



**SPECIAL EVENT RENTAL APPLICATION  
CARPINTERIA SALT MARSH AMPHITHEATRE**

**CITY OF CARPINTERIA**  
5775 CARPINTERIA AVENUE  
CARPINTERIA, CA 93013  
(805) 755-4416 or 755-4432 Fax: (805) 684-5304

**Located at:  
101 Ash Ave.  
Carpinteria, CA 93013**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
  First  Last  
Address: \_\_\_\_\_ Phone: Hm: \_\_\_\_\_ Wk: \_\_\_\_\_  
  City  State  Zip  Email  
Person in charge during event: \_\_\_\_\_ Phone: \_\_\_\_\_  
  Name  Phone

**DESCRIPTION OF COMPANY/ORGANIZATION**      NON-PROFIT       PROFIT

Name of Organization: \_\_\_\_\_  
Purpose of Organization: \_\_\_\_\_

**DESCRIPTION OF EVENT**

**Note:** *If you are requesting multiple dates, please list them on a separate page and attach it to this application*

Event Date(s): \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_ (limited to 60)

Type of Event: \_\_\_\_\_

Will alcoholic beverages be served? YES  NO

**\*\* If selling alcoholic beverages you must have an ABC license. \*\***

**IF PROVIDING ALCOHOL A UNIFORMED SECURITY GUARD MAY BE REQUIRED TO BE IN ATTENDANCE ON SITE STARTING 30 MINUTES BEFORE EVENT BEGINS UNTIL ALL OCCUPANTS HAVE VACATED THE PREMISES.**

**\*\*Note: The rate for Security Services is \$33.00 per hour for (8) eight or less hours of service with a 6/hr minimum. The overtime rate for Security Services is \$49.50/hr. for any time beyond 8 hours of service. (Pricing subject to change.)**

SECURITY:                         ACCESS CONTROL SECURITY                                                      (818) 349-0029                          
  COMPANY NAME  TELEPHONE NUMBER

Set-up will begin at: \_\_\_\_\_ Event starts at: \_\_\_\_\_

Cleaned up and out by: \_\_\_\_\_ Will guests pay a fee?      YES       NO

If charging a fee, state the amount and purpose: \$ \_\_\_\_\_

**Due to the sensitive habitat, no amplified music is permitted.**

**CARPINTERIA SALT MARSH AMPHITHEATRE  
CONTRACT AGREEMENT**

The rental agreement rules are to assure the City of Carpinteria that the building and grounds are left in satisfactory condition. **Renters shall be responsible for the total cost of repair and/or replacement for all actual loss or damage to the area and/or its contents.**

**RENTERS MUST CLEAN UP IMMEDIATELY FOLLOWING THEIR EVENT. ALL OR A PORTION OF THE \$100 RESERVATION/CLEANING DEPOSIT MAY BE WITHHELD FOR ANY DAMAGE OR FAILURE TO CLEAN UP.**

The undersigned, herein known as the Applicant, understands and agrees that he or she or the organization that he or she represents shall assume all risks for loss, damage, liability, injury, cost or expense that may occur during or as a result of the use or occupancy of the Carpinteria Salt Marsh Amphitheatre. The Applicant agrees to be personally responsible for any damage sustained to the grounds or equipment as a result of occupancy of the Carpinteria Salt Marsh Amphitheatre.

My signature certifies that all information I have provided in the application is true including that regarding the use of alcohol. I understand and agree that any misstatements or omissions of material fact herein may cause forfeiture of my deposit.

I hereby accept and agree to the terms as set forth above and to all the terms set forth in the rental agreement forms attached hereto.

\_\_\_\_\_  
PERSON RESPONSIBLE FOR RENTAL

\_\_\_\_\_  
DATE

## **DEPOSITS AND CANCELLATIONS**

- **A Reservation/Cleaning Deposit of \$100 is to be paid at the time of reservation.**
- **The Rental Fees must be paid by the Monday PRIOR to the date of the Rental.**
- **You must give at least two weeks (10 business days) cancellation notice in order to be refunded the \$100 Reservation/Cleaning Deposit.**
- **If all conditions and requirements are met, the \$100 Reservation/Cleaning Deposit will be refunded. Rental Deposits are returned by mail within 3 to 5 weeks after the event.**
- **There will be a \$30 charge on all returned checks.**

### **ALL EVENTS**

- **All events must end prior to one hour before sunset and the Salt Marsh vacated of all occupants by sunset (cleaned up and all people out of the area).**

### **EVENTS INCLUDING ENTERTAINMENT AND/OR ALCOHOL**

- **A uniformed, licensed security guard will be in attendance at all events held at the Salt Marsh Nature Park when there is entertainment and/or alcohol being served. Security services will be provided from 30 minutes before the start of the event until the area has been vacated of all occupants (according to the hours stated on page 1 of this contract).**
- **All events serving alcohol must end one hour before sunset. Security services are instructed to stop alcohol service one hour before sunset. Failure to vacate the area by sunset will constitute a breach of this contract and all or a portion of the \$100 Reservation/Cleaning Deposit will be withheld by the City to cover additional security expenses.**
- **No liquor sales will be allowed without a license from the State of California Alcoholic Beverage Control Board. A copy of the liquor license will be required by the City of Carpinteria prior to issuing the keys to the building.**

**Alcohol Beverage Control  
1000 S. Hill Road, Suite 310  
Ventura, CA 93003**

**(805) 289-0100**

**In Case of Emergency  
CALL 911**

**Non-Emergency  
CALL (805) 681-4100**

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# SALT MARSH AMPHITHEATRE RENTAL FEES & PAYMENTS

\*\*ALL FEES ARE DUE AND PAYABLE ON THE MONDAY PRIOR TO THE DATE OF RENTAL\*\*

## FOR OFFICE USE ONLY

RENTER: _____	EVENT DATE: _____		<u>Acct. Code</u>	<u>GL Code</u>
CLEANING/DAMAGE DEPOSIT:	\$ <u>100.00</u>		520	213-000-2231
RENTAL FEE:	\$ _____		505	204-502-4513
SECURITY SERVICES FEE:	\$ _____	\$33.00 PER HOUR for 8 or less hours of service with a 6/hour minimum	524	213-000-2231
SECURITY SERVICES FEE-OVERTIME:	\$ _____	\$49.50 PER HOUR for event over 8 hours	523	213-000-2231
TOTAL AMOUNT DUE:	\$ _____			
AMOUNT PAID: For _____	\$ _____	DATE PAID: _____		
BALANCE DUE:	\$ _____			
AMOUNT PAID: For _____	\$ _____	DATE PAID: _____		
BALANCE DUE:	\$ _____			
AMOUNT PAID: For _____	\$ _____	DATE PAID: _____		
BALANCE DUE:	\$ _____			

<b>REFUND REQUEST</b>	Date: _____	Submitted by: _____		
		Comments/Reasons:		
CLEANING/DAMAGE DEPOSIT:	\$ <u>+100.00</u>	Amount paid above _____	520	213-000-2231
CLEANING/DAMAGE DEPOSIT WITHHOLDING:	\$- _____	_____	520	213-000-2231
ADDITIONAL SECURITY SERVICES or OVERTIME CHARGE:	\$- _____	_____	524/523	213-000-2231
OVERPAYMENT OF SECURITY SERVICES:	\$+ _____	_____	524/523	213-000-2231
TOTAL REFUND:	\$ _____			

**REMARKS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**MAIL REFUND TO:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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CALL 911

Non-Emergency  
CALL (805) 681-4100