needed basis.
inspections and analysis of loss	2. Have minutes of meeting recorded, identify safety
control, in compliance with Injury,	risks, respond to safety concerns reported by
Illness and Prevention Policy	employees, counsel employees on safety measures,
	rules and regulations and provide loss prevention
	direction
Coordinate review of planned and on-	1. Monitor ADA compliance.
going ADA related projects	2. Meet annually, or as needed, with applicable
	department heads regarding planned and on-going ADA
	related projects.
Complete insurance renewal	1. Coordinate with Administrative Services Director to
application forms as required; submit	determine Retro and Primary Deposit figures and
information for insurance coverage on	budgeted expenses.
new equipment, vehicles and	2. Complete renewal application forms for All Risk
property. Prepare and monitor	Property Insurance, Crime Prevention Program,
budget for Risk Management Division	Environmental Insurance and Property Insurance.
	Maintain Vehicle Schedules and property inventory.
	3. Prepare and monitor Division's annual budget.

Emergency Preparedness

General Fund, Measure X
General Government

I. Program Summary

The City of Carpinteria plans and administers preparedness and response programming for all types of disasters that may occur within the City and surrounding area. This includes conducting disaster preparedness and response trainings and exercises for City staff and residents; maintaining and updating emergency plans; serving on county-wide committees that facilitate the coordination of disaster planning and response efforts; and other activities that enhance the ability of the City and residents to prepare and respond to disasters and other emergencies.



Community Emergency Response Team (CERT) training participant practicing fire suppression

II. Budget Summary

Prior Year	Current		
Actuals	Budget	Estimated	Adopted
FY2019/20	FY	Actual	Budget
	2020/21	FY	FY
		2020/21	2021/22

III. Personnel Allocations

Position:		Allocation:
City Manager		0.05
Program Manager		0.50
	Total FTE Staff:	0.55

60

IV. Expenditure Summary

The Emergency Preparedness Program expenditures reflect costs associated with community preparedness and response education; trainings, exercises and drills; and enhancing disaster response capabilities at City Hall and the City's Emergency Operations Center. The City also seeks grants to support this program.

Personnel

The City Manager serves as the Director of Emergency Services with support from the Emergency Services Coordinator. Additionally, the HR/Risk Management Administrator assists with critical employee disaster preparedness and response trainings and drills. Key personnel from the Carpinteria-Summerland Fire Protection District and the Santa Barbara County Sheriff's Department provide support for programming as well.

Operating Expenses

Other operational costs associated with this program are primarily related to emergency planning; trainings and educational outreach that involve materials and supplies; meetings and travel; promotional expenses and membership dues.

Contract Services

The contract services budget includes funding for community disaster preparedness education materials; annual emergency preparedness trainings, exercises and drills; CERT trainings, field exercises and drills; and materials to enhance disaster response capabilities at City Hall and the City's Emergency Operations Center. Trainings, exercises and drills are conducted jointly with special districts (Carpinteria-Summerland Fire Protection District, Carpinteria Valley Water District and Carpinteria Sanitation District), the Sheriff's Department and the Santa Barbara County Office of Emergency Management.

V. Goals, Objectives and Performance Measures

PROGRAM: Emergency Preparedness

Goal #1: Strengthen community emergency preparedness outreach and identify opportunities to foster relationships among individuals, communities and organizations to encourage trust and build consensus.

Goal #2: Develop and implement a training program to ensure City staff and Councilmembers are prepared to lead the community in the event of an emergency.

Goal #3: Enhance City's ability to respond to emergencies and reach residents and visitors with vital information on severe weather and other emergencies.

vital information on severe weather and other emergencies.					
Performance Measures					
1. Reach 500 Carpinteria residents and businesses with					
emergency preparedness information.					
2. Coordinate multi–agency community preparedness					
event.					
1. Facilitate the development, growth and					
implementation of the Santa Barbara County CERT Corps					
and the Santa Barbara County CERT Academy.					
2. Facilitate Carpinteria CERT and Teen CERT trainings.					
3. Incorporate the CERT curriculum released by FEMA in					
late 2019.					
1. Facilitate biannual City staff trainings on NIMS, SEMS					
and other critical disaster preparedness and response					
topics.					
2. Update Disaster Services Worker tools and resources					
for City staff.					
Facilitate one multi-jurisdiction disaster exercise					
annually.					
Offer emergency training course for elected officials.					
1. Update the City's Emergency Operations Plan to					
comply with new State requirements.					
2. Create a Continuity of Government Plan.					
3. Update the EOC Activation Handbook.					
4. Update the Employee Notification & Reporting Plan.					
5. Work with Red Cross to update emergency shelter list.					
6. Meet with emergency shelter owners to develop					
working relationships prior to disaster requests.					

PROGRAM:	Emergency Preparedness
FY2023/24 Objectives	Performance Measures
Develop relationship with State Parks	Meet with State Parks administrators annually to discuss
to reach Carpinteria State Beach	emergency events including evacuation preparedness
visitors with vital emergency	and response information for visitors.
preparedness and response	
information.	
Develop relationship with local,	1. Meet regularly with County Hazardous Materials Unit
regional, state and federal agencies to	representatives to review local hazards.
address critical hazardous materials,	2. Continue work on the Transportation Emergency
transportation and oil and gas related	Preparedness Plan with Santa Barbara and Ventura
issues that may impact the	Counties.
community.	
Conduct annual review of Department	Coordinate the annual Department Emergency
Emergency Procedures	Procedures meetings to instruct employees on actions
	to be taken at the time of an emergency
Review Fire Prevention Plan	1. Coordinate annual Fire Prevention Plan.
consistent with the requirements of	2. Coordinate annual fire extinguisher training for
Title 8 CCR GISO, Section 3221 as	employees.
recommended by CJPIA	

Communication and Community Promotions

General, Measure X and PBIA Funds General Government

I. Program Summary

The City Council emphasizes the importance of citizen participation in the process of developing City policies, programs, and services. In achieving this work, the City provides quality production and transmission of City and other agency public meetings as well as announcements and information via the community scroll.

The City's Communication and Community Promotions program includes both live and rebroadcasts of public meetings, production and broadcasting of special events, transmission of approved outside programming, and a community video bulletin board scroll on Government Access Television (GATV) Channel 21. The City also prepares and distributes a City Newsletter to help keep the community informed and promotes and supports the local economy through volunteer services, special events, and public street right-of-way and facilities improvements and maintenance. The program also includes administration of the City's agreement with public access TV service provider SBTV. The Assistant City Manager oversees these elements of the Communication and Community Promotions Program. Activities of this program include:

Volunteer Services

Volunteers provide a broad source of expertise, talent, and support for City programs and services. Volunteers assist with special events, greet visitors, foster animals, conduct tours, clean up creeks, and so much more. The Volunteer Services Coordinator manages city-wide volunteer efforts and facilitates the engagement of the community in local government. 35% of the time for this position is allocated to the Communication and Community Promotions Program, which includes the HOST program, the Neighbor-to-Neighbor program and general Volunteer Services.

The City engages approximately 200 local residents in voluntary service to the City annually. The time and talent generously donated by volunteers positively impacts almost every department within the City and sheds positive light upon the City and its residents.

Parking and Business Improvement Area Assessment District No. 4

The City's Parking and Business Improvement Area Assessment District No. 4 provides parking and business promotion services to the area known as the Downtown "T". A Council-appointed Downtown "T" Business Advisory Board, or DTBAB, oversees the Assessment District. The Assistant to the Public Works Director serves as primary staff support for the DTBAB.

All businesses within the boundaries of the Assessment District are subject to an annual General Business Assessment fee. The special Parking Benefit Assessment which is used to reimburse the City's General Fund for costs associated with the three public parking lots located in the District is currently not active. By Ordinance, parking assessment fees must be used exclusively for the purpose of acquisition, construction, development and maintenance of off-street parking.

Funds derived from the business assessment fees must be used exclusively for the benefit of general business promotion and improvements within the boundaries of the District. This year's budget is based on 125 active businesses in the District.

II. Budget Summary

	A	ior Year Actuals 2021-22	В	urrent Sudget 2022-23	timated Actual 2022-23	В	dopted Judget 2023-24
Program: 161 - Communication & Communit	y Promo	otions					
Revenue							
41 - Taxes	\$	42,078	\$	42,000	\$ 38,000	\$	38,000
43 - Intergovernmental		-		-	-		-
46 - Interest		(1,995)		700	700		1,300
47 - Special Assessments		-		15,000	15,000		15,000
48 - Miscellaneous Revenue		3,466		2,000	2,400		2,400
Revenue Tot	al: \$	43,549	\$	59,700	\$ 56,100	\$	56,700

III. Personnel Allocations

	FTE
	Allocation:
	0.05
	0.05
	0.30
Total FTE Staff:	0.40
	Total FTE Staff:

IV. Expenditure Summary

Personnel

<u>Assistant City Manager</u>: Oversees the production and broadcasting of programs on GATV, including monitoring and overseeing maintenance of equipment; supervises personnel assigned to this Program; serves as Chair of the Editorial Board for the City Hall Newsletter; and assists in administration of the City agreement with public access TV service provider SBTV.

<u>Assistant to the Public Works Director</u>: Provides staff support to the Downtown "T" Business Advisory Board and assists in coordination of activities and events in the Downtown "T".

<u>Program Manager (Volunteer Services Coordinator)</u>: Recruits, engages, recognizes, supports and partners with volunteers across all programs. More specifically, this position identifies productive and creative volunteer roles; manages and tracks volunteer efforts; brings visibility and recognition to City volunteers in the community; creates and implements volunteer trainings; and develops effective ways to keep all volunteers informed and connected to City programs. The Coordinator manages responsibilities associated with the City's General Volunteer Program and manages two specific Volunteer Services programs:

the HOST program and the Neighbor-to-Neighbor program. The Coordinator also serves on the Editorial Board of the Quarterly Newsletter.

Operating Expenses

Communication and Community Promotion: Allocation for a comprehensive update of the City's web site in order to continue to provide all members of the public with access to City government and community information. Allocation, from a Cox Communications Public, Education, and Government (PEG) related grant for GATV related equipment, maintenance, and operations. The Printing and Advertising appropriation covers the costs for the preparation and distribution of three issues of the City Newsletter the contents of which are prepared in-house and is printed and distributed as an insert in the local newspaper, City brochures and promotional fliers, as well as printing and advertising costs for the Volunteer Services program, including the HOST program and Neighbor-to-Neighbor program.

<u>Volunteer Services</u>: The Meetings and Travel appropriation includes funds to cover the cost of volunteer recognition events and associated event expenses, such as awards. Allocations for supply and material expenses includes funds to cover costs associated with the operations of the General Volunteer Services program, and the City's HOST program.

Parking and Business Improvement Area (Assessment District No. 4): The adjusted annual general business assessment amount of \$122.44 for FY 2021-22 paid by businesses in the Downtown "T" area are restricted and must be used to fund business promotional activities, events, and minor maintenance on behalf of the Downtown merchants. For FY 2021-22 the Downtown "T" Business Advisory Board recommended suspension of the assessment to support Downtown businesses during the COVID-19 pandemic. Revenue for FY 2021-22 is estimated to be \$0.00 and the Downtown "T" Business Advisory Board recommends using the PBIA fund balance tor Downtown maintenance and promotional expenses this coming fiscal year.

Contract Services

<u>Communication and Community Promotion</u>: There is a Contract Services allocation for community communication and outreach services which includes the City's e-newsletter, social media, City website assistance, etc.

GATV Production Coordinator Contract: Oversees production of broadcasting and taping of government meetings, special events and programs to effectively provide the community with timely information. Also, as needed, operates video production equipment for transmitting and taping of programming over the City's Government Access Television (GATV) Channel 21, including gavel-to-gavel coverage of local government meetings. Primarily responsible for in-house video productions, special events, and public service announcements. Also, responsible for training GATV Production Assistant.

<u>GATV Production Assistant Contract</u>: Operates video production equipment for transmitting and taping of programming over the City's Government Access Television (GATV) Channel 21, including gavel-to-gavel coverage of local government meetings, taping of special events, and public service announcements.

<u>Business Promotion, Activities and Events, Special Projects and Downtown Revitalization:</u>
Monies are allocated by the Downtown "T" Business Advisory Board for coordination of programs throughout the year to support downtown businesses, including advertising for the various Downtown "T" events.

Assessment District #4 Activities and Events: This appropriation is for planning and promotion of events and maintenance activities in the Downtown "T" geared toward fulfilling the goals and objectives of the City's Community Marketing Plan, a collaborative plan developed in 1993 by representatives of the City and the Carpinteria Valley Chamber of Commerce. On-going events and maintenance activities sponsored by the DTBAB on behalf of the Downtown merchants include:

- Preparation and distribution of a downtown Courtesy Map,
- Purchase and display of Flag systems in Downtown "T",
- Sponsorship of the Independence Day and Holiday Spirit Parades,
- ♦ Halloween Safe Trick or Treating in the Downtown "T".
- Increase in maintenance activities to maintain an attractive Downtown environment and increase tourist appeal.
- Downtown sidewalk cleaning.

Services sub-program are:

V. Goals, Objectives and Performance Measures

PROGRAM:	Communication & Community Promotions		
The goal of the Communications and Community Promotion Program is to provide a wide			
variety of public and community inform	nation services to residents and visitors via the City's		
Government Access Television Channel	21, the City newsletter, Social Media venues, the HOST		
program, and as needed through a Publ	ic Information Officer. The goals of the Volunteer		
	The goal of the Communications and Covariety of public and community inform Government Access Television Channel		

Goal #1: Strengthen our ability to recruit, engage, recognize, support and partner with volunteers across all programs and all levels.

Goal #2: Celebrate and enrich the lives of Carpinteria residents and visitors by creating a hospitable and welcoming environment through enhanced distribution and communication of information.

Goal #3: Create a civic engagement program that includes events in each electoral district to enhance communication and partnerships with residents, addressing neighborhood issues and strengthening community bonds.

strengthening community bonds.	
FY2023/24 Objectives	Performance Measures
Coordinate and monitor release of	1. Serve as Public Information Officer as needed.
public information on behalf of the	2. Coordinate release of information with City Manager
City.	and Department Heads.
	3. Respond to calls for release of information as directed
	by City Manager.
Maintain Video/Audio Equipment for	1. Coordinate repair and maintenance of video/audio
Government Access Channel 21 (On-	equipment as needed.
going).	2. Initiate process to transition to a digital broadcast
	system.

PROGRAM:	Communication & Community Promotions
FY2023/24 Objectives	Performance Measures
GATV Administration	Administer City agreement with public access TV service
	provider TVSB to manage the City's Government Access
	Television, Channel 21, broadcasting.
Oversee coverage of the following	1. GATV Production Coordinator to coordinate schedule
meetings: City Council, Planning	with GATV Production Assistant to broadcast and record
Commission, Carpinteria Special	meetings of the City Council, Planning Commission, and
Districts, and other special	Carpinteria Special Districts held in the Council
government meetings as needed.	Chambers.
Also, coordinate broadcasting of other	
meetings, as they may arise (both in	3. Schedule live broadcast and/or airing of rebroadcast
the Council Chambers and off-site).	of other government meetings as requested by City
	Council and/or City Manager to increase public
	involvement and awareness.
Review DVD's, videotapes, and scroll	1. Within five business days of receipt, review all
information / announcements that are	submitted VHS/DVD recordings for airing on GATV
submitted to the City for	channel 21
consideration for broadcasting.	2. Communicate decision on whether to air submitted
5 000	programming within 5 business days after review.
Provide coverage of City sponsored/	Provide for airing of City sponsored and approved
approved events.	meetings, forums, Emergency Alert broadcasts and other
	special event programming that falls within the
Use a variety of communication	guidelines of the City's GATV Policy.
Use a variety of communication	1. 4 to 6 posts weekly on each platform
venues (e.g., social media, e- newsletter, etc.) to disseminate City	2. Disseminate monthly e-newsletter
information to residents and visitors.	
Maintain an accessible, up to date and	Manage consultant service(s) contracts concerning
relevant City website.	operation and content. Support with training and
Televante city website.	management, Department responsibility for website
	content.
Participate and represent the City in	Support and participate in community activities and
various community events.	represent the City on the annual Community Award
	Banquet Committee.
	2. Support events taking place in the Downtown "T",
	including Independence Day activities, Holiday Spirit
	activities, Halloween Safe Trick or Treating.
Provide staff support for Council	1. Confer with Chairman of the Board/Committee to
appointed Downtown-T Business	schedule and coordinate meetings and assist in
Advisory Board, or DTBAB.	preparation and posting of agendas.
	2. Ensure meetings are officially noticed and in
	compliance with California's Brown Act.
	3. E-mail agenda and copy of minutes of previous
	meeting to each of five Board members.
	4. Provide copy of approved minutes to City Council and
	City Manager.

PROGRAM:	Communication & Community Promotions
FY2023/24 Objectives	Performance Measures
	Staff DTBAB representative and the Coordinator of Volunteer Services to meet as needed to coordinate events of mutual interest.
mutual interest in the Downtown.	
Provide resources and support for the DTBAB.	 Attend scheduled meetings, plan short term and long-term projects and events. Maintain annual calendar of events. Support and assist DTBAB in coordinating activities, keeping merchants advised of upcoming events and encouraging merchants to participate in events and projects taking place in the Downtown "T." Assist with DTBAB-sponsored annual events in the Downtown "T" including the Independence Day Parade, Halloween Safe Trick or Treating, and Holiday Spirit Parade.
Assist in determining annual revenue and preparing annual Assessment District No. 4 budget.	1. Determine anticipated revenue from Business Assessment fees paid by Downtown merchants and allocate funds for annual budget. 2. Monitor budget and keep Board advised of status of revenues and expenditures on monthly basis.
Assist in preparing annual Assessment District No. 4 report for City Council.	 Meet with DTBAB Chairman to review year's calendar of events, revenue and expenditures. Provide updated information to Board prior to their making recommendations regarding parking assessments and general business assessment fees. Prepare annual report to City Council for signature of Board members.
Increase community investment by bringing visibility to and engaging community members in the programs and services the City has to offer.	1. Work with department directors to increase volunteer opportunities.
Develop and implement a standardized, city-wide volunteer recognition program to bring consistency and equality to the recognition of City volunteers across programmatic lines.	Design and host a volunteer recognition event for all City volunteers.
Develop strategy for creating more consistent communications with City volunteers and implement communications plan.	Update Volunteer contact information. Create and distribute semi-annual communications to City volunteers. Add new volunteers to City e-newsletter distribution list.

PROGRAM:	Communication & Community Promotions
FY2023/24 Objectives	Performance Measures
Develop and implement standard	1. Facilitate HOST volunteer update training.
operating procedures for the HOST	2. Review and update HOST kiosk materials distribution
program.	policy and kiosk utilization policy.
Develop informative signs, maps and	1. Update HOST Kiosk panels as needed.
panels for the HOST kiosk, to enhance	2. Review and update information available for
the visitor experience.	distribution in the Kiosk.
Develop a Civic Engagement program	1. Building on the success of the Neighbor-to-Neighbor
including community engagement	pre-COVID event, expand the (NTN event model) into
events in the various electoral	electoral districts.
districts.	

Economic Vitality General Fund

General Government

I. Program Summary

This program includes objectives across all City Departments with activities affecting the vitality of Carpinteria's business community. The Economic Vitality Program is overseen by the City Manager's office with significant responsibilities assigned to the Assistant City Manager. The Management Analyst II in Public Works acts as the staff liaison to the Downtown "T" Business Advisory Board. The integrated nature of the Economic Vitality Program in the City organization is fundamental to its approach in promoting economic growth in the Carpinteria community.

The overarching purpose of the program is to help to establish and maintain a vital local economy with successful businesses that meet the needs of both residents and visitors. The program includes serving the needs of visitors to the City, business retention, and support for the growth of local businesses. These efforts can also support local services by generating local government revenues through retail and business-to-business sales tax, transient occupancy tax, and area employment opportunities. Specific Department led elements of the Economic Vitality program include:

Community Development Department

City Policies & Guidelines: City staff manages programs and services that provide a framework for the physical development of the City which encourages private investment and promotes the City as an attractive and safe place to live, work and visit.

Development Review Process Assistance: Staff meets with interested builders / developers to discuss both the process and the development (or redevelopment) potential for properties in the City. These efforts provide a helpful frame-work that balances development requests with City policy goals and objectives.

Staff provides support to appointed citizen and staff committees including the Architectural Review Board, the Planning Commission, the Interdepartmental Advisory Group, and represents the City on a regional housing and planning groups.

Public Works Department

Providing capital improvement projects (i.e., 101 interchanges project, Carpinteria Avenue Bridge Replacement, etc.) as well as ongoing programs to maintain and improve the City's public areas such repairing pavement, curb, gutter and sidewalk, cleaning and painting street furnishings, and trimming and replacing street trees impacts the local economy by encouraging private investment and quality of life for both residents and visitors.

City staff also provides support to the Downtown "T" Business Advisory Board, the Traffic Safety Committee, and the Tree Advisory Board, and represents the City on regional transportation matters.

Parks, Recreation & Public Facilities Department

The Department is responsible for an array of passive and active recreational facilities (e.g., various parks and open spaces and the community pool), recreational programs and public facilities such as the Library and City Hall. The work of the Department to develop and maintain necessary and desirable public facilities and programs supports property values and quality of life for residents, employees of Carpinteria businesses, and visitors to Carpinteria.

Environmental Stewardship

Various City policies provide for environmental stewardship that include open space provisions, protection of sensitive habitat, watershed management, creek protection, and so on. Policies are implemented through a variety of programs/activities including through public education, enforcement of regulations, and maintenance activities. These efforts maintain and enhance precious and unique qualities of the community.

Business Assistance

Business Retention & Recruitment – Staff undertakes activities to assist in the retention of existing businesses and recruitment of new businesses including general business related assistance, business visitations, and quarterly review of sales tax data.

Promotion – City staff works collaboratively with representatives of local businesses, including the Downtown Business Advisory Board, and the regional Chamber of Commerce on efforts to support and be responsive to needs of local businesses. Through the City's Economic Vitality Committee and participation in Chamber activities, work occurs to identify and advance projects and programs aimed at enhancing the business climate of Carpinteria.

II. Budget Summary

	Α	or Year ctuals 2021-22	E	Current Budget 12022-23	-	timated Actual 2022-23	E	dopted Budget 72023-24
Program: 162 - Economic Vitality								
Expenditure								
51 - Personnel Services	\$	17,887	\$	35,550	\$	28,000	\$	25,350
52 - Professional Services		-		15,000		15,000		-
53 - Contract Services		805		1,000		1,000		1,000
56 - Non-Operating Expenses		-		250,000		15,400		200,000
Expenditure Total:	\$	18,692	\$	301,550	\$	59,400	\$	226,350

III. Personnel Allocations

Position:		FTE Allocation:
Assistant City Manager		0.10
	Total FTE Staff:	0.10

IV. Expenditure Summary

Personnel

Personnel costs for this program consist of 10% of the Assistant City Manager's time.

Operating Expenses

Meetings & Travel: This allocation is for attendance at an economic vitality or ADA related conference and/or seminar (e.g., CALED annual conference, Main Street conference, etc.). It also includes expenses related to miscellaneous / lunch or breakfast meetings with business community representatives.

Supplies & Materials: Includes miscellaneous general supplies and materials as well as a stipend for the cost of a cellular phone.

Contract Services

This allocation allows for the City to engage the services of consultants to assist in projects and services that support business attraction and retention in existing and/or emerging segments of the local economy. Examples include annual sponsorship of the regional UCSB Economic Forecast Project and update of the biennial local economic forecast.

V. Goal, Objectives and Performance Measures

PROGRAM:	Economic Vitality			
The overarching goal of the Economic Vitality program is to establish and maintain a vital local				
economy with successful businesses th	nat meet the needs of both residents and visitors.			
FY2023/24 Objectives	Performance Measures			
Support the City Council/Economic	1. Facilitate committee participation in local and			
Vitality Committee to provide	regional economic vitality events and workshops (e.g.,			
recommendations for City Council	Chamber Annual Banquet, State of the City, and UCSB			
consideration.	Economic Outlook Seminar.)			
	2. Research economic vitality strategies that align with			
	City priorities and provide to committee for			
	consideration.			
	3. Hold regular committee meetings, minimum three per			
	year.			
Act as liaison with the Santa Barbara	1. Monitor Chamber activities such as business mixers,			
South Coast Chamber of Commerce.	ribbon cuttings, and other local business-focused			
	events.			
	2. Meet monthly or bi-monthly with Chamber Executive			
	Director to share information and align agency priorities			
	to best serve our local business community.			
	3. Provide city data and convey City Council priorities to			
	inform Chamber policy initiatives.			

PROGRAM:	Economic Vitality
FY2023/24 Objectives	Performance Measures
Establish rapport with local business	1. Conduct at least three business outreach/contacts.
owners to discuss business related	2. Create and develop a Local Business Owners email list
opportunities, issues, and concerns.	to provide updates and opportunities for businesses to
	provide feedback.

Community Services Support

General Fund, Measure X General Government

I. Program Summary

The City of Carpinteria provides financial assistance, through contract service agreements, memorandums of understanding (MOU's), and grant agreements, to various organizations that offer social services, early childhood education, after-school programs, health and wellness, and other related services and programs. Assistance has been allocated to agencies that have demonstrated, in the view of the City Council, the ability to fulfill a community need and complement City services. A variety of local and regional organizations receive annual appropriations through the budget.

II. Budget Summary

	A	ior Year Actuals 7 2021-22	Current Budget 12022-23	timated Actual 7 2022-23	ı	dopted Budget 12023-24
Program: 163 - Community Services Support						
Expenditure						
52 - Professional Services	\$	283,773	\$ -	\$ -	\$	-
56 - Non-Operating Expenses		129,640	233,700	233,700		225,050
Expenditure Total:	\$	413,413	\$ 233,700	\$ 233,700	\$	225,050

III. Expenditure Summary

The City Council annually considers and approves grants and contracts for the delivery of various health, education and wellness services by local service providers as a part of its budget approval process.

IV. Goals, Objectives and Performance Measures

PROGRAM:	Community Services Support					
The goal of the City's Community Services Support program is to partner with, primarily, a core						
group of community and area organizat	group of community and area organizations that provide social services and recreation programs					
to the Carpinteria community.						
FY2023/24 Objectives	Performance Measures					
Timely submittal of Community	Provide Community Service grant applications and					
Service grant applications and	Program Descriptions to the various providers					
Program Descriptions to providers.	approximately 90 days prior to the first City budget					
	hearing.					
Timely submittal of contracts, MOU's,	Provide Community Service grant applications and					
and grant agreements to Community	Program Descriptions to the various providers					
Service providers.	approximately 90 days prior to the first City budget					
	hearing.					

PROGRAM:	Community Services Support
FY2023/24 Objectives	Performance Measures
Complete Community Service	Obtain appropriate signatures and transmit completed
contracts, MOU's, and grant	agreements to service providers.
agreements with service providers.	

Law Enforcement

General Fund, Measure X General Government

I. Program Summary

Police functions in the City are provided through a law enforcement services contract by the Santa Barbara County Sheriff's Office. Law enforcement related mental health services are provided through a contract with the County Department of Behavioral Wellness.

The Primary mission of the Police function is to protect life and property and to respond promptly to citizen requests for assistance. The Sheriff's Office is requested, on a daily basis, to provide assistance for life threatening incidents, investigations with regard to crimes committed and the apprehension of those responsible, and for non-emergency incidents. The Department strives to work collaboratively with the citizens of Santa Barbara County to prevent crime through the knowledge and skill of its personnel.

II. Budget Summary

	Prior Year Actuals FY 2021-22	Current Budget FY 2022-23	Estimated Actual FY 2022-23	Adopted Budget FY 2023-24
Program: 171 - Law Enforcement				
Revenue				
41 - Taxes	\$ 82,773	\$ 89,200	\$ 89,200	\$ 91,000
43 - Intergovernmental	226,556	150,000	130,000	130,000
Revenue Total:	\$ 309,329	\$ 239,200	\$ 219,200	\$ 221,000
Expenditure 51 - Personnel Services 52 - Professional Services	\$ 264,189 4,567,450	\$ 315,900 5,110,000	\$ 315,900 5,110,000	\$ 310,100 5,969,700
Expenditure Total:	\$ 4,831,638	\$ 5,425,900	\$ 5,425,900	\$ 6,279,800

III. Personnel Allocations

The basic level of service under the contract is for two patrol deputies with supervision that perform patrol duties at all times. Law Enforcement Patrol is supported by related support services provided for under the agreement for law enforcement services.

IV. Expenditure Summary

Personnel

Program costs are primarily for direct personnel costs as determined by the agreement for law enforcement services between County and City. The City pays the applicable rate plus charges related to dispatch, certain administrative functions, and any services requested in addition to patrol.

Also included in the Sheriff's contract are allocations for augmentation services, providing either a greater amount or unique type of service to address seasonal fluctuation in demand

or to meeting a unique need. Examples include seasonal supplemental service and bicycle patrol.

Operating Expenses

This includes miscellaneous equipment costs that are funded through law enforcement grants. Examples include communications equipment, videotaping equipment, computer display equipment, and specialty vehicles.

Contract Services

The City has contracted with the County of Santa Barbara for law enforcement services since July 1, 1992. The current agreement for law enforcement services with the County is effective through June 30, 2023. Law enforcement services represents the largest single operational expense.

V. Goals, Objectives and Performance Measures

PROGRAM:	Law Enforcement				
The goal of the Sheriff's Department in administering the Carpinteria Police Services (
to effectively and efficiently match our services to the wants and needs of the community of					
Carpinteria.					
FY2023/24 Objectives	Performance Measures				
Through the Agreement for Law	Performance Measures would be established through				
Enforcement Services, Sheriff's and	agreement between Sheriff's Office and the City.				
City will annually review established	Negotiations for a successor to the current agreement				
Goals and Objectives for the delivery	are underway and include performance measurements.				
of law enforcement services in					
Carpinteria and determine					
implementation measures based on					
allocated resources.					
The Sheriff's Office will provide	Compliance with terms of the Agreement for Law				
reports, including contents and	Enforcement Services concerning reporting.				
frequency, as specified within the					
Agreement for Law Enforcement					
Services.					

Racial Equity and Social Justice

Measure X Fund General Government

I. Program Summary

The City's Racial Equity and Social Justice Program implements City Council Resolution No. 5981 to further community-oriented policing through collaboration with law enforcement; build trust with the community and ensure the safety of all community members; review and revise City policies to incorporate anti-racist policies; ensure the equitable distribution of resources and public services; and collaborate with, support, and amplify minority-owned businesses, community groups and non-profit organizations within the City and broader community.

II. Budget Summary

	Α	or Year ctuals 2021-22	E	Current Budget 7 2022-23	timated Actual 72022-23	E	dopted Budget 2023-24
Program: 181 - Racial Equity							
Expenditure							
51 - Personnel Services	\$	30,070	\$	59,300	\$ 56,400	\$	37,950
52 - Professional Services		26,627		89,800	50,000		58,000
54 - Utilities		142		650	650		400
55 - Other Operating Expenses		570		-	-		4,000
Expenditure Total:	\$	57,409	\$	149,750	\$ 107,050	\$	100,350

III. Personnel Allocations

Position:		FTE Allocation:
Assistant City Manager		0.15
	Total FTE Staff:	0.15

IV. Expenditure Summary

Personnel

Program expenditures for this new program are for consultant services (current contract is budgeted under the City Manager program), miscellaneous support costs and allocation of staff time for the primary positions responsible for program administration.

V. Goals, Objectives and Performance Measures

PROGRAM:	Racial Equity and Social Justice					
The Goal of the Racial Equity and Social Justice Program is to ensure the City organization,						
including its elected and appointed leadership, and all employees, are capable of delivering						
local government services in a manner	that is equitable and representative of the interests of					
all Carpinterians, while also facilitating	community dialogue aimed at improving racial equity					
and social justice throughout the Carpi	nteria community.					
FY2023/24 Objectives	Performance Measures					
Guide to completion consultant's	Completion of all tasks as outlined in consultant's scope					
scope of work, including an outreach	of services.					
campaign, internal training and						
development, and development of						
various reports and						
recommendations.						
City staff who completed the NLC train	Completion of trainings for new staff and					
the-trainer program to provide Racial	councilmembers.					
Equity training to new staff and						
councilmembers.						
Develop and submit for approval	Approval of committee mission, goals, objectives, and					
mission, goals, objectives, and	member roles and responsibilities.					
member roles and responsibilities for						
internal (City) diversity, equity, and						
inclusion committee.						

Financial Management Services

General Fund Administrative Services Department

I. Program Summary

This program encompasses six major activities as described below. These activities fall generally into one or both of two categories: 1. Providing information for effective management and; 2. Ensuring compliance with mandates imposed by other governmental entities, grantors, leases and other contractual agreements.

Accounting

Includes the areas of accounts payable, accounts receivable, and treasury. It is concerned with the complete, accurate and timely recording of accounting transactions, safeguarding of the City's assets including a system of internal controls, providing for the City's cash flow needs and providing financial information for internal, external and auditing purposes. Information gathered and maintained by this area is used in all the other Financial Management Services areas.

Auditing

Various government codes, debt instruments of the City and grantor agencies require the preparation of annual financial reports audited by an independent certified public accountant. In addition, the county requires an annual audit of the Measure A fund, as well as Local Transportation funds, while the state periodically conducts an audit of the Gas Tax fund to ensure compliance with the restricted use of those monies. These audits conducted by independent staff provide additional assurance concerning the accuracy and completeness of the City's financial reporting and control programs. Staff must remain knowledgeable of changes in accounting or auditing standards, respond to auditor's requests for information, schedules, explanations etc. and adapt the accounting and recording systems to effectively and efficiently expedite these audits.

Payroll

This function is concerned with the timely payment of City employees, adhering to conditions of employment, reporting of earnings to retirement programs, and federal payroll tax reporting. Payroll works closely with Human Resources to ensure that employees are paid in a timely manner, in accordance with labor laws and in amounts not exceeding those approved by Council.

Budgeting

The City develops a five-year financial plan, an annual program / performance budget as well as a traditional line-item appropriation-type budget. Each provides the basis for the others with increasing detail in the shorter-term outlooks. The program / performance budget places emphasis on what, how well, how efficiently or to what extent services are provided whereas the line-item budget speaks to how much services cost and is the legal mechanism for Council to authorize expenditures. The budget provides a financial roadmap which is closely monitored with actual results and updated as needed.

Financial Reporting

Includes mandated compliance reporting to various county, state and federal governments, internal financial reports for staff, as well as reports to Council and advisory boards on fiscal matters.

General Administration

Includes attendance at Council, advisory board, staff, safety and miscellaneous meetings; keeping informed on finance issues; advocating finance issues to Council and to staff; responding to inquiries from members of the public and the press; conducting personnel reviews. Also included are the production of budgets and performing other duties as assigned.

II. Budget Summary

	1	ior Year Actuals 7 2021-22	Current Budget 7 2022-23	tim ate d Actual 7 2022-23	E	dopted Budget 2023-24
Program: 201 - Financial Management Services						
Revenue						
42 - Licenses & Permits	\$	13,349	\$ 10,000	\$ 10,000	\$	10,000
44 - Fines & Forfeitures		9,673	5,250	5,500		5,500
Revenue Total:	\$	23,022	\$ 15,250	\$ 15,500	\$	15,500
Expenditure						
51 - Personnel Services	\$	309,225	\$ 434,150	\$ 341,800	\$	498,050
52 - Professional Services		104,617	179,000	149,000		105,000
53 - Contract Services		152	500	500		500
55 - Other Operating Expenses		6,242	10,100	11,100		15,500
Expenditure Total:	\$	420,236	\$ 623,750	\$ 502,400	\$	619,050

III. Personnel Allocations

Position:	Allocation:
Accounting Specialist	0.70
Accounting Technician	0.70
Administrative Assistant I	1.00
Administrative Services Director	0.70
Finance Manager	0.70
Management Intern	2.00
Total FTE Staff:	5.80

IV. Expenditure Summary

Personnel Services

This program is allocated the costs for 70% of the Administrative Services Director, Finance Manager, Accounting Technician, and Accounting Specialist positions. The remaining 30% of these positions are allocated between the Management Information Services and Central Services programs.

Professional Services

Contract Services include the costs of conducting the annual audit, credit card processing charges, preparation of the Governmental Accounting Standards Board (GASB) 75 actuarial valuation and GASB 68 fee letter, and other reporting costs.

Operating Expenses

Operating expenses include the costs of the dues for membership in the California Society of Municipal Finance Officers and the Government Finance Officers Associations and travel to meetings and trainings.

V. Goals, Objectives and Performance Measures

PROGRAM: Financial Management Services

The goal of the Administrative Services Department is to safeguard City assets and ensure the City's long-term financial health using sound fiscal management practices and applying City financial policies. The Department will also ensure that City Hall facilities are maintained in a manner that supports the provision of superior services to the community.

FY2023/24 Objectives	Performance Measures				
Provide for the complete, accurate	1. Process biweekly payroll and annual W-2 forms.				
and timely recording of accounting	2. Process weekly Accounts Payable.				
transactions.	3. Process IRS Forms 1099 on time for eligible vendors.				
	4. Process monthly invoices.				
	5. Process quarterly fund interest allocation calculations.				
Safeguard City assets.	1. Maintain fixed assets accounting system.				
	2. Complete monthly bank reconciliations.				
Provide for the City's cash flow	1. Process bank wire transfers.				
needs.	2. Process cash receipt transactions.				
	3. Prepare bank deposits.				
	4. Process monthly Community Development private projects				
	accounting statements.				
	5. Perform collections on 160 PBIA assessments.				
	6. Process SB90 mandated reimbursement claims.				
	7. Collect City Business License Taxes and fees.				
	8. Collect Transient Taxes.				
	9. Prepare monthly cash receipts, disbursements and cash				
	balance report for Council.				

PROGRAM:	Financial Management Services
FY2023/24 Objectives	Performance Measures
Obtain unqualified audit opinions	1. Complete annual financial audit.
on all audits.	2. Complete Measure A and D audits.
	3. Complete Transportation Development Act (TDA) audit.
	4. Receive the Government Finance Officers Association's award
	for Excellence in Financial Reporting.
Provide for the timely payment of	1. Process 26 biweekly payrolls for 41 full time and
employees.	approximately 95 part-time employees.
	2. Provide personnel cost information to assist in development
	of the budget.
Provide for the timely payment of	1. Process 26 biweekly payments of federal, state and state
taxing authorities.	disability deposits.
	2. Process quarterly tax withholding reports.
	3. Process annual W-2 forms for each employee.
Ensure compliance with the Fair	1. Review time cards.
Labor Standards Act (FLSA) and	2. Provide instruction and guidance to employees and
employee memorandums of	supervisors regarding overtime FLSA and MOU regulations.
understanding.	
Provide financial administration for	1. Process 26 bi-weekly payments for the California Public
retirement programs.	Employees' Retirement System (CalPERS), International
	City/County Management Association and Mission Square 457b
	Deferred Compensation Plan.
	2. Reconcile quarterly retirement program statements.
Provide a plan to ensure the short	1. Update the five-year long-term financial plan document.
and long term financing of City	2. Produce a one-year program/performance budget.
programs.	3. Produce a detailed line-item appropriation budget.
	4. Receive the California Society of Municipal Finance Officers'
	Excellence in Budgeting Award.
	5. Produce monthly reports to monitor actual versus budgeted
	results and take corrective action.
Comply with all County, State, and	Annual Reports:
Federal financial reporting	1. Complete the Franchise Tax Board's annual sales tax
mandates.	remittance report.
	2. Conduct the annual Carpinteria Public Improvement
	Corporation meeting and report.
	3. Complete the annual appropriation limit computations for
	the City of Carpinteria and the City of Carpinteria Street Lighting
	District and hold the necessary public hearings.
	4. Complete the State Controller's Annual Street Report.
	5. Complete the State Controller's Annual Report of Financial
	Transactions. 6. Completed the State Controller's
	Compensation Report
	7. Complete the 6 staff reports and 2 public hearings necessary
	to continue the Street Lighting District, and the Right of Way
	Assessment District.
	8. Complete IRS Form 5500 for compliance with IRS Code.

PROGRAM:	Financial Management Services
FY2023/24 Objectives	Performance Measures
Provide informational reports per local ordinances	1. Provide expenditures report for review by Council at regular meetings.
	2. Assist with the annual Development Impact Fee review.
Administer the Department in an	1. Attend City Council meetings as required.
efficient and cost effective manner.	2. Attend required safety meetings.
	3. Attend weekly staff meetings.
	4. Complete performance review for the Finance Manager,
	Accounting Technician, and Accounting Specialist.
Keep informed on finance issues.	1. Attend several monthly CSMFO chapter meetings.
	2. Attend annual CSMFO conference.

Central Services

General Fund Administrative Services Department

I. Program Summary

This program is part of the General Government function of the City. It encompasses the four major activities described below.

Personnel Services

This program is allocated the costs for the Office Assistance, Management Interns and portions of Administrative Services Department staff based on assistance with the goals of the central services program.

Building & Facilities Operations

Provides for the efficient and safe operation of Carpinteria City Hall, Sheriff sub-station, Corporation Yard Building and other public facilities.

Vehicle Operations & Maintenance

Provides fuel and maintenance activities for City Hall vehicles.

Phone Operations

Receptionist is utilized to assist callers and augment the voicemail system.

Purchasing

General office supplies and equipment are ordered, received and distributed centrally through this program. Specialized supplies required by a department are purchased by individual departments.

II. Budget Summary

	A	ior Year Actuals 7 2021-22	Current Budget 12022-23	timated Actual 2022-23	E	dopted Budget ' 2023-24
Program: 211 - Central Services						
Expenditure						
51 - Personnel Services	\$	123,397	\$ 102,900	\$ 84,950	\$	105,050
53 - Contract Services		214	500	500		500
54 - Utilities		73,967	99,450	84,550		96,500
55 - Other Operating Expenses		47,466	56,500	56,500		64,000
57 - Capital Outlay		-	6,000	2,500		2,500
Expenditure Total:	\$	245,045	\$ 265,350	\$ 229,000	\$	268,550

III. Personnel Allocations

Position:	FTE Allocation:
Accounting Specialist	0.15
Accounting Technician	0.15
Administrative Services Director	0.15
Finance Manager	0.15
Office Assistant I/II	0.10
Total FTE Staff:	0.70

IV. Expenditure Summary

Personnel Services

This program is allocated the costs for the Office Assistance, Management Interns and portions of Administrative Services Department staff based on assistance with the goals of the central services program.

Utilities

Utilities includes phone, electric, gas, water and sewer utilities for the City Hall facility.

Operating Expenses

Operating expenses includes maintenance agreements for two photocopiers, postage, vehicle operations & maintenance, and office supplies & materials for the City Hall facility.

V. Goals, Objectives and Performance Measures

PROGRAM:	Central Services
Maintain City Hall facilities in a safe,	efficient and economical manner.
FY2023/24 Objectives	Performance Measures
Provide a safe, comfortable work environment for employees and for members of the public attending meetings.	1. Manage utility and contract costs under budgeted amounts.
Provide a responsive and open environment at City Hall.	Respond to 100% of approximately 2,600 phone calls and walk-in visitors to City Hall annually.

Management Information Services

General Fund, Library Fund, and Recreation Fund Administrative Services Department

I. Program Summary

This program encompasses five significant activities as described below. These activities include providing information for effective management, ensuring dependability of all workstations and obtaining knowledge of the latest technology to render a high-quality level of service and support: The program budget is for City Hall, City Library and Community Pool.

Troubleshooting

Involves the timely solving of various problems encountered by users. Typical problems involve finding files, sharing files, recovering from accidental losses and printing problems.

Backup and Security

Securing files for restoration, storage and saving. Determining, implementing and maintaining user's rights to avoid file loss and corruption. Conduct regular scanning for viruses and maintain virus definition files.

Website maintenance

Monitoring the website and creating additional resources for internet viewers.

Training and Instruction

Training and Instruction is the key for successful use and increasing productivity.

II. Budget Summary

	Prior Year Current Actuals Budget FY 2021-22 FY 2022-23		Estimated Actual FY 2022-23		Budge		
Program: 221 - Management Information Service	es						
Expenditure							
51 - Personnel Services	\$	62,484	\$ 74,900	\$	72,050	\$	95,800
52 - Professional Services		94,187	135,000		135,000		102,250
53 - Contract Services		94,460	121,400		121,900		147,700
55 - Other Operating Expenses		19,005	31,500		32,700		24,000
Expenditure Total:	\$	270,136	\$ 362,800	\$	361,650	\$	369,750

III. Personnel Allocations

Position:	FTE Allocation:
Accounting Specialist	0.15
Accounting Technician	0.15
Administrative Services Director	0.15
Finance Manager	0.15
Total FTE Staff:	0.60

III. Expenditure Summary

Personnel Services

This program is allocated the costs for 15% of each Administrative Services department staff.

Professional Services

Professional Services provide outside technical assistance in administering the computer network, GATV, and the phone system. Also included is a contract for City web page update.

Contract Services

Contract Services provides software subscriptions used by each department.

Operating Expenses

Operating expenses includes costs to upgrade workstations according to annual replacement plan, prioritizing purchases based on age of equipment. This also includes the purchase of computer supplies such as new keyboards or printers.

V. Goals, Objectives and Performance Measures

PROGRAM:	Management Information Services				
Maintain City's Information Technology needs in an efficient and economical manner.					
FY2023/24 Objectives Performance Measures					
Provide technological hardware and	1. Upgrade workstations.				
software productivity resources.	2. Increase memory and speed.				
Ensure system reliability and data security.	 Perform daily tape backups. Providing security for shared data. Protect data by developing a backup strategy for individual users. 				
Maximize the ease of use of system programs.	1. Monitor individual requirements.				

PROGRAM:	Management Information Services
FY2023/24 Objectives	Performance Measures
Manage network applications.	Modify changes as needed.
Maintain a user-friendly and	1. Post 100% of City Council, Planning Commission and
accessible website as a means of	Architectural Review Board agendas and staff reports before
communication with the public.	the meeting dates.
	2. Perform various staff and City related updates/ modifications
	to the City's website.
	3. Work with MIS consultant, as necessary, on any security, web
	host or other technical issues.



Community Development Administration

General Fund, Measure X, and Grants Community Development Department

I. Program Summary

Community Development Administration is responsible for planning, organizing and directing the work in the different program divisions of the Community Development Department. Activities of this program include:

- Development Review (Current Planning) Division
- Advance Planning Division
- Building Division
- Housing
- ♦ Code Compliance Division
 - Parking Enforcement
 - ♦ Homeless Assistance
 - Animal Care & Control

The Community Development Department (CDD) provides primary support to the Planning Commission and its advisory bodies: the Architectural Review Board and the Environmental Review Committee, for both Current and Advanced Planning projects. CDD also provides staff support as needed to the City Council, City Manager, other City departments, and boards and committees as needed (General Plan Update Committee, Design Review Ad Hoc Committee, Traffic Safety Committee, Tree Advisory Board, Downtown "T" Business Advisory Board, Technical Planning Advisory Committee, Joint Cities/County Housing Task Group). Staff is also involved in reviewing and commenting on environmental documents prepared for projects in the surrounding County jurisdiction as well as those adopted by Special Districts and the State within and adjacent to the City boundaries. Staff has also directed considerable effort toward updating the records and record-keeping systems of the City to implement digital map and site plan requirements, an electronic filing system, use of Geographic Information Systems (GIS) mapping and other technological advances to improve the efficiency of the Department's work.

The Code Compliance Division work includes Parking Enforcement, Homeless Assistance, and Animal Care & Control.

Departmental administration involves coordinating the day-to-day personnel work schedule, adjusting priorities to meet the specific needs and tasks of the Department, City Council, City Manager, other Departments, other public agencies and members of the general public.

II. Budget Summary

	1	Prior Year Current Actuals Budget FY 2021-22 FY 2022-23		Estimated Actual FY 2022-23		dopted Budget 72023-24	
Program: 301 - Community Development Admin	istr	ation					
Expenditure							
51 - Personnel Services	\$	106,086	\$	116,750	\$ 113,600	\$	116,800
55 - Other Operating Expenses		136		2,000	2,000		1,750
Expenditure Total:	\$	106,221	\$	118,750	\$ 115,600	\$	118,550

III. Personnel Allocations

Position:	FTE Allocation:
Administrative Assistant II	0.10
Associate Planner	0.10
Community Development Director	0.20
Principal Planner	0.10
Senior Planner	0.10
Total FTE Staff:	0.60

IV. Expenditure Summary

Personnel

Department staff members continuously work together to improve the services offered by the Department. The Department continues to use a few contract planners to help fulfill the mission of the Department through the Advance and Current Planning Programs and the Building Division. The whole CDD team works cooperatively and emphasizes ongoing communication to ensure that the Department's work is carried out in an efficient and courteous manner.

Operational Expenses

Operational expenses are based on the preceding budget year expenditures. Costs expected this year include updating policies and procedures, and technical support services (e.g., new aerial imagery, continuing the conversion of paper files to electronic format). These technological tools will enable the Department to improve the quality and quantity of public information available from the Department regarding land use matters. Department staff will also continue to attend mandatory training sessions, budget meetings and perform administrative duties such as completing time sheets and accounting for building and planning charges.

V. Goals, Objectives and Performance Measures

PROGRAM: Community Development Administration

The goal of the Administration Program is to provide public service in the form of land use information and processes to ensure continuity of government across all of the Department's functions.

FY2023/24 Objectives	Performance Measures
Respond to State mandated reporting	Submit the 2023 annual progress report for the Housing
requirements for the General Plan and	Element by April 2024 and for the General Plan by May
the Housing Element.	2024.
Acquire and implement new cloud-	Complete transition to new software, conduct staff
based permit/project tracking,	trainings and have operational prior to end of FY23-24.
issuance and reporting software.	
Fill vacant budgeted positions in	Successfully recruit for and hire for all vacant budgeted
Advance Planning and Development	positions.
Review/Building.	

Advance Planning

General Fund and Measure X Community Development Department

I. Program Summary

The Programs of the Community Development's Advanced Planning Division consists of long-range planning activities for the City. The General Plan/Coastal Land Use Plan is the 20-year plan that guides the City's efforts to meet the future needs of its residents. The Local Coastal Program is the City's policy and regulatory guide for preserving and enhancing coastal resources in compliance with the California Coastal Act. These plans were updated and certified by the California Coastal Commission in 2003. Over the past several years, staff has completed updates to key implementation documents, the Beach Neighborhood and Concha Loma Neighborhood Design Guidelines and numerous updates to the Zoning Code to reflect changes in state law related to housing and other emerging issues.

This year's work program priorities include the ongoing effort to continue with the multi-year General/Coastal Land Use Plan update. New work efforts associated with the Development Review Process Update such as the Downtown Overlay and updates to the Neighborhood Design Guidelines, and necessary high priority updates to certain sections of the Zone Code associated with the new state housing laws such as Accessory Dwelling Unit (ADU) and Density Bonus that must move ahead of the complete Zone Code Update. Continuing this year is the update to the City's Housing Element which has been adopted by the City Council on April 10, 2023 and is now with the state department of Housing and Community Development (HCD) for Certification.

Other Advance Planning Activities

Represent the City's long-range planning goals at community meetings such as SBCAG's Technical Planning Advisory Committee.

Participate in the Santa Barbara County Association of Governments planning process for strategizing how to meet the region's and City's share of the next round of regional housing needs allocation (RHNA) numbers, the Active Transportation Plan, updated target setting for greenhouse gas emissions per SB 375, Congestion Management Plan and other long range planning documents related to the Santa Barbara County region.

II. Budget Summary

	Prior Year Current Actuals Budget FY 2021-22 FY 2022-23		Estimated Actual FY 2022-23		E	dopted Budget 7 2023-24	
Program: 302 - Advance Planning							
Revenue							
43 - Intergovernmental	\$	110,969	\$ 388,000	\$	188,000	\$	200,000
45 - Charges for Services		5,172	5,000		5,000		5,000
Revenue Total:	\$	116,141	\$ 393,000	\$	193,000	\$	205,000
Expenditure							
51 - Personnel Services	\$	341,228	\$ 369,600	\$	334,350	\$	404,700
52 - Professional Services		48,514	432,000		232,000		301,200
55 - Other Operating Expenses			 50		50		500
Expenditure Total:	\$	389,742	\$ 801,650	\$	566,400	\$	706,400

III. Personnel Allocations

Position:	FTE <u>Allocation:</u>
Associate Planner	1.10
Community Development Director	0.30
Principal Planner	1.30
Total FTE Staff:	2.70

IV. Expenditure Summary

Personnel

The Principal Advance Planner has taken the lead working with the Community Development Director to tackle the advanced planning projects identified above. This position, along with a new additional Associate Planner is included in this year's budget as permanent full-time positions for the Community Development Department.

Operational Expenses

Projected expenses reflect costs associated with the preparation and publishing of the advanced planning projects contemplated for the 2023/24 fiscal year. This year's budget includes costs associated with the General Plan/Coastal Land Use Plan Update, the Downtown Design Overlay, updates to sections of the Zone Code associated with the new state housing laws and the update to the City's Housing Element. The City continues to secure grant funding to help support these work efforts.

Contract Services

The contract services budget includes costs associated with the General/Coastal Land Use Plan Update, the Downtown Design Overlay, and the Housing Element update as described above.

V. Goals, Objectives and Performance Measures

PROGRAM: Advance Planning The goal of the Advanced Planning Program is to provide long range planning for the City's future and for the sustainability of the region in compliance with state mandates set forth in general plan law and the Coastal Act.

FY2023/24 Objectives	Performance Measures
Complete the public review process	1. Initiate LCPAs
and Local Coastal Plan Amendments	2. Hold work sessions as needed to obtain input
(LCPA) for the Accessory Dwelling	3. Circulate drafts for public review
Units, Density Bonus, Coastal	4. Hold public meetings with Advisory Groups
Development Permits, Downtown	5. Hold public meetings with Planning Commission
Design Overlay, and Formula Business	6. Hold public meetings with City Council
Restrictions chapters of the City's	7. Apply with Coastal Commission for approval
Zoning code.	8. Update Zoning Code
Continue with the multi-year Update	1. Initiate LCPA
to the General Plan/Coastal Land Use	2. Hold work sessions as needed to obtain input
Plan.	3. Circulate drafts for public review
	4. Hold public meetings with Advisory Groups
	5. Hold public meetings with Planning Commission
	6. Hold public meetings with City Council
	7. Apply with Coastal Commission for approval
	8. Update General Plan/Coastal Land Use Plan
Continue with the multi-year Update	1. Hold work sessions as needed to obtain input
to the Housing Element.	2. Circulate drafts for public review
	3. Hold public meetings with Advisory Groups
	4. Hold public meetings with Planning Commission
	5. Hold public meetings with City Council
	6. Submit to State HCD
	7. Update Housing Element

Housing

Affordable Housing Trust Fund Community Development Department

I. Program Summary

Community Development's Housing Program consists of efforts to serve the affordable housing needs of Carpinterians. Staff coordinates with the County of Santa Barbara Housing and Community Development Department through participation in the HOME program and the Community Development Block Grant (CDBG) program that support local affordable housing and community service programs with no impact to the General Fund. Program staff also work with local non-profit housing developers to ensure that affordable units are available in Carpinteria and help the City plan for its fair share of housing according to the Regional Housing Needs Assessment (RHNA) process.

One of the main goals of the Housing Program is to maintain and expand the City's stock of affordable housing. Implementation of the program involves seeking assistance from and working with local non-profit groups to rehabilitate existing structures and support construction of new residences to increase affordable housing opportunities. In addition, staff performs contract administration work and coordinates with City of Santa Barbara housing staff to provide planning services as a part of the implementation of the City's inclusionary affordable housing program. Through these efforts, both affordable for sale residences as well as affordable rental units are produced. Costs associated with implementation of the inclusionary housing program are supported by development application fees, mitigation fees and contributions from the City's Affordable Housing Trust Fund.

Established in 2012, the Workforce Homebuyer Down Payment Loan Program is conducted in partnership with the Housing Trust Fund of Santa Barbara County and uses funds previously deposited into the City's Affordable Housing Trust Fund to assist lower and above-moderate income earners with down payments. To date, 11 local families have secured loans since program inception. Additional outreach and education efforts continue to ensure those who are interested and eligible are aware of the program. The repayment of the down payment assistance loan is deferred for 30 years, at which time the City will gain its proportionate share of the home's equity. The repaid loan amount, with equity, will be redeposited into the City's fund to support the program in an ongoing manner; one loan has been paid off to date.

The Community Development Department's Housing Program includes the following activities:

- Plan for and coordinate the development of affordable housing units pursuant to targeted income categories and other requirements of the Housing Element.
- Participate in the Santa Barbara County HOME Consortium and the CDBG Urban County.
- Coordinate with the City of Santa Barbara housing staff in implementing the contract for provision of affordable housing services and for the Rental Housing Mediation Program.
- Provide staff support to the Joint Cities-County Housing Task Group.
- ♦ Coordinate with SBCAG, the US Census Bureau and State Department of Finance on the collection and maintenance of housing and population statistics.

- ♦ Continued implementation of the Workforce Housing Down Payment Loan Program in partnership with the Housing Trust Fund of Santa Barbara County.
- ♦ Implement the programs outlined in the 2023-2031 Housing Element.
- ♦ Report to HCD the compliance with the 2023-2031 Housing Element programs.

II. Budget Summary

	Prior Year Actuals FY 2021-22		E	Budget		Estimated Actual FY 2022-23		dopted Budget 2023-24
Program: 311 - Housing								
Revenue								
46 - Interest	\$	(10,009)	\$	6,000	\$	10,000	\$	14,500
48 - Miscellaneous Revenue		83,000		-		_		
Revenue Total:	\$	72,991	\$	6,000	\$	10,000	\$	14,500
Expenditure								
51 - Personnel Services	\$	34,561	\$	37,600	\$	37,600	\$	40,650
52 - Professional Services		37,254		74,400		106,400		85,000
55 - Other Operating Expenses		-		200		200		200
56 - Non-Operating Expenses		-		-		100,000		-
Expenditure Total:	\$	71,815	\$	112,200	\$	244,200	\$	125,850

III. Personnel Allocations

Position:	FTE Allocation:
Associate Planner	0.10
Community Development Director	0.10
Total FTE Staff:	0.20

IV. Expenditure Summary

Personnel

Implementation of the housing program going forward will be primarily the responsibility of the Principal and Associate Planners with assistance from the Community Development Director and the City of Santa Barbara contract housing planners. The City will also continue to use the services of the Housing Trust Fund staff in implementing the down payment loan program.

Operational Expenses

Staff is projecting operational costs based on prior budget year expenditures with one additional program providing homeless services through City Net, a regional non-profit organization connecting neighbors experiencing homelessness to transformative care and innovative housing solutions. The Department will continue with the contract agreement with the City of Santa Barbara to implement our Inclusionary Housing Program. There will also be costs associated with the Housing Trust Fund's work to implement the Workforce

Housing Down Payment Loan Program. One other aspect of the expenses for housing is the City's support of the City of Santa Barbara's Rental Housing Mediation Task Force (RHMTF) which provides mediation services to landlords and tenants in Carpinteria. These administrative costs will be paid from the City's Affordable Housing Trust Fund.

Contract Services

Contract costs are anticipated for this fiscal year related to implementation of the annual contract agreements with the City of Santa Barbara Housing Program (cost varies depending on the work product), the Rental Housing Mediation Task Force (\$15, 575), the City Net (\$12,000 maximum), and the contract with the Housing Trust Fund of Santa Barbara County. These contract costs will continue to be paid out of the City's Affordable Housing Trust Fund.

V. Goals, Objectives and Performance Measures

PROGRAM:	Housing	
The goal of the Housing Program is to p	rovide safe and affordable housing of various types for	
all economic sectors of the community.		
FY2023/24 Objectives	Performance Measures	
Use City housing funds and staff efforts to leverage the greatest benefit possible for local residents.	Continue communication with organizations that are committed to constructing affordable housing for low income households.	
Coordinate with the County on the Community Development Block Grant Program and the creation of other programs to fund affordable housing.	Attend HOME Consortium and CDBG meetings and facilitate use of funds for affordable housing projects.	
Implement the Workforce Homebuyer Down Payment Loan Program in partnership with the Housing Trust Fund of Santa Barbara County.	Assist lower and above-moderate income households in purchasing a residence.	
Support construction of new residences to increase affordable housing opportunities.	Meaningful progress toward approval of new multi- family residential developments, particularly those that include affordable housing units.	
Implement the programs outlined in the 2023-2013 Housing Element.	 Initiate Zoning Code Amendments/LCPAs Hold work sessions as needed to obtain input Circulate drafts for public review Hold public meetings with Advisory Groups Hold public meetings with Planning Commission Hold public meetings with City Council Apply with Coastal Commission for approval (when applicable) Update Zoning Code 	

Development Review & Building

Applicant fees and General Fund Community Development Department

I. Program Summary

The Community Development Department's Development Review and Building program evaluates all types of development applications, maintains the City's development regulations and enforces the uniform construction codes and all other state and local laws which regulate building construction and maintenance. The Department also provides information to the public on the City's website and at its zoning information counter regarding permit requirements and procedures, zoning designations and permitted land uses in the various zone districts throughout the City. Activities of this program include:

Development Review

Staff planners evaluate and process applications for use permits, architectural review, signs, development plans, subdivisions and lot line adjustments, and currently General Plan, Coastal Land Use Plan and Zoning text amendments. The review process includes environmental review of development proposals and public hearings before the Architectural Review Board and City's decision-making bodies, the Planning Commission and City Council, and when necessary, the California Coastal Commission. CDD staff coordinates review by other departments and special districts such as the Carpinteria Valley Water District, Carpinteria Sanitary District and the Carpinteria-Summerland Fire Protection District. Assistance with the Development Review permit processes are provided through contract planners when needed.

Building

The City's Chief Building Inspector/Plans Examiner provides plan check services and performs inspections for new buildings, alterations and additions to existing buildings. The Chief Building Inspector/Plans Examiner is also instrumental in determining when buildings are substandard and repairs or demolition may be required to ensure the public health and safety. Minor grading associated with new construction or remodels is also reviewed and inspected by the City's Chief Building Inspector/Plans Examiner. Assistance from a building plan check and inspections specialist is provided through a contract to manage any complex building proposals or to provide continued service during vacations and sick days. A new contract for similar part-time work will be brought to the City Council in Q2 of 2023.

II. Budget Summary

	1	rior Year Actuals 7 2021-22	i	Current Budget 7 2022-23	timated Actual 7 2022-23	E	dopted Budget 72023-24
Program: 321 - Development Review & Building							
Revenue							
42 - Licenses & Permits	\$	215,691	\$	180,100	\$ 200,100	\$	200,100
46 - Charges for Services		430,950		260,000	230,000		230,000
Revenue Total:	\$	646,642	\$	440,100	\$ 430,100	\$	430,100
Expenditure							
51 - Personnel Services	\$	493,041	\$	545,950	\$ 493,700	\$	668,700
52 - Professional Services		119,103		100,000	100,000		100,000
54 - Utilities		456		400	400		400
55 - Other Operating Expenses		4,725		13,300	13,300		8,750
Expenditure Total:	\$	617,325	\$	659,650	\$ 607,400	\$	777,850

III. Personnel Allocations

Position:	FTE Allocation:
Administrative Assistant II	0.90
Associate Planner	0.55
Chief Building Inspector	0.95
Community Development Director	0.20
Principal Planner	0.60
Senior Planner	0.90
Total FTE Staff:	4.10

IV. Expenditure Summary

Personnel

Existing personnel levels will be maintained for development review and building services. Staff planners are experienced and knowledgeable of the City's Zoning Code and General/Coastal Land Use Plan policies, providing for efficiency in permit processing.

Operational Expenses

Training seminars for the Chief Building Inspector/Plans Examiner are ongoing and are required to maintain existing certifications for building plan check and inspection services.

Contract Services

A contract planning staff member from DUDEK is used sparingly to assist the Department in its review of Advanced Planning projects. Costs associated with this work are funded through Measure X, General Fund, and Grants.

