

2023 General Plan Annual Progress Report



City of Carpinteria



Report Presented to the City Council

April 22, 2024

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City of Carpinteria

2023 General Plan Annual Progress Report

Introduction

California Government Code Section 65400(a)(2) requires an annual report on the status of the General Plan and the City's progress in its implementation, including progress in meeting its share of regional housing needs. This Annual Report must be submitted to the City Council and the Office of Planning and Research (OPR) each year; a separate annual report detailing the City's progress toward implementing its Housing Element has been submitted to the Department of Housing and Community Development (HCD). The preparation of this report provides an opportunity to review activities and projects of the prior year in the areas of development and other programs that work toward implementing the City's General Plan.

Carpinteria adopted an update of its General Plan and Coastal Land Use Plan in January 2003. The General Plan identifies the central goal of the community as:

To preserve the essential character of our small beach town, its family-oriented residential neighborhoods, its unique visual and natural resources and its open, rural surroundings while enhancing recreational, cultural and economic opportunities for our citizens.

Since its adoption in 2003, the City has worked to implement the policies outlined in the General Plan. The various departments that make up the City of Carpinteria work together to implement various aspects of the General Plan. These departments include General Government, Administrative Services, Parks, Recreation and Public Facilities, Public Works, and Community Development. The General Plan is designed to be consistent with the California Coastal Act. The Land Use Plan is a part of the City's certified Local Coastal Program.

This document is a reporting document, and does not create or alter policy. The content is provided for informational purposes only, and is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15306.

This report is organized to comply with OPR's General Plan Guidelines. The report includes sections that correlate with the Elements of the General Plan and details important information and events from the 2023 calendar year. [Exhibit 1](#) includes the City Council Adopted Housing Element Annual Progress Report. [Exhibits 2 and 3](#) include a complete account of the City Council and Planning Commission actions. [Exhibit 4](#) includes the Work Plan Status Presentation from the City of Carpinteria's Annual Work Plan. The City Council Staff Report that accompanies this annual Report is included as [Exhibit 5](#).

Development Activities/Project and Program Review

Throughout this past year, the City reviewed numerous projects through the development review process and participated in many planning efforts. The proposed projects function to implement land use, community design and other elements of the General Plan. The following summaries provide a general overview of the projects, programs and permits that were reviewed. These summaries are general and are not intended to be exhaustive.

BUILDING PERMITS

In 2023, the Building Division issued 285 Building Permits. These permits were issued for commercial remodel projects, residential remodels, solar photovoltaic power systems projects, new construction projects, and various other energy-reducing water heater replacements, LED lighting upgrades, and other minor permits throughout the City. Two Certificates of Occupancy were issued for an Accessory Dwelling Unit and another for a new commercial building.

PLANNING PERMITS

The Planning Division processed a variety of planning permits throughout the year, including Development Plans, Conditional Use Permits, Coastal Development Permits, Parcel Maps, and associated environmental review documents, as needed.

The Planning Commission reviewed the following application types over the course of the year:

- 6 Development Plans/Amendments/Revisions
- 2 Conditional Use Permits/Revisions
- 8 Coastal Development Permits
- 1 Tentative Parcel Map
- 1 Temporary Use Permit
- 1 Rezones/GPA/LCPA
- 1 Government Code § 65402 Consistency Reviews

Over the course of the year, the Architectural Review Board evaluated 28 items, which consisted of 22 separate projects (including 15 residential projects). Of those reviewed, 19 projects resulted in favorable recommendations to the Community Development Director or the Planning Commission, 2 received conceptual comments, and 3 projects were continued with comments for redesign.

CODE COMPLIANCE

The Code Compliance Division works diligently to abate code violations through voluntary and, if needed, mandatory actions. The Division prepares quarterly reports for the City Council. The Division handled a total of 689 cases throughout the year, of which 212 were related to parking violations, 146 were matters related to the unhoused community, and 90 were related to animal violations. Furthermore, the Division abated numerous Zoning Code and Building Code violations. Other abated violations include, smoking in public places, public nuisances, and health and safety issues. Although many violations required formal citations, most violations get resolved through voluntary compliance efforts. During the year, voluntary compliance efforts were successful in abating unpermitted advertising banners, parking violations, weed abatement, fences and many other violations.

CITY COUNCIL

The City Council reviewed various programs, projects and regulations this past year. The meeting minutes, documenting all of the Council's decisions throughout the year, are included in [Exhibit 2](#). The following are some of the key highlights of the Council's accomplishments.

- Adopted an Accessory Dwelling Units/Junior Accessory Dwelling Unit Ordinance (January).
- Approved amendments to allow a parklet as a right-of-way encroachment (February).
- Received an update regarding new state housing laws (February).
- Approved a construction contract to complete the Linden to Holly Trail (March).
- Adopted the Local Hazard Mitigation Plan (April).
- Approved the 2023-2031 Housing Element (April).
- Received the annual report on efforts to assist people experiencing homelessness (May).
- Initiated amendments for anti-displacement regulations, protective of tenants (May).
- Adopted a new Formula Business Ordinance (July).
- Initiated amendments to the Accessory Dwelling Unit ordinance (August).
- Received an annual report on Law Enforcement Services (August).
- Approved an agreement with the Skate Park Foundation (August).
- Received an annual report on the City's Sustainable Community Policy (August).
- Approved an Urgency ordinance for Just Cause for Termination of Residential Tenancy (September).
- Approved staff augmentation for building plan check and inspection services (November).
- Received the annual Economic Vitality Program Report (November).

PLANNING COMMISSION

The Planning Commission reviewed various projects last year. Meeting minutes are included as Exhibit 3. The following matters are the key projects that were reviewed:

- Approved the Carpinteria Valley Water District / Carpinteria Groundwater Sustainability Agency's El Carro Park Groundwater Monitoring Wells (January).
- Approved a new condominium triplex on Eighth Street (February).
- Approved a new commercial/residential mixed-use building on Carpinteria Avenue (February).
- Reviewed and recommended approval of the draft 2023-2031 Housing Element (March).
- Approved a new hotel on Via Real (April).
- Approved a Government Code consistency determination for the granting of an easement to allow for Southern California Edison to install, maintain and operate electric vehicle infrastructure in a City parking lot (August).
- Approved a new single-family residence on Dorrance Way (September).
- Approved a new single-family residence on Fourth Street (September).
- Approved a residential remodel on Olive Avenue (November).
- Approved an off-leash dog park pilot project at Monte Vista Park (November).

General Plan Elements and Implementation

This section of the Annual Progress Report discusses specific projects and policies that demonstrate the implementation of the goals detailed in the General Plan during the 2023 calendar year. The 2023 Work Plan Status Presentation is attached as [Exhibit 4](#).

LAND USE ELEMENT

The Land Use Element establishes the type and density of land uses and guides growth and development by presenting a plan that reflects the community’s desire to maintain and enhance an enjoyable, balanced quality of life. The City’s Land Use Map identifies specified land use areas, including Agriculture, Residential, Commercial, Industrial and Open Space/Recreation. Decision-making bodies, such as the Architectural Review Board and the Planning Commission, rely on Land Use Element policies during the discretionary development review process. This basic tenet is expressed in the community’s central goal for the General Plan as stated at the beginning of this report.

Key Objectives

- ❖ *Objective LU-1:* Establish the basis for orderly, well planned urban development while protecting coastal resources and providing for greater access and recreational opportunities for the public.
- ❖ *Objective LU-2:* Protect the natural environment within and surrounding Carpinteria.
- ❖ *Objective LU-3:* Preserve the small beach town character of the built environment of Carpinteria, encouraging compatible revitalization and avoiding sprawl development at the city’s edge.
- ❖ *Objective LU-4:* Influence land use decision making, use and development patterns in the unincorporated Carpinteria Valley to be supportive of the California Coastal Act and City objectives to preserve unique coastal resources by establishing open-field agricultural use as the predominant use in the unincorporated Valley.
- ❖ *Objective LU-5:* Maintain availability of agriculture, coastal -dependent industry and visitor-serving commercial development including hotels/motels, restaurants and commercial recreation uses.
- ❖ *Objective LU-6:* Create flexible land use and zoning standards for general commercial and industrial parcels that allow opportunities for residential use to expand, as determined appropriate by the City, in response to changing needs relative to the jobs/housing

balance locally and in the region, and as incentive toward the development of affordable housing.

- ❖ *Objective LU-7:* Adopt and amend as necessary a Sphere of Influence that serves to establish the basis for annexation of certain land contiguous to city limits.

Land Use – 2023 Implementation Summary

- The ordinance for Accessory Dwelling Units/Junior Accessory Dwelling Units was completed. The City Council reviewed the final draft September of 2022 and authorized transmittal to the Coastal Commission. The Coastal Commission approved the program in December of 2022. It returned to the City Council in January for final approval of the ordinance and it was unanimously approved. The ordinance became effective at the end of February. Amendments are ongoing to conform to the most recent ADU laws adopted by the state legislature.
- Formula Business Regulations: Regulations limiting the operation of formula businesses within the City were initiated in May 2022 and recommended for approval by the Planning Commission in December 2022. In February 2023, the Council approved the Ordinance upon a first reading and adopted the Ordinance on a second reading in July 2023 following certification by the California Coastal Commission.
- Anti-Displacement Legislation: In May 2023, the City Council initiated a series of Ordinance amendments intended to help protect existing workforce rental housing, including but not limited to, enhanced just-cause tenant eviction protections and strengthened regulations for short-term vacation rentals. In September 2023, the City Council adopted Urgency Ordinance 770 establishing just-cause tenant eviction protections. Work on the related anti-displacement legislative items will continue into the upcoming years.

Ongoing Implementation

Carpinteria strives to participate with the County of Santa Barbara in the land use planning process and review of development projects within the Carpinteria Valley. Likewise, the City provides notification to the County when development is proposed adjacent to the City's boundaries. This same process applies to local special districts whose district boundaries include both incorporated and unincorporated lands in the Carpinteria Valley.

Adjustments to Carpinteria's identified Sphere of Influence were made in 2003, 2009, and 2015. In 2009, the Coastal Commission certified an amendment to the Local Coastal Program to rezone one property to allow the development of 34 condominiums on Cravens Lane. The project served

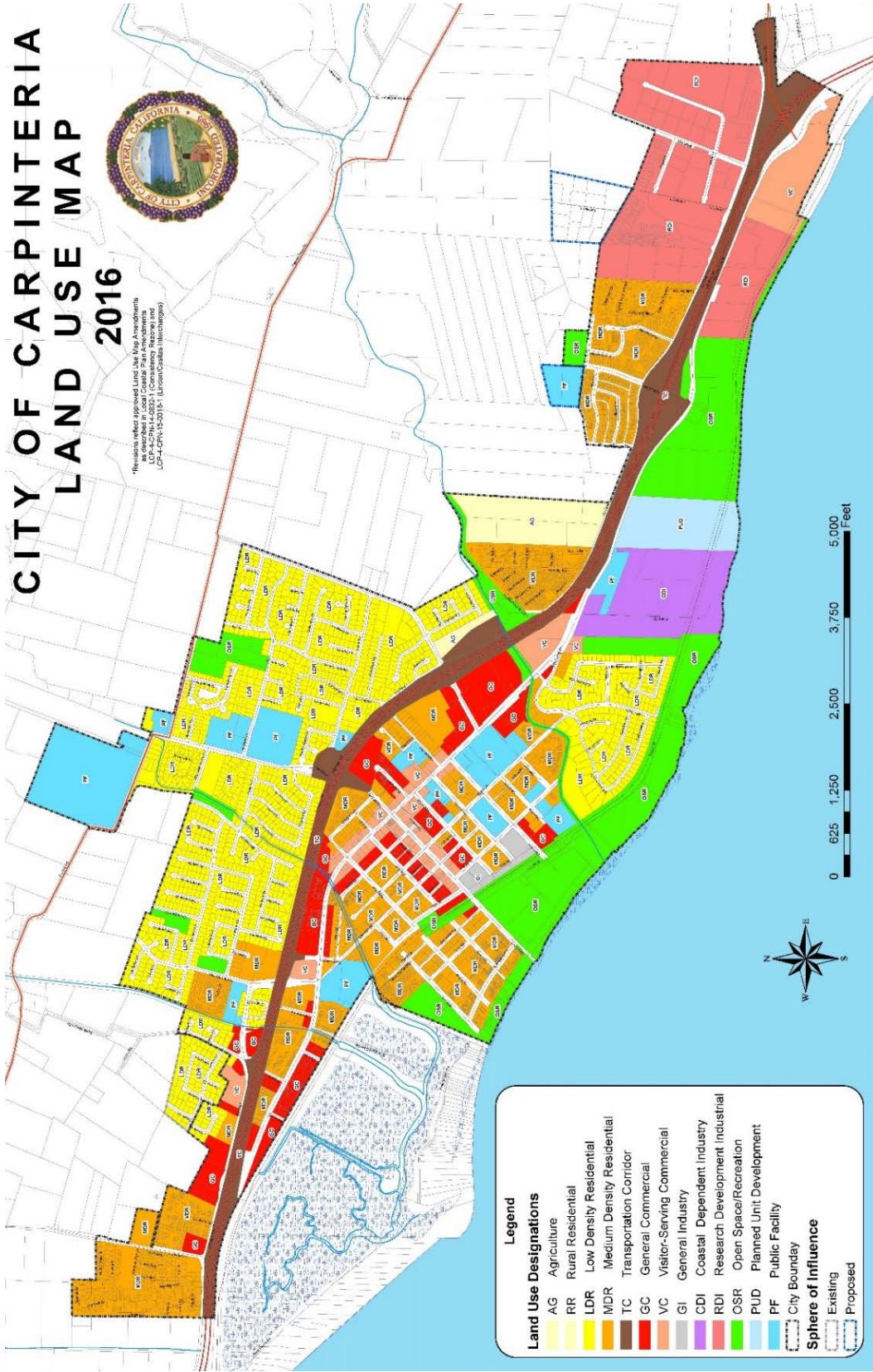
as a transition between more urbanized residential development within the City to the south of the site and a more rural area within the County of Santa Barbara jurisdiction to the north. The property was annexed into the City by the Local Agency Formation Commission (LAFCO) in 2009. In 2015, two agricultural parcels were removed from the City's Sphere of Influence to protect future agricultural uses of the sites as a condition of approval for a highway widening project that resulted in unavoidable impacts to other agricultural lands within the City. In addition, a correction was made to the Sphere of Influence to remove a portion of a parcel which was believed to have been included in error.

During the 2023 calendar year, the City engaged in the County's land use planning process as it related to a proposed high density residential project on the City's border, just outside of the designated urban/rural boundary, and several contemplated rezones of agricultural lands to high density residential zoning as part of the County's Housing Element update. The City's participation emphasized its concern with potential development that could erode the protective greenbelt of agricultural and rural development surrounding the City meant to concentrate urban development within City boundaries. Both of these efforts remain ongoing in 2024.