Similarly, contract planning staff from MRS Environmental Inc. are used to assist the Department in its review of the decommissioning operations at the Carpinteria Oil and Gas Processing Facility. Costs associated with this work are funded through permit review fees.

Building plan check review and inspections provided by the City will be supplemented with contract staff as needed for large and/or structurally complex development projects so that City staff can focus on the majority of our work, which includes minor residential and commercial building permits for our local community residents and businesses.

Budgeted expenditures reflect the anticipated cost to the City for the contract planners described above, and to provide some building plan check and inspection services through a consultant. The building plan check and inspection services costs are passed through in full to project applicants.

V. Goals, Objectives and Performance Measures

PROGRAM:	Development Review & Building						
The goal of the Development Review and Building Program is to provide efficient permitting							
and inspection services to ensure well-designed development that meets all zoning and							
building code requirements and fits w	ith the small, beach town character of Carpinteria.						
FY2023/24 Objectives	Performance Measures						
Implement an efficient and	1. Provide accurate and timely noticing for all Planning						
informative development review	Commission and ARB items.						
process.	2. Issue an application complete or incomplete letter to						
	all project applications for Planning Commission review						
	within 28 days of submittal.						
Maintain prompt building plan check	1. Complete first review of all small addition or						
review process.	alteration projects within 14 days of submittal.						
	2. Complete first review of all complex projects within						
	30 days of submittal.						
Maintain prompt building inspection	Respond to all inspection requests within 24 hours.						
response time.							

Code Compliance

General Fund Community Development Department

I. Program Summary

The Community Development Department's Code Compliance Division ensures compliance with the Carpinteria Municipal Code. The Code includes numerous regulations ranging from Administration to Zoning. Notices to Correct, Compliance Orders, and infractions to appear in court or administrative citations are tools used to gain compliance with the laws and regulations set forth in the Municipal Code. For fines that are not paid in a timely manner, the City uses a collection agency to perform follow-up on all unpaid citations for a percentage of the fine due.

Quality of life, and health and safety issues are the priorities of our program. Compliance efforts address parking regulations, abandoned vehicle abatement, neighborhood preservation, animal services and implementation of our unique local smoking, graffiti, parks management, and shopping cart ordinances. Permit applications for animal keeping, vendors, solicitors, peddlers, escorts and massage technicians, therapists and similar establishments are reviewed and processed under the Code Compliance Division.

The Code Compliance Division also participates as members of the Traffic Safety Committee and are members of the California Association of Code Enforcement Officials (CACEO).

Code Compliance staff work with other agencies including the Carpinteria-Summerland Fire Protection District to help implement fire lane regulations and issue weed abatement notices. We also work together to ensure that sub-standard housing conditions are addressed and resolved in a timely manner. Ongoing coordination with the Sheriff's Department is also an important aspect of Code Compliance in ensuring the safety and welfare of the community through patrols for homeless encampments, review of Alcoholic Beverage Control licenses, enforcing public smoking restrictions, peddling and overnight camping regulations. Code Compliance also oversees three part-time school crossing guards at Middle, Aliso, and Canalino Schools. One of the part-time positions is partially funded by the Carpinteria Unified School District though the crossing guards are employees of the City.

In order to reduce the number of citations issued and to encourage compliance for the benefit of our residents and visitors, and to preserve the small-town charm of Carpinteria, Code Compliance staff take a proactive role in educating the public about code compliance, use of the parks and other public areas, parking regulations and animal care and control laws. A Code Compliance Officer patrols our parks and beaches during regular business hours on weekends and until 7:00 p.m. during summer months, enforcing dog leash and dog waste clean-up laws, ensuring that parks are used appropriately and reporting graffiti vandalism as soon as it is found to ensure a prompt removal response.

As with last year, Code Compliance staff has been instrumental in helping with homeless issues throughout the City.

II. Budget Summary

	1	ior Year Actuals 7 2021-22	Current Budget 7 2022-23	timated Actual 7 2022-23	E	dopted Budget 7 2023-24
Program: 331 - Code Compliance						
Revenue						
42 - Licenses & Permits	\$	5,380	\$ 700	\$ 700	\$	-
44 - Fines & Forfeitures		86,061	75,000	77,000		77,000
46 - Interest		(190)	300	300		500
48 - Miscellaneous Revenue		2,560	2,500	2,500		2,500
Revenue Total:	\$	93,811	\$ 78,500	\$ 80,500	\$	80,000
Expenditure						
51 - Personnel Services	\$	380,228	\$ 414,000	\$ 398,500	\$	331,100
52 - Professional Services		-	2,000	2,000		-
53 - Contract Services		1,690	2,400	2,400		-
54 - Utilities		-	750	750		800
55 - Other Operating Expenses		8,473	10,000	10,000		9,500
57 - Capital Outlay		45,607		-		
Expenditure Total:	\$	435,998	\$ 429,150	\$ 413,650	\$	341,400

III. Personnel Allocations

FTE Allocation:
0.15
0.05
0.70
0.90
0.20
aff: 2.00

IV. Expenditure Summary

Personnel

The Code Compliance unit is staffed with officers working Monday through Friday as well as one officer providing daytime weekend coverage. The Division staff is assisted in their duties by the Chief Building Inspector/Plans Examiner and the Associate Planners.

Operational Expenses

Operating expenses have been maintained based on previous years' activity.

IV. Goals, Objectives and Performance Measures

PROGRAM:	Code Compliance					
The goal of the Code Compliance Program is to ensure the public health, safety and welfare and						
maintain the quality of life in Carpinteria through outreach and education to residents and						
visitors to ensure compliance with the Municipal Code.						
FY2023/24 Objectives	Performance Measures					
Document and investigate violations	Complete initial site investigations of all complaints					
that are reported by the public.	received within three days of notification.					
Network with other agencies and						
conduct co-agency inspections of						
reported Municipal Code violations.						
Work with Law Enforcement, field	Monitor the graffiti hotline and patrol the City to ensure					
staff and volunteers to abate graffiti	that all reported and/or noted incidents of graffiti on					
throughout the City.	private property are removed within 10 days.					
Abate abandoned or inoperable	Abate all reported and/or noted abandoned or					
vehicles on private property.	inoperable vehicles throughout the City within 10 days.					

Animal Care and Control

General Fund Community Development Department

I. Program Summary

Animal care and control services are provided by the City's Code Compliance Officers seven days a week during regular business hours. Compliance Officers respond to calls for service, appear in court, work with local veterinarians, educate the public about leash laws and licensing requirements, and return stray pets to their owners. Officers also file reports when bite injuries occur and respond to calls regarding injured or abandoned animals. When an animal services emergency occurs after regular business hours, the Sheriff's Department will dispatch an Animal Control Officer to respond to the "911" call.

As the City does not have its own animal shelter, we use the services of local veterinarian Dr. Smith of the Animal Medical Clinic for boarding stray pets and the adoption of unclaimed animals. However, we do have volunteers who provide foster care for animals until they are adopted into permanent homes. We have a few volunteers who are able to walk dogs so we can ensure they are getting continued attention, exercise and socialization.

Another aspect of the program deals with the state mandate that rabies be controlled throughout the City. To comply with this requirement, City staff issue dog licenses at City Hall upon proof of current rabies vaccines. Dog licensing and impound fees contribute to helping fund animal care and control services.

II. Budget Summary

	A	ior Year Actuals 7 2021-22		Current Budget 7 2022-23		timated Actual 7 2022-23	Е	dopted Sudget 2023-24
Program: 341 - Animal Care & Control								
Revenue								
42 - Licenses & Permits	\$	10,249	\$	10,400	\$	10,400	\$	10,400
45 - Charges for Services		546		500		500		500
Revenue Total:	\$	10,795	\$	10,900	\$	10,900	\$	10,900
Expenditure 51 - Personnel Services	\$	91.845	\$	103.400	\$	98,900	\$	50,850
52 - Professional Services	φ	20.673	φ	20.000	φ	20,000	φ	4.000
55 - Other Operating Expenses		538		20,000 850		20,000 850		900
Expenditure Total:	\$	113,056	\$	124,250	\$	119,750	\$	55,750

III. Personnel Allocations

Position:	FTE Allocation:
Code Compliance Officer II	0.30
Code Compliance Supervisor	0.10
Total FTE Staff:	0.40

IV. Expenditure Summary

Personnel

DROGRAM.

The Code Compliance unit, also tasked with Animal Care and Control is staffed with officers working Monday through Friday as well as one officer providing daytime weekend coverage. In addition to other compliance activities, emphasis will be on the implementation of goals and performance measures outlined below.

Operational Expenses

Costs associated with services provided by the Animal Medical Clinic have been factored into the budget and are partially offset by licensing and impound fees.

Animal Care & Control

V. Goals, Objectives and Performance Measures

PROGRAM:	Animai Care & Control						
The goal of the Animal Care and Control Program is to ensure that pets are properly cared for and that animal safety measures are enforced for the benefit of the larger community of							
,							
residents and visitors. A specific goal of the program in this fiscal year is to reinforce the							
mandatory Spay/Neuter Ordinance pro							
FY2023/24 Objectives	Performance Measures						
Increase public awareness for dog	Maintain a steady number of dogs in the dog license						
licensing by contacts at City parks and	database through active outreach and compliance						
by following up when licenses are not	efforts.						
renewed.							
Provide prompt response to calls for	Respond to 100% of all calls for animal control services						
animal control services.	within the same day the call is received.						
Find permanent homes for stray dogs	Complete adoptions for 100% of all dogs and cats within						
and cats found within the City.	60 days of taking the animal into custody.						
Improve enforcement of leash laws	Make contacts to educate residents and visitors of the						
and dog waste clean-up at City Parks	City's regulations. Issue citations as necessary to ensure						
and Beaches.	compliance with dog leash and dog waste laws.						
Implement the Mandatory	Continue outreach efforts to the public, animal welfare						
Spay/Neuter - Ordinance to address	organizations and local veterinarians. Conduct one						
issues of pet overpopulation and	neighborhood outreach event.						
limited animal care resources.							



Public Works Administration

Gas Tax, General, and Measure A Funds Public Works Department

I. Program Summary

The Public Works Administration Program oversees the following divisions and respective programs within the Public Works Department:

Engineering Division

- ♦ Public Works Administration
- ◆ Transportation, Parking and Lighting
- ◆ Capital Improvements

Street Maintenance Division

- Street Maintenance
- ♦ Right-of-Way Maintenance

Sustainability and Environment Division

- ♦ Resource Conservation (Energy)
- ♦ Solid Waste
- Watershed Management

The Public Works Administration Program is responsible for planning, organizing, and directing services in the Public Works Department.

The Public Works Department is augmented with contracts for professional (consulting) services, solid waste hauling, street sweeping, and street and right-of-way maintenance.

II. Budget Summary

		ior Year Actuals 7 2021-22	E	Current Budget 7 2022-23	timated Actual 2022-23	E	dopted Budget 7 2023-24
Program: 401 - Public Works Administration							
Revenue							
44 - Fines & Forfeitures	\$	-	\$	200	\$ -	\$	-
45 - Charges for Services		171,136		27,500	22,500		22,500
48 - Miscellaneous Revenue		18,547		600	1,000		1,000
Revenue Total:	\$	189,682	\$	28,300	\$ 23,500	\$	23,500
Expenditure 51 - Personnel Services 52 - Professional Services 53 - Contract Services 55 - Other Operating Expenses	\$	184,728 8,929 7,973 5,050	\$	282,350 140,000 20,000 12,600	\$ 192,100 165,000 20,000 22,050	\$	256,600
Expenditure Total:	<u>\$</u>	206,680	\$	454,950	 399,150		295,700
Program: 402 - Engineering Permits Revenue 42 - Licenses & Permits	\$	8,847	\$	7,700	\$ 7,900	\$	7,900
Revenue Total:	\$	8,847	\$	7,700	\$ 7,900	\$	7,900

III. Personnel Allocations

Position:	FTE Allocation:
Engineering Technician	0.40
Environmental Program Manager	0.20
Management Analyst I	0.40
Public Works Director	0.40
PW Supervisor	0.15
Total FTE Staff:	1.55

IV. Expenditure Summary

Personnel

There are 10.6 full-time equivalent (FTE) employees in the Public Works Department. The Public Works Director is designated as the City Engineer, City Traffic Engineer, and Floodplain Administrator. The Public Works Director is also the City's representative on the Santa Barbara County Association of Governments (SBCAG) Technical Transportation Advisory Committee (TTAC), Regional Public Works Coordination Council, and Multi-Jurisdictional Solid Waste Task Group. The Public Works Director also serves on the City's Environmental Review Committee. The Public Works Director is responsible for managing the Tree Advisory Board, Downtown "T" Business Advisory Board (DTBAB), and Traffic Safety Committee. The Public Works Supervisor provides primary staff support to the Tree Advisory Board. The Engineering Technician provides primary staff support to the Traffic Safety Committee. The Assistant to the Public Works Director provides primary staff support to the DTBAB.

Contract Services

The Public Works Administration Program administers professional (consulting) services to augment Public Works Department staff in the delivery of capital projects, engineering plan checks, and specialty studies. Professional services are private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms. The procurement of professional services is made by a qualifications-based selection process in accordance with California Government Code Sections 4525 through 4529.5 and the federal Brooks Act for federal-aid projects.

The Public Works Administration Program administers maintenance contracts to augment Public Works Department staff in solid waste collection, street sweeping, street and right-of-way maintenance, and fleet/equipment maintenance.

Engineering Permits Service

The Public Works Administration Program administers the Engineering Permits Service, which includes engineering permits issued for grading, right-of-way encroachments, dumpsters, and oversize loads; and special event permits issued for events held/use conducted in the public right-of-way. Engineering plan checks and inspection are performed for conformance with City construction standards and compliance with City regulations.

The Engineering Permits Service also administers the City floodplain management regulations. The purpose of these regulations is to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions.

V. Goals, Objectives and Performance Measures

PROGRAM:	Public Works Administration					
Improve operational efficiency by continuing to update administrative procedures and polices,						
and increase sustainable practices. Cor	ntinue public outreach about Department.					
FY 2023/24 Objectives	Performance Measures					
Improve response time to service	Upgrade computer-based service request and work					
requests.	order tracking system.					
Floodplain Management.	Enroll in FEMA Community Rating System (CRS) to					
	reduce flood insurance premiums for properties in the					
	special flood hazard areas.					
Continue public outreach about	1. Celebrate National Public Works Week (May) with					
Department.	proclamation from City Council.					
	2. Educate public about Department as first responder.					
	Affix "Public Works First Responder" symbol on					
	Department uniforms, vehicles, and equipment.					
	3. Improve user interface and accessibility of					
	Department webpage.					
	4. Contribute Department articles to City's newsletter					
	and social media.					
	5. Rename "Public Works Yard" to "Corporation Yard" for					
	inclusivity with all public works professionals as one					
	team.					

Capital Improvements

Capital Improvement, Development Impact Fee, Gas Tax, General, Local Transportation, Measure A, Parking and Business Improvement Area, Revolving, and Road Maintenance Rehabilitation Funds

Public Works Department

I. Program Summary

The Capital Improvements Program consists of capital projects greater than \$10,000 in value and generally financed with specific funds intended only for capital improvements. Capital projects are listed in the Capital Improvement Plan (CIP) and substantiated or prioritized in conformance with the General Plan and Local Coastal Plan, master plans, and/or special studies. (The term, Capital Improvements Program, also refers to a budgetary category in the City's fiscal year budget and is interchangeably called CIP.) The CIP includes capital projects for Alternative Transportation, General Facilities, Highway Interchanges and Bridges, Parking Facilities, Parks and Recreation Facilities, Storm Drain Facilities, Streets and Thoroughfares, and Traffic Control Facilities.

Capital projects are often long-term, and expenditures occur over multiple years. In many cases, capital projects may have had prior design work completed or may even have had partial construction completed prior to the current fiscal year. In other cases, capital projects may be completed in future years.

Project management and contract and grant administration of capital projects are able to be performed by Engineering Division staff. Professional (consulting) services contracts augment Engineering Division staff in the design and construction project management of capital projects.

II. Budget Summary

	Prior Year Actuals FY 2021-22	Current Budget FY 2022-23	Estimated Actual FY 2022-23	Adopted Budget FY 2023-24
Program: 403 - Capital Improvements				
Revenue				
43 - Intergovernmental	\$ 970,771	\$ 5,789,250	\$ 1,753,900	\$ 1,650,000
48 - Miscellaneous Revenue		44,000	132,500	
Revenue Total:	\$ 970,771	\$ 5,833,250	\$ 1,886,400	\$ 1,650,000
Expenditure 51 - Personnel Services 57 - Capital Outlay	\$ 140,580 4,061,126	\$ 240,850 13,460,800	\$ 142,850 5,853,900	\$ 203,650 8,028,950
Expenditure Total:	\$ 4,201,705	\$ 13,701,650	\$ 5,996,750	\$ 8,232,600

III. Personnel Allocations

Position:	FTE Allocation:
Assistant/Associate/Civil Engineer	0.10
Engineering Technician	0.25
Environmental Program Manager	0.05
Lead Maintenance Worker	0.05
Maintenance Worker I/II	0.15
Management Analyst I/II	0.35
Public Works Director	0.30
PW Supervisor	0.05
Total FTE	Staff: 1.30

IV. Expenditure Summary

Personnel

The budget provides for the staff time to administer the Capital Improvements Program.

Capital Projects

An update of the CIP was completed in August 2022. The updated CIP is a five-year period from Fiscal Year 2022/2023 through Fiscal Year 2026/2027.

The proposed capital projects for Fiscal Year 2023/24 are:

Finance	CIP	Project Name
Code	Code	-
NC-22-002	NC-22-002	Former Venoco Oil Pipeline 0470 Abandonment Project
PK-19-003	PR-32	Carpinteria Skate Park Project
PK-20-005	PR-44	Dune and Shoreline Management Plan
PK-21-002	PR-36	Bluffs Three Park Project
PK-23-001	AT-05	Franklin Creek Trail Improvement Project
PK-23-005	PR-09	Linden Avenue Beach-End Beautification Project
PW-20-001	GF-16	City Hall Solar Energy Generation and Storage Project
PW-21-001	GF-02	City Hall Campus Improvements Project
PW-23-001	GF-18	Carpinteria Library Improvements Project
ST-22-001	ST-58	2022 Pavement Rehab Project
ST-23-001	ST-59	2023 Pavement Maintenance and Rehabilitation Project
TR-21-001	AT-23	Linden Avenue Improvements Project- Carpinteria Avenue to Linden Avenue
1K-21-001	A1-23	Overcrossing
TR-21-002	TC-01	Carpinteria Avenue and Palm Avenue Intersection Improvements Project
TR-21-003	TC-03	Carpinteria High School Area Crosswalk Safety Improvements Project

Reference: Capital Improvement Plan Fiscal Year 2022/2023 – Fiscal Year 2026/2027. (City Council Resolution No. 6153. 8 August 2022)

V. Goals, Objectives and Performance Measures

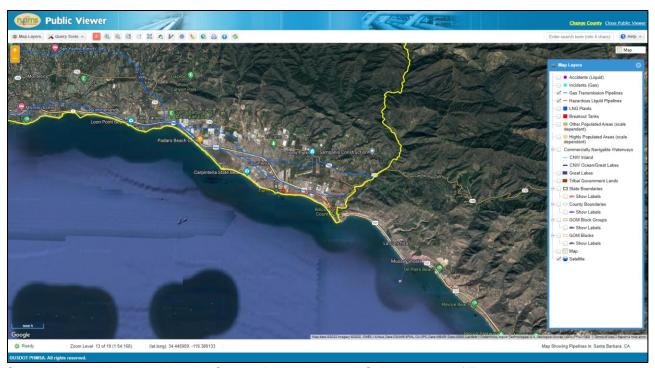
PROGRAM:	Capital Improvements
Deliver capital projects approved by th	e City Council, utilize all state or federal funds prior to
lapsing, manage each capital project to	avoid cost overruns whenever possible, and design
capital assets to reduce lifecycle costs	of operation to the extent possible.
FY 2023/24 Objectives	Performance Measures
Pursue state- and federal-aid funding	Take advantage of grant workshops for better
opportunities.	understanding of criteria and file timely and effective
	applications.
Involve community in design phase.	Conduct public outreach before construction phase.
Continue coordination with Santa	1. Participate in county-wide analysis of potential
Barbara County Association of	regulations for shared mobility devices.
Governments (SBCAG) and California	2. Coordinate with SBCAG and Caltrans on U.S. Highway
Department of Transportation	101 corridor improvement projects.
(Caltrans).	
Continue coordination meetings with	1. Conduct quarterly coordination meetings.
Carpinteria Valley Water District and	2. Pre-design planning to avoid utility conflicts.
Carpinteria Sanitary District.	
Improve pedestrian and school	1. Develop Local Roadway Safety Plan.
crossing safety.	2. Conduct public outreach.
Utility underground overhead	1. Develop Utility Undergrounding Program to identify
facilities.	and evaluate the feasibility to underground existing
	overhead utility facilities citywide as eligible Tariff Rule
	20A projects.
	2. Coordinate with Southern California Edison.
	3. Conduct public outreach.
Upgrade pedestrian facilities	1. Incorporate pedestrian facility upgrades with
(sidewalks and curb ramps) to current	pavement improvement projects.
Americans with Disabilities Act (ADA)	2. Update ADA Transition Plan.
standards.	

CITY OF CARPINTERIA PUBLIC WORKS DEPARTMENT

FORMER VENOCO OIL PIPELINE #470 ABANDONMENT PROJECT

CIP CODE: Not Applicable

PUBLIC WORKS NUMBER: 15014 FINANCE NUMBER: NC-22-002



Source: National Pipeline Mapping System Public Viewer. U.S. Department of Transportation. 2022

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes abandoning a former oil pipeline. The objective of this project is for the interest of public safety and at the direction of the State of California Department of Forestry and Fire Protection, Office of the State Fire Marshal (State Fire Marshal).

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prio	r Years	20	2022/2023		2023/2024		2024/2025		5/2026	Total
Design	\$	4,350	\$	2,050							\$ 6,400
Right-of-Way					\$	75,000					\$ 75,000
Construction			\$	50,000	\$	400,000					\$ 450,000
Total	\$	4,350	\$	52,050	\$	475,000	\$	-	\$	-	\$ 531,400

Fiscal Year	Prior Years		20	22/2023	2/2023 202		2024/2025		2025/2026		Total
State Grant	\$	4,350	\$	52,050	\$	475,000					\$ 531,400
Total	\$	4,350	\$	52,050	\$	475,000	\$	-	\$	-	\$ 531,400

CARPINTERIA SKATE PARK PROJECT

CIP CODE: PR-32

PUBLIC WORKS NUMBER: 15124 FINANCE NUMBER: PK-19-003



Source: Concept Plan. City of Carpinteria. 2023

SCOPE OF WORK AND OBJECTIVE:

The scope of work includes a new skate park on the City Hall campus. The objective of this project is to build a public skate park with night lightning to serve the needs of the community

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years		2022/2023		2023/2024		20	2024/2025		2025/2026		Total
Design	\$	216,400	\$	35,200							\$	251,600
Construction	\$	52,000	\$	2,255,800	\$	400,000					\$	2,707,800
Total	\$	268,400	\$	2,291,000	\$	400,000	\$	1	\$	-	\$	2,959,400

Fiscal Year	Р	rior Years	2022/2023		2	023/2024	2024/2025		2025/2026	Total
General Fund			\$	980,000						\$ 980,000
Measure X			\$	275,500	\$	400,000				\$ 675,500
Private Fund	\$	250,500	\$	860,500						\$ 1,111,000
Quimby Fees	\$	17,900								\$ 17,900
State Grant			\$	175,000						\$ 175,000
Total	\$	268,400	\$	2,291,000	\$	400,000	\$	-	\$ -	\$ 2,959,400

DUNE AND SHORELINE MANAGEMENT PLAN (CARPINTERIA LIVING SHORELINE PROJECT)

CIP CODE: PR-44

PUBLIC WORKS NUMBER: 15119 FINANCE NUMBER: PK-20-005



Source: Google Maps. 2020

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes preparing and implementing the Dune and Shoreline Management Plan (Carpinteria Living Shoreline Project). The objective of this project is to protect landward resources and critical infrastructure in the beach neighborhood, areas north of Carpinteria Salt Marsh, and Downtown while minimizing beach erosion.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years	2022/2023	2023/2024	2024/2025	2025/2026	Total
Design	\$ 237,850	\$ 4,150	\$ 115,000			\$ 357,000
Total	\$ 237,850	\$ 4,150	\$ 115,000	\$ -	\$ -	\$ 357,000

Fiscal Year	Prior Years		2022/2023		20	023/2024	202	4/2025	2025/2026		Total
State Grant	\$	210,250			\$	100,650					\$ 310,900
Tidelands	\$	27,600	\$	4,150	\$	14,350					\$ 46,100
Total	\$	237,850	\$	4,150	\$	115,000	\$	-	\$	-	\$ 357,000

Rincon Preserve Improvement Project

CIP CODE: PR-36

PUBLIC WORKS NUMBER: 15127 FINANCE NUMBER: PK-21-002



Source: City of Carpinteria Concept plan 2022

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes a non-motorized trail, parking lot, restroom, amphitheater, and interpretive signage at the Rincon Bluffs Preserve. The objective of this project is to provide public park with coastal access, protect habitat and to close a gap in the Carpinteria Coastal Vista Trail.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years		2022/2023		2023/2024			024/2025	2025/2026		Total
Design	\$ 2	29,950		,	\$	50,000	\$	100,000			\$ 179,950
Construction							\$	2,400,000			\$ 2,400,000
Total	\$ 2	29,950	\$ -	,	\$	50,000	\$	2,500,000	\$	-	\$ 2,579,950

Fiscal Year	Prior Years		2022/2023	2023/2024		2024/2025		2025/2026	Total
Grants	\$	29,950		\$	50,000	\$	2,500,000		\$ 2,579,950
Total	\$	29,950	\$ -	\$	50,000	\$	2,500,000	\$	\$ 2,579,950

FRANKLIN CREEK TRAIL IMPROVEMENT PROJECT

CIP CODE: AT-05

PUBLIC WORKS NUMBER: 15037 FINANCE NUMBER: PK-23-001



Source: Google Maps. 2022

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes accessible surfacing, safety fencing, and adjacent accessibility connection improvements along east side Franklin Creek Trail between Carpinteria Avenue and Seventh Street. The objective of this project is to provide for a safe route to school.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years	20	022/2023	20	023/2024	20	024/2025	2025/2026		Total
Design		\$	165,050	\$	110,050				\$	275,100
Right-of-Way		\$	13,200	\$	8,800				\$	22,000
Construction						\$	803,300		\$	803,300
Total	\$ -	\$	178,250	\$	118,850	\$	803,300	\$ -	\$ 1	1,100,400

Fiscal Year	Prior Years	20	022/2023	20	023/2024	20	024/2025	2025/2026		Total
Measure A		\$	13,200						\$	13,200
Meas A Grant		\$	165,050	\$	118,850	\$	803,300		\$ 1	,087,200
Total	\$ -	\$	178,250	\$	118,850	\$	803,300	\$ -	\$ 1	,100,400

LINDEN AVENUE BEACH-END BEAUTIFICATION PROJECT

CIP CODE: PR-09

PUBLIC WORKS NUMBER: 15056 FINANCE NUMBER: PK-23-005



Source: Concept Plan. City of Carpinteria. 2023

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes beautification improvements at the Linden Avenue beach-end. The objective of this project is to provide for a more aesthetically pleasing urban park environment and transition to Carpinteria Beach.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years	202	22/2023	20	023/2024	20	024/2025	202	5/2026	Total
Design		\$	50,000	\$	116,250					\$ 166,250
Construction				\$	213,750	\$	285,000			\$ 498,750
Total	\$ -	\$	50,000	\$	330,000	\$	285,000	\$	-	\$ 665,000

Fiscal Year	Prior Years	2022/2023	2023/2024	2024/2025	2025/2026	Total
Measure A				\$ 70,000		\$ 70,000
Measure X				\$ 165,000		\$ 165,000
Park Facilities		\$ 50,000		\$ 50,000		\$ 100,000
Tidelands			\$ 100,000			\$ 100,000
State Grant			\$ 230,000			\$ 230,000
Total	\$ -	\$ 50,000	\$ 330,000	\$ 285,000	\$ -	\$ 665,000

CITY HALL SOLAR ENERGY GENERATION AND STORAGE PROJECT

CIP CODE: GF-16

PUBLIC WORKS NUMBER: 15122 FINANCE NUMBER: PW-20-001



Source: Strategic Energy Plan. City of Carpinteria. 2019

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes new solar energy generation (photovoltaic) and solar energy storage (battery) facilities. The objective of this project is to decrease long-term electric energy costs, provide for self-contained electric power, enhance resiliency, and decrease greenhouse gas emissions.

ESTIMATED COST PER FISCAL YEAR:

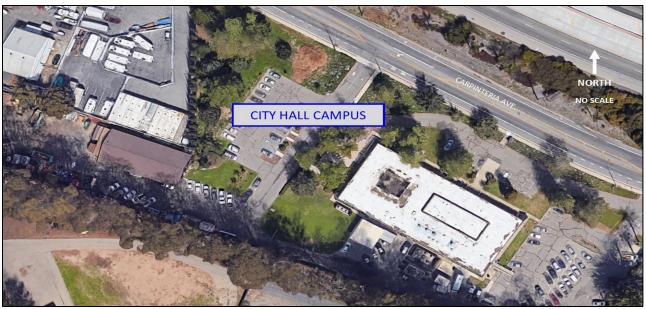
Fiscal Year	Pri	or Years	20	22/2023	20	23/2024	2024	/2025	2025/2	2026	Total
Design	\$	24,150	\$	10,000	\$	10,000					\$ 44,150
Construction					\$	409,250					\$ 409,250
Total	\$	24,150	\$	10,000	\$	419,250	\$	-	\$	-	\$ 453,400

Fiscal Year	Pri	or Years	20	22/2023	20	023/2024	2024	4/2025	2025	5/2026	Total
General Fund	\$	4,150									\$ 4,150
Measure X	\$	20,000	\$	10,000	\$	46,850					\$ 76,850
State Grant					\$	372,400					\$ 372,400
Total	\$	24,150	\$	10,000	\$	419,250	\$	-	\$	-	\$ 453,400

CITY HALL CAMPUS IMPROVEMENTS PROJECT

CIP CODE: GF-02

PUBLIC WORKS NUMBER: 15123 FINANCE NUMBER: PW-21-001



Source: Google Maps. 2022

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes parking lot sustainable pavement resurfacing, drainage, stormwater quality, and circulation. The objective of this project is to provide for a sustainable and circulation-efficient parking lot.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Pric	or Years	20	22/2023	20	023/2024	2	024/2025	202	5/2026		Total
Design	\$	9,850	\$	40,000			\$	210,000			\$	259,850
Construction	\$	2,950	\$	50,000	\$	150,000	\$	950,000			\$	1,152,950
Total	\$	12,800	\$	90,000	\$	150,000	\$	1,160,000	\$	-	\$ 1	1,412,800

Fiscal Year	Prid	or Years	20	22/2023	20	023/2024	2	024/2025	2025/2026		Total
Facilities DIF			\$	7,200			65	34,800		\$	42,000
Measure X	\$	12,800	\$	82,800	\$	126,000	\$	580,000		\$	801,600
Parking DIF					\$	24,000	\$	116,000		\$	140,000
Storm DIF							\$	429,200		\$	429,200
Total	\$	12,800	\$	90,000	\$	150,000	\$	1,160,000	\$ -	\$ 1	,412,800

CARPINTERIA LIBRARY IMPROVEMENTS PROJECT

CIP CODE: GF-18

PUBLIC WORKS NUMBER: 15055 FINANCE NUMBER: PW-23-001



Source: Google Maps. 2022

SCOPE OF WORK AND OBJECTIVE:

The project expands the Public Library without adjusting the building's footprint through interior floorplan adjustments. Expanding into the Veterans Meeting Room and relocation of restrooms will provide expanded library capacity. The Project will also upgrade electrical, mechanical, and plumbing.

ESTIMATED COST PER FISCAL YEAR:

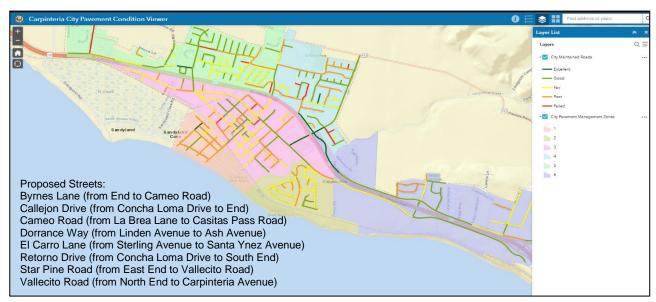
Fiscal Year	Prior Years	20	22/2023	20	23/2024	20	024/2025	2025/2026	Total
Design		\$	40,000	\$	50,000	\$	180,600		\$ 270,600
Construction								\$ 1,082,450	\$ 1,082,450
Total	\$ -	\$	40,000	\$	50,000	\$	180,600	\$ 1,082,450	\$ 1,353,050

Fiscal Year	Prior Years	20	22/2023	20	23/2024	20	024/2025	20	025/2026	Total
Measure X		\$	40,000	\$	50,000	\$	180,600	\$	1,082,450	\$ 1,353,050
Total	\$ -	\$	40,000	\$	50,000	\$	180,600	\$	1,082,450	\$ 1,353,050

2022 PAVEMENT REHABILITATION PROJECT

CIP CODE: ST-58

PUBLIC WORKS NUMBER: 15132 FINANCE NUMBER: ST-22-001



Source: Carpinteria Pavement Condition Viewer. City of Carpinteria. 2022

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes pavement rehabilitation, pedestrian facility upgrades (e.g. curb ramps and sidewalks) as needed for compliance with the Americans with Disabilities Act (ADA), and drainage improvements. The objective of this project is to rehabilitate pavement using technologies and material recycling techniques that lower greenhouse gas emissions and reduce the cost of pavement maintenance through material choice and construction methods and to provide for ADA accessibility upgrades.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years	2022/2023	2023/2024	2024/2025	2025/2026	Total
Design		\$ 455,000	\$ 100,000			\$ 555,000
Construction			\$ 1,660,000			\$ 1,660,000
Total	\$ -	\$ 455,000	\$ 1,760,000	\$ -	\$ -	\$ 2,215,000

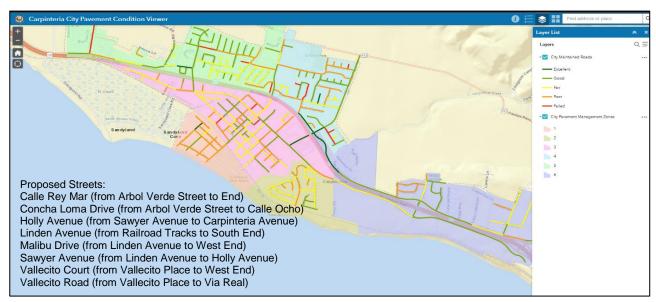
Fiscal Year	Prior Years	2022/2023	2023/2024	2024/2025	2025/2026	Total
Measure A		\$ 455,000	\$ 224,500			\$ 679,500
Measure X			\$ 1,369,500			\$ 1,369,500
Road Maint			\$ 151,000			\$ 151,000
Street DIF			\$ 15,000			\$ 15,000
Total	\$ -	\$ 455,000	\$ 1,760,000	\$ -	\$ -	\$ 2,215,000

2023 PAVEMENT MAINTENANCE/REHABILITATION PROJECT

CIP CODE: ST-59 & ST-64

PUBLIC WORKS NUMBER: 15134 & 15133

FINANCE NUMBER: ST-23-001



Source: Carpinteria Pavement Condition Viewer. City of Carpinteria. 2022

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes pavement rehabilitation, pedestrian facility upgrades (e.g. curb ramps and sidewalks) as needed for compliance with the Americans with Disabilities Act (ADA), and drainage improvements. The objective of this project is to rehabilitate pavement using technologies and material recycling techniques that lower greenhouse gas emissions and reduce the cost of pavement maintenance through material choice and construction methods and to provide for ADA accessibility upgrades.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years	2022/2023	2023/2024	2024/2025	2025/2026	Total
Design		\$ 50,000	\$ 281,000			\$ 331,000
Construction			\$ 2,500,000			\$ 2,500,000
Total	\$ -	\$ 50,000	\$ 2,781,000	\$ -	\$ -	\$ 2,831,000

Fiscal Year	Prior Years	2022/2023	2023/2024	2024/2025	2025/2026	Total
Measure A			\$ 765,200			\$ 765,200
Measure X			\$ 1,501,200			\$ 1,501,200
Road Maint		\$ 50,000	\$ 466,600			\$ 516,600
Street DIF			\$ 48,000			\$ 48,000
Total	\$ -	\$ 50,000	\$ 2,781,000	\$ -	\$ -	\$ 2,831,000

LINDEN AVENUE IMPROVEMENTS PROJECT- CARPINTERIA AVENUE TO LINDEN AVENUE OVERCROSSING

CIP CODE: AT-23

PUBLIC WORKS NUMBER: 15113 FINANCE NUMBER: TR-21-001



Source: Google Maps. 2020

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes sidewalk widening, parkways, street trees, curb ramp upgrades in conform with Americans with Disabilities Act (ADA) standards, and Class II Bikeways (Bike Lanes). The objective of this project is to conform with the Bikeways Plan of the Circulation Element of the General Plan and Local Coastal Plan and the SBCAG Regional Active Transportation Plan.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years 2022/2023		22/2023	20	023/2024	2024	4/2025	2025/2	2026	Total	
Design	\$	110,550	\$	43,500							\$ 154,050
Construction					53	263,100					\$ 263,100
Total	\$	110,550	\$	43,500	\$	263,100	\$	-	\$	-	\$ 417,150

Fiscal Year	Pr	ior Years	2022/2023		20	023/2024	2024/	2025	2025/2	026	Total
County Grant	\$	110,550	\$	43,500	\$	263,100					\$ 417,150
Total	\$	110,550	\$	43,500	\$	263,100	\$	1	\$	-	\$ 417,150

CARPINTERIA AVENUE AND PALM AVENUE INTERSECTION IMPROVEMENTS PROJECT

CIP CODE: TC-01

PUBLIC WORKS NUMBER: 15121 FINANCE NUMBER: TR-21-002



Source: Google Maps. 2022

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes a new traffic signal system at the intersection of Carpinteria Avenue and Palm Avenue. The objective of this project is to improve traffic flow and provide for a countermeasure to vehicular and pedestrian conflicts.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prid	or Years	2022/2023		2023/2024		2024/2025		2025/2	026	Total
Design	\$	58,300	\$	20,000							\$ 78,300
Construction			\$	184,000	\$	552,000					\$ 736,000
Total	\$	58,300	\$	204,000	\$	552,000	\$	-	\$	-	\$ 814,300

Fiscal Year	Pri	or Years	2022/2023		20	023/2024	202	4/2025	2025/2	2026	Total
Measure A			\$	123,250	\$	198,750					\$ 322,000
Measure X			\$	58,500	\$	286,500					\$ 345,000
Traffic DIF	\$	58,300	\$	22,250	\$	66,750					\$ 147,300
Total	\$	58,300	\$	204,000	\$	552,000	\$	-	\$	-	\$ 814,300

CARPINTERIA HIGH SCHOOL AREA CROSSWALK SAFETY IMPROVEMENTS PROJECT

CIP CODE: TC-03

PUBLIC WORKS NUMBER: 15125 FINANCE NUMBER: TR-21-003



Source: Google Maps. 2022

SCOPE OF WORK AND OBJECTIVE:

The general scope of work includes a new high intensity activated crosswalk system in front of Carpinteria High School. The objective of this project is to provide for a countermeasure to vehicular and pedestrian conflicts.

ESTIMATED COST PER FISCAL YEAR:

Fiscal Year	Prior Years		2022/2023		2023/2024		2024/	2024/2025		26	Total
Design	\$	53,250	\$	90,000							\$ 143,250
Construction					\$	514,750					\$ 514,750
Total	\$	53,250	\$	90,000	\$	514,750	\$	-	\$	-	\$ 658,000

Fiscal Year	Prior Years		2022/2023		20	023/2024	2024	4/2025	2025/20)26	Total
Measure A	\$	53,250	\$	90,000							\$ 143,250
Measure X					\$	514,750					\$ 514,750
Total	\$	53,250	\$	90,000	\$	514,750	\$	-	\$	-	\$ 658,000

Transportation, Parking and Lighting

Capital Improvement Projects, Local Transportation, Measure A, Parking and Business Improvement Area, R-O-W Assessment District, and Street Lighting Funds
Public Works Department

I. Program Summary

The Transportation, Parking and Lighting Program provides for the administration of the following services:

- ◆ Transit service contracts with Santa Barbara Metropolitan Transit District (SBMTD), Easy Lift Transportation, and Help of Carpinteria
- Public parking lots
- Street lights

Public parking lots include Parking Lot #1 (Ninth Street), Parking Lot #2 (Cactus Lane), and Parking Lot #3 (Fifth Street) which comprise Parking and Business Improvement Area Assessment District No. 4.

The majority of the public street lights are owned, operated, and maintained by Southern California Edison (SCE). Decorative street lights are owned, operated, and maintained by the City, while SCE provides the power. The decorative street lights are located citywide including on portions of Linden Avenue, Carpinteria Avenue, City Hall, Parking Lot #3, parks, and bike paths. All public street lights and traffic signals comprise Street Lighting District No. 1.

II. Budget Summary

	A	ior Year Actuals 7 2021-22	Current Budget 7 2022-23	timated Actual 7 2022-23	ı	dopted Budget ' 2023-24
Program: 411 - Transportation, Parking, & Lighti	ng					
Revenue						
41 - Taxes	\$	214,951	\$ 225,500	\$ 217,000	\$	227,650
43 - Intergovernmental		27,095	-	-		-
44 - Fines & Forfeitures		1,223	750	750		800
46 - Interest		(6,805)	3,000	3,000		8,400
48 - Miscellaneous Revenue		-	5,000	2,900		-
Revenue Total:	\$	236,464	\$ 234,250	\$ 223,650	\$	236,850
Expenditure						
51 - Personnel Services	\$	168,581	\$ 196,400	\$ 175,400	\$	109,950
52 - Professional Services		160,760	311,000	311,000		222,500
53 - Contract Services		7,000	9,250	9,250		8,000
54 - Utilities		109,893	120,000	120,000		144,000
55 - Other Operating Expenses		10,618	11,000	11,000		9,000
Expenditure Total:	\$	456,853	\$ 647,650	\$ 626,650	\$	493,450

III. Personnel Allocations

Position:		FTE Allocation:
Assistant/Associate/Civil Eng	gineer	0.10
Engineering Technician		0.15
Lead Maintenance Worker		0.10
Maintenance Worker I/II		0.30
Management Analyst I/II		0.05
Public Works Director		0.05
PW Supervisor		0.10
	Total FTE Staff:	0.85

IV. Expenditure Summary

Personnel

The budget provides for the staff time to administer the Transportation, Parking and Lighting Program.

Contract Services

<u>Transit Services</u>: SBMTD Seaside Shuttle is an electric shuttle service and was suspended by SBMTD in the previous fiscal year due to the COVID-19 pandemic. The service is subsidized by SBMTD. Reactivation of the Seaside Shuttle service is to be determined. The subsidy allows a reduced fare for residents and visitors to use the electric shuttle. Easy Lift Transportation is a paratransit service that will continue to be provided from the previous fiscal year. It is funded by Measure A. Help of Carpinteria is a door-to-door transportation service that will be continue to be provided from the previous fiscal year for non-driving residents. It is funded by Measure A.

<u>Assessment Districts</u>: Parking and Business Improvement Area Assessment District No. 4 provides for the funding of the operation and maintenance for Parking Lot #1 (Ninth Street), Parking Lot #2 (Cactus Lane), and Parking Lot #3 (Fifth Street).

Street Lighting District No. 1 provides for the funding of the operation and maintenance for all the street lights.

V. Goals, Objectives and Performance Measures

PROGRAM:	Transportation, Parking and Lighting
Reactivate electric shuttle service from	pandemic suspension. Improve management of public
parking.	
FY 2023/24 Objectives	Performance Measures
Reactivate Seaside Shuttle service or	Meet with Santa Barbara Metropolitan Transit District to
other alternative transit service.	determine future service that meets community needs
	and expectations.

Solid Waste

AB 939 and Revolving Funds Public Works Department

I. Program Summary

The Solid Waste Program provides for solid waste collection including handling, disposal, and recycling operations; and street sweeping. The City contracts with E.J. Harrison and Sons, Inc. under a franchise agreement, and Sweeping Corporation of America for street sweeping. The program also provides for the collection of antifreeze, batteries, oil, and paint (ABOP); and the annual household hazardous waste and household goods including electronic waste (E-Waste).

The Solid Waste Program is funded by Assembly Bill (AB) 939 fees which are collected by E. J. Harrison and Sons, Inc. and remitted to the City as part of the contract. The cost of the collection of used oil is also offset with the Oil Payment Program Funds from the California Department of Resource, Recovery and Recycling (CalRecycle).

II. Budget Summary

	4	rior Year Actuals 7 2021-22	Current Budget 7 2022-23	timated Actual 7 2022-23	- 1	dopted Budget 2023-24
Program: 421 - Solid Waste						
Revenue						
43 - Intergovernmental	\$	9,914	\$ 21,300	\$ 15,650	\$	16,600
45 - Charges for Services		245,589	245,000	245,000		245,000
46 - Interest		(3,279)	1,000	1,500		1,300
48 - Miscellaneous Revenue		-	4,000	8,500		-
Revenue Tota	I: \$	252,223	\$ 271,300	\$ 270,650	\$	262,900
Expenditure						
51 - Personnel Services	\$	186,815	\$ 197,050	\$ 177,950	\$	185,800
52 - Professional Services		32,963	84,000	49,000		84,000
53 - Contract Services		30,687	46,650	57,650		61,000
55 - Other Operating Expenses		18,607	63,300	 57,650		55,250
Expenditure Tota	l: \$	269,072	\$ 391,000	\$ 342,250	\$	386,050

III. Personnel Allocations

Position:	FTE Allocation:
Assistant/Associate/Civil Engineer	0.15
Engineering Technician	0.05
Environmental Program Manager	0.35
Lead Maintenance Worker	0.15
Maintenance Worker I/II	0.45
Management Analyst I/II	0.05
Public Works Director	0.05
PW Supervisor	0.10
Total FTE Staff:	1.35

IV. Expenditure Summary

Personnel

The budget provides for the staff time to administer the Solid Waste Program.

Contract Services

<u>ABOP Collection</u>: State funding from the CalRecycle Oil Payment Program is used to administer the ABOP collection service including the operation of the self-service used oil facility at City Hall, and public education. Remaining ABOP expenses are funded by AB 939 fees.

Annual Household Hazardous Waste Collection: The City's solid waste contractor does not provide for the collection of household hazardous waste. The City independently procures a contractor with a Hazardous Substance Removal Certification as licensed by the Contractors State License Board for the collection of the household hazardous waste. The Annual Household Hazardous Waste Collection event is held at the Public Works Yard. The event is funded by AB 939 fees.

<u>Annual Household Goods Collection</u>: The Annual Household Goods Collection event is conducted concurrently and at the same location as the Annual Household Hazardous Waste Collection event. The City's solid waste contractor provides for the collection of various non-hazardous household goods including E-Waste and bulky items. The event is funded by AB 939 fees.

V. Goals, Objectives and Performance Measures

PROGRAM:	Solid Waste			
Explore feasibility of increasing service days for the household hazardous waste and goods				
collection events, respectively; improve diversion and recycling ratios; and continue to				
participate in regional efforts to coordinate education and outreach efforts.				
FY 2023/24 Objectives	Performance Measures			
Provide and promote safe collection,	1. Conduct annual HHW and household goods collection			
disposal, and recycling of antifreeze,	event (April).			
batteries, oil, and paint (ABOP),	2. Advertise ABOP, HHW, and E-Waste collection events			
household hazardous waste (HHW),	monthly via City newsletter and social media and			
and electronic waste (E-waste).	Coastal View Newspaper.			
	4. Continue to update and distribute educational			
	materials of ABOP, HHW, and E-Waste.			
Enforce the 65% diversion	1. Use building and dumpster permits to better track roll-			
requirement of construction and	off diversion rates from individual projects.			
demolition debris.	2. Require all permit applicants to submit a waste			
	management summary upon completion of project			
	certifying the diversion goals have been met.			
Submit progress reports of City's	1. Submit an annual Form 303 report to the California			
recycling program.	Integrated Waste Management Board the first week of			
	October each year.			
	2. Prepare and submit an Annual Report on the City's			
	diversion rate.			
Work with waste haulers, local	1. Work with waste haulers to increase enrollment in the			
jurisdictions, and other local	organics (food waste) diversion program.			
organizations to comply with State	2. Continue participating with Santa Barbara County			
Organics requirements.	Food Rescue to divert usable food to organizations for			
	distribution.			
Renew Marborg Roll-Off Franchise	Submit to City Council for approval.			
Agreement.				
Regional Disaster Debris Management	1. Collaborate with other local jurisdictions and the			
Plan.	selected consultant to draft a Regional Disaster Debris			
	Management Plan.			
	2. Submit to City Council for adoption.			
Multi-Jurisdictional Coordination.	1. Continue ongoing coordination with the Santa Barbara			
	County by attending the Local Solid Waste Task Force			
	(LTF) meetings quarterly.			
	2. Coordinate with other South Santa Barbara County			
	agencies to develop and distribute clear and informative			
	education materials.			

Street Maintenance

Capital Improvement, Gas Tax, Measure A, and Measure D Funds Public Works Department

I. Program Summary

The Street Maintenance Program provides for the maintenance of all City streets and bridges. There are approximately 30.5 centerline miles of streets which includes the new Via Real extension. This amount of centerline miles represents approximately 6 million square feet of pavement. Maintenance of City streets includes:

- ♦ Pavement
- Traffic signing and striping
- ♦ Bikeways (Bike Paths, Bike Lanes, and Bike Routes)

Repairs of pavement potholes and traffic signing and striping are able to be performed by Street Maintenance Division staff. Maintenance contracts augment Street Maintenance Division staff for larger work involving pavement replacement.

There are seven vehicular bridges which includes the new Via Real Bridge over Carpinteria Creek that was a part of the Via Real extension. There are also seven pedestrian bridges. Maintenance of these City bridges includes:

- Wearing surfaces
- Protective coating systems
- ♦ Deck/Slab protection systems
- Traffic signing and striping

Most bridge repairs are able to be performed by Street Maintenance Division staff. Maintenance contracts augment Street Maintenance Division staff for larger work involving bridge rehabilitation.

II. Budget Summary

	Prior Year Actuals FY 2021-22	Current Budget FY 2022-23	Estimated Actual FY 2022-23	Adopted Budget FY 2023-24
Program: 431 - Street Maintenance				
Revenue				
43 - Intergovernmental	\$ 1,604,516	\$ 1,634,300	\$ 1,634,300	\$ 1,781,300
45 - Charges for Services	58,299	17,000	8,000	8,000
46 - Interest	(30,030) 14,100	27,600	30,250
48 - Miscellaneous Revenue	-	4,000	2,000	-
Revenue Total:	\$ 1,632,785	\$ 1,669,400	\$ 1,671,900	\$ 1,819,550
Expenditure				
51 - Personnel Services	\$ 176,841	\$ 158,050	\$ 145,300	\$ 266,250
52 - Professional Services	66,010	140,000	140,000	109,500
53 - Contract Services	108,478	349,700	347,000	144,000
54 - Utilities	13,812	16,150	13,700	15,800
55 - Other Operating Expenses	91,941	165,000	123,000	126,500
57 - Capital Outlay	133,533	201,000	221,000	702,000
Expenditure Total:	\$ 590,615	\$ 1,029,900	\$ 990,000	\$ 1,364,050

III. Personnel Allocations

Position:	FTE Allocation:
Assistant/Associate/Civil Engineer	0.30
Engineering Technician	0.05
Lead Maintenance Worker	0.35
Maintenance Worker I/II	1.05
Management Analyst I/II	0.05
Public Works Director	0.05
PW Supervisor	0.25
Total	FTE Staff: 2.10

IV. Expenditure Summary

Personnel

The budget provides for the staff time to administer the Street Maintenance Program.

Contract Services

<u>Pavement Management System (PMS)</u>: The Pavement Management System provides for the systematic approach in prioritizing street pavement treatments such as repairs, maintenance, rehabilitation, and reconstruction. An update of the PMS was completed in

August 2022, and it is valid for three years. Consulting civil engineers are procured for updating the PMS.

Bridge Inspection Program: Inspections are conducted on City vehicular and pedestrian bridges in order to assess the overall condition and safety of primary load carrying members and joints, wearing surfaces, and protective coating systems, and deck/slab protection systems; and accessibility. It further identifies rehabilitation, replacement, or preventive maintenance strategies including appropriate scopes of work and cost estimates. The California Department of Transportation (Caltrans) conducts inspections every two years for the City on the vehicular bridges in accordance with state law. Caltrans does not conduct inspections on the City pedestrian bridges. The pedestrian bridge inspection program is modeled after the Caltrans standards for vehicular bridge inspections. Consulting structural engineers are procured for updating the pedestrian bridge inspection program.

V. Goals, Objectives and Performance Measures

PROGRAM:	Street Maintenance				
Maintain City streets and bridges (vehi	cular and pedestrian) in good condition and make repairs				
as quickly and efficiently as possible.					
FY 2023/24 Objectives Performance Measures					
Maintain City streets and bridges in	1. Use sustainable practices.				
good condition.	2. Convert to electric-powered tools. Replace surplus or				
	outdated vehicles and equipment with electric-powered				
	and/or fuel-efficient vehicles and equipment.				
	3. Develop Pedestrian Bridge Inspection Program in				
	order to identify rehabilitation, replacement, or				
	preventive maintenance strategies including				
	appropriate scopes of work and cost estimates.				
Improve maintenance reporting	1. Procure computer maintenance management system				
efficiency and reduce paper use.	(CMMS) for field tablets.				
Modernize daily report system.	2. Integrate GIS with CMMS.				

Right-of-Way Maintenance

Measure A and R-O-W Assessment District Funds Public Works Department

I. Program Summary

The Right-of-Way Maintenance Program provides for the maintenance of all City rights-of-way. Maintenance of City rights-of-way includes:

- ♦ Sidewalks, curbs, gutters, and curb ramps
- Street landscaping
- ♦ Benches
- ♦ Trash receptacles
- ♦ Bicycle racks
- Street trees
- Banners and flags
- Graffiti removal

Repairs of sidewalks and street tree trimming are able to be performed by Street Maintenance Division staff. Maintenance contracts augment Street Maintenance Division staff for larger work that involves removing and replacing curbs, gutters, curb ramps, and street trees.

Street Maintenance Division staff also perform cleaning of the Downtown "T" area including sidewalks, benches, trash receptacles, bicycle racks, banners, flags, and graffiti removal.

II. Budget Summary

	Prior Year Actuals FY 2021-22		E	Current Budget FY 2022-23		Estimated Actual FY 2022-23		dopted Budget 7 2023-24
Program: 441 - Right-of-Way Maintenance								
Revenue								
44 - Fines & Forfeitures	\$	60	\$	50	\$	50	\$	50
46 - Interest		(482)		-		150		-
47 - Special Assessments		198,186		196,900		196,900		196,900
48 - Miscellaneous Revenue		2,500		3,000		2,500		-
Revenue Total:	\$	200,263	\$	199,950	\$	199,600	\$	196,950
Expenditure								
51 - Personnel Services	\$	121,185	\$	129,450	\$	125,750	\$	149,700
53 - Contract Services		251,874		307,750		276,250		306,250
54 - Utilities		46,269		69,300		59,650		68,800
55 - Other Operating Expenses		34,890		30,200		39,300		25,000
Expenditure Total:	\$	454,219	\$	536,700	\$	500,950	\$	549,750

III. **Personnel Allocations**

Position:	FTE Allocation:
Assistant/Associate/Civil Engineer	0.15
Lead Maintenance Worker	0.15
Maintenance Worker I/II	0.45
Public Works Director	0.05
PW Supervisor	0.15
Total FTE Staff:	0.95

IV. **Expenditure Summary**

Personnel

The budget provides for the staff time to administer the Right-of-Way Maintenance Program.

Contract Services

Sidewalk Assessment Program: The Sidewalk Assessment Program provides for the systematic approach in prioritizing sidewalk repairs. Similar to the Pavement Management System, the Sidewalk Assessment Program regularly inspects the condition of concrete sidewalks within the City right-of-way. Sidewalk inspection surveys are conducted on an annual basis.

V. **Goals, Objectives and Performance Measures**

PROGRAM:	Right-of-Way Maintenance						
Maintain City rights-of-way including sidewalks, curbs, gutters, curb ramps, street landscaping,							
benches, trash receptacles, bicycle racks, street trees, banners, and flags in good condition and							
make repairs as quickly and efficiently	as possible.						
FY 2023/24 Objectives	Performance Measures						
Maintain City rights-of-way in good	1. Use sustainable practices.						
condition. 2. Convert to electric-powered tools. Replace surp							
	outdated vehicles and equipment with electric-powered						
	and/or fuel-efficient vehicles and equipment.						
Update Sidewalk Assessment	1. Conduct sidewalk inspection surveys for Sidewalk						
Program.	Maintenance Zones 3 and 4.						
	2. Repair sidewalks in Sidewalk Maintenance Zones 3						
	and 4.						

Watershed Management

Development Impact Fee, Gas Tax, General, and Measure A Funds
Public Works Department

I. Program Summary

The Watershed Management Program provides for the public outreach and education of stormwater quality; tracking of illicit discharges; water quality testing at storm drain outfalls or discharge areas; implementation and enforcement of stormwater quality best management practices (BMPs) for development, redevelopment, and City operations; regional coordination; and the overall stewardship of local watersheds by regulating stormwater runoff into creeks and salt marsh. The program was created in response to a need to comply with the National Pollutant Discharge Elimination System (NPDES) Phase II Small Municipal Separate Storm Sewer System (MS4) Permit.

The program involves the following services or activities:

- ♦ Stormwater Management
- ♦ Storm Drain Maintenance
- Regional Watershed and Stormwater Funding Coordination
- State and Federal Permit Coordination

II. Budget Summary

	Prior Year Actuals FY 2021-22		Budget		Estimated Actual FY 2022-23		dopted Budget 12023-24
Program: 451 - Watershed Management							
Revenue							
48 - Miscellaneous Revenue	\$	-	\$ 2,000	\$	1,000	\$	_
Revenue Total:	\$	-	\$ 2,000	\$	1,000	\$	-
			 				<u>.</u>
Expenditure							
51 - Personnel Services	\$	110,975	\$ 121,500	\$	100,750	\$	136,350
53 - Contract Services		4,846	35,000		35,000		36,000
55 - Other Operating Expenses		14,839	23,600		24,250		24,500
Expenditure Total:	\$	130,660	\$ 180,100	\$	160,000	\$	196,850

III. Personnel Allocations

Position:	FTE Allocation:
Assistant/Associate/Civil Engineer	0.10
Engineering Technician	0.10
Environmental Program Manager	0.20
Lead Maintenance Worker	0.10
Maintenance Worker I/II	0.30
Management Analyst I/II	0.05
Public Works Director	0.05
PW Supervisor	0.10
Total FTE Staff:	1.00

IV. Expenditure Summary

Personnel

The budget provides for the staff time to administer the Watershed Management Program.

Contract Services

Water Quality Monitoring: Water quality monitoring in partnership with the cities of Goleta, Buellton, and Solvang and the County of Santa Barbara continues. All monitoring is done in accordance with the Phase II MS4 Permit 303(d) Monitoring Plan that has been approved by the Central Coast Regional Water Quality Control Board. The report is completed following analysis of all storm samples and submitted to the State Water Resources Control Board (SWRCB) via the Stormwater Multiple Application and Report Tracking System (SMARTS) reporting system. Final reports are available at the end of each fiscal year for submittal.

<u>Trash Implementation Plan</u>: A Trash Implementation Plan was submitted to the SWRCB at the end of November 2018. That plan is under review by the SWRCB. Currently, it is unknown when to expect feedback. The implementation plan covers a 10-year period that will start upon incorporation of the Trash Amendment into the amended Phase II MS4 Permit.

<u>Storm Drain Asset Inventory</u>: The City's GIS consultant is currently conducting an inventory of the storm drain system. Once completed, this will be incorporated into the existing GIS.

NPDES Phase II Small MS4 Permit: The NPDES Phase II Small MS4 Permit was last updated and adopted in 2013. It is currently entering the tenth year of the proposed 5-year permit cycle. A draft amended Permit has been released to the California Stormwater Quality

Association (CASQA) and is under review. The City is a member of CASQA, and a staff representative sits on a review committee for the draft amended Permit.

On April 7, 2015, the SWRCB adopted an Amendment to the Water Quality Control Plan for Ocean Waters of California (Ocean Plan) to Control Trash and Part 1 Trash Provision of the Water Quality Control Plan for Inland Surface Waters, Enclosed Bays, and Estuaries (ISWEBE Plan). Together, they are collectively referred to as the Trash Amendments. A draft 10-year plan for compliance was submitted in December 2018. The Trash Amendment has not been officially incorporated into the Phase II Permit; however, the City has been working towards full implementation of the plan, including installing full trash capture devices in storm drain inlets that were in areas that have been identified as high trash generating and doing a complete evaluation of the street sweeping program.

V. Goals, Objectives and Performance Measures

PROGRAM:	Watershed Management						
Protect local watershed, restore critica	ecosystems, and implement stormwater quality						
solutions that integrate the urban area	with the natural environments.						
FY 2023/24 Objectives	Performance Measures						
Continue implementation of National	Implementation of NPDES permit provisions including:						
Pollutant Discharge Elimination	1. Public Education.						
System (NPDES) Phase II Small	2. Public Outreach.						
Municipal Storm Separate Sewer	3. Illicit Discharge Detection and Elimination.						
System (MS4) Permit requirements	4. Construction Runoff Control implementation.						
(effective July 1, 2013).	5. Post-Construction Stormwater Control Measures.						
	6. Good Housekeeping/Pollution Prevention on						
	Municipal Activities.						
	7. Program Management.						
	8. Water Quality Monitoring and Sampling (quarterly).						
	9. Trash Implementation Plan.						
	10. Program Effectiveness Assessment (annually).						
	11. Total Maximum Daily Load Compliance.						
	12. Annual Reporting Program.						
Regional Coordination.	1. Continued participation in Santa Barbara County						
	Association of MS4 Managers (SBCAMM) and Integrated						
	Regional Water Management (IRWM) meetings.						
	2. Continue to work with County of Santa Barbara and						
	other local agencies to implement a water quality						
	monitoring program including stormwater testing at						
	locations with specific land uses countywide during						
	storm events in compliance with Phase II MS4 Permit						
	requirements as well as development of a regional						
	monitoring and pollutant loading model.						

PROGRAM:	Watershed Management					
FY 2023/24 Objectives	Performance Measures					
Trash Implementation Plan.	Prepare for implementation of the draft plan pending					
	comments from Regional Water Quality Control Board.					
Storm Drain Maintenance.	1. Remove trash, debris, and sediment from storm drain					
	inlets/catch basins prior to rain event.					
	2. Repair or replace damaged storm drain inlets/catch					
	basins and parkway drains.					
	3. Maintain "Drains to Ocean" markers.					