CITY OF CARPINTERIA LAND USE MAP 2016



Revisions reflect approved Land Use Map Amendments
 LG-4-CPM-4-08024 (Commuter Access) and
 LG-4-CPM-15-015 (Luisena/Callea Interchanges)



Legend

Land Use Designations

- AG Agriculture
- RR Rural Residential
- LDR Low Density Residential
- MDR Medium Density Residential
- TC Transportation Corridor
- GC General Commercial
- VC Visitor-Serving Commercial
- GI General Industry
- CDI Coastal Dependent Industry
- RDI Research Development Industrial
- OSR Open Space/Recreation
- PUD Planned Unit Development
- PF Public Facility

Sphere of Influence

- City Boundary
- Existing
- Proposed

COMMUNITY DESIGN ELEMENT

The Community Design Element identifies key design characteristics of the community and establishes objectives and policies to guide future development in a consistent manner. The Community Design Element includes both overarching policies that apply citywide as well as policies that apply to specific subareas of the City.

Key Objectives (Citywide)

- ❖ *Objective CD-1:* The size, scale and form of buildings, and their placement on a parcel should be compatible with adjacent and nearby properties, and with the dominant neighborhood or district development pattern.
- ❖ *Objective CD-2:* Architectural designs based on historic regional building types should be encouraged to preserve and enhance the unique character of the city.
- ❖ *Objective CD-3:* The design of the community should be consistent with the desire to protect views of the mountains and the sea.
- ❖ *Objective CD-4:* These objectives and policies should be implemented through Specific Plans or similar documents based on the identified neighborhood, district and corridor design subareas.

In addition to the citywide design objectives outlined above, the City of Carpinteria seeks to ensure that the existing unique qualities and characteristics of the City's distinct neighborhoods and districts are enhanced through the preservation of both citywide physical characteristics and neighborhood subareas. Each category and neighborhood have specific objectives and policies.

<i>Physical Community Design Characteristics</i>	<i>Neighborhood Design Subareas</i>
Residential Neighborhoods Neighborhood Interiors Neighborhood Edges Commercial, Office, Industrial & Mixed Use Corridors Frontage Design Public Spaces	1. Downtown Beach 2. Downtown and Old Town 2a. Downtown Core District 3. Santa Monica, Canalino and El Carro 4. The Northeast 5. Concha Loma 6. The Bluffs (Areas 0, I, II and III)

Community Design – 2023 Implementation Summary

- Downtown Design Guidelines: Efforts to develop Downtown Design Guidelines has been initiated and is ongoing. Staff is reviewing the latest working draft submitted by the consultants in October.
- Project Review: The Architectural Review Board (ARB) evaluated 22 separate projects in 2023, which included reviewing the design for proposals to improve commercial and residential properties as well proposals for new residential and mixed use developments. The commercial improvement projects received favorable recommendations, including projects to improve two prominent downtown properties and to comprehensively re-landscape a visitor-serving property on the west end of Carpinteria Avenue.

Ongoing Implementation

On every project that is reviewed, City decision makers apply the unique community design standards applicable to the neighborhood. The Architectural Review Board, Community Development Department staff and Planning Commission consider these design standards in their review of projects on a case-by-case basis to maintain and enhance the quality of Carpinteria's streetscape.

The City Council created a new ad hoc committee in 2019 to make recommendations to the Planning Commission and City Council on a strategy, tasks, and a schedule for creating polices and regulations capable of reducing uncertainty as a part of the City's development review decision-making process. It is envisioned that the Committee's recommendation to the Planning Commission and Council could include new form-based codes and zoning overlays in addition to recommending modifications to the City's Neighborhood Design Guidelines. The committee's work is ongoing.

The City adopted design guidelines for the Beach Neighborhood (2012) and the Concha Loma Neighborhood (2014), establishing standards to guide future development in these neighborhoods. Design guidelines for other neighborhoods is being planned for in the future.

The City conducts meetings with the local agencies regarding development to ensure that adequate consideration is made for the concerns raised by new development. Through these Inter-Departmental Agency Group (IDAG) meetings, projects are reviewed in their early stages to anticipate concerns and issues which may impact their design or eventual build-out. Development proposals are transmitted to the Carpinteria-Summerland Fire Protection District for recommendations relating to fire safety. These recommendations are incorporated into a master set of conditions required for the approval of a project.

CIRCULATION ELEMENT

The purpose of the Circulation Element is to designate an efficient system of streets and highways that will provide adequate linkages between land uses in the city. This Element complements the Land Use Element by contributing to the achievement of the economic, physical, and social goals of the community. The Circulation Element describes the existing transportation network and how future transportation needs can be accommodated. Provisions for the use of alternative modes of transportation, including bicycle and pedestrian circulation, are also included in the Circulation Element. The Circulation Element implements coastal access policies as required by the City's Local Coastal Program.

Key Objectives

- ❖ *Objective C-1:* To improve the community's ability to access U.S. 101 and areas north of the freeway through the improvement of interchanges.
- ❖ *Objective C-2:* To designate scenic routes so as to provide for the scenic enjoyment of and maintain and enhance the natural beauty of the lands and views along the roadways of the Carpinteria Valley.
- ❖ *Objective C-3:* Provide a balanced transportation network with consistent designations and standards for roadways that will provide for the safe and efficient movement of goods and people through the community.
- ❖ *Objective C-4:* Improve the Carpinteria Avenue corridor to ensure adequate traffic flow, safe bicycle use and improved aesthetic qualities.
- ❖ *Objective C-5:* Provide a system of safe and functional truck routes.
- ❖ *Objective C-6:* Provide adequate safe railroad crossings and to effectuate community design of buffers that will attenuate rail-related noise.
- ❖ *Objective C-7:* Build demand for alternative transportation use by increasing ease, effectiveness, and social acceptability, and through foresighted planning.
- ❖ *Objective C-8:* Support and develop safe, direct and well-maintained bicycle and pedestrian systems and recreational boating facilities that serve all segments of the public.
- ❖ *Objective C-9:* Promote the use of public transit systems that provide mobility to all city residents, and reduce automobile congestion within the capabilities of the community.

Circulation – 2023 Implementation Summary

- Carpinteria Avenue Bridge Replacement Project: The Right-of-Way Certification was completed in September 2021. The estimated start of construction is fall 2024.
- Franklin Creek Trail Improvement Project: The Coastal Development Permit application is being prepared for submittal to the Community Development Department in 2024. The construction is estimated to start in winter 2024.
- Improve Public Transit Services: In June 2021, the Transportation Committee received a status report on the Seaside Shuttle (SBMTD Route 36) from SBMTD General Manager Jerry Estrada, who explained they are reassessing the route including the use of micro-transit service. The Seaside Shuttle has been replaced by a new all-electric, on-demand micro-transit service called The Wave. The estimated start of micro-transit service was initially in 2023, but it is now postponed to an undetermined schedule at this time.
- Parking Management Plan: The Downtown Carpinteria Parking Study, the basis for the parking Management Plan, was prepared. The administrative draft of the plan was presented to the Public Facility Site Acquisition/Development Committee in 2020. The City Council accepted the plan in November of 2021. The Council authorized proceeding with recommendations of the plan in May of 2022. In April 2023, the Public Facility Site Acquisition/Development Committee recommended for the Parking Management Plan to be suspended until the completion of the 700 Linden Adaptive Reuse Project.
- Pavement Management Program: The design of the 2022 Pavement Rehabilitation Project was completed in December 2023, and the estimated start of construction is spring 2024. The design of the 2023 Pavement Maintenance and Rehabilitation Project started in May 2023. The estimated start of construction is fall 2024.
- Santa Claus Lane Bikeway Project: The Mitigated Negative Declaration was certified in January 2020 and the Conditional Use Permit and Coastal Development Permit were approved in 2021. Construction was completed in summer 2023.
- Downtown “T” Parklet Permit Program: In 2021, the City Council directed staff to initiate drafting an ordinance for permitting parklets in the downtown. In March of 2022, staff conducted a public workshop in the downtown area. In June, staff presented the draft permit program to the Public Facility Site Acquisition/Development Committee. In 2022, the draft permit program was presented to the Traffic Safety Committee, Architectural Review Board, and Planning Commission. The City Council approved amendments in 2023 to incorporate parklets as a right-of-way encroachment.

Ongoing Implementation

The City has coordinated with Caltrans and the Santa Barbara County Association of Governments (SBCAG) on several projects to improve freeway accessibility and circulation throughout the community. Significant Highway 101 improvement projects have been completed, including the following: (1) High-Occupancy Vehicle (HOV) Lanes and freeway pavement; (2) bridges over Franklin Creek and Santa Monica Creek; (3) sound walls; (4) drainage improvements; (5) intersection improvements at Santa Monica Road and Via Real; (6) Linden Avenue – Casitas Pass Road interchanges; the (7) Via Real extension; and (8) Class 1 bike path improvements.

Carpinteria aims to provide a balanced transportation network with consistent designations and standards for roadways that will provide for the safe and efficient movement of goods and people throughout the community. With new development, the City works to improve circulation and enhance safe and efficient traffic patterns.

The City supports various forms of alternative transportation, including bike, bus, van-pool, and train, to serve the wide variety of needs of both residents and visitors. The City aims to encourage and develop safe, direct and well-maintained bicycle and pedestrian systems that serve all segments of the public and serve to connect residential areas, schools, parks and shopping areas. The City strives to provide safe mobility for those with access and functional needs through the design of street improvements and public facilities, provide continuous sidewalks in priority locations for safe pedestrian circulation and promote alternative transportation.

The City continues planning efforts to complete the Alternative Transportation Plan, which would guide and influence bikeway and pedestrian policies and programs to make the bicycling and walking experience for residents and visitors safe, convenient and enjoyable.

Paratransit services, like HELP, and Easy-Lift, are provided to aid community members with access and functional needs. Circulation Element policies are implemented through these services that provide alternatives to traditional automobile transportation. These forms of alternative transportation also improve access to coastal resources such as local beaches and city parks.

Street maintenance projects are an ongoing effort for Public Works through their Pavement Management Program, which is used to establish baselines and improvement strategies to repair and replace aging street infrastructure over time. As part of this program, the Department conducts city-wide inspections and maintenance analysis. Pavement maintenance and rehabilitation capital improvement projects are ongoing. A multi-year Pavement Management Map was completed in 2020. The map shows existing pavement condition, proposed treatment, and treatment schedule for each street.

Through its contract for law enforcement services with the Santa Barbara County Sheriff's Department, renewed in 2023, the City conducts traffic safety operations, in particular, at

locations where public safety issues related to speeding and other vehicle code violations have been identified.

OPEN SPACE, RECREATION & CONSERVATION ELEMENT

This combined element describes the community's open space, recreation and natural resources that the City manages. This includes natural open space areas, outdoor recreation areas, water habitats, plant and animal life, agricultural land, scenic and cultural resources, and management of open space for public health and safety. Carpinteria has a variety of natural resources that have local, regional and statewide significance such as wetlands, riparian areas, coastal bluffs, beaches and tidal areas.

The City's policies support the preservation and conservation of environmental resources to maintain the quality of the environment and the character of the community. Adopted policies provide for clean air, water and soil; adequate protection of plant and wildlife habitats; maintenance of visual resources; and preservation and enhancement of special resources including beaches, recreation areas, trails, marshland, creekways, and agricultural land. The Open Space, Recreation, and Conservation Element implements various components of the Local Coastal Program, including coastal access and resource protection.

Key Objectives

- ❖ *Objective OSC-1:* Protect, preserve and enhance local natural resources and habitats.
- ❖ *Objective OSC-2:* Preserve and restore the natural resources of the Carpinteria Bluffs.
- ❖ *Objective OSC-3:* Preserve and restore wetlands such as the Carpinteria Salt Marsh.
- ❖ *Objective OSC-4:* Preserve the biological diversity of shoreline habitats.
- ❖ *Objective OSC-5:* Protect the Harbor Seal Hauling Ground from human disturbance.
- ❖ *Objective OSC-6:* Preserve the natural environmental qualities of creekways and protect riparian habitat.
- ❖ *Objective OSC-7:* Conserve native plant communities.
- ❖ *Objective OSC-8:* Protect and conserve Monarch butterfly tree habitat.
- ❖ *Objective OSC-9:* Encourage and promote open-field agriculture as an independent, viable industry to meet the needs of present and future populations and to preserve the Carpinteria Valley's rural, open space character.

- ❖ *Objective OSC-10:* Conserve all water resources, and protect the quality of water.
- ❖ *Objective OSC-11:* Carpinteria will conduct its planning and administrative activities so as to maintain the best possible air quality.
- ❖ *Objective OSC-12:* Maintain an understanding of the oil industry and its exploration objectives.
- ❖ *Objective OSC-13:* Preserve Carpinteria’s visual resources.
- ❖ *Objective OSC-14:* Provide for adequate park and recreation facilities to meet the needs of the community and visitors.
- ❖ *Objective OSC-15:* Maintain the existing trail system and provide additional recreation and access opportunities by expanding the trail system.
- ❖ *Objective OSC-16:* Preserve Carpinteria’s cultural resources.

Open Space, Recreation & Conservation – 2023 Implementation Summary

- Carpinteria Coastal Vista Trail – Progress Updates: The Carpinteria Coastal Vista Trail is a multi-year project that would connect Rincon County Beach all the way to Santa Claus Lane. The network would improve coastal access and result in significant bike and pedestrian improvements. The Coastal Vista Trail project is dependent on several key linkages described in more detail in this report. The following are some highlights for particular segments of the network:
 - Bluffs II Reach: The project application for the Bluffs II reach of the trail was submitted to the Planning Department for review and processing in 2021 and was approved by the Planning Commission in 2022 (Project# 21-2107-CUP/CDP/ARB; 6155 Carpinteria Avenue). The City was awarded a competitive Habitat Conservation Fund grant of \$183,000 from the California Department of Parks and Recreation. This funding will be used to develop and construct the coastal trail segment at Bluffs II. This segment extends past Viola Park and allows the public to enjoy the incredible views from that section of the Bluffs. The grant is administered by the State Parks Office of Grant and Local Services (OGALS) and funded by California's Wildlife Protection Act of 1990 (Proposition 117). This grant requires matching funds and the City will study possible ways to raise the matching funds through alternative funding sources.
 - Linden to Holly Trail: Permits were granted for an interim trail crossing (near 399 Linden Avenue) in 2022. The project is interim until a decision about proceeding

with the Surfliner Inn project is made. The Linden to Ash Avenue segment of the Coastal Trail opened June 2023 and residents and visitors enjoy the open trail.

- Rincon Bluffs Preserve: A public workshop was held and concept designs were completed for the 23-acre preserve (previously the Bluffs III property prior to City acquisition). The preserve permanently protects the property as open space with native habitat and passive public recreational uses. Design and funding for trails in the preserve are ongoing. The Request for Proposals (RFP) to prepare the Environmental Report was completed in August 2023 and two qualifying proposals were received. The City and the Santa Barbara Land Trust decided to place the decision to select the consultant on hold until the new Parks and Recreation Department's Director comes on board.
- Creekside Parcel Acquisition: The objective is to acquire flood prone real estate located adjacent to Carpinteria Creek. The City was awarded a grant to purchase a 0.61 acre parcel located south of Carpinteria Avenue on the west side of the creek. The acquisition has been completed. The grant has been successfully closed out.
- Dog Park Project: A pilot program at El Carro Park was established and an annual report on the program was presented to the City Council. The pilot program was granted a one-year extension. A second report was presented to the City Council in 2023 to help determine continuance options for the program. In November 2023, the Planning Commission approved a Temporary Use Permit to install an off-leash dog park pilot project at Monte Vista Park. The design of the temporary dog park will be reviewed by the City Council in 2024. The park is estimated to be open by the spring. A status report would be prepared for the Planning Commission after six months.
- Concha Park: The objective of this project is to permit a pocket park in the Concha Loma area nearest the multifamily residential property closest to Carpinteria Avenue. A concept park design has been prepared. A grant application to the Land and Water Conservation Fund (LWCF) program was not successful. This project is currently on hold due to lack of funding.
- Community Farm Project: As a project condition of approval related to a highway widening project, Caltrans was to grant an agricultural property to the City and help fund the development of an agricultural education program. Title to the 2.75-acre property has been transferred to the City. Use of the land is restricted to agricultural use in perpetuity. The objective is to develop a long-term viable agricultural use with public benefit. Since taking ownership, the City has been maintaining the orchard and harvesting the crops. The concrete fence has been put on hold temporarily.
- Skate Park Planning: The Skate Park construction was completed in August 2023 and secured a temporary Certificate of Occupancy until the installation of a permanent

electrical pedestal has been completed. The grand opening ribbon cutting ceremony took place August 24, 2023. A municipal code amendment to the skate park rules was approved by the City Council on September 11, 2023 to allow for non-motorized scooters to use the park. The permanent pedestal is expected to be delivered to the City in February of 2024, and installation of the permanent electrical pedestal is expected to be completed before June 2024.

- Linden Beach Plaza and Lifeguard Tower: The objective of this project is to improve coastal access, ADA compliance, emergency response, bicycle and pedestrian use and general ambiance of the Linden Ave street end. It is a cooperative project between the City and California State Parks. A grant has been awarded to construct the portion of the project on State Park property. A survey has been prepared and preliminary design of the project has begun. The preliminary plans are under review by the City and State Parks prior to submittal of a permit application. There have been several meetings in 2023 to coordinate the details of the project. The preliminary plans will be updated to address comments from the meetings.
- Park and Playground Improvement Projects: Construction for a new playground at Heath Ranch Park was completed and has since been reopened. A purchase order was issued to replace the playground at Monte Vista Park. The installation of the new playground at Monte Vista was completed in June 2023. It has been a great improvement to the park and it has been very well received by the community.
- Rincon Multi-Use Trail Project: This project would construct a dedicated multi-use path connecting the City of Carpinteria to Rincon Beach Park, providing safe access that avoids the UPR railroad corridor and Highway 101. Preparation of plans, specifications and estimate are well underway. A draft Environmental Impact Report has been completed. Following an appeal of the Planning Commission's approval of the project and EIR in 2022, a year-long public outreach campaign with stakeholders was completed to identify and study project alternatives. The results of the outreach effort were presented to the Council in May 2023 wherein the Council affirmed their support for the proposed project alignment. Continued work on the project has been placed on hold until the new Parks and Recreation Department Director comes on board and additional funding is secured.

Ongoing Implementation

The City operates approximately 100 acres of parkland and open space. Each park is unique, but most offer some visitor amenities such as picnic facilities, restrooms, ball fields or children's play structures. Ongoing use of the City's fields for adult and youth soccer, softball and baseball remains in high demand as these activities are very important to the local and visiting community. The Parks and Recreation Department continues to conduct a variety of pool and ocean recreation programs for youth and adults.

The City's Creeks Preservation Program provides a framework for implementing various projects to achieve the community's watershed protection goals. A number of restoration projects along Carpinteria Creek have been accomplished over years as a result of effort.

Through protection of local creek resources and improvements to infrastructure, like creek crossings and bridges, along with efforts of other local agencies like the Carpinteria Creek Watershed Coalition, the County's Agricultural Commissioner, and many volunteer organizations, the City has implemented both habitat protections and improved public access to areas of natural priority. Ongoing work related to the replacement of the Carpinteria Avenue Bridge over Carpinteria Creek and bridge replacements related to the Highway 101 widening projects continue to make progress towards enhancements of City creeks.

The City continues to conduct water quality monitoring in partnership with the cities of Goleta, Buellton, and Solvang and the County of Santa Barbara. All monitoring was done in accordance with the Phase II MS4 Permit 3030(d) Monitoring Plan, approved by the Central Coast Regional Water Quality Control Board. A report is submitted annually to the State Water Board.

The City is continually looking for opportunities to acquire undeveloped property within or adjacent to Carpinteria Creek. In doing so, Carpinteria can preserve important riparian habitat, reduce urban runoff into the creek and maintain an undeveloped riparian corridor for aesthetic and wildlife movement purposes, as well as for contributing to ocean water quality.

The Parks and Recreation Department continues efforts to realize completion of the Coastal Vista Trail, a City-wide hiking/biking trail system. The long-term goal is a trail for walking or biking that would connect Rincon County Beach, the Rincon Bluffs Preserve, the Carpinteria Bluffs Nature Preserve, Tar Pits Park, Carpinteria State Beach Park, the City's Salt Marsh Park, and Santa Claus Lane. The City envisions a network of trails that would connect northern beaches to the town, improve coastal access and result in significant bike and pedestrian improvements. The Coastal Vista Trail project is dependent on several key linkages detailed below:

Coastal Vista Trail – Key linkages

<p>Carpinteria Rincon Trail Reach</p>	<p>This trail would connect easterly Carpinteria Avenue and the Carpinteria Bluffs with Rincon County Park.</p> <p><i>Status: Planning and permitting remain underway.</i></p>
<p>Bluffs II Reach</p>	<p>A public trail easement across the property known as Bluffs II.</p> <p><i>Status: A portion of this trail has been completed and is currently open.</i></p>
<p>Bluffs III (Rincon Bluffs Preserve)</p>	<p>The City acquired the property and it is now protected under a conservation easement and endowment.</p> <p><i>Status: Planning for trail and habitat improvements is underway.</i></p>
<p>Fifth Street to Carpinteria Avenue</p>	<p>The Los Angeles-San Diego-San Luis Obispo (LOSSAN) Rail Corridor Agency was awarded a grant to pursue various improvements. Locally, a commuter rail station would be improved to include double tracking to allow for trains to pass, a new platform on the south side of the tracks, a railroad undercrossing, and the establishment of key pedestrian linkages. One of the pedestrian routes includes a connection from Fifth Street to Carpinteria Avenue, including a walking bridge over Franklin Creek.</p>
<p>Santa Claus Lane Trail</p>	<p>This trail links westerly Carpinteria Avenue to Santa Claus Lane in unincorporated Santa Barbara County. The project was incorporated into the freeway widening project and the Rincon Trail project,</p> <p><i>Status: This project was completed in 2023.</i></p>

SAFETY ELEMENT

The purpose of this Safety Element is to adopt policies that will reduce death, injuries, property damage, and the economic and social dislocation resulting from natural hazards. City policies minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from natural hazards. The Element identifies several issues related to natural hazards including seismically induced hazards, slope stability hazards, soil hazards, flood hazards, fire hazards and hazardous materials.

Key Objectives

- ❖ *Objective S-1:* Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from fault surface rupture in the planning area, from ground shaking due to an earthquake along a fault in the planning area or in the region, from seismically -induced liquefaction in the planning area, and from seismically-induced tsunamis.
- ❖ *Objective S-2:* Minimize the potential risks and reduce the loss of life, property and economic and social dislocations resulting from seismically-induced and naturally – occurring landslides, from mud and debris flows, from rock falls, and from seacliff retreat.
- ❖ *Objective S-3:* Minimize the potential risks and reduce the loss of property and the economic and social dislocations resulting from expansive soils, soil settlement, subsidence, and hydrocompaction.
- ❖ *Objective S-4:* Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from flooding.
- ❖ *Objective S-5:* Minimize the potential risks and reduce the loss of life, property and economic and social dislocation resulting from urban and wildland fires.
- ❖ *Objective S-6:* Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from hazardous materials accidents at large industrial facilities, at facilities handling acutely hazardous materials, and along transportation corridors.

Safety – 2023 Implementation Summary

- Local Hazard Mitigation Plan (LHMP) and the Multi-jurisdiction Hazard Mitigation Plan: Updates to both plans have received approvals from CalOES and FEMA. The City Council passed a resolution adopting the update to the City’s LHMP on April 10, 2023. The related grant has been extended until July 1, 2025 so that the LHMP can be incorporated into the Safety Element as part of the General Plan update process.
- Sea Level Rise Vulnerability Assessment and Adaptation Plan: As part of the preparation for the General Plan Update effort, this assessment and adaptation plan has been completed and biennial updates are planned to keep the document current.
- National Flood Insurance Program Community Rating System (CRS): Submittal of the CRS Application to the Federal Emergency Management Agency (FEMA) was deferred until the City Council accepted the Dune and Shoreline Management Plan. The City Council accepted the Dune and Shoreline Management Plan on July 11, 2022, and the City is expected to be enrolled in CRS in April of 2024.
- FEMA Updates: The City has been working with FEMA on proposed updates to flood maps for the Carpinteria area. Preliminary flood insurance rates and flood insurance study updates are expected to be issued by FEMA in early 2024.

Ongoing Implementation

Through the development review and environmental review process, the City ensures that development meets the standards set forth in the Safety Element. The Building & Safety Department ensures that new construction or retrofit projects are done to meet current safety requirements and that the necessary geotechnical studies are conducted when appropriate.

The City plans and administers preparedness and response programming for all types of human-made and natural disasters that may occur within the City and surrounding areas. City staff actively serve on county-wide committees that facilitate the coordination of disaster planning and response efforts, maintain and update City-wide emergency plans, conduct disaster preparedness and response trainings and exercises for City staff and residents, and participate in other activities that enhance the City’s and residents’ ability to prepare for and respond to disasters and emergencies.

In 2018, the Federal Emergency Management Administration (FEMA) released updated flood maps depicting the 100-year flood plain and the Flood Insurance Rate Map (FIRM) for Carpinteria. This updated map clarifies what properties are in the flood zone and are therefore required to obtain flood insurance and comply with minimum finish floor elevations to avoid flooding impacts to new development. Through the permit review process, development has been required to

meet minimum standards that meet or exceed anticipated flood levels to reduce risk and potential loss of life and structure due to flood hazards. The City continues to work with FEMA to ensure the FIRMs are updated and accurate.

NOISE ELEMENT

Carpinteria is affected by several different sources of noise, including automobile and rail traffic, agricultural and industrial activity, ocean waves and wind, and periodic nuisances such as construction, loud parties or other events. The Noise Element identifies these sources and provides goals and policies that ensure that noise from these sources does not create an unacceptable noise environment. The City believes that controlling noise sources can substantially improve the quality of life for residents as well as visitors to the City.

Key Objectives

- ❖ *Objective N-1:* The City will minimize noise impacts of Highway 101 traffic on residential and other sensitive land uses.
- ❖ *Objective N-2:* The City will minimize the noise impacts of the railroad on residential and other sensitive land uses.
- ❖ *Objective N-3:* The City will minimize the adverse effects of traffic generated noise from City streets on residential and other sensitive land uses.
- ❖ *Objective N-4:* Minimize noise spillover from industrial operations into adjacent residential neighborhoods and other sensitive uses.
- ❖ *Objective N-5:* The City will minimize the effects of nuisance noise effects on sensitive land uses.

Noise - 2023 Implementation Summary

- Highway Improvement Project: A variety of measures have been implemented to reduce noise impacts, including sound walls and noise-reducing pavement materials.
- Public Nuisance Enforcement: During the second half of 2023, the City undertook a heightened effort to respond to and resolve nuisance noise complaints related to outdoor live entertainment hosted at Carpinteria businesses. The effort will culminate in updated Live Entertainment Conditions to be issued to permittees in early 2024.

Ongoing Implementation

Noise impacts are evaluated during public improvement projects and the development review process. Site-specific noise studies provide recommendations for construction techniques that will mitigate noise impacts for development near Highway 101. Similarly, for highway improvement projects, noise studies are used to develop mitigation measures to ensure that new traffic patterns or increased traffic volumes will not significantly affect nearby residents.

The Public Works Department replaces worn or deteriorating asphalt roads with rubberized asphalt to reduce street noise from vehicle traffic. The City analyzes the location of industrial and commercial truck access on properties adjacent to residential areas and makes recommendations during site planning to mitigate noise spillover onto sensitive uses.

Through the Code Compliance Division, City staff also responds to noise complaints from neighbors located near commercial or industrial operations. Through amendments to the Municipal Code, the City has placed limitations on the days and hours during which construction may occur in order to protect sensitive land uses. In addition, the Municipal Code grants the Community Development Director and Planning Commission authority to impose more restrictive construction hours as a condition for approval on permits.

PUBLIC FACILITIES AND SERVICES ELEMENT

Local government supplies essential public services, provides for the general welfare of the community and implements regulations in the interest of public health and safety. Preparing for and planning how to accomplish these tasks is addressed in the Public Facilities and Services Element. The Element evaluates the major public and private services and facilities in the Carpinteria Planning Area and includes policies and objectives to plan for future needs.

The City wishes to maintain the best possible police and fire safety services for the community. The City implements development review procedures that incorporate fire district and law enforcement interaction at the earliest possible point in the process. The City seeks to provide a high quality and broad range of public services, facilities and utilities to meet the needs of all current and future residents of the Carpinteria Planning Area.

Key Objectives

- ❖ *Objective PF-1:* To ensure the provision of adequate water supplies by minimizing consumption and investigating new sources either in existing supply or outside existing sources.

- ❖ *Objective PF-2:* Ensure adequate service systems for the transmission, treatment and disposal of sewage and wastewater generated within this area as well as the disposal of trash, green waste and recyclable material.
- ❖ *Objective PF-3:* The City shall strive to maintain the best possible police and fire safety services for the community.
- ❖ *Objective PF-4:* To assist the school district in continued provision of high-quality educational opportunities for all of the community's youth.
- ❖ *Objective PF-5:* To provide a high quality and broad range of public services, facilities and utilities to meet the needs of all present and future residents of the Carpinteria Planning Area.
- ❖ *Objective PF-6:* To ensure that new development is adequately served by utilities and does not impact existing service areas in the community.