Resource Conservation

General Fund Public Works Department

I. Program Summary

The Resource Conservation Program provides for renewable energy development, energy efficiency, and strategic energy planning. The program involves the following services or activities:

- ♦ Community Choice Energy
- ♦ Strategic Energy Planning
- ♦ Energy Efficiency

II. Budget Summary

	Actuals Bud		Current Budget 12022-23	get Actual		Adopted Budget FY 2023-24		
Program: 461 - Resource Conservation								
Revenue 48 - Miscellaneous Revenue	ው	6.764	φ	7 000	φ	4.000	æ	4.000
	\$	6,761	\$	7,000	\$	4,800	\$	4,800
Revenue Total:	<u> \$ </u>	6,761	\$	7,000		4,800	<u>\$</u>	4,800
Expenditure								
51 - Personnel Services	\$	42,595	\$	48,450	\$	48,450	\$	53,300
53 - Contract Services		1,000		104,950		104,950		2,000
55 - Other Operating Expenses		3,229		5,400		5,900		6,250
57 - Capital Outlay		-		10,000		11,000		-
Expenditure Total:	\$	46,824	\$	168,800	\$	170,300	\$	61,550

III. Personnel Allocations

Position:	FTE Allocation:
Environmental Program Manager	0.20
Management Analyst I/II	0.05
Public Works Director	0.05
Total FTE Staff:	0.30

IV. Expenditure Summary

Personnel

The budget provides for the staff time to administer the Resource Conservation Program.

V. Goals, Objectives and Performance Measures

PROGRAM:	Resource Conservation							
Reduce greenhouse gas emissions; dev	velop local renewable power; provide equitable, clean							
resilient power at competitive electric rates; and implement energy conservation and other								
energy programs.								
FY 2023/24 Objectives Performance Measures								
Strategic Energy Plan Implementation.	 Identify total resource potential for distributed solar development on rooftops and parking lots. Create list of priority sites for renewable energy development. Develop a set of strategies to remove barriers to renewable energy development in diverse program areas ranging from drafting regulatory frameworks to creating new financing mechanisms. 							
Community Choice Energy.	Provide equitable, clean resilient power at competitive electric rates.							
Santa Barbara County Regional Climate Collaborative.	1. Bring political leaders, practitioners, and stakeholders together to coordinate in finding solutions to address							

climate change.

2. Complete Dune and Shoreline Management Plan.



Parks, Recreation and Public Facilities Administration

General, Measure X, Tidelands, Recreation, Parks and Revolving Funds Parks, Recreation & Public Facilities Department

I. Program Summary

The Parks, Recreation and Public Facilities Administration plans, directs and evaluates all recreation programs, activities, and department employees. Development of new park facilities, maintenance of existing park facilities, public beach management, public pool operations, implementation of the winter protection berm program, advance planning for parks and trails paths, special events coordination; employee training; public relations, and clerical assistance for all department programming are important functions of this department.

II. Budget Summary

	Prior Year Actuals FY 2021-22		ı	Current Estimated Budget Actual FY 2022-23 FY 2022-23		ı	dopted Budget 7 2023-24	
Program: 501 - Parks & Recreation Administration	on							
Expenditure								
51 - Personnel Services	\$	271,764	\$	360,400	\$	318,600	\$	388,650
55 - Other Operating Expenses		603		800		800		1,050
57 - Capital Outlay		-		40,000		40,000		-
Expenditure Total:	\$	272,367	\$	401,200	\$	359,400	\$	389,700

III. Personnel Allocations

	FTE
Position:	Allocation:
Aquatics Program Coordinator	0.10
Aquatics Superintendent	0.10
Assistant City Manager	0.20
Management Analyst I	0.50
Parks, Recreation and Public Facilities Director	0.85
Parks & Facilities Maintenance Supervisor	0.15
Total FTE Staff:	1.90

I. Expenditure Summary

The Parks Department Administration budget reflects administrative support for work on the following projects in 2023-2024:

<u>Skate Park Construction</u>: Permits for the Carpinteria Skate Park were obtained in early 2021. The project construction is under way and is expected to be completed in early FY 2023-

24. Administration work in the fiscal year is expected to include acquiring building permit final approval, organizing a ribbon cutting ceremony and starting up facility operation.

<u>Rincon Bluffs Preserve:</u> The City acquired this 21.65 acre property in 2020 and is working to define a concept project for public consideration and permitting. The hope is to complete the concept design work in 2024 and seek permits for implementation in 2025.

<u>Linden Beach Plaza:</u> This project involves the replacement of 4,000 square feet of seventy-year old concrete patio segments with a larger, more accessible and attractive patio area, improving coastal access and replacing the lifeguard station. Design review plans were completed in 2022-23. Work in 2023-24 includes working collaboratively with State Parks and seeking required permits.

<u>Library Services:</u> The Department will be working to initiate a concept design to expand the library within the existing footprint of the Carpinteria Veterans Hall. Incorporating the Veterans Meeting Room and adjacent interior areas into the library will allow for expanded programming and services.

Operating Expenses

PROGRAM:

The amount shown is for dues and subscriptions, travel expense to attend the annual Parks and Recreation Society's conference and to provide for office expenses.

Parks, Recreation & Public Facilities Administration

V. Goals and Performance Measures

The goal of the Parks and Recreation Administration Program is to effectively guide the						
operation, enhancement and expansion of the City's parks, trails, beaches and other facilities						
while ensuring operational efficiencies, community support, and leveraging grant opportunities						
in order to fully realize the City's parks and open space assets.						
FY2023/24 Objectives Performance Measures						
Increase participation in recreation programming through promotion and	1. Survey no less than 100 program participants for feedback and satisfaction level.					
public relations.	2. Increase program revenues by 5% overall.					
Provide administrative support for	1. Continue to provide assistance as needed for the					
capital projects in the Ocean Beach	Carpinteria Rincon Trail.					
Services, Parks and Facilities	2. Develop concept designs for new park land uses such					
Maintenance and the Community Pool	as Bluffs 3 and a concept dog park.					
Services Program.	3. Develop Linden Beach lifeguard tower and plaza design.					
Construct Skate Park	Place project out to public bid, Award bid depending on available funding, Construct project. Project is currently under construction with expected completion in July 2023.					
Obtain Permits for Bluffs 2 trail.	Permits have been granted, (CDP, DP). Basic trail opened in May of 2023. Improved and landscaped trail still seeking funding.					

PROGRAM:	Parks, Recreation & Public Facilities Administration
FY2023/24 Objectives	Performance Measures
Complete Recreation Staff, Lifeguard Retention and Training/Professional Development.	Keep Beach and Aquatic facility staffed to the required level to meet public's expectations.
Maintain and improve Park and Beach Safety.	The Parks Department shall visually inspect park and beach facilities at least monthly and provide timely response to any needed maintenance or safety improvements identified.
Prepare a fair and consistent evaluation, with employee input, of individual employees in this department.	Complete 100% of all employee evaluations on time as defined by the Human Resources Department.

Parks and Public Facilities Maintenance

General, Measure X, Parks Maintenance, Capital Improvement Projects, and Revolving Funds

Parks, Recreation & Public Facilities Department

I. Program Summary

The City of Carpinteria maintains well over one hundred acres of open space and park land. This includes the following active and passive recreational areas:

Carpinteria Bluffs	54.3 acres
El Carro Park	10.5 acres
Tar Pits Park	8.7 acres
Salt Marsh Nature Park	8.0 acres
Monte Vista Park	4.0 acres
Heath Ranch Park	2.3 acres
Memorial Park	1.9 acres
Franklin Creek	1.1 acres
Carpinteria Creek Park	1.03 acres
Tomol Interpretive Play Area	
and Palm to Linden Trail	0.50 acres
Seaside Park	0.30 acres
Historical Markers	0.25 acres
Carpinteria Community	
Garden Park	0.67 acres
Carpinteria Rincon Bluffs	
Preserve	21.65 acres



The Park and Public Facilities Maintenance Program includes the management and carrying out of (through both in-house and contracting) maintenance work on City parks, trails, open space and public facilities. Facilities include City Hall, the Veteran's Memorial Building, the Boathouse, Lifeguard towers, and public restrooms.

II. Budget Summary

	ior Year Actuals 7 2021-22	Current Budget FY 2022-23		Estimated Actual FY 2022-23		Adopted Budget FY 2023-24	
Program: 502 - Parks & Facility Maintenance							
Revenue							
41 - Taxes	\$ 153,088	\$	148,000	\$	148,000	\$	148,000
43 - Intergovernmental	70,372		70,500		29,500		29,500
45 - Charges for Services	93,787		126,600		29,200		29,200
46 - Interest	(452)		150		150		-
48 - Miscellaneous Revenue	3,913		4,400		4,400		4,000
Revenue Total:	\$ 320,708	\$	349,650	\$	211,250	\$	210,700
Expenditure							
51 - Personnel Services	\$ 368,513	\$	400,300	\$	341,300	\$	378,300
52 - Professional Services	33,145		15,000		8,500		10,000
53 - Contract Services	252,494		369,600		396,300		355,600
54 - Utilities	129,521		132,350		128,750		148,600
55 - Other Operating Expenses	93,648		108,200		102,500		92,750
57 - Capital Outlay			214,300		214,300		5,000
Expenditure Total:	\$ 877,320	\$	1,239,750	\$	1,191,650	\$	990,250

III. Personnel Allocations

Desili en	FTE
Position:	Allocation:
Assistant/Associate/Civil Engineer	0.05
Lead Maintenance Worker	0.05
Maintenance Worker I	0.05
Maintenance Worker II	0.10
Parks & Facilities Maintenance Supervisor	0.70
Parks & Facilities Maintenance Worker	0.75
Parks, Recreation and Public Facilities Director	0.10
Parks & Facilities Maintenance Technician	1.00
Senior Parks & Facilities Maintenance Technician	0.60
Public Works Supervisor	0.10
Total FTE Staff:	3.50

IV. Expense Summary

Personnel

Personnel in this department include the Parks Director, Parks and Facilities Maintenance Worker, Maintenance Technician, the Parks Maintenance Workers, the Parks Maintenance Supervisor, a community Garden Manager and an Administrative Assistant.

Operating Expenses

This expense includes the cost of supplies and materials, electrical service, sewer fees, park furniture and minor improvements planned for this year, as well as the cost of water to irrigate the parks.

Contract Services

Parks Maintenance Contracts, which provides for the majority of routine park maintenance such as park clean up and routine lawn mowing. Funds have been included in the parks miscellaneous contracts account to implement Integrated Pest Management tactics.

Athletic Field and Park Maintenance: The City of Carpinteria maintains two athletic field complexes. One at El Carro Park and the other at Viola Fields. In order to counteract the long term impacts of soil compaction and turf wear and tear, the Parks Department occasionally aerates the fields and applies organic soil amendment. This will help maintain the level playing surface, reduce the need for irrigation, improve aesthetics, reduce the need for chemical fertilizers and pesticides and improve overall turf vigor. Funds have been budgeted for replenishment of the playground safety area wood chips at several locations, playground repair and sports field top dressing.

V. Goals and Performance Measures

PROGRAM:	Parks & Public Facilities Maintenance
The goal of the Park and Facilities Main	tenance and Improvement program is to provide cost
FY2023/24 Objectives	Performance Measures
Install privacy wall at Community Farm	1. Seek permits as needed.
Site.	2. Issue construction contract.
Construct Skate Park	Seek Bids, Award Contract, Construct Project.
Maintain Athletic field surfaces for	Procure and distribute 140 cubic yards of organic
high quality and safe play.	amendment to select athletic fields to improve turf
	conditions.
Continue to promote and facilitate	1. Continue work with a design/engineering firm,
work on the Carpinteria Rincon Trail.	Caltrans and SBCAG to complete the trail.
	2. Seek Land Acquisition from Caltrans needed for the
	trail's completion.
Complete Monte Vista Park play	Completed June 2023
structure replacement.	

Parks, Recreation & Public Facilities Major Capital Projects (Budgeted in the Capital Improvement Projects Program): Linden Avenue Lifeguard Tower replacement. The existing tower was built in 1995 and is in need of replacement. A new custom designed tower that will help maintain public safety and improve the shoreline ambiance.

Linden Plaza Project. The project includes replacing the concrete pads with a continuous slab improving utility of the area as well as accessibility. The improved plaza will be more supportive of outdoor social gatherings and improve coastal access. The project is partially funded by a grant from the state of California.

<u>Carpinteria Skate Park</u>: This project Will be completed in early FY 23/24. The Skate Park includes a large skateable area, restrooms, a rest area and parking facilities. The project is partially funded by fund raising from the Carpinteria Skate Foundation, a Per Capita Grant, and with City of Carpinteria money.

Senior Services

General and Recreation Funds Parks, Recreation & Public Facilities Department

I. Program Summary

The goal of this program is to facilitate opportunities for socialization amongst Carpinteria's Active Adult and Senior population, including education, recreation, and enrichment programs, along with special events, congregate meals, and other activities as deemed desirable by program participants.

Details of the program are still pending as the program is in the process of identifying: a location for a central hub, potential partners, and potential funding sources. The program is also in the process of developing its organizational structure (e.g., City-sponsored, non-profit, or hybrid), outreach strategy, and programmatic activities.

II. Budget Summary

	Act	r Year uals 021-22	Bu	rent dget 022-23	Ac	n ate d tual 022-23	E	dopted Budget 2023-24
Program: 512 - Senior Services Program Expenditure								
51 - Personnel Services	\$	-	\$	-	\$	-	\$	105,900
Expenditure Total	\$	-	\$	-	\$	-	\$	105,900

III. Personnel Allocations

Position:		FTE Allocation:
Senior Services Coordinator		1.00
Recreation Assistant		0.80
	Total FTE Staff:	1.80

IV. Expense Summary

Personnel

Staff assigned to this program include the Assistant City Manager, Senior Services Coordinator, Recreation Assistant, and Management Analyst II in the Parks, Recreation, and Community Services Department. The Assistant City Manager facilitates program development through the Ad Hoc Senior Services Planning Committee and is the liaison between the City and community stakeholders. The Senior Services Coordinator and Assistant Senior Services Coordinator will manage day-to-day operations once the program has officially launched. The Management Analyst II will assist with the management of program-related contracts.

Operating Expenses

This allocation includes funds for either City-hired staff or for a contact with an outside agency to manage the program and provide staff. Funding for program activities in year-one will be provided through in-kind support, donations, fundraising campaigns, program sponsors, and/or grants.

V. Goals and Performance Measures

PROGRAM:	Active Adult & Senior Services
The goal of this program is to facilitate	opportunities for socialization amongst Carpinteria's
Active Adult and Senior population, in	cluding education, recreation, and enrichment programs,
along with special events, congregate	meals, and other activities as deemed desirable by
FY2023/24 Objectives	Performance Measures
Facilitate committee meetings to	1. Coordinate Ad Hoc Senior Services Planning
develop recommendations for City	Committee meetings and meetings for any future
Council.	program committees as deemed necessary.
	2. Encourage community participation by engaging
	stakeholders in Committee meetings and other
Create and distribute Request for	Consultant is to:
Proposal (RFP) to solicit and select a	1. Research local facilities to identify one or more
Program Implementation and Design	options for a centralized hub location; develop "must
Services consultant to assist with the	have" features list to ensure needs are met and
process of developing detailed	cost/benefit analysis to show rationale for site
recommendations for City Council	recommendations.
consideration.	2. Identify potential partnerships with senior-serving
	organizations and other groups indicating opportunities
	for programmatic collaboration as well as potential
	expenses.
	3. Develop realistic options with recommendations and
	rationale for organizational structure, including an
	assessment of capacity for oversight and management of
	a senior center (i.e., City sponsored and managed,
	public/private partnership, program of an existing
	nonprofit organization, newly created nonprofit.)
	4. Develop staffing recommendations based on
	projected participation/membership levels and
	programmatic activities for the first three years.
	5. Design an outreach strategy, or strategies, to educate
	and engage potential program participants (for
	implementation by future program staff.)
	6 Conduct feasibility study to identify notential funding

PROGRAM:	Active Adult & Senior Services
FY2023/24 Objectives	Performance Measures
Begin official programming services.	1. Recruit and hire program staff or contract with an
	outside agency to conduct program and provide staffing.
	2. Complete hiring or execute agreement with outside
	agency by September 30, 2023.
	3. Establish senior hub by October 30, 2023.
	4. Facilitate implementation of City Council
	recommendations.
	5 Facilitate implementation of consultant
Monitor program and establish	1. Monitor program and work with staff or contract
measurable program objectives.	agency to ensure goals and objectives for the program
	are being met.

Community Pool Services

General and Recreation Funds
Parks, Recreation & Public Facilities Department

I. Program Summary

The Community Pool Program includes facility management and aquatic programming and services that are based at the Carpinteria Community Pool. Carpinteria has benefitted immensely over the years as pool visitors enjoy access to a beautiful pool with high-quality programming available to patrons of all ages. All users pay entry fees or tuition for programs that provide revenue to partially offset the pool's operational costs.

The following programs are planned for the 2023/24 fiscal year:

Triton Swim and Water Polo Club

Youth ages 5 to 18 can join this yearprogram and develop their swimming and water polo skills. This is not a learn to swim program, it is a club level competitive swim team. Participants are coached in competitive swimming and/ or water polo. Coaches focus on strengthening participants' skill level, self-confidence, fitness. and team camaraderie. This program has about 75 participants enrolled throughout the year and the team has successfully completed in swim and water polo competitions.



Masters Swimming

This program is designed for adult swimmers and involves coached workouts which are held Monday, Wednesday, and Friday in the evening and Tuesday and Thursday afternoons. Swimmers of all skill levels are invited to join us and improve their strength and endurance as well as gain better stroke technique and team camaraderie.

Aqua Aerobics

This program is perfect for anyone who likes the water and is looking for a non-impact strength building workout. Aqua aerobics classes are held Monday, Wednesday, and Friday in the morning. During the summer, classes may also be offered in the early evenings.

Swimming Instruction

Swim lessons are offered to participants of all ages. We offer group swim lessons for children from 6 months old to 12 years old. Additionally, we offer private swim lessons for swimmers of all ages. Our certified lifeguard and swim instructor team provides these lessons.

Carpinteria Unified School District Use

The Community Pool is available at a competitive rental rate to the Carpinteria Unified School District for primary school and middle school swimming lessons. Additionally, the

Carpinteria High School swim team and water polo teams use Carpinteria Community pool for all practices and competitions. Furthermore, every third grade and sixth grade student in the Carpinteria Unified School District participates in swim lessons at Carpinteria Community Pool with our instructor staff.

Facility Rentals

The community pool is offered to other groups for use as needed on a rental basis. In the past, these renters have included the Santa Barbara Swim Club for an age group swim meets, traveling swim teams for workouts, marine survival training groups, SCUBA groups, birthday party rentals and others.

Recreational Swim

The Community Pool is made available for general admission to anyone for recreation swimming on a routine basis.

Pool Concessions

The Goggle Shop at the community pool offers a variety of swimming related products for sale such as swim goggles, swim caps, towels, swim accessories, and sunscreen. Concessions also include cold beverages and ice cream confections.

II. Budget Summary

	Prior Year Actuals FY 2021-22		Current Budget FY 2022-23		Estimated Actual FY 2022-23		E	dopted Budget 7 2023-24
Program: 521 - Community Pool Services		2021-22	<u>.</u>	2022-23	<u>.</u>	2022-23		2023-24
Revenue								
42 - Licenses & Permits	\$	330	\$	300	\$	300	\$	300
43 - Intergovernmental	Ψ	11,512	Ψ	38.000	Ψ	-	Ψ	-
45 - Charges for Services		161,910		175,000		204,000		205,500
46 - Interest		53		-				
48 - Miscellaneous Revenue		12,494		36,300		27,300		4,000
Revenue Total:	\$	186,300	\$	249,600	\$	231,600	\$	209,800
7.5.7.5.7.6.7.5.6.7.5.6.7.5.6.7.5.6.7.5.7.6.7.5.7.5		,	<u> </u>		<u> </u>			
Expenditure								
51 - Personnel Services	\$	392,272	\$	438,850	\$	412,700	\$	454.350
52 - Professional Services	Ψ	6,525	Ψ	4.000	Ψ	4.000	Ψ	4,000
53 - Contract Services		39,075		78.300		76.100		54.700
54 - Utilities		105,377		196,500		140,700		152,300
55 - Other Operating Expenses		91.622		81.700		76.700		87,850
57 - Capital Outlay		11,377		47,000		47,000		-
Expenditure Total:	\$	646,247	\$	846,350	\$	757,200	\$	753,200
Exponditure rotali	<u> </u>	0.10,2	Ť	0.10,000	Ť	,2	_	. 00,200
Program: 523 - Aquatics Club Revenue								
43 - Intergovernmental	\$	-	\$	3,000	\$	3,000	\$	3,000
45 - Charges for Services		43,078		40,000		50,000		65,000
Revenue Total:	\$	43,078	\$	43,000	\$	53,000	\$	68,000
Expenditure								
51 - Personnel Services	\$	26,450	\$	14,200	\$	14,250	\$	56,200
55 - Other Operating Expenses		4,614		10,900		11,700		9,900
Expenditure Total:	\$	31,065	\$	25,100	\$	25,950	\$	66,100

III. Personnel Allocations

Position:	FTE Allocation:
Aquat Aerobic Instructor	3.00
Aquatics Program Coordinator	0.55
Aquatics Superintendent	0.80
Assistant Aquatic Program Coordinator	0.60
Assistant Swim Coach	1.00
Cashier/Clerk	2.00
Coach/Swim Team	6.00
Management Analyst I	0.25
Managing Cashier/Clerk	3.00
Parks & Facilities Maintenance Supervisor	0.10
Parks, Recreation and Public Facilities Director	0.05
Pool Lifeguard	22.00
Senior Parks & Facilities Maintenance Technician	0.20
Senior Pool Lifeguard	6.00
Total FTE Staff:	45.55

IV. Expense Summary

Personnel

Pool personnel (see above) include a combination of full and part-time staff that carry out pool maintenance, operations, and programming.

Operating Expenses

This expense category includes the costs of natural gas, electricity, water, chemicals, sewer service and telephone. Supplies and materials are also required that include paper products and cleaning supplies.

Contract Services

This account is used to pay for outside repair services such as plumbing, painting and professional services as needed over the course of the year. The Equipment Maintenance account is used to fund the replacement and repair of essential pool equipment such as lane lines and the pool water pump and heater.

V. Goals and Performance Measures

Host a fundraiser at the Carpinteria

High standards of maintenance and

Community Pool. The facility has a

high volume of users and therefore

cleanliness of showers, restrooms and

Community Pool to raise funds.

cleanliness at the Carpinteria

other public areas is of high

importance.

PROGRAM: **Community Pool Services** The goal of the Community Pool Services Program is to safely operate a public pool and to meet the needs and expectations of the community including the local school district, residents, visitors, and other community groups while remaining as cost effective as possible. FY2023/24 Objectives **Performance Measures** Increase pool patronage. 1. Increase pool patronage revenues by 5%. 2. Promote pool programs in City newsletters and other media. Provide high quality, cost effective, 1. Hire and train a sufficient number of recreation staff. safe and efficient youth recreation 2. Enroll over 300 hundred youth to participate in swim programming at the Carpinteria team, swim lessons and water polo programming. Community Pool. 3. Meet or exceed all cost recovery standards as set forth in CMC 3.34.040 for recreation programming. Ensure facility safety and staff Conduct at least six staff meetings at the Community professionalism. Pool where safety training and round table safety

discussions are facilitated and journalized.

newspaper ads, and City newsletters.

1. Clean locker rooms daily.

prompt response.

reviewed.

Develop and plan a fundraiser through media,

3. Have four pool staff meetings where facility

maintenance procedures and implementation are

2. Respond to Customer concerns about cleanliness with

Ocean Beach Services

General, Tidelands, and Recreation Funds Parks, Recreation & Public Facilities Department

I. Program Summary

There are approximately three miles of scenic Pacific Ocean coastline in the City of Carpinteria. Much of this coastline is managed by California State Parks. For the stretch known as the Carpinteria City Beach, between Ash Avenue and Linden Avenue, the City provides a high level of service. This world-famous destination and a recreational treasure for local residents and tourists offers recreation programming, beach cleaning, lifeguard services, and ocean flood control activities occur during various times of the year. Environmental stewardship and high quality beach services are an essential public service that improves the quality of life and the economic vitality of the community.

Ocean Lifeguard Service

Ocean beach lifeguards provide beach safety services including rules and regulations enforcement, beach and aquatic accident prevention, safety services for the City's recreation

programming, aquatic rescues and beach litter removal. The City's Lifeguard Training Program is certified to be compliant with the standards of the United States Lifeguard Association (USLA).

Junior Lifeguard Youth Program

This very popular summer youth program is available for participants ages eight to seventeen, and includes instruction in lifesaving techniques, swimming, fitness, beach competitions, kayaking, marine science, games and other beach related activities.

Kayaking / Stand up Paddling

This program is for ages ten and above (including adults) and instructs participants in boating safety and safe kayaking and stand-up paddling techniques. Topics include navigation, surf launch and entry, paddling techniques and local marine biology. Participants may go snorkeling when conditions are good. Kayaks, paddle boards and paddles, wetsuits, life vests and helmets are provided to each participant.



Surfing

Depending upon availability of staff, these classes are for youth age eight and up and offer instruction in basic surfing techniques, surfing etiquette and general aquatic safety. Surfboards and wetsuits are provided or students may bring their own.

Beach Maintenance

Throughout the spring and summer season, this program provides for the grooming of the beach and removal of dangerous litter such as broken glass and other sharp objects. The service provides for the disposal of deceased marine animals, cleanup of illegal beach fires and handling of ocean debris including kelp, and other flotsam. Trash is picked up each day the lifeguards are on duty and the beach tractor rakes the beach four times a week in the summer.

The Winter Protection Berm

The Winter Protection Berm is intended to provide a measure of protection to private and public improvements along the Carpinteria City Beach. The program includes the installation and removal of a berm and the permit sand administration required by the Army Corps of Engineers and the California Coastal Commission. The sand berm project is funded partially by the property owners along the through waterfront the City's Assessment District # 5. The berm has proven to be effective in minimizing public and private



Heavy rains in January 2023 brought copious amounts of wood debris from the watershed to the beach.

property damage during major winter storms.

Beach Concessions

The City operates a beach concession, Carpinteria Beach Store, to enhance visitor comfort and convenience and to raise funds for Carpinteria City youth recreation programming. The program also provides summer jobs. Concessions include a contract provided food service at the end of Linden Avenue and a City operated sundry and beach equipment rental store. The City also rents kayaks and Stand-Up Paddleboard's at Ash Avenue. All concession operations are considered seasonal. In addition, the Beach Store personnel make available upon request an all-terrain wheel chair at no charge.

The Carpinteria Beach Store seasonal concession program allows the City to provide additional summer jobs, promote tourism, provide comfort and convenience to beach goers, and raise money for youth recreation programming.

II. Budget Summary

	Prior Year Actuals FY 2021-22		Current Budget FY 2022-23		Estimated Actual FY 2022-23		Adopted Budget FY 2023-24	
Program: 522 - Junior Lifeguards								
Revenue	_				_		_	
45 - Charges for Services	\$	89,968	\$	75,000	\$	90,000	\$	110,000
48 - Miscellaneous Revenue Revenue Total:	\$	89,968	\$	7,700 82,700	-\$	90,000	\$	110,000
Revenue Total.	<u> </u>	03,300	<u> </u>	62,700	<u> </u>	90,000	<u> </u>	110,000
Expenditure								
51 - Personnel Services	\$	61,384	\$	136,350	\$	126,750	\$	120,500
53 - Contract Services	Ψ	288	Ψ	3,000	Ψ	3,000	Ψ	3,000
55 - Other Operating Expenses		11.522		25,700		18,500		18,000
Expenditure Total:	\$	73,194	\$	165,050	\$	148,250	\$	141,500
Exponential of rotal	<u> </u>	10,101	<u> </u>	100,000	_	110,200	_	111,000
Program: 531 - Ocean Beach Services Revenue	•	0.750	•	0.750	•	0.750	•	0.750
43 - Intergovernmental	\$	8,750	\$	8,750	\$	8,750	\$	8,750
45 - Charges for Services		326,175		328,100		327,500		350,200
46 - Interest		(5,571)		3,000		5,000		6,800
47 - Special Assessments		20,423		20,400		20,400		20,400
48 - Miscellaneous Revenue		1,491		-		-		-
Revenue Total:		351,268		360,250		361,650		386,150
Expenditure								
51 - Personnel Services	\$	70,392	\$	89,900	\$	90,650	\$	103,050
52 - Professional Services		-		-		-		-
53 - Contract Services		29,324		38,000		28,000		93,500
54 - Utilities		4,258		5,000		5,000		5,100
55 - Other Operating Expenses		28,340		30,500		31,300		31,500
Expenditure Total:	\$_	132,313	\$_	163,400	\$_	154,950	\$	233,150
Program: 532 - Beach Store Revenue								
45 - Charges for Services	\$	733	\$	15,000	\$	15,500	\$	16,000
Revenue Total:		733		15,000	\$	15,500	\$	16,000
Expenditure	_		_		_	44 =0=	_	
51 - Personnel Services	\$	2,339	\$	6,700	\$	11,500	\$	7,100
54 - Utilities		-		700		600		600
55 - Other Operating Expenses		487		7,000	_	7,000	_	7,000
Expenditure Total:	\$	2,826	\$	14,400	\$_	19,100	\$	14,700

CTC

III. Personnel Allocations

Position:	FTE Allocation:
Aquatics Program Coordinator	0.35
Aquatics Superintendent	0.10
Aquatics/Beach Program Coordinator	2.00
Assistant Aquatic Program Coordinator	0.40
Beach Lifeguard	10.00
Beach Lifeguard Supervisor	3.00
Junior Lifeguard Instructor	23.00
Management Analyst I	0.15
Managing Cashier/Clerk	2.00
Senior Beach Supervisor	1.00
Total FTE Staff:	42.00

IV. Expense Summary

Personnel

Part-time wages are for ocean beach service employees including lifeguards and youth program staff.

Operating Expenses

This category includes expenses such as the recreational program expense for several recreation activities, the ocean lifeguard service, the beach maintenance service, beach concessions, and the winter protection berm service. Beachfront utilities such as telephone, electrical and supplies and materials are also included.

Contract Services

This category includes the costs of the construction and removal of the winter protection berm, and for a biological monitor to inspect for snowy plover bird activity on the City beach as required by the Coastal Commission.

V. Goals and Performance Measures

PROGRAM:	Ocean Beach Services
The goal of the Ocean Beach Services P	rogram is to manage the City's ocean front to encourage
visitor ship, public safety, recreational	opportunities and environmental stewardship.
FY2023/24 Objectives	Performance Measures
Maintain the Carpinteria City Beach	1. Daily litter pick-up from June 12 to September 4,
free of litter, hazardous debris and	including trash, cigarette butts and sharps.
dead marine animals in order to	2. Beach raking by use of a tractor at least 4 times a week
promote beach safety and visitor ship	throughout the summer.
for residents and tourists.	
Provide high quality lifeguard service	All new lifeguard hires will receive specialized training
for the ocean and beach by training	for the beach and the pool that conforms with relevant
staff in CPR, First Aid, and USLA open	standards. Returning lifeguard staff receive a refresher
water lifeguarding as well as beach	course in practical skills.
Provide high quality, cost effective,	Hire and train a sufficient number of lifeguards to be
safe and efficient youth recreation	used as youth recreation program instructors.
programming that incorporates the	2. Enroll over 400 youth to participate in our ocean
favorable Carpinteria coastline	programming.
conditions with fun, physical fitness	3. Meet or exceed all cost recovery standards as set forth
and education.	in CMC 3.34.040 for recreation programming.
Continue the Army Corps of	Provide 100% of beach related empirical data and new
Engineering Study on the feasibility of	·
a shoreline storm wave damage	data.
reduction project.	
Build and remove the Winter	1. Build the berm prior to December 2023.
Protection Berm.	2. Monitor and, if needed, maintain the berm until
	spring of 2024.
	3. Remove the berm and restore the beach to a summer
	like profile prior to mid-April 2024.
Pursue Concept plan for the end of	To gain approval from the State and secure project
Linden Avenue seeking approval from	funding.
State Beach and seek funding for the	
project.	

Special Events

General and Recreation Funds Parks, Recreation & Public Facilities Department

I. Program Summary

The Parks, Recreation & Public Facilities Department conducts a variety of special programs intended to help promote recreation and the Community of Carpinteria. The events include the Carpinteria Co-ed Adult Softball League. The expenses of these programs are offset by the revenue generated from participants or by donations.

Adult Coed Softball League

This summer tradition in Carpinteria attracts over 150 adult participants and is held during daylight hours on Tuesday and Thursday evenings at the beautiful Viola Fields.

The expenses associated with these programs are included in the operational expense portion of the budget summary presented below and are completely offset by participant fee revenue.

II. Budget Summary

	Prior Year Actuals FY 2021-22		Current Budget FY 2022-23		Estimated Actual FY 2022-23		Adopted Budget FY 2023-24	
Program: 541 - Special Eevents								
Revenue								
45 - Charges for Services	\$	7,136	\$	8,800	\$	10,500	\$	10,500
Revenue Total:	\$	7,136	\$	8,800	\$	10,500	\$	10,500
Expenditure 55 - Other Operating Expenses	\$	76	\$	2,500	\$	2,500	\$	2,500
Expenditure Total:	\$	76	\$	2,500	\$	2,500	\$	2,500

III. Expense Summary

Operating Expenses

This category reflects anticipated expenses to conduct the aforementioned special events. This expense is offset by anticipated participant fee revenues.

IV. Goals and Performance Measures

PROGRAM:	Special Events					
The Goal of the special events program is to provide outstanding recreational opportunities that						
promote the community and support d	epartment programming including youth recreation					
FY2023/24 Objectives	Performance Measures					
Attract 10 or more teams to the Adult	Attract 150 adults to play Generate funds to offset fields					
Softball League.	operations and maintenance.					
Analyze event for cost effectiveness.	Evaluate each special event for improvements and					
	improve the profit margin on the event.					
Seek new and cost effective ways to	Promote major special events on the internet, and					
promote special events.	develop PR strategies.					

Library Services

General and Recreation Funds, Measure X funds, Grants, Friends' Funds
Parks and Recreation and Public Facilities Department

I. Program Summary

Program to operate, maintain, and optimize a public library to serve the Carpinteria Community Library service area. Programs for all ages are planned:

Baby and Me Meet-up

For children 0-2 and their significant adult. Introducing young families to songs, rhymes, board books, and sensory exploration in a drop-in setting, enabling parents and caregivers to make friends and develop community.

Early Literacy Story Time

Exposure to new vocabulary words, word play, poetry, and language repetition which reinforce the five early literacy practice: sing, talk, read, write, and play.

Chess Club for students

Chess play and learning for children up to 15 years of age. Learn rules of play, classic moves, and strategy. All levels welcome.

Homework Help for students

Provide homework support, computers, printing, and expert help, Monday through Thursday after school.

Summer Reading Program for all ages

Designed to prevent "summer slide" in reading skills for children, this program is a fun way to encourage reading, knowledge of library offerings, information literacy, and familiarity with library staff and environment. There are options for participation in person and online, in English and Spanish. The summer reading program also includes teens and adults.

Spanish Language Conversation Group

This informal program promotes Spanish language learning and practice in a non-judgmental and encouraging environment.

English Language Learning/Adult Literacy

The Adult Literacy Program provides one-to-one tutoring for adults who want to improve reading, writing, and spelling skills in English, improve their ability to speak and understand English, work towards a General Education Diploma, and/or study to become a US citizen. Volunteers are matched with learners that want support in reaching their English language goals.

Computer Literacy classes in Spanish

The Library offers computer literacy courses, in Spanish, taught to small groups in 6-8 week sessions through the year.

• Tech help, public computers, WiFi, printing, and scanning

Free public computers available with tech help for Library computers or personal devices. WiFi is free. Printing and scanning services are available and printing homework is free to students.

Volunteer Program

The volunteer program engages adult and student volunteers for processing and organizing library materials, running some of the community programs offered, and providing tutoring to English language learners.

Book Clubs

Monthly book discussions for adults, including one in Spanish.

Carpinteria Reads Program

A Community Reads program encourages the whole community to read and/or listen to the same book and participate in topical programs and activities. Goals include building a sense of community and promoting literacy. This is a program that takes place over the course of several weeks.

Book-to-Action Carpinteria

Book to Action pairs the library with community partners to provide book-themed programming and related opportunities for lifelong learning and volunteering. Book to Action initiatives tackle important issues in the community and encourage reading, community discussion, and action through a series of events.

Community Pioneer Lab

An original program designed to support community residents in designing and implementing their own program to contribute to the greater good. Small cohorts meet for a series of sessions, several times per year.

Programs for All Ages

In person and virtual programs based on current affairs, seasonal activities, and community interest. Some programs offered by volunteers and/or community groups.

Outreach Events

In partnership with local non-profits, the Carpinteria Unified School District, and other City Departments, develop programs, content, and support for numerous events to enhance awareness of the Library and the resources available and contribute to the quality of life for community residents.

Doorstep Delivery for Homebound Patrons

Provide physical materials to those patrons who are not able to get to the library due to physical limitations.

Zip Books

Provides books and/or books on CD that are not available at the Carpinteria Community Library. This program allows patrons from small public libraries in California access to titles which may not otherwise be available to them.

Collections

Purchase physical materials such as books, DVDs, and periodicals, as well as eBooks, audiobooks, digital magazines, and streaming video content to keep the collections interesting and useful.

The Library Advisory Commission consists of five members, appointed by the City Council. They meet monthly to serve as a conduit to the community, providing advice and feedback to the Library Board of Trustees and the City Librarian. The Commission reviews Library programs and services and makes recommendations with the goal of increased Library patronage and citizen participation. Plans for this year include a community assessment, recommending updates to library policies, initiating a strategic plan, and developing a mission statement.

II. Budget Summary

	Prior Year Actuals FY 2021-22		Current Budget FY 2022-23		Estimated Actual FY 2022-23		ı	dopted Budget 2023-24
Program: 550 - City Library								
Revenue								
43 - Intergovernmental	\$	-	\$	152,450	\$	149,100	\$	156,000
45 - Charges for Services		-		-		2,000		1,000
48 - Miscellaneous Revenue		47,312		175,000		110,300		115,000
Revenue Total:	\$	47,312	\$	327,450	\$	261,400	\$	272,000
Expenditure								
51 - Personnel Services	\$	95,928	\$	412,600	\$	351,450	\$	409,700
52 - Professional Services		5,000		90,000		51,050		66,200
53 - Contract Services		47,312		3,000		700		1,000
55 - Other Operating Expenses		9,401		172,650		102,550		161,300
57 - Capital Outlay		63,791		118,700		67,000		50,000
Expenditure Total:	\$	221,432	\$	796,950	\$	572,750	\$	688,200

III. Personnel Allocations

Position:	FTE Allocation:
City Librarian	1.00
Community Engagement Library Specialist	1.00
Library Technician	4.00
Senior Maintenance Technician	0.10
Total FTE Staff:	6.10

IV. Expense Summary

Operating Expenses

This expense category includes the costs of natural gas, electricity, water, , sewer service, landscaping, pest control, and telephone. Supplies and materials are also required that include paper products, office supplies, and cleaning supplies.

Contract Services

This account is used to pay for outside services such as IT, Black Gold Library Cooperative, and professional services as needed over the course of the year. Repair and maintenance services such as HVAC filter replacement also fall into this category.

V. Goals, Objectives & Performance Measures

PROGRAM:	Library Services				
The Goal of the Library program is to plan and deliver responsive, inclusive, and accessible					
library services that support the inform	ational and enrichment needs of those living and				
working in the Carpinteria Community	Library service area.				
FY2023/24 Objectives	Performance Measures				
Complete Community Assessment	Work with Library Advisory Commission to: 1.				
	Implement, and report on community needs				
	assessment.				
	3.Conduct no fewer than eight focus groups, and no				
	fewer than 50 individual interviews.				
Strategic Plan	Working with Library Advisory Commission, a three-year				
	strategic plan will be developed.				
Staff training	Provide training, as needed, to provide services as				
	deemed appropriate.				
Outreach	Provide 12 outreach programs to partners and				
	community organizations				
Programs	Develop and implement 50 distinct programs.				

PROGRAM:	Library Services
FY2023/24 Objectives	Performance Measures
Increase usage/participation	1.🛮 dd 1000 new patrons.
	2.Report 5000 active program participants.
Establish partnerships with local	Develop relationships and mutually beneficial
organizations	agreements with five local organizations.
Produce a one-community, one book	Select one title and produce programming to encourage
program	participation in community-wide activity.
Establish a volunteer program	Develop volunteer positions and recruit and train 10
	volunteers to support library operations.
Apply for grants	Apply for five grants to support programs for patrons.

General Fund

The General Fund is the general operating and largest fund of the City. This fund is used to account for all financial resources except those resources required to be accounted for in another fund. The projected ending balance of this fund is considered a contingency reserve for unexpected purposes during the course of the fiscal year.

Fund: 101 - GE	NERAL FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
	Revenue				
	SubProgram: 131 - Records Management				
101-131-4504	City Clerk Charges	259	300	-	-
SubProgram:	31 - Records Management Total:	259	300	-	-
	SubProgram: 151 - Emergency Preparedness				
101-151-4501	General Charges	11,870	-	-	
SubProgram:	51 - Emergency Preparedness Total:	11,870	-	-	-
	SubBrogram 474 Low Enforcement				
	SubProgram: 171 - Law Enforcement				
101-171-4120	Sales Tax Safety	82,773	89,200	89,200	91,000
101-171-4375	Federal Grant- COPS	226,556	150,000	130,000	130,000
	71 - Law Enforcement Total:	309,329	239,200	219,200	221,000
oud: rog.u		000,020	200,200	2.0,200	
	SubProgram: 201 - Financial Management Services				
101-201-4200	Business License Application Fee	13,349	10,000	10,000	10,000
101-201-4400	Penalties/Interest Charges	9,673	5,250	5,500	5,500
SubProgram: 2	201 - Financial Management Services Total:	23,022	15,250	15,500	15,500
	SubProgram: 302 - Advance Planning				
101 202 1200	State Grants	20.247	270,000	470,000	200,000
101-302-4360 101-302-4390	Private Grants	36,317 74,652	378,000 10,000	178,000	200,000
101-302-4547	General Plan Update Fee	5,172	5,000	10,000 5,000	5,000
	802 - Advance Planning Total:	116,141	393,000	193,000	205,000
Oubi rogram.	DZ - Advance i lamming rotal.	110,171	333,000	133,000	203,000
	SubProgram: 321 - Development Review and Building				
101-321-4220	Building/ Construction Permits	215,691	180,000	200,000	200,000
101-321-4260	Sign Permits	-	100	100	100
101-321-4503	Planning Charges	146,956	140,000	140,000	140,000
101-321-4509	Building Plan Check	283,995	120,000	90,000	90,000
SubProgram: 3	21 - Development Review and Building Total:	646,642	440,100	430,100	430,100
	SubProgram: 331 - Code Compliance				
404 004 4046	Massacra & Daddlar Darreita	F 000	700	700	
101-331-4210	Massage & Peddler Permits	5,380	700	700	-
101-331-4404	Parking Fines & Penalties Local Fines & Penalties	50,107	35,000	35,000	35,000
101-331-4406	Local Fines & Penaities 	12,410 67,897	10,000 45,700	12,000 47,700	12,000 47,000

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 101 - GEI	NERAL FUND	F1 2021/22	F1 2022/23	F1 2022/23	F1 2023/24
	Revenue				
	SubProgram: 341 - Animal Care and Control				
101 011 1070		0.050	10.000	10.000	40.00
<u>101-341-4270</u> <u>101-341-4271</u>	Dog Licenses Animal Keeping Permit	9,859	10,000 400	10,000	10,000
101-341-4271	Animal Control Fees	546	500	500	50
	341 - Animal Care and Control Total:	10,795	10,900	10,900	10,90
	SubProgram: 401 - Public Works Administration				
101 101 1100	Least Finas 9 Danatties		200		
<u>101-401-4406</u> 101-401-4507	Local Fines & Penalties Public Works Charges	-	1,000	-	-
101-401-4802	Miscellaneous Income	18,547	600	1,000	1,00
	101 - Public Works Administration Total:	18,547	1,800	1,000	1,00
	SubProgram: 402 - Engineering Permits				
104 400 4000	Engineering/ Chroat Reserve	7.400	0.500	0.500	0.50
101-402-4230 101-402-4240	Engineering/ Street Permits Over-Size Load Permits	7,409 1,438	6,500 1,200	6,500 1,400	6,500 1,400
	102 - Engineering Permits Total:	8,847	7,700	7,900	7,90
Cabi rogiani. 4	2 Liginoting Formito Fotoi.	0,047	7,700	7,300	7,30
	SubProgram: 403 - Capital Improvements				
101-403-4812	Reimbursement- Insurance Claim	-	1,000	500	
SubProgram: 4	103 - Capital Improvements Total:	-	1,000	500	-
	SubProgram: 451 - Watershed Management				
	Subriogram: 431 - Watershed Management				
101-451-4812	Reimbursement- Insurance Claim	-	2,000	1,000	-
SubProgram: 4	151 - Watershed Management Total:	-	2,000	1,000	
	SubProgram: 461 - Resource Conservation				
101-461-4802	Miscellaneous Income	6,761	_	_	_
	161 - Resource Conservation Total:	6,761	-	-	
oun regruiii		5,101			
	SubProgram: 900 - Non-Departmental				
101-900-4100	Property Tax- Secured, Current Year	2,533,240	2,631,300	2,631,300	2,710,30
<u>101-900-4101</u>	Property Tax- Unsecured, Current Year	91,176	95,000		07.00
101-000-4102		· · · · · · · · · · · · · · · · · · ·	40,400	95,000	97,900
101-900-4102 101-900-4103	Property Tax- Prior Year, Secured/Unsecured Property Tax- In Lieu	31,573	40,400 1.872.000	40,400	41,70
101-900-4102 101-900-4103 101-900-4111	Property Tax- In Lieu	· · · · · · · · · · · · · · · · · · ·	40,400 1,872,000 11,000	,	41,70 1,928,20
101-900-4103		31,573 1,760,162	1,872,000	40,400 1,872,000	41,70 1,928,20 11,40
101-900-4103 101-900-4111	Property Tax- In Lieu Property Tax- Homeowners Exemption	31,573 1,760,162 10,473 119,293 74,847	1,872,000 11,000 100,000 51,000	40,400 1,872,000 11,000 100,000 51,000	41,70 1,928,20 11,40 103,00 52,60
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4121	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax	31,573 1,760,162 10,473 119,293 74,847 2,149,374	1,872,000 11,000 100,000 51,000 2,087,600	40,400 1,872,000 11,000 100,000 51,000 2,082,200	41,700 1,928,200 11,400 103,000 52,600 2,102,000
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4121 101-900-4130	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627	1,872,000 11,000 100,000 51,000 2,087,600 200,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4130 101-900-4135	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000	41,700 1,928,200 11,400 103,000 52,600 2,102,000 180,000 52,000
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4130 101-900-4135 101-900-4140	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4130 101-900-4135 101-900-4140 101-900-4145	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000 127,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4130 101-900-4135 101-900-4140 101-900-4145 101-900-4150	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 2,730,00
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4130 101-900-4135 101-900-4140	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000 127,000 2,650,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 2,730,00 800,00
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4130 101-900-4135 101-900-4140 101-900-4145 101-900-4150 101-900-4151	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000 127,000 2,650,000 900,000 62,000 24,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000 750,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 2,730,00 800,00 62,00
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4130 101-900-4135 101-900-4140 101-900-4150 101-900-4151 101-900-4160 101-900-4201 101-900-4300	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals Business License Tax Short-Term Rental License DMV Parking Fees	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377 63,574 25,410 42,532	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000 127,000 2,650,000 900,000 62,000 24,000 14,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000 750,000 62,000 24,000 14,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 2,730,00 800,00 62,00 24,00
101-900-4103 101-900-4111 101-900-4113 101-900-4121 101-900-4135 101-900-4140 101-900-4150 101-900-4151 101-900-4160 101-900-4201 101-900-4300 101-900-4402	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals Business License Tax Short-Term Rental License DMV Parking Fees Court Fines & Penalties	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377 63,574 25,410 42,532 1,095	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000 127,000 2,650,000 900,000 62,000 24,000 14,000 1,500	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000 750,000 62,000 24,000 14,000 2,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 2,730,00 800,00 62,00 24,00 14,00 2,00
101-900-4103 101-900-4111 101-900-4113 101-900-4121 101-900-4130 101-900-4135 101-900-4140 101-900-4150 101-900-4151 101-900-4160 101-900-4201 101-900-4300 101-900-4402 101-900-4410	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals Business License Tax Short-Term Rental License DMV Parking Fees Court Fines & Penalties Property Tax- Interest/Penalties	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377 63,574 25,410 42,532 1,095 12,852	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000 127,000 2,650,000 900,000 62,000 24,000 14,000 1,500 10,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000 750,000 62,000 24,000 14,000 2,000 5,000 5,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 2,730,00 800,00 62,00 24,00 14,00 2,00 5,00
101-900-4103 101-900-4111 101-900-4113 101-900-4121 101-900-4135 101-900-4135 101-900-4140 101-900-4150 101-900-4151 101-900-4160 101-900-4201 101-900-4300 101-900-4402 101-900-4410 101-900-4410 101-900-4600	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals Business License Tax Short-Term Rental License DMV Parking Fees Court Fines & Penalties Property Tax- Interest/Penalties Interest Income	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377 63,574 25,410 42,532 1,095 12,852 57,699	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000 127,000 2,650,000 900,000 62,000 24,000 14,000 1,500	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000 750,000 62,000 24,000 14,000 2,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 320,00 143,00 2,730,00 62,00 24,00 14,00 2,00 5,00
101-900-4103 101-900-4111 101-900-4113 101-900-4121 101-900-4130 101-900-4135 101-900-4140 101-900-4150 101-900-4150 101-900-4160 101-900-4201 101-900-4300 101-900-4402 101-900-4410 101-900-4400 101-900-4600 101-900-4600 101-900-4600	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals Business License Tax Short-Term Rental License DMV Parking Fees Court Fines & Penalties Property Tax- Interest/Penalties Interest Income Net Adjustment Fair Value	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377 63,574 25,410 42,532 1,095 12,852 57,699 (421,739)	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000 127,000 2,650,000 900,000 62,000 24,000 14,000 1,500 10,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000 750,000 62,000 24,000 14,000 2,000 5,000 5,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 2,730,00 800,00 62,00 24,00 14,00 2,00 5,00
101-900-4103 101-900-4111 101-900-4113 101-900-4121 101-900-4135 101-900-4135 101-900-4140 101-900-4150 101-900-4151 101-900-4160 101-900-4201 101-900-4300 101-900-4402 101-900-4410 101-900-4410 101-900-4600	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals Business License Tax Short-Term Rental License DMV Parking Fees Court Fines & Penalties Property Tax- Interest/Penalties Interest Income	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377 63,574 25,410 42,532 1,095 12,852 57,699	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 315,000 127,000 2,650,000 900,000 62,000 24,000 14,000 1,500 10,000 50,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000 750,000 62,000 24,000 14,000 2,000 5,000 5,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 2,730,00 62,00 24,00 14,00 2,00 5,00 182,80
101-900-4103 101-900-4111 101-900-4113 101-900-4121 101-900-4130 101-900-4135 101-900-4140 101-900-4150 101-900-4151 101-900-4151 101-900-4201 101-900-4300 101-900-4402 101-900-4402 101-900-4400 101-900-4600 101-900-4600 101-900-4600 101-900-4600 101-900-4600	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals Business License Tax Short-Term Rental License DMV Parking Fees Court Fines & Penalties Property Tax- Interest/Penalties Interest Income Net Adjustment Fair Value Gain/Loss on Investment	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377 63,574 25,410 42,532 1,095 12,852 57,699 (421,739) (3,734)	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 127,000 2,650,000 900,000 62,000 24,000 14,000 1,500 10,000 50,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 750,000 62,000 24,000 14,000 2,000 5,000 100,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 2,730,00 62,00 24,00 14,00 2,00 5,00 182,80
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4130 101-900-4135 101-900-4140 101-900-4150 101-900-4151 101-900-4151 101-900-4201 101-900-4300 101-900-4402 101-900-4402 101-900-4600 101-900-4600 101-900-4600 101-900-4602 101-900-4602 101-900-4602 101-900-4802	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Betuse Franchise Fees - Refuse Franchise Fees - Electric Transient Occupancy Tax Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals Business License Tax Short-Term Rental License DMV Parking Fees Court Fines & Penalties Property Tax- Interest/Penalties Interest Income Net Adjustment Fair Value Gain/Loss on Investment Miscellaneous Income	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377 63,574 25,410 42,532 1,095 12,852 57,699 (421,739) (3,734) 37,540	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 127,000 2,650,000 900,000 24,000 14,000 1,500 10,000 50,000 - - 34,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000 750,000 62,000 24,000 14,000 2,000 5,000 100,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 62,00 62,00 24,00 14,00 2,00 5,00 182,80
101-900-4103 101-900-4111 101-900-4112 101-900-4113 101-900-4130 101-900-4135 101-900-4140 101-900-4150 101-900-4151 101-900-4151 101-900-4201 101-900-4300 101-900-4402 101-900-4402 101-900-4600 101-900-4600 101-900-4601 101-900-4602 101-900-4802 101-900-4802 101-900-4802 101-900-4802 101-900-4804	Property Tax- In Lieu Property Tax- Homeowners Exemption Property Tax- Documentary Transfer Property Tax- Supplemental Roll Sales Tax Franchise Fees - Cable Franchise Fees - Gas Franchise Fees - Belctric Transient Occupancy Tax Transient Occupancy Tax - Short Term Rentals Business License Tax Short-Term Rental License DMV Parking Fees Court Fines & Penalties Property Tax- Interest/Penalties Interest Income Net Adjustment Fair Value Gain/Loss on Investment Miscellaneous Income SB90 Claims	31,573 1,760,162 10,473 119,293 74,847 2,149,374 196,627 43,107 318,618 126,932 2,552,236 935,377 63,574 25,410 42,532 1,095 12,852 57,699 (421,739) (3,734) 37,540 3,056	1,872,000 11,000 100,000 51,000 2,087,600 200,000 43,100 127,000 2,650,000 900,000 24,000 14,000 1,500 10,000 50,000 - - 34,000	40,400 1,872,000 11,000 100,000 51,000 2,082,200 180,000 52,000 320,000 143,000 2,650,000 750,000 62,000 24,000 14,000 2,000 5,000 100,000	41,70 1,928,20 11,40 103,00 52,60 2,102,00 180,00 52,00 320,00 143,00 62,00 24,00 14,00 2,00 182,80

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 101 - GE	NERAL FUND				
	SubProgram: 999 - Transfers				
101-999-4920	From ARPA 105	1,268,403	1,267,000	1,267,000	-
SubProgram: 9	99 - Transfers Total:	1,268,403	1,267,000	1,267,000	-
Revenue Total:		13,271,674	13,751,150	13,397,000	12,518,600
	Expense				
	SubProgram: 101 - Legislative & Policy				
101 101 5101		40.000	40.000	40.000	07.000
<u>101-101-5101</u>	Elected/Appointed Wages	18,600	18,600	18,600	37,200
101-101-5106	Other Pay	440 444	2,600	2,600	5,100
101-101-5120	Health Insurance	118,441	105,000	105,000	89,050
101-101-5121	Dental Insurance	7,726	8,000	8,000	6,850
101-101-5122	Life Insurance	624	750	750	1,050
101-101-5123	Disability Insurance	76	150	150	1,400
101-101-5140	Medicare Tax	266	300	300	550
101-101-5150	Flexible Benefits Program	6,355	6,550	6,550	6,550
101-101-5151	Fitness Benefit	-	3,000	3,000	3,000
101-101-5500	Printing & Advertising	46	500	250	250
<u>101-101-5505</u>	Public Relations	4,069	5,000	5,000	8,600
101-101-5510	Dues & Subscriptions	9,636	12,000	12,000	13,000
101-101-5512	Meetings & Travel	3,537	10,000	10,000	11,250
101-101-5560	Supplies & Materials	-	500	500	500
SubProgram: 1	01 - Legislative & Policy Total:	169,375	172,950	172,700	184,350
	SubProgram: 102 - Commissions Boards and Committees				
101-102-5100	Dogular Wagaa	10,587			_
	Regular Wages		-	-	
<u>101-102-5106</u>	Other Pay	982	-		-
101-102-5120	Health Insurance	1,705	-	-	-
<u>101-102-5121</u>	Dental Insurance	169	-	-	-
101-102-5122	Life Insurance	26	-	-	-
<u>101-102-5123</u>	Disability Insurance PERS CLASSIC Contribution	36 1,198	-	-	-
<u>101-102-5130</u> 101-102-5132	PERS CLASSIC CONTIDUCTION PERS Prepay UAAL	2,509	-	-	-
101-102-5132	Medicare Tax	167	-	-	-
101-102-5140	Flexible Benefits Program	96	-	-	-
101-102-5150	Fitness Benefit	33	-	_	
101-102-5151	Cell Phone Allowance	68	200	_	_
101-102-5132	Professional Services	1,620	1,800	1,800	1,800
101-102-5500	Printing & Advertising	2,571	3,000	3,000	3,300
101-102-5512	Meetings & Travel	55	3,000	3,000	4,000
101-102-5512	Advisory Board Stipend	4,405	8,000	8,000	10,000
	02 - Commissions Boards and Committees Total:	26,229	16,000	15,800	19,100
Jubi rogram. 1		20,223	10,000	13,000	13,100
	SubProgram: 111 - City Administration				
<u>101-111-5100</u>	Regular Wages	193,682	329,000	300,000	330,800
<u>101-111-5104</u>	Overtime Pay	-	200	200	200
<u>101-111-5106</u>	Other Pay	14,679	19,200	19,200	18,950
<u>101-111-5108</u>	Interpreter Pay	23	1,350	1,350	1,600
<u>101-111-5120</u>	Health Insurance	28,237	57,650	51,000	50,850
<u>101-111-5121</u>	Dental Insurance	2,314	5,050	5,050	4,700
101-111-5122	Life Insurance	1,958	2,500	2,500	850
<u>101-111-5123</u>	Disability Insurance	478	1,100	1,100	950
<u>101-111-5130</u>	PERS CLASSIC Contribution	20,182	30,000	25,000	33,400
<u>101-111-5131</u>	PERS PEPRA Contribution	1,179	7,000	7,000	7,850
101-111-5132	PERS Prepay UAAL	38,210	54,700	40,000	47,600
<u>101-111-5133</u>	PERS Retiree Additional Contribution	3,010	3,500	3,500	3,500
<u>101-111-5134</u>	Deferred Compensation	11,843	14,000	11,500	10,500
<u>101-111-5140</u>	Medicare Tax	3,007	4,750	4,750	4,800
<u>101-111-5150</u>	Flexible Benefits Program	3,701	6,000	6,000	3,150
<u>101-111-5151</u>	Fitness Benefit	22	1,550	1,550	1,450
101-111-5152	Cell Phone Allowance	855	1,300	1,300	1,200
<u>101-111-5153</u>	Auto Allowance	-	-	-	-
101-111-5201	Professional Services	19,413	15,000	10,000	60,000
101-111-5510	Dues & Subscriptions	90	1,500	1,500	4,500
101-111-5512	Meetings & Travel	4,663	5,000	5,000	11,400
	Supplies & Materials	-	100	100	100
<u>101-111-5560</u>	Supplies & Materials				

F		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 101 - GEN	SubProgram: 121 - Legal Services				
	SubFrogram. 121 - Legar Services				
101-121-5270	Legal Services	717,265	685,000	900,000	762,000
101-121-5271	Litigation Legal Services		50,000	50,000	50,000
101-121-5272	Third Party Legal Services	62,828	50,000	60,000	50,000
101-121-5273	Legal Services - MHRS Ordinance	10,197	10,000	10,000	10,000
101-121-5510	Dues & Subscriptions	2,371	2,500	2,500	-
	21 - Legal Services Total:	792,661	797,500	1,022,500	872,000
J			·		,
	SubProgram: 131 - Records Management				
<u>101-131-5100</u>	Regular Wages	17,675	40,000	32,000	47,450
101-131-5102	Part-time Wages	4,347	-	-	-
<u>101-131-5104</u>	Overtime Pay	17	-	-	-
<u>101-131-5106</u>	Other Pay	3,274	2,500	2,500	2,600
<u>101-131-5108</u>	Interpreter Pay	-	-	-	350
<u>101-131-5120</u>	Health Insurance	1,574	8,000	8,000	6,050
<u>101-131-5121</u>	Dental Insurance	109	500	500	500
<u>101-131-5122</u>	Life Insurance	65	200	200	200
<u>101-131-5123</u>	Disability Insurance	65	200	200	200
<u>101-131-5130</u>	PERS CLASSIC Contribution	-	1,500	-	-
<u>101-131-5131</u>	PERS PEPRA Contribution	1,359	2,600	2,600	3,800
<u>101-131-5132</u>	PERS Prepay UAAL	37	100	100	-
<u>101-131-5140</u>	Medicare Tax	368	1,000	1,000	700
<u>101-131-5150</u>	Flexible Benefits Program	271	1,000	1,000	700
<u>101-131-5151</u>	Fitness Benefit	-	450	450	300
<u>101-131-5152</u>	Cell Phone Allowance	107	500	500	250
<u>101-131-5201</u>	Professional Services	2,231	30,250	3,150	30,000
<u>101-131-5500</u>	Printing & Advertising	14,688	15,000	15,000	15,000
<u>101-131-5510</u>	Dues & Subscriptions	650	400	500	500
<u>101-131-5512</u>	Meetings & Travel	2,277	5,100	5,100	6,700
101-131-5560	Supplies & Materials	1,109	1,400	1,400	1,650
SubProgram: 13	31 - Records Management Total:	50,222	110,700	74,200	116,950
	Cub Dragger 422 Floations				
	SubProgram: 132 - Elections				
101 122 5100	Pogular Wagaa	3,635	64,400	28,000	33,250
<u>101-132-5100</u>	Regular Wages Other Pay	607	3,900	3,900	
<u>101-132-5106</u> 101-132-5120	Health Insurance	286	14,400	3,900	1,950 2,800
101-132-5120	Dental Insurance	200	600	600	2,000
101-132-5121	Life Insurance	12	250	250	150
101-132-5122	Disability Insurance	12	350	350	150
101-132-5130	PERS CLASSIC Contribution	- 12	1,500	-	-
101-132-5131	PERS PEPRA Contribution	280	2,600	2,600	2,700
101-132-5131	PERS Prepay UAAL	8	100	100	2,700
101-132-5132	Medicare Tax	62	950	950	500
101-132-5150	Flexible Benefits Program	49	900	900	400
101-132-5151	Fitness Benefit	-	400	400	200
101-132-5152	Cell Phone Allowance	20	300	300	250
101-132-5201	Professional Services	30,122	48,950	28,000	5,000
101-132-5500	Printing & Advertising	-	1,700	1,700	
101-132-5560	Supplies & Materials	499	550	550	550
	-	+00	555		550