Public Facilities & Services – 2023 Implementation Summary

- Via Real Stormwater Project: The Coastal Development Permit for the project was approved in March 2023. Additional federal-aid and state-aid funding was awarded in 2023. The Notice Inviting Bids will be issued in early 2024. The estimated start of construction is summer 2024.
- Organics Waste Diversion: Ordinance 750 was approved by the City Council in January 2021 to incorporate SB 1383 Organics Diversion requirements. E.J. Harrison & Sons has been conducting site visits to educate residents about organic waste diversion and ensure businesses and residents are in compliance. In the last year, focus has primarily been on multi-family complexes. Education about the regulations is also being provided in Spanish to local residents through a contract with Santa Barbara County Promotores Network. The organization provides residents with free resources, including kitchen pails for food scraps, with the goal of distributing at least 300 pails to Spanish speaking residents. Additionally, the City's Sustainability and Environment Division has a CivicSpark Fellow under contract until August 9, 2024 to assist with additional outreach, including holding composting workshops and conducting direct outreach with businesses.
- Single-Use Materials Outreach: Work to update C.M.C. 8.50 was completed in 2023 with the goal of adoption by the Council in January 2024. This update includes additional prohibitions on single-use polystyrene food containers, as well as prohibiting mylar balloons from being distributed in Carpinteria and prohibiting the release of latex balloons.

- City Hall Solar Energy Generation and Storage Project: The City is participating in the California Energy Commission’s Distributed Electricity Backup Assets (DEBA) Program with the County of Santa Barbara acting as the lead in an effort to fund this project.
- City Storage Needs: Onsite portable storage containers were procured, installed and are in operation.
- Carpinteria Branch Library: The City assumed library operations, established the Library Board of Trustees, and created a Library Advisory Commission. The library gained membership in the Black Gold system. A City Librarian and staff were hired. Improvements to the facility and library system were completed.
- Racial Equity and Social Justice Council Committee: Consultants were engaged to support the work in creation of a new program. Councilmembers completed training on Normalizing Racial Equity. City Staff participated in an anonymous survey. Additional trainings are being coordinated for Councilmembers and staff. A core Committee comprised of staff was created to lead the City’s efforts. Work is ongoing.

Ongoing Implementation

The City continued cooperative work with the Water and Sanitary Districts toward developing a recycled (potable) water project to serve the Carpinteria Valley.

Carpinteria Southern California Edison customers have been transitioned to Central Coast Community Energy which supports renewable energy.

The Public Works Department opens its Antifreeze, Batteries, Oil and Paint (ABOP) Center two weekends each month to provide free services for community members to recycle these types of materials. The ABOP facility is part of the City of Carpinteria and County of Santa Barbara joint effort to reduce the risk of hazardous waste in our landfills and in the environment.

The City also hosts an annual Household Goods and Hazardous Waste Collection Day. Carpinteria residents have the opportunity to safely dispose of hazardous chemicals, cleaning products, used oil, solvents, universal and electronic waste such as computer screens, televisions, household appliances and fluorescent, mercury and other gas filled tubes.

HOUSING ELEMENT

The Housing Element is prepared in accordance with State and Federal Law to identify policies and guidelines that implement City goals to provide and maintain safe and adequate housing for households in all economic sectors. Goals and objectives support affordable housing programs,

rehabilitate aging housing stock and provide services to prevent homelessness. The Housing Element Update was adopted by the City Council and certified by the State's Housing and Community Development Department in 2014.

2023 Updates

- The update process for the 2023-2031 Housing Element is nearing completion. The City Council, Planning Commission, and the public weighed in on the Housing Element Update project. The draft Housing Element was released in November of 2022. This draft was submitted to the State Department of Housing and Community Development (HCD) for review. HCD's response letter was provided to the City in February of 2023. The updated document was subsequently approved by the City Council in April and submitted to HCD for certification. HCD followed up with another letter in June. The City released a revised draft document for public review in November. It will return to the City Council for re-adoption in early 2024.
- Implementation of the various Zoning Code amendments and rezones contemplated in the 2023-2031 Housing Element were initiated by the Council in May 2023 and will follow the re-adoption of the Housing Element in 2024.

The 2023 Annual Housing Report is attached as Exhibit 1. The document was transmitted to the State Department of Housing and Community Development on March 14, 2024.

General Plan/Coastal Plan and Zoning Code Updates

The General Plan was adopted in April 2003. The General Plan visioning process included planning and goal strategies to plan for a 20-year timeline. The Zoning Code was adopted in 1981 and consistency updates and amendments occur annually.

The City has initiated two separate comprehensive multi-year update programs, for both the General Plan/Coastal Plan and the Zoning Code. In addition to updating all of the required General Plan Elements, new sections would be incorporated that address climate change/sea level rise and healthy community initiatives. The Circulation Element will also receive an update to include Vehicle Miles Traveled (VMT) metrics. The City continues planning for an upcoming comprehensive zone code update project which would in part evaluate vertical consistency between the Land Use Designations and zone districts. This concerted multi-year work effort is in progress.

2023 Updates

- General Plan /Coastal Plan Update Program: The Sea Level Rise Vulnerability Assessment and Adaptation Plan is complete and will inform the General Plan/Coastal Plan update program. Draft policies were reviewed at public committee meetings. Draft Elements have been review by the Coastal Commission. Preparation of the CEQA Environmental Impact Report is underway. Staff is working closely with consultants to develop the drafts for the Committee and the public to review.
- Accessory Dwelling Unit (ADU): Development of a new ordinance and zone code update has been completed for the ADUs. There have been numerous public hearings at the Planning Commission and City Council. The City Council reviewed the final draft in September of 2022 and authorized transmittal to the Coastal Commission. The Coastal Commission approved the program in December 2022. It returned to the City Council in January of 2023 for final approval of the ordinance and it was unanimously approved. The ordinance became effective at the end of February. In August 2023, the City Council initiated additional amendments to the ADU ordinance to respond to recent updates to state ADU law.
- Density Bonus Ordinance: An administrative draft for a new Density Bonus Ordinance is in progress.
- Coastal Adaptation Overlay: Staff initiated the research for a Coastal Adaptation Overlay.

- Formula Business Regulations: Regulations limiting the operation of formula businesses within the City were initiated in May 2022 and recommended for approval by the Planning Commission in December 2022. In February 2023, the Council approved the Ordinance upon a first reading and adopted the Ordinance on a second reading in July 2023 following certification by the California Coastal Commission.
- Anti-Displacement Legislation: In May 2023, the City Council initiated a series of Ordinance amendments intended to help protect existing workforce rental housing, including but not limited to, enhanced just cause tenant eviction protections and strengthened regulations for short-term vacation rentals. In September 2023, the City Council adopted Urgency Ordinance 770 establishing just cause tenant eviction protections. Work on the related anti-displacement legislative items will continue into the upcoming years.
- Housing Element Rezones: Also in May 2023, the City Council initiated updates to the City's zoning regulations and zoning map to undertake rezones required to implement the City's 2023-2031 Housing Element. Work on the contemplated rezones and zoning code updates will continue into 2024.

Goals, Priorities and Objectives

The City of Carpinteria aims to implement the priorities and objectives outlined in the General Plan throughout various activities and functions of local government. Many of the goals outlined for the future of the City are reviewed annually through the City's Annual Work Program process whereby the City Council adopts strategies and goals to direct the staff work effort for the upcoming calendar year. In this way, the implementation of the General Plan is an ongoing endeavor. Some of the primary goals to implement over the course of the next few years will include the following:

- Complete updates of the City's Zoning Code and Zoning Map as implementation of the General Plan/Local Coastal Land Use Plan;
- Establish concrete plans for expansion/improvement of local public transit to include better connectivity;
- Continue projects to reduce energy use at City buildings and facilities through equipment replacement and taking advantage of incentive programs;

- Continue to expand and improve the City’s emergency preparedness program in order to promote resilient households, neighborhoods and businesses;
- Complete another phase of City Hall campus facility improvements and upgrading of various hardware and software systems;
- Continue to collaborate with Peoples’ Self-Help Housing and the County Housing Authority to increase affordable housing opportunities;
- Continue making changes to the development review process to improve efficiency and customer experience;
- Continue working towards the completion of the Carpinteria Coastal Vista Trail; and
- Continue and expand collaboration and cooperation with other agencies in providing accessible and effective health and human services to the Carpinteria community, including but not limited to County mental and public health services, Central Coast Collaborative on Homelessness, Restorative Policing, and other initiatives.

Conclusion

The General Plan Annual Progress Report illustrates activities undertaken by the City of Carpinteria over the last year that worked toward implementing the City’s General Plan. The City has worked to progressively implement the policies outlined in each element of the City’s guiding planning document as outlined in the various sections of this Progress Report. The General Plan represents the community’s collective vision for preserving and improving the quality of life in the Carpinteria Valley. Only minor revisions, aside from the Housing Element Update, have been implemented since the General Plan/Coastal Land Use Plan Update was adopted in 2003. The update process for the General Plan was initiated in 2015 and will continue over the next several years.

The ideas, proposals and suggestions that have come to the City have all furthered the City’s goal to preserve important local resources, improve the local economy and quality of life for the community. The City will continue its efforts in this regard.

Exhibit 1

2023 Housing Element Annual Progress Report

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City of Carpinteria



2023 Housing Element Annual Progress Report



March 2024

INTRODUCTION

Pursuant to Government Code Section 65400, Community Development Department staff prepares an annual report to the City Council on the status of the General Plan and its Elements, and the progress being made in implementation of the General Plan's respective goals and programs. The Housing Element Annual Progress Report ("Report") provides an opportunity to review activities and projects of the prior year in the areas of housing development and other programs that implement the City's Housing Element. The City's Housing Element identifies the community's housing needs, and describes how safe, affordable housing can be provided and maintained for City residents. Included in this Report are statistics demonstrating progress in meeting the City's Regional Housing Needs Assessment ("RHNA") allocation.

The 2023-2031 Housing Element was finalized and re-adopted by Resolution No. 6288 by the City Council on January 22, 2024. The re-adopted Housing Element was submitted to the California Department of Housing and Community Development ("HCD") for final certification on January 24, 2024. Despite acknowledgment that the City's re-adopted Housing Element met all statutory requirements for approval, HCD staff declined to certify the City's Housing Element since the City was not on track to complete its required rezones, to meet its RHNA shortfall, by the statutory deadline on February 15, 2024. Thus, the City remains out of compliance with Housing Element Law until the City Council approves the rezones that are generally described in the Housing Element.

Nevertheless, the City has prepared the annual progress report for the 2023 calendar year reporting on the City's progress on implementation of the respective 2023-2031 Housing Element programs, including but not limited to, meeting its RHNA targets.

2023 Housing Highlights

On February 22, 2023, the City's updated Accessory Dwelling Unit ("ADU") and Junior Accessory Dwelling Unit ("JADU") Ordinance went into effect. Throughout the remainder of the year, 20 Coastal Development applications were submitted for ADUs. Of the 20 ADU applications received, 16 were approved in 2023 and eight received building permits in 2023. One ADU completed construction and received the first ADU Certificate of Occupancy on 9/7/2023. Additionally, four building permit applications were received for JADUs, and two of those building permits were issued in 2023.

Additionally, four other residential project applications were submitted and deemed complete for processing in 2023. These applications included a mix of housing types. Two of the applications were for new single-family dwellings, one was for a mixed-use project consisting of commercial space and 24 apartment units (21 market rate and 3 low-income), and one was for a mixed-use project with a 99-room resort and 41 apartment units (1 manager unit and 40 very-low- and low-income units). The proposed projects, if permitted and constructed, would result in 67 new housing units in the City of Carpinteria. Applications for an additional 165 housing units were also submitted in 2023 and will be reported on in future annual reports once deemed complete for processing.

In summary, 10 building permits were issued in 2023 for new residential units in the City of Carpinteria, all of which were for ADUs or JADUs. One ADU was completed and received its Certificate of Occupancy in 2023.

The City continues to provide various forms of assistance to increase housing opportunities in Carpinteria. In 2023, staff continued to implement the Workforce Housing Down Payment Loan Program. The program was first funded by a 2011 Development Agreement that allowed the conversion of five above-moderate affordable residential units at Lavender Court into a payment of \$571,000 to the City's Affordable Housing Trust Fund. Like an in-lieu fee, the funds have since been used to provide down payment loans for families purchasing homes in the City of Carpinteria. During 2023, two new loans were funded through this Program and one loan was repaid. Staff continues to work with the Housing Trust Fund of Santa Barbara County to find interested buyers looking to use the deferred repayment loans to buy homes in Carpinteria.

The City also continues to participate in Santa Barbara County's Home for Good program with the regional Creative Housing Solutions Subcommittee, a working group composed of representatives from the County Housing Authority, People's Self-Help Housing Corporation, Home for Good, United Way, and City staff, along with the local community, to identify and pursue innovative housing opportunities. Starting in 2023, in partnership with New Beginnings, the City launched its first "safe parking program" to provide safe overnight shelter and rapid rehousing programs for families and individuals living in their vehicles.

In May 2023, the City initiated an "anti-displacement" legislative package, which includes a series of proposed Municipal Code amendments intended to protect existing rental housing stock, encourage production of additional rental housing, and protect rental housing affordability. In October 2023, the City successfully completed adoption of the first piece of the legislative package through adoption of Urgency Ordinance No. 770, which established "just cause" tenant eviction protections. Additional efforts related to the "anti-displacement" package will continue in the coming years.

Housing Element Review

The Housing Element is organized into two sections that describe the goals and objectives of the City in addressing the community's housing needs. The Housing Element also includes Technical Appendices with detailed information to document compliance with applicable Government Code requirements. Section 2 of the Housing Element is organized by the five primary program categories which are to be implemented during the 2023-2031 planning period. The document also contains a Housing Element Implementation Plan which describes 18 specific programs the City will implement to realize the goals of the Housing Element. This report explains the housing programs and goals, and the progress the City made to implement them throughout 2023.

Program Category 1: Make sites available to accommodate the RHNA.

Housing Needs Summary

The Santa Barbara County Association of Governments (SBCAG) allocated a housing need to the City of 901 housing units for the 2023-2031 Regional Housing Needs Allocation period. The 2023-2031 Housing Element Table II-1 below shows the City’s share of the regional housing need across five income categories.