Fund: 101 - GEI	NERAL FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
	SubProgram: 141 - Staff Recruitment, Retention and Developm	ent			
101-141-5100	Regular Wages	85,809	60,000	52,000	120,700
101-141-5102	Part-time Wages	41,217	30,000	30,000	-
101-141-5104	Overtime Pay	-	500	500	500
<u>101-141-5106</u>	Other Pay	3,383	20,000	16,000	5,000
<u>101-141-5120</u>	Health Insurance	7,948	10,000	10,000	21,050
<u>101-141-5121</u>	Dental Insurance	447	800	800	3,800
<u>101-141-5122</u>	Life Insurance	264	300	300	400
<u>101-141-5123</u>	Disability Insurance	319	300	300	650
<u>101-141-5130</u>	PERS CLASSIC Contribution	14,355	9,000	9,000	12,000
<u>101-141-5131</u>	PERS PEPRA Contribution	11	50	50	3,000
101-141-5132	PERS Prepay UAAL	25,887	18,050	16,000	17,100
<u>101-141-5135</u>	Retiree Health	49,345	47,000	42,000	47,000
<u>101-141-5136</u>	Retiree Life Insurance	209	250	250	250
<u>101-141-5140</u>	Medicare Tax	1,858	2,000	2,000	1,650
101-141-5141	Unemployment Insurance	230	16,200	9,000	-
<u>101-141-5150</u>	Flexible Benefits Program	913	1,000	1,000	2,050
<u>101-141-5151</u>	Fitness Benefit	-	450	450	950
101-141-5152	Cell Phone Allowance	625	500	500	150
101-141-5160	Health Insurance Fees - Retiree	198	300	300	300
101-141-5161	Health Insurance Fees	1,818	2,200	2,200	2,200
101-141-5201	Professional Services	45,494	246,000	200,000	95,000
101-141-5221	Employee Training	-	5,000	5,000	5,000
101-141-5501	Recruitment	26,883	10,000	5,000	10,000
101-141-5510	Dues & Subscriptions	4,840	5,800	5,800	5,800
101-141-5512	Meetings & Travel	3,566	2,500	2,500	4,000
101-141-5531	Employee/Public Relations	7,822	26,000	15,000	18,500
101-141-5532	Flexible Benefits Admin Fees	1,192	1,200	1,200	1,200
101-141-5533	Pre-employment Screening	7,890	5,000	5,000	5,000
101-141-5560	Supplies & Materials	925	250	250	250
SubProgram: 1	41 - Staff Recruitment, Retention and Development Total:	333,449	520,650	432,400	383,500
	SubProgram: 142 - Risk Management				
101-142-5100	Regular Wages	28,449	6,000	6,000	45,500
101-142-5106	Other Pay	1,123	6,000	6,000	2,000
101-142-5120	Health Insurance	2,649	2,750	2,750	7,750
101-142-5121	Dental Insurance	149	200	200	1,350
101-142-5122	Life Insurance	88	100	100	150
101-142-5123	Disability Insurance	106	150	150	250
101-142-5130	PERS CLASSIC Contribution	3,218	1,000	1,000	4,750
101-142-5131	PERS PEPRA Contribution	-	-	-	1,000
<u>101-142-5132</u>	PERS Prepay UAAL	5,817	1,500	1,500	6,800
101-142-5140	Medicare Tax	418	300	300	650
101-142-5150	Flexible Benefits Program	318	350	350	750
<u>101-142-5151</u>	Fitness Benefit	-	150	150	350
101-142-5152	Cell Phone Allowance	195	50	50	100
101-142-5201	Professional Services	-	-	-	1,500
101-142-5221	Employee Training	299	2,500	2,500	2,500
101-142-5512	Meetings & Travel	87	500	500	500
101-142-5560	Supplies & Materials	3,098	3,000	3,000	2,000
101-142-5570	Liability Insurance	231,407	279,200	279,200	290,500
101-142-5571	Workers' Compensation	102,978	105,300	105,300	99,500
101-142-5572	Property Insurance/Bonding	97,565	101,000	101,000	125,500
SubProgram: 1	42 - Risk Management Total:	477,963	510,050	510,050	593,400

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 101 - GE					
	SubProgram: 151 - Emergency Preparedness				
<u>101-151-5100</u>	Regular Wages	60,965	58,150	52,000	57,350
101-151-5100 101-151-5106	Other Pay	2,347	3,550	3,550	3,400
101-151-5100	Health Insurance	11,879	11,850	11,850	12,600
101-151-5121	Dental Insurance	1,465	1,150	1,150	1,350
101-151-5122	Life Insurance	228	200	200	250
101-151-5123	Disability Insurance	219	200	200	250
<u>101-151-5130</u>	PERS CLASSIC Contribution	2,129	1,450	1,450	1,550
<u>101-151-5131</u>	PERS PEPRA Contribution	3,244	3,650	3,650	3,750
<u>101-151-5132</u>	PERS Prepay UAAL	4,075	2,050	2,050	2,200
<u>101-151-5140</u>	Medicare Tax	871	850	850	850
<u>101-151-5150</u>	Flexible Benefits Program	1,078	800	800	750
101-151-5151	Fitness Benefit		350	350	350
101-151-5152	Cell Phone Allowance	546	800	800	400
<u>101-151-5440</u> <u>101-151-5500</u>	Utility - Communications/Telephone Printing & Advertising	882	900	900	1,000 1,800
101-151-5500	Dues & Subscriptions	225	250	300	250
101-151-5510	Meetings & Travel	126	2,500	2,500	2,500
101-151-5560	Supplies & Materials	214	3,400	3,400	3,400
	151 - Emergency Preparedness Total:	90,493	93,900	86,000	94,000
		72,120	,	,	,
	SubProgram: 161 - Communication and Community Promotion	s			
<u>101-161-5100</u>	Regular Wages	44,827	54,700	42,000	53,750
<u>101-161-5104</u>	Overtime Pay	9	-	200	200
<u>101-161-5106</u>	Other Pay	2,165	3,250	3,250	2,900
<u>101-161-5108</u>	Interpreter Pay	390	-	-	-
101-161-5120	Health Insurance	10,257	11,200	9,500	12,950
101-161-5121	Dental Insurance	1,192	1,150	1,150	1,450
<u>101-161-5122</u>	Life Insurance	174	200	200	250
101-161-5123	Disability Insurance PERS CLASSIC Contribution	175	250 3,100	250	250
<u>101-161-5130</u> 101-161-5131	PERS PEPRA Contribution	1,221 2,650	2,550	3,100 2,550	2,200 3,100
101-161-5132	PERS Prepay UAAL	2,648	4,150	4,150	3,100
101-161-5140	Medicare Tax	661	800	800	800
101-161-5150	Flexible Benefits Program	759	700	700	800
101-161-5151	Fitness Benefit	33	350	350	400
<u>101-161-5152</u>	Cell Phone Allowance	341	400	400	300
<u>101-161-5201</u>	Professional Services	15,174	6,600	6,600	-
<u>101-161-5301</u>	Contract Services	12,400	15,000	15,000	15,000
<u>101-161-5500</u>	Printing & Advertising	7,623	5,000	5,000	5,000
101-161-5512	Meetings & Travel	71	2,000	2,000	2,000
<u>101-161-5560</u>	Supplies & Materials	161	9,500	9,500	11,000
SubProgram:	161 - Communication and Community Promotions Total:	102,932	120,900	106,700	115,450
	SubProgram: 162 - Economic Vitality				
	SubFrogram. 162 - Economic Vitality				
101-162-5100	Regular Wages	10,797	21,550	14,000	15,700
101-162-5106	Other Pay	988	1,300	1,300	950
101-162-5120	Health Insurance	1,705	4,250	4,250	2,250
101-162-5121	Dental Insurance	169	400	400	250
101-162-5122	Life Insurance	26	50	50	50
<u>101-162-5123</u>	Disability Insurance	36	100	100	50
101-162-5130	PERS CLASSIC Contribution	1,221	3,100	3,100	2,250
101-162-5132	PERS Prepay UAAL	2,576	4,100	4,100	3,250
101-162-5140	Medicare Tax	171	300	300	250
101-162-5150	Flexible Benefits Program	96	200	200	150
101-162-5151	Fitness Benefit	33	100	100	100
101-162-5152 101-162-5201	Cell Phone Allowance Professional Services	68	100 15,000	100 15,000	100
101-162-5201 101-162-5301	Contract Services	805	1,000	1,000	1,000
	162 - Economic Vitality Total:	18,692	51,550	44,000	26,350
Cabi iogianii.		10,032	01,000	-1-1,000	20,000
	SubProgram: 163 - Community Services Support				
101-163-5279	SB County Branch Library	30,000	-	-	-
101-163-5601	Community Services Grants	41,261	50,000	50,000	41,350
101-163-5602	Community Services Agreements/Contracts	11,236	11,650	11,650	11,650
	163 - Community Services Support Total: 180	82,497			53,000

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 101 - GEN	ERAL FUND				
	SubProgram: 171 - Law Enforcement				
<u>101-171-5132</u>	PERS Prepay UAAL PERS Retiree Additional Contribution	263,957	315,600	315,600	309,800
<u>101-171-5133</u> <u>101-171-5253</u>	SB County Mental Health	232 2,506	300	300	300
101-171-5254	SB County Sheriff	3,941,372	4,370,900	4,370,900	5,147,500
101-171-5255	SB County Sheriff Augmentation	23,572	50,000	50,000	50,000
	1 - Law Enforcement Total:	4,231,638	4,739,800	4,739,800	5,510,600
	SubProgram: 201 - Financial Management Services				
	Oubi rogram. 201 - I mancial management Services				
<u>101-201-5100</u>	Regular Wages	186,580	285,400	230,000	310,400
<u>101-201-5102</u>	Part-time Wages	17,137	2,100	2,100	51,200
<u>101-201-5104</u>	Overtime Pay	199	500	500	500
<u>101-201-5106</u>	Other Pay Health Insurance	21,863	14,850	14,850	16,050 44,600
<u>101-201-5120</u> <u>101-201-5121</u>	Dental Insurance	33,211 1,746	68,650 3,000	35,000 3,000	3,450
101-201-5122	Life Insurance	513	800	800	900
101-201-5123	Disability Insurance	597	1,300	1,300	1,150
101-201-5130	PERS CLASSIC Contribution	12,267	16,300	13,000	17,800
101-201-5131	PERS PEPRA Contribution	6,047	8,000	8,000	14,900
101-201-5132	PERS Prepay UAAL	22,336	21,950	21,950	25,400
101-201-5140	Medicare Tax	3,282	4,250	4,250	5,300
<u>101-201-5150</u>	Flexible Benefits Program	1,979	4,000	4,000	3,700
<u>101-201-5151</u>	Fitness Benefit	580	1,850	1,850	1,700
<u>101-201-5152</u>	Cell Phone Allowance	887	1,200	1,200	1,000
<u>101-201-5201</u>	Professional Services	69,818	120,000	90,000	45,000
101-201-5210	Annual Audit	33,580	55,000	55,000	57,000
101-201-5236	Banking & Credit Card Fees	1,219	4,000	4,000	3,000
<u>101-201-5301</u>	Contract Services	152	500	500	500
<u>101-201-5510</u> 101-201-5512	Dues & Subscriptions Meetings & Travel	1,265 3,408	1,000 8,000	1,000 8,000	1,500 12,000
101-201-5530	Interest/Penalty Fees	495	100	1,100	1,000
101-201-5560	Supplies & Materials	1,074	1,000	1,000	1,000
	1 - Financial Management Services Total:	420,237	623,750	502,400	619,050
	Out Day was a Ott Out of Out o				
	SubProgram: 211 - Central Services				
101-211-5100	Regular Wages	77,738	56,900	56,900	72,300
101-211-5102	Regular Wages Part-time Wages		56,900 15,000	-	-
101-211-5102 101-211-5104	Regular Wages Part-time Wages Overtime Pay	36	15,000	250	- 250
101-211-5102 101-211-5104 101-211-5106	Regular Wages Part-time Wages Overtime Pay Other Pay	- 36 6,956	15,000 - 3,050	250 3,050	250 3,650
101-211-5102 101-211-5104 101-211-5106 101-211-5108	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay	- 36 6,956 1,563	15,000 - 3,050 200	250 3,050 200	250 3,650 250
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance	- 36 6,956 1,563 20,178	15,000 - 3,050 200 13,200	250 3,050 200 10,000	250 3,650 250 11,450
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance	- 36 6,956 1,563 20,178 1,575	15,000 - 3,050 200 13,200 1,100	250 3,050 200 10,000 1,100	250 3,650 250 11,450 900
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance	- 36 6,956 1,563 20,178	15,000 - 3,050 200 13,200	250 3,050 200 10,000	250 3,650 250 11,450 900 250
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance	- 36 6,956 1,563 20,178 1,575 250	15,000 - 3,050 200 13,200 1,100 150	250 3,050 200 10,000 1,100 150	250 3,650 250 11,450 900 250 300
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance	- 36 6,956 1,563 20,178 1,575 250 273	15,000 - 3,050 200 13,200 1,100 150 250	250 3,050 200 10,000 1,100 150 250	250 3,650 250 11,450 900 250 300 3,850
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5131	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869	15,000 - 3,050 200 13,200 1,100 150 250 3,500	250 3,050 200 10,000 1,100 150 250 3,500	- 250 3,650 250 11,450 900 250 300 3,850 3,700
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5132 101-211-5132	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800	250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 1,050
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5132 101-211-5132 101-211-5132	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 800	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800	- 250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 1,050
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5132 101-211-5132 101-211-5132	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 800 350	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 800	- 250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 1,050 950
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5132 101-211-5132 101-211-5132	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 800 350 400	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 800 350 400	250 3,650 250 11,450 900 250 3,850 3,700 5,450 1,050 950 450
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5131 101-211-5150 101-211-5150 101-211-5150 101-211-5151 101-211-5152 101-211-5151	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500	250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 800 350 400	- 250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 1,050 950 450
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5132 101-211-5130 101-211-5150 101-211-5150 101-211-5151 101-211-5152 101-211-5152 101-211-5152 101-211-5150 101-211-5301 101-211-5301 101-211-5400	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Electric	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500 40,000	250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500 34,000	250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 950 450 250 500
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5132 101-211-5150 101-211-5150 101-211-5150 101-211-5151 101-211-5152 101-211-5152 101-211-5301 101-211-5301 101-211-5400 101-211-5410	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Electric Utility - Natural Gas	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500 40,000 16,000	250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500 34,000	- 250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 950 450 250 500 41,000
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5132 101-211-5132 101-211-5150 101-211-5150 101-211-5151 101-211-5152 101-211-5152 101-211-5152 101-211-540 101-211-5400 101-211-5410 101-211-5410 101-211-5410	Regular Wages Part-time Wages Overtime Pay Other Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Electric Utility - Natural Gas Utility - Sewer	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097 3,554	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 350 400 500 40,000 16,000 4,450	250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 350 400 500 34,000 12,000 4,450	250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 1,050 950 450 250 500 41,000 15,000
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5131 101-211-5131 101-211-5132 101-211-5130 101-211-5150 101-211-5150 101-211-5152 101-211-5152 101-211-5152 101-211-5152 101-211-5152 101-211-5152 101-211-5152 101-211-5400 101-211-5400 101-211-5400 101-211-5420 101-211-5420 101-211-5430	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Electric Utility - Natural Gas	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 350 400 500 40,000 16,000 4,450 12,000	250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500 34,000	250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 1,050 950 450 250 500 41,000
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5130 101-211-5131 101-211-5132 101-211-5132 101-211-5150 101-211-5150 101-211-5151 101-211-5152 101-211-5152 101-211-5152 101-211-540 101-211-5400 101-211-5410 101-211-5410 101-211-5410	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Electric Utility - Sewer Utility - Sewer Utility - Water Utility - Communications/Telephone	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097 3,554 11,047	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 350 400 500 40,000 16,000 4,450 12,000 27,000	250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 350 400 500 34,000 12,000 4,450 9,000	250 3,650 250 11,450 900 250 3,850 3,700 5,450 1,050 950 450 250 500 41,000 41,000 15,000 4,900
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5132 101-211-5131 101-211-5132 101-211-5132 101-211-5132 101-211-5150 101-211-5151 101-211-5152 101-211-5152 101-211-5152 101-211-5152 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Pepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Electric Utility - Sewer Utility - Sewer Utility - Sewer	- 36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097 3,554 11,047 24,062	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 350 400 500 40,000 16,000 4,450 12,000	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500 34,000 12,000 4,450 9,000 25,100	250 3,650 250 11,450 900 250 3,850 3,700 5,450 1,050 950 450 250 500 41,000 41,000 15,000 4,900 10,400 25,200
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5131 101-211-5131 101-211-5132 101-211-5130 101-211-5150 101-211-5150 101-211-5152 101-211-5152 101-211-5152 101-211-5152 101-211-5152 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Pepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Return Gas Utility - Sewer Utility - Water Utility - Water Utility - Communications/Telephone Printing & Advertising	36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097 3,554 11,047 24,062 898	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 500 40,000 16,000 4,450 12,000 27,000 1,500	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 350 400 500 34,000 12,000 4,450 9,000 25,100 1,500	250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 1,050 950 450 250 500 41,000 15,000 10,400 25,200 1,500 7,500
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5123 101-211-5131 101-211-5131 101-211-5132 101-211-5131 101-211-5150 101-211-5150 101-211-5152 101-211-5152 101-211-5152 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5500 101-211-5500	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Electric Utility - Natural Gas Utility - Water Utility - Water Utility - Communications/Telephone Printing & Advertising Postage	36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097 3,554 11,047 24,062 898 7,679	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 350 40,000 16,000 4,450 12,000 27,000 1,500 9,000	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 350 400 500 34,000 12,000 4,450 9,000 25,100 1,500 9,000	250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 1,050 950 450 250 500 41,000 15,000 10,400 25,200 1,500 7,500
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5133 101-211-5132 101-211-5132 101-211-5132 101-211-5132 101-211-5150 101-211-5151 101-211-5152 101-211-5151 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Electric Utility - Natural Gas Utility - Sewer Utility - Water Utility - Communications/Telephone Printing & Advertising Postage Dues & Subscriptions Equipment/Office Rent & Leases Supplies & Materials	36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097 3,554 11,047 24,062 898 7,679 313 22,353 14,177	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500 4,450 12,000 27,000 1,500 9,000 400 23,000 16,000	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 350 400 500 34,000 12,000 4,450 9,000 25,100 1,500 9,000 400 23,000	- 250 3,650 250 11,450 900 250 300 3,850 3,700 5,450 1,050 950 450 250 500 41,000 15,000 4,900 10,400 25,200 7,500 500 35,000
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5133 101-211-5132 101-211-5132 101-211-5132 101-211-5132 101-211-5150 101-211-5152 101-211-5152 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Retural Gas Utility - Sewer Utility - Water Utility - Water Utility - Communications/Telephone Printing & Advertising Postage Dues & Subscriptions Equipment/Office Rent & Leases Supplies & Materials Vehicle Operations & Maintenance	36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097 3,554 11,047 24,062 898 7,679 313 22,353 14,177 384	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500 4,450 12,000 27,000 1,500 9,000 400 23,000 16,000 3,000	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 350 400 500 34,000 12,000 4,450 9,000 25,100 1,500 9,000 400 23,000	- 250 3,650 250 11,450 900 250 300 3,850 5,450 1,050 950 450 250 500 41,000 15,000 10,400 25,200 7,500 500 35,000
101-211-5102 101-211-5104 101-211-5106 101-211-5108 101-211-5120 101-211-5121 101-211-5122 101-211-5133 101-211-5132 101-211-5132 101-211-5132 101-211-5132 101-211-5150 101-211-5151 101-211-5152 101-211-5151 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5400 101-211-5500 101-211-5500 101-211-5500 101-211-5500 101-211-5500	Regular Wages Part-time Wages Overtime Pay Other Pay Interpreter Pay Health Insurance Dental Insurance Life Insurance Disability Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit Cell Phone Allowance Contract Services Utility - Electric Utility - Natural Gas Utility - Sewer Utility - Water Utility - Communications/Telephone Printing & Advertising Postage Dues & Subscriptions Equipment/Office Rent & Leases Supplies & Materials	36 6,956 1,563 20,178 1,575 250 273 2,629 4,317 4,869 1,259 1,440 124 190 214 28,207 7,097 3,554 11,047 24,062 898 7,679 313 22,353 14,177	15,000 - 3,050 200 13,200 1,100 150 250 3,500 2,500 4,700 800 800 350 400 500 4,450 12,000 27,000 1,500 9,000 400 23,000 16,000	- 250 3,050 200 10,000 1,100 150 250 3,500 2,500 4,700 800 350 400 500 34,000 12,000 4,450 9,000 25,100 1,500 9,000 400 23,000	250 3,650 250 11,450 900 250 300 3,850 5,450 1,050 950 450 250 500 41,000 15,000 10,400 25,200 7,500 500 35,000

		Prior Year Actuals	Current Budget	Estimated Actual	Proposed Budget
Fund: 101 - GE	NEDAL ELIND	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Tulia. 101 - GEI	SubProgram: 221 - Management Information Se	rvices			
101-221-5100	Regular Wages	39,981	48,600	48,600	66,550
101-221-5104	Overtime Pay	-	-	50	50
<u>101-221-5106</u>	Other Pay	4,685	2,750	2,750 7.500	3,450
<u>101-221-5120</u> 101-221-5121	Health Insurance Dental Insurance	7,116	10,400 800	800	9,600 750
101-221-5121	Life Insurance	110	150	150	200
101-221-5123	Disability Insurance	128	200	200	250
101-221-5130	PERS CLASSIC Contribution	2,628	3,500	3,500	3,850
<u>101-221-5131</u>	PERS PEPRA Contribution	1,289	1,850	1,850	3,200
101-221-5132	PERS Prepay UAAL	4,786	4,700	4,700	5,450
101-221-5140	Medicare Tax	649	700	700	1,000
101-221-5150	Flexible Benefits Program	424	600	600	800
<u>101-221-5151</u> 101-221-5152	Fitness Benefit Cell Phone Allowance	124 190	250 400	250 400	400 250
101-221-5132	Professional Services	68,779	90,000	90,000	71,000
101-221-5345	Equipment Repairs/Replacement	611	2,000	2,000	2,000
101-221-5360	Software Subscription/Maintenance	58,315	82,200	82,200	111,100
101-221-5560	Supplies & Materials	281	1,000	1,200	1,000
<u>101-221-5565</u>	Computer Hardware/Replacement	14,796	20,000	20,000	20,000
101-221-5761	Major Equipment	-	-	-	-
SubProgram: 2	21 - Management Information Services Total:	205,267	270,100	267,450	300,900
	SubProgram: 301 - Community Development Ad	ministration			
	Subi regium: ser Semmunity Beverepinent Au				
101-301-5100	Regular Wages	70,344	74,050	72,500	76,950
101-301-5104	Overtime Pay	261	500	500	500
<u>101-301-5106</u>	Other Pay	3,713	3,850	3,850	3,950
<u>101-301-5108</u>	Interpreter Pay	198	200	200	250
101-301-5120	Health Insurance	10,890	11,200	11,200	9,950
<u>101-301-5121</u>	Dental Insurance	734	1,250	1,250	800
<u>101-301-5122</u> 101-301-5123	Life Insurance Disability Insurance	167 239	200 300	200 300	200 300
101-301-5123	PERS CLASSIC Contribution	5,632	8,700	8,700	8,100
101-301-5131	PERS PEPRA Contribution	1,602	1,800	1,800	1,650
101-301-5132	PERS Prepay UAAL	10,119	11,600	10,000	11,550
101-301-5140	Medicare Tax	1,066	1,050	1,050	1,150
<u>101-301-5150</u>	Flexible Benefits Program	826	850	850	800
101-301-5151	Fitness Benefit	60	400	400	400
101-301-5152	Cell Phone Allowance	234	800	800	250
<u>101-301-5512</u> <u>101-301-5560</u>	Meetings & Travel Supplies & Materials	136	1,500 500	1,500 500	1,500 250
	601 - Community Development Administration Total:		118,750	115,600	118,550
oubi rogiumi o		100,221	110,700	1.10,000	110,000
	SubProgram: 302 - Advance Planning				
101-302-5100	Regular Wages	204,752	219,850	195,000	102,550
101-302-5104	Overtime Pay	218	500	500	500
101-302-5106	Other Pay	10,341	12,600	12,600	5,900
<u>101-302-5108</u> <u>101-302-5120</u>	Interpreter Pay Health Insurance	598 42,956	43,650	43,650	10,250
101-302-5120	Dental Insurance	3,265	2,850	2,850	750
101-302-5121	Life Insurance	586	700	700	300
101-302-5123	Disability Insurance	752	950	950	350
101-302-5130	PERS CLASSIC Contribution	11,641	16,500	13,000	13,350
101-302-5131	PERS PEPRA Contribution	7,887	7,000	7,000	800
<u>101-302-5132</u>	PERS Prepay UAAL	20,941	22,100	22,100	19,000
101-302-5140	Medicare Tax	3,060	3,200	3,200	1,500
101-302-5150	Flexible Benefits Program	2,425	2,500	2,500	950
101-302-5151	Fitness Benefit	180	1,150	1,150	450
<u>101-302-5152</u>	Cell Phone Allowance Professional Services	1,053	1,200	1,200	450 216 000
<u>101-302-5201</u> <u>101-302-5512</u>	Meetings & Travel	11,271	300,000	100,000	216,000 500
101 002-0012	602 - Advance Planning Total:	-	50	407,050	500

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
ınd: 101 - GE	NERAL FUND SubProgram: 311 - Housing				
01-311-5100	Regular Wages	23,417	25,100	25,100	27,250
01-311-5104	Overtime Pay	114	500	500	500
01-311-5106	Other Pay	1,293	1,300	1,300	1,400
1-311-5120	Health Insurance	3,218	3,300	3,300	3,100
1-311-5121	Dental Insurance	209	350	350	250
1-311-5122	Life Insurance	53	50	50	100
1-311-5123	Disability Insurance	75	100	100	100
1-311-5130	PERS CLASSIC Contribution	1,753	2,350	2,350	2,550
1-311-5131	PERS PEPRA Contribution	606	650	650	800
1-311-5132	PERS Prepay UAAL	3,184	3,100	3,100	3,650
1-311-5140	Medicare Tax	357	350	350	400
1-311-5150	Flexible Benefits Program	195	250	250	300
1-311-5151	Fitness Benefit	15	100	100	150
1-311-5152	Cell Phone Allowance	72	100	100	100
1-311-5132	Meetings & Travel	- 12	200	200	200
	B11 - Housing Total:	34,561	37,800	37,800	40,850
briogram.	orr - Housing rotal.	34,361	37,000	37,000	40,630
	SubProgram: 321 - Development Review and Bu	ilding			
1-321-5100	Regular Wages	324,416	338,150	325,000	436,150
1-321-5104	Overtime Pay	1,276	1,500	1,500	1,500
1-321-5106	Other Pay	13,671	16,950	16,950	20,600
1-321-5108	Interpreter Pay	1,186	1,150	1,150	2,100
1-321-5120	Health Insurance	58,584	61,050	57,000	72,850
1-321-5121	Dental Insurance	4,589	4,000	4,000	6,200
1-321-5122	Life Insurance	897	1,200	1.200	1.200
1-321-5123	Disability Insurance	1,209	1,700	1,700	1,700
1-321-5130	PERS CLASSIC Contribution	24,334	42,100	24,000	40,700
1-321-5131	PERS PEPRA Contribution	8,541	9,000	9,000	12,200
1-321-5132	PERS Prepay UAAL	43,585	55,950	39.000	58.000
1-321-5140	Medicare Tax	4,859	4,900	4,900	6,350
1-321-5150	Flexible Benefits Program	4,448	4,600	4,600	5.400
1-321-5151	Fitness Benefit	301	2,100	2,100	2,500
1-321-5151	Cell Phone Allowance	1,144	1,600	1,600	1,250
1-321-5132	Professional Services	119,103	100,000	100,000	100,000
1-321-5440	Utility - Communications/Telephone	456	400	400	400
1-321-5500	Printing & Advertising	3,776	3,000	3,000	3,000
1-321-5510	Dues & Subscriptions	145	5,650	5,650	650
11-321-5510	Meetings & Travel	163	1,800	1,800	2,000
11-321-5512	Supplies & Materials	163	250	250	2,000 500
<u> 11-321-5581</u>	Vehicle Operations & Maintenance	641	1,000 1,600	1,000 1,600	1,000 1,600
1-321-5582	Fuel Expense				

	NEDAL FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 101 - GE	NERAL FUND SubProgram: 331 - Code Compliance				
	Cubi rogiam. 331 - 30de 30mphanae				
101-331-5100	Regular Wages	220,754	235,000	228,000	192,800
101-331-5104	Overtime Pay	560	1,000	500	500
101-331-5106	Other Pay	8,637	11,750	11,750	9,950
101-331-5120 101-331-5121	Health Insurance Dental Insurance	61,334 4,409	65,300 4,000	62,000 4,000	42,850 4,600
101-331-5121	Life Insurance	712	1,000	1,000	4,000
101-331-5123	Disability Insurance	821	1,250	1,250	800
101-331-5130	PERS CLASSIC Contribution	18,610	24,700	20,000	18,000
<u>101-331-5131</u>	PERS PEPRA Contribution	4,331	4,800	4,800	5,400
101-331-5132	PERS Prepay UAAL	33,753	32,900	32,900	25,650
101-331-5140	Medicare Tax	3,334	3,400	3,400	2,800
<u>101-331-5150</u>	Flexible Benefits Program	3,554	3,600	3,600	2,650
101-331-5151 101-331-5152	Fitness Benefit Cell Phone Allowance	285 1,814	1,650 2,000	1,650 2,000	1,200 850
101-331-5171	Uniform Allowance	425	800	800	800
101-331-5201	Professional Services	-	2,000	2,000	-
101-331-5301	Contract Services	1,690	2,400	2,400	-
101-331-5440	Utility - Communications/Telephone	-	750	750	800
101-331-5500	Printing & Advertising	-	500	500	500
<u>101-331-5510</u>	Dues & Subscriptions	485	500	500	500
101-331-5512	Meetings & Travel	1,161	3,200	3,200	3,200
101-331-5560	Supplies & Materials	- 0.007	300	300	300
<u>101-331-5581</u> 101-331-5582	Vehicle Operations & Maintenance Fuel Expense	3,237 3,589	2,000 3,500	2,000 3,500	2,000 3,000
	31 - Code Compliance Total:	373,495	408.300	392.800	319,800
		510,100	.00,000	002,000	0.0,000
	SubProgram: 341 - Animal Care and Control				
<u>101-341-5100</u>	Regular Wages	54,296	59,550	56,050	32,150
101-341-5104	Overtime Pay	210	1,000	-	-
101-341-5106	Other Pay	1,427	2,300	2,300	1,400
<u>101-341-5120</u> <u>101-341-5121</u>	Health Insurance Dental Insurance	18,947 1,397	20,450 1,750	20,450 1,750	9,450 1,000
<u>101-341-5121</u> <u>101-341-5122</u>	Life Insurance	158	300	300	1,000
101-341-5123	Disability Insurance	209	400	400	150
101-341-5130	PERS CLASSIC Contribution	3,992	5,500	5,500	1,350
101-341-5131	PERS PEPRA Contribution	1,462	1,600	1,600	1,850
<u>101-341-5132</u>	PERS Prepay UAAL	7,254	7,350	7,350	1,950
<u>101-341-5140</u>	Medicare Tax	811	850	850	500
101-341-5150	Flexible Benefits Program	1,017	1,050	1,050	550
101-341-5151	Fitness Benefit Cell Phone Allowance	112 553	500 800	500 800	250
<u>101-341-5152</u> <u>101-341-5201</u>	Professional Services	20.673	20,000	20.000	100 4,000
101-341-5500	Printing & Advertising	20,073	20,000	20,000	200
101-341-5510	Dues & Subscriptions	250	250	250	300
101-341-5560	Supplies & Materials	288	400	400	400
SubProgram: 3	41 - Animal Care and Control Total:	113,056	124,250	119,750	55,750
	SubProgram: 401 - Public Works Administration				
<u>101-401-5100</u>	Regular Wages	122,520	188,150	120,000	166,650
<u>101-401-5100</u> <u>101-401-5104</u>	Overtime Pay	250	1,000	120,000	50
101-401-5106	Other Pay	8,794	11,100	11,100	8,500
101-401-5120	Health Insurance	16,024	38,250	20,000	29,700
101-401-5121	Dental Insurance	1,428	1,500	1,500	2,550
101-401-5122	Life Insurance	379	600	600	500
101-401-5123	Disability Insurance	413	800	800	650
101-401-5130	PERS CLASSIC Contribution	9,897	13,900	11,000	15,350
101-401-5131	PERS PEPRA Contribution	2,695	1,500	1,500	4,800
<u>101-401-5132</u>	PERS Prepay UAAL	18,009	18,650	18,650	21,850
101-401-5140 101-401-5150	Medicare Tax Flexible Benefits Program	1,901 1,645	2,750 2,300	2,750 2,300	2,450 2,050
101-401-5150	Fitness Benefit	1,645	1,050	1,050	950
101-401-5151	Cell Phone Allowance	690	800	800	550
101-401-5201	Professional Services	8,929	65,000	65,000	-
	Emergency Procurement	-	75,000	100,000	-
101-401-5213	Contract Services	7,973	20,000	20,000	-
101-401-5213 101-401-5301	Contract Services				
101-401-5301 101-401-5500	Printing & Advertising	-	-	-	1,000
101-401-5301 101-401-5500 101-401-5510	Printing & Advertising Dues & Subscriptions	1,814	3,700	3,700	3,700
101-401-5301	Printing & Advertising	- 1,814 3,236	3,700 8,300 600	3,700 8,300 10,050	1,000 3,700 4,300 30,100

		Prior Year	Current	Estimated	Proposed
		Actuals	Budget	Actual	Budget
und: 101 - GEN	ERAL FUND	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
una. 101 - GEN	SubProgram: 403 - Capital Improvements				
<u>101-403-5100</u>	Regular Wages	90,410	162,200	85,000	131,450
101-403-5104	Overtime Pay	534	500	500	500
<u>101-403-5106</u>	Other Pay	7,522	9,400	9,400	6,450
101-403-5108	Interpreter Pay	35	-		-
101-403-5120	Health Insurance	14,668	35,800	15,000	27,400
101-403-5121	Dental Insurance	1,353	1,500	1,500	2,550
101-403-5122	Life Insurance	263	500	500	400
101-403-5123	Disability Insurance	297	700	700	550
101-403-5130	PERS CLASSIC Contribution PERS PEPRA Contribution	7,301 1,966	9,700 1,500	9,700 1,500	10,150 4,900
101-403-5131 101-403-5132	PERS Prepay UAAL	13,114			
101-403-5132 101-403-5140	Medicare Tax	13,114	13,050 2,350	13,050 2,350	14,450 1,950
101-403-5140	Flexible Benefits Program	1,426	1,950	1,950	1,950
101-403-5150	Fitness Benefit	42	900	900	800
101-403-5151 101-403-5152	Cell Phone Allowance	423	800	800	350
	03 - Capital Improvements Total:	140.580	240,850	142,850	203,650
SubFrogram. 40	is - Capital Improvements Total.	140,360	240,630	142,630	203,030
	SubProgram: 451 - Watershed Management				
101 151					
101-451-5100	Regular Wages	67,368	74,500	60,000	86,450
<u>101-451-5104</u>	Overtime Pay	918	1,000	500	500
<u>101-451-5106</u>	Other Pay	5,526	3,900	3,900	4,300
101-451-5108	Interpreter Pay	69	-	-	-
101-451-5120	Health Insurance	14,347	16,750	11,000	17,550
101-451-5121	Dental Insurance	1,227	1,500	1,500	1,750
101-451-5122	Life Insurance	227	300	300	300
<u>101-451-5123</u>	Disability Insurance	250	400	400	400
<u>101-451-5130</u>	PERS CLASSIC Contribution	6,398	7,900	7,900	7,800
<u>101-451-5131</u>	PERS PEPRA Contribution	787	1,450	1,450	2,600
101-451-5132	PERS Prepay UAAL	11,332	10,550	10,550	11,100
101-451-5140 101-451-5150	Medicare Tax Flexible Benefits Program	1,061	1,100	1,100	1,300
101-451-5150	Fitness Benefit	1,143	1,200 550	1,200 550	1,350 600
101-451-5151	Cell Phone Allowance	309	400	400	350
101-451-5152	Contract Services	2,151	30,000	30,000	30,000
101-451-5500	Printing & Advertising	1,610	2,400	2,400	3,000
101-451-5510	Dues & Subscriptions	12,269	16,200	16,700	16,500
101-451-5512	Meetings & Travel	960	3,500	3,500	3,500
101-451-5560	Supplies & Materials	-	1,500	1,650	1,500
	51 - Watershed Management Total:	127,965	175,100	155,000	190,850
J. L.		121,000	110,100	,	,
	SubProgram: 461 - Resource Conservation				
101-461-5100	Regular Wages	31,110	-	-	-
101-461-5106	Other Pay	1,831	-	-	-
101-461-5120	Health Insurance	3,974	-	-	-
101-461-5121	Dental Insurance	282	-	-	-
101-461-5122	Life Insurance	117	-	-	-
101-461-5123	Disability Insurance	119	-	-	-
101-461-5130	PERS CLASSIC Contribution	3,216	-	-	-
101-461-5131	PERS PEPRA Contribution	207	-	-	-
101-461-5132	PERS Prepay UAAL	5,811	-	-	-
101-461-5140	Medicare Tax	466	-	-	-
<u>101-461-5150</u>	Flexible Benefits Program	424	-	-	-
<u>101-461-5151</u>	Fitness Benefit	-	-	-	-
<u>101-461-5152</u>	Cell Phone Allowance	237	-	-	-
<u>101-461-5301</u>	Contract Services	1,000	-	-	-
101 101 5510	Dues & Subscriptions	850	-	-	-
101-461-5510					
101-461-5510 101-461-5536	Equipment/Office Rent & Leases 61 - Resource Conservation Total:	2,379	-	-	-

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
- - - - - - - - - - - - - - - - - - -	NERAL FUND				
	SubProgram: 501 - Parks and Recreation Administration				
101-501-5100	Regular Wages	64,106	89,850	70.000	92,500
101-501-5102	Part-time Wages	7,131	1,700	7,500	-
<u>101-501-5104</u>	Overtime Pay	-	-	-	-
<u>101-501-5106</u>	Other Pay	4,425	5,500	5,500	4,80
101-501-5120	Health Insurance	11,540	20,100	12,000	17,200
101-501-5121	Dental Insurance	976	1,000	1,000	1,75
101-501-5122 101-501-5123	Life Insurance Disability Insurance	163	250 350	250 350	250 350
101-501-5130	PERS CLASSIC Contribution	7,252	9,300	9,300	9,350
101-501-5131	PERS PEPRA Contribution	88	1,900	1,900	2,200
101-501-5132	PERS Prepay UAAL	12,932	12,400	12,400	13,300
<u>101-501-5140</u>	Medicare Tax	1,089	1,300	1,300	1,350
<u>101-501-5141</u>	Unemployment Insurance	244	50	50	-
101-501-5150	Flexible Benefits Program	601	900	900	950
<u>101-501-5151</u> 101-501-5152	Fitness Benefit		400 800	400	450
101-501-5152 101-501-5500	Cell Phone Allowance Printing & Advertising	286	800	800	300 250
<u>101-501-5500</u>	Dues & Subscriptions		200	200	200
101-501-5512	Meetings & Travel	33	500	500	500
101-501-5560	Supplies & Materials	-	100	100	100
SubProgram: 5	01 - Parks and Recreation Administration Total:	111,072	146,600	124,450	145,800
	Cub Programs 502 Posts and Facilities Maintenance				
	SubProgram: 502 - Parks and Facilities Maintenance				
101-502-5100	Regular Wages	27,830	27,350	20,000	11,150
101-502-5104	Overtime Pay	3,057	3,000	2,500	2,500
<u>101-502-5106</u>	Other Pay	600	1,000	1,000	450
<u>101-502-5120</u>	Health Insurance	8,298	9,650	9,650	3,700
101-502-5121	Dental Insurance	786	1,050	1,050	200
<u>101-502-5122</u>	Life Insurance	61	150	150	50
<u>101-502-5123</u> 101-502-5130	Disability Insurance PERS CLASSIC Contribution	91 2,947	3,900	3,900	1,600
101-502-5132	PERS Prepay UAAL	5,105	5,200	5,200	2,300
101-502-5140	Medicare Tax	460	400	400	200
101-502-5150	Flexible Benefits Program	502	500	500	200
<u>101-502-5151</u>	Fitness Benefit	-	250	250	100
101-502-5201	Professional Services	120	5,000	5,000	-
101-502-5301	Contract Services	5,829	20,000	30,000	24,000
101-502-5345	Equipment Repairs/Replacement	2,919	3,000	3,200	10,000
101-502-5350	Landscape Maintenance	5,826	9,000	11,000	12,500
<u>101-502-5356</u> <u>101-502-5357</u>	Tree Maintenance Tree Replacement		1,000	1,000	2,500
101-502-5362	Janitorial Services	24,212	24,000	24,000	26,000
101-502-5510	Dues & Subscriptions	1,413	1,500	1,500	1,650
101-502-5560	Supplies & Materials	1,192	3,500	3,500	3,500
<u>101-502-5561</u>	Janitorial Supplies	6,965	5,000	5,000	5,000
<u>101-502-5567</u>	Landscaping Supply Repairs & Replacement	-	4,500	4,500	2,500
101-502-5761	Major Equipment	-	15,000	15,000	-
<u>101-502-5763</u>	Furniture & Fixtures	-	23,000	23,000	-
101-502-5764 SubProgram: 5	Improvements 602 - Parks and Facilities Maintenance Total:	98,215	49,000 216,150	49,000 220,500	110,150
SubFrogram. S	02 - Fairs and Facilities Mannenance Total.	30,213	210,130	220,300	110,130
	SubProgram: 999 - Transfers				
101_000 5001	To Capital Asset Reserve 103		611,576	611 600	
<u>101-999-5901</u> 101-999-5905	To Park Maintenance 204	147,076	219,507	611,600 239,100	251,450
101-999-5907	To ROW 209	61,104	78,814	73,450	133,050
101-999-5909	To Recreation Services 213	281,428	569,997	434,000	571,600
101-999-5912	To General Reserve 102		1,046,209	1,391,750	-
101-999-5917	To Library Fund 202	-	30,000	30,000	30,000
SubProgram: 9	99 - Transfers Total:	489,609	2,556,103	27,799,000	986,100
Expense Total:		10,422,584	14,831,053	14,336,100	13,422,300
PARTIES FOR		10,422,364	14,001,000	1270000.100	TJ,4ZZ,3UL

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
und: 102 - GEN	NERAL RESERVE - SPECIAL PROJECTS				
	Revenue SubProgram: 403 - Capital Improvements				
	Sub-rogiam. 403 - Capital improvements				
102-403-4812	Reimbursement- Insurance Claim	-	-	89,000	-
SubProgram: 4	03 - Capital Improvements Total:	-	-	89,000	-
	SubProgram: 900 - Non-Departmental				
	Cubi rogiani. 300 - Non-Beparaneniai				
102-900-4600	Interest Income	9,948	15,000	30,000	18,20
102-900-4601	Net Adjustment Fair Value	(24,750)	-	-	-
102-900-4602	Gain/Loss on Investment	(1,028)	15.000	30,000	18,20
oubriogram. 9	00 - Non-Departmental Total.	(15,829)	15,000	30,000	10,20
	SubProgram: 999 - Transfers				
102-999-4916	From General 101	-	1,046,209	1,046,250	-
SubProgram: 9	99 - Transfers Total:	-	1,046,209	1,046,250	-
Revenue Total:		(15,829)	1,061,209	1,165,250	18,20
	Expense				
	SubProgram: 502 - Parks and Facilities Maintenance				
102-502-5356	Tree Maintenance	3,900	-	-	-
	02 - Parks and Facilities Maintenance Total:	3,900	-	-	-
	SubProgram: 999 - Transfers				
102-999-5911	To Capital Improvement 301	163,254	1,465,700	1,046,250	
	99 - Transfers Total:	163,254	1,465,700	1,046,250	-
Expense Total:		167,154	1,465,700	1,046,250	-
-und: 102 - GEN	NERAL RESERVE - SPECIAL PROJECTS Surplus (Deficit):	(182,983)	(404,491)	119,000	18,20
Fund: 103 - MA	JOR ASSET REPLACEMENT AND REPAIR RESERVE				
	Revenue				
	SubProgram: 431 - Street Maintenance				
103-431-4390	Private Grants		_	_	50,00
	31 - Street Maintenance Total:	-	-	-	50,00
					,
	SubProgram: 900 - Non-Departmental				
103-900-4600	Interest Income	4,484	9,000	15,000	20.40
103-900-4601	Net Adjustment Fair Value	(11,234)	-	-	20,40
103-900-4602	Gain/Loss on Investment	(480)	-	-	-
103-900-4878	Sale of Property Gain/Loss	-	7,000	14,000	-
SubProgram: 9	00 - Non-Departmental Total:	(7,230)	16,000	29,000	20,40
	SubProgram: 999 - Transfers				
	Cubi regium. 555 Transiero				
103-999-4916	From General 101	-	611,576	611,600	-
SubProgram: 9	99 - Transfers Total:	-	611,576	611,600	-
Revenue Total:		(7,230)	627,576	640,600	70,40
tevenue rotai.		(1,230)	021,310	040,000	70,40
	Expense				
	SubProgram: 331 - Code Compliance				
102 224 5700	Vahiala Burahasa	45.607			
<u>103-331-5762</u> SubProgram: 3	Vehicle Purchase 31 - Code Compliance Total:	45,607 45,607	-		-
ogrann. J		40,007	-		
	SubProgram: 431 - Street Maintenance				
100 404 ===:	Marine Sund				=
103-431-5761 SubProgram: 4	Major Equipment 31 - Street Maintenance Total:	-	-	-	700,00 700,0 0
Jubr rogram: 4	51 - Gueet Manitenance Total.	-	-	-	,,00,00
	SubProgram: 501 - Parks and Recreation Administration				
103-501-5762	Vehicle Purchase	-	40,000	40,000	-
D., L. D	01 - Parks and Recreation Administration Total:	-	40,000	40,000	-
SubProgram: 5	O. I. David and a control of the con				
SubProgram: 5	SubProgram: 999 - Fransfers				
SubProgram: 5	SubProgram: 999 - Transfers				
103-999-5916	To Peg 217	-	-	-	
103-999-591 <u>6</u>		-	-	-	
103-999-591 <u>6</u>	To Peg 217 99 - Transfers Total:		40,000		50,00 50,00 750,00

Measure X Fund

The Measure X Fund is used to account for revenue generated by the voter-approved increase to sales tax which came into effect April 1, 2019. Funds will be used towards public safety, community services, infrastructure, and other important services.

		Prior Year Actuals	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 104 - ME	ASURE X FUND	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Turia. 104 - WIL	Revenue				
	SubProgram: 461 - Resource Conservation				
104-461-4802	Miscellaneous Income	-	7,000	4,800	4,800
SubProgram: 4	61 - Resource Conservation Total:	-	7,000	4,800	4,800
	SubProgram: 900 - Non-Departmental				
104-900-4122	Sales Tax - Local	3,983,359	3,959,000	3,821,000	3,861,000
104-900-4600	Interest Income	38,236	30,000	45,000	80,300
104-900-4601	Net Adjustment Fair Value	(91,066)	-	-	-
104-900-4602	Gain/Loss on Investment	(3,988)	-	-	-
SubProgram: 9	00 - Non-Departmental Total:	3,926,542	3,989,000	3,866,000	3,941,300
	SubProgram: 999 - Transfers				
	Subriogiani. 333 - Hansiers				
104-999-4920	From ARPA 105	76,000	75,000	75.000	_
	99 - Transfers Total:	76,000	75,000 75,000	75,000	_
Capi Togrami. U		7 0,000	. 0,000	70,000	
Revenue Total:		4,002,542	4,071,000	3,945,800	3,946,100
		, , , , ,			
	Expense				
	SubProgram: 121 - Legal Services				
104-121-5270	Legal Services	4,206	5,000	2,500	-
SubProgram: 1	21 - Legal Services Total:	4,206	5,000	2,500	-
	SubProgram: 161 - Communication and Community Promoti	ons			
101 101 5001	D () 10	00.000	00.000	00.000	70.000
104-161-5201	Professional Services	60,000	60,000	60,000	70,000
SubProgram: 1	61 - Communication and Community Promotions Total:	60,000	60,000	60,000	70,000
	SubProgram: 162 - Economic Vitality				
	Cubi regiani. 102 - Economic Vitality				
104-162-5601	Community Services Grants	-	250.000	15,400	200,000
	62 - Economic Vitality Total:	-	250,000	15,400	200,000
				10,100	_50,000
	SubProgram: 163 - Community Services Support				
104-163-5201	Professional Services	3,773	-	-	-
104-163-5279	SB County Branch Library	250,000	-	-	-
<u>104-163-5601</u>	Community Services Grants	49,696	144,500	144,500	144,500
104-163-5602	Community Services Agreements/Contracts	22,018	22,050	22,050	22,050
SubProgram: 1	63 - Community Services Support Total:	325,487	166,550	166,550	166,550
	SubProgram: 171 - Law Enforcement				
404 474 5054	OD County Ob self	000.000	000.400	000.400	700.000
104-171-5254	SB County Sheriff	600,000	686,100	686,100	769,200
SubProgram: 1	71 - Law Enforcement Total:	600,000	686,100	686,100	769,200

		Prior Year Actuals	Current Budget	Estimated Actual	Proposed Budget
Fund: 104 - MF	ASURE X FUND	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
una. 104 ME	SubProgram: 181 - Racial Equity				
<u>104-181-5100</u>	Regular Wages	18,169	35,900	33,000	23,550
<u>104-181-5106</u>	Other Pay	1,651	2,150	2,150	1,400
104-181-5120	Health Insurance	2,842	7,100	7,100	3,350
104-181-5121	Dental Insurance	282	650	650	400
104-181-5122	Life Insurance Disability Insurance	60	100 150	100 150	100
104-181-5123 104-181-5130	PERS CLASSIC Contribution	2,056	5.150	5,150	3,400
104-181-5132	PERS Prepay UAAL	4,349	6,800	6,800	4,850
104-181-5140	Medicare Tax	287	500	500	350
104-181-5150	Flexible Benefits Program	161	350	350	200
104-181-5151	Fitness Benefit	55	150	150	100
<u>104-181-5152</u>	Cell Phone Allowance	114	300	300	150
<u>104-181-5201</u>	Profession Services	26,627	89,800	50,000	58,000
<u>104-181-5440</u>	Utility - Communications/Telep	142	650	650	400
104-181-5512	Meetings & Travel	570	-	-	4,000
SubProgram: '	181 - Racial Equity Total:	57,409	149,750	107,050	100,350
	SubProgram: 221 - Management Information Services				
104-221-5360	Software Subscription/Maintenance	3,916	2,000	2,000	_
	221 - Management Information Services Total:	3,916	2,000	2,000	-
- wi i e gi aiil. I		3,310	2,000	2,000	
	SubProgram: 302 - Advance Planning				
104-302-5100	Regular Wages	21,398	23,900	17,000	170,750
104-302-5106	Other Pay	864	1,450	1,450	7,850
104-302-5120	Health Insurance	5,360	5,700	5,700	44,200
104-302-5121	Dental Insurance	413	150	150	3,90
104-302-5122	Life Insurance	64	50	50	70
104-302-5123	Disability Insurance	79	100	100	80
<u>104-302-5131</u>	PERS PEPRA Contribution	1,647	1,850	1,850	13,700
104-302-5132	PERS Prepay UAAL	45	50	50	-
104-302-5140	Medicare Tax	315	350	350	2,000
104-302-5150	Flexible Benefits Program	244	250	250	2,100
104-302-5151	Fitness Benefit Cell Phone Allowance	13	100	100 300	1,000
104-302-5152 104-302-5201	Professional Services	130 37,243	300 132,000	132,000	85,200
	302 - Advance Planning Total:	67,815	166,250	159,350	332,800
	SubProgram: 311 - Housing				
104-311-5201	Professional Services	13,200	55,000	87,000	62,000
SubProgram: .	311 - Housing Total:	13,200	55,000	87,000	62,000
	SubProgram: 431 - Street Maintenance				
104-431-5302	Street Maintenance	29,563	-	-	-
SubProgram: 4	431 - Street Maintenance Total:	29,563	-	-	-
	SubProgram: 461 - Resource Conservation				
04-461-5100	Regular Wages	415	30,600	30,600	34,200
04-461-5106	Other Pay	12	1,900	1,900	1,950
04-461-5120	Health Insurance	-	4,750	4,750	4,30
104-461-5121	Dental Insurance	-	350	350	400
104-461-5122	Life Insurance	-	100	100	150
104-461-5123	Disability Insurance	-	150	150	150
104-461-5130	PERS Classic Contribution	47	3,800	3,800	4,350
104-461-5131	PERS Pepra Contribution	-	300	300	350
104-461-5132	PERS Prepay UAAL	133	5,050	5,050	6,150
04-461-5140	Medicare Tax	7	450	450	500
104-461-5150	Flexible Benefits Program	-	400	400	400
104-461-5151	Fitness Benefit Cell Phone Allowance	-	200	200	200
04-461-5152 04-461-5301	Contract Services	-	400 104,950	400 104,950	2,00
04-461-5500	Printing& Advertising	-	500	1,000	1,00
04-461-5510	Dues & Subscriptions	-	900	900	1,000
104-461-5512	Meetings & Travel	-	1,500	1,500	1,50
	Equipment/Office Rent & Leases	-	2,000	2,000	2,00
	Equipment/Office Rent & Leases		_,000	_, _,	_,
104-461-5536		-	500	500	50
104-461-5536 104-461-5560 104-461-5761	Supplies & Materials Major Equipment	-	500 10,000	500 11,000	500

Frank 404 MF	ACURE V FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Funa: 104 - ME	ASURE X FUND SubProgram: 502 - Parks and Facilities Maintenance				
104-502-5100	Regular Wages	144,801	160,350	125,000	126,100
104-502-5104	Overtime Pay	1,846	3,000	3,500	3,500
104-502-5106	Other Pay	11,340	8,450	8,450	6,400
104-502-5120	Health Insurance	62,136	64,800	54,000	45,400
104-502-5121	Dental Insurance	3,965	4,000	4,000	3,900
104-502-5122	Life Insurance	561	600	600	500
104-502-5123	Disability Insurance	551	650	650	550
104-502-5130	PERS CLASSIC Contribution	1,701	2,350	2,350	2,350
104-502-5131	PERS PEPRA Contribution	9,900	11,000	11,000	8,800
104-502-5132	PERS Prepay UAAL	3,344	3,350	3,350	3,350
104-502-5140	Medicare Tax	2,278	2,350	2,350	1,850
104-502-5150	Flexible Benefits Program Fitness Benefit	2,669	2,750	2,750	2,100
104-502-5151	Cell Phone Allowance	787	1,250	1,250	1,000
104-502-5152 104-502-5171	Uniform Allowance	123	1,000 400	1,000	600 400
		-			
104-502-5180	Individual Equipment/Safety Contract Services	486	500	500	500
104-502-5301 104-502-5345		3,345	20,000	20,000	20,000
104-502-5345 104-502-5440	Equipment Repairs/Replacement Utility - Communications/Telephone	3,345	700	700	600
104-502-5440	Printing & Advertising	46	100	100	-
104-502-5500	Equipment/Office Rent & Leases	5,386	5,400	5,400	5,400
104-502-5560	Supplies & Materials	5,366	2,500	2,500	5,400
104-502-5568	Minor Equipment	- 532	2,700	2,700	5,000
104-502-5566	Furniture & Fixtures	<u> </u>	17,300	17,300	5,000
104-502-5765	Improvements	-	10,000	10,000	5,000
	502 - Parks and Facilities Maintenance Total:	256,488	325,500	290,850	243,300
oud. Togrum.			0_0,000		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	SubProgram: 999 - Transfers				
104-999-5905	To Park Maintenance 204	80,000	120,000	120,000	120,000
104-999-5907	To ROW 209	30,000	50,000	50,000	50,000
104-999-5909	To Recreation Services 213	50,000	80,000	80,000	80,000
104-999-5911	To Capital Improvement 301	1,651,652	3,788,550	1,635,300	4,294,800
104-999-5913	To AB 939 211	,551,662	-	-	174,050
104-999-5917	To Library Fund 202	264,083	606,289	434,300	495,500
	999 - Transfers Total:	2,075,735	4,644,839	2,319,600	5,214,350
		_,;;;;;;	.,,	_,_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	5,2 : .,500
Expense Total:		3,494,431	6,679,789	4,066,700	7,326,000
	ASURE X FUND Surplus (Deficit):	508,111	(2,608,789)	(120,900)	(3,379,900

American Rescue Plan Act Fund

The American Rescue Plan Act (ARPA) Fund is used to account for Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, part of ARPA, delivers \$350 billion to state, local and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 105 - AM	ERICAN RESCUE PLAN ACT (ARPA) FUNDS				
	Revenue				
	SubProgram: 900 - Non-Departmental				
105 000 1050		1 000 000	4 004 000	4 004 000	
05-900-4370	Federal Grants	1,600,988	1,601,000	1,601,000	-
105-900-4600	Interest Income	11,025	-	-	-
105-900-4602	Gain/Loss on Investment	(1,610)		·	-
SubProgram: 9	000 - Non-Departmental Total:	1,610,403	1,601,000	1,601,000	-
Revenue Total	•	1,610,403	1,601,000	1,601,000	_
		1,010,100	1,001,000	1,001,000	
	Expense				
	SubProgram: 999 - Transfers				
105-999-5900	To General 101	1,268,403	1,267,000	1,267,000	-
105-999-5902	To Traffic Safety 201	2,100	2,000	2,000	-
105-999-5903	To Tidelands 207	24,500	24,000	24,000	-
105-999-5904	To PBIA 210	2,200	2,000	2,000	-
105-999-5905	To Park Maintenance 204	21,100	21,000	21,000	-
105-999-5906	To Street Lighting 208	2,600	2,500	2,500	-
05-999-5907	To ROW 209	26,000	25,000	25,000	-
105-999-5909	To Recreation Services 213	83,000	82,000	82,000	-
105-999-5910	To Gas Fund 205	28,000	27,000	27,000	-
105-999-5913	To AB 939 211	24,000	23,000	23,000	-
105-999-5915	To Measure A 215	39,000	38,000	38,000	-
105-999-5916	To Peg 217	6,000	5,500	5,500	-
105-999-5918	To Measure X 104	76,000	75,000	75,000	-
105-999-5919	To Local Transportation 206	7,500	7,000	7,000	-
SubProgram: 9	999 - Transfers Total:	1,610,403	1,601,000	1,601,000	-
Expense Total:		1,610,403	1,601,000	1,601,000	
Fund: 105 - AM	ERICAN RESCUE PLAN ACT (ARPA) FUNDS Surplus	(Deficit): -			

Traffic Safety Fund

The Traffic Safety Fund is used to account for the receipt of fines assessed to violators of the California Vehicle Code within the City limits. Monies from this fund must be used for traffic safety purposes such as traffic signs and markings and related traffic safety enforcement activities.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 201 - TR	AFFIC SAFETY FUND				
	Revenue				
	SubProgram: 331 - Code Compliance				
201-331-4408	California Vehicle Code Penalties	23,544	30,000	30,000	30,000
201-331-4600	Interest Income	86	300	300	500
201-331-4601	Net Adjustment Fair Value	(269)	-	-	-
201-331-4602	Gain/Loss on Investment	(7)	-	-	-
201-331-4802	Miscellaneous Income	2,560	2,500	2,500	2,500
201-331-4810	Reimbursement- State	-	-	-	-
SubProgram: 3	331 - Code Compliance Total:	25,915	32,800	32,800	33,000
	SubProgram: 999 - Transfers				
201-999-4920	From ARPA 105	2,100	2,000	2,000	-
SubProgram: 9	999 - Transfers Total:	2,100	2,000	2,000	-
Revenue Total	:	28,015	34,800	34,800	33,000
	SubProgram: 331 - Code Compliance				
201-331-5102	Part-time Wages	16,233	20,000	20,000	20,750
201-331-5131	PERS PEPRA Contribution	416	500	500	500
201-331-5132	PERS Prepay UAAL	11	50	50	-
201-331-5140	Medicare Tax	235	300	300	350
201-331-5141	Unemployment Insurance	-	-	-	-
201-331-5560	Supplies & Materials	-	-	-	-
SubProgram: 3	331 - Code Compliance Total:	16,896	20,850	20,850	21,600
Expense Total:		16,896	20,850	20,850	21,600
	AFFIC SAFETY FUND Surplus (Deficit):	11,119	13,950	13,950	11,400

Library Fund

The Library Fund is used to account for revenue and expenses related to the Carpinteria Library which will be transferred to the City from the County of Santa Barbara on July 1, 2022.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 202 - LIB					
	Revenue				
	SubProgram: 550 - City Library				
000 550 4005	D 0 11 0 1 5 11		447.400	1.17.100	454.000
202-550-4365	Per Capita County Funding	-	147,100	147,100	151,000
202-550-4510	Library Service Fees Donations	-	-	2,000	1,000
<u>202-550-4806</u>		-	50,000 197,100	33,000 182,100	65,000 217,000
SubProgram: 5	500 - City Library Total:	-	197,100	102,100	217,000
	SubProgram: 900 - Non-Departmental				
	Cubi regium: 300 110m Departmental				
202-900-4600	Interest Income	191	-	_	
202-900-4601	Net Adjustment Fair Value	(1,045)	-	_	
202-900-4602	Gain/Loss on Investment	(1,5 15)	-	_	_
	900 - Non-Departmental Total:	(851)	-	_	_
ounog.u		(66.)			
	SubProgram: 999 - Transfers				
202-999-4916	From General 101	-	30,000	30,000	30,000
202-999-4918	From Measure X 104	264,083	606,289	434,300	495,500
SubProgram: 9	999 - Transfers Total:	264,083	636,289	464,300	525,500
Revenue Total		263,233	833,389	646,400	742,500
	Expense				
	SubProgram: 102 - Commissions Boards and Co	mmittees			
202-102-5590	Advisory Board Stipend	-	1,500	1,500	F 000
					5,000
SubProgram: 1	102 - Commissions Boards and Committees Total:	-	1,500	1,500	5,000
SubProgram: 1			1,500		
SubProgram: 1	102 - Commissions Boards and Committees Total: SubProgram: 221 - Management Information Se	rvices	1,500		
	SubProgram: 221 - Management Information Se			1,500	5,000
202-221-5201	SubProgram: 221 - Management Information Se Professional Services	25,168	40,000	1,500 40,000	5,000 21,500
202-221-5201 202-221-5360	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance	25,168 2,085	40,000 5,000	40,000 5,000	21,500 2,500
202-221-5201 202-221-5360 202-221-5565	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement	25,168 2,085 3,928	40,000 5,000 7,500	40,000 5,000 8,000	21,500 2,500 3,000
202-221-5201 202-221-5360 202-221-5565	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance	25,168 2,085	40,000 5,000	40,000 5,000	21,500 2,500
202-221-5201 202-221-5360 202-221-5565	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total:	25,168 2,085 3,928 31,181	40,000 5,000 7,500	40,000 5,000 8,000	21,500 2,500 3,000
202-221-5201 202-221-5360 202-221-5565	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement	25,168 2,085 3,928 31,181	40,000 5,000 7,500	40,000 5,000 8,000	21,500 2,500 3,000
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin	25,168 2,085 3,928 31,181 istration	40,000 5,000 7,500 52,500	40,000 5,000 8,000 53,000	21,500 2,500 3,000 27,000
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages	25,168 2,085 3,928 31,181 istration	40,000 5,000 7,500 52,500 28,700	40,000 5,000 8,000 53,000	21,500 2,500 3,000 27,000
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay	25,168 2,085 3,928 31,181 istration 14,535 1,321	40,000 5,000 7,500 52,500 28,700 1,750	40,000 5,000 8,000 53,000 28,700 1,750	21,500 2,500 3,000 27,000 31,400 1,850
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274	40,000 5,000 7,500 52,500 28,700 1,750 5,700	40,000 5,000 8,000 53,000 28,700 1,750 5,700	21,500 2,500 3,000 27,000 31,400 1,850 4,500
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120 202-501-5121	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance Dental Insurance	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274 225	40,000 5,000 7,500 52,500 28,700 1,750 5,700 500	28,700 1,750 28,700 5,000 53,000	21,500 2,500 3,000 27,000 31,400 1,850 4,500 500
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120 202-501-5121 202-501-5122	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance Dental Insurance Life Insurance	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274 225 35	28,700 1,750 28,700 5,700 5,700 5,700 500	28,700 1,750 28,700 5,000 53,000	21,500 2,500 3,000 27,000 31,400 1,850 4,500 500 100
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120 202-501-5121 202-501-5122 202-501-5123	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274 225 35 48	28,700 1,750 5,700 500 500 1,750 5,700 500 100	28,700 1,750 28,700 5,000 53,000	21,500 2,500 3,000 27,000 31,400 1,850 4,500 500 100
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120 202-501-5121 202-501-5122 202-501-5123 202-501-5130	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274 225 35 48 1,644	28,700 1,750 5,700 500 1,750 5,700 500 50 100 4,100	28,700 1,750 28,700 5,000 8,000 53,000 28,700 1,750 5,700 500 100 4,100	31,400 1,850 4,500 100 1,00 100 1,500
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120 202-501-5121 202-501-5122 202-501-5123 202-501-5130 202-501-5132	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS Prepay UAAL	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274 225 35 48 1,644 3,479	28,700 1,750 5,700 500 500 1,750 5,700 500 100	28,700 1,750 28,700 5,000 53,000	31,400 1,850 4,500 100 1,00 100 1,500 100 4,500 6,450
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120 202-501-5121 202-501-5122 202-501-5130 202-501-5130 202-501-5130	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS Prepay UAAL Medicare Tax	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274 225 35 48 1,644 3,479 230	28,700 1,750 5,700 28,700 1,750 5,700 500 100 4,100 5,450 400	28,700 1,750 28,700 1,750 5,700 500 100 4,100 5,450 400	31,400 1,850 4,500 100 100 4,500 6,450 500
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120 202-501-5121 202-501-5122 202-501-5130 202-501-5130 202-501-5130 202-501-5140 202-501-5150	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS Prepay UAAL	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274 225 35 48 1,644 3,479	28,700 1,750 52,500 28,700 1,750 5,700 500 4,100 4,100 5,450 400 250	28,700 5,000 8,000 53,000 28,700 1,750 5,700 500 100 4,100 5,450 400 250	31,400 2,500 3,000 27,000 31,400 1,850 4,500 500 100 4,500 6,450 500 300
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120 202-501-5121 202-501-5122 202-501-5130 202-501-5130 202-501-5130	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance Dental Insurance Life Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274 225 35 48 1,644 3,479 230 128	28,700 1,750 5,700 28,700 1,750 5,700 500 100 4,100 5,450 400	28,700 1,750 28,700 1,750 5,700 500 100 4,100 5,450 400	31,400 1,850 4,500 100 100 4,500 6,450 500
202-221-5201 202-221-5360 202-221-5565 SubProgram: 2 202-501-5100 202-501-5106 202-501-5120 202-501-5121 202-501-5122 202-501-5130 202-501-5130 202-501-5130 202-501-5150 202-501-5150	SubProgram: 221 - Management Information Se Professional Services Software Subscription/Maintenance Computer Hardware/ Replacement 221 - Management Information Services Total: SubProgram: 501 - Parks and Recreation Admin Regular Wages Other Pay Health Insurance Dental Insurance Life Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program Fitness Benefit	25,168 2,085 3,928 31,181 istration 14,535 1,321 2,274 225 35 48 1,644 3,479 230 128 444	40,000 5,000 7,500 52,500 28,700 1,750 5,700 500 4,100 4,100 5,450 400 250 100	28,700 5,000 8,000 53,000 28,700 1,750 5,700 500 100 4,100 5,450 400 250 100	31,400 2,500 3,000 27,000 31,400 1,850 4,500 500 100 4,500 6,450 500 300 150

		Prior Year	Current	Estimated	Proposed
		Actuals	Budget FY 2022/23	Actual	Budget
Fund: 202 - LIB	RARY FLIND	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
una: 202 213	SubProgram: 502 - Parks and Facilities Maintenance				
202-502-5201	Professional Services	33,025	10,000	3,500	10,000
202-502-5301	Contract Services	-	13,500	13,500	-
202-502-5345	Equipment Repairs/Replacement	619	13,000	13,000	-
202-502-5350	Landscape Maintenance	-	2,700	-	3,000
202-502-5362	Janitorial Services	-	10,000	10,000	-
202-502-5410	Utility - Natural Gas	-	500	1,500	1,900
202-502-5420	Utility - Sewer	-	500	-	-
202-502-5430	Utility - Water	-	2,400	2,500	2,900
202-502-5440	Utility - Communications/Telephone	83	9,200	2,000	3,800
202-502-5536	Equipment/Office Rent & Leases	541	1,000	1,000	
202-502-5560	Supplies & Materials	-	1,000	1,400	-
202-502-5561	Janitorial Supplies	1,682	2,000	2,000	2,200
202-502-5567	Landscaping Supply Repairs & Replacement	988	2,000	400	
202-550-5400	Utility - Electric	-	3,000	3,000	3,000
	02 - Parks and Facilities Maintenance Total:	36,938	70,800	53,800	26.800
oubi rogiumi o		00,000	10,000	00,000	20,000
	SubProgram: 550 - City Library				
202-550-5100	Regular Wages	65,283	199,400	175,000	203,900
202-550-5102	Part-time Wages	708	113,100	90,000	111,600
202-550-5104	Overtime Pay	-	-	100	100
202-550-5106	Other Pay	4,170	12,150	12,150	11,800
202-550-5120	Health Insurance	3,980	30,750	22,000	21,200
202-550-5121	Dental Insurance	250	1,600	1,600	1,800
202-550-5122	Life Insurance	205	750	750	850
202-550-5123	Disability Insurance	244	850	850	850
202-550-5130	PERS CLASSIC Contribution	5,345	16,000	11,000	16,650
202-550-5131	PERS PEPRA Contribution	1,388	6,700	6,700	7,050
202-550-5132	PERS Prepay UAAL	12,092	21,400	21,400	23,750
202-550-5140	Medicare Tax	1,027	4,500	4,500	4,650
202-550-5150	Flexible Benefits Program	749	2,600	2,600	2,800
	9	- 749			
<u>202-550-5151</u> 202-550-5152	Fitness Benefit Cell Phone Allowance	488	1,200 1,600	1,200 1,600	1,300 1,400
		488		· ·	1,400
202-550-5202	Library Programs	- F 000	20,000	50	- CE 000
202-550-5203	Library Opertating Services	5,000	70,000	51,000	65,000
202-550-5221	Employee Training	-	-	-	1,200
202-550-5301	Contract Services	-	40.000	400	1,000
202-550-5500	Printing & Advertising	128	10,000	4,000	8,750
202-550-5510	Dues & Subscriptions	29	800	800	1,000
202-550-5512	Meetings & Travel	150	6,000	2,000	4,500
202-550-5520	Books	48	40,000	25,000	50,000
202-550-5521	Periodicals	-	3,000	4,700	4,300
202-550-5522	Digital Materials	-	50,000	40,000	50,000
202-550-5523	Library of Things	-	10,000	2,000	12,000
202-550-5560	Supplies & Materials	4,805	35,000	10,000	25,000
202-550-5568	Minor Equipment	-	500	50	750
202-550-5761	Major Equipment	63,791	-	-	-
202-550-5763	Furniture & Fixtures	-	4,000	-	-
SubProgram: 5	50 - City Library Total:	169,879	661,900	491,450	633,200
Expense Total:		262,621	834,000	647,050	742,500
Fund: 202 - LIB	RARY FUND Surplus (Deficit):	611	(611)	(650)	

Road Maintenance Rehabilitation Fund

The Road Maintenance Fund is used to account for road maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices, and complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and storm water capture projects in conjunction with any other allowable project. Funds made available by the program may also be used to satisfy a match requirement in order to obtain State or Federal funds for projects authorized by this subdivision.