**Table II-1
Land Inventory Summary**

	Income Category				Total
	Very Low	Low	Mod	Above	
RHNA 2023-2031	286	132	135	348	901
Completed, Approved & Pending Projects (Table B-3)	-	3	-	259	262
Net Remaining RHNA	415		135	89	639
Vacant Sites (Table B-4)	-		10	5	15
Underutilized Sites with R Overlay (Table B-5)	56		47	-	103
Other Underutilized Sites (Table B-6)	-		153	153	306
ADUs	84		8	48	140
Surplus (Shortfall)	(275)		83	117	(75)
Source: City of Carpinteria, 2023					

Program Category 1: Make sites available to accommodate the RHNA.

Goals

- Maintain an adequate supply of appropriately zoned land and take all necessary actions to support the production of at least 901 housing units in the City to accommodate the RHNA allocation for the 2023-2031 period.
- Maintain a jobs-housing balance or ratio within the 0.75 to 1.25 range suggested by the Santa Barbara County Association of Governments.

Policies

- **Adequate Sites:** Provide and maintain sufficient sites in the General Plan and Zoning Code and associated Land Use and Zoning Maps to accommodate the housing needs allocated to the City in the Regional Housing Needs Allocation (RHNA) Plan.
- **Housing Types:** In the General Plan and implementing ordinances, provide for a mix of housing types consistent with the City’s needs, including single-family detached and multi-family housing.
- **Accessory Dwelling Units:** Promote the development of ADUs consistent with State law and City regulations.
- **Public Services and Facilities:** Ensure that public services and facilities have the capacity to support the need for the new residential development allocated to the City by the RHNA Plan.

Result

The City maintains an inventory that details the amount, type and size of vacant parcels to assist developers in identifying land suitable for residential development. The City also reports on the number of extremely low-, very low-, low-, and moderate-income units constructed annually. The City also works with developers to ensure that appropriate lot densities are used when planning new development.

Having identified insufficient existing capacity under existing zoning to meet the City’s entire RHNA allocation (see Table II-1, above), the City initiated efforts in 2023 to rezone sufficient properties to meet its RHNA shortfall. The City also committed to studying, and where appropriate, amending existing residential development standards, such as building height and/or parking, to accommodate increased densities and new housing unit production. These efforts will continue into 2024.

The past year saw the final adoption and effectuation of the City’s updated Accessory Dwelling Unit (“ADU”) and Junior Accessory Dwelling Unit (“JADU”) regulations (Ordinance No. 758) in February 2023. The City also successfully completed and launched its ADU prototype plans program in July 2023, consisting of two pre-designed ADU plan sets made available to the public at no cost. Following effectuation of Ordinance No. 758, 20 Coastal Development applications were submitted for ADUs for calendar year 2023. Of the 20 ADU applications received, 16 were approved in 2023 and eight received building permits in 2023. One ADU completed construction and received the first ADU Certificate of Occupancy on 9/7/2023. Additionally, four building permit applications were received for JADUs, and two of those building permits were issued in 2023. Several of the ADUs applied for, to date, have utilized the pre-designed plans provided by the City; the first of which is expected to be completed in early 2024.

In 2023, one new residential unit received its Certificate of Occupancy, as summarized in Table I below. Ten building permits were issued in 2023 for new residential units. These building permits are summarized in Table II below. These tables do not include the previously discussed 67 new residential units that were deemed complete and accepted for processing in 2023, nor the additional 165 units that were applied for in 2023, but had not yet been accepted for processing by the end of the year.

**Table I: New Residential Units Completed in 2023
(Issued Certificate of Occupancy)**

Project Name	Address	Units	Income Category
Albert ADU	1387 Vallecito Place	1	Above Moderate
Total Residential Units Completed in 2023: 1			

**Table II: Building Permits for New Residential Units Issued in 2023
(Not Completed in 2023)**

Project Name	Address	Number of Units	Income Category
Albert ADU	1387 Vallecito Place	1	Above Moderate
Pagano ADU	1286 Casitas Pass Road	1	Above Moderate
Pinkernell ADU	5556 Calle Ocho	1	Above Moderate
Pini ADU	990 Concha Loma Drive	1	Above Moderate
Jacobs JADU	5031 Foothill Road	1	Above Moderate
Norton ADU	5294 El Carro Lane	1	Above Moderate
Short ADU	1126 Vallecito Road	1	Above Moderate
Lemere ADU	1359 La Mesa Plaza	1	Above Moderate
Goytia JADU	1485 Manzanita Street	1	Above Moderate
Jacquet ADU	4917 Sawyer Avenue	1	Above Moderate
Total Residential Units Approved in 2023: 10			

The City's annual RHNA progress for the 2023-2031 cycle is summarized in Table III, below. For RHNA purposes, units are counted when the building permits are issued. Although the City has granted building permits for 10 units and entitlements for an additional 25 new units so far for this RHNA cycle, all of those units fall within the above-moderate income category. In 2023, no building permits or entitlements were granted for projects that fall within the Very Low-, Low-, or Moderate-income categories. For comparison of units approved (via building permits) versus actual units constructed, see Table IV below which summarizes the number of Certificates of Occupancy issued for each year of the current RHNA cycle.

**Table III: Regional Housing Needs Allocation (RHNA) Progress
(Based on Building Permit Issuance Date)**

Income Group	2023-2031 RHNA	Units Added 6/30/22-2/14/23	Units Added 2023	Units Added 2024	Units Added 2025	Units Added 2026	Units Added 2027	Units Added 2028	Units Added 2029	Units Added 2030	Units Added 2031	Total Units Approved
Very Low	286	0	0	-	-	-	-	-	-	-	-	0
Low	132	0	0	-	-	-	-	-	-	-	-	0
Moderate	135	0	0	-	-	-	-	-	-	-	-	0
Above Moderate	348	1	10	-	-	-	-	-	-	-	-	11
TOTAL	901	1	10	-	-	-	-	-	-	-	-	11

**Table IV: Constructed Units
(Based on Certificate of Occupancy Issuance Date)**

Year	Units Completed (Certificate of Occupancy)
2023	1
2024	-
2025	-
2026	-
2027	-
2028	-
2029	-
2030	-
2031	-
TOTAL	1

Program Category 2: Assist in the development of adequate housing to meet the needs of extremely-low, very-low-, low-, and moderate-income households.

Goals

- Attain a housing supply that meets a variety of housing needs.
- Attain a housing supply that meets the needs of extremely-low-, very-low-, low- and moderate-income households.
- Attain a housing supply that meets the needs of special population groups.

Policies

- *Infill Development*: Promote infill housing development through land use policies and by deferring or reducing development impact fees where the City wants to encourage affordable infill development.
- *Suitable Housing Unit Sizes*: Provide for a range in the number of bedrooms in assisted housing developments so as to help meet the needs of various household types and special needs populations.
- *Downtown Mixed Use*: Encourage studio and one-bedroom units above commercial uses in the downtown district to reduce parking needs and facilitate affordability.
- *Rental Assistance*: Continue participation in the County of Santa Barbara Housing Authority's Section 8 program as the primary means to address the City's rental assistance needs. Allocate HOME funds and in-lieu fees to state and federally assisted housing that provides rent restricted units in existing and/or new residential developments.
- *Acquisition and Rehabilitation of Rental Housing*: Work with non-profit sponsors to acquire and rehabilitate rental housing units in order to maintain long-term affordability of the units. This will include, but not be limited, to: (a) technical support needed to obtain funding commitments from county, state and/or federal programs; (b) assistance in permit processing; (c) possible deferral, reduction or waiver of City fees; and (d) contribution of City housing funds, if available.
- *Critical Workforce Housing*: Implement "set-aside" policies for critical workforce occupations. New housing developed through the Inclusionary Housing Ordinance, current and future Development Agreements, and other appropriate Housing Element programs should set aside a percentage of the units for households employed in critical workforce occupations. Examples of critical workforce occupations are law enforcement, firefighters, nurses, teachers, and local government.
- *Farm Employee and Supportive Housing*: Allocate in-lieu fees for predevelopment activities, including state and/or federal funding applications, to support the sponsors of farm employee housing and supportive housing for special needs populations.
- *Shelter for the Homeless*: Support countywide programs to provide for a continuum of care for the homeless including emergency shelters, transitional housing, supportive housing and permanent housing. Allocate Community Development Block Grant (CDBG) funds to agencies assisting homeless persons and families to meet shelter and non-shelter needs.

Result

The City continues to prioritize efforts to protect existing rental housing stock and facilitate production of new rental housing stock, with an emphasis on affordable and workforce housing opportunities.

As part of Program Category 2 efforts, the City has continued to support and help connect qualifying households with rental assistance through the Section 8 voucher program. In 2023, 163 households in Carpinteria received rental assistance via Section 8 vouchers. This is down slightly from the 177 households that received rental assistance through Section 8 vouchers in 2022. The reason(s) for the slight drop, however, are unknown at this time.

The City initiated efforts in 2023 to amend zoning regulations to, among other things, facilitate increased opportunities for infill housing development and mixed-use development in commercial areas of the City. The City Council also initiated an “anti-displacement” legislative package, which includes, but is not limited to, updates to the City’s inclusionary housing program and increased protections for rental housing. The first part of the legislative package, adoption of just cause “no fault” tenant eviction protections, was adopted by the Council in October 2023. These efforts will continue on into 2024, and once fully completed and effectuated, will help to facilitate new housing production with an emphasis on lower-income rental housing, and protecting the City’s existing affordable rental housing stock.

To assist the local homeless population, the City participates in the Santa Barbara Continuum of Care, known as Home for Good of Santa Barbara County, and facilitates the Carpinteria Regional Coordination Committee. The Coordination Committee has two subgroups: The Creative Housing Solutions Subcommittee, which identifies opportunities and resources for homeless individuals, and the Coordinated Outreach Team, which makes regular contact with those individuals and attempts to connect them with the services and housing they need. The City also initiated its first Safe Parking Program, in partnership with New Beginnings, which provides safe overnight shelter and rapid rehousing programs for families and individuals living in their vehicles.

Program Category 3: Address and, where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development of housing.

Goals

- Address, and to the extent legally possible, mitigate and/or remove governmental constraints to the maintenance, preservation, improvement and development of housing.
- Implement land use regulations that facilitate meeting affordable housing needs.

Policies

- *Expedite Affordable Housing Development Review:* Affordable housing developments shall receive the highest priority and efforts by staff, the Planning Commission, and City Council to: (a) provide technical assistance to affordable housing developers, including community involvement; (b) take into account project funding and timing needs in the processing and review of the applications; and (c) provide the fastest turnaround possible in determining application completeness.
- *Fee Mitigation:* Permit on a case-by-case basis fee reductions and waivers to help owner-builder projects, projects with minimum public service impacts, retrofitting projects, and affordable housing developments.

Result

The City has implemented a 50% Development Impact Fee (DIF) reduction for 100% affordable housing developments to assist in removing governmental constraints to the development of affordable housing. Additionally, no DIFs are charged for ADUs that are less than 750 square-feet, and DIFs are reduced by approximately 66% for ADUs that are 750 square-feet or larger.

As part of the City's ADU program described in Program 1, the City established and implemented an ADU prototype plans program, consisting of two pre-designed ADU plan sets made available to the public for free. The two pre-designed plans were developed as detached 400-sq. ft. and 480-sq. ft. ADUs that would fit in a typical residential back yard in order to be available to the broadest number of residential property owners in the City. Use of the pre-designed plans allows for substantially reduced design and plan check/permit costs, and streamlined plan review. To date, three property owners have applied for or obtained permits for construction of a pre-designed ADU and the first ones will be nearing completion in early 2024.

Included within the zoning code amendments described above as part of Program 2 efforts, are commitments to identifying and implementing opportunities to streamline permitting requirements, including allowing for "by right" housing, where feasible, to remove governmental constraints to the maintenance, preservation, improvement and development of new housing.

Program Category 4: Conserve and improve the condition of the existing stock of affordable housing.

Goals

- Conserve existing housing important to the community such as rental apartments, mobile home parks, and other affordable housing units.
- Maintain the affordability of existing and future affordable housing developments.
- Attain a housing supply free from substandard and deteriorated housing conditions.

Policies

- *Section 8 Housing:* Maintain the numbers of extremely-low-, very-low- and low-income households that are assisted by the Section 8 rental assistance program.
- *Apartment Conservation:* Conserve apartment rental housing through Carpinteria Municipal Code Chapter 14.74 which prohibits the conversion to condominium ownership unless the apartment rental vacancy rate is more than 5%.
- *Apartment Conservation:* Conserve apartment rental housing by prohibiting the conversion to tenancy in common ownership through Ordinance No. 742.
- *Mobile Homes, Mobile Home Parks, and Manufactured Housing:* Conserve mobile homes, mobile home parks, and manufactured housing as an essential part of Carpinteria's housing supply through the City's Mobile Home Park Closure Ordinance.
- *Mobile Home Rents:* Continue the Mobile Home Park Rental Stabilization and Mobile Home Park Rent Stabilization Disclosure ordinances.

- *Long-Term Housing Affordability:* Enforce resale controls and income restrictions to ensure that affordable housing provided through the Inclusionary Housing Program remains affordable over time to the income group for which it is intended.
- *Maintenance and Repair:* Promote the maintenance and repair of owner-occupied and rental housing to prevent deterioration within the City.
- *Housing Rehabilitation:* Facilitate the rehabilitation of substandard and deteriorated housing where feasible.
- *Housing Replacement:* Where possible, promote the removal and replacement of those substandard units that cannot be rehabilitated.
- *CDBG Rehabilitation:* Facilitate the allocation of CDBG funds to multi-family rehabilitation programs, and retrofitting of existing housing.
- *Acquisition and Rehabilitation of Rental Housing:* Work with non-profit sponsors to acquire and rehabilitate rental housing units in order to maintain long-term affordability of the units. This will include, but not be limited to: (a) technical support needed to obtain funding commitments from County, State and/or Federal programs; (b) assistance in permit processing; (c) possible deferral, reduction or waiver of City fees; and (d) contribution of City housing funds, if available.

Result

Seven mobile home parks provide affordable-by-design housing in the City with a total of 860 mobile home park spaces. The City's Mobile Home Rent Stabilization regulations aim to protect the value of mobile homes for tenants of rental parks, and control space rents to protect affordability. The City also allows manufactured homes to be constructed in all residential zones which may reduce construction costs.

The City conducts annual compliance monitoring of all affordable deed-restricted inclusionary units to ensure said units remain occupied in a manner that is consistent with the terms of their respective affordability covenants. The monitoring program, for which the City contracts with the City of Santa Barbara to complete, found that all inclusionary units were in compliance for the last reporting period of November 2022 to October 2023.

The City continues to protect against the conversion of existing rental housing stock to condominiums or other types of owner-occupied housing through ongoing enforcement of the City's Ordinance No. 742, which restricts ownership conversion affecting apartments.

In May 2023, the City initiated an "anti-displacement" legislative package, which includes a series of proposed Municipal Code amendments intended to protect existing rental housing stock, encourage production of additional rental housing, and protect rental housing affordability. Specific programs included in the legislative package include: adoption of a just cause tenant eviction ordinance; strengthening the City's Short-Term Rental Housing regulations; amendments to the City's inclusionary housing requirements to include rental housing projects, and to address additional levels of affordability; exploring options for establishing a rent stabilization ordinance; establishing regulations for

fractional ownership timeshares; and exploring options for establishing a vacant parcel tax. In October 2023, the City successfully completed adoption of the first piece of the legislative package through adoption of Urgency Ordinance No. 770, which established “just cause” tenant eviction protections. Additional efforts related to the “anti-displacement” package will continue in the coming years.

Program Category 5: Affirmatively Furthering Fair Housing.

Goals

- Attain a housing market with “fair housing choice,” meaning the ability of persons of similar income levels regardless of race, color, religion, sex, national origin, disability, and familial status to have available to them the same housing choices.
- Promote inclusive communities, further housing choice, and address racial and economic disparities through government programs, policies, and operations.

Policies

- *Promote Fair Housing:* Promote fair housing opportunities through the City’s participation in the County’s Community Development Block Grant (CDBG) Program.
- *Information and Referral:* Promote fair housing through the provision of information and referral services to residents who need help on fair housing issues. This includes referring local residents who want to file a housing discrimination complaint to the appropriate local, county, state or federal agency, depending on the nature of the complaint.
- *Fair Housing Information:* Implement activities to broaden resident knowledge of fair housing law.
- *Affirmatively further fair housing in compliance with state law.*

Result

The City continues to fund services provided by the City of Santa Barbara Rental Housing Mediation Program (RHMP). The RHMP provides dispute resolution resulting from landlord, tenant, and roommate issues which arise in rental housing situations. The primary goal of the program is to provide an alternative to the formal judicial system and provide legal advice and mediation when disputes arise. The program provides free legal assistance for residents living at or below the poverty line, while also providing general social service guidance for those with disabilities, seniors, and victims of domestic violence. In 2014, the RHMP began outreach programs in Carpinteria to educate local residents about tenant/landlord rights and to answer housing questions. The program shows success in preventing litigation through mediation and conflict resolution. In 2023, the RHMP provided service to 60 Carpinteria tenants and landlords regarding issues related to rental housing and to educate local residents about the services provided by RHMP and other typical concerns related to rental housing. Beginning in Fall 2023, the City partnered with RHMP staff to educate renters and landlords about the City’s newly-adopted “just cause” tenant eviction protections (see Program 4 discussion, above).

The City continues to look for opportunities to further expand home production in all levels of affordability. The City remains an active partner in the Cities-County Joint Affordable Housing Task Group, a county-wide group of elected officials, agency staff, affordable housing developers, and community members working together to share information and resources related to affordable housing production countywide.

Conclusion

The Housing Element Annual Progress Report illustrates activities undertaken by the City of Carpinteria in 2023 that seek to improve the quality and quantity of market rate and affordable housing in Carpinteria. Given the efficacy of Carpinteria's program, many of the affordable housing strategies from the 2015-2023 Housing Element were continued into the 2023-2031 Housing Element with modifications made as necessary to meet new State laws and the City's regional housing needs. This is the first annual progress report for the new 2023-2031 Housing Element period and the sixth RHNA cycle.

Exhibit 1 Housing Element Annual Progress Report Form 2023

Exhibit 1

Housing Element Annual Progress Report Form 2023

City Council Hearing, March 11, 2024

Jurisdiction	Carpinteria	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	02/15/2023 - 02/15/2031

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		10
Total Units		10

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	2	0	0
2 to 4 units per structure	5	0	0
5+ units per structure	0	0	0
Accessory Dwelling Unit	18	10	1
Mobile/Manufactured Home	0	0	0
Total	25	10	1

Infill Housing Developments and Infill Units Permitted	# of Projects	Units
Indicated as Infill	10	10
Not Indicated as Infill	0	0

Housing Applications Summary	
Total Housing Applications Submitted:	24
Number of Proposed Units in All Applications Received:	87
Total Housing Units Approved:	45
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions - Applications	
Number of SB 35 Streamlining Applications	0
Number of SB 35 Streamlining Applications Approved	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Streamlining Provisions Used - Permitted Units	# of Projects	Units
SB 9 (2021) - Duplex in SF Zone	0	0
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SB 35 (2017)	0	0

Ministerial and Discretionary Applications	# of Applications	Units
Ministerial	21	21
Discretionary	3	66

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	2
Number of Units in Applications Submitted Requesting a Density Bonus	65
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	Count
Programs Implemented	18
Sites Rezoned to Accommodate the RHNA	0

ANNUAL ELEMENTARY PROGRESS REPORT

Report on Student Progress in Reading, Mathematics, Science, and Social Studies

Student Name: _____

Grade: _____

Teacher: _____

School: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Subject	Standard	Proficiency in Reading				Proficiency in Mathematics				Proficiency in Science				Proficiency in Social Studies				Remarks
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	
Reading	1.1																	
	1.2																	
Mathematics	2.1																	
	2.2																	
Science	3.1																	
	3.2																	
Social Studies	4.1																	
	4.2																	

Jurisdiction	Carpinteria	
Reporting Year	2023	(Jan. 1 - Dec 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B Regional Housing Needs Allocation Progress Permitted Units Issued by Affordability														
		1	2										3	4
Income Level		RHNA Allocation by Income Level	Projection Period - 06/30/2022- 02/14/2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	286	-	-	-	-	-	-	-	-	-	-	-	286
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Low	Deed Restricted	132	-	-	-	-	-	-	-	-	-	-	-	132
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Moderate	Deed Restricted	135	-	-	-	-	-	-	-	-	-	-	-	135
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Above Moderate		348	1	10	-	-	-	-	-	-	-	-	11	337
Total RHNA		901												
Total Units			1	10	-	-	-	-	-	-	-	-	11	890
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5	6										7	
Extremely low-income Need			2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Units to Date	Total Units Remaining	
Extremely Low-Income Units*		143	-	-	-	-	-	-	-	-	-	-	143	

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

VLI Deed Restricted
VLI Non Deed Restricted

Jurisdiction	Carpenteria	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Note: "*" indicates an optional field
Cells in grey contain auto-calculation formulas

Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Rezone Type	Sites Description							
1				2	3				4	5	6	7	8	9	10	11	
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Rezone Type	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	
001-080-040, 001-080-002, 001-080-030	no address, Via Real			1			316		Unaccommodated Need	15.81	AG	A-10	20	25	316	Non-Vacant	Agriculture, avocado farm
001-080-041, 001-080-035	5800 Via Real			2		242			Unaccommodated Need	16.74	AG	A-10	20	25	242	Non-Vacant	Agriculture, container plant nursery
001-180-006, 001-180-001-180-064, -065, -066, 001-080-067	1000 & 1010 Bega Way 6250 Bega Way			3 4		178 167			Unaccommodated Need Unaccommodated Need	9.68 8.47	RDI RDI	M-RP	20	25	178 167	Non-Vacant Non-Vacant	Office, warehousing & Personal self-storage business
001-190-025, -068, -073, -084, -086	6385 Cindy Lane, 1005 & 1013 Mark Ave, 6388 & 6382 Rose Lane			6		210			Unaccommodated Need	10.58	RDI	M-RP	20	25	210	Non-Vacant	Warehouse, office, assembly & research facilities
001-190-023, -092, -093, -091	6390 & 6398 Cindy Ln, 1001 Mark Ave, 6392 Via Real			7		110			Unaccommodated Need	5.51	RDI	M-RP	20	25	110	Non-Vacant	Warehouse, office, assembly & research facilities
001-190-099, -100, -101, 001-430-011	1000 Mark Ave & 6402 Cindy Lane, 6410-6460 Via Real			8		199			Unaccommodated Need	10.02	RDI	M-RP	20	25	199	Non-Vacant	Office, warehouse & surface parking lot
001-430-008	no address, Cindy Lane			9		89			Unaccommodated Need	4.49	RDI	M-RP	20	25	89	Vacant	
001-070-058	5320 Carpenteria Avenue			10		21			Unaccommodated Need	1.08	GC	CPD	20	25	21	Non-Vacant	1-story office building
003-280-017, 003-280-005	5437 Carpenteria Avenue			11		39			Unaccommodated Need	1.98	GC	CPD	20	25	39	Non-Vacant	Mixed-use commercial/residential and vacant
003-162-011, 003-162-012, 003-162-009	1145, 1155, 1160 Eugenia Place			12		92			Unaccommodated Need	4.66	GC	CPD	20	25	92	Non-Vacant	Four 2-story commercial office buildings with some tenant vacancies

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction		Carpinteria	
Reporting Year		2023 (Jan 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Adequate Sites to Accommodate Regional Housing Needs	Provide adequate sites to accommodate the City's entire 2023-2031 RHNA allocation of 901 units including rezoning land to accommodate a shortfall of 292 lower-income units. Facilitate the construction of 112 ADUs constructed during planning period including 67 lower income, 82 moderate income, and 107 above moderate income units.	As soon as possible	Staff are working to prepare information to City Council on suggested rezone sites. The City's ADU Ordinance went into effect on 2/22/2023. In 2023, 24 ADU/JADU applications were received, 16 ADU CDPs were approved, 10 ADU/JADU building permits were issued, and 1 ADU Certificate of Occupancy was issued. An ADU Ordinance update is scheduled for Planning Commission review in early March 2024.
Accessory Dwelling Units	Adopt Building Code updates in 2025, 2028, and 2031.	Ongoing	
Energy Conservation		Ongoing	Staff will adopt Building Code updates as needed. In 2023, 163 Section 8 Certificates were issued by the Housing Authority of Santa Barbara County and the City of Santa Barbara Housing Authority within the City of Carpinteria.
Section 8 Rental Assistance	Preserve 177 Section 8 vouchers during the planning period. Facilitate construction of 418 lower income rental units, including 143 ELI units, during the planning period, commensurate with the City's RHNA allocation.	Ongoing	
Affordable Rental Housing Development Assistance	Facilitate construction of at least 8 inclusionary workforce housing units during the planning period.	Ongoing	In 2023, the City of Carpinteria received development applications that proposed 43 low/very-low income restricted rental units. Staff will continue to identify opportunities for additional inclusionary housing and work with developers which might develop multi-family housing development plans.
Inclusionary Housing		Ongoing	
Density Bonus	Adopt density bonus regulations by April 2024.	April 2024 for new regulations; apply regulations ongoing	Staff are drafting a new ordinance to align with state law.
Facilitate Lot Consolidation or Subdivision	Approve 5 residential or mixed-use projects involving lot consolidations. Facilitate construction of at least 418 lower income units during the planning period commensurate with the City's RHNA allocation.	Ongoing; City SB 9 Regulations by December 2024	Staff will continue to update ordinances and work with developers.
Regulatory Concessions and Incentives for Affordable Housing	Facilitate construction of at least 418 lower income units during the planning period commensurate with the City's RHNA allocation.	Ongoing	In 2023, the City of Carpinteria received two development applications that proposed a total of 43 low/very-low income restricted units, both of which used density bonus incentives.
Fee mitigation		Ongoing	In 2023, the City of Carpinteria received development applications that proposed 43 low/very-low income restricted units. City DIF fees are reduced for affordable units and accessory dwelling units.
Special Needs Housing Conservation of Mobile Home Parks and Rent Stabilization	Adopt all special needs-housing zoning code amendments by April 2024. Preserve 861 mobile home units throughout the planning period.	April 2024	Staff are currently drafting new zone code language.
Condominium Conversion Ordinance	0 units converted unless rental vacancy rate exceeds 5%. Complete two surveys during the planning period and contact property owners and landlords with nonconforming conditions following each survey.	Ongoing	The City continues to monitor rental rates in mobile home parks through the Mobile Home Rent Stabilization Program and has had no conversion of the seven mobile home parks in Carpinteria. During the 2023 calendar year, no residential rental units were converted to condominiums due to provisions of the Condominium Conversion Ordinance related to rental vacancy rates.
Housing Code Compliance		Ongoing	In addition to the surveys, the Community Development Department's Building and Code Compliance divisions regularly respond to complaints and conduct site inspections and enforce the housing and building and safety codes through compliance orders and administrative citations.
Single-Family Housing Rehabilitation	Facilitate rehabilitation of 5 units occupied by extremely-low income owner households and 5 units occupied by very-low income households during the planning period.	Ongoing	The City will continue to encourage eligible extremely-low and very-low income homeowners to contact the USDA Rural Housing Repair and Rehabilitation Program for loans to help modernize and improve their homes to remove health and safety hazards.
Multi-Family Housing Rehabilitation and Preservation	Facilitate rehabilitation of 5 extremely-low income units, 5 very-low income units, and 10 low income units during the planning period.	Ongoing	The City will continue to seek grant funds to assist property owners with the rehabilitation of multifamily housing in need of repair.
Affirmatively Furthering Fair Housing	Increase Housing Affordability & Access to Opportunity and Mobility; address homelessness; enhance fair housing education.	Ongoing	Several "Meaningful Actions" identified as part of this program are currently in progress, identified above. Additionally, the City continues to partner with the City of Santa Barbara's Rental Housing Mediation Program to provide tenants, landlords, and interested parties with information and mediation services related to housing and rental disputes. In 2023, 60 residents received rental-related consultation via phone or in person. The city also refers residents to the Legal Aid Foundation of Santa Barbara County and California Rural Legal Assistance to address concerns related to disability access, those living on fixed incomes, and victims of domestic or elder abuse.
Workforce Homebuyer Down Payment Loans	Facilitate at least 2 loans for the local workforce per year.	Ongoing	The City continues to provide down payment loans, in collaboration with the Housing Trust Fund of Santa Barbara County. In 2023, two down payment loans were funded through this program.

Jurisdiction	Carpinteria	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA* Listed for Informational Purposes Only				Units that Count Towards RHNA* Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1*. For detailed reporting requirements, see the checklist here: https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Carpinteria	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT

Table K

Tenant Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

Does the Jurisdiction have a local tenant preference policy?	No
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage on their internet website containing authorizing local ordinance and supporting materials.	
Notes	

CITY of CARPINTERIA, CALIFORNIA



March 14, 2024

California Department of Housing and Community Development
Housing Policy Development Division
APR@hcd.ca.gov

Re: City of Carpinteria 2023 Housing Element Annual Progress Report

Dear Colleague:

The City of Carpinteria is formally submitting its 2023 Housing Element Annual Progress Report in conformance with Government Code section 65400(a)(2)(B). The Report was reviewed and accepted by the City Council at its March 11, 2024 meeting. I have enclosed a copy of the City Council staff report which accompanied the Annual Progress Report as well as the Annual Progress Report Form in Excel format. Please let me know if you need any additional information. I can be reached by phone at (805) 755-4407 or by email at nickb@carpinteriaca.gov.