Fund: 203 - RO	AD MAINTEN	VANCE REHABILITA	TION FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
	Revenue						
	SubProg	ram: 431 - Street M	aintenance				
203-431-4314	RMRA (S	B1)		266,171	285,000	285,000	325,200
203-431-4600	Interest Ir	ncome		675	1,000	2,500	5,500
203-431-4601	Net Adjus	tment Fair Value		(78)	-	-	-
203-431-4602	Gain/Loss	s on Investment		(37)	-	-	-
SubProgram: 4	31 - Street M	Maintenance Total:		266,731	286,000	287,500	330,700
Revenue Total	:			266,731	286,000	287,500	330,700
	Expense						
	SubProg	ram: 999 - Transfers	•				
203-999-5911	To Capita	I Improvement 301		378,070	335,000	50,000	617,600
SubProgram: 9	<u> </u>	•		378,070	335,000	50,000	617,600
				070.070	205.000		045 000
Expense Total:				378,070	335,000	50,000	617,600
Fund: 203 - RO.	AD MAINTEN	NANCE REHABILITA	ΓΙΟΝ FUND Surplus (Deficit):	(111,339)	(49,000)	237,500	(286,900)

Park Maintenance Fund

The Park Maintenance Fund is used to account for the receipt of special tax to be levied. The revenue from this fund are collected based upon authority of a public vote held on June 3, 1997 whereby over two-thirds of the voters approved. Expenditures from this fund are for parks maintenance needs including equipment replacement, water, grounds keeping and other enhancements.

		Prior Year Actuals	Current Budget	Estimated Actual	Proposed Budget
Fund: 204 - BAR	K MAINTENANCE FUND	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
	Revenue				
	SubProgram: 502 - Parks and Facilities Maintena	nce			
204-502-4169	Property Tax- Park Maintenance Tax	153,088	148,000	148,000	148,000
204-502-4316	Bluffs Endownment	70,372	70,500	29,500	29,500
204-502-4500	Rents & Leases	2,100	2,000	-	-
204-502-4513	Park Rentals	15,821	15,000	15,000	15,000
204-502-4600	Interest Income	361	150	150	-
<u>204-502-4601</u>	Net Adjustment Fair Value	(782)	-	-	-
<u>204-502-4602</u>	Gain/Loss on Investment	(31)	-	-	-
<u>204-502-4806</u>	Donations	3,913	4,400	4,400	4,000
SubProgram: 50	02 - Parks and Facilities Maintenance Total:	244,842	240,050	197,050	196,500
	SubProgram: 531 - Ocean Beach Services				
204-531-4700	Assessment- Berm	20,423	20,400	20,400	20,400
SubProgram: 53	31 - Ocean Beach Services Total:	20,423	20,400	20,400	20,400
	Cub Dragger 1000 Transfers				
	SubProgram: 999 - Transfers				
004 000 4040	France Contract 404	4.47.070	040 507	000 400	054.450
204-999-4916	From General 101	147,076	219,507	239,100	251,450
<u>204-999-4918</u> 204-999-4920	From Measure X 104 From ARPA 105	80,000	120,000	120,000	120,000
	99 - Transfers Total:	21,100	21,000	21,000	274 450
SubFrogram: 98	99 - Transiers Total:	248,176	360,507	380,100	371,450
Revenue Total:		513,442	620,957	597,550	588,350
Revenue Total.		313,442	020,931	391,330	300,330
	Expense				
	SubProgram: 501 - Parks and Recreation Adminis	tration			
204-501-5100	Regular Wages	38,907	48,950	42.000	49,850
204-501-5102	Part-time Wages	2,377	600	600	2,500
204-501-5104	Overtime Pay	-	-	-	-
204-501-5106	Other Pay	2,766	3,000	3,000	2,700
204-501-5120	Health Insurance	6,809	10,000	7,000	8,350
204-501-5121	Dental Insurance	588	550	550	900
204-501-5122	Life Insurance	95	150	150	150
204-501-5123	Disability Insurance	121	200	200	200
204-501-5130	PERS CLASSIC Contribution	4,402	5,850	5,850	5,850
204-501-5131	PERS PEPRA Contribution	29	650	650	750
204-501-5132	PERS Prepay UAAL	7,897	7,750	7,750	8,350
204-501-5140	Medicare Tax	634	700	700	750
204-501-5150	Flexible Benefits Program	349	450	450	500
204-501-5151	Fitness Benefit	-	200	200	250
204-501-5152	Cell Phone Allowance	179	300	300	200
	01 - Parks and Recreation Administration Total:	65,154	79,350	69,400	81,300

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 204 - PA	RK MAINTENANCE FUND	0_1/		2022/20	2020/2 :
	SubProgram: 502 - Parks and Facilities Maintenance	,		_	
204 500 5400	Davids Wassa	0.050	0.050	0.050	20,000
204-502-5100	Regular Wages	6,958	6,850	6,850	38,900
204-502-5102	Part-time Wages	10,405	11,100	11,100	11,100
204-502-5104	Overtime Pay	764 150	1,500	1,500	1,500
204-502-5106	Other Pay		250	250	1,800
204-502-5120	Health Insurance	2,479	2,400	2,400	10,850
204-502-5121	Dental Insurance	278	250	250	900
204-502-5122	Life Insurance	22	50	50	150
204-502-5123	Disability Insurance	31	50	50	200
204-502-5130	PERS CLASSIC Contribution	737	1,000	1,000	4,050
204-502-5131	PERS PEPRA Contribution	-	-	-	900
204-502-5132	PERS Prepay UAAL	1,276	1,300	1,300	5,800
204-502-5140	Medicare Tax	266	250	250	800
204-502-5141	Unemployment Insurance	-	500	500	-
204-502-5150	Flexible Benefits Program	135	150	150	700
204-502-5151	Fitness Benefit	-	50	50	300
204-502-5152	Cell Phone Allowance	-	-	-	150
204-502-5170	Uniform Cleaning	667	1,000	1,000	1,000
204-502-5171	Uniform Allowance	314	200	200	200
<u>204-502-5180</u>	Individual Equipment/Safety	69	350	350	350
204-502-5301	Contract Services	3,752	5,000	5,000	5,000
204-502-5345	Equipment Repairs/Replacement	3,416	10,000	10,000	5,500
204-502-5350	Landscape Maintenance	110,258	118,500	118,500	141,000
204-502-5356	Tree Maintenance	16,030	23,500	23,500	19,500
204-502-5357	Tree Replacement	67	2,000	-	2,000
204-502-5362	Janitorial Services	24,814	30,000	30,000	32,000
204-502-5400	Utility - Electric	3,658	4,500	4,500	7,500
204-502-5420	Utility - Sewer	1,988	6,550	6,550	7,200
204-502-5430	Utility - Water	123,098	105,000	108,000	124,200
204-502-5536	Equipment/Office Rent & Leases	3,422	2,500	-	
204-502-5560	Supplies & Materials	25,932	15,000	15,000	16,000
204-502-5561	Janitorial Supplies	3,640	6,000	6,000	5,000
204-502-5566	Sign Replacement		3,000	1,000	2,500
204-502-5567	Landscaping Supply Repairs & Replacement	37.418	40,000	40,000	32,500
204-502-5581	Vehicle Operations & Maintenance	970	1,000	1,000	1,000
204-502-5582	Fuel Expense	1,352	1,500	1,500	1,500
204-502-5362	Improvements	1,332	100,000	100,000	1,500
	502 - Parks and Facilities Maintenance Total:	384,367	501,300	497,800	482,050
Jubi rogrami: 5	JVE - 1 at NS and 1 actifices mailleflatice Total.	304,307	301,300	491,000	+0∠,03€
	SubProgram: 531 - Ocean Beach Services				
204-531-530 <u>1</u>	Contract Services	20,988	30,000	20,000	25,000
	531 - Ocean Beach Services Total:	20,988	30,000	20,000	25,000
Expense Total:		470,508	610,650	587,200	588,350
Fund: 204 - PA	RK MAINTENANCE FUND Surplus (Deficit):	42,934	10,307	10,350	

Gas Tax Fund

The Gas Tax Fund is used to account for State Gas Tax Funds received as the City's share of the state –wide tax on gasoline and other motor vehicle fuels. Gas Tax Funds may only be used for construction, reconstruction and maintenance of public streets, drains and other right of way expenses, including labor costs.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 205 - GA	S TAX FUND	1 1 202 1/22	1 1 2022/20	1 1 2022/20	1 1 2020/24
	Revenue				
	SubProgram: 431 - Street Maintenance				
205-431-4320	Section 2103	104,341	112,900	112,900	130,400
205-431-4322	Section 2106	42,223	45,000	45,000	48,700
205-431-4324	Section 2107	87,576	95,000	95,000	103,700
205-431-4326	Section 2107.5	3,000	3,000	3,000	3,000
205-431-4328	Section 2105	73,243	79,400	79,400	86,300
205-431-4600	Interest Income	2,685	3,000	5,000	8,600
205-431-4601	Net Adjustment Fair Value	(7,461)	-	-	-
205-431-4602	Gain/Loss on Investment	(244)	-	-	-
205-431-4812	Reimbursement- Insurance Claim	-	3,000	1,500	_
	31 - Street Maintenance Total:	305,363	341,300	341,800	380,700
		232,000	,	,	
	SubProgram: 999 - Transfers				
205-999-4920	From ARPA 105	28,000	27,000	27,000	-
	99 - Transfers Total:	28,000	27,000	27,000	-
Revenue Total:		333,363	368,300	368,800	380,700
	Expense				
	SubProgram: 431 - Street Maintenance				
205-431-5100	Regular Wages	63,047	70,550	61,000	154,750
205-431-5104	Overtime Pay	1,607	2,000	3,500	3,500
205-431-5106	Other Pay	6,436	3,400	3,400	7,100
205-431-5108	Interpreter Pay	104	-	-	-
205-431-5120	Health Insurance	16,730	19,300	15,000	41,450
205-431-5121	Dental Insurance	1,548	2,000	2,000	4,300
205-431-5122	Life Insurance	191	300	300	550
205-431-5123	Disability Insurance	225	400	400	700
205-431-5130	PERS CLASSIC Contribution	5,597	7,350	7,350	11,550
205-431-5131	PERS PEPRA Contribution	989	1,450	1,450	5,950
205-431-5132	PERS Prepay UAAL	9,698	9,750	9,750	16,500
205-431-5140	Medicare Tax	1,033	1,000	1,000	2,250
205-431-5150	Flexible Benefits Program	1,151	1,200	1,200	2,650
205-431-5151	Fitness Benefit	14	550	550	1,200
205-431-5152	Cell Phone Allowance	166	300	300	450
205-431-5170	Uniform Cleaning	804	1,700	1,000	1,000
205-431-5171	Uniform Allowance	1,149	2,600	1,000	1,000
205-431-5180	Individual Equipment/Safety	109	700	700	500
205-431-5345	Equipment Repairs/Replacement	7,854	30,000	30,000	30,000
205-431-5440	Utility - Communications/Telephone	799	1,650	700	800
205-431-5500	Printing & Advertising	816	1,000	-	1,000
205-431-5510	Dues & Subscriptions	-	1,000	_	1,000
205-431-5512	Meetings & Travel	523	6,000	6,000	1,000
205-431-5536	Equipment/Office Rent & Leases	3,215	10,000	10,000	7,500
205-431-5560	Supplies & Materials	8,875	30,000	25,000	30,000
205-431-5581	Vehicle Operations & Maintenance	5,031	15,000	15,000	15,000
205-431-5582	Fuel Expense	20,192	30,000	25,000	30,000
	Major Equipment	9,055	50,000	20,000	2,000
205-431-5761				201 (101)	7 (1) 11

F	O TAY FUND	Prior Year Actuals FY 2021/22	Budget	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 205 - GA	SubProgram: 502 - Parks and Facilitie	ntenance			
205-502-5100	Regular Wages	3,479	3,400	3,400	3,750
205-502-5104	Overtime Pay	382	2,500	500	500
<u>205-502-5106</u>	Other Pay	75	150	150	150
205-502-5120	Health Insurance	1,027	1,200	1,200	1,250
205-502-5121	Dental Insurance	96	150	150	100
205-502-5122	Life Insurance	3	50	50	50
205-502-5123	Disability Insurance	11	50	50	50
205-502-5130	PERS CLASSIC Contribution	369	500	500	550
205-502-5132	PERS Prepay UAAL	638	650	650	800
205-502-5140	Medicare Tax	58	50	50	100
205-502-5150	Flexible Benefits Program	63	50	50	100
<u>205-502-5151</u>	Fitness Benefit	-	50	50	50
SubProgram: 5	02 - Parks and Facilities Maintenance To	6,205	8,800	6,800	7,450
Expense Total:		173,162		248,400	381,150
Fund: 205 - GA	S TAX FUND Surplus (Deficit):	160,200	110,300	120,400	(450)

Local Transportation Fund

The Local Transportation Fund is used to account for the City's share of the State Sales Tax on motor vehicle fuels. Revenues from this source must be used for maintenance of bikeways and are administered by the Santa Barbara County Association of Governments.

Fund: 206 - LOC	CAL TRANSPORTATION FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
	Revenue				
	SubProgram: 431 - Street Maintenance				
	Subriogiani. 431 - Street Manitenance				
206-431-4330	BKWY, ART3; SEC 9	14,693	14,000	14,000	14,000
206-431-4600	Interest Income	206	100	100	14,000
206-431-4601	Net Adjustment Fair Value	(417)	-	-	_
206-431-4602	Gain/Loss on Investment	(25)	-	_	_
206-431-4812	Reimbursement- Insurance Claim	(23)	1,000	500	_
	31 - Street Maintenance Total:	14,457	15,100	14,600	14,000
oubi rogramii i	or or our manner and rotal	11,101	10,100	11,000	1 1,000
	SubProgram: 999 - Transfers				
206-999-4920	From ARPA 105	7,500	7,000	7,000	_
	99 - Transfers Total:	7,500	7,000	7,000	_
		1,000	1,000	1,000	
Revenue Total:		21,957	22.100	21,600	14.000
		,	,		
	Expense				
	SubProgram: 431 - Street Maintenance				
206-431-5100	Regular Wages	37,837	18,000	20,000	6,700
206-431-5104	Overtime Pay	872	600	500	500
206-431-5106	Other Pay	4,041	1,250	1,250	250
206-431-5108	Interpreter Pay	69	-	-	-
206-431-5120	Health Insurance	10,472	5,000	5,000	950
206-431-5121	Dental Insurance	983	800	800	250
206-431-5122	Life Insurance	122	100	100	50
206-431-5123	Disability Insurance	139	150	150	50
206-431-5130	PERS CLASSIC Contribution	3,619	2,700	2,700	550
206-431-5131	PERS PEPRA Contribution	405	200	200	300
206-431-5132	PERS Prepay UAAL	6,240	3,600	3,600	750
206-431-5140	Medicare Tax	621	300	300	100
206-431-5150	Flexible Benefits Program	715	400	400	150
206-431-5151	Fitness Benefit	-	200	200	100
206-431-5152	Cell Phone Allowance	107	200	200	150
206-431-5302	Street Maintenance	-	4,000	1,000	4,000
206-431-5560	Supplies & Materials	-	2,000	2,000	1,000
	31 - Street Maintenance Total:	66,243	39,500	38,400	15,850
Expense Total:		66,243	39,500	38,400	15,850
Fund: 206 - LOC	AL TRANSPORTATION FUND Surplus (Deficit):	(44,286)	(17,400)	(16,800)	(1,850

Tidelands Trust Fund

The Tidelands Trust Fund is used to account for revenues received from the City's off-shore tidelands which were granted in trust to the City by the State. In addition to interest earnings, revenues are also derived from annual lease payments form oil company off-shore pipelines and the pier as well as a share of state royalty payments which are authorized to public agencies maintaining public recreational beaches fronting a producing oil field. These monies may only be used for beach related purposes.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 207 - TIE	DELANDS TRUST FUND				
	Revenue				
	SubProgram: 531 - Ocean Beach Services				
007 504 4500	B. 4. 0.1	004.050	005.000	005.000	0.47.700
207-531-4500	Rents & Leases	324,653	325,000	325,000	347,700
207-531-4600	Interest Income	2,866	3,000	5,000	6,800
207-531-4601	Net Adjustment Fair Value	(8,114)	-	-	-
207-531-4602	Gain/Loss on Investment	(324)	-	-	-
207-531-4810	Reimbursement- State	1,491	-	-	-
SubProgram:	531 - Ocean Beach Services Total:	320,573	328,000	330,000	354,500
	SubProgram: 999 - Transfers				
007.000.4000	F 4884 405	0.4.500	04.000	0.1.000	
207-999-4920	From ARPA 105	24,500	24,000	24,000	-
SubProgram: 9	999 - Transfers Total:	24,500	24,000	24,000	-
Revenue Total	1:	345,073	352,000	354,000	354,500
	Expense				
	SubProgram: 501 - Parks and Recreation Adminis	stration			
207-501-5100	D. I. W.				
<u> </u>	Regular Wages	43,584	56,000	47,000	70,950
	Part-time Wages	43,584 2,377	56,000 600	47,000 2,500	70,950
<u>207-501-5100</u> <u>207-501-5102</u> <u>207-501-5104</u>	0 0	-1	-		-
207-501-5102	Part-time Wages	2,377	600	2,500	- 500
207-501-5102 207-501-5104	Part-time Wages Overtime Pay	2,377 547	600 500	2,500 500	70,950 - 500 3,800 17,550
207-501-5102 207-501-5104 207-501-5106 207-501-5120	Part-time Wages Overtime Pay Other Pay	2,377 547 2,690	600 500 3,250	2,500 500 3,250	500 3,800
207-501-5102 207-501-5104 207-501-5106	Part-time Wages Overtime Pay Other Pay Health Insurance	2,377 547 2,690 7,501	600 500 3,250 11,600	2,500 500 3,250 9,000	500 3,800 17,550 1,600
207-501-5102 207-501-5104 207-501-5106 207-501-5120 207-501-5121 207-501-5122	Part-time Wages Overtime Pay Other Pay Health Insurance Dental Insurance	2,377 547 2,690 7,501 703	600 500 3,250 11,600 950	2,500 500 3,250 9,000 950	500 3,800 17,550 1,600 250
207-501-5102 207-501-5104 207-501-5106 207-501-5120 207-501-5121 207-501-5122 207-501-5123	Part-time Wages Overtime Pay Other Pay Health Insurance Dental Insurance Life Insurance	2,377 547 2,690 7,501 703 118	600 500 3,250 11,600 950 150	2,500 500 3,250 9,000 950 150	500 3,800 17,550 1,600 250 300
207-501-5102 207-501-5104 207-501-5106 207-501-5120 207-501-5121 207-501-5122 207-501-5123 207-501-5130	Part-time Wages Overtime Pay Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance	2,377 547 2,690 7,501 703 118	600 500 3,250 11,600 950 150 250	2,500 500 3,250 9,000 950 150 250	- 500 3,800 17,550 1,600 250 300 4,700
207-501-5102 207-501-5104 207-501-5106 207-501-5120 207-501-5121 207-501-5122 207-501-5123 207-501-5130 207-501-5131	Part-time Wages Overtime Pay Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution	2,377 547 2,690 7,501 703 118 140 4,295	600 500 3,250 11,600 950 150 250 4,650 1,800	2,500 500 3,250 9,000 950 150 250 4,650 1,800	500 3,800 17,550 1,600 250 300 4,700 3,100
207-501-5102 207-501-5104 207-501-5106 207-501-5120 207-501-5121 207-501-5122 207-501-5123 207-501-5130 207-501-5131	Part-time Wages Overtime Pay Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL	2,377 547 2,690 7,501 703 118 140 4,295 460 7,786	600 500 3,250 11,600 950 150 250 4,650 1,800 6,250	2,500 500 3,250 9,000 950 150 250 4,650 1,800 6,250	500 3,800 17,550 1,600 250 300 4,700 3,100 6,650
207-501-5102 207-501-5104 207-501-5106 207-501-5120 207-501-5121 207-501-5122 207-501-5130 207-501-5131 207-501-5132 207-501-5132	Part-time Wages Overtime Pay Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax	2,377 547 2,690 7,501 703 118 140 4,295 460 7,786	600 500 3,250 11,600 950 150 250 4,650 1,800 6,250 800	2,500 500 3,250 9,000 950 150 250 4,650 1,800 6,250 800	- 500 3,800 17,550 1,600 250 300 4,700 3,100 6,650 1,050
207-501-5102 207-501-5104 207-501-5106 207-501-5120 207-501-5121 207-501-5122 207-501-5123 207-501-5130 207-501-5131 207-501-5132 207-501-5140 207-501-5150	Part-time Wages Overtime Pay Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax Flexible Benefits Program	2,377 547 2,690 7,501 703 118 140 4,295 460 7,786	600 500 3,250 11,600 950 150 250 4,650 1,800 6,250 800 650	2,500 500 3,250 9,000 950 150 250 4,650 1,800 6,250 800 650	3,800 3,800 17,550 1,600 250 300 4,700 3,100 6,650 1,050
207-501-5102 207-501-5104 207-501-5106 207-501-5120 207-501-5121 207-501-5122 207-501-5123 207-501-5130 207-501-5131	Part-time Wages Overtime Pay Other Pay Health Insurance Dental Insurance Life Insurance Disability Insurance PERS CLASSIC Contribution PERS PEPRA Contribution PERS Prepay UAAL Medicare Tax	2,377 547 2,690 7,501 703 118 140 4,295 460 7,786 711	600 500 3,250 11,600 950 150 250 4,650 1,800 6,250 800	2,500 500 3,250 9,000 950 150 250 4,650 1,800 6,250 800	- 500 3,800 17,550 1,600 250 300 4,700

F J. 007 TID	ELANDS TRUST FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 207 - 11D	ELANDS TRUST FUND SubProgram: 502 - Parks and Facilities Maintenanc	e			
<u>207-502-5100</u>	Regular Wages	-	-	-	3,750
207-502-5102	Part-time Wages	5,203	5,500	5,500	5,550
<u>207-502-5104</u>	Overtime Pay	-	-	-	-
<u>207-502-5106</u>	Other Pay	125	-	-	150
<u>207-502-5120</u>	Health Insurance	65	-	-	1,250
<u>207-502-5121</u>	Dental Insurance	10	-	-	100
<u>207-502-5122</u>	Life Insurance	1	-	-	50
<u>207-502-5123</u>	Disability Insurance	1	-	-	50
<u>207-502-5130</u>	PERS CLASSIC Contribution	-	-	-	550
207-502-5131	PERS PEPRA Contribution	8	50	50	-
207-502-5132	PERS Prepay UAAL	0	50	50	800
207-502-5140	Medicare Tax	77	-	100	200
207-502-5150	Flexible Benefits Program	1	-	-	100
<u>207-502-5151</u>	Fitness Benefit	-	-	-	50
<u>207-502-5301</u>	Contract Services	65	2,000	2,000	2,500
<u>207-502-5345</u>	Equipment Repairs/Replacement	308	5,000	1,500	5,000
<u>207-502-5350</u>	Landscape Maintenance	32,040	32,100	32,100	32,100
<u>207-502-5362</u>	Janitorial Services	15,094	28,000	28,000	15,500
<u>207-502-5560</u>	Supplies & Materials	584	1,500	1,500	1,500
<u>207-502-5561</u>	Janitorial Supplies	3,268	6,000	6,000	6,000
<u>207-502-5567</u>	Landscaping Supply Repairs & Replacement	-	2,500	2,500	2,500
SubProgram: 5	02 - Parks and Facilities Maintenance Total:	56,849	82,700	79,300	77,700
	SubProgram: 531 - Ocean Beach Services				
207-531-5102	Part-time Wages	62,594	71,800	71,800	80,300
207-531-5104	Overtime Pay	1,336	1,000	2,500	2,500
<u>207-531-5140</u>	Medicare Tax	927	1,050	1,050	1,200
<u>207-531-5141</u>	Unemployment Insurance	2,295	-	-	-
<u>207-531-5171</u>	Uniform Allowance	-	1,000	-	-
<u>207-531-5301</u>	Contract Services	2,555	3,000	3,000	63,500
<u>207-531-5345</u>	Equipment Repairs/Replacement	5,781	5,000	5,000	5,000
207-531-5420	Utility - Sewer	733	1,200	1,200	1,300
207-531-5440	Utility - Communications/Telephone	3,525	3,800	3,800	3,800
207-531-5510	Dues & Subscriptions	25,350	27,000	27,000	28,000
207-531-5560	Supplies & Materials	2,990	3,500	3,500	3,500
SubProgram: 5	31 - Ocean Beach Services Total:	108,086	118,350	118,850	189,100
	SubProgram: 999 - Transfers				
207-999-5911	To Capital Improvement 301	12,353	105,500	12,200	114,350
SubProgram: 9	99 - Transfers Total:	12,353	105,500	12,200	114,350
Evenena Totale		240.000	204 500	200 600	402.250
Expense Total:		248,806	394,500	288,600	493,250
Funa: 207 - 11D	ELANDS TRUST FUND Surplus (Deficit):	96,267	(42,500)	65,400	(138,750)

Street Lighting Fund

The Street Lighting Fund is used to account for the Street Lighting District #1 that is officially an independent special district governed by the City Council and is included within the City's overall budget for convenience. District revenues are derived from the district's share of the advalorem tax pursuant to Proposition 13 in addition to interest earnings and state assistance. Monies from this fund may be expended on street lighting, parking lot lighting and other public lighting operations, maintenance and capital improvements.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
- - - - - - - - - - - - - - - - - - -	REET LIGHTING FUND				
	Revenue				
	SubProgram: 411 - Transportation, Parking and Li	ghting			
208-411-4100	Property Tax- Secured, Current Year	201,466	213,800	205,000	215,000
08-411-4100	Property Tax- Secured, Current Year	7,097	7,200	7,200	7,60
08-411-411 <u>1</u>	Property Tax- Homeowners Exemption	813	500	800	85
08-411-4113	Property Tax- Supplemental Roll	5,574	4,000	4,000	4,20
08-411-4410	Property Tax- Interest/Penalties	1,223	750	750	80
08-411-4600	Interest Income	3,470	3,000	3,000	8,40
08-411-4601	Net Adjustment Fair Value	(9,943)	-	-	-
08-411-4602	Gain/Loss on Investment	(332)	-	-	-
08-411-4812	Reimbursement- Insurance Claim	`- ´	1,000	500	-
ubProgram: 4	11 - Transportation, Parking and Lighting Total:	209,369	230,250	221,250	236,85
	SubBrogram 000 Transfers				
	SubProgram: 999 - Transfers				
08-999-4920	From ARPA 105	2,600	2,500	2,500	-
	99 - Transfers Total:	2,600	2,500	2,500	-
- 1		044.000	000 750	000 750	222.05
levenue Total:		211,969	232,750	223,750	236,85
	Expense				
	SubProgram: 411 - Transportation, Parking and Li	ghting			
08-411-5100	Regular Wages	5,252	19,850	19,850	22.80
08-411-5100 08-411-5104	Overtime Pay	183	500	500	50
08-411-5104 08-411-5106	Other Pay	710	850	850	1,10
08-411-5120	Health Insurance	651	5,300	5,300	6,15
08-411-5121	Dental Insurance	70	800	800	65
08-411-5122	Life Insurance	14	100	100	10
08-411-5123	Disability Insurance	16	150	150	15
08-411-5130	PERS CLASSIC Contribution	606	2,050	2,050	1,75
08-411-5131	PERS PEPRA Contribution	4	400	400	90
08-411-5132	PERS Prepay UAAL	1,090	2,750	2,750	2,50
08-411-5140	Medicare Tax	90	300	300	35
08-411-5150	Flexible Benefits Program	96	400	400	40
08-411-5151	Fitness Benefit	-	200	200	20
<u>08-411-5152</u>	Cell Phone Allowance	29	100	100	10
08-411-5400	Utility - Electric	109,893	120,000	120,000	144,00
<u>08-411-5560</u>	Supplies & Materials	7,561	8,000	8,000	3,00
ubProgram: 4	11 - Transportation, Parking and Lighting Total:	126,266	161,750	161,750	184,65
	SubProgram: 502 - Parks and Facilities Maintenan	ce			
<u>08-502-5100</u>	Regular Wages	13,672	13,700	10,000	11,15
<u>08-502-5104</u>	Overtime Pay	1,512	1,500	1,500	1,50
<u>08-502-5106</u>	Other Pay	-	500	500	45
<u>08-502-5120</u>	Health Insurance	4,177	4,800	4,800	3,70
<u>08-502-5121</u>	Dental Insurance	400	500	500	20
08-502-5122	Life Insurance	31	50	50	5
<u>08-502-5123</u>	Disability Insurance	46	100	100	5
<u>08-502-5130</u>	PERS CLASSIC Contribution	1,445	1,950	1,950	1,60
08-502-5132	PERS Prepay UAAL	2,509	2,600	2,600	2,30
08-502-5140	Medicare Tax	221	200	200	20
08-502-5150	Flexible Benefits Program	207	250	250	20
<u>08-502-5151</u> ubProgram: 5	Fitness Benefit	24,220	100 26,250	22,550	10 21,50
xpense Total:		150,486	188,000	184,300	206,15
	REET LIGHTING FUND Surplus (Deficit):	61,483	44,750	39,450	30,70

Right-Of-Way Maintenance District Fund

The Right-Of-Way (R-O-W) Assessment District Fund is used to account for the special right-of-way assessment placed on all eligible properties throughout the City. Revenues for this fund are the individual assessments plus interest earned. Expenditures from this fund must be used only for repairs and improvements to curves, gutters, sidewalks and other right-of-way improvements plus operation and maintenance of the City's Street tree program.

Fund: 209 - RIG	SHT-OF-WAY MAINTENANCE DISTRICT FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
	Revenue				
	SubProgram: 441 - Right of Way Maintenance				
<u>209-441-4410</u>	Property Tax- Interest/Penalties	60	50	50	50
<u>209-441-4600</u>	Interest Income	181	-	150	-
<u>209-441-4601</u>	Net Adjustment Fair Value	(665)	-	-	-
209-441-4602	Gain/Loss on Investment	1	-	-	-
<u> 209-441-4701</u>	Assessment- ROW	198,186	196,900	196,900	196,900
209-441-4806	Donations	2,500	-	1,000	-
209-441-4812	Reimbursement- Insurance Claim	-	3,000	1,500	-
SubProgram: 4	41 - Right of Way Maintenance Total:	200,263	199,950	199,600	196,950
	SubProgram: 999 - Transfers				
			_		
209-999-4916	From General 101	61,104	78,814	73,450	133,050
209-999-4918	From Measure X 104	30,000	50,000	50,000	50,000
209-999-4920	From ARPA 105	26,000	25,000	25,000	-
SubProgram: 9	99 - Transfers Total:	117,104	153,814	148,450	183,050
Revenue Total		317,368	353,764	348,050	380,000
nevenue rotar		317,300	333,104	340,030	300,000
	Expense				
	SubProgram: 441 - Right of Way Maintenance				
209-441-5100	Regular Wages	58,128	59,500	59,500	77,250
209-441-5102	Part-time Wages	15,396	20,100	20,100	19,300
209-441-5104	Overtime Pay	1,741	2,000	2,000	2,000
209-441-5106	Other Pay	6,092	2,750	2,750	3,750
209-441-5108	Interpreter Pay	104	-	-	-
209-441-5120	Health Insurance	16,003	16,100	14,000	19,550
<u> 209-441-5121</u>	Dental Insurance	1,497	2,000	2,000	2,050
209-441-5122	Life Insurance	173	250	250	300
<u>209-441-5123</u>	Disability Insurance	205	350	350	350
<u>209-441-5130</u>	PERS CLASSIC Contribution	5,608	7,350	7,350	6,500
<u>209-441-5131</u>	PERS PEPRA Contribution	742	1,500	1,500	2,600
<u>209-441-5132</u>	PERS Prepay UAAL	9,706	9,750	9,750	9,300
<u>209-441-5140</u>	Medicare Tax	1,180	1,050	1,050	1,450
<u>209-441-5150</u>	Flexible Benefits Program	1,041	1,050	1,050	1,250
209-441-5151	Fitness Benefit	-	500	500	600
209-441-5152	Cell Phone Allowance	143	200	200	250
209-441-5170	Uniform Cleaning	1,602	1,700	1,700	1,700
209-441-5171	Uniform Allowance	1,281	2,600	1,000	1,000
209-441-5180	Individual Equipment/Safety	542	700	700	500
209-441-5301	Contract Services	5,918	6,000	6,000	6,000
209-441-5345	Equipment Repairs/Replacement	1,029	1,500	-	-
209-441-5350	Landscape Maintenance	53,619	53,250	53,250	53,250
209-441-5356	Tree Maintenance	12,524	-	-	-
209-441-5362	Janitorial Services	23,570	57,000	57,000	57,000
209-441-5400	Utility - Electric	10,304	11,050	11,050	13,300
209-441-5420	Utility - Sewer	3,296	6,500	6,500	7,200
209-441-5430	Utility - Water	32,041	50,000	41,000	47,200
<u>209-441-5440</u>	Utility - Communications/Telephone	628	1,750	1,100	1,100
<u>209-441-5560</u>	Supplies & Materials	17,022	18,300	18,300	15,000
209-441-5561	Janitorial Supplies	3,230	5,000	5,000	5,000
209-441-5567	Landscaping Supply Repairs & Replacement	14,639	6,900	16,000	5,000
	41 - Right of Way Maintenance Total:	299,005	346,700	340,950	359,750

Fund: 209 - RIG	SHT-OF-WAY MAINTENANCE DISTRICT FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
una. 205 - Nic	SubProgram: 502 - Parks and Facilities Maintenance				
200 500 5400	D. I. W	0.470	0.400	0.400	44.550
209-502-5100	Regular Wages	3,479	3,400	3,400	11,550
209-502-5104	Overtime Pay	382	500	500	500
209-502-5106	Other Pay	75	(150)	-	450
209-502-5120	Health Insurance	1,027	1,200	1,200	5,500
209-502-5121	Dental Insurance	96	150	150	500
209-502-5122	Life Insurance	8	50	50	50
209-502-5123	Disability Insurance	11	50	50	100
<u>209-502-5130</u>	PERS CLASSIC Contribution	369	500	500	-
209-502-5131	PERS PEPRA Contribution	-	-	-	950
209-502-5132	PERS Prepay UAAL	638	650	650	-
209-502-5140	Medicare Tax	58	50	50	200
209-502-5150	Flexible Benefits Program	63	50	50	300
209-502-5151	Fitness Benefit	-	50	50	150
SubProgram: 5	02 - Parks and Facilities Maintenance Total:	6,205	6,500	6,650	20,250
Expense Total:		305,210	353,200	347,600	380,000
	HT-OF-WAY MAINTENANCE DISTRICT FUND Surplus (Deficit):	12,158	564	450	-

Parking and Business Improvement District Fund

The Parking and Business Improvement Area Fund is used to account funds collected and expended pursuant to the California Parking and Business Improvement Area Law of 1989. Businesses are assessed for business improvement and promotion activities. Certain businesses are assessed an additional amount to assist in payment of annual obligations to finance the construction of these parking lots.

210-161-4601					Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
SubProgram: 161 - Communication and Community Promotions 127 200 200 210-161-4801 Net Adjustment Fair Value (358) 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000 15.000		SINESS IMPROVEMENT	TRICT FUND			
Interest Income 127 200 200 200 200 200 200 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201 201						
210-161-4601	SubProgram	1: 161 - Communication	d Community Promotions			
210-161-4601						
15 -					200	200
210-161-4703			,		-	-
SubProgram: 161 - Communication and Community Promotions Total: (247) 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200 15,200						45.000
SubProgram: 999 - Transfers 2,200 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000						15,000
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210-161-5106 Other Pay 368 250 250						
210-161-5120 Health Insurance 281 1,450 1,450 210-161-5121 Dental Insurance 20 50 50 50 50 50 50 50	210-161-5100 Regular Wag	es	2,6	91 4,100	4,100	-
200-161-5121 Dental Insurance 20 50 50 210-161-5122 Life Insurance 12 - - -						-
210-161-5122	210-161-5120 Health Insura	ince	2	31 1,450	1,450	-
210-161-5123 Disability Insurance 10 50 50	210-161-5121 Dental Insura	ince		20 50	50	-
210-161-5131 PERS PEPRA Contribution 207 300 300 210-161-5132 PERS Prepay UAAL 6 - 210-161-5140 Medicare Tax 44 50 50 50 210-161-5150 Flexible Benefits Program 42 50 50 50 210-161-5151 Fitness Benefit - 50 50 210-161-5152 Cell Phone Allowance 23 50 50 210-161-5301 Contract Services 3,671 4,100 4,100 12, 210-161-5500 Printing & Advertising 11,187 750 750 210-161-5510 Dues & Subscriptions 625 1,500 1,500 1, 210-161-5510 Dues & Subscriptions 625 1,500 1,500 1, 210-161-5560 Supplies & Materials 802 700 700 SubProgram: 161 - Communication and Community Promotions Total: 9,989 13,450 13,450 15,	210-161-5122 Life Insuranc	e		12 -	-	-
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	Evnense Total:		_ 14.7	20 21 150	.10.150	15,300
		SINESS IMPROVEMENT				

AB 939 Fund

The AB 939 Fund is used to account for fees paid by the solid waste collection franchisee for implementation of the City's integrated solid waste management program. The authority for the collection of such fees is the Integrated Waste Management Act of 1989 (State Assembly Bill 939). In addition to the general administration of the City's solid waste program, funds are also used to finance special hazardous waste collection day.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 211 - AB	939 SOLID WASTE FUND	112021122	2022/20	1 1 2022/20	1 1 2023/2 1
	Revenue				
	SubProgram: 421 - Solid Waste				
<u>211-421-4516</u>	AB 939 Fees	245,589	245,000	245,000	245,000
211-421-4600	Interest Income	2,196	1,000	1,500	1,300
211-421-4601	Net Adjustment Fair Value	(5,239)	-	-	-
211-421-4602	Gain/Loss on Investment	(236)	-	-	-
<u>211-421-4810</u>	Reimbursement- State	-	-	6,600	-
211-421-4812	Reimbursement- Insurance Claim	-	4,000	1,900	-
SubProgram:	421 - Solid Waste Total:	242,310	250,000	255,000	246,300
	SubProgram: 999 - Transfers				
211-999-4918	From Measure X 104	-	-	-	174,050
211-999-4920	From ARPA 105	24,000	23,000	23,000	-
SubProgram:	999 - Transfers Total:	24,000	23,000	23,000	174,050
Revenue Total	l:	266,310	273,000	278,000	420,350
	Evnames				
	SubProgram: 421 - Solid Waste				
211-421-5100	Regular Wages	103,510	120,950	105,000	116,850
211-421-5104	Overtime Pay	2,371	2,500	1,500	1,500
211-421-5106	Other Pay	17,600	5,800	5,800	5,850
211-421-5108	Interpreter Pay	138	-	-	-
211-421-5120	Health Insurance	28,202	27,150	25,000	23,350
<u>211-421-5121</u>	Dental Insurance	2,371	2,000	2,000	2,350
211-421-5122	Life Insurance	342	500	500	450
211-421-5123	Disability Insurance PERS CLASSIC Contribution	9,253	700	700	500
<u>211-421-5130</u> 211-421-5131	PERS CLASSIC Contribution PERS PEPRA Contribution	2,183	12,700 2,450	12,700 2,450	11,100 3,150
211-421-5131	PERS Prepay UAAL	16,258	16,900	16,900	15,850
211-421-5132	Medicare Tax	1,784	1,750	1,750	1,700
211-421-5150	Flexible Benefits Program	2,005	2,100	2,100	1,800
211-421-5151	Fitness Benefit	2,003	950	950	850
211-421-5152	Cell Phone Allowance	309	600	600	500
211-421-5201	Professional Services	32,963	84,000	49,000	84,000
211-421-5301	Contract Services	28,257	26,000	37,000	37,000
211-421-5362	Janitorial Services	1,995	10,000	10,000	10,000
211-421-5500	Printing & Advertising	3,566	6,150	6,150	6,150
211-421-5531	Employee/Public Relations	270	1,500	1,500	1,500
211-421-5560	Supplies & Materials	7,852	45,000	45,000	45,000
	421 - Solid Waste Total:	261,718	369,700	326,600	369,450

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 211 - AB	939 SOLID WASTE FUND				
	SubProgram: 431 - Street Maintenance				
211-431-5259	Street Sweeping	66,010	140,000	140,000	109,500
211-431-5430	Utility - Water	2,974	1,500	-	-
SubProgram: 4	31 - Street Maintenance Total:	68,984	141,500	140,000	109,500
	SubProgram: 502 - Parks and Facilities Maintena	nce			
211-502-5100	Regular Wages	3,479	3,400	3,400	3,750
211-502-5104	Overtime Pay	-	-	100	100
211-502-5106	Other Pay	75	150	150	150
211-502-5120	Health Insurance	933	1,200	1,200	1,250
211-502-5121	Dental Insurance	90	150	150	100
211-502-5122	Life Insurance	7	50	50	50
211-502-5123	Disability Insurance	10	50	50	50
211-502-5130	PERS CLASSIC Contribution	335	500	500	550
211-502-5132	PERS Prepay UAAL	572	650	650	800
211-502-5140	Medicare Tax	52	50	50	100
211-502-5150	Flexible Benefits Program	63	50	50	100
211-502-5151	Fitness Benefit	-	50	50	50
SubProgram: 5	02 - Parks and Facilities Maintenance Total:	5,615	6,300	6,400	7,050
Expense Total:		336,317	517,500	473,000	486,000
	939 SOLID WASTE FUND Surplus (Deficit):	(70,008)	(244,500)	(195,000)	(65,650

Recreation Services Fund

The Recreation Services Fund is used to account for the Community Pool, the City's recreational programming, the revenues and expenses of the Veteran's Memorial Building are all included in this fund. Revenues into this fund include user fees from the various programming as well as a general fund subsidy. Expenses are all associated with facilities and programing incorporated in this fund.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 213 - RE0	CREATION SERVICES FUND				
	Revenue				
	SubProgram: 503 - Vets Hall/Seaside				
213-503-4500	Rents & Leases	24,355	25,200	25,200	25,200
213-503-4522	Jazzercise	5,966	6,000	6,000	6,000
213-503-4528	Vets Hall Rentals	32,194	35,000	35,000	73,200
SubProgram: 5	i03 - Vets Hall/Seaside Total:	62,514	66,200	66,200	104,400
	SubProgram: 521 - Community Pool Services				
213-521-4260	Sign Permits	330	300	300	300
213-521-4529	Uniform Sales	675	1,000	1,000	1,000
213-521-4530	Swim Lessons	24,248	35,000	45,000	45,000
213-521-4532	Punch Card Sales	65,216	40,000	40,000	40,000
213-521-4533	Aerobics Program	13,172	10,000	10,000	10,000
213-521-4535	Adult Pass Fee	6,624	7,000	7,000	7,000
213-521-4536	Senior Pass Fee	4,348	20,000	25,000	25,000
213-521-4537	Masters Swim Program	14,344	15,000	15,000	15,000
213-521-4541	Concession - Taxable	4,170	4,000	4,000	5,500
213-521-4542	Locker Rentals	2,328	2,500	1,500	1,500
213-521-4543	Child Pass Fee	2,280	4,000	4,000	4,000
213-521-4545	Concession - Non Taxable	649	1,500	1,500	1,500
213-521-4546	Pool Special Event	23,858	35,000	50,000	50,000
213-521-4600	Interest Income	52	-	-	-
213-521-4602	Gain/Loss on Investment	1	-	-	-
213-521-4802	Miscellaneous Income	244	-	-	-
213-521-4806	Donations	11,377	20,500	20,500	-
213-521-4810	Reimbursement- State	873	-	-	-
213-900-4601	Net Adjustment Fair Value	(285)	-	-	-
SubProgram: 5	21 - Community Pool Services Total:	174,502	195,800	224,800	205,800
_					
	SubProgram: 522 - Junior Lifeguards				
213-522-4524	Jr Lifeguard Fee	89,968	75,000	90,000	110,000
SubProgram: 5	22 - Junior Lifeguards Total:	89,968	75,000	90,000	110,000
	SubProgram: 523 - Swim Team Aquatics				
<u>213-523-4538</u>	Swim Team Tuition	43,078	40,000	50,000	65,000
SubProgram: 5	23 - Swim Team Aquatics Total:	43,078	40,000	50,000	65,000
	SubProgram: 531 - Ocean Beach Services				
213-531-4360	State Grants	8,750	8,750	8,750	8,750
213-531-4500	Rents & Leases	1,433	2,100	1,500	1,500
213-531-4526	Ocean Recreation	88	1,000	1,000	1,000
SubProgram: 5	31 - Ocean Beach Services Total:	10,272	11,850	11,250	11,250

		Prior Year	Current	Estimated	Proposed
		Actuals FY 2021/22	Budget FY 2022/23	Actual FY 2022/23	Budget FY 2023/24
und: 213 - RE	CREATION SERVICES FUND	1 1 2021/22	1 1 2022/23	1 1 2022/23	1 1 2023/27
	SubProgram: 532 - Beach Store				
2 522 4522	Deceli Consession Deutste			500	4.00
13-532-4523	Beach Concession Rentals Beach Concession Sales	733	15 000	500	1,00
13-532-4525	632 - Beach Store Total:		15,000	15,000	15,00
ubProgram: 5	332 - Beach Store Total:	733	15,000	15,500	16,00
	SubProgram: 541 - Special Events				
13-541-4520	Softball Revenue	4,120	5,000	5,000	5,00
13-541-4544	Tennis Tuition	3,016	3,800	5,500	5,50
ubProgram: 5	641 - Special Events Total:	7,136	8,800	10,500	10,50
	SubProgram: 542 - Community Garden				
3-542-4521	Community Garden Dues	12,307	10,000	10,000	10,00
13-542-4806	Donations Total	-	50	50	40.00
ubProgram: 5	642 - Community Garden Total:	12,307	10,050	10,050	10,00
	SubProgram: 999 - Transfers				
2.000.4004	From Pounking 24C	04.00=	00.400	00.400	00.5
13-999-4901	From Revolving 216	21,905	26,100	26,100	26,50
13-999-4916	From General 101	281,428	569,997	434,000	571,60
13-999-4918 13-000-4030	From Measure X 104	50,000	80,000	80,000	80,00
<u>13-999-4920</u> ubProgram: 9	From ARPA 105 099 - Transfers Total:	83,000 436,334	82,000 758,097	82,000 622,100	678.10
ubi rogrami. s	33 - Hansers Total.	+30,334	730,037	022,100	070,10
evenue Total		836,843	1,180,797	1,100,400	1,211,0
	Expense				
	SubProgram: 221 - Management Information Ser	vices			
13-221-5201	Professional Services	240	5,000	5,000	9,75
13-221-5360	Software Subscription/Maintenance	6,461	8,500	9,000	10,40
<u>13-221-5565</u> ubProgram: 2	Computer Hardware/Replacement 221 - Management Information Services Total:	6,701	3,000 16,500	3,000 17,000	20,15
ubi rogram. z	21 Management morniagon del vices roun.	0,701	10,000	11,000	20,10
	SubProgram: 503 - Vets Hall/Seaside				
13-503-5100	Regular Wages	1,324	8,250	8,250	21,10
13-503-5102	Part-time Wages	7,580	6,100	6,100	43,70
13-503-5102	Other Pay	7,500	500	500	90
13-503-5100	Health Insurance	547	2,950	2,950	6,75
	Dental Insurance				
13-503-5121 13-503-5122	Life Insurance	9	100 50	100 50	50
3-503-5122 3-503-5123	Disability Insurance	12	50	50	10
3-503-5125 3-503-5130	PERS CLASSIC Contribution	150	50	- 50	1,10
13-503-5130	PERS PEPRA Contribution	29	650	650	1,10
13-503-5131	PERS Prepay UAAL	212	50	50	1,10
13-503-5140 13-503-5150	Medicare Tax	129	200	200	1,00
13-503-5150	Flexible Benefits Program	33	150	150	35
13-503-5151	Fitness Benefit	-	50	50	15
13-503-5152	Cell Phone Allowance	- 1 220	- 0.000	0.400	2.00
13-503-5301	Contract Services	1,230	3,000	3,400	3,00
13-503-5345	Equipment Repairs/Replacement	2,545	5,000	5,000	2,00
13-503-5350	Landscape Maintenance	8,027	7,900	7,900	8,90
3-503-5356	Tree Maintenance	950	-	- 40.00=	-
3-503-5362	Janitorial Services	10,891	18,000	18,000	20,00
3-503-5400	Utility - Electric	3,925	4,400	6,500	7,80
3-503-5410	Utility - Natural Gas	1,505	3,800	3,800	4,75
3-503-5420	Utility - Sewer	3,487	3,700	3,700	4,00
13-503-5430	Utility - Water	2,493	3,000	5,000	5,75
13-503-5440	Utility - Communications/Telephone	1,631	1,650	1,650	1,60
3-503-5560	Supplies & Materials	5,679	2,000	2,000	2,00
13-503-5561	Janitorial Supplies	3,363	2,000	2,000	2,00
13-503-5567	Landscaping Supply Repairs & Replacement	690	2,000	2,000	2,00
13-503-5568	Minor Equipment	-	6,500	6,500	1,50
13-303-3300			0.500	0.500	
	Furniture & Fixtures	-	8,500	8,500	_
13-503-5763 13-503-5764	Improvements	210 56,482	25,000	25,000	-

		Prior Year	Current	Estimated	Proposed
		Actuals FY 2021/22	Budget FY 2022/23	Actual FY 2022/23	Budget FY 2023/24
Fund: 213 - RE	CREATION SERVICES FUND	F1 2021/22	F1 2022/23	F1 2022/23	F1 2023/24
	SubProgram: 521 - Community Pool Services				
240 504 5400	Downlay We was	404.450	444.450	445.000	450.45
213-521-5100 213-521-5102	Regular Wages Part-time Wages	104,458 218,699	141,150 205,000	115,000 205,000	158,150 192,250
213-521-5104	Overtime Pay	8,354	6,000	6,000	6,000
213-521-5106	Other Pay	4,896	7,450	7,450	7,650
213-521-5120	Health Insurance	18,646	32,150	32,150	54,050
213-521-5121	Dental Insurance	2,160	2,500	2,500	4,450
213-521-5122	Life Insurance	341	550	550	700
213-521-5123	Disability Insurance	369	700	700	800
<u>213-521-5130</u>	PERS CLASSIC Contribution	8,203	8,500	8,500	3,300
<u>213-521-5131</u>	PERS PEPRA Contribution	2,517	9,400	9,400	10,850
213-521-5132	PERS Prepay UAAL	15,255	15,000	15,000	4,70
213-521-5140	Medicare Tax	4,889	5,050	5,050	5,100
<u>213-521-5141</u>	Unemployment Insurance	1,728	-	-	-
213-521-5150	Flexible Benefits Program	1,722	2,300	2,300	2,500
213-521-5151	Fitness Benefit	-	1,050	1,050	1,150
213-521-5152	Cell Phone Allowance	36	50	50	700
213-521-5171	Uniform Allowance	-	2,000	2,000	2,000
213-521-5221	Employee Training	928	2,500	2,500	2,500
213-521-5236 213-521-5301	Banking & Credit Card Fees Contract Services	5,597 7,733	1,500 7,500	1,500 9,000	1,500 3,700
213-521-534 <u>5</u>	Equipment Repairs/Replacement	8,429	32,000	33,100	20,500
213-521-5350	Landscape Maintenance	7,680	8,000	8,000	8,500
213-521-5362	Janitorial Services	6,524	20,000	20,000	22,000
213-521-5400	Utility - Electric	23,115	24,100	24,100	29,000
213-521-5410	Utility - Natural Gas	37,513	120,000	64,000	64,000
213-521-5420	Utility - Sewer	17,962	20,800	20,800	23,000
213-521-5430	Utility - Water	23,104	26,100	27,500	32,000
213-521-5440	Utility - Communications/Telephone	3,683	5,500	4,300	4,300
213-521-5500	Printing & Advertising	121	300	300	300
213-521-5510	Dues & Subscriptions	-	600	600	7,500
213-521-5512	Meetings & Travel	803	3,000	3,000	2,750
<u>213-521-5536</u>	Equipment/Office Rent & Leases	-	300	300	300
213-521-5546	Cash (Over)/Short	(30)	-	-	-
213-521-5550	Supplies for Resale	15,107	4,500	4,500	7,500
213-521-5560	Supplies & Materials	5,415	10,000	10,000	7,500
213-521-5561	Janitorial Supplies	2,904	2,000	2,000	2,000
213-521-5562	Chemicals	66,798	55,000	55,000	55,000
213-521-5567	Landscaping Supply Repairs & Replacement	503	1,000	1,000	1,000
<u>213-521-5761</u>	Major Equipment	11,377	47,000	47,000	740.000
SubProgram: 5	21 - Community Pool Services Total:	637,538	830,550	751,200	749,200
	SubProgram: 522 - Junior Lifeguards				
012 522 5100	Pogular Wagaa	27.126	24 900	28 000	27 200
213-522-5100	Regular Wages	27,126 19,143	34,800	28,000	37,200
213-522-5102	Part-time Wages Overtime Pay		80,600	80,600 1,000	59,400 1,000
213-522-5104 213-522-5106	Other Pay	3,448 1,306	3,000 1,550	1,550	1,000
213-522-5100	Health Insurance	4,890	7,250	7,250	14,100
213-522-512 <u>0</u> 213-522-512 <u>1</u>	Dental Insurance	389	1,000	1,000	14,100
213-522-5122	Life Insurance	88	100	100	200
213-522-5123	Disability Insurance	95	200	200	250
213-522-5130	PERS CLASSIC Contribution	818	1,000	1,000	-
13-522-5131	PERS PEPRA Contribution	1,538	2,000	2,000	3,000
213-522-5132	PERS Prepay UAAL	1,562	1,500	1,500	-
13-522-5140	Medicare Tax	740	1,600	1,600	1,450
13-522-5150	Flexible Benefits Program	240	650	650	70
13-522-5151	Fitness Benefit		300	300	30
213-522-5152	Cell Phone Allowance	-	-	-	10
213-522-5171	Uniform Allowance	-	800	-	-
213-522-5345	Equipment Repairs/Replacement	288	3,000	3,000	3,000
213-522-5512	Meetings & Travel	146	2,500	3,000	3,000
213-522-5548	Field Trips	2,548	3,500	3,500	3,000
213-522-5560	Supplies & Materials	8,829	12,000	12,000	12,000
	22 - Junior Lifeguards Total: 211	73,194	157,350	148,250	141,500

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 213 - RE	CREATION SERVICES FUND SubProgram: 523 - Swim Team Aquatics				
	Subriogram. 323 - Swim Team Aquatics				
213-523-5100	Regular Wages	662	4,100	4,100	4,600
213-523-5102	Part-time Wages	24,846	7,200	7,200	47,900
213-523-5104	Overtime Pay	108	500	500	500
213-523-5106	Other Pay	-	250	250	200
213-523-5120	Health Insurance	231	1,450	1,450	1,400
213-523-5121	Dental Insurance	12	50	50	150
213-523-5122	Life Insurance	4	-	50	50
213-523-5123	Disability Insurance	5	50	50	50
213-523-5130	PERS CLASSIC Contribution	75	-	-	-
213-523-5131	PERS PEPRA Contribution	15	300	300	400
213-523-5132	PERS Prepay UAAL	106	50	50	-
213-523-5140	Medicare Tax	371	150	150	800
213-523-5150	Flexible Benefits Program	15	50	50	100
213-523-5151	Fitness Benefit	-	50	50	50
213-523-5510	Dues & Subscriptions	1,576	1,900	2,500	2,400
213-523-5512	Meetings & Travel	86	1,000	1,200	1,500
213-523-5560	Supplies & Materials	149	5,000	5,000	3,000
SubProgram: 5	523 - Swim Team Aquatics Total:	28,261	22,100	22,950	63,100
	SubProgram: 531 - Ocean Beach Services				
213-531-5100	Regular Wages	662	4,100	4,100	4,600
213-531-5102	Part-time Wages	2,091	8,500	8,500	11,550
213-531-5104	Overtime Pay	26	0,300	200	200
213-531-5106	Other Pay	20	250	250	200
213-531-5120	Health Insurance	192	1,450	1,450	1,400
213-531-5121	Dental Insurance	10	50	50	150
213-531-5122	Life Insurance	3	-	50	50
213-531-5123	Disability Insurance	4	50	50	50
213-531-5130	PERS CLASSIC Contribution	75	- 30	- 30	
<u>213-531-5131</u>	PERS PEPRA Contribution	15	300	300	400
213-531-5132	PERS Prepay UAAL	106	50	50	-
213-531-5140	Medicare Tax	40	200	200	300
213-531-5150	Flexible Benefits Program	15	50	50	100
213-531-5151	Fitness Benefit	-	50	50	50
	531 - Ocean Beach Services Total:	3,239	15,050	15,300	19,050

Fund: 213 - PE(CREATION SERVICES FUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fullu. 213 - NEC	SubProgram: 532 - Beach Store				
213-532-5100	Dogwier Wegge	662	4.100	4.100	4.600
213-532-5100	Regular Wages Part-time Wages	1,188	300	5,000	4,000
213-532-5102	Other Pay	1,100	250	250	200
213-532-5100	Health Insurance	231	1,450	1,450	1,400
213-532-5121	Dental Insurance	12	50	50	150
213-532-5121	Life Insurance	4		50	50
213-532-5122	Disability Insurance	5	50	50	50
213-532-5123	PERS CLASSIC Contribution	74	- 50	50	50
213-532-5131	PERS PEPRA Contribution	15	300	300	400
213-532-5131	PERS PEPRA CONTIDUCION PERS Prepay UAAL	106	500	50	400
213-532-5132	Medicare Tax	27	50	100	100
213-532-5150	Flexible Benefits Program	15	50	50	100
213-532-5150	Fitness Benefit	- 15	50	50	50
213-532-5151	Utility - Communications/Telephone		700	600	600
213-532-5440	Supplies for Resale	226	6,000	6,000	6,000
213-532-5550	Supplies & Materials	260	1.000	1,000	
	32 - Beach Store Total:	2,826	,		1,000 14,700
SubProgram: 5	32 - Beach Store Total:	2,020	14,400	19,100	14,700
	SubProgram: 541 - Special Events				
213-541-5542	Softball League Expe	-	2,500	2,500	2,500
213-541-5560	Supplies & Materials	76	-	-	-
SubProgram: 5	41 - Special Events Total:	76	2,500	2,500	2,500
	2.12				
	SubProgram: 542 - Community Garden				
213-542-5102	Part-time Wages	21,592	25,700	25,700	24,650
213-542-5102	Medicare Tax	313	400	400	400
213-542-5301	Contract Services	-	3,000	-	-
213-542-5362	Janitorial Services	1,464	1,600	1,600	1,600
213-542-5362	Utility - Sewer	733	800	800	900
213-542-5440	Utility - Communications/Telephone	1,256	1,200	1,500	1,500
213-542-5440	Printing & Advertising	1,256	50	50	50
213-542-5560	Supplies & Materials	890	1,500	1,500	1,500
	42 - Community Garden Total:	26.293	34.250	31.550	30.600
Subriogiam: 5	42 - Community Garden Total:	26,293	34,230	31,330	30,000
Evnonce Tetel		924-640-	1 209 250	1 127 000	1 194 550
Expense Total:	CREATION SERVICES FUND Surplus (Deficit):	834,610 2.234	1,208,250 (27,453)	1,127,900	1,184,550 26,500
Funu. 213 - REC	SKEATION SERVICES FUND Surplus (Deficit):	2,234	(27,453)	(27,500)	20,500

Housing Fund

The Housing Fund is used to account for the Workforce Homebuyers Down Payment Loan Program to expand homeownership opportunities in the City.