Sincerely,

Nick Bobroff
Community Development Director

cc: Governor's Office of Planning and Research, opr.apr@opr.ca.gov

Exhibit 2

City Council Meeting Minutes

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**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, January 9, 2023**

Virtual Meeting

The January 9, 2023 Closed Session meeting at 4 pm for the below item was cancelled due to the severe weather.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957(b)(1); Title: City Manager Dave Durlinger

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

All Councilmembers, staff, presenters, and members of the public were present via Zoom.

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
Olivia Uribe Mutal, Program Manager
John L. Ilasin, Public Works Director
David Hernandez, Code Compliance Officer II
Erin Maker, Environmental Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

Legal Counsel Acos announced that there was an immediate need to take action to adopt Resolution No. 6185, authorizing continued remote teleconference meetings of the City Council and Boards, Committees and Commissions, for the purposes of holding a virtual

meeting because of the severe weather and the proclamation issued by the Governor. She further stated that the immediate need for action came to the attention of the City after the agenda was posted and that the necessity is determined by a two-thirds vote of the Council.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to find that an emergency situation exists necessitating the addition of Resolution No. 6185 to the agenda for the Council's consideration. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

ADDITION TO AGENDA

Resolution No. 6185, authorizing continued remote teleconference meetings of the City Council and Boards, Committees, and Commissions.

City Clerk Barrett presented Resolution No. 6185.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6185, as read by title only, including the correction to the typographical error on page 2, paragraph 2 to the Resolution stating that Resolution No. 6181 was adopted on December 12, 2022, not December 12, 203. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

2. Proclamation Designating January 2023 as "Human Trafficking Awareness Month."

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Designating January 2023 as "Human Trafficking Awareness Month." The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

Elsa Granados with Standing Together To End Sexual Assault provided remarks and virtually accepted the Proclamation.

3. Proclamation Designating Thursday, January 19, 2023 as E-Bike Safety Awareness Day in the City of Carpinteria.

Emails distributed: Susan Mailheu

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to approve the Proclamation Designating Thursday, January 19, 2023 as E-Bike Safety Awareness Day in the City of Carpinteria. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

Kent Epperson with Santa Barbara County Association of Governments provided remarks and virtually accepted the Proclamation.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 6:01 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:20 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

City Manager Durflinger announced that the Council would receive a report on the storm update and suggested deferring the City Manager's Report to the next meeting and move up the Agenda Modifications section to consider adding an emergency item on the agenda – Resolution No. 6186, proclaiming the existence of a local emergency caused by January storms and also to consider continuing certain agenda items to another Council meeting when the public could attend in-person.

Mayor Clark agreed with City Manager Durflinger's suggestion.

CITY MANAGER'S REPORT

The City Manager's Report was deferred to the next regular City Council meeting.

AGENDA MODIFICATIONS:

City Manager Durflinger announced that there was an immediate need to take action to adopt Resolution No. 6186, proclaiming the existence of a local emergency caused by January storms. Legal Counsel Acos noted that this emergency item would be added pursuant to Government Code Section 54954.2 subsection b.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to find that an emergency situation exists necessitating the addition of Resolution No. 6186 to the agenda for the Council's consideration. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

ADDITION TO AGENDA

Resolution No. 6186, proclaiming the existence of a local emergency caused by January storms.

City Manager Durflinger presented Resolution No. 6186.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6186, as read by title only. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

Program Manager Uribe Mutal, Public Works Director Ilasin, Carpinteria-Summerland Fire Protection District Chief Greg Fish, and Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department all briefed the Council on the current storm.

Speakers via Zoom: Santa Barbara County First District Supervisor Das Williams

Due to the meeting being entirely virtual because of the storm event, the Council discussed which upcoming items on the agenda to reschedule to a future Council meeting when the public could attend in-person.

Mayor Clark recommended Agenda Item No. 9 be rescheduled.

Councilmember Lee recommended rescheduling Agenda Item Nos. 11 and 12 as well.

Councilmember Nomura said the cancelled Closed Session would need to be rescheduled too.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to reschedule Agenda Item No. 9 at a time that would work on a future Council agenda.

Councilmember Nomura stated that all agenda items to be rescheduled could be considered in one motion.

Vice Mayor Alarcon modified the motion, to reschedule Agenda Item Nos. 9, 11, 12, and the Closed Session at a time that would work on a future Council agenda. Councilmember Solórzano seconded the modified motion.

City Manager Durflinger said Agenda Item Nos, 9, 11, 12, and the Closed Session could be rescheduled to the January 23rd Council meeting.

The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers via Zoom: Bob Franco

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 5.

Councilmember Solórzano recused herself from voting on the minutes of the special joint meeting held December 19, 2022.

In response to Councilmember Solórzano's announcement, Mayor Clark requested breaking up the Consent Calendar so the Council could vote separately on the approval of the December 12, 2022 minutes, approval of the December 19, 2022 special joint minutes, and receive and file the Expenditures for the period beginning December 3, 2022 and ending December 30, 2022.

The roll call vote on the approval of the minutes of the regular meeting held December 12, 2022 was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

The roll call vote on the approval of the minutes of the special joint meeting held December 19, 2022 was as follows:

AYES: Councilmember Lee, Councilmember Nomura, and Mayor Clark
NOES: None
ABSENT: Councilmember Solórzano (recused)
ABSTAIN: Vice Mayor Alarcon

The motion carried.

The roll call vote to receive and file the Expenditures for the period beginning December 3, 2022 and ending December 30, 2022 was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

4. Approve the minutes of the regular meeting held December 12, 2022 and the special joint meeting held December 19, 2022.
5. Receive and file the Expenditures for the period beginning December 3, 2022 and ending December 30, 2022.

ADMINISTRATIVE MATTERS:

6. Code Compliance Quarterly Report Q4, 2022.

Recommendation: Receive and file quarterly report.

Code Compliance Officer II Hernandez presented the staff report and PowerPoint presentation.

There was no public comment.

The quarterly report was received and filed.

7. (1) Adoption of Ordinance No. 762, Amending Sections 1.04.140(F) and 10.04.080 of the Carpinteria Municipal Code Pertaining to Holidays; and (2) Adoption of Resolution No. 6184, Designating Holidays on Which City of Carpinteria Public Offices Shall Be Closed; and (3) Approval of the December 2023 Holiday Schedule.

Recommendation: (1) Approve Ordinance No. 762, as read by title only, and continue to second reading for adoption to January 23, 2023; and (2) Adopt Resolution No. 6184, as read by title only; and (3) Approve the December 2023 Holiday Schedule. *(This motion requires reading of Ordinance title and a roll call vote.)*

City Clerk Barrett presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to (1) approve Ordinance No. 762, as read by title only, and continue second reading for adoption to January 23, 2023; and (2) adopt Resolution No. 6184, as read by title only; and (3) approve the December 2023 Holiday Schedule.

Councilmember Solórzano recommended continuing the discussion on holidays at the Annual Workplan meeting to include which holidays the State observes versus the holidays nearby local agencies observe and how the holidays are chosen.

The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

8. Agreement with ZWorld GIS for Mapping and Geographic Information System Services.

Recommendation: Authorize the City Manager to execute the Agreement with ZWorld GIS for mapping and geographic information system services in an amount not-to-exceed \$35,724. *(This motion requires a roll call vote.)*

Environmental Program Manager Maker presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to authorize the City Manager to execute the Agreement with ZWorld GIS for mapping and geographic information system services in an amount not-to-exceed \$35,724. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Continuance of the off-leash dog park program at El Carro Park.

Recommendation: Staff recommends that the City Council hear the report and provide direction to Staff.

The Council rescheduled this item to the January 23, 2023 Council meeting.

10. Update of Grid Reliability, Renewable Energy Procurement, and Building Electrification.

Recommendation: Receive and file updates from Central Coast Community Energy, Southern California Edison, and Tri-County Regional Energy Network regarding grid reliability, renewable energy procurement and education opportunities, and the process for drafting local building electrification regulations.

Environmental Program Manager Maker introduced Natalia Yanez with Southern California Edison, Joshua Torres with Southern California Edison, Catherine Stedman with Central Coast Community Energy, Santa Barbara County First District Supervisor Das Williams, and Ashley Watkins with County of Santa Barbara, all presented PowerPoint presentations (except for Mr. Williams).

Speakers via Zoom: Jonathan Ullman, Kyle Richards, Michael Chiacos, and Bob Franco

Emails distributed: Jim Taylor and Anonymous

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to receive and file the updates regarding grid reliability, renewable energy procurement and education opportunities, and the process for drafting building electrification regulations. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

11. Selection of City Council representatives for Regional Agencies and Committees, City Council Joint and Standing Committees, and Ad Hoc Committees.

Recommendation: Assign City Council representatives to Regional Agencies and Committees, City Council Joint and Standing Committees, and Ad Hoc Committees, as set forth in the staff report and the below sample motion.

The Council rescheduled this item to the January 23, 2023 Council meeting.

12. Selection of Interview Questions for City Boards, Committees and Commissions.

Recommendation: Select interview questions for the City Boards, Committees and Commissions.

The Council rescheduled this item to the January 23, 2023 Council meeting.

13. Rescheduling a special meeting of the City Council for consideration of the Annual Work Plan from January 28 to February 4, 2023.

Recommendation: Reschedule the special City Council meeting for consideration of the Annual Work Plan, to be held from 8:00 am to approximately noon, on Saturday, February 4, 2023.

City Manager Durflinger presented the staff report.

Due to Councilmember Nomura not being able to attend the proposed date of February 4th, the Council discussed holding the meeting on a weekday in the late afternoon.

City Manager Durflinger announced that there is a fifth Monday in January (January 30th) that the meeting could be held on. The Council concurred. City Manager Durflinger stated that staff would start preparing for that date and he would return to the January 23rd Council meeting with a Consent Calendar item to allow the Council to act on rescheduling the Work Plan meeting to January 30th.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to place the consideration of rescheduling the Annual Work Plan to January 30, 2023 in the late afternoon on the January 23, 2023 Council meeting agenda.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: NONE

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS:

All Councilmembers are expected to be in attendance at the next regular Council meeting on January 23rd.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:41 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

Mayor Al Clark

Staff members present:

Dave Durlinger, City Manager

Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria

Mack Carlson, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City of
Carpinteria

Olivia Uribe Mutal, Program Manager

John L. Ilasin, Public Works Director

Licette Maldonado, Administrative Services Director

Steve Goggia, Community Development Director

Matt Roberts, Parks, Recreation and Public Facilities
Director

Michael Ramirez, Assistant City Manager

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

2. Proclamation Designating the Month of February 2023 as "Black History Month".

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Designating the Month of February 2023 as "Black History Month." The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

There was no one present to receive the Proclamation.

3. Presentation of City Tile Commending and Thanking Planning Commissioner John Callender for 15 Years of Service on the Planning Commission.

Mr. Callender provided remarks.

Mayor Clark presented the City Tile to Mr. Callender.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

City Manager Durflinger reported that the City flags were flying at half-staff based on President Biden's proclamation as a mark of respect to the victims of the senseless shooting in Monterey Park on January 21, 2023.

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City and presented the 2022 year-end crime statistics.

CITY MANAGER'S REPORT

- a. January Storm Cleanup Update

City Manager Durflinger, Public Works Director Ilasin, and Program Manager Uribe Mutal provided an update on the January Storm cleanup.

- b. Carpinteria Skate Park Drone Video

City Manager Durflinger presented the video.

- c. Introduction of New City Employees

Administrative Services Director Maldonado introduced Finance Manager Gilbert Punsalan and Public Works Director Ilasin introduced Engineering Technician Jesus Montiel.

- d. Planning Commission Actions

City Manager Durflinger provided background on the placement of Planning Commission Actions on the Council agenda.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Rick Olmstead, Susan Mailheau, Mike Wondolowski, Andy Patrick, Susan Allen, and Michelle Carlen

Emails distributed: Russell Ruiz

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 12. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

4. Approve the minutes of the regular meeting held January 9, 2023.
5. Receive and file the Expenditures for the period beginning December 31, 2022 and ending January 13, 2023.
6. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping for the Month of November 2022.
7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping for the Month of December 2022.
8. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of November 22, 2022 through January 16, 2023.
9. Receive and file the Quarterly Review of the Pension Stabilization Trust.
10. Adopt Resolution No. 6188, Authorizing Continued Remote Teleconference Meetings of the City Council and Boards, Committees, and Commissions.
11. Reschedule the special City Council meeting for consideration of the Annual Work Plan, to be held from 4:00 pm to approximately 8:00 pm, on Monday, January 30, 2023.
12. Adopt Ordinance No. 762, Amending Sections 1.04.140(F) and 10.04.080 of the Carpinteria Municipal Code Pertaining to Holidays (second reading).

ADMINISTRATIVE MATTERS:

13. Adoption of Resolution No. 6189, extending the emergency proclamation in response to the January 2023 storms and related emergency response.

Recommendation: (1) Adopt Resolution No. 6189, extending the emergency proclamation related to the January 2023 storms and related emergency response, pursuant to Government Code Sections 8558 and 8630, et. seq., and Chapter 2.40 of the Carpinteria Municipal Code; and (2) Direct City staff to return at least every 30 days for consideration of further extending the emergency proclamation until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Program Manager Uribe Mutal presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6189, determining that an emergency situation continues to exist, as defined in Government Code section 54956.5, due to the impacts from the January 2023 storms and related emergency response, and the threat posed by future storms, and re-ratifying previously issued emergency proclamations; (2) Direct City staff to return at least every 30 days for re-ratification of the emergency until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

14. Second Reading of Ordinance No. 758, amending provisions of the City's Local Coastal Program and Zoning Code regarding Accessory Dwelling Unit (ADU) and Junior Accessory Dwelling Unit (JADU) regulations and amending the City's Zoning Map to establish an ADU Beach Neighborhood District; and Adoption of Resolution No. 6187, acknowledging receipt of, and accepting, the California Coastal

Commission's approval of LCP Amendment LCP-4-CPN-22-0050-1 (Accessory Dwelling Units) Project 19-2008-LCPA/ORD); and Find that Ordinance No. 758 is statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.17, which states that CEQA does not apply to adoption of an Accessory Dwelling Unit ordinance to implement the provisions of State Government Code Section 65852.2; and is also categorically exempt pursuant to CEQA Guidelines Section 15303, which exempts new construction or conversion of small structures. *(This motion requires reading of Ordinance title and roll call vote.)*

Recommendation: (1) Adopt Ordinance No. 758 (second reading); and (2) Adopt Resolution No. 6187; and (3) Find that Ordinance No. 758 is statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.17 and exempt pursuant to Section 15303 of the CEQA Guidelines.

Community Development Director Goggia presented the staff report and PowerPoint presentation.