Fund: 214 - HO	HSING EUND	Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
1 unu. 214 - 110	Revenue				
	SubProgram: 311 - Housing				
214-311-4600	Interest Income	5,541	6,000	10,000	14,500
214-311-4601	Net Adjustment Fair Value	(17,850)	-	-	-
214-311-4602	Gain/Loss on Investment	(700)	-	-	-
214-311-4603	Interest Income, Loan	3,000	-	-	-
214-311-4802	Miscellaneous Income	8,000	-	-	-
214-311-4830	Housing Loans	75,000	-	-	-
SubProgram: 3	11 - Housing Total:	72,991	6,000	10,000	14,500
Revenue Total		72,991	6,000	10,000	14,500
	Expense				
	SubProgram: 311 - Housing				
214-311-5201	Professional Services	24,054	19,400	19,400	23,000
214-311-5610	Housing Loan	-	-	187,000	-
SubProgram: 3	11 - Housing Total:	24,054	19,400	206,400	23,000
Expense Total:		24,054	19,400	206,400	23,000
	USING FUND Surplus (Deficit):	48,937	(13,400)	(196,400)	(8,500)

Measure A Fund

The Measure A Fund is used to account for funding received through the county-wide sales tax on motor vehicle fuel which was approved by the voters of the County. The program is administered by the Santa Barbara County Association of Governments. Funds under this program must be used for local transit, street and right-of-way maintenance and improvements and street related capital improvements pursuant to the City adopted Five Year Program of Projects which is updated and reviewed annually.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 215 - ME					
	Revenue				
	SubProgram: 411 - Transportation, Parking and Lighting				
0.45 444 4000		07.005			
215-411-4360	State Grants	27,095	4 000	- 0.400	-
215-411-4812	Reimbursement- Insurance Claim	- 07.005	4,000	2,400	-
SubProgram: 4	11 - Transportation, Parking and Lighting Total:	27,095	4,000	2,400	-
	SubProgram: 431 - Street Maintenance				
<u>215-431-4332</u>	Measure A Revenue	1,013,269	1,000,000	1,000,000	1,020,000
215-431-4600	Interest Income	15,521	10,000	20,000	16,150
215-431-4601	Net Adjustment Fair Value	(39,543)	-	-	-
215-431-4602	Gain/Loss on Investment	(1,312)	-	-	-
SubProgram: 4	31 - Street Maintenance Total:	987,936	1,010,000	1,020,000	1,036,150
	SubProgram: 999 - Transfers				
<u>215-999-4920</u>	From ARPA 105	39,000	38,000	38,000	-
SubProgram: 9	99 - Transfers Total:	39,000	38,000	38,000	-
Revenue Total:		1,054,030	1,052,000	1,060,400	1,036,150
	Expense				
	SubProgram: 163 - Community Services Support				
<u>215-163-5601</u>	Community Services Grants	5,429	5,500	5,500	5,500
SubProgram: 1	63 - Community Services Support Total:	5,429	5,500	5,500	5,500
	SubProgram: 221 - Management Information Services				
<u>215-221-5360</u>	Software Subscription/Maintenance	11,469	10,000	10,000	10,000
<u>215-221-5565</u>	Computer Hardware/Replacement	-	-	500	-
SubProgram: 2	21 - Management Information Services Total:	11,469	10,000	10,500	10,000

		Prior Year	Current	Estimated	Proposed
		Actuals	Budget	Actual	Budget
	A OLIDE A FUND	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
und: 215 - ME	ASURE A FUND	ina			
	SubProgram: 411 - Transportation, Parking and Light	ing			
215-411-5100	Regular Wages	92,258	100,000	82,000	45,800
215-411-5104	Overtime Pay	2,313	2,500	1,500	1,500
215-411-5106	Other Pay	9,393	5,400	5,400	2,100
215-411-5108	Interpreter Pay	173	-	-	-
215-411-5120	Health Insurance	26,457	22,000	20,000	10.250
215-411-5121	Dental Insurance	2,384	3,000	3,000	1,000
215-411-5122	Life Insurance	270	500	500	150
215-411-5123	Disability Insurance	328	700	700	200
215-411-5130	PERS CLASSIC Contribution	7,684	8,000	8,000	3,050
215-411-5131	PERS PEPRA Contribution	1,744	2,000	2,000	2,000
215-411-5132	PERS Prepay UAAL	13,238	13,550	13,550	4,300
215-411-5140	Medicare Tax	1,509	1,700	1,700	700
215-411-5150	Flexible Benefits Program	1,810	2,050	2,050	750
<u>215-411-5151</u>	Fitness Benefit	42	950	950	350
215-411-5152	Cell Phone Allowance	166	300	300	150
215-411-5204	Transit- Senior/ADA Transport	12,000	12,000	12,000	17,500
215-411-5228	Engineering Services	148,760	299,000	299,000	205,000
215-411-5301	Contract Services	7,000	9,250	9,250	8,000
215-411-5500	Printing & Advertising	7,000	3,230	5,250	3,000
215-411-5510	Dues & Subscriptions	3,057	3,000	3,000	3,000
	411 - Transportation, Parking and Lighting Total:	330,587	485,900	464,900	308,800
oubi rogram.	Transportation, ranking and Lighting rotal.	330,367	400,000	707,300	300,000
	SubProgram: 431 - Street Maintenance				
215-431-5302	Street Maintenance	66,261	310,000	310,000	110,000
215-431-5345	Equipment Repairs/Replacement	-	-	300	-
215-431-5400	Utility - Electric	10,039	13,000	13,000	15,000
215-431-5536	Equipment/Office Rent & Leases	18,800	30,000	-	-
215-431-5566	Sign Replacement	34,489	40,000	40,000	40,000
215-431-5762	Vehicle Purchase	124,478	201,000	201,000	-
215-431-5764	Improvements	-	-	201,000	_
	431 - Street Maintenance Total:	254,067	594,000	564,300	165,000
			00 1,000	00.,000	100,000
	SubProgram: 441 - Right of Way Maintenance				
215-441-5356	Tree Maintenance	150,369	160,000	160,000	160,000
215-441-5357	Tree Replacement	4,845	30,000	-	30,000
	441 - Right of Way Maintenance Total:	155,213	190,000	160,000	190,000
		,	100,000	,	
	SubProgram: 451 - Watershed Management				
215-451-5353	Storm Drain Maintenance	2,695	5,000	5,000	6,000
	451 - Watershed Management Total:	2,695	5,000	5,000	6,000
		_,	2,223	2,230	2,200
	SubProgram: 999 - Transfers				
215-999-5911	To Capital Improvement 301	319,170	1,202,150	711,450	1,188,450
	999 - Transfers Total:	319,170	1,202,150	711,450	1,188,450
Jg. a		3.3,170	.,,,	111,130	.,,
		1,078,629	2,492,550	1,921,650	1,873,750
Expense Total			4.434	1.921.0311	1.0/0./31

Revolving Fund

The Revolving Fund is used to account for most grants from public or private sources which have been awarded to the City for specific purposes.

		Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 216 - RE\	OLVING FUND				
	Revenue				
	SubProgram: 151 - Emergency Preparedness				
040 454 4000		50.544	00.000	44.000	40.000
216-151-4360	State Grants	53,511 53,511	20,000 20,000	11,000 11,000	10,000 10,000
SubProgram: 1	51 - Emergency Preparedness Total:	33,311	20,000	11,000	10,000
	SubProgram: 421 - Solid Waste				
216-421-4360	State Grants	9,914	21,300	15,650	16,600
SubProgram: 4	21 - Solid Waste Total:	9,914	21,300	15,650	16,600
	SubProgram: 502 - Parks and Facilities Maintenance				
216-502-4806	Donations		-	9,000	_
	02 - Parks and Facilities Maintenance Total:	-	-	9,000	
Jaz. i Jyiaiii. J				3,000	
	SubProgram: 521 - Community Pool Services				
216-521-4390	Private Grants	11,512	38,000	-	-
216-521-4806	Donations	-	15,800	6,800	4,000
SubProgram: 5	21 - Community Pool Services Total:	11,512	53,800	6,800	4,000
	SubProgram: 522 - Junior Lifeguards				
216-523-4360	State Grants		3,000	3,000	3,000
	22 - Junior Lifeguards Total:	-	3,000	3,000	3,000
oubi rogiumi o	22 Camer Enoguated Foran		0,000	0,000	3,000
	SubProgram: 523 - Swim Team Aquatics				
216-522-4806	Donations	-	7,700	7,700	-
SubProgram: 5	23 - Swim Team Aquatics Total:	-	7,700	7,700	-
	SubBrogram, 524 Ocean Basak Samilasa				
	SubProgram: 531 - Ocean Beach Services				
216-531-4806	Donations	-	_	12,000	
	31 - Ocean Beach Services Total:	-	-	12,000	-
				,,,,,	
	SubProgram: 542 - Community Garden				
216-542-4360	State Grants	21,905	26,100	26,100	26,500
SubProgram: 5	42 - Community Garden Total:	21,905	26,100	26,100	26,500
	SubBrogram, EEO. City Library				
	SubProgram: 550 - City Library				
216-550-4360	State Grants		5,350	6,000	5,000
216-550-4806	Donations Donations	47,312	125,000	77,300	50,000
	50 - City Library Total:	47,312	130,350	83,300	55,000
. 9	,,	,	,		,-,-
Revenue Total:		144,155	262,250	174,550	115,100

					Prior Year Actuals FY 2021/22	Current Budget FY 2022/23	Estimated Actual FY 2022/23	Proposed Budget FY 2023/24
Fund: 216 - RE	VOLVING FL	UND			202 1/22	2022/20	2022,20	2020,2
	Expense							
	SubProg	gram: 151 - Emerge	ncy Pre	aredness				
<u>216-151-5301</u>		Services			53,511	20,000	11,000	10,000
SubProgram: 1	51 - Emerge	ency Preparedness	Total:		53,511	20,000	11,000	10,000
	Out Due	404 O-1:-I W						
	Subriog	gram: 421 - Solid W	asie					
216-421-5301	Contract	Services			435	10,650	10,650	14,000
216-421-5500		& Advertising			1,288	-	-	-
216-421-5512		s & Travel			631	-	-	2,60
216-421-5560		& Materials			5,000	10,650	5,000	-
SubProgram: 4	121 - Solid V	Vaste Total:			7,354	21,300	15,650	16,60
	SubProg	gram: 502 - Parks aı	nd Facili	ties Maintenance				
							_	
216-502-5301		Services			-	-	5,000	-
<u>216-502-5345</u>		nt Repairs/Replacem		Totali	-	-	4,000	-
SupProgram: 5	ouz - Parks a	and Facilities Maint	enance	ı otal:	-	-	9,000	-
	SubBros	gram: 521 - Commu	nity Pos	Services				
	Jubriog	jiani. 321 - Cominu	mty P00	OCI VICES				
216-521-5301	Contract	Services			-	5,800	_	-
216-521-5345		Services			8,709	5,000	6,800	-
216-521-5560	Supplies	& Materials			-	5,000	-	4,000
216-521-5764	Improvem	nents			-	-	-	-
SubProgram: 5	521 - Commi	unity Pool Services	Total:		8,709	15,800	6,800	4,000
	SubProg	gram: 522 - Junior L	.ifeguar	ls				
216-522-5560		& Materials			-	7,700	7,700	-
SubProgram: 5	22 - Junior	Lifeguards Total:			-	7,700	7,700	-
	CubBros	arom, F22 Swim T	oom Aai	uotioo				
	Subriog	gram: 523 - Swim To	zaili Aqi	laucs				
216-523-5560	Sunnlies	& Materials			2,803	3,000	3,000	3,000
		Team Aquatics Tota	11-		2,803	3,000	3,000	3,000
oubi rogiumi c	20 0	Tourn / Iquation Otto			2,000	0,000	0,000	0,000
	SubProg	gram: 531 - Ocean E	Beach S	ervices				
<u>216-531-5560</u>	Supplies	& Materials			-	-	12,000	-
SubProgram: 5	31 - Ocean	Beach Services To	tal:		-	-	12,000	-
	SubProg	gram: 550 - City Lib	rary					
240 550 5045	F		4		47.040	200	200	
216-550-5345 216-550-5520	Books	nt Repairs/Replacem	ent		47,312	300 5,350	300 6,000	- 5 00/
<u>216-550-5520</u>		& Materials			2,559	5,350	6,000	5,000
216-550-5560		quipment	++		2,559	10,000	10,000	-
					-	15,000	15,000	_
216-550-5568		wiomeni						
216-550-5568 216-550-5761	Major Eq	aupment & Fixtures			-	60.000	50.000	50.000
216-550-5568 216-550-5761 216-550-5763	Major Eq	& Fixtures				60,000 39,700	50,000 2,000	50,000
216-550-5568 216-550-5761 216-550-5763 216-550-5764	Major Eq Furniture Improvem	e & Fixtures nents						-
216-550-5568 216-550-5761 216-550-5763 216-550-5764	Major Eq Furniture Improvem	e & Fixtures nents			-	39,700	2,000	-
216-550-5568 216-550-5761 216-550-5763 216-550-5764	Major Eq Furniture Improvem 550 - City Lik	e & Fixtures nents	'S		-	39,700	2,000	-
216-550-5568 216-550-5761 216-550-5763 216-550-5764	Major Eq Furniture Improvem 550 - City Lik SubProg	e & Fixtures nents brary Total: gram: 999 - Transfei	's		-	39,700 130,350	2,000	-
216-550-5560 216-550-5568 216-550-5761 216-550-5763 216-550-5764 SubProgram: 5	Major Eq Furniture Improvem 550 - City Lik SubProg	e & Fixtures nents brary Total: gram: 999 - Transfer eation Services 213	'S		-	39,700 130,350 26,100	2,000	55,000
216-550-5568 216-550-5761 216-550-5763 216-550-5764 SubProgram: \$	Major Eq Furniture Improvem 550 - City Lik SubProg To Recre To Capita	e & Fixtures nents brary Total: gram: 999 - Transfer eation Services 213 al Improvement 301	'S		21,905	39,700 130,350 26,100 38,000	2,000 83,300 26,100	26,500
216-550-5568 216-550-5761 216-550-5763 216-550-5764 SubProgram: 5	Major Eq Furniture Improvem 550 - City Lik SubProg To Recre To Capita	e & Fixtures nents brary Total: gram: 999 - Transfer eation Services 213 al Improvement 301	's		49,871	39,700 130,350 26,100	2,000 83,300	26,500
216-550-5568 216-550-5761 216-550-5763 216-550-5764 SubProgram: 5	Major Eq Furniture Improvem 550 - City Lit SubProg To Recre To Capita 999 - Transfe	e & Fixtures nents brary Total: gram: 999 - Transfer eation Services 213 al Improvement 301	rs		21,905	39,700 130,350 26,100 38,000	2,000 83,300 26,100	50,000 - 55,000 26,500 - 26,500

PEG Fee Fund

The Public, Educational, and Governmental (PEG) Fee Fund is used to account for channel fees. Revenues from this source are restricted to be used towards providing government access programming to City residents, such as Government Access Television (GATV) related equipment, maintenance, and operations.

		Prior Year Actuals	Current Budget	Estimated Actual	Proposed Budget
		FY 2021/22		FY 2022/23	FY 2023/24
Fund: 217 - PEG	FEES				
	Revenue				
	SubProgram: 161 - Communication and Community	Promotions			
217-161-4131	COX Cable PEG Fees	42,078	42,000	38,000	38,000
217-161-4600	Interest Income	1,140	500	500	1,100
217-161-4601	Net Adjustment Fair Value	(2,767)	-	-	-
217-161-4602	Gain/Loss on Investment	(122)	-	-	-
<u>217-161-4802</u>	Miscellaneous Income	3,466	2,000	2,400	2,400
SubProgram: 1	61 - Communication and Community Promotions Total	: 43,796	44,500	40,900	41,500
	SubProgram: 999 - Transfers				
217-999-4902	From Major Asset Replacement		_	_	50,000
217-999-4920	From ARPA 105	6,000	5,500	5,500	- 30,000
	99 - Transfers Total:	6,000	5,500	5,500	50,000
oubi rogram. o	oo Hungers roun.	0,000	0,000	0,000	00,000
Revenue Total:		49,796	50,000	46,400	91,500
	Expense				
	SubProgram: 161 - Communication and Community	Promotions			
217-161-5100	Regular Wages	164	10,450	10,450	2,900
217-161-5104	Overtime Pay	-	500	100	100
217-161-5106	Other Pay	-	400	400	150
217-161-5108	Interpreter Pay	6	400	400	150
217-161-5120	Health Insurance	-	3,500	3,500	950
217-161-5121	Dental Insurance	-	350	350	100
217-161-5122	Life Insurance	-	50	50	50
217-161-5123	Disability Insurance	-	50	50	50
<u>217-161-5131</u>	PERS Pepra Contribution	13	800	800	250
<u>217-161-5132</u>	PERS Prepay UAAL	0	50	50	-
<u>217-161-5140</u>	Medicare Tax	2	150	150	50
<u>217-161-5150</u>	Flexible Benefits Program	-	250	250	100
<u>217-161-5151</u>	Fitness Benefit	-	100	100	50
<u>217-161-5201</u>	Professional Services	55,177	70,000	70,000	70,000
<u>217-161-5345</u>	Equipment Repairs/Replacement	2,224	10,000	10,000	10,000
<u>217-161-5510</u>	Dues & Subscriptions	625	700	700	700
<u>217-161-5560</u>	Supplies & Materials	-	1,000	1,000	500
<u>217-161-5761</u>	Major Equipment	-	10,000	-	50,000
SubProgram: 1	61 - Communication and Community Promotions Total	: 58,213	108,750	98,350	136,100
	SubProgram: 221 - Management Information Service	es			
047 004 5000	Coftware Cube existing // Maintain	44.000	44 700	44 700	44 700
217-221-5360	Software Subscription/Maintenance 21 - Management Information Services Total:	11,603	11,700	11,700	11,700
Superogram: 2	21 - Management Information Services Lotal:	11,603	11,700	11,700	11,700
Expense Total:		69,816	120,450	110,050	147,800
	FEES Surplus (Deficit):	(20,020)	(70,450)	(63,650)	(56,300

Capital Improvement Project Fund

The Capital Improvements Projects Fund is used to account for capital asset acquisition, construction and improvements of capital facilities and infrastructure, funded by general government resources, designated development impact fees (such as traffic mitigation fees, bridge fees, etc.), and inter-governmental grants. Funds collected under this program may be used only for the purpose collected.

		Prior Year	Current	Estimated	Proposed
		Actuals	Budget	Actual	Budget
Sund: 301 - CAI	PITAL IMPROVEMENT PROJECTS FUND	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
una. 301 - CA	Revenue				
	SubProgram: 401 - Public Works Administration				
<u>801-401-4550</u>	Highway & Bridges	149,382	18,000	18,000	18,000
<u>801-401-4552</u>	Traffic Control	11,997	4,000	2,000	2,000
<u>801-401-4555</u>	General Government	9,757	4,500	2,500	2,500
SubProgram: 4	01 - Public Works Administration Total:	171,136	26,500	22,500	22,500
	SubProgram: 403 - Capital Improvements				
24 400 4000	21.1.2	(00.000)	0.000.450	007.150	
801-403-4360	State Grants	(23,090)	2,068,450	297,150	825,650
301-403-4370	Federal Grants	23,118	908,650	17,700	-
801-403-4380	County Grants	768,035	1,371,700	578,550	381,950
301-403-4390	Private Grants	202,708	1,440,450	860,500	442,400
301-403-4802	Miscellaneous Income	070 771	43,000	43,000	1 650 000
SubProgram: 4	103 - Capital Improvements Total:	970,771	5,832,250	1,796,900	1,650,000
	SubProgram: 431 - Street Maintenance				
801-431-455 <u>1</u>	Storm Drainage	28,963	12.500	3,500	3,500
301-431-4553	Streets & Thoroughfares	29,336	4,500	4,500	4,500
	31 - Street Maintenance Total:	58,299	17,000	8,000	8,000
Subi rogrami. 4	ST - Gueet Mariterialise Total.	30,233	17,000	0,000	0,000
	SubProgram: 502 - Parks and Facilities Maintenance				
301-502-45 <u>60</u>	Park Land Acquisition	_	78,000	8,000	8,000
301-502-4561	Park & Recreation Facilities Improvement	36,350	15,000	0,000	0,000
301-502-4562	Aquatics Facilities	2,198	1,000	1,000	1,000
301-502-4563	Open Space Parks	2,100	5,100	5,100	5,100
301-502-4564	Quimby Fees	36,318	10,000	-	-
301-502-4566	New Construction Fee	1,000	500	100	100
	i02 - Parks and Facilities Maintenance Total:	75,866	109,600	14,200	14,200
	SubProgram: 900 - Non-Departmental				
	Sub-rogram: 900 - Non-Departmental				
301-900-4600	Interest Income	8,277	15,000	20,000	35,300
301-900-4601	Net Adjustment Fair Value	(43,991)	-	-	
					-
301-900-4602	Gain/Loss on Investment	(85)	-	-	-
	Gain/Loss on Investment 100 - Non-Departmental Total:		- 15,000		-
	00 - Non-Departmental Total:	(85)	-	-	-
		(85)	-	-	-
SubProgram: 9	00 - Non-Departmental Total:	(85)	-	-	-
SubProgram: 9	00 - Non-Departmental Total: SubProgram: 999 - Transfers	(85) (35,799)	15,000	20,000	35,300
SubProgram: 9 301-999-4901 301-999-4906	00 - Non-Departmental Total: SubProgram: 999 - Transfers From Revolving 216	(85) (35,799)	15,000 38,000	20,000	35,300 - 1,188,450
301-999-4901 301-999-4906 301-999-4907	Ou - Non-Departmental Total: SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215	(85) (35,799) - 319,190	38,000 1,202,150	- 20,000	35,300 - 1,188,450
SubProgram: 9 301-999-4901 301-999-4906 301-999-4917 301-999-4918	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207	(85) (35,799) - 319,190 12,353	38,000 1,202,150 105,500	- 20,000 - 711,450 12,200	35,300 - 1,188,450 114,350
301-900-4602 SubProgram: 9 301-999-4901 301-999-4906 301-999-4917 301-999-4918 301-999-4919	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207 From General Reserves 102	(85) (35,799) 319,190 12,353 163,254	38,000 1,202,150 105,500 1,465,700	- 20,000 - 711,450 12,200 1,391,750	35,300 35,300 - 1,188,450 114,350 - 4,294,800 617,600
301-999-4901 301-999-4906 301-999-4907 301-999-4917 301-999-4918 301-999-4919	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207 From General Reserves 102 From Measure X 104	(85) (35,799) 319,190 12,353 163,254 1,651,652	38,000 1,202,150 105,500 1,465,700 3,788,550	- 20,000 - 711,450 12,200 1,391,750 1,635,300	- 1,188,450 114,350 - 4,294,800
SubProgram: 9 301-999-4901 301-999-4906 301-999-4917 301-999-4918 301-999-4919 SubProgram: 9	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207 From General Reserves 102 From Measure X 104 From RMRA 203 199 - Transfers Total:	(85) (35,799) - 319,190 12,353 163,254 1,651,652 378,050	38,000 1,202,150 105,500 1,465,700 3,788,550 335,000	- 20,000 - 711,450 12,200 1,391,750 1,635,300 50,000	- 35,300 - 1,188,450 114,350 - 4,294,800 617,600
SubProgram: 9 301-999-4901 301-999-4906 301-999-4917 301-999-4918 301-999-4919 SubProgram: 9	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207 From General Reserves 102 From Measure X 104 From RMRA 203 199 - Transfers Total:	(85) (35,799) - 319,190 12,353 163,254 1,651,652 378,050 2,524,498	38,000 1,202,150 105,500 1,465,700 3,788,550 335,000 6,934,900	- 20,000 - 711,450 12,200 1,391,750 1,635,300 50,000 3,800,700	- 35,300 - 1,188,450 114,350 - 4,294,800 617,600 6,215,200
SubProgram: 9 301-999-4901 301-999-4906 301-999-4917 301-999-4918 301-999-4919 SubProgram: 9	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207 From General Reserves 102 From Measure X 104 From RMRA 203 199 - Transfers Total:	(85) (35,799) - 319,190 12,353 163,254 1,651,652 378,050 2,524,498	38,000 1,202,150 105,500 1,465,700 3,788,550 335,000 6,934,900	- 20,000 - 711,450 12,200 1,391,750 1,635,300 50,000 3,800,700	1,188,450 114,350 - 4,294,800 617,600 6,215,200
301-999-4901 301-999-4906 301-999-4907 301-999-4917 301-999-4918 301-999-4919 SubProgram: 9	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207 From General Reserves 102 From Measure X 104 From RMRA 203 199 - Transfers Total: Expense SubProgram: 403 - Capital Improvements	(85) (35,799) - 319,190 12,353 163,254 1,651,652 378,050 2,524,498	38,000 1,202,150 105,500 1,465,700 3,788,550 335,000 6,934,900	- 20,000 - 711,450 12,200 1,391,750 1,635,300 50,000 3,800,700	- 35,300 - 1,188,450 114,350 - 4,294,800 617,600 6,215,200
301-999-4901 301-999-4906 301-999-4907 301-999-4917 301-999-4918 301-999-4919 SubProgram: 9	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207 From General Reserves 102 From Measure X 104 From RMRA 203 199 - Transfers Total:	(85) (35,799) - 319,190 12,353 163,254 1,651,652 378,050 2,524,498	38,000 1,202,150 105,500 1,465,700 3,788,550 335,000 6,934,900	- 20,000 - 711,450 12,200 1,391,750 1,635,300 50,000 3,800,700	- 35,300 - 1,188,450 114,350 - 4,294,800 617,600 6,215,200 7,945,200
301-999-4901 301-999-4906 301-999-4907 301-999-4917 301-999-4918 301-999-4919 SubProgram: 9 Revenue Total:	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207 From General Reserves 102 From Measure X 104 From RMRA 203 199 - Transfers Total: Expense SubProgram: 403 - Capital Improvements	(85) (35,799) - 319,190 12,353 163,254 1,651,652 378,050 2,524,498 3,764,771	38,000 1,202,150 105,500 1,465,700 3,788,550 335,000 6,934,900	- 711,450 12,200 1,391,750 1,635,300 50,000 3,800,700 5,662,300	- 35,300 - 1,188,450 114,350 - 4,294,800 617,600 6,215,200 7,945,200
301-999-4901 301-999-4906 301-999-4907 301-999-4917 301-999-4918 301-999-4919 SubProgram: 9 Revenue Total:	SubProgram: 999 - Transfers From Revolving 216 From Measure A Fund 215 From Tidelands Trust Fund 207 From General Reserves 102 From Measure X 104 From RMRA 203 1999 - Transfers Total: Expense SubProgram: 403 - Capital Improvements Major Capital Improvements Total:	(85) (35,799) 319,190 12,353 163,254 1,651,652 378,050 2,524,498 3,764,771	38,000 1,202,150 105,500 1,465,700 3,788,550 335,000 6,934,900 12,935,250	- 20,000 - 711,450 12,200 1,391,750 1,635,300 50,000 3,800,700 5,662,300	- 35,300 - 1,188,450 114,350 - 4,294,800 617,600 6,215,200

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in the budget are grouped into five generic fund types and three broad fund categories as follows:

GOVERNMENTAL FUNDS

The General Fund

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

PROPRIETARY FUNDS

Enterprise Funds

Enterprise Funds are used to account for operations that (1) are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (2) where the determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City does not have any proprietary funds.

FIDUCIARY FUNDS

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include: Expendable Trust, Non-expendable Trust, Pension Trust and Agency Funds. Non-expendable Trust and Pension Trust Funds are accounted for in essentially the same manner as proprietary funds since capital maintenance is critical. Expendable Trust funds are accounted for in essentially the same manner as governmental funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

B. BASIS OF ACCOUNTING

Governmental fund types use the modified-accrual basis of accounting. Revenues are recognized when available and measurable. Revenues considered susceptible to accrual include property taxes, sales taxes collected by the state on behalf of the City prior to year-end, certain other intergovernmental revenues and interest. In accruing intergovernmental revenues, such as grants and state subsidies, the legal and contractual requirements are used as guidance. Revenues which are not considered susceptible to accrual include motor vehicle license fees, certain other licenses and fees, fines, forfeitures and penalties. Expenditures are recorded when the related liability is incurred.

C. BUDGETS AND BUDGETARY ACCOUNTING

The City is required by its municipal code to adopt an annual budget on or before June 30, which is the end of its fiscal year, for the ensuing fiscal year. From the effective date of the budget, the amounts stated as proposed expenditures become appropriations to the various City departments. The City Council may amend the budget by motion during each fiscal year. The City manager may transfer funds from one major expenditure category to another within the same department and fund. Any revisions that alter the total expenditures of any fund must be approved by the City Council.

All appropriations lapse at the end of the fiscal year to the extent that they have not been expended, except for capital projects and approved grants, which are carried forward until such time as the project is either completed or terminated. Lease contracts entered into by the City are subject to annual review by the City Council; hence, they legally are one year contracts with an option for renewal for another fiscal year. Budget amounts are adopted on a basis consistent with generally accepted accounting principles (GAAP).

D. ENCUMBRANCES

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of moneys are recorded in order to reserve that portion of the applicable appropriation, is utilized as an extension of formal budgetary integration in the governmental funds. For budgetary purposes, appropriations lapse at fiscal year end except for that portion related to encumbered amounts. Outstanding encumbrances are reported as reservations of fund balances and do not constitute expenditures or liabilities since the commitments will be honored during the subsequent year. Encumbrances outstanding at year end are carried forward to the new fiscal year. Such encumbrances constitute the equivalent of expenditures for budgetary purposes and accordingly, the accompanying financial statements present comparisons of actual results to the budgets of governmental funds on the budget basis of accounting.

E. CASH AND INVESTMENTS

The City pools idle cash from all funds for the purpose of increasing income through investment. Investments are stated at cost or market, whichever is lower, and are written down to market only if the decline in value of individual securities is significant and it is anticipated that such lower values will persist for a substantial period of time. Interest earned on investments is allocated to individual funds quarterly based on the average cash balance in each fund.

The City temporarily invests its excess cash in instruments which are allowable under current legislation of the State of California (Government Code Section 53600 et seq.). The state code permits investments in the following instruments:

- Securities of the U.S. Government or it agencies
- ♦ Small Business administration loans
- Certificates of deposit (or time deposits) placed with commercial banks and /or savings and loan companies
- Negotiable certificates of deposit

- Commercial paper
- ◆ Local Agency Investment Fund (State Pool)
- ♦ Repurchase agreements
- Passbook savings accounts
- ♦ Reverse-repurchase agreements
- ♦ Bankers' acceptances

The City has chosen not to utilize either repurchase agreements or reverse-repurchase agreements investment vehicles.

Cash and Investments - Deferred Compensation Plan

The City offers its employees two deferred compensation plans created in accordance with Internal Revenue Code Section 457. One plan is for full-time employees and one is for part-time employees.

F. INVENTORIES

Inventories are stated at the lower of cost or market on the basis of the first in, first out method of inventory accounting (FIFO). Inventories held in the Proprietary and Special Revenue Funds consist of product for resale. A physical inventory is taken at the end of the fiscal year to establish inventory values. Inventories reflected in the Special Revenue Funds are offset by a fund balance reserve which indicates that the inventories do not constitute "available expendable resources" even though they are a component of net current assets.

G. FIXED ASSETS

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated fixed assets are valued at their estimated fair market value on the date received.

The cost of normal maintenance and repairs not adding to the value of the asset or materially extending asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable. Public domain ("infrastructure") general fixed assets, consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems are not capitalized as these assets are immovable and of value only to the government.

Assets in the general fixed assets account group are not depreciated. Depreciation of building, equipment and vehicles in the proprietary type funds is computed using the straight-line method over the estimated useful lives:

- Buildings
- ♦ Improvements & Heavy Equipment
- ◆ Equipment

- ♦ 30 years
- ♦ 30 years
- ♦ 7 years

H. ACCUMULATED UNPAID VACATION, SICK PAY AND OTHER EMPLOYEE BENEFITS

Accumulated unpaid vacation, sick pay and other employee benefit amounts are accrued in governmental funds (which includes the General Fund) and in proprietary funds, if applicable. All accumulated unpaid vacation and sick pay is a contingent liability of the City.

GLOSSARY OF TERMS

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Accrual Basis of Accounting: The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Unbilled utility receivables are accrued at fiscal yearend.

Activity: A specific and distinguishable unit of work or service performed.

Appropriation: An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Valuation. A value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal. Property taxes for general purposes cannot exceed 1% of assessed value.

Assets: Property owned by a government, which has monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial position and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; (4) ascertain whether transactions have been recorded accurately and consistently; and (5) ascertain the stewardship of officials responsible for governmental resources.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

Bond: A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s)) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

Budget (Operating): A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates).

Budget Calendar: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the legislative body detailing the proposed budget.

Budget Message: A general discussion of the proposed budget presented in writing as a part of, or supplement of, the budget document. The budget message explains principal budget issues against the background of financial trends and presents recommendations made by the City Manager.

Capital Assets: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Outlays: Expenditures for the acquisition and/or construction of capital assets.

Capital Projects: Projects which purchase or construct capital assets.

Cost Accounting: Accounting which assembles and records all costs incurred to carry out a particular activity or to deliver a particular service.

Debt Service: Payment of interest and repayment of principal to holders of a government's debt instruments.

Deficit: (1) The excess of an entity's liabilities over its assets (See *Fund Balance*) or (2) the excess of expenditures or expenses over revenues during a single accounting period.

Depreciation: (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

Expenditures: Where accounts are kept on the modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not.

Fiscal Year: The City of Carpinteria operates on a fiscal year from July 1 through June 30.

Fund: A separate accounting entity with a self-balancing set of accounts. Funds are classified into three categories: governmental, proprietary and fiduciary.

Fund Balance: The excess of an entity's assets over its liabilities. A negative fund balance is called a *fund deficit*.

Goals and Objectives: Specific projects and programs to be undertaken utilizing allocated fiscal resources, designed to further the achievement of the Community Vision.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

Major Accomplishments: A report of those significant programs, projects, and other activities which were successfully implemented and/or completed by a Department during the prior fiscal year.

Modified Accrual Basis: The modified accrual basis of accounting is used by all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Those revenues susceptible to accrual include property taxes remitted within 60 days after year-end, interest on investments, and certain other intergovernmental revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due, or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

Primary Activities: A summary of what each department accomplishes during the fiscal year.

Reserve: An account used to indicate that a portion of fund equity is restricted for a specific purpose or not available for appropriation and subsequent spending.

Service Level Trends: A summary of changes in service levels from one fiscal year to the next. Changes discussed will include staffing levels, operational expenditures and capital outlay.

Certificates of Participation. Form of lease-purchase financing used to construct or acquire capital facilities and equipment.

Fiscal Year. The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

Function. A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or accomplishing a major service. The six functions

in the City's financial plan are: Public Safety; Public Utilities; Transportation; Leisure, Cultural and Social Services; Community Development; and General Government.

General Fund. The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General fund. Except for subvention or grant revenues restricted for specific uses, General fund resources can be utilized for any legitimate governmental purpose. (See Fund)

Line-Item Budget. A budget that lists detailed expenditure categories (temporary salaries, postage, telephone service, chemicals, travel, etc.) separately, along with the amount budgeted for each specified category. The City uses a program rather than line-item budget; however, detail line-item accounts are maintained and recorded for financial reporting and control purposes.

Subventions. Revenues collected by the State (or other level of government) that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

LIST OF ACRONYMS

AB939	California State Assembly Bill 939	AB 939 is a State Assembly Bill passed in 199_requiring each public agency within the State, including Counties and Cities, to recycle a percentage of their total annual waste stream. The present annual rate required is 50%.
АВОР	Antifreeze, Batteries, Oil and Paint	ABOP is a City program to collect and dispose of antifreeze, batteries, oil, and paint in order to prevent pollution. The program is open to the public every other Saturday at the Public Works yard.
ADA	Americans with Disabilities Act	The ADA is a 1990 federal law that forbids discrimination against persons who are disabled.
ADP	Automatic Data Processing	ADP is a private firm that the City uses to process its payroll, pay employer/employee taxes and issue employee W2s.
AFLAC	American Family Life Assurance Company	AFLAC is the administrator of the City's employee flexible benefits program which permits full time employees to purchase certain pretax insurance benefits
APCD	Air Pollution Control District	A local government agency that works to protect the people and the environment of Santa Barbara County from harmful effects of air pollution
ARB	Architectural Review Board	A five-member committee consisting of lay and professional citizens skilled in the interpretation of architectural and landscaping drawings
BEACON	Beach Erosion Authority for Clean Oceans and Nourishment	BEACON is a California Joint Powers agency established to deal with coastal erosion and beach problems on the Central Coast of California.
CALTRANS	California Department of Transportation	Caltrans is the state agency responsible for highway, bridge, and rail transportation planning, construction and maintenance.
CDBG	Community Development Block Grant	A funding source in support of decent affordable housing for all, provision of services to the most vulnerable in our communities, the creation of jobs and expansion of business opportunities
CDD	Community Development Department	The CDD provides primary support to the Architectural Review Board, the Environmental Review Committee and the Planning Commission and includes the divisions of Planning, Building and Code Compliance.
CDIAC	California Debt and Investment Advisory Commission	The CDIAC is a state agency which provides information, education and technical assistance on public debt, investments, and economic development financing tools to local public agencies and other public finance professionals.

CERT	Citizens Emergency Response Training	CERT is comprised of volunteers to assist citizens within the City of Carpinteria during emergencies such as flooding, fires, earthquakes, tsunamis, and other hazardous conditions.
CJPIA	California Joint Powers Insurance Authority	The CJPIA is a self-insuring and loss pooling program for Property Insurance, Workers' Compensation, Public Official and Employee Bonds, and General and Automobile Liability
CSMFO	California Society of Municipal Finance Officers	The CSMFO is a statewide organization serving municipal finance professionals in financial management, continuing education and professional development.
СТС	California Transportation Committee	The CTC is a State committee in charge of approving program funding for all Federal, State, and County/regional projects related to maintaining, operating, and improving the regional multi-model transportation system and to maintain Federal air quality standards.
EAP	Employee Assistance Program	The EAP provides resource for employees for counseling services in compliance with City's Alcohol and Drug Abuse Policy. The City contracts with Tri County Employee Assistance Program to provide this service.
EOC	Emergency Operations Center	The EOC is setup by City staff to respond to emergencies that affect the citizens of Carpinteria. This may include response to earthquakes, flooding, fires, tsunamis, and other hazardous situations.
ERC	Environmental Review Committee	A five-member board that provides direct input into the City's environmental review process
FBI	Federal Bureau of Investigations	The FBI is the primary investigative arm of the US Department of Justice
FDIC	Federal Deposit Insurance Corporation	The FDIC is an independent U.S. government corporation created under authority of the Banking Act of 1933 to insure bank deposits in eligible banks against loss in the event of a bank failure and to regulate certain banking practices.
FEMA	Federal Emergency Management Agency	FEMA a former independent agency that became part of the new Department of Homeland Security in March 2003 is tasked with responding to, planning for, recovering from and mitigating against disasters.
FLSA	Fair Labor Standards Act	The FLSA, published in law in sections 201-219 of title 29, United States Code provides for minimum standards for both wages and overtime entitlement, and spells out administrative procedures by which covered work time must be compensated
FPPC	Fair Political Practices Commission	The FPPC was created by the Political Reform Act of 1974 to educate the public and public officials on the requirements of the Act and to receives and file statements of economic interests from many state and local officials.

FTE	Full Time Equivalent	FTE Designation for the equivalent of one full time employee in listing number of employees.
FY	Fiscal Year	A designated one year period for purposes of financial reporting. The City's fiscal year begins July 1 and ends the following June 30
FTMS	Financial Trend Monitoring System	A report prepared in anticipation of and as support documentation to the City's annual Strategic Planning and Budget processes. It is an internal and external assessment of conditions and issues that create opportunities and impose constraints on the City's ability/potential to accomplish its mission and move positively toward its objectives.
GASB	Government Accounting Standards Board	A national authoritative body established to establish standards of state and local governmental accounting and financial reporting resulting in useful information for users of financial reports and to guide and educate the public, including issuers, auditors, and users of those financial reports.
GATV	Government Access Television	Refers to the City's Government Access Television equipment, taping, and broadcasting on local Channel 18.
GFOA	Government Finance Officers of Association	The Government Finance Officers Association of the United States and Canada is a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for the public benefit.
НОМЕ	HOME Investment Partnership Act Program	A funding source for non-profit and for-profit organizations to provide decent, safe and affordable housing to low- to moderate-income persons
ICMA	International City Manager's Association	ICMA is the professional and educational organization for chief appointed managers, administrators, and assistants in local governments throughout the world. Its mission is to create excellence in local government by developing and fostering professional local government management worldwide.
IRS	Internal Revenue Service	The IRS is a bureau of the Department of Treasury organized to carry out the responsibilities of the secretary of the Treasury under section 7801 of the Internal Revenue Code.
LAFCO	Local Agency Formation Commission	There is a LAFCO in each county in California created by the Legislature in 1963 to discourage urban sprawl and encourage the orderly formation and development of local government agencies
LHMP	Local Hazard Mitigation Plan	The City's LHMP is a plan to respond to emergencies caused by hazardous spills, explosions, contaminated air, etc. along the freeway corridor, railway, and oil/gas facilities.

LTF	Local Transportation Fund	A fund of the City used to account for the City's share of the State Sales Tax on motor vehicle fuels. Revenues from this source must be used for maintenance of bikeways and are administered by the Santa Barbara County Association of Governments.
MHFP	Multi-Hazard Functional Plan	The City's MHFP is a plan to deal with natural and manmade hazards including flooding, fires, earthquakes, tsunamis, hazardous spills, explosions, contaminated air, etc. The plan is actually the City's emergency plan
MOU	Memorandum of Understanding	Documentation of authorized representatives of the City and the affected employees having met and conferred in good faith concerning issues of wages, hours and terms and conditions of employment in accordance with the Myers-Milias Brown Act.
MJLHMP	Multi-Jurisdictional Local Hazard Mitigation Plan	The MJLHMP is the City's plan to identify hazards prior to an emergency, and provide corrective measures to reduce said hazards.
NPDES	National Pollution Discharge Elimination System	NPDES is the permitting system designed to control the pollutants discharged into surface waters, ponds, streams and the ocean
OES	Office of Emergency Services	OES is the Governor's Office of Emergency Services and the State's Department for responding to all County, State, Federal emergencies.
PBIAAB	Parking and Business Improvement Area Advisory Board	The PBIAAB is a five (5) member Board appointed by the City Council to oversee the collection and use of funds of the City's Assessment District #4 (Downtown "T").
PCI	Pavement Condition Index	PCI is used to categorize the condition of roadway/street pavement for preventive maintenance to complete removal and replacement.
PERS	Public Employees Retirement Systems	The City has contracts with CalPERS, which is governed by the California Public Employees Retirement Law, to provide retirement benefits for eligible full-time employees of the City.
PSR	Project Study Report	A PSR is a study/report format used by Caltrans for transportation projects and includes, environmental, engineering, right of way acquisition, structural and construction aspects along with a preliminary cost estimate. The PSR is used for budget purposes.
ROW	Right of Way	ROW is City owned property know commonly as the streets, traveled by cars including curb, gutter, and sidewalk.
RSTP	Regional Surface Transportation Program	RSTP was established by the State for use of Federal funds to construct, rehabilitate, resurface restore streets within the City.

RWQCB	Regional Water Quality Control Board	Created by the Legislature in 1967 to ensure the highest reasonable quality for waters of the State, while allocating those waters to achieve the optimum balance of beneficial uses
SBCAG	Santa Barbra County Association of Governments	SBCAG is the Federally designated Metropolitan Planning Organization for Santa Barbara County and responsible for all transportation projects within the County under Title 23, U.S. Code or the Federal Transit Act.
SCACEO	Statewide California Association of Code Enforcement Officials	A non-profit professional organization founded in 1986, that provides education, certification, support and assistance to all code enforcement professionals
SCE	Southern California Edison	SCE is the electric utility provider for the City. SCE pays an annual franchise fee based on a percentage of their sales within the City
SDI	State Disability Insurance	The City participates in the State Disability Insurance Program (at employee expense) to provide coverage for short-term non-industrial injuries.
SEIU	Service Employees International Union	The SEIU Local 620 is the recognized representative of the City's General Service and Public Works Bargaining Units.
SEMS	Standardized Emergency Management System	SEMS is the system required by Government Code Section 8607(a) for managing response to multiagency and multi-jurisdictional emergencies in California. The City must use SEMS to be eligible for funding of their personnel related costs under state disaster assistance programs.
STIP	State Transportation Improvement Program	STIP is a multi-year capital improvement program of transportation projects funded by State Highway funds.
SWMP	Storm Water Management Program	SWMP is the City's program to protect the coastal waters and creeks using Best Management Practices, such as catch basin filters and establishing erosion control methods to prevent silt runoff from construction sites.
TEA	Transportation Enhancement Act	TEA is one of several programs created by congress in the 1991 Intermodal Surface Transportation Efficiency Act. TEA is the first Federal program to initiate focus on providing funding for sidewalks, bike lanes, and the conversion of abandoned railroad corridors into trails.
TPAC	Technical Planning Advisory Committee	An advisory body to the Santa Barbara County Association of Governments which includes staff representative of each city and county, and the Air Pollution Control District.

TTAC	Technical Transportation Advisory Committee	TTAC is an advisory committee to the Santa Barbara County Association of Governments (SBCAG) Board. TTAC is composed of Public Works Directors, City Engineers, and Traffic/Transit engineers and representatives from each City, the Metropolitan Transits Authority, and the County of Santa Barbara Public Works Agency.
TTAG	Technical Transportation Advisory Group	TTAG is an advisory committee to the Santa Barbara County Association of Governments (SBCAG) Board. TTAC is composed of Public Works Directors, City Engineers, and Traffic/Transit engineers and representatives from each City, the Metropolitan Transits Authority, Caltrans, and the County of Santa Barbara Public Works Agency. TTAG deals with the widening of Highway 101, which is also known as "101 In Motion".
US	United States	A constitutional republic established in 1783 by armed revolt against King George III of England
VLF	Vehicle License Fee	VLF is an annual fee on the ownership of a registered vehicle in California with the revenues distributed to cities and counties

2022/23 Fiscal Year Accomplishments by Program General Government Department

PROGRAM: City Administration

The Goal of the City Administration function is to develop and maintain a stable, reliable and professional local government organization that can efficiently and effectively carry out policy and legislation of the City Council, transparently and efficiently carry out fiduciary duties, and ensure the delivery of municipal services in an equitable manner that meets community needs and expectations.

FY2022/23 Objectives	Performance Measures	Results/ Status
Prepare for City Council review and adoption of the City's Annual Work Program with Strategic Initiatives and specific Department Work Program matters.	1. Meet weekly with Department Heads to coordinate and advance approved work plans. 2. Provide an annual Work Program report. 3. Conduct Department Head Performance Reviews wherein individual employee performance plans reflect, in part, implementation of the annual Department/City Work Program.	Completed.
Prepare and submit for City Council review and adoption the annual municipal budget and provide information sufficient for the City Council to be informed as to the City's financial condition.	 Hold regular meetings with the City Council Finance Committee. Prepare and submit the draft budget for City Council consideration at its regular meetings in June. Prepare and maintain a long-term financial plan. 	Completed.
Implement annual Budget Performance Measurements.	Provide training and mentoring to Department Heads on the development and tracking of effective performance measures Provide an annual report on measurable outputs to the City Council as a part of the budget.	Partially completed. The 2022-23 Fiscal Year Budget includes performance measures as well as the annual report on prior year outcomes. Department Head training on performance measurement did not occur. Comprehensive update of the performance program needed.

Monitor external and internal factors affecting the City government organization and make organizational adjustments as determined appropriate.	Participation in regional organizations and events such as the UCSB Economic Forecast project and reporting on demographic and financial trends affecting the organization.	Completed. The City's long-range financial plan (2022-27) includes environmental scan information as does the 2023 economic forecast that has been initiated in FY2022-23. The City also attends the UCSB forecast.
Public Outreach	Speak to at least two community groups annually about City activities, programs and issues or topics related to local government. Ensure effective use of social media to communicate with the community about City projects, programs and services.	Completed. The City Manager and other staff speak at community group/organization meetings throughout the year. The City's Social Media platforms and newsletter allow for regular, frequent information about City work and opportunities for community engagement to reach constituents. In May of 2023, the City initiated Council District events that in some ways replicate the prior Neighbor-to- Neighbor program pilot rolled out just prior to the Pandemic. The first event will be a combined District 1 and 2 event at Aliso School where information about City and special district work will be shared and residents can share information/concerns about their neighborhood.

agreements. organizational needs; and, terms of the agreements are being complied with. negotiations successor to current law enforcement agreement the totic expire on 2023. Legal contract cost projected to budget and organizations changes, in put the addition management positions, are expected to reliance on the Attorney's O	the t services hat is set June 30, Services ts are exceed al particular of t analyst e mitigate he City ffice.
Monitor and evaluate Respond to a minimum of 10 customer service customer satisfaction via concerns annually by working with responded d	-
surveys, interviews, and Department heads and implementing change and/or coord	
similar tools and take where needed. response wit	:h staff
actions necessary to members co	ncerning
improve customer service. over ten cust	tomer
service matte	
Improve and maintain 1. Participation in monthly meetings of the All measures	
collaborative relations with Southcoast Executives and the Carpinteria completed in	
other public agencies in Valley Managers Group. participation	
the region and with the 2. Participation in quarterly meetings of the regional man	· ·
business community. Santa Barbara County Managers and groups. During Administrators group. groups. During year, the City	
3. Participation in the South Coast Task Force Manager and	
on Youth Safety and regional coordination on Assistant City	
homelessness. Manager par	
4. Participation in the Chamber of Commerce in the Chamb	-
Carpinteria Business Committee and support Carpinteria B	
of the Downtown Business Advisory Board. Roundtable r	
5. Coordination/Participation in at least four and meeting	
City Council committee meetings annually that DTBAB were	
involve interagency concerning v	
coordination/communication. matters. The City Manage	
Mayor partic	
the annual Si	•
the City ever	

		meetings were attended as were meetings of the Elected Leaders Forum to Address Homelessness. Council Committees met with representatives of the School District and First District Supervisor's Office.
Implement required/necessary local responses to federal and state mandated programs.	1. Ensure that a legally sufficient local component of the Multi-Jurisdictional Hazard Mitigation Plan is maintained 2. Participate on the Operational Area Council. 3. Ensure that a legally sufficient and economically feasible Storm Water Management program permit is maintained. 4. Support the City's representatives to SBCAG and the Council ad hoc Transportation Committee in order to ensure that the City's interests are represented concerning regional land use planning, transit and transportation projects.	All measures addressed. Most significantly, the City expended significant staff and financial resources responding to new State Housing laws and Housing Element update requirements of the State Dept. of Housing and Community Development.
Monitor County, State and federal legislation that may affect the City of Carpinteria, its programs and services, and assist City in advocating on certain issues.	 Support the City Council in taking positions on legislation through analysis, staff reports, draft letters, etc. Facilitate legislative advocacy, where determined appropriate, for matters such as State and federal funding of transportation projects, solutions to shoreline erosion and projects necessary to improve coastal access. 	Completed. The City Council is provided the opportunity at each of its regular meetings to direct legislative advocacy, including taking positions on local, state or federal legislation. The City took positions on a number of pieces of state legislation during the year.

program is being relaunched in Council		Maintain property values and quality of life in the City's residential neighborhoods and commercial districts.	Develop and manage an implementation strategy for the recommendations of the Neighborhood Preservation Committee and work with the business community to ensure public health, safety and general welfare.	The recommendations of the Neighborhood Preservation Committee (2009/10) continue to be considered and influence annual work planning and policy considerations. Most recently, the Neighbor-to-Neighbor program is being relaunched in Council
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PROGRAM:

Communication & Community Promotions

The goal of the Communications and Community Promotion Program is to provide a wide variety of public and community information services to residents and visitors via the City's Government Access Television Channel 21, the City newsletter, Social Media venues, the HOST program, and as needed through a Public Information Officer. The goals of the Volunteer Services sub-program are: Goal #1: Strengthen our ability to recruit, engage, recognize, support and partner with volunteers across all programs and all levels.

Goal #2: Celebrate and enrich the lives of Carpinteria residents and visitors by creating a hospitable and welcoming environment through enhanced distribution and communication of information. Goal #3: Create a civic engagement program that includes events in each electoral district to enhance communication and partnerships with residents, addressing neighborhood issues and strengthening community bonds.

FY2022/23 Objectives	Performance Measures	Results/ Status
Coordinate and monitor	1. Serve as Public Information Officer as	Completed. The City
release of public information	needed.	engages a
on behalf of the City.	2. Coordinate release of information with	communications
	City Manager and Department Heads.	consultant to assist in
	3. Respond to calls for release of	this work, including
	information as directed by City Manager.	developing and releasing
		information via social
		media and e-newsletter.
		During this Pandemic
		year, this work took on
		significant importance
		and involved a much
		greater commitment of
		resources.

Maintain Video/Audio Equipment for Government Access Channel 21 (On-going).	Coordinate repair and maintenance of video/audio equipment as needed.	Completed. As a part of this work, it has been identified that a major overhaul of the AV system is appropriate and includes shifting to a digital platform.
SB TV Administration	Administer City agreement with public access TV service provider TVSB.	Completed.
Oversee coverage of the following meetings: City Council, Planning Commission, Carpinteria Special Districts, and other special government meetings as needed. Also, coordinate broadcasting of other meetings, as they may arise (both in the Council Chambers and off-site).	1. GATV Production Coordinator to coordinate schedule with GATV Production Assistant to broadcast and record meetings of the City Council, Planning Commission, and Carpinteria Special Districts held in the Council Chambers. 2. Oversee rebroadcasting of meetings. 3. Schedule live broadcast and/or airing of rebroadcast of other government meetings as requested by City Council and/or City Manager to increase public involvement and awareness.	Completed. This work is now managed via contract by TVSB.
Review DVD's, videotapes, and scroll information / announcements that are submitted to the City for consideration for broadcasting.	Within five business days of receipt, review all submitted VHS/DVD recordings for airing on GATV channel 21 2. Communicate decision on whether to air submitted programming within 5 business days after review.	Completed.
Provide coverage of City sponsored/ approved events.	Provide for airing of City sponsored and approved meetings, forums, Emergency Alert broadcasts and other special event programming that falls within the guidelines of the City's GATV Policy.	Completed.
Use a variety of communication venues (e.g., social media, e-newsletter, etc.) to disseminate City information to residents and visitors.	 4 to 6 posts weekly on each platform Disseminate monthly e-newsletter 	Completed.
Production and distribution of three issues of the City Newsletter (Winter or Spring, Summer, and Fall editions).	Oversee and participate in preparation and editing of three City Newsletters.	Not completed. This newsletter has been succeeded by the City's e-newsletter, "The Current".
Comprehensive update of the City's website.	Oversee completion of the City's new website improvements.	Completed and ongoing.

Participate and represent the City in various community events.	 Support and participate in community activities and represent the City on the annual Community Award Banquet Committee. Support events taking place in the Downtown "T", including Independence Day activities, Holiday Spirit activities, Halloween Safe Trick or Treating. 	Completed.
Provide staff support for Council appointed Downtown- T Business Advisory Board, or DTBAB.	1. Confer with Chairman of the Board/Committee to schedule and coordinate meetings and assist in preparation and posting of agendas. 2. Ensure meetings are officially noticed and in compliance with California's Brown Act. 3. E-mail agenda and copy of minutes of previous meeting to each of five Board members. 4. Provide copy of approved minutes to City Council and City Manager.	Completed. The DTBAB was restarted in 2022/23, and a new Public Works hire is providing staff support.
Ensure coordination between the staff DTBAB representative and the HOST Program Coordinator and Carpinteria First staff liaison regarding events of mutual interest in the Downtown.	Staff DTBAB representative, the Coordinator of Volunteer Services, and the City's Carpinteria First Committee liaison to meet as needed to coordinate events of mutual interest.	Ongoing. The DTBAB was restarted in 2022/23, and a new Public Works hire is providing staff support.
Provide resources and support for the DTBAB.	1. Attend scheduled meetings, plan short term and long-term projects and events. 2. Maintain annual calendar of events. 3. Support and assist DTBAB in coordinating activities, keeping merchants advised of upcoming events and encouraging merchants to participate in events and projects taking place in the Downtown "T." 4. Assist with DTBAB-sponsored annual events in the Downtown "T" including the Independence Day Parade, Halloween Safe Trick or Treating, and Holiday Spirit Parade.	Ongoing. The DTBAB was restarted in 2022/23, and a new Public Works hire is providing staff support.
Assist in determining annual revenue and preparing annual Assessment District No. 4 budget.	Determine anticipated revenue from Business Assessment fees paid by Downtown merchants and allocate funds for annual budget. Monitor budget and keep Board	Completed.

	advised of status of revenues and expenditures on monthly basis.	
Assist in preparing annual Assessment District No. 4 report for City Council.	 Meet with DTBAB Chairman to review year's calendar of events, revenue and expenditures. Provide updated information to Board prior to their making recommendations regarding parking assessments and general business assessment fees. Prepare annual report to City Council for signature of Board members. 	Completed. The DTBAB was restarted in 2022/23, and a new Public Works hire is providing staff support.
Increase community investment by bringing visibility to and engaging community members in the programs and services the City has to offer.	Work with department directors to increase volunteer opportunities. Work with the Neighbor-to-Neighbor Committee to increase community awareness and civic engagement.	While the Neighbor-to- Neighbor committee no longer meets, a restart event was held in May for Council Districts 1 and 2 that is intended to be a model for further regular events.
Develop and implement a standardized, city-wide volunteer recognition program to bring consistency and equality to the recognition of City volunteers across programmatic lines.	Design and host a volunteer recognition event for all City volunteers.	In process, not completed.
Develop strategy for creating more consistent communications with City volunteers and implement communications plan.	 Update Volunteer contact information. Create and distribute semi-annual communications to City volunteers. Add new volunteers to City newsletter distribution list. 	In process, not completed.
Develop and implement standard operating procedures for the HOST program.	Facilitate HOST volunteer update training. Hold new HOST volunteer Day Captain orientation and training. Review and update HOST kiosk materials distribution policy and kiosk utilization policy.	The HOST program took place in limited capacity during the 2022/23 season. It ran for a total of 7 shifts instead of 9 in response to the pandemic and to volunteer availability.

Develop informative signs, maps and panels for the HOST kiosk, to enhance the visitor experience.	 Update HOST Kiosk panels as needed. Review and update information available for distribution in the Kiosk. 	Panel posters and materials were re-evaluated and updated at the end of the season in preparation for the HOST program 2022/23 season.
Develop a Neighbor to Neighbor (NTN) pilot program.	Continue working with the NTN Committee to create NTN program materials for outreach, instruction and education. Expand the NTN program into more neighborhoods.	After a successful pilot event at Memorial Park in August of 2019, the program was suspended in 2020 due to the Pandemic. It was designed to have a district civic engagement emphasis in 2022/23.

PROGRAM:	Economic Vitality	
The overarching goal of the Economic Vitality program is to establish and maintain a vital local economy with successful businesses that meet the needs of both residents and visitors.		
FY2022/23 Objectives	Performance Measures	Results/ Status
Provide City Council with at least three data and/or stakeholder-driven recommendations for assisting local businesses negatively impacted by the pandemic with mid and long-term recovery efforts.	Provision of at least three recommendations via data analysis and/or stakeholder-driven initiatives.	City Council has provided direction to extend the temporary outdoor dining program and to develop a permanent program. The Parklet program advanced in 2022/23, and exploration of a private property outdoor use program was initiated.
Create and implement a policy for awarding, tracking, and evaluating an investment of City funds to assist with mid and long-term business recovery efforts.	Implementation of an approved policy for awarding, tracking, and evaluating an investment of City funds to assist with mid and long-term business recovery efforts.	In process. Parklet policy in final approval stages.
Initiate contact with representatives of commercial real estate companies, and other stakeholders, to identify potential City-led activities to assist with business attraction.	 Identification of at least two options to assist with business attraction. Implementation of at least one Cityled activity to assist with business attraction. 	City is leading multiple efforts in this area including affordable housing advocacy, trails and open space improvements, and maintenance of downtown.

Provide assistance to new and existing businesses, acting as a liaison, with regard to City/business issues, relocation, expansion needs, etc.	 Businesses that require general assistance (e.g., signage, additional parking, etc.) will receive an initial call to discuss their topics within two business days. Increase in City jobs growth. 	Complete for fiscal year 2022/23. Ongoing.
Enhancement of City sales tax revenues.	1. Monitor various top sales tax producers on an annual basis. Discussion topics to include lease status, plans to expand or relocate, miscellaneous business concerns, etc. 2. Meet quarterly with City's sales tax auditor to review data and identify opportunities (e.g., new businesses in the City, etc.).	Complete for fiscal year 2022/23. Ongoing.
Represent City on applicable economic development related committees and attend applicable business functions.	 Participation in City's Economic Vitality Committee meetings. Staff participation at Chamber functions (e.g., Chamber mixers, Annual Chamber banquet, etc.), attend annual UCSB Economic Outlook Seminar. 	Complete for fiscal year 2022/23. Ongoing.
Conduct business visitations / tours to establish rapport with local companies and discuss any business-related concerns or issues.	1. Arrange one meeting every quarter with local businesses (e.g., top employers, sales tax producers, new businesses, etc.). As timing and schedules permit. Invitees may include up to two Council members, City management, and Chamber representatives.	Incomplete.

PROGRAM:	Community Services Support	
The goal of the City's Community Services Support program is to partner with, primarily, a core group		
of community and area organizations that provide social services and recreation programs to the		
Carpinteria community.		
FY2022/23 Objectives	Performance Measures	Results/ Status
Timely submittal of	Provide Community Service grant	Complete.
Community Service grant	applications and Program Descriptions to	
applications and Program	the various providers approximately 90	
Descriptions to providers.	days prior to the first City budget	
	hearing.	
Timely submittal of contracts,	Forward applicable agreements to the	Complete.
MOUs, and grant agreements	City's various community service	
to Community Service	providers within 60 days of the passage	
providers.	of the City budget.	
-	-	

Complete Community Service	Obtain appropriate signatures and	Complete.
contracts, MOUs, and grant	transmit completed agreements to	
agreements with service	service providers.	
providers.		

PROGRAM: Racial Equity and Social Justice

The Goal of the Racial Equity and Social Justice Program is to ensure the City organization, including its elected and appointed leadership, and all employees, are capable of delivering local government services in a manner that is equitable and representative of the interests of all Carpinterians, while also facilitating community dialogue aimed at improving racial equity and social justice throughout the Carpinteria community.

the Carphiteria community.		
FY2022/23 Objectives	Performance Measures	Results/ Status
Complete National League of Cities (NLC) Training series for City Council members.	Completion of trainings as outlined in NLC agreement with 100% Council member participation for each training	Complete
Tor city council members.	topic.	
Complete National League of	Completion of trainings as outlined in	Complete
Cities (NLC) Training series	NLC agreement with 90% staff	
for full-time and certain part-	participation for each training.	
time City staff.		
Complete NLC Train-the-	Racial Equity training for all new full-	Complete
Trainer course to allow for	time, and certain part-time, employees.	
continued Racial Equity		
training of new employees.		
Guide to completion a	Completion of Community Survey and	The Just Communities
Community Survey and	Outreach campaign by Just	organization dissolved and
Outreach campaign	Communities.	the City entered into a new
conducted by Just		agreement with Equity
Communities.		Praxis. This work is
		scheduled for completion in
		FY 2023/24, however, focus
		groups and community
		listening sessions will be
		utilized for community
		engagement in place of a
		community survey.

PROGRAM:	Records Management		
The Goal of the Records Management Program is to provide internal and external customers			
maximum access to accurate a	·		
FY2022/23 Objectives		Results/ Status	
Ensure that the City conducts their business in an open manner in compliance with State and local laws, e.g., the Brown Act.	 Prepare 6 public notices for publication in newspaper, post at required locations, and mail to all required parties/agencies. Provide written notice to all property owners within 300' radius of projects as required. Prepare notices of vacancies for all boards/commissions. 	 Prepared and published notices. Completed for all required noticing. Prepared and posted 2 vacancy notices. 	
Provide for the complete and timely distribution, publishing and posting of City Council meeting agenda packets.	 Publish, distribute, and post minimum of 24 City Council agenda packets. Publish and post 4-6 agenda packets for special meetings. 	Completed a total of 22 regular and 9 special agenda packets with 392 associated agenda items.	
Maintain the City records in an organized and accessible manner & ensure timely compliance with all Public Records Act Requests.	 Process packets for distribution. Attend and transcribe 24 sets of minutes of regular City Council meetings and 4-6 special meetings. Respond to 10 Public Records Act Requests. 	 Packets were prepared and timely distributed pursuant to policy. Minutes were completed for all City Council meetings. Responded to 26 PRA requests. 	
Implement the City's Records Retention Program by preparing old records in off-site storage for destruction.	Process minimum of 50 records (files) for destruction annually.	No records processed for destruction.	
Ensure compliance with requirements of the Fair Political Practices Commission.	Process approximately 67 Annual Statements of Economic Interest, Form 700, for Council, Boards, Commissions, Committees, and designated staff. Process minimum of 5 Campaign Statement filings.	Processed a total of 66 Statement of Economic Statements (Form 700) and 8 Campaign Statement filings.	
Provide for the City's processing of Agreements.	Maintain current agreements and process 40 new agreements annually.	Processed 54 City Council approved agreements and 26 City Manager approved agreements.	

PROGRAM:	Elections	
The goal of the Election Program is to administer and coordinate municipal elections.		
FY2022/23 Objectives	Performance Measures	Results/ Status
Conduct a general municipal election on November 8, 2022.	Prepare for adoption by the City Council, all required resolutions calling, requesting consolidation and setting guidelines for candidate statements	Performance measures 1 through 2 were completed in Fiscal Year 2021-22. Performance measures 3
Performances measures 1 and 2 were completed in fiscal year 2021-22. Performance measures 3 through 6 will be completed in fiscal year 2022-23.	and the submittal of an Initiative Measure on the ballot. Following Council Adoption process documents for approval by the Santa Barbara County Board of Supervisors. 2. Prepare candidate Election Guide and assemble candidate packets of all the required forms and/or information. 3. Coordinate entire election process with Santa Barbara County Elections Division. 4. Work with candidates to assure that all required filings are completed in a timely manner. 5. Provide assistance to all candidates during the election process. 6. Coordinate Arguments for and against Initiative Measure as well as Rebuttals Arguments against and for the Initiative Measure.	through 6 were completed in Fiscal Year 2022-23 prior to the November 8, 2022 general municipal election.
Provide for the timely assuming of office by all elected councilmembers.	 Work with the County Elections to complete canvass of election. Prepare resolutions certifying election for Council Adoption. Administer oaths of office and file final required documents for newly elected officials. 	This objective was completed in Fiscal Year 2022-23. The City Council declared the results of the November 8, 2022 general municipal election at its meeting on December 12, 2022. One new Councilmember and two existing Councilmembers were administered the oath of office at the same meeting.

PROGRAM: Staff Recruitment, Retention and Development

The goals of this program are to recruit employees by matching and selecting the right individuals for open positions, retain and develop employees, through improving employee benefits, employee training, employee relations and implementing employee activities that create positive employee morale.

FY2022/23 Objectives	Performance Measures	Results/ Status
Establish and monitor	1. Update current application recruiting	Complete
recruitment, testing and	system with a system which is able to	
selection process for full-time,	support public sector recruitment	
part-time and seasonal	process.	
positions incorporating	2. Within five days of first notice of any	
NeoGov(recruitment software).	position vacancy, meet with City	
	Manager and Department Head	
	regarding potential vacancy.	
	3. Place recruitment ads of all open	
	positions to be filled through open	
	recruitment.	
	4. Review all employment application	
	received for advertised positions,	
	including applications for part-time and	
	seasonal employment. Follow through	
	with appropriate written response to	
	each applicant.	
	5. Prepare testing and interview	
	materials of all open positions.	
	6. Select minimum of three qualified	
	individuals to serve on Oral Board for	
	each interview process.	
	7. Eligibility list with applicants that met	
	minimum qualification.	
	8. Schedule the most qualified applicants	
	to participate in selection process within	
	60 days of first notice.	
	9. Check minimum of three references	
	on successful candidate.	
	10. Send offer letters to successful	
	candidates within 10 days of Oral Board	
	and appropriate letters advising each	
	candidate of status.	
	11. Upon acceptance, schedule required	
	pre-placement medical examination	
	depending on protocol for position.	

Evaluate and monitor the new electronic Employee Benefits Enrollment Portal EASE during Open Enrollment.	1. Prepare communications for staff in preparation for open enrollment. 2. Coordinate with Benefits Broker that all eligible employees in employee benefit programs for full-time employees and five Council members, including dental, vision, life insurance, flexible spending account program, supplemental plans, and disability plans are properly entered in the EASE portal and can access portal. 3. Coordinate and monitor annual signup of all full-time employees and Council members in the City's Cafeteria AFLAC and CalPERS, which are not part of EASE, and submit changes and new enrollments manually.	Complete for fiscal year 2022/23 and ongoing.
Refine the annual employee performance evaluations and assist Supervisors in preparing annual performance evaluations.	1. Revamp the current performance evaluation software, restructure the core factors for consistency for all staff, retrain staff and supervisor software application system. 2. Assist Supervisors in preparing formal annual employee performance reviews of all 39 full-time employees between February 1st and April 30, 2023, matching performance to department goals and objectives. 3. Foster better communication between supervisors and employees. 4. Assure that appointment and promotion of employee is based on merit and performance evaluation.	Complete for fiscal year 2022/23 and ongoing. City is still refining its employee evaluation program.
Continue to review Administrative and Personnel Rules and Regulations and Employer-Employee Relations Policy for any new updates necessary to ensure compliance with Federal and State law.	 Review policies to ensure compliance with Federal and State laws. Update any pertinent policies once the review is completed and communicate changes to staff. 	Complete for fiscal year 2022/23 and ongoing.
Annual updates of Employee Handbook for distribution to employees.	1. Revise the Employee Handbook, referencing current administrative and personnel rules and regulations. 2. Prepare handbook for distribution to regular, full-time employees and Council members in order to provide updated	In process, not completed.

	information regarding the City, its functions, benefits, regulations and basic information in areas of common interest.	
Encourage employee participation in training opportunities, including safety, technical and computer training, and supervisory/ leadership workshops sponsored by CJPIA, web-based training and other 3rd party training workshops and seminars.	1. Maintain a well-trained professional and responsive organization by providing a minimum of at least two training opportunities for 39 full-time employees consistent with the training goals established for each classification. 2. Schedule employees to attend computer training classes, and safety training programs. 3. Monitor on-the-job training of all new hires at three months, six months and one year. 4. Monitor safety training and certification program for recreation personnel. 5. Coordinate with CJPIA to develop target-based training classes such as customer service, team building, communication, etc.	Complete for fiscal year 2022/23 and ongoing.
Provide guidance and assistance to City Manager and Department Heads on human resources related issues and establish and maintain procedures for dealing with personnel issues.	1. Provide on-going counseling and technical assistance to City Manager, four Department Directors and appropriate management staff on personnel-related issues and ensure staff's understanding of existing policies and rules. 2. Interpret human resources policies and procedures and ensure compliance with FLSA and employment law and regulations affecting local governments. 3. Attend training programs and workshops in human resources and health-related issues, benefit programs and legislative update seminars, including training workshops sponsored by CJPIA, web-based training and other 3rd party training workshops/seminars.	Complete for fiscal year 2022/23 and ongoing.

4. December of the all the state of the stat	C . . C C C
 Respond to all inquiries regarding wages, hours and terms and conditions of employment and coordinate process for handling disputes. Meet with City Manager and representatives from the Public Works and General Service employee units as needed for discussion and/or clarification of issues covered under the 	Complete for fiscal year 2022/23 and ongoing.
	Computate Finalized of year
Memorandum of Understanding between the City and SEIU and meet with City Manager to discuss renewal of current contract. 2. Confer with City Manager, and labor attorney, when appropriate, regarding negotiations process and related personnel issues. 3. Upon agreement, prepare documents and resolutions for Council approval	Complete. Finalized a 5-year Memorandum of Understanding with employee bargaining unit.
	Complete for fiscal year
for Management and Miscellaneous employees and for part-time, hourly-rated and seasonal employees. 2. Make changes as appropriate. Prepare resolutions for approval by the City Council.	2022/23 and ongoing.
1. Coordinate and administer Employee Service Award Program recognizing five, ten, fifteen, twenty, twenty-five, thirty and thirty-five years of service for City staff members. Presentations to be scheduled once a year. 2. Send floral arrangements from City staff and Council as appropriate throughout the year and arrange presentation of wreath at the Memorial Day Services held at the Carpinteria Cemetery.	Complete for fiscal year 2022/23 and ongoing.
	Complete for fiscal year 2022/23 and ongoing.
	wages, hours and terms and conditions of employment and coordinate process for handling disputes. 2. Meet with City Manager and representatives from the Public Works and General Service employee units as needed for discussion and/or clarification of issues covered under the Memorandum of Understanding. 1. Review conditions of the current Memorandum of Understanding between the City and SEIU and meet with City Manager to discuss renewal of current contract. 2. Confer with City Manager, and labor attorney, when appropriate, regarding negotiations process and related personnel issues. 3. Upon agreement, prepare documents and resolutions for Council approval following negotiations. 1. Review the non-negotiable documents for Management and Miscellaneous employees and for part-time, hourly-rated and seasonal employees. 2. Make changes as appropriate. Prepare resolutions for approval by the City Council. 1. Coordinate and administer Employee Service Award Program recognizing five, ten, fifteen, twenty, twenty-five, thirty and thirty-five years of service for City staff members. Presentations to be scheduled once a year. 2. Send floral arrangements from City staff and Council as appropriate throughout the year and arrange presentation of wreath at the Memorial Day Services held at the Carpinteria Cemetery. Strive to enhance computer programs to input, update and reconcile data for

PROGRAM:	Risk Management	
The goal of risk management function is to minimize the City's liability exposure and ensure the safety		
of all city employees and the community.		
FY2022/23 Objectives	Performance Measures	Results/ Status
Follow proven practices of risk management in order to minimize the City's liability exposure	 Ensure that liability claims are reported to CJPIA claims adjuster Carl Warren & Company within required time frame and review monthly summary reports. Schedule safety inspections in accordance with the City's Injury and 	Complete for fiscal year 2022/23 and ongoing.
	Illness Prevention Program. 3. Coordinate annual Risk Management Evaluations and audit inspections. 4. Maintain confidential DMV pull-notice driving reports.	
Act as liaison with CJPIA in reporting and monitoring workers' compensation claims and in monitoring transitional return to work policy.	 Follow required reporting procedures to ensure that all workers' compensation claim forms are submitted in a timely manner. Review monthly summary reports. Monitor transitional return to work policy and work with Department Heads to identify restricted work duties. Confer with Supervisor to ensure follow-up safety measures are taken. Reduce lost time from injuries by 50%. 	Complete for fiscal year 2022/23 and ongoing.
Implement a comprehensive safety and loss prevention program for all City employees. Schedule and encourage employees to attend training workshops sponsored by the CJPIA.	 Facilitate and coordinate training programs toward implementation of a comprehensive safety and loss prevention program. Work with Public Works Supervisor to schedule annual First Responder, Safety, HazMat Monthly Departmental Safety Meetings, and other OSHA required training. Schedule at least 6-10 CJPIA safety training classes annually. 	Complete for fiscal year 2022/23 and ongoing.
Advise staff of changes in safety regulations and provide loss prevention information and direction to other City departments.	 Attend CJPIA annual Risk Management Training Workshops and Seminars as required to keep abreast of current regulations and standards. Encourage staff attendance at training workshops. Apprise staff of new Federal and Cal OSHA regulations and standards. 	Complete for fiscal year 2022/23 and ongoing.

Conduct annual review of	Coordinate with the Program Manager	In process, not completed.
Department Emergency	the annual Department Emergency	
Procedures.	Procedure meetings to instruct	
	employees on actions to be taken at the	
	time of an emergency.	
Review Fire Prevention Plan	1. Coordinate annual Fire Prevention	In process, not completed.
consistent with the	Plan with the Program Manager.	
requirements of Title 8 CCR	2. Coordinate annual fire extinguisher	
GISO, Section 3221 as	training for employees with the Program	
recommended by CJPIA.	Manager.	
	3. Expenditures and goals related to	
	emergency preparedness and response	
	training can be found in the Emergency	
	Preparedness Section of the budget.	
Work with City Clerk and	Confer annually with City Clerk and	Complete for fiscal year
Department Heads to	Department Heads to ensure	2022/23 and ongoing.
incorporate appropriate risk	documentation of contract compliance	
transfer elements in developing	and monitoring of contracts.	
contract documentation and		
tracking procedures to monitor		
contractor compliance as		
recommended by CJPIA.		
Work with Parks, Recreation &	1. Meet with Parks, Recreation & Public	Complete for fiscal year
Public Facilities Department	Facilities Department Director and Public	2022/23 and ongoing.
and Public Works Departments	Works Director once a year to review	
to monitor a maintenance and	compliance with safety guidelines for	
inspection program and	playground equipment	
schedule staff training to meet	2. Provide Playground Safety	
safety guidelines established by	training/certification for Parks and	
the U.S. Consumer Product	Maintenance Facilities Technician.	
Safety Commission as		
recommended by CJPIA.		
Work with Public Works	1. Annually review with Public Works	Complete for fiscal year
Department to inspect and	staff protocol for performing periodic	2022/23 and ongoing.
monitor City facilities, streets	inspections of City facilities and streets	
and sidewalks to identify	and sidewalks to identify and document	
hazardous conditions.	hazardous conditions and deficiencies	
	2. Ensure that tree-trimming	
	maintenance programs are established	
	as claim prevention measures.	
	3. Monitor liability claims with a goal to	
	reduce claims by 50%.	
Schedule meetings with the	1. Schedule Health and Safety	In process, not completed.
Health and Safety Committee	Committee meetings on a quarterly or	
for facility inspections and	as-needed basis.	
analysis of loss control, in	2. Have minutes of meeting recorded,	
	identify safety risks, respond to safety	

compliance with Injury, Illness and Prevention Policy.	concerns reported by employees, counsel employees on safety measures, rules and regulations and provide loss prevention direction	
Coordinate review of planned and on-going ADA related projects.	 Monitor ADA compliance. Meet annually, or as needed, with applicable department heads regarding planned and on-going ADA related projects. 	Complete for fiscal year 2022/23 and ongoing.
Complete insurance renewal application forms as required; submit information for insurance coverage on new equipment, vehicles and property. Prepare and monitor budget for Risk Management Division.	1. Coordinate with Administrative Services Director to determine Retro and Primary Deposit figures and budgeted expenses. 2. Complete renewal application forms for All Risk Property Insurance, Crime Prevention Program, Environmental Insurance and Property Insurance. Maintain Vehicle Schedules and property inventory. 3. Prepare and monitor Division's annual budget.	

PROGRAM: Law Enforcement The goal of the Sheriff's Department in administering the Carpinteria Police Services Contract is to effectively and efficiently match our services to the wants and needs of the community of Carpinteria.

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FY2022/23 Objectives	Performance Measures	Results/ Status
Through the Agreement for	Performance Measures will be	Not completed.
Law Enforcement Services,	established through agreement	
Sheriff's and City will annually	between Sheriff's Office and the City.	
review established Goals and	As the contract has only recently been	
Objectives for the delivery of	update, this process will occur during	
law enforcement services in	the fiscal year. In subsequent years, the	
Carpinteria and determine	agreed upon Measures will be agreed	
implementation measures	upon prior to the budget process.	
based on allocated resources.		
The Sheriff's Office will	Compliance with terms of the	Reports were provided
provide reports, including	Agreement for Law Enforcement	but were late on occasion.
contents and frequency, as	Services concerning routine reporting.	
specified within the		
Agreement for Law		
Enforcement Services.		

PROGRAM: Emergency Preparedness

Goal #1: Strengthen community emergency preparedness outreach and identify opportunities to foster relationships among individuals, communities and organizations to encourage trust and build consensus.

Goal #2: Develop and implement a training program to ensure City staff are prepared to lead the community in the event of an emergency.

Goal #3: Enhance City's ability to respond to emergencies and reach residents and visitors with vital information on severe weather and other emergencies.

FY2022/23 Objectives	Performance Measures	Results/ Status
Establish trust and build	1. Reach Carpinteria residents and	Post COVID, the City has
ongoing relationships with the	businesses with emergency	gradually resumed
community to increase	preparedness information.	presenting about
awareness of disasters and	2. Coordinate multi–agency community	emergency preparedness
how to be prepared before,	preparedness event.	at mobile home parks,
during and after they occur.		schools, and community
		groups.
Collaborate with the Santa	1. Facilitate the development, growth	In fall of 2022 previous
Barbara County CERT	and implementation of the Santa	CERT volunteers were
Committee to strengthen	Barbara County CERT Corps and the	gathered to asses
CERT outreach, training and	Santa Barbara County CERT Academy.	program needs. They also
participation.	2. Facilitate Carpinteria CERT and Teen	set up an informational
	CERT trainings.	booth at the local's night
	3. Incorporate the new CERT curriculum	at the Avocado Festival.
	released by FEMA in late 2019.	Trainings are still
	4.5.111.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.	pending.
Develop and implement a	1. Facilitate quarterly City staff trainings	In the winter of 2023 staff
yearly training calendar for	on NIMS, SEMS and other critical	activated the EOC and
City staff that addresses critical training needs as well	disaster preparedness and response	responded to winter storms. No new training
as other initiatives mandated	topics. 2. Update Disaster Services Worker tools	has taken place but is
by Federal, State and County	and resources for City staff.	being planned.
agencies.	Increase emergency response	Emergency Preparedness
agencies.	capabilities at City Hall.	Training support is being
	capabilities at city rian.	considered.
Design, implement and	Facilitate one multi-jurisdiction disaster	No new training exercises
evaluate internal and city-	exercise annually.	have taken place but are
wide disaster exercises with		being planned.
assistance from County OEM,		Emergency Preparedness
Carpinteria-Summerland Fire		Training support is being
Protection District, Santa		considered.
Barbara County Sheriff's		
Department and Special		
Districts.		

Offer continuing education for Elected Officials.	Offer emergency training course for elected officials.	Elected Officials have been provided information regarding FEMA online trainings; a newly elected official has completed three of the courses (ICS 100, ICS 700, ICS 908.) No new courses have yet been provided.
Develop and update critical emergency response plans.	 Update the City's Emergency Operations Plan to comply with new State requirements. Create a Continuity of Government Update the EOC Activation Handbook. Update the Employee Notification &	The Local Hazard Mitigation Plan was adopted by the City Council in the Winter of 2023; this Plan has yet to be incorporated into the General Plan. Other updates are pending.
Develop relationship with State Parks to reach Carpinteria State Beach visitors with vital emergency preparedness and response information.	Meet with State Parks administrators annually to discuss emergency events including evacuation preparedness and response information for visitors.	State Parks representatives worked closely in coordination of response and communication following the January 2023 storms. State Parks local administration has recently changed. An ongoing relationship continues to be fostered with the State Parks District Planning Chief.
Develop relationship with local, regional, state and federal agencies to address critical hazardous materials, transportation and oil and gas related issues that may impact the community.	 Meet regularly with County Hazardous Materials Unit representatives to review local hazards. Continue work on the Transportation Emergency Preparedness Plan with Santa Barbara and Ventura Counties. 	Not Completed/Conducted.

Administrative Services Department

PROGRAM:	Financial Management Services	
FY2022/23 Objectives	Performance Measures	Results/ Status
Provide for the complete, accurate and timely recording of accounting transactions.	 Process biweekly payroll and annual W-2 forms. Process weekly Accounts Payable. Process IRS Forms 1099 on time for eligible vendors. Process monthly invoices. Process quarterly fund interest allocation calculations. 	1-5. Completed.
Safeguard City assets.	 Maintain fixed assets accounting system. Complete monthly bank reconciliations. 	1-2. Completed.
Provide for the City's cash flow needs.	 Process bank wire transfers. Process cash receipt transactions. Prepare bank deposits. Process monthly Community Development private projects accounting statements. Perform collections on 160 PBIA assessments. Process SB90 mandated reimbursement claims. Collect City Business License Taxes and fees. Collect Transient Taxes. Prepare monthly cash receipts, disbursements and cash balance report for Council. 	1-9. Completed
Obtain unqualified audit opinions on all audits.	 Complete annual financial audit. Complete Measure A and D audits. Complete Transportation Development Act (TDA) audit. Receive the Government Finance Officers Association's award for Excellence in Financial Reporting. 	1-4. Completed

Provide for the timely payment of employees.	 Process 26 biweekly payrolls for 36 full time and approximately 96 part-time employees. Provide personnel cost information to assist in development of the budget. 	1-2. Completed with new in-house Payroll and Position Budgeting software
Provide for the timely payment of taxing authorities.	 Process 26 biweekly payments of federal, state and state disability deposits. Process quarterly tax withholding reports. Process annual W-2 forms for each employee. 	1-2. Now completed inhouse
Ensure compliance with the Fair Labor Standards Act (FLSA) and employee memorandums of understanding.	 Review time cards. Provide instruction and guidance to employees and supervisors regarding overtime FLSA and MOU regulations. 	1-2. Completed
Provide financial administration for retirement programs.	1. Process 26 bi-weekly payments for the California Public Employees' Retirement System (CalPERS), International City/County Management Association and Mission Square 457b Deferred Compensation Plan. 2. Reconcile quarterly retirement program statements.	1-2. Completed
Provide a plan to ensure the short- and long-term financing of City programs.	 Update the five-year long-term financial plan document. Produce a one-year program/performance budget. Produce a detailed line-item appropriation budget. Receive the California Society of Municipal Finance Officers' Excellence in Budgeting Award. Produce monthly reports to monitor actual versus budgeted results and take corrective action. 	1-5. Completed

Comply with all County, State, and Federal financial reporting mandates.	Annual Reports: 1. Complete the Franchise Tax Board's annual sales tax remittance report. 2. Conduct the annual Carpinteria Public Improvement Corporation meeting and report. 3. Complete the annual appropriation limit computations for the City of Carpinteria and the City of Carpinteria Street Lighting District and hold the necessary public hearings. 4. Complete the State Controller's Annual Street Report. 5. Complete the State Controller's Annual Report of Financial Transactions. 6. Completed the State Compensation Report 7. Complete the 6 staff reports and 2 public hearings necessary to continue the Street Lighting District, and the Right of Way Assessment District. 8. Complete IRS Form 5500 for compliance with IRS Code.	Completed all required financial reports.
Provide informational reports per local ordinances	 Provide expenditures report for review by Council at regular meetings. Assist with the annual Development Impact Fee review. 	1-2. Completed
Administer the Department in an efficient and cost-effective manner.	 Attend City Council meetings as required. Attend required safety meetings. Attend weekly staff meetings. Complete performance review for the Senior Financial Analyst and Accounting Technician. 	1-4. Completed
Keep informed on finance issues.	Attend several monthly CSMFO chapter meetings. Attend annual CSMFO conference.	1-2. Completed

PROGRAM:	Central Services	
FY2022/23 Objectives	Performance Measures	Results/ Status
Provide a safe, comfortable work environment for employees and for members of the public attending meetings.	Manage utility and contract costs under budgeted amounts.	1. Completed
Provide a responsive and open environment at City Hall.	Respond to 100% of approximately 2,600 phone calls and walk-in visitors to City Hall annually.	1. Completed

PROGRAM:	Management Information Services	
FY2022/23 Objectives	Performance Measures	Results/ Status
Provide technological hardware and software productivity resources.	 Procure a contract for the performance of a City-wide Information Technology (IT) needs assessment. Upon determination of required services, proceed with a Request for Proposal for an updated IT Services contract. Upgrade workstations. Increase memory and speed. 	1-4. Completed
Ensure system reliability and data security.	 Perform daily tape backups. Providing security for shared data. Protect data by developing a backup strategy for individual users. 	1-3. Completed
Maximize the ease of use of system programs.	 Facilitate cross training, and train staff users on the new financial software. Monitor individual requirements. 	1-2. Completed
Manage network applications.	Modify changes as needed.	Completed.
Maintain a user-friendly and accessible website as a means of communication with the public.	 Post 100% of City Council, Planning Commission and Architectural Review Board agendas and staff reports before the meeting dates. Perform various staff and City related updates/ modifications to the City's website. Work with MIS consultant, as necessary, on any security, web host or other technical issues. 	1-2. Completed by various departments.3. Complete.

Community Development Department

PROGRAM:	Community Development Administration	
The goal of the Administration Program is to provide public service in the form of land use information and processes to ensure continuity of government across all of the Department's functions.		
FY2022/23 Objectives	Performance Measures	Results / Status
Respond to State mandated reporting requirements for the General Plan and the Housing Element.	Submit the 2022 annual progress report for the Housing Element by April 2023 and for the General Plan by May 2023.	The Housing Element annual progress report was submitted in March, 2023, and the General Plan annual report in April, 2023. Both Reports are posted on the City's website.
Use new GIS technology to depict land use information in graphic reports.	Prepare semi-annual cumulative projects list and map to post on City website in July 2022 and January 2023.	The updated cumulative projects list was posted on the City's Website in June 2022, and updated in January 2023.

PROGRAM:	Advance Planning	
The goal of the Advanced Planning Program is to provide long range		
planning for the City's future an	d for the sustainability of the region in	
compliance with state mandates	s set forth in general plan law and the	
Coastal Act.		
FY2022/23 Objectives	Performance Measures	Results / Status
Complete the public review	1. Initiate LCPAs	The work on Accessory
process and Local Coastal Plan	2. Hold work sessions as needed to	Dwelling Units has been
Amendments (LCPA) for the	obtain input 3. Circulate	completed and several ADUs
Accessory Dwelling Units,	drafts for public review	have received building
Density Bonus, Coastal	4. Hold public meetings with	permits. The Density Bonus,
Development Permits,	Advisory Groups 5. Hold public	Coastal Development
Downtown Design Overlay,	meetings with Planning Commission	Permit, and Downtown
and Formula Business	6. Hold public meetings with City	Design Overlay work efforts
Restrictions chapters of the	Council 7. Apply with	are still in progress. The
City's Zoning code.	Coastal Commission for approval	Formula Business
	8. Update Zoning Code	Restrictions chapter has
		been approved through the
		First Read of the new
		Ordinance by Council and
		has been submitted to the
		Coastal Commission for
		approval in June.

Continue with the multi-year Update to the General Plan/Coastal Land Use Plan.	1. Initiate LCPA 2. Hold work sessions as needed to obtain input 3. Circulate drafts for public review 4. Hold public meetings with Advisory Groups 5. Hold public meetings with Planning Commission 6. Hold public meetings with City Council 7. Apply with Coastal Commission for approval 8. Update General Plan/Coastal Land Use Plan	The multi-year Update to the General Plan/Coastal Land Use Plan had experienced delays but is now back on track to resume with Circulating final drafts for public review in the late Summer of 2023.
Continue with the multi-year Update to the Housing Element.	2. Hold work sessions as needed to obtain input 3. Circulate drafts for public review 4. Hold public meetings with Advisory Groups 5. Hold public meetings with Planning Commission 6. Hold public meetings with City Council 7. Submit to State HCD 8. Update Housing Element	The City's Housing Element was Adopted by the City Council on April 10, 2023 and Submitted to HCD for certification on April 12, 2023.
PROGRAM:	Housing	
	n is to provide safe and affordable economic sectors of the community.	
FY2022/23 Objectives	Performance Measures	Results / Status
Use City housing funds and staff efforts to leverage the greatest benefit possible for local residents.	Continue communication with organizations that are committed to constructing affordable housing for low-income households.	The City continues communication with organizations that are committed to constructing affordable housing for low income households. The City assisted Peoples' Self Help in securing an application for a 41-unit 100% affordable housing project as part of the Carpinteria Farm, Hospitality & Residential project on the Bluffs I (Tee Time) site.
Coordinate with the County on the Community Development Block Grant Program and the	Attend HOME Consortium and CDBG meetings and facilitate use of funds for affordable housing projects.	The City continues to attend HOME Consortium and CDBG meetings. The City

		housing and the Carpinteria Boys and Girls Club this year.
Implement the Workforce Homebuyer Down Payment Loan Program in partnership with the Housing Trust Fund of Santa Barbara County.	Assist lower and above-moderate income households in purchasing a residence.	The City continues to work with the Housing Trust Fund of Santa Barbara County to implement the Workforce Homebuyer Down Payment Loan Program. Two new \$100,000 loans are in the works and will likely close by June 2023. A three-year contract to continue the City's work with the Housing Trust Fund of Santa Barbara County will be brought to the City Council for review and approval in June or July, 2023.

PROGRAM:	Development Review & Building	
The goal of the Development Re provide efficient permitting and designed development that mee requirements and fits with the s Carpinteria.	inspection services to ensure wellets all zoning and building code	
FY2022/23 Objectives	Performance Measures	Results / Status
Implement an efficient and informative development review process.	 Provide accurate and timely noticing for all Planning Commission and ARB items. Issue an application complete or incomplete letter to all project applications for Planning Commission review within 28 days of submittal. 	1. The Community Development Department has provided accurate and timely noticing for all Planning Commission and ARB items. 2. The Community Development Department has issued an application complete or incomplete letter to all project applications for Planning Commission review within 30 days of submittal.

Maintain prompt building plan check review process.	 Complete first review of all small addition or alteration projects within 14 days of submittal. Complete first review of all complex projects within 30 days of submittal. 	 The Building Division has completed a first review of all small addition or alteration projects within 14 days of submittal. The Building Division has completed a first review of all complex projects within 30 days of submittal.
Maintain prompt building inspection response time.	Respond to all inspection requests within 24 hours.	The Building Division has done its best to respond to all inspection requests within 24 hours, many occur on the same day if requested early enough.

PROGRAM:	Code Compliance	
health, safety and welfare and r Carpinteria through outreach ar	nd education to residents and visitors	
to ensure compliance with the N FY2022/23 Objectives	Performance Measures	Bosulto / Status
Document and investigate violations that are reported by the public. Network with other agencies and conduct co-agency inspections of reported Municipal Code violations.	Complete initial site investigations of all complaints received within three days of notification.	Results / Status Code Compliance staff has completed initial investigations of all complaints received within three days of notification. Compliance staff now presents quarterly report to the City Council. Staff also attends the Homeless outreach meetings regularly, as Code Compliance Officers are spending more time with Homelessness issues.
Work with Law Enforcement, field staff and volunteers to abate graffiti throughout the City.	Monitor the graffiti hotline and patrol the City to ensure that all reported and/or noted incidents of graffiti on private property are removed within 10 days.	Code Compliance staff has monitored the graffiti hotline and patrol the City to ensure that all reported and/or noted incidents of graffiti on private property are removed within 10 days.
Abate abandoned or inoperable vehicles on private property.	Abate all reported and/or noted abandoned or inoperable vehicles throughout the City within 10 days.	Code Compliance staff has abated all reported and/or noted abandoned or inoperable vehicles throughout the City. Most

	occur within 3 days from when they were reported or noted.

PROGRAM:	Animal Care & Control	
The goal of the Animal Care and are properly cared for and that a for the benefit of the larger comspecific goal of the program in the mandatory Spay/Neuter Ordinal		
FY2022/23 Objectives	Performance Measures	Results / Status
Increase public awareness for dog licensing by contacts at City parks and by following up when licenses are not renewed.	Maintain a steady number of dogs in the dog license database through active outreach and compliance efforts.	Code Compliance staff has maintained a steady number of dogs in the dog license database through active outreach and compliance efforts.
Provide prompt response to calls for animal control services.	Respond to 100% of all calls for animal control services within the same day the call is received.	Code Compliance staff has responded to 100% of calls for animal control services within the same day the call is received.
Find permanent homes for stray dogs and cats found within the City.	Complete adoptions for 100% of all dogs and cats within 60 days of taking the animal into custody.	Code Compliance staff has completed adoptions for 100% of dogs and cats within 60 days of taking the animal into custody.
Improve enforcement of leash laws and dog waste clean-up at City Parks and Beaches.	Make contacts to educate residents and visitors of the City's regulations. Issue citations as necessary to ensure compliance with dog leash and dog waste laws.	Code Compliance staff has made contacts to educate residents and visitors of the City's regulations. Citations are issued as necessary to repeat offenders to ensure compliance with dog leash and dog waste laws.
Implement the Mandatory Spay/Neuter - Ordinance to address issues of pet overpopulation and limited animal care resources.	Continue outreach efforts to the public, animal welfare organizations and local veterinarians. Conduct one neighborhood outreach event.	Code Compliance staff has continued with outreach efforts to the public, animal welfare organizations and local veterinarians regarding the City's Spay/Neuter laws.

Public Works Department

PROGRAM:	Public Works Administration		
Improve operational efficiency by continuing to update administrative procedures and policies, and increase sustainable practices. Continue public outreach about Department.			
FY 2022/23 Objectives	Performance Measures Results/Status		
Improve response time to service requests.	Upgrade computer-based service request and work order tracking system.	On-going.	
Optimize Department operations.	1. Conduct weekly staff meetings and additional meetings as necessary to ensure assignments, roles, responsibilities, and expectations are clearly communicated. 2. Conduct annual performance evaluations of Department staff. 3. Coordinate with Administrative Services Department to monitor Department budget on a regular basis.	 Completed and established best practice. Completed and established best practice. Completed and established best practice. 	
Communicate Department accomplishments and future work plans to City Manager and City Council.	1. Provide staff reports to City Council for Department's recommended actions. Provide memorandums to City Council standing and ad-hoc committees for review of Department projects. 2. Department Director to meet with City Manager weekly to discuss workload and upcoming matters. 3. Provide mid-year workplan status reports to City Manager and City Council. 4. Provide year-end report to City Council about Department accomplishments and success toward meeting City Council goals.	 Completed and established best practice. 	
Engineering Plan Checks.	Turn-around plan checks consistent with the Permit Streamlining Act.	Completed and established best practice.	
Floodplain Management.	Enroll in FEMA Community Rating System (CRS) to reduce flood insurance premiums for properties in the special flood hazard areas.	On-going.	

Continue public outreach about Department.	1. Celebrate National Public Works Week (May) with proclamation from City Council. 2. Educate public about Department as first responder. Affix "Public Works First Responder" symbol on Department uniforms, vehicles, and equipment. 3. Improve user interface and accessibility of Department webpage. 4. Contribute Department articles to City's newsletter and social media. 5. Rename "Public Works Yard" to "Corporation Yard" for inclusivity with the Parks, Recreation and Public Facilities Department as one team.	 Completed and established best practice. Completed and established best practice. On-going. Completed and established best practice. Not started.
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PROGRAM:	Transportation, Parking and Lighting		
Reactivate electric shuttle service from pandemic suspension. Improve management of public parking.			
FY 2021-22 Objectives	Performance Measures	Results/Status	
Reactivate Seaside Shuttle service.	Meet with Santa Barbara Metropolitan Transit District to negotiate reactivation.	Meetings were not held over the last fiscal. Micro- transit service scheduled for roll-out by MTD in 2024.	
Prepare Parking Management Plan.	 Inventory of parking and parking restrictions in the Downtown "T" area. Study opportunities for increasing public parking such as expansion of City parking lots. Study feasibility of on-street outdoor seating decks. Produce the Parking Management Plan that includes near and long-term solutions. 	 Completed. Completed. On-going. On-going. 	

PROGRAM:		Resou	rce Co	onserv	ation/		

Reduce greenhouse gas emissions; develop local renewable power; provide equitable, clean resilient power at competitive electric rates; and implement energy conservation and other energy programs.

FY 2022/23 Objectives	Performance Measures	Results/Status
Strategic Energy Plan Implementation.	1. Identify total resource potential for distributed solar development on rooftops and parking lots. 2. Create list of priority sites for renewable energy development. 3. Develop a set of strategies to remove barriers to renewable energy development in diverse program areas ranging from drafting regulatory frameworks to creating	1. Completed. 2. Completed. 3. Completed.
Community Choice Energy.	new financing mechanisms. Provide equitable, clean resilient power at competitive electric rates.	Completed.
Santa Barbara County Regional Climate Collaborative.	1. Bring political leaders, practitioners, and stakeholders together to coordinate in finding solutions to address climate change. 2. Complete Dune and Shoreline Management Plan.	 On-going. Completed.

PROGRAM: Solid Waste

Explore feasibility of increasing service days for the household hazardous waste and goods collection events, respectively; improve diversion and recycling ratios; and continue to participate in regional efforts to coordinate education and outreach efforts.

efforts to coordinate education and outreach efforts.			
FY 2022/23 Objectives	Performance Measures	Results/Status	
Provide and promote safe	1. Conduct annual HHW and	1. Completed and	
collection, disposal, and recycling of antifreeze,	household goods collection event (April).	established best practice. 2. Completed and	
batteries, oil, and paint (ABOP),	2. Advertise ABOP, HHW, and E-	established best practice.	
household hazardous waste	Waste collection events monthly via	3. Completed and	
(HHW), and electronic waste (E-waste).	City newsletter and social media and Coastal View Newspaper.	established best practice.	
(L-waste).	4. Continue to update and distribute		
	educational materials of ABOP,		
	HHW, and E-Waste.		
Enforce the 65% diversion	1. Use building and dumpster	1. Completed and	
requirement of construction	permits to better track roll-off	established best practice.	
and demolition debris.	diversion rates from individual projects.	2. Completed and established best practice.	
	2. Require all permit applicants to	established best practice.	
	submit a waste management		
	summary upon completion of		

	project certifying the diversion goals have been met.	
Submit progress reports of City's recycling program.	 Submit an annual Form 303 report to the California Integrated Waste Management Board the first week of October each year. Prepare and submit an Annual Report on the City's diversion rate. 	 Completed and established best practice. Completed and established best practice.
Work with waste haulers, local jurisdictions, and other local organizations to comply with State Organics requirements.	 Work with waste haulers to increase enrollment in the organics (food waste) diversion program. Continue participating with Santa Barbara County Food Rescue to divert usable food to organizations for distribution. 	Completed and established best practice. Completed and established best practice.
Renew Marborg Roll-Off Franchise Agreement.	Submit to City Council for approval.	Completed.
Regional Disaster Debris Management Plan.	Collaborate with other local jurisdictions and the selected consultant to draft a Regional Disaster Debris Management Plan. Submit to City Council for adoption.	 On-going. Not started.
Multi-Jurisdictional Coordination.	1. Continue ongoing coordination with the Santa Barbara County by attending the Local Solid Waste Task Force (LTF) quarterly meetings. 2. Coordinate with other South Santa Barbara County agencies to develop and distribute clear and informative education materials.	 Completed and established best practice. Completed and established best practice.

PROGRAM: Watershed Management

Protect local watershed, restore critical ecosystems, and implement stormwater quality solutions that integrate the urban area with the natural environments.

integrate the urban area with the natural environments.			
FY 2022/23 Objectives	Performance Measures	Results/Status	
Continue implementation of National Pollutant Discharge Elimination System (NPDES) Phase II Small Municipal Storm Separate Sewer System (MS4) Permit requirements (effective July 1, 2013).	 Public Education. Public Outreach. Illicit Discharge Detection and Elimination. Construction Runoff Control implementation. Post-Construction Stormwater Control Measures. Good Housekeeping/Pollution Prevention on Municipal Activities. Program Management. Water Quality Monitoring and Sampling (quarterly). Trash Implementation Plan. Program Effectiveness Assessment (annually). Total Maximum Daily Load Compliance. Annual Reporting Program. 	Completed and established best practice.	
Regional Coordination.	1. Continued participation in Santa Barbara County Association of MS4 Managers (SBCAMM) and Integrated Regional Water Management (IRWM) meetings. 2. Continue to work with County of Santa Barbara and other local agencies to implement a water quality monitoring program including stormwater testing at locations with specific land uses countywide during storm events in compliance with Phase II MS4 Permit requirements as well as development of a regional monitoring and pollutant loading	Completed and established best practice.	
Trash Implementation Plan.	model. Prepare for implementation of the draft plan pending comments from Regional Water Quality Control Board.	Completed and established best practice.	

Storm Drain Maintenance.	 Remove trash, debris, and sediment from storm drain inlets/catch basins prior to rain event. Repair or replace damaged storm drain inlets/catch basins and parkway drains. Maintain "Drains to Ocean" markers. 	 Completed and established best practice. Completed and established best practice. Completed and established best practice.
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PROGRAM:	Street Maintenance		
Maintain City streets and bridges (vehicular and pedestrian) in good condition and make repairs as quickly and efficiently as possible.			
FY 2022/23 Objectives	Performance Measures	Results/Status	
Continue to maintain City	1. Use sustainable practices.	1. Completed and	
streets and bridges in good	2. Convert to electric-powered tools.	established best practice.	
condition.	Replace surplus or outdated vehicles	2. Completed.	
	and equipment with electric-	3. Completed.	
	powered and/or fuel-efficient		
	vehicles and equipment.		
	3. Develop Pedestrian Bridge		
	Inspection Program in order to		
	identify rehabilitation, replacement,		
	or preventive maintenance		
	strategies including appropriate		
	scopes of work and cost estimates.		
Improve maintenance	1. Procure computer maintenance	1. On-going.	
reporting efficiency and reduce	management system (CMMS) for	2. Not started.	
paper use. Modernize daily	field tablets.		
report system.	2. Integrate GIS with CMMS.		

PROGRAM:	Right-of-Way Maintenance	
Maintain City rights-of-way including sidewalks, curbs, gutters, curb ramps, street landscaping, benches, trash receptacles, bicycle racks, street trees, banners, and flags in good condition and make repairs as quickly and efficiently as possible.		
FY 2022/23 Objectives	Performance Measures	Results/Status
Continue to maintain City rights-of-way in good condition.	Use sustainable practices. Convert to electric-powered tools. Replace surplus or outdated vehicles and equipment with electric-powered and/or fuel-efficient vehicles and equipment.	 Completed and established best practice. Completed and established best practice.

Update Street Tree Management Plan and prepare new Special Conditions Street Tree Management Plan.	Submit Street Management Plan and Special Conditions Street Tree Management Plan to City Council for adoption.	Completed.
Update Sidewalk Assessment Program.	 Conduct sidewalk inspection surveys for Sidewalk Maintenance Zones 1 and 2. Repair sidewalks in Sidewalk Maintenance Zones 1 and 2. 	 Completed. Completed.

PROGRAM: Capital Improvements Deliver capital projects approved by the City Council, utilize all state or federal funds prior to lapsing,

Deliver capital projects approved by the City Council, utilize all state or federal funds prior to lapsing, manage each capital project to avoid cost overruns whenever possible, and design capital assets to reduce lifecycle costs of operation to the extent possible.

FY 2022/23 Objectives	Performance Measures	Results/Status
Continue to pursue state- and federal-aid funding opportunities.	Take advantage of grant workshops for better understanding of criteria.	Completed and established best practice.
Involve community in design phase.	Conduct public outreach before construction phase.	Completed and established best practice.
Continue coordination with Santa Barbara County Association of Governments (SBCAG) and California Department of Transportation (Caltrans).	Participate in county-wide analysis of potential regulations for shared mobility devices. Coordinate with SBCAG and Caltrans on U.S. Highway 101 corridor improvement projects.	 Not started. Completed and established best practice.
Continue coordination meetings with Carpinteria Valley Water District and Carpinteria Sanitary District.	 Conduct quarterly coordination meetings. Pre-design planning to avoid utility conflicts. 	 Completed and established best practice. Completed and established best practice.
Improve pedestrian and school crossing safety.	Develop Local Roadway Safety Plan. Conduct public outreach.	1. Completed. 2. On-going.
Utility underground overhead facilities.	 Develop Utility Undergrounding Program to identify and evaluate the feasibility to underground existing overhead utility facilities citywide as eligible Tariff Rule 20A projects. Coordinate with Southern California Edison. Conduct public outreach. 	 Not started. On-going. On-going.

Upgrade pedestrian facilities
(sidewalks and curb ramps) to
current Americans with
Disabilities Act (ADA)
standards.

- 1. Incorporate pedestrian facility upgrades with pavement improvement projects.
- 2. Update ADA Transition Plan.
- 1. Completed and established best practice.
- 2. Completed and established best practice.

Parks, Recreation & Public Facilities Department

PROGRAM:	Parks, Recreation & Public Facilities	
	Administration	

The goal of the Parks and Recreation Administration Program is to effectively guide the operation, enhancement and expansion of the City's parks, trails, beaches and other facilities while ensuring operational efficiencies, community support, and leveraging grant opportunities in order to fully realize the City's parks and open space assets.

FY2023/24 Objectives	Performance Measures
Increase participation in recreation programming through promotion and public relations.	 Survey no less than 100 program participants for feedback and satisfaction level. Increase program revenues by 5% overall.
Provide administrative support for capital projects in the Ocean Beach Services, Parks and Facilities Maintenance and the Community Pool Services Program.	 Continue to provide assistance as needed for the Carpinteria Rincon Trail. Develop concept designs for new park land uses such as Bluffs 3 and a concept dog park. Develop Linden Beach lifeguard tower and plaza design.
Construct Skate Park	Place project out to public bid, Award bid depending on available funding, Construct project. Project is currently under construction with expected completion in July 2023.
Obtain Permits for Bluffs 2 trail.	Permits have been granted, (CDP, DP). Basic trail opened in May of 2023. Improved and landscaped trail still seeking funding.
Complete Recreation Staff, Lifeguard Retention and Training/Professional Development.	Keep Beach and Aquatic facility staffed to the required level to meet public's expectations.
Maintain and improve Park and Beach Safety.	The Parks Department shall visually inspect park and beach facilities at least monthly and provide timely response to any needed maintenance or safety improvements identified.
Prepare a fair and consistent evaluation, with employee input, of individual employees in this department.	Complete 100% of all employee evaluations on time as defined by the Human Resources Department.

PROGRAM: Community Pool Services

The goal of the Community Pool Services Program is to safely operate a public pool to meet the needs and expectations of the community including the local school district, while remaining as cost effective as possible.

effective as possible.		
FY2021/22 Objectives	Performance Measures	Results/ Status
Increase pool patronage.	 Increase pool patronage revenues by 5%. Promote pool programs in City newsletters and other media. 	The pool reopened from pandemic restrictions and patronage is back to prepandemic levels, however, no fee increases were rolled out. We did bring back annual passes at a higher rate than they were previously.
Provide high quality, cost effective, safe and efficient youth recreation programming at the Carpinteria Community Pool.	 Hire and train a sufficient number of recreation staff. Enroll over 300 hundred youth to participate in pool recreation programming. Meet or exceed all cost recovery standards as set forth in CMC 3.34.040 for recreation programming. 	Recruitment and hiring of staff have been successful this FY.
Ensure facility safety and staff professionalism.	Conduct at least six staff meetings at the Community Pool where safety training and round table safety discussions are facilitated and journalized.	Recreation staff meetings are held weekly and pool staff training/ meetings occur bi-monthly.

Host a fundraiser at the Carpinteria Community Pool to raise funds.	Develop and plan a fundraiser through media, newspaper ads, and City newsletters.	A swim-a-thon event raised over \$15,000 for the swim and water polo program. Additionally, \$18,000 were raised for a new set of pool covers, in addition to these funds, we are expecting a \$6,150 Gas Co refund. \$12,00 was raised for the purchase of a new automatic pool vacuum. \$3,000 was raised for pool projects to be used as we see fit. \$2,500 was raised to go toward the purchase of a new fully compliant ADA lift, which has been installed. Grant funding paid for a new water bottle filler to be installed at the Carpinteria Community Pool by mid-June.
High standards of maintenance and cleanliness at the Carpinteria Community Pool. The facility has a high volume of users and therefore cleanliness of showers, restrooms and other public areas is of high importance.	 Clean locker rooms daily. Respond to Customer concerns with prompt response. Have four pool staff meetings where facility maintenance procedures and implementation are reviewed. 	An outside janitorial company (Big Green) was hired to augment staff cleanings.
PROGRAM:	Ocean Beach Services	

The goal of the Ocean Beach Services Program is to manage the City's Ocean front to encourage visitor ship, public safety, recreational opportunities and environmental stewardship.

FY2021/22 Objectives	Performance Measures	Results/ Status
Maintain the Carpinteria City Beach free of litter, hazardous debris and dead marine animals in order to promote beach safety and visitor ship for residents and tourists.	 Daily litter pick-up from June 10th to September 3rd including trash, cigarette butts and sharps. Beach raking by use of a tractor at least 4 times a week throughout the summer. 	Completed as planned. The Carpinteria City beach is one of the cleanest in southern California

Provide high quality lifeguard service for the ocean beach by training staff in CPR, First Aid, and beach safety operations.	All new lifeguard hires will receive specialized training for the beach and the pool that conforms with relevant standards. Returning lifeguard staff receive a refresher course in practical skills.	All lifeguards were trained in compliance with USLA standards for beach lifeguards and Red Cross for pool lifeguards.
Provide high quality, cost effective, safe and efficient youth recreation programming that incorporates the favorable Carpinteria coastline conditions with fun, physical fitness and education.	 Hire and train a sufficient number of lifeguards to be used as youth recreation program instructors. Enroll over four hundred youth to participate in our ocean programming. Meet or exceed all cost recovery standards as set forth in CMC 3.34.040 for recreation programming. 	The Junior Lifeguard Program enrolled 181 participants in the summer of 2022. 212 people are current registered for the 2023 JG program but registration just opened on May 30 so we expect to see a slight increase in registration numbers.
Continue the Army Corps of Engineering Study on the feasibility of a shoreline storm wave damage reduction project.	Provide 100% of beach related empirical data and new field data to ACOE as requested including beach profile data.	Study is being converted into a Continuing Authority Study allowing for completion in 2024.
Build and remove the Winter Protection Berm.	 Build the berm prior to December 2022. Monitor and, if needed, maintain the berm until spring of 2023. Remove the berm and restore the beach to a summer like profile prior to mid-April 2023. 	Completed as planned.
Pursue Concept plan for the end of Linden Avenue seeking approval from State Beach and seek funding for the project.	To gain approval from the State and secure project funding.	A grant has been obtained for a portion of the project. A design has been prepared for consideration of permits.
PROGRAM:	Special Events	
The Goal of the special events program is to provide outstanding recreational opportunities that promote the community and support department programming including youth recreation scholarships.		
FY2021/22 Objectives	Performance Measures	Results/ Status
Attract 10 or more teams to the Adult Softball League.	Attract 150 adults to play Generate funds to offset fields operations and maintenance.	12 teams have registered for the 2023 summer season with the possibility of up to 14 teams joining.
Seek new and cost-effective ways to promote special events.	Promote major special events on the internet, and develop PR strategies.	Staff is working with social media and with online

PROGRAM:

	registration to improve patron accessibility.
	,

PROGRAM: Parks & Public Facilities Maintenance

The goal of the Park and Facilities Maintenance and Improvement program is to provide cost effective stewardship for the City's parks, trails, open spaces, athletic fields and Veterans Building and to ensure safe recreational and educational opportunities for the benefit of the public.

FY2022/23 Objectives	Performance Measures
Install privacy wall at Community Farm Site.	Seek permits as needed. Issue construction contract.
Construct Skate Park	Seek Bids, Award Contract, Construct Project.
Maintain Athletic field surfaces for high quality and safe play.	Procure and distribute 140 cubic yards of organic amendment to select athletic fields to improve turf conditions.
Continue to promote and facilitate work on the Carpinteria Rincon Trail.	 Continue work with a design/engineering firm, Caltrans and SBCAG to complete the trail. Seek Land Acquisition from Caltrans needed for the trail's completion.
Complete Monte Vista Park play structure replacement.	Completed June 2023

The Goal of the Library program is to plan and deliver responsive, inclusive, and accessible library			
services that support the informational and enrichment needs of those living and working in the			
Carpinteria Community Library service area.			
FY2022/23 Objectives	Performance Measures	Results/ Status	
Community Assessment,	1. Assessment training for staff.	The Community Assessment is	
both needs and assets	2. Plan, create, implement, and report on	in process, with much of the	
	one community needs assessment.	ground work being done by	
	3.Conduct no fewer than eight focus	the Library Advisory	
	groups, and no fewer than 50 individual	Commission and staff from	
	interviews.	Supervisor Williams' office.	
Strategic Plan	Working with Library Advisory Commission,	This has not been	
	a three-year strategic plan will be	accomplished.	
	developed.		
Staff training	Provide training, as needed, to provide	On the job training and	
	services as deemed appropriate.	webinars have been offered	
		and provided on technical	
		services, materials processing,	
		literacy training, active	
necracy training, active			

Library Services

		shooter training, program production, cataloging, and teaching computer literacy.
Program development	Develop and implement 50 distinct programs.	44 distinct programs were developed, including partnered programs. Many of these programs were weekly and/or regularly occurring.
Increase	1. Add 3000 new patrons.	The Library has 2770 library
usage/participation	2. Report 5000 active program participants.	card holders with the new Carpinteria prefix. Program participants were 5755 to date.
Establish partnerships with	Develop relationships and mutually	The Library has established
local organizations	beneficial agreements with five local organizations.	ongoing working partnerships with 8 organizations in town, including Carpinteria Children's Project, Alzheimer's Association, Carpinteria Unified School District, Carp Pride, Santa Barbara City College, Carpinteria Birdwatchers, United Way, Girl's, Inc. and Carpinteria Writer's Group.
Produce a one-community,	Select one title and produce programming	The One Community, One
one book program	to encourage participation in community- wide activity.	Book program is in the planning stages and will be rolled out June/July 2023.
Establish a volunteer	Develop volunteer positions and recruit and	The library currently has 12
program	train 10 volunteers to support library operations.	library volunteers who volunteer weekly and 11 literacy tutors who work with
		learners, for a total of 23 volunteers.
Apply for grants	Apply for five grants to support programs for patrons.	The library applied for three grants this fiscal year.



RESOLUTION NO. 6247

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA APPROVING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2023/24

WHEREAS, on June 26, 2023, pursuant the powers and duties established at Chapter 2.08.110(G)(H), the City Manager presented the proposed Budget for Fiscal Year (FY) 2023/24 including estimated revenues and recommended appropriations for operations, special programs, capital outlay and reserves; and

WHEREAS, the City Council held duly advertised public hearings on June 12 and 26, 2023, and received public comments on the proposed Budget; and

WHEREAS, adoption of the Budget prior to the beginning of the new fiscal year is necessary to ensure the uninterrupted operation of necessary City services.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. The Proposed Budget for Fiscal Year 2023/24, including estimated revenues and appropriations for operations, special programs, capital outlay expenses and reserves is hereby approved and adopted, effective July 1, 2023.

SECTION 3. The final estimates of revenues and appropriations for operations, special programs, capital outlay expenses and reserves for FY 2022/23 are also hereby approved for the 2022/23 fiscal year.

SECTION 4. The City Manager is authorized to make expenditures and enter into agreements conforming to this Budget and to make adjustments between the various accounts within each fund limited to the total amount budgeted for said fund.

SECTION 5. The City Council approves the salary and compensation plan inherent in the budget.

PASSED, APPROVED AND ADOPTED on June 26, 2023 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

Resolution No. Page 2	6247		
ABSENT:	COUNCILMEMBER(S):		
ABSTAIN:	COUNCILMEMBER(S):		
ATTEST:		Mayor, City of Carpinteria	
	rett, CMC, CPMC city of Carpinteria		
I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 26, 2023.			
		Brian C. Barrett, CMC, CPMC City Clerk, City of Carpinteria	
APPROVED	AS TO FORM:		
Hyatt Farber	Acos, on behalf of Brownston Schreck, LLP acting as of the City of Carpinteria	ein	

RESOLUTION NO. 6248

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ESTABLISHING THE APPROPRIATION LIMIT FOR THE CITY OF CARPINTERIA FOR FISCAL YEAR 2023/24

WHEREAS, Article XIIIB of the California Constitution (Proposition 4) requires local agencies to annually establish appropriation limits on appropriation items subject to limitation; and

WHEREAS, Section 7900 et. seq. of the California Government Code provides implementing instructions to Article XIIIB; and

WHEREAS, the California Department of Finance has provided Uniform Guidelines to further clarify the intent of Article XIIIB; and

WHEREAS, as a part of the powers and duties established at Chapter 2.08.110(G)(H), the City Manager has arranged for the calculation of the Fiscal Year 2023/24 Appropriation Limit to be made consistent with state law and guidelines and included in the annual Budget.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. That the final appropriation limit for the City of Carpinteria for FY 2023/24 is hereby set at \$21,962,508, in accordance with the calculations set forth and attached hereto as Exhibit "A".

SECTION 3. That the annual adjustment factors used in the calculation were the percentage change in the California per capita income and the larger of the City's population growth or the population growth of Santa Barbara County.

SECTION 4. That upon the adoption of this resolution, any interested person may challenge said appropriation limit for a period of 45 days from this date in accordance with State law.

PASSED, APPROVED AND ADOPTED on June 26, 2023 by the following vote:

AYES: COUNCILMEMBER(S):

Resolution No. Page 2	. 6248	
NOES:	COUNCILMEMBER(S):	
ABSENT:	COUNCILMEMBER(S):	
ABSTAIN:	COUNCILMEMBER(S):	
ATTEST:		Mayor, City of Carpinteria
	rrett, CMC, CPMC City of Carpinteria	
	tify that the foregoing resolo of the City of Carpinteria h	ution was adopted at a regular meeting of the eld on June 26, 2023.
		Brian C. Barrett, CMC, CPMC City Clerk, City of Carpinteria
APPROVED	AS TO FORM:	
Hyatt Farbe	Acos, on behalf of Brownst r Schreck, LLP acting as y of the City of Carpinteria	ein

Exhibit A

Appropriation Limit

Calculation of Limitation

Appropriation limit for fiscal year ended June 30, 2023: \$ 21,155,763

Adjustment Factors: % Ratio

Population Factor (County) 0.994 Economic Factor (Per Capita) 1.0444

Population Factor x Economic Ratio (per capita personal income) 1.0381

Appropriation limit for fiscal year ended June 30, 2024:

\$ 21,962,508

The appropriation limitations imposed by Proposition 4 and 111 created restrictions on the amount of revenue that can be budgeted for expenditures in any fiscal year. Not all revenues are restricted by the limit, only those which are referred to as "proceeds of taxes." The purpose of the law is to limit government spending by putting a cap on the total proceeds of taxes that may be appropriated each year. This limit is increased annually through a formula that takes into consideration changes in population each year. This limit is increased annually through a formula that takes into consideration changes in population (City or County, whichever is higher) and an economic factor (California per capita income). The City of Carpinteria is not constrained in the current budget by these limits.

Fiscal Yea	r	Appropriations Limit	Subject to Limit	Difference
2005-2006	\$	11,723,977	\$ 5,607,458	\$ 6,116,519
2006-2007	\$	12,315,004	\$ 5,925,586	\$ 6,389,418
2007-2008	\$	12,985,349	\$ 6,348,345	\$ 6,637,004
2008-2009	\$	13,714,409	\$ 6,348,345	\$ 7,366,064
2009-2010	\$	13,967,791	\$ 6,487,550	\$ 7,480,241
2010-2011	\$	13,764,114	\$ 6,668,805	\$ 7,095,309
2011-2012	\$	14,218,237	\$ 6,668,805	\$ 7,549,432
2012-2013	\$	14,820,659	\$ 6,971,760	\$ 7,848,899
2013-2014	\$	15,690,091	\$ 7,539,980	\$ 8,150,111
2014-2015	\$	16,046,919	\$ 7,347,919	\$ 8,699,000
2015-2016	\$	16,844,836	\$ 8,618,964	\$ 8,225,872
2016-2017	\$	17,921,573	\$ 9,030,925	\$ 8,890,648
2017-2018	\$	18,759,416	\$ 8,488,814	\$ 10,270,602
2018-2019	\$	19,615,138	\$ 8,863,000	\$ 10,752,138
2019-2020	\$	20,457,913	\$ 10,622,400	\$ 9,835,513
2020-2021	\$	21,276,168	\$ 11,206,800	\$ 10,069,368
2021-2022	\$	19,643,130	\$ 12,094,600	\$ 7,548,530
2022-2023	\$	21,155,763	\$ 14,177,600	\$ 6,978,163
2023-2024	\$	21,962,508	\$ 14,777,100	\$ 7,185,408

RESOLUTION NO. 6249

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ESTABLISHING THE APPROPRIATION LIMIT FOR THE CITY OF CARPINTERIA STREET LIGHTING DISTRICT NO. 1 FOR FISCAL YEAR 2023/24

- WHEREAS, Article XIIIB of the California Constitution (Proposition 4) requires local agencies to annually establish appropriation limits on appropriation items subject to limitation; and
- **WHEREAS**, Section 7900 et. seq. of the California Government Code provides implementing instructions to Article XIIIB; and
- **WHEREAS**, the California Department of Finance has provided Uniform Guidelines to further clarify the intent of Article XIIIB; and
- **WHEREAS,** as a part of the powers and duties established at Chapter 2.08.110(G)(H), the City Manager has arranged for the calculation of the Fiscal Year 2023/24 Appropriation Limit for the City of Carpinteria Street Lighting District No.1 to be made consistent with state law and guidelines and included in the annual Budget.

NOW, THEREFORE, BE IT RESOLVED as follows:

- **SECTION 1.** The above recitals are true and correct.
- **SECTION 2.** That the final appropriation limit for appropriations subject to limitation for the City of Carpinteria Street Lighting District No.1 for FY 2023/24 is hereby set at \$776,040 in accordance with the calculations set forth and attached hereto as Exhibit "A".
- **SECTION 3.** That the annual adjustment factors used in the calculation were the percentage change in the California per capita income and the larger of the City's population growth or the population growth of Santa Barbara County.
- **SECTION 4.** That upon the adoption of this resolution, any interested person may challenge said appropriation limit for a period of 45 days from this date in accordance with State law.

PASSED, APPROVED AND ADOPTED on June 26, 2023 by the following vote:

Resolution No Page 2	. 6249	
AYES:	COUNCILMEMBER(S):	
NOES:	COUNCILMEMBER(S):	
ABSENT:	COUNCILMEMBER(S):	
ABSTAIN:	COUNCILMEMBER(S):	
ATTEST:		Mayor, City of Carpinteria
	rrett, CMC, CPMC City of Carpinteria	
•	tify that the foregoing resolor of the City of Carpinteria h	ution was adopted at a regular meeting of the eld on June 26, 2023.
APPROVED	O AS TO FORM:	Brian C. Barrett, CMC, CPMC City Clerk, City of Carpinteria
Hyatt Farbe	Acos, on behalf of Brownst r Schreck, LLP acting as y of the City of Carpinteria	ein

Exhibit A

Appropriation Limit

Calculation of Limitation

Appropriation limit for fiscal year ended June 30, 2023: \$ 747,534

Adjustment Factors: % Ratio

Population Factor (County) 0.994 Economic Factor (Per Capita) 1.0444

Population Factor x Economic Ratio (per capita personal income) 1.0381

Appropriation limit for fiscal year ended June 30, 2024:

\$ 776,040

The appropriation limitations imposed by Proposition 4 and 111 created restrictions on the amount of revenue that can be budgeted for expenditures in any fiscal year. Not all revenues are restricted by the limit, only those which are referred to as "proceeds of taxes." The purpose of the law is to limit government spending by putting a cap on the total proceeds of taxes that may be appropriated each year. This limit is increased annually through a formula that takes into consideration changes in population each year. This limit is increased annually through a formula that takes into consideration changes in population (City or County, whichever is higher) and an economic factor (California per capita income). The Carpinteria Street Lighting District is not constrained in the current budget by these limits.

Fiscal Yea	ar	Appropriations Limit	Subject to Limit	Differe	ence
2005-2006	\$	457,905	\$ 171,906	\$ 285,	,999
2006-2007	\$	467,654	\$ 171,906	\$,748
2007-2008	\$	491,229	\$ 186,406	\$ 304,	,823
2008-2009	\$	517,968	\$ 203,300	\$ 314,	,668
2009-2010	\$	527,538	\$ 268,000	\$ 259,	,538
2010-2011	\$	519,846	\$ 266,124	\$ 253,	722
2011-2012	\$	510,599	\$ 266,124	\$ 244,	475
2012-2013	\$	532,232	\$ 268,785	\$ 263,	,447
2013-2014	\$	563,455	\$ 263,802	\$ 299,	,653
2014-2015	\$	576,269	\$ 277,334	\$ 298,	,935
2015-2016	\$	596,907	\$ 288,267	\$ 308,	,640
2016-2017	\$	635,062	\$ 288,267	\$ 346,	795
2017-2018	\$	664,751	\$ 296,443	\$ 368,	,308
2018-2019	\$	695,074	\$ 187,600	§ 507,	,474
2019-2020	\$	722,875	\$ 190,500	532,	,375
2020-2021	\$	751,788	\$ 192,000	§ 559,	,788
2021-2022	\$	694,085	\$ 201,000	\$ 493,	,085
2022-2023	\$	747,534	\$ 225,500	522,	,034
2023-2024	\$	776,040	\$ 227,650	548,	,390



General Fund Five-Year Financial Plan: 2022-27

June 2022



General Fund Five Year Financial Plan: 2022-27

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OVERVIEW

Background

This report is in response to the City's interest in preparing an update to the 2017 long-term fiscal forecast and financial plan that assesses the General Fund's ability over the next five years – on an "order of magnitude" basis – to:

- Continue current services in the aftermath of global pandemic (as well as other recently surfaced economic challenges).
- Address long-term liabilities.
- Achieve capital improvement plan (CIP) goals.
- And if the forecast projects a negative gap between revenues and expenditures, identify realistic options for the City's consideration in closing the gap.

Making good resource decisions in the short term as part of the budget process requires considering their impact on the City's fiscal condition down the road. Developing good solutions requires knowing the size of the problem the City is trying to solve: in short, the City cannot fix a problem it hasn't defined. And in this economic and fiscal environment, looking only one year ahead has the strong potential to misstate the size and nature of the fiscal challenges – and opportunities – ahead of the City.

Updating the Five-Year Financial Plan

The City last prepared a five-year long-term financial plan in May 2017 for the period 2017-22. Since then, the City has implemented two key Plan recommendations: establishment of a Pension Stabilization Fund in mitigating pension costs; and voter approval of a new general purpose revenue source: 1.25% local option sales tax (Measure X).

Accordingly, given the five years since the last Plan was prepared, it is timely to update the Plan as well as address new and continuing challenges, including:

- Continued increases in CalPERS pension costs, including impacts from reducing the discount (investment yield) assumption from 7.0% to 6.8%, which was "triggered" in accordance with its rate stabilization plan resulting from a significant investment yield of 21.3% in 2020-21 compared with actuarial assumptions.
- New allocation model for Sheriff contract costs and its potential for significant cost increases.
- Library services operating and capital costs.
- · CIP projects.
- Other initiatives in the Annual Work Program and Budget.

For those local agencies that have prepared long-term forecasts and financial plans, this did not magically make their fiscal problems disappear: they still had tough decisions to make. However, it allowed them to better assess their longer-term outlook, more closely define the size and duration of the fiscal challenges facing them, and then make better decisions accordingly for both the short and long run. This will be true for the City as well.

Forecast Purpose and Approach

The purpose of the forecast is to identify the General Fund's ability over the next five years – on an "order of magnitude" basis – to continue current services in the aftermath of the global

pandemic (as well as other recently surfaced economic challenges), address long-term liabilities and achieve CIP goals.

The forecast does this by projecting ongoing revenues and subtracting from them likely operating and CIP costs in continuing current service levels. If positive, the balance remaining is available to fund "new initiatives" such as implementing CIP goals, addressing unfunded liabilities or improving service levels. On the other hand, if negative, it shows the likely "forecast gap" if the City continues current service levels or funds CIP projects without corrective action.

The forecast builds on the *General Fiscal Outlook* presented to the Council in January 2022, which prefaced this report by discussing the key economic, demographic and fiscal factors key factors that are likely to affect the City's fiscal future. These ultimately translate into key assumptions that drive forecast results.

It is important to stress that this forecast is not the budget.

Budgets are based on <u>program review</u>, <u>priorities and affordability</u>. The forecast on the other hand is based on <u>assumptions</u>. It doesn't make expenditure decisions; it doesn't make revenue decisions. As noted above, its sole purpose is to provide an "order of magnitude" feel for the General Fund's ability to continue current service levels and achieve CIP goals.

Can the City Afford New Initiatives?

This is a basic question of priorities, not of financial capacity. But the forecast assesses how difficult answering this question will be.

Ultimately, this forecast cannot answer the question: "Can the City afford new initiatives?" This is a basic question of priorities, not of financial capacity per se. However, making trade-offs is what the budget process is all about: determining the highest priority uses of the City's limited

resources. And by identifying and analyzing key factors affecting the City's long-term fiscal heath, the forecast can help assess how difficult making these priority decisions will be.

Stated simply, the forecast is not the budget. Rather, it sets forth the challenges – and opportunities – ahead of the City in adopting a balanced budget, next year and beyond.

FORECAST FINDINGS

The Short Story

- The General Fund is in good shape in funding operating costs.
- However, there are significant challenges ahead in funding CIP projects (let alone improving service levels or addressing long-term liabilities).

Table 1. General Fund Resource Availability: Operating Costs

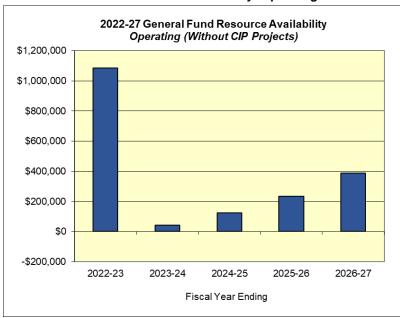


Table 2. General Fund Resource Availability: Operating and CIP



Funding Operating Costs. As shown in Table, forecast revenues exceed *operating* costs in every year. The large favorable variance in 2022-23 is due to one-time "American Rescue Plan Act" (ARPA) revenues of \$1.3 million. Excluding ARPA, the average "resource availability" is about \$375,000 annually. The projected ending fund balance by the end of the forecast period (2026-27) would be about \$6.8 million above policy minimum targets.

Put in perspective, with fund balance above policy targets, resources are available to fund CIP projects of about \$1.4 million per year. This compares with the five-year average CIP in the forecast of \$2.9 million.

Funding With CIP Projects. Table 2 compares the forecast results for operating costs with what happens if CIP projects (based on the five-year CIP) are included in the forecast.

Instead of projecting a "resource availability" of about \$375,000 annually, the forecast shows an annual average "gap" of about \$2.5 million when CIP projects are included. The resulting ending fund balance at the end of 2026-27 would be \$1.6 million, which would be \$7.6 million below minimum policy targets.

The Path Forward. As discussed below, there are several options available in closing the forecast gap and funding CIP projects (in full or

part) that would result in a balanced budget and reserves at minimum policy levels, including:

- Scale back CIP projects.
- Identify alternative funding sources for General Fund subsidies.
- Reduce CalPERS unfunded actuarial liabilities (UAL).
- Consider focused revenue options.
- Combination of options.

Key Forecast Drivers

Assumptions drive the forecast results, which are detailed on pages 17 to 19. Stated simply, if the assumptions change, the results will change. As prefaced in the *General Fiscal Outlook* presented to the Council in January 2022, there are eight key drivers underlying the forecast results:

- General economic trends and outlook
- State budget situation
- Current financial condition
- Key revenues
- Operating cost drivers, including Sheriff contract renewal and unfunded liabilities for pensions and retiree health care
- General Fund subsidies
- Population growth and development
- Capital improvement plan

The Short Story. As discussed below, forecast results are driven by four key actors:

- Sheriff contract increases.
- Ambitious CIP compared with past levels.
- Increased subsidies to other funds.
- CalPERS cost increases in funding the UAL

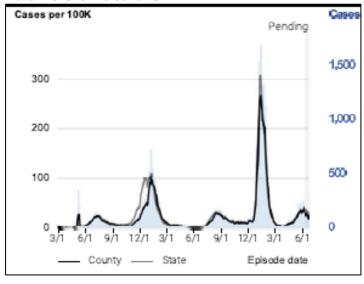
• General Economic Trends and Outlook

Last year, the public health crisis presented by Covid-19, and its adverse impact on the economy, was the major fiscal threat facing the cities throughout the nation. At this point, the public health crisis appears to be waning and revenue trends reflect continued recovery.

Table 3 shows trends in average daily Covid-19 cases since March 2020 through mid-June 2022. With the wide availability of vaccines, it appears that the public health crisis in California and Santa Barbara County is abating. (The trends for the County and the State track closely together.)

While cases have fluctuated significantly over the past two-plus years, as of mid-June 2022, cases are far below their peak in the Winters of 2020 and 2021.

Table 3
Average Daily Cases: Santa Barbara County and State
March 2020 to Mid-June 2022



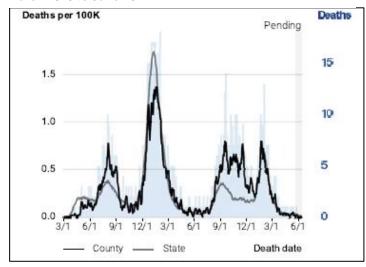
Moreover, as reflected Table 4, the severity of Covid-19 public health impacts has dropped significantly, where deaths per 100,000 population are effectively zero as of mid-June 2022.

In short, with these improving trends, public health restrictions have been curtailed, and economic activity is beginning to return to pre-crisis levels.

But New Economic Challenges Surface

While Covid-19 impacts may be behind us, new economic challenges have surfaced in its wake, with mixed economic signals.

Table 4
Deaths Per 100,000: Santa Barbara County and State
March 2020 to June 2022



Source: State of California

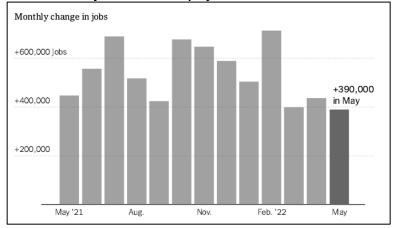
https://covid19.ca.gov/state-dashboard

Rising inflation. Current trends are at the highest levels in forty years. As Covid-19 economic impacts lessen, there is now high demand for limited supplies: supply chain shortages persist; and gasoline prices have surged with limited supplies due to the war in Ukraine. This has resulted in increasing interest rates in responding to this. Initially believed to be short-term by many leading economists, it now appears to have longer-term impacts.

But there are notable strengths. While interest rates are rising, they are still low by historic standards. And the housing market remains strong.

Moreover, employment trends are also favorable. Nationally, the unemployment rate continues at 3.6% for the third straight month, with 500,000 jobs created in April 2022 and 390,000 in May 2022. This is the 17th straight monthly gain. The unemployment rate was 3.6% for the third straight month, a touch away from a half-century low.

Table 5. Monthly Increase in Employment: Last 13 Months

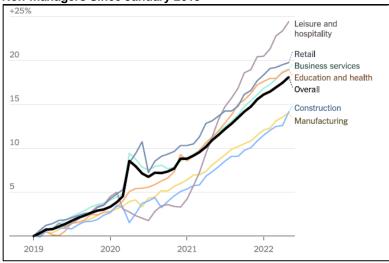


Source: U.S. Bureau of Labor Statistics

Graphic by the New York Times

Average hourly earnings are also on the rise, increasing by 5.2% from a year ago, with gains in virtually all industries from 2019.

Table 6. Percent Change in Average Hourly Earnings for Non-managers Since January 2019



Source: U.S. Bureau of Labor Statistics

Graphic by the New York Times

What the experts say. In its recent California economic outlook (June 1, 2022), the highly regarded UCLA Anderson School of Management forecast concluded:

"We expect the depth of this economic slowdown and the highest risk of recession to occur in the middle of 2023, although we still think a recession is unlikely at this time."

They also noted that supply chain disruptions are affecting consumers, business and agriculture; and that higher energy prices because of the Russian invasion of Ukraine add "additional headwinds to the state's economic growth."

Regarding future inflation and unemployment trends, the following summarizes the Federal Reserve's "consensus" outlook as of June 15, 2022:

Table 7. Federal Reserve Outlook

Key Indicators	2022	2023	2024	Longer Run			
Unemployment Rate	3.7%	3.9%	4.1%	4.0%			
Inflation	5.2%	2.6%	2.2%	2.0%			

Source: U.S. Federal Reserve

General Fund revenue projections reflect this outlook of "cautious optimism."

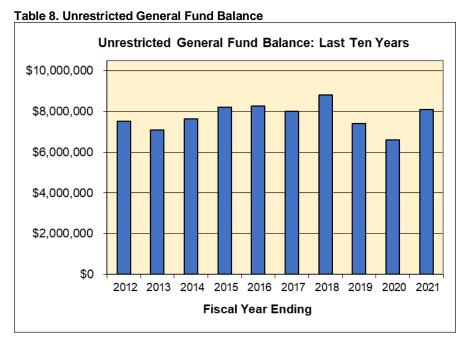
What this means for the City. Property tax, sales tax and transient occupancy tax (TOT) revenues account for over 90% of General Fund revenues (excluding transfers). These are driven by performance of the local economy, which in turn is driven by the interrelated performance of the regional, state and national economies. While no significant economic downturns that will impact key General Fund revenues are projected in the forecast, this is not a sure thing.

2 Current Strong Financial Condition

As noted in the *General Fiscal Outlook*, while the City has not been immune from adverse economic forces resulting from the global pandemic, it has been more successful than many other communities in California in weathering these fiscal storms. The City has adopted balanced budgets and maintained strong General Fund reserves at policy levels. It currently has no General Fund debt; and compared with many California cities, modest pension and retiree health obligations.

The City has also adopted – and followed – prudent fiscal policies addressing issues such as reserves, user fee cost recovery, investments, use of generally accepted accounting principles (GAAP) in preparing financial statements and budgets, inventories and fixed assets. The City routinely receives "clean" audit opinions; and has received the prestigious Award for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA) as well as the Award for Operating Budget Excellence from the California Society of Municipal Finance Officers (CSMFO).

The following chart shows the City's unrestricted General Fund balance for the past ten years. In each year, the City exceeds its minimum policy. It also shows that reserves have remained relatively constant, which means that the City has been able to respond to tough fiscal times without relying on significant drawdowns on its reserves.



June 30, 2021 Ending General Fund Balance. As shown below, the City ended 2020-21 with General Fund balances that are \$2.3 million higher than the policy minimum. This will serve the General Fund well in meeting the challenges ahead.

Table 9. Unrestricted General Fund Balance

Unrestricted General Fund Balance: June 30, 2021	Amount
Financial and economic uncertainty	4,052,200
Capital asset replacement	511,600
Special projects	1,193,600
Unassigned	2,351,200
Total Unrestricted Fund Balance: June 30, 2021	\$8,108,600

2020-21 Audited Fund Balance

State Budget Outlook

Over the past thirty years, the greatest fiscal threat to cities in California has not been economic downturns, dotcom meltdowns or corporate scandals, but rather, State takeaways. These included 20% reductions in property tax revenues in transferring revenues to schools via the Education Revenue Augmentation Fund (which in turn allowed the State to reduce its funding to schools by a commensurate amount), property tax administration fees, unfunded State mandates and most recently, dissolution of redevelopment agencies. These takeaways were on top of the fiscal challenges facing cities in light of their own revenue declines and cost pressures.

Fortunately, due to an improving economy combined with tax increases, constrained spending and more prudent fiscal policies (including required contributions to reserves), the State is in its best financial condition in many years. Accordingly, there are no further takeaways on the horizon – but neither are there any suggested restorations of past takeaways.

That said, while there are added constitutional protections in place since the last State raids on local finances, five years is a long time for the State to leave cities alone.

4 Key Revenues

Based on trends for the past ten years (detailed on pages 26 and 27), the City was experiencing a strong recovery from the Great Recession – and then Covid-19 hit with its adverse economic and fiscal impacts. The forecast assumes strong growth in 2021-22 in the City's top three revenues - property tax, sales tax and transient occupancy tax (TOT) - as economic activity returns to pre-pandemic levels, with modest growth thereafter Together, these three sources account for almost 90% of General Fund revenues.

6 Operating Costs Expenditures

There are three key operating cost assumptions reflected in the forecast, which are described in greater detail on pages 17 and 18.

• Operating cost "baseline." The 2022-23 Preliminary Budget is the "baseline" for the forecast. From this, operating costs are projected to increase by inflation (projected at 4% to 2% annually), excluding retirement costs and Sheriff contract costs.

- CalPERS retirement costs. Significant increases in funding the City's "unfunded actuarial liability (UAL) are assumed based on projections provided by the California Public Employees Retirement System (CalPERS).
- Sheriff contract costs. These costs account for 40% of General Fund operating costs. As shown on page 27, increases in Sheriff contract costs have been modest over the past ten years through 2020-21. However, significant increases were experienced in 2021-22 and are expected in 2022-23.

6 General Fund Subsidies

As summarized below, General Fund and Measure X are proposed to provide significant operating subsidies to four funds in 2022-23:

Table 10. General Fund Subsidies

2022-23 Proposed General Fund/Measure X Subsidies							
Fund	General Fund	Measure X	Total				
Park Maintenance	218,100	120,000	338,100				
ROW Assessment	17,700	50,000	67,700				
Recreation Services	474,400	80,000	554,400				
Library	30,000	630,700	660,700				
Total	\$740,200	\$880,700	\$1,620,900				

These subsidies are largely due to structural imbalances between revenues – which in the case of assessments are fixed – and increased costs due to aging infrastructure and deferred maintenance. In the case of the Library Fund, significant General Fund/Measure X support was envisioned for this new service.

As reflected below, subsidies remained relatively constant until 2021-22, when they increased significantly. While the new Library service is certainly a factor, there were increases in the other three funds as well.

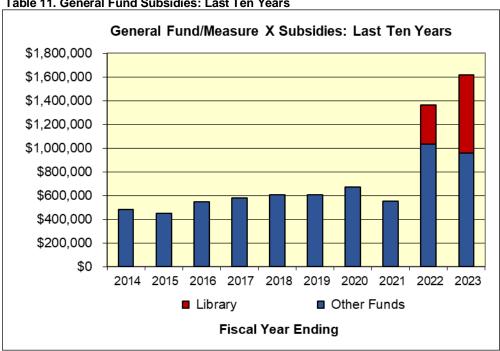


Table 11. General Fund Subsidies: Last Ten Years

Continued subsidies to these four funds at the 2022-23 level (adjusted for inflation) are projected through 2026-27.

7 Population Growth and Development

The City's population of about 13,000 has remained virtually unchanged over the past ten years. While there are some new residential developments in the pipeline, they are not likely to cause either significant operating revenue or cost increases over the next five years.

On the other hand, there are two hotel projects (one on City property) that may come on-line in the next five years that could favorably affect General Fund revenues.

However, there are regulatory hurdles ahead for these projects. Moreover, even if these projects receive discretionary approvals, it is uncertain what the market for these projects will look like three to five years from now. Accordingly, no new revenues from new development are projected in the forecast.

However, the following summarizes the estimated fiscal impact if these two hotel projects become operational at some time in the next five years:

Table 12. Estimated Revenues from Two Possible Hotel Projects

		Revenue Estimate		
Project	Rooms	TOT	Other	Total
Via Real	72	442,000	-	442,000
Surfliner	40	385,000	236,000	621,000
Total	112	\$827,000	\$236,000	\$1,063,000

3 Capital Improvement Projects

The following summarizes the five-year General Fund/Measure X CIP prepared by staff based on current goals and objectives. The first year is based on the proposed 2022-23 Budget.

Table 13. Forecast CIP Projects

Table 13. Forecast CIP Projects					
CIP Projects: General Fund/Measure X					
Project	2022-23	2023-24	2024-25	2025-26	2026-27
Carpinteria Skate Park	980,000				
La Concha Park	570,000				
Bluffs II Trail	149,800				
Playground Replacement	250,000				
City Hall Solar	36,900				
City Hall Storage	494,000				
Carpinteria Skate Park	116,000				
2022 Pavement Rehabilitation	110,000				
City Hall Campus Expansion		1,500,000			
Community Farm Project		82,400			
Carpinteria Library Improvements		1,125,000			
Ninth Street Improvements		896,500			
Linden Avenue Beach-End Beautification			31,200		
City Hall Campus Site Improvements			700,000		
Corporation Yard Maintenance Building			213,300		
City Hall Storage			375,000		
City Hall Solar Energy Generation and Storage			19,400		
Carpinteria Creekside Parcel Acquisition			61,400		
Transit Facility Improvements			7,800		
Pedestrian Bridge Rehabilitation			104,200		
Memorial Park Improvements				16,600	
Carpinteria Community Pool Improvements				8,200	
Playground Equipment Replacement				810,000	810,000
Parking Lot #4					675,000
2022 Pavement Rehabilitation	800,000				
2023 Pavement Rehabilitation		888,500	124,900		
2024 Pavement Rehabilitation			864,400	121,500	
2025 Pavement Rehabilitation			, -	768,600	108,000
2026 Pavement Rehabilitation					659,400
Total	\$3,506,700	\$4,492,400	\$2,501,600	\$1,724,900	\$2,252,400

Forecast Gap vs Budget Deficit

In those years where expenditures are greater than revenues due to CIP projects, this forecast does not project a "budget deficit." Stated simply, a projected "forecast gap" is not the same as a "budget deficit." The City will have a budget deficit only if it does nothing to take corrective action. However, by looking ahead and making the tough choices necessary "today" to close any potential *future* gaps, the City will avoid incurring real deficits.

FORECAST FRAMEWORK

Background

There are two basic approaches that can be used in preparing and presenting forecasts: developing one forecast based on one set of assumptions about what is believed to be the most likely outcome; or preparing various "scenarios" based on a combination of possible assumptions for revenues and expenditures. This forecast uses the "one set of assumptions" approach as being the most useful for policy-making purposes. However, the financial model used in preparing this forecast can easily accommodate a broad range of other "what if" scenarios.

Demographic and Financial Trends

The past doesn't determine the future. However, if the future won't look like the past, we need to ask ourselves: why not? How will the future be different than the past, and how will that affect the City's fiscal outlook? Accordingly, one of the first steps in preparing the forecast is to take a detailed look at key demographic, economic and fiscal trends over the past ten years.

A summary of key indicators is provided in the *Trends* section of this report beginning on page 23. Areas of particular focus included:

- *Demographic and Economic Trends*. Population and inflation as measured by changes in the consumer price index (CPI).
- *Revenues Trends*. Focused on the City's top three General Fund revenues property taxes, TOT and sales which together account for almost 90% of total General Fund revenues.
- *Expenditure Trends*. Overall trends in key expenditure areas, including sheriff contract, insurance, General Fund subsides and pension costs.

Forecast Assumptions

As noted above, assumptions drive the forecast results. Sources used in developing forecast projections include:

- Long and short-term trends in key City revenues and expenditures.
- Economic trends as reported in the national media.
- Statewide and regional economic forecasts prepared by the University of California, Los Angeles, University of California, Santa Barbara, California Economic Forecast and Beacon Economics.

- Economic and fiscal information developed by the State Legislative Analyst (LAO), State Department of Finance and State Controller.
- Fiscal and legislative analysis by the League of California Cities.
- Analysis by the City's sales tax advisor (HdL Companies).
- Five-year employer contribution rate projections prepared by CalPERS.

Ultimately, working closely with City staff, the forecast projections reflect our best judgment about performance of the local economy during the next five years, and how these will affect General Fund revenues and expenditures. A detailed description of the assumptions used in the forecast and the resulting projections are provided on pages 17 to 19.

What's Not in the Forecast

Grant Revenues. For operations, the forecast does not reflect the receipt of any "competitive" grant revenues over the next five years. However, based on past experience, it is likely that the City will be successful in obtaining grants for operating purposes. However, these are typically for restricted purposes that meet the priorities of the granting agency, which are not necessarily the same as the City's. Moreover, experience shows given federal and state budget challenges, the amount of available grant funding is more likely to decline over the next five years than increase.

Operating Needs Not Funded in the Proposed 2022-23 Budget. It is likely that there are City needs that are not reflected in the proposed 2022-23 Budget.

What's Most Likely to Change?

By necessity, the forecast is based on a number of assumptions. The following summarizes key areas where changes from forecast assumptions are most likely over the next five years:

Top Revenue Projections. These are directly tied to the performance of the local economy, which in turn is driven by the interrelated performance of the regional, state and national economies. As noted above, no significant economic downturns that will impact key General Fund revenues are projected in the forecast. However, it bears repeating that this is not a sure thing.

Revenue Projections from New Development. While none are reflected in the forecast, it is possible that some of the hotel and other projects on the radar could move faster. If that's the case, then revenues – at least in the forecast out-years – may be better than the forecast.

Insurance Costs. The forecast assumes that general liability and workers' compensation and property insurance costs will grow by inflation. However, in the past this has been a volatile cost for many cities in California (and the City's experience has shown the potential for wide swings as well).

While loss experience plays a role, higher costs can also be incurred resulting from volatility in the financial markets. This can often have a far greater impact on insurance costs than actuarial loss experience.

Retirement Costs. The forecast uses CalPERS' rate projections for the next five years. While this is a reasonable assumption, experience has shown the potential for even steeper increases in employer contribution costs.

THE PATH FORWARD

As discussed above, the City is in good fiscal shape in funding operating costs – which has been the focus of past City budgets – with projected revenues exceeding operating costs by about \$375,000 annually.

However, the forecast also shows an annual average "gap" of about \$2.5 million when CIP projects are included (\$2.9 million average per year).

As discussed below, there are several options available in closing the forecast gap and funding CIP projects (in full or part) that would result in a balanced budget and reserves at minimum policy levels, including:

Scale Back CIP Projects. The forecast includes an average annual coat for CIP projects of \$2.9 million. Scaling this back to \$1.4 million would result in a fund balance that meets minimum fund balance targets at the end of 2026-27, while supporting CIP improvements at a higher level than in the past.

Identify Alternative Funding Sources for General Fund Subsidies. Until 2021-22, General Fund subsidies were relatively stable from year-to-year. However, as summarized by the following, General Fund subsidies increased significantly in 2021-22. While the contributions for the Library were expected, there were increases in the other three funds as well.

General Fund/Measure X Subsidies							
Fund	2020-21	2021-22	2022-23				
Park Maintenance	173,800	220,700	338,100				
ROW Assessment	29,700	75,500	67,700				
Recreation Services	351,700	411,400	554,400				
Library	-	327,500	660,700				
Total	\$555,200	\$1,035,100	\$1,620,900				

Reduce CalPERS Unfunded Actuarial Liabilities (UAL). The City's pension situation is described on pages 28 to 32. The short story: the City has seen significant increases in annual contributions in amortizing its unfunded actuarial liabilities. About 22 years remains on this amortization schedule. The City has wisely set aside \$1.4 million in a "Section 115" trust fund to assist in addressing its UAL An option that CalPERS offers is a shortened amortization period of 10 or 15 years. While this requires higher annual payments, the long-term cost savings are significant. A high level analysis indicates that the City could select a shorter amortization period and draw down its Section 115 funds in

offsetting the higher annual payments. This requires further analysis in consultation with the City's actuary to further asses the costs and benefits of this approach.

Consider Focused Revenue Options. There are two focused options the City could consider:

- Higher cost recovery. This is one of the few remaining areas where the Council has discretion in balancing funding for the cost of services between general purpose revenues and fees. The City plans to prepare a cost of services study in 2022-23 in evaluating current costs and user charges in alignment with adopted cost recovery policies. If fees are set lower than appropriate, this means fewer general purpose revenues are available for services that do not have user fee options, like police protection, street maintenance, parks and libraries. This study may present an opportunity for improved cost recovery that in turn can assist in meeting the City's CIP goals.
- **Business license tax.** Anyone doing business in the City is required to pay a business license tax, which is levied solely for general revenue purposes. While there are over 40 different categories, the maximum that most businesses pay if they have 21 or more employees is \$100, based on the following schedule for retailers, professionals and manufacturers:

No. of Employees	Annual Tax
1 to 5	\$25
6 to 10	\$50
10 to 20	\$75
21 or More	\$100

Combined with application fees for new businesses, this results in very modest revenues of about \$62,000 annually. Given this relatively low amount of revenue, it is likely that the cost of administering this program is higher that the revenue generated.

Most modern business tax ordinances use gross receipts as the tax base to better reflect ability to pay. There are many ways of structuring the business taxes; and as such, more detailed analysis is required in estimating revenues from an updated business tax ordinance. However, based on a review of ratios between business tax and sales tax revenues in other California cities, a conservative estimate of 15% of sales tax revenues (excluding Measure X) generates about \$325,000 in revenues, for an increase of \$263,000. Under Proposition 218, this would require voter approval.

Combination of Options. Rather than relying on only one option, the City could use a combination of them.

CONCLUSION

Favorable Outlook in Funding Operating Costs. The City is in good fiscal shape in funding operating costs – which has been the focus of past City budgets – with projected revenues exceeding operating costs by about \$375,000 annually. Including available fund balance above policy targets, resources are available to fund CIP projects of about \$1.4

million per year. While less than the five-year CIP average in the forecast of \$2.9 million, it is more than the \$500,000 it has allocated on average in the past.

Challenges Ahead in Funding CIP Projects. The forecast shows an annual average "gap" of about \$2.5 million when CIP projects are included.

The Path Ahead. This report identifies four basic options for funding an expanded CIP. All with the exception of business license tax (which would require voter approval) can be approved by the Council.

KEY ASSUMPTIONS

DEMOGRAPHIC TRENDS

Population. Based on recent trends, no change in population (either up or down) is projected to materially affect revenues or expenditures over the next five years.

Inflation. Based on long-term trends and projections in recent statewide and regional forecasts, inflation – as measured by the consumer price index (CPI) – the following summarized inflation assumptions:

Estimate	
2021-22	4.0%
-	
Forecast	
2022-23	4.0%
2023-24	3.0%
2024-25	2.0%
2025-26	2.0%
2026-27	2.0%

ECONOMIC OUTLOOK

The public health crisis and adverse economic impacts from Covid-19 appear to be waning and revenue trends reflect continued recovery. However, in its wake, new concerns have surfaced with inflation and possible recession. On the other hand, the housing market, employment and wages continue to be strong. The forecast assumes "cautious optimism" and modest growth. Accordingly, it does not project any significant economic downturns that would impact key General Fund revenues. However, this is far from a sure thing.

EXPENDITURES

Operating Costs. The proposed 2022-23 Budget is the "baseline" for the forecast operating expenditures. From this, operating costs are projected to increase by inflation, with the notable exception of pension and Sheriff contract costs.

CalPERS. These are based on projections provided by the California Public Employees Retirement System (CalPERS). The underlying factors driving the increases are described in the *Trends* section of this report beginning on page 28. Based on these factors, the detail calculations for projecting retirement costs are provided on page 21.

Sheriff Contract Costs. As discussed in the *Trends* section of this report beginning on page 27, increases in Sheriff contract costs have been modest over the past years until 2021-22, when costs increased by about 15%. The proposed costs for 2022-23 are also expected to increase by 15%. After that, annual costs are projected to rise by 3.5% annually, based on the prior five-year average increase.

Other Operating Costs. As noted by above, the forecast assumes increases based on inflation ranging from 4% to 2%, aside from pension and Sheriff contract costs. This is lower than past trends based on the following factors:

KEY ASSUMPTIONS

- In preparing and reviewing expenditure trends, special attention was focused separately on key "external" drivers like insurance, CalPERS pension and Sheriff contract costs.
- In the case of retirement costs, as noted above, these were prepared separately based on rate and cost information provided by CalPERS.
- And separate assumptions have been made for Sheriff contract costs.
- After accounting for these three external drivers, the remaining costs are largely
 within the control of the City. Staffing costs account for about one-third of
 operating expenditures. Setting aside the two costs that are accounted for
 separately, staffing costs rise (or fall) based on two factors: authorized staffing
 levels and compensation. Both are within the control of the City. Since this report
 is a forecast and not the Budget, CPI is a reasonable basis for projecting these other
 costs.

Capital Improvement Plan (CIP) Projects. Expenditures are based on funding and phasing assessments prepared by City staff. These are presented on page 11.

INTERFUND TRANSFERS

Transfers in and out, including fund subsidies, are based on the proposed 2022-23 Budget and increase annually based on changes in the CPI.

STATE BUDGET ACTIONS

The forecast assumes no added cuts nor restoration of past cuts to cities.

REVENUES

Sources used in developing revenue projections for the forecast include:

- Long and short-term trends in key City revenues and expenditures.
- Economic trends as reported in the national media.
- State and regional economic forecasts prepared by the University of California, Los Angeles; University of California, Santa Barbara; California Economic Forecast; and Beacon Economics.
- Economic and fiscal information developed by the State Legislative Analyst (LAO), State Department of Finance and State Controller.
- Fiscal and legislative analysis by the League of California Cities.
- Analysis by the City's sales tax advisor (HdL Companies).

Ultimately, however, in close consultation with City staff, the forecast projections reflect our best judgment about the State budget process and the performance of the local economy during the next five years and how these will affect General Fund revenues.

Top Three Revenues

The following describes the assumptions for the "Top Three" revenues in the forecast, which account for almost 90% of total projected General Fund revenues.

KEY ASSUMPTIONS

Property Tax. This revenue source is driven by changes in assessed value. The forecast assumes modest "baseline" growth throughout the forecast period as follows:

Estimate	
2021-22	4.6%
Forecast	
2022-23	4.3%
2023-24	5.0%
2024-25	5.0%
2025-26	5.0%
2026-27	5.0%

Transient Occupancy Tax. Transient occupancy taxes (TOT), which are based on hotels and short-term vacation rentals, are estimated to increase significantly in 2021-22, reflecting recovery from Covid-19 impacted revenues. Due to this, revenues are projected to remain flat in 2022-23, and then grow by CPI thereafter. No new hotels are assumed in the forecast.

38.6%
Flat
3.0%
2.0%
2.0%
5.0%

Sales Tax. The forecast assumptions were prepared by the City's sales tax advisor (HdL). With strong growth in 2021-22, revenues are essentially flat in 2022-23 and then grow modestly thereafter.

	General	Meas X
Estimate		
2021-22	20.2%	15.5%
_		
Forecast		
2022-23	04%	08%
2023-24	3.6%	3.8%
2024-25	2.9%	2.9%
2025-26	2.9%	2.9%
2026-27	3.4%	3.4%

Other Revenues

These are projected to remain flat or grow modestly by inflation during the forecast period,

GENERAL FUND/MEASUR	E X FIVE Y	EAR FIS	CAL FOR	RECAST: 2	2022-27			
	2019-20	2020-21	2021-22			FORECAST		
	Actual	Actual	Estimated	2022-23	2023-24	2024-25	2025-26	2026-27
REVENUES								
Taxes and Franchise Fees								
Property Tax	\$4,119,400	\$4,372,200	\$4,572,400	\$4,769,600	\$5,008,100	\$5,258,500	\$5,521,400	\$5,797,500
Sales Tax	4,714,200	5,271,600	6,174,700	6,135,800	6,364,600	6,549,200	6,739,100	6,968,200
Transient Occupancy Tax	2,023,100	2,209,200	3,062,200	3,062,200	3,154,100	3,217,200	3,281,500	3,347,100
Franchise Fees	757,300	689,100	685,100	685,100	711,100	725,300	739,800	754,600
Business License Taxes	48,900	41,100	62,000	62,000	63,900	65,200	66,500	67,800
From Other Governments	452,200	399,300	304,000	552,000	337,300	337,300	337,300	337,300
Permits and Service Charges	594,300	566,300	703,000	502,500	629,100	641,700	654,500	667,600
Other Revenues	,	,	ŕ					
Investment Earnings	377,200	68,200	54,200	27,800	145,600	145,600	145,600	145,600
Other Revenues	727,400	352,200	154,600	101,600	316,300	316,300	316,300	316,300
Total Revenues	13,814,000	13,969,200	15,772,200	15,898,600	16,730,100	17,256,300	17,802,000	18,402,000
EXPENDITURES	, ,	, ,	, ,	, ,	, ,	, ,	, ,	, ,
Operating Programs	10,844,300	10,165,200	12,165,100	14,356,300	14,855,600	15,266,000	15,668,500	16,078,700
Capital Outlay	273,400	168,100	87,700	178,900	162,800	162,800	162,800	162,800
Total Operating Expenditures	11,117,700	10,333,300	12,252,800	14,535,200	15,018,400	15,428,800	15,831,300	16,241,500
CIP Projects	571,200	1,593,100	1,842,500	3,506,700	4,492,400	2,501,600	1,724,900	2,252,400
Total Expenditures	11,688,900	11,926,400	14,095,300	18,041,900	19,510,800	17,930,400	17,556,200	18,493,900
OTHER SOURCES (USES)	, ,	, ,	, ,	, ,	, ,	, ,	, ,	, ,
Transfers In	241,800	-	1,345,000	1,342,000	-	-	_	-
Transfers Out	,		, ,	, ,				
Fund Subsidies	(673,300)	(555,100)	(1,035,200)	(1,620,900)	(1,669,500)	(1,702,900)	(1,737,000)	(1,771,700)
CIP Projects	, , ,	, , ,	. , , ,		. , , ,	, , , ,	, , ,	, , , ,
Other Funds	(29,000)	-	_	-	-	-	-	-
Total Other Sources (Uses)	(460,500)	(555,100)	309,800	(278,900)	(1,669,500)	(1,702,900)	(1,737,000)	(1,771,700)
Sources Over (Under) Uses	1,664,600	1,487,700	1,986,700	(2,422,200)	(4,450,200)	(2,377,000)	(1,491,200)	(1,863,600)
FUND BALANCE, BEGINNING OF YEAR	9,122,600	10,787,200	12,274,900	14,261,600	11,839,400	7,389,200	5,012,200	3,521,000
FUND BALANCE, END OF YEAR	10,787,200	12,274,900	14,261,600	11,839,400	7,389,200	5,012,200	3,521,000	1,657,400
GENERAL FUND BALANCE, END OF YEAR								
Unspendable		400	400	400	400	400	400	400
Restricted: Pension Stabilization	1,113,400	1,438,600	1,438,500	1,438,600	1,438,600	1,438,600	1,438,600	1,438,600
Committed	, ,	, ,	, ,	, ,	, ,	, ,	, ,	, ,
Fiscal Stability, Cash Flow and Contingencies.	4,344,900	4,052,300	4,489,300	5,223,200	5,396,800	5,544,300	5,688,900	5,836,300
40% of Annual General Fund	, ,	, , ,	, ,	, -,	, -,	, ,	, ,	,,- , -
General Reserve Fund: \$1,000,000 Minimum	1,189,200	1,193,600	1,005,700	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Major Asset Replacement and Repair	, ,			. ,	•	. ,		. ,
\$1,000,000 M inimum	540,500	511,600	432,900	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Assigned: Measure X Projects and Programs	3,055,000	3,645,100	4,093,400	2,587,200	-,,	-,,	-,,	-,,
Unassigned	544,200	1,433,300	2,801,400	590,000	(1,446,600)	(3,971,100)	(5,606,900)	(7,617,900)
Total	10,787,200	12,274,900	14,261,600	11,839,400	7,389,200	5,012,200	3,521,000	1,657,400

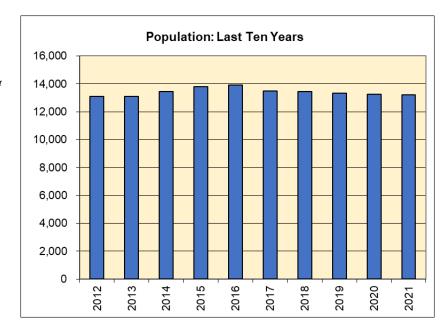
		2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Population		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Inflation		4.0%	4.0%	3.0%	2.0%	2.0%	2.0%
initation		4.070	4.0%	3.070	2.070	2.070	2.07
REVENUES & OTHER SOURCES							
Property Tax		4.6%	4.3%	5.0%	5.0%	5.0%	5.0%
Transient Occupancy Tax		38.6%	Flat	3.0%	2.0%	2.0%	2.0%
Sales Tax (Basis: HdL Projection)							
Percent Increase							
General Fund		20.2%	-0.4%	3.6%	2.9%	2.9%	3.49
Measure X		15.5%	-0.8%	3.8%	2.9%	2.9%	3.49
Revenue							
General Fund	1,817,700	2,185,700	2,176,800	2,255,200	2,320,600	2,387,900	2,469,100
Measure X	3,453,900	3,989,000	3,959,000	4,109,400	4,228,600	4,351,200	4,499,100
	5,271,600	6,174,700	6,135,800	6,364,600	6,549,200	6,739,100	6,968,200
Business License Tax		Estimated	Estimated	3.0%	2.0%	2.0%	2.09
Average of Prior 5 Years: 2023-24 to 2026-27	Base						
Franchise Fees	690,400	Estimated	Estimated	3.0%	2.0%	2.0%	2.0%
From Other Governments	337,300	Estimated	Estimated	Flat	Flat	Flat	Fla
Permits & Service Charges	610,800	Estimated	Estimated	3.0%	2.0%	2.0%	2.0%
Investment Earnings	145,600	Estimated	Estimated	Flat	Flat	Flat	Fla
Other Revenues	316,300	Estimated	Estimated	Flat	Flat	Flat	Fla
EXPENDITURES							
Operating Expenditures							
Sheriff Contract			14.7%	3.5%	3.5%	3.5%	3.59
Proposed contract for 2022-23		4,600,000	5,278,000	5,462,700	5,653,900	5,851,800	6,056,600
Average increase, last 5 years excluding 2020-21 and 2021-22)							
Unfunded Actuarial Liability (UAL)							
Classic (80% Allocated to General Fund)		312,600	362,700	391,200	421,600	440,800	459,200
PEPRA (80% Allocated to General Fund)		2,000	2,300	2,900	3,400	3,800	4,100
Safety (Reflects 3.3% prepayment discount		288,900	315,400	327,500	339,100	343,900	346,800
Total		603,500	680,400	721,600	764,100	788,500	810,100
Other Operating Expenditures		7,049,300	8,576,800	8,834,100	9,010,800	9,191,000	9,374,800
Total Operating Expenditures	_	12,165,100	14,356,300	14,855,600	15,266,000	15,668,500	16,078,700
Capital Outlay	Base	07.700	150,000	1.62.000	1.00.000	1.00.000	1.62.000
Average of Prior 5 Years: 2023-24 to 2026-27	162,800	87,700	178,900	162,800	162,800	162,800	162,800
Total CIP Projects		12,252,800	14,535,200	15,018,400	15,428,800	15,831,300	16,241,500
CIP Projects			000 000	1 592 400	1 400 200	924 900	910 000
General Fund Measure X			980,000	1,582,400	1,400,300	834,800	810,000
Total			2,526,700 3,506,700	2,910,000 4,492,400	1,101,300 2,501,600	890,100 1,724,900	1,442,400 2,252,400
1 Otal			3,300,700	4,424,400	2,501,000	1,/24,900	4,4 <i>3</i> 2,400

ASSUMPTIONS SUMMARY						
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
OTHER SOURCES (USES)						
Transfers In						
ARPA						
General Fund	1,269,000	1,267,000				
Measure X	76,000	75,000				
Total	1,345,000	1,342,000	-	-	-	-
Transfers Out						
Historic Fund Subsidies						
General Fund	(547,700)	(710,200)				
Measure X	(487,500)	(250,000)				
Total	(1,035,200)	(960,200)	-	-	-	-
Library Fund						
General Fund		(30,000)				
Measure X		(630,700)				
Total	-	(660,700)				-
Total Transfers Out Grows by Inflation	(1,035,200)	(1,620,900)	(1,669,500) 3.0%	(1,702,900) 2.0%	(1,737,000) 2.0%	(1,771,700) 2.0%

DEMOGRAPHIC AND ECONOMIC TRENDS

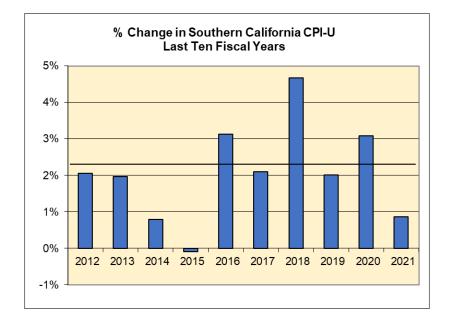
Population. The City's population has remained virtually unchanged for the past ten years.

Source: State of California, Demographic Research Unit



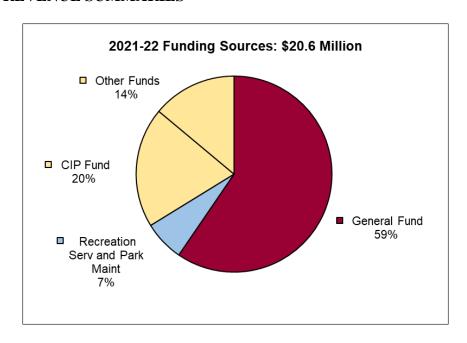
Consumer Price Index. Changes in the Consumer Price Index for All Urban Consumers (CPI-U) for the Southern California area increased by less than 1.0% in 2021; and an average of 2.1% over the past 10 years. However, we are now experiencing the steepest rise in costs in over 40 years.

Source: U.S. Bureau of Labor Statistics

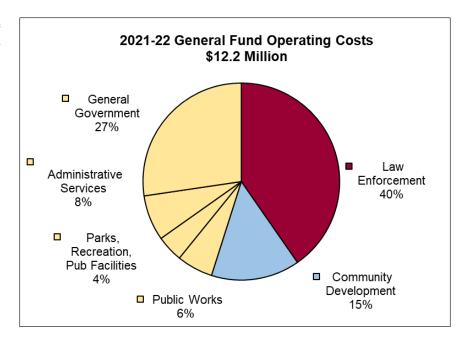


2021-22 EXPENDITURE AND REVENUE SUMMARIES

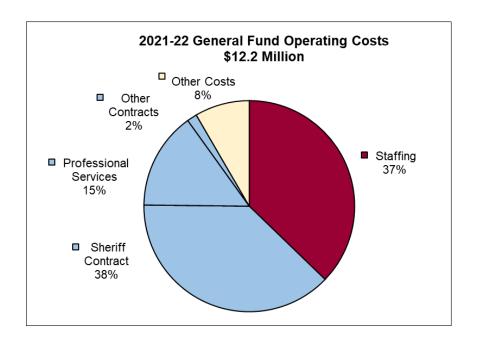
The General Fund – which is the focus of this forecast – accounts for about 60% of total City expenditures.



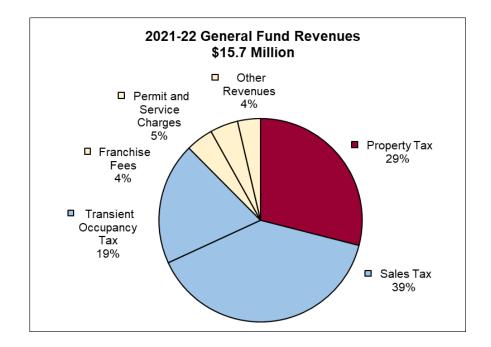
At 40%, law enforcement costs are the largest use of General Fund resources.



Contracts for Sheriff (38%) and other services (17%) account for 55% of General Fund operating costs. Staffing costs are the next highest cost, accounting for almost 40% of General Fund operating costs.



Three revenue sources account for about 90% of total General Fund sources. Sales tax (including Measure X) is the top revenue (39%) followed by property tax (29%) and transient occupancy tax (25%) and sales tax 19%).

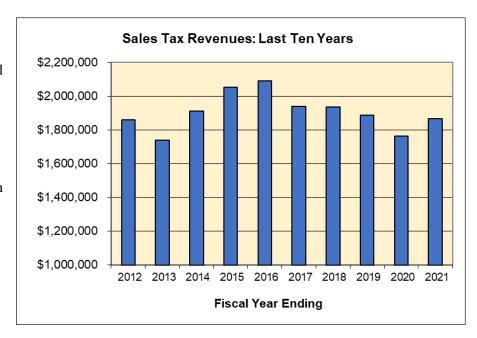


GENERAL FUND REVENUE TRENDS

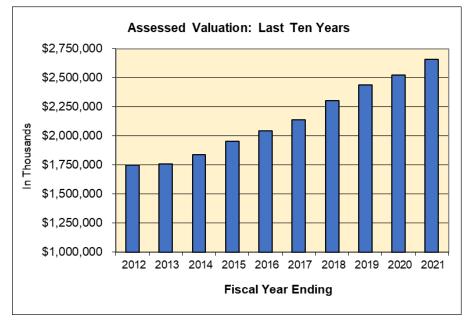
The following tables and charts show long and short term trends in General Fund for the "Top Three" revenue sources, which account for about 90% of total General Fund revenues.

Sales Tax. These revenues (including Measure X) are the City's top revenue source, accounting for almost 40% of total revenues. Because they only began to be received in 2018-19, the chart only covers General Fund sales tax revenues.

The last ten years show mixed results in this revenue source, with growth from 2012-13 through 2015-16, but modest declines of the next four years thereafter. However, sales tax revenues have strongly recovered in 2021-22.

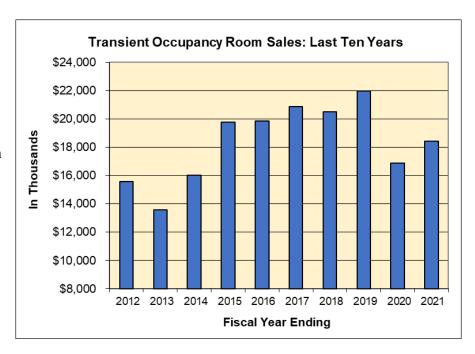


Property Tax. The second most important revenue (accounting for about 30% of total General Fund revenues,), these are driven by changes in assessed value as determined by the Santa Barbara County Assessor's office. (The apportionment of property taxes is determined by the State and subject to change; as such, assessed value is the underlying economic driver for property taxes.)



TOT Revenues. These revenues include hotels and short-term vacation rentals. (Note: The tax rate increased from 10% to 12% in 2012-13, and thus room sales are the best economic measure). Room sales were relatively stable from 2014-15 to 2017-18, with an increase of 7% in 2018-19.

However, this is followed by a sharp decline in 2019-20 from Covid-19 impacts, with recovery beginning in 2020-21.



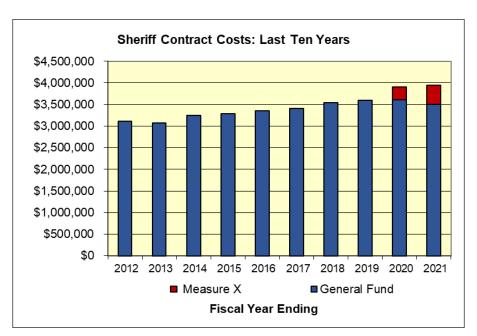
GENERAL FUND EXPENDITURE TRENDS

The following tables and charts show long term trends in four key General Fund expenditures/fund subsidies:

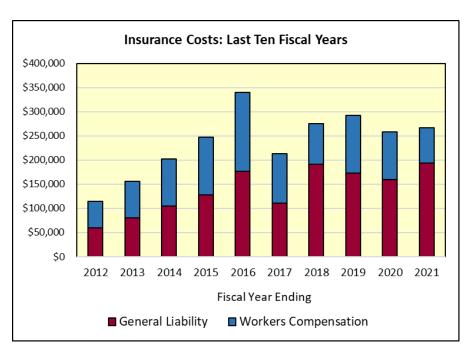
- Sheriff contract costs.
- Insurance: general liability and workers' compensation.
- General Fund subsidies.
- Employer retirement contribution rates to the California Public Employees Retirement System (CalPERS) as well as projected rates for the next five years.

Sheriff Contract Costs. The City contracts with the County of Santa Barbara for police services. This is the City largest operating cost, accounting for almost 40% of total operating costs.

The sidebar chart shows Sheriff contract costs for the last ten years, which have been funded by a combination of General Fund and Measure X sources beginning in 2019-20. Cost increases through 2018-19 have been relatively modest. However, while mitigated with Measure X funds, there have been significant increases since then, with 15% increases in 2021-22 and another increase of 15% proposed for 2022-23.

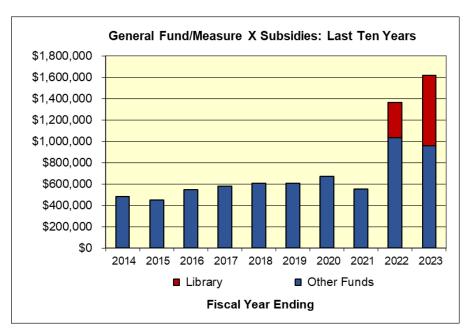


Insurance Costs. Insurance costs have been a major concern for many agencies throughout the State. As reflected in the sidebar chart for workers' compensation and general liability costs, the City has been on a roller coaster ride over the last ten years. However, insurance costs appear to have stabilized and are not projected to be a significant factor in the forecast. (Insurance costs are city-wide for all funds).



General Fund Subsidies. These subsidies are largely due to structural imbalances between revenues — which in the case of assessments are fixed — and increased costs due to aging infrastructure and deferred maintenance. In the case of the Library Fund, significant General Fund support was envisioned for this new service.

Subsidies remained relatively constant until 2021-22, when they increased significantly. While the new Library service is certainly a factor, there were increases in the other three funds as well.



CalPERS Pension Costs

The City currently provides defined pension benefits to its regular employees through its contract with the California Public Employees Retirement System (CalPERS). Because the City has under 100 non-safety employees covered by its contract with CalPERS, it is pooled with other local agencies with under 100 non-safety employees that offer similar benefits.

The City has a two-tier retirement plan resulting from the Public Employees' Pension Reform Act of 2013 (PEPRA).

• "New" (PEPRA) Employees: 2% at 62. Under PEPRA, "new" system employees hired on January 1, 2013 or after are provided with the "2% at 62" plan. This means that retirees will receive 2% of their eligible compensation for each year worked if they retire at age 62. For example, an employee working for 30 years and

retiring at 62 would receive 60% of their eligible compensation (in this case, the average earnings or their three highest years, excluding any overtime pay)

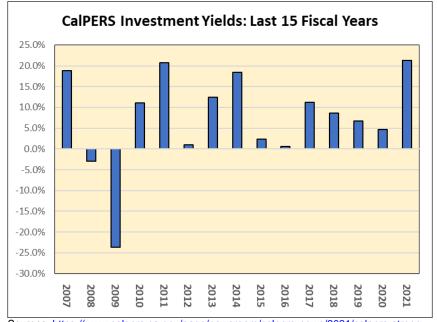
• "Classic" Employees: 2% at 55. Employees in the system before January 1, 2013 (which CalPERS calls "classic" employees) are provided with the "2% at 55" plan: they receive 2% of their eligible compensation for each year worked if they retire at age 55. Classic employees include those who worked for the City before January 1, 2013. It also includes new employees with the City who established CalPERS membership with another agency before January 1, 2013, with a break in service of six months or less.

About CalPERS. While cities, counties, and special districts are free to create their own retirement systems, 460 of California's 482 cities are members of CalPERS. Dating back eighty-five years, CalPERS is now the largest pension fund in the United States, providing services to about 2,900 state, city, county and special districts, with over 1.8 million members and managing \$500 billion in assets.

Funding Pension Benefits. There are many actuarial factors that determine contribution rates, including inflation and life expectancy assumptions

However, the assumption for the "discount rate" – the projected long-term yield on investments – is one of the most important. For example, only about one-third of CalPERS retirement benefits are funded by employee and employer contributions: the other two-thirds are funded from investment yields.

As of January 1, 2022, CalPERS current discount rate is 6.8%. Even small changes in this rate – up or down – can significantly affect funding.



Sources: https://www.calpers.ca.gov/page/newsroom/calpers-news/2021/calpers-strong-preliminary-fiscal-year-investment-return-trigger-discount-rate-reduction

https://www.calpers.ca.gov/docs/forms-publications/facts-investment-pension-funding.pdf

By comparison, CalPERS net yield on returns has averaged 10.3% for the last five years; 8.5% for the last 10 years; 6.9% for the last 20 years; and 8.4% over the past 30 years. As reflected in the chart above, these highly variable results are due to significant swings in investment earnings from year-to-year. (Source: https://www.calpers.ca.gov/page/newsroom/calpers-news/2021/calpers-strong-preliminary-fiscal-year-investment-return-trigger-discount-rate-reduction)

Member and City Contributions. Along with investment earnings, CalPERS pension benefits are funded by contributions from both employees and employers.

The employer share has two components:

- Normal cost: The rate needed to meet current actuarial obligations.
- Unfunded actuarial liability (UAL): Funding needed to amortize any outstanding unfunded liabilities (typically
 over 30 years). If there are adverse actuarial results, such as lower investment yields or changes in actuarial
 assumptions, this will be reflected in the UAL payment.

Recent Change in Investment Assumptions. CalPERS recently reduced its yield assumption from 7.0% to 6.8%, effective January 1, 2022. This was triggered by the risk mitigation policy adopted by CalPERS in 2015 and revised in 2017), which called for reductions in the yield assumptions as follows:

	 	
Excess Investment	Reduction in	Reduction in
Return	Discount Rate	Expected Investment
		Return
If the actual investment	Then the discount rate	And the expected
returns exceed the	will be reduced by:	investment return will be
discount rate by:		reduced by:
2.00%	0.05%	0.05%
7.00%	0.10%	0.10%
10.00%	0.15%	0.15%
13.00%	0.20%	0.20%
17.00%	0.25%	0.25%

Source: CalPERS Statement of Policy for Funding Risk Mitigation, Version 2, February 14, 2017

Compared with the prior assumption of 7.0%, the return in 2020-21 of 21.3% exceeded the yield assumption by 14.3% (between 13% and 17%), and accordingly, was reduced by 0.20% under this policy.

On one hand, it seems counter-intuitive that the yield assumption should drop when returns are strong. However, the long-term "strategic objective of the Policy is to reduce the volatility of investment returns, thereby increasing the long-term sustainability of CalPERS pension benefits for members" and contributions by employers. This policy is intended to do so by reducing the yield assumptions when returns are strong and the impact is lessened.

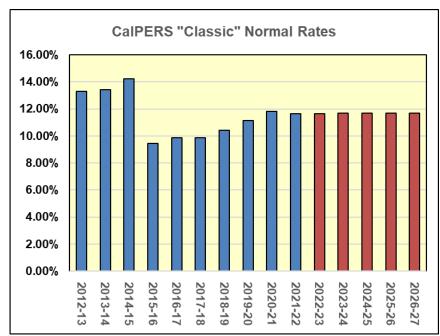
Based on initial models provided by CalPERS, this reduction in yield assumption appears to have a moderate (and perhaps beneficial) impact on employer contributions rates: while future yield assumptions are reduced, this appears to be offset by more fully funded liabilities due to the strong yield in 2020-21 (in short, the liability amortization base is smaller).

CalPERS Employer Contribution Rates. Over the past five years, CalPERS has phased-in increases in both the normal and UAL employer contribution rates due to actual assumption changes. As reflected in Tables 15 and 16, normal cost rates have stabilized but UAL payments continue to rise.

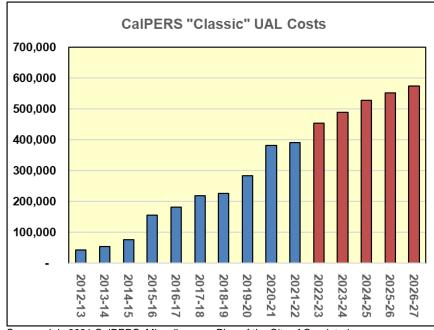
The sidebar table shows actual contribution rates for the past ten years (in blue) for the City's "classic" employees along with projected rates for next five years (in red). As discussed above, it shows how normal rates have stabilized.

(Note: Trends are provided for "classic" versus "new" (PEPRA) employees for "normal and UAL costs, since they are a much larger group and better reflect cost trends. However, over time, PEPRA employees will be a larger share of the City's employees, and accordingly, overall costs will come down.)

On the other hand, the following table shows how UAL costs for "classic" employees have risen significantly, with continued cost increases though 2024-25, where they begin to stabilize (last ten years in blue and projected costs for the next five years in red).



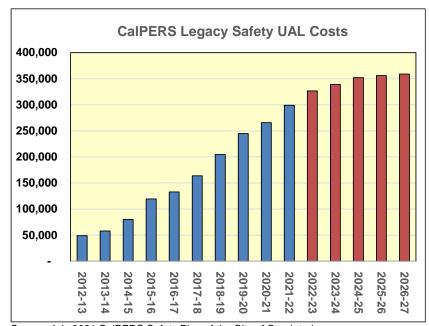
Source: July 2021, PERS Miscellaneous Plan of the City of Carpinteria, Annual Valuation Report as of June 30, 2020; City of Carpinteria



Source: July 2021 CalPERS Miscellaneous Plan of the City of Carpinteria, Annual Valuation Report as of June 30, 2020; City of Carpinteria

Law Enforcement Side-Pool. The City disbanded its own Police Department and began contracting for law enforcement services from the County in 1992.

At that time, CalPERS established a separate pool to account for the unfunded liabilities remaining for the previous safety employees. As in the sidebar chart, costs for this pool have increased significantly over the past ten years (in blue); and are projected to continue rising until 2024-25, when they stabilize.



Source: July 2021 CalPERS Safety Plan of the City of Carpinteria, Annual Valuation Report as of June 30, 2020; City of Carpinteria