Vice Mayor Alarcon suggested exploring if the City could come up with its own first time workforce housing program that would support the development of ADUs on citizen residences.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Ordinance No. 758 (second reading), and adopt Resolution No. 6187, and find that Ordinance No. 758 is statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.17 and exempt pursuant to Section 15303 of the CEQA Guidelines.

Councilmember Nomura recommended amending the motion to include read by title only.

Vice Mayor Alarcon amended the motion and Councilmember Nomura seconded the amended motion, to adopt Ordinance No. 758 (second reading), as read by title only, and adopt Resolution No. 6187, as read by title only, and find that Ordinance No. 758 is statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.17 and exempt pursuant to Section 15303 of the CEQA Guidelines. The roll call vote on the amended motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

15. Amendment to Consultant Services Agreement between the City of Carpinteria and John Douglas/JHD Planning LLC for additional planning services to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed \$33,000.

Recommendation: Authorize the City Manager to execute the Amendment (Attachment A) to the Agreement for Consultant Services to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed \$33,000, for a total contract amount of \$97,680. *(This motion requires a roll call vote.)*

Community Development Director Goggia presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to sign the Amendment to the Agreement for Consultant Services between the City of Carpinteria and John Douglas/JHD Planning LLC to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed \$33,000, for a total contract amount of \$97,680. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

16. Authorization for the City Manager to execute Amendment No. 1 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project.

Recommendation: (1) Authorize the City Manager to execute Amendment No. 1 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project in the not-to-exceed amount of \$37,272 for a total amended amount of \$648,300, and (2) Approve a budget appropriation in the amount of \$37,300 from Measure X Fund to Fiscal Year 2022/23 Capital Improvements Program Budget for the 2022 Pavement Rehabilitation Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

Councilmember Solórzano requested advertising that Measure X dollars are being used on this project and showing what Measure X is doing for the community. Mayor Clark requested staff provide a presentation on the Measure X Fund at a future Council meeting. City Manager Durlinger noted that staff would return with an agenda matter at a future Council meeting.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Authorize the City Manager to execute Amendment No. 1 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project in the not-to-exceed amount of \$37,272 for a total amended amount of \$648,300 and (2) Approve a budget appropriation in the amount of \$37,300 from Measure X Fund to Fiscal Year 2022/23 Capital Improvements Program Budget for the 2022 Pavement Rehabilitation Project. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

Mayor Clark recessed to a break at 7:37 pm and reconvened the meeting at 7:49 pm.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS:

17. Continuance of the off-leash dog park program at El Carro Park.

Recommendation: Staff recommends that the City Council hear the report and provide direction to Staff.

Parks, Recreation & Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Speakers in-person: Lorraine McIntire, Laura Lopez, Van Fleischer, Valerie Bentz, George Lehtinen, Dan Runhaar, Hal Price, Tom Truax, Phil Gilligan, Patricia Mickelson, Susan Allen, and Carolyn Friedman

Speakers via Zoom: Devon Tursick, Ryan Tursick, and Jackie Morris

Emails distributed: Karen Sketch, Usha Atterbury, Carole Soden, Devon Tursick, Anonymous, and Mary Docter

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to receive and file the report and assign the matter to the Public Facilities Site Acquisition / Development Committee and return with a report at the next Council meeting on February 13, 2023. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

18. Review and Update of City Council Representatives to Regional Agencies and Committees and Representatives to Area Boards and Committees, and Selection of City Council Representatives to Regional Agencies and Committees, City Council Joint and Standing Committees, Ad Hoc Committees, and Appointed Representatives to Area Boards and Committees.

Recommendation: (1) Review existing Representatives to Regional Agencies and Committees and Appointed Representatives to Area Boards and Committees; (2) Approve the renaming of the Representatives to Regional Agencies and Committees to Regional Committees; (3) Approve the creation of a new category entitled Appointees to Other Government Agencies consisting of certain Regional Committees and Appointed Representatives to Area Boards and Committees as noted in the staff report; and (4) Assign City Council representatives to Regional Agencies and Committees, City Council Joint and Standing Committees, and Ad Hoc Committees, as set forth in the staff report and the below sample motion.

City Manager Durlinger presented the staff report.

Speakers in-person: Fred Shaw

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to (1) Approve the renaming of the Representatives to Regional Agencies and Committees to Regional Committees; (2) Approve the creation of a new category entitled Appointees to Other Government Agencies consisting of certain Regional Committees and Appointed Representatives to Area Boards and Committees as noted in Table 1 of the staff report; (3) Assign representatives as follows:

- (a) Assign Councilmember and other representatives, as discussed in Table 2, to the newly created category of Appointees to Other Government Agencies.

Committee	New Representatives
<u>Appointees to Other Government Agencies</u>	
Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)	Mónica Solórzano (Alternate: Al Clark)
California Joint Powers Insurance Authority (CJPIA)	Al Clark (Alternate: Natalia Alarcon)
Santa Barbara County Association of Governments (SBCAG)	Al Clark (Alternate: Wade Nomura)
Santa Barbara County Air Pollution Control District (APCD)	Al Clark (Alternate: Wade Nomura)
Central Coast Community Energy (3CE) Policy Board	Wade Nomura
Santa Barbara Mosquito and Vector Management District	Joe Franken
Santa Barbara Metropolitan Transit District	Mónica Solórzano

(b) Assign Councilmember representatives, as discussed in Table 2, to the Regional Committees.

Committee	New Representatives
<u>Regional Committees</u>	
Channel Counties Division, League of California Cities	Wade Nomura (Alternate: Natalia Alarcon)
Santa Barbara Joint Affordable Housing Task Group	Natalia Alarcon Mónica Solórzano
Santa Barbara County Elected Leaders Forum to Address Homelessness	Al Clark (Alternate: Natalia Alarcon)
South Coast Youth Safety Partnership	Mónica Solórzano (Alternate: Roy Lee)
Multijurisdictional Solid Waste Task Group	Roy Lee (Alternate: Natalia Alarcon)

(c) Assign Councilmember representatives, as discussed in Table 2, to the City's Joint and Standing Committees.

Committee	New Representatives
<u>Joint and Standing Committees</u>	
City Council/Economic Vitality Committee	Natalia Alarcon Roy Lee

City Council/Public Safety Committee	Al Clark Wade Nomura
City Council/School Board Committee	Roy Lee Natalia Alarcon
City Council/Utilities Committee	Roy Lee Wade Nomura
City Council/First District Supervisor Committee	Roy Lee Mónica Solórzano
City Council Finance/Budget Committee	Natalia Alarcon Al Clark
Transportation Committee	Roy Lee Al Clark
Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board)	Al Clark and Wade Nomura Planning Commission will assign two representatives. Architectural Review Board will assign two representatives.
General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission)	Roy Lee and Al Clark Planning Commission will assign two representatives.
Public Facility Site Acquisition/Development Committee	Al Clark Wade Nomura
City Council Boards, Commissions and Committees Interview Committee	Al Clark Wade Nomura (Alternate: Roy Lee)

(d) Assign Councilmember representatives, as discussed in Table 2, to the City's Ad Hoc Committees.

Committee	New Representatives
<u>Ad Hoc Committees</u>	
COVID-19 Communications Committee	Wade Nomura Al Clark
Harbor Seal Advisory Committee	Al Clark Natalia Alarcon
Senior Services Planning Committee	Roy Lee Mónica Solórzano
Civic/Youth Engagement Committee	Roy Lee Wade Nomura
City Council Housing Element Committee	Al Clark Wade Nomura

Vice Mayor Alarcon requested that staff find out how alternates can attend the committees and add this information to the committee descriptions and Table 2 of the staff report.

The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

19. Selection of Interview Questions for City Boards, Committees and Commissions.

Recommendation: Select interview questions for the City Boards, Committees and Commissions.

City Manager Durflinger presented the staff report and requested clarification on Council's direction regarding how the recommendations of the City Council Boards, Commissions and Committee Interview Committee (sub-Committee) would get forwarded to the full Council.

The Council discussed the aspects of the process.

City Manager Durflinger summarized the process discussed by the Council as follows:

- Council will select the questions tonight
- The selected questions will be put into a survey form for applicants to fill out as an addendum to the application
- The sub-Committee will review the application forms and make recommendations to the full Council
- The full Council will have the benefit of having the sub-Committee's recommendations and the applications with the responses to the survey
- The applicants can attend the Council meeting where the full City Council can have the opportunity to interview applicants before making the appointments to City Boards, Commissions and Committees

The Council was in agreement with City Manager Durflinger's summary of the process.

The Council reviewed and added, deleted, and amended the presented interview questions as noted below and requested staff reorder the final list of questions and update the current City application to inquire if someone is an incumbent or not.

For any Board/Commission/Committee:

2. What skills and experience do you bring to make you a successful board/commission/committee member?
5. What ideas do you have to improve Carpinteria? (remove this question for Downtown "T" Business Board applicants)

7. What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?
8. In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
9. How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?
10. Can you give us an example of a time when you worked collaboratively with a team on a common goal?

For Downtown "T" Business Advisory Board:

18. What do you think the biggest challenges are right now for Downtown "T" businesses?
20. How would you work with local businesses to identify matters of improvement in the Downtown Business District?

For Library Advisory Commission:

22. How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue?
23. What type of programs do you envision implemented at the Library? Please explain.
24. What type of strategies would you find effective to increase the use of the Library?
25. If you are appointed, do you have any suggestions for new funding opportunities?

For Planning Commission:

29. What do you see as the future of Carpinteria?
32. What is your experience in reading architectural and landscape plans? Are you familiar with the City's Land Use/Design Policies?
34. Are you aware that if appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these?

For Architectural Review Board:

36. Describe your knowledge of the functions, regulations and procedures of the Architectural Review Board and the Neighborhood Design Guidelines.
37. Please describe your interests in design review and what you believe is the role of design review in this community.
39. Non-design professional candidates: Please describe your experience in reading site, building, floor and landscape plans.

For Mobile Home Park Rent Stabilization Board:

(Council added the following questions.)

What are the unique needs of Mobile Home Park tenants?

What experience do you have with rent stabilization?

For Carpinteria Open Space Management Advisory Board

41. Please describe your thoughts about balancing open space and conservation in our community.

For Integrated Pest Management Advisory Committee

42. How familiar are you with integrated pest control management procedures?
43. How would you help guide a private citizen on integrated pest control management practices?

For Tree Advisory Board:

44. Are you knowledgeable in any of the areas listed below, if so please explain.
 - a. Urban planning
 - b. Landscape architecture
 - c. Tree-related professionals (forestry professors, nursery operators, arborists, or other environmental civic activist)
 - d. Other horticulture activities, please explain.

Speakers in-person: Fred Shaw

Motion by Councilmember Nomura , seconded by Councilmember Solórzano, to select interview question nos. for City Boards, Committees and Commissions as discussed. The roll call vote was as follows:

AYES: Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon and Mayor Clark
NOES: Councilmember Lee
ABSENT: None
ABSTAIN None

The motion carried.

OTHER BUSINESS:

20. (A) Adoption of Resolution No. 6190, approving the Memorandum of Understanding (MOU) for the period of July 1, 2022 – June 30, 2027 between the City of Carpinteria (CITY) and Service Employees International Union (SEIU) Local 620, representing employees in the General Service; Public Works; and Parks, Recreation, and Public Facilities (PRPF) bargaining unit and (B) Adoption of Resolution No. 6191, approving a revised SEIU Represented Employees Classification and Compensation Schedule as required by terms of the proposed MOU, and including final recommendations from the 2021 Total Compensation Report.

Recommendation: (A) Adopt Resolution No. 6190, approving and adopting the MOU for the period of July 1, 2022 – June 30, 2027 between the CITY and SEIU Local 620, and authorize the City Manager to implement the changes effective July 1, 2022 and (B) Adopt Resolution No. 6191, approving a revised SEIU Represented Employees Classification and Compensation Schedule.

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to adopt Resolution No. 6190 and Resolution No. 6191, as read by title only, approving the MOU for the period of July 1, 2022 – June 30, 2027 between the CITY and SEIU Local 620; and approving a revised SEIU Represented Employees Classification and Compensation Schedule. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Mayor Nomura spoke on the mass shooting of Chinese farmworkers in Half Moon Bay.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular Council meeting of February 13th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 10:32 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting (Annual Work Plan)
Monday, January 30, 2023**

In-Person Meeting

CALL TO ORDER

Mayor Clark called the meeting to order at 4:15 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Michael Ramirez, Assistant City Manager
Olivia Uribe Mutal, Program Manager
Licette Maldonado, Administrative Services Director
Steve Goggia, Community Development Director
John L. Ilasin, Public Works Director
Matt Roberts, Parks, Recreation & Public Facilities
Director
Amber Workman, Aquatics Superintendent
Brian C. Barrett, City Clerk

PUBLIC COMMENT WILL ONLY BE HEARD CONCERNING THE AGENDIZED ITEM BELOW

Speakers in-person: Several members of the public spoke throughout the meeting.

Emails distributed: Fred Shaw, Susan Mailheau, Donna Schroeder, Patrick O'Connor, and Russell Ruiz

CITY COUNCIL WORKSHOP

The City Council met for the following purpose:

Review and approval of the Annual Work Plan.

Recommendation: Review and approve the Annual Work Plan for the 2023 calendar year.

City Manager Durflinger provided introductory remarks on the Annual Work Plan.

Assistant City Manager Ramirez and Program Manager Uribe Mutal presented programs from the General Government Department.

The City Council selected the following General Government programs as high priority:

- Active Adult/Senior Center
- Strategic Reorganization
- Youth Engagement
- Homeless Services
- Emergency Response Capacity Building
- City Staff & Elected Officials Training & Exercise
- Community Preparedness & Engagement
- Staff Recruitment & Retention

Administrative Services Director Maldonado presented programs from the Administrative Services Department.

The City Council selected the following Administrative Services programs as high priority:

- Business License and STR Enforcement Program
- Cost of Service Analysis

Mayor Clark recessed the meeting to a break at 6:00 pm and reconvened the meeting at 6:15 pm.

Community Development Director Goggia presented programs from the Community Development Department.

The City Council selected the following Community Development programs as high priority:

- Advanced Planning
- Design Standards and Guidance
- General/Coastal Plan & Comprehensive Zoning Code Update
- Housing Element Update and Response to State Housing Legislation

Public Works Director Ilasin presented programs from the Public Works Department.

The City Council selected the following Public Works programs as high priority:

- Community Broadband
- Capital Improvement: Strategic Priorities

Parks, Recreation & Public Facilities Director Roberts presented programs from the Parks, Recreation & Public Facilities Department.

The City Council selected the following Parks, Recreation & Public Facilities programs as high priority:

- Off-Leash Dog Park / Pickle Ball Facility
- Maintenance/Storage Building
- Capital Improvement Strategic Priorities (elevating Library above others)
- Department Staffing

The Council unanimously approved the Annual Work Plan including the selection of priorities as discussed for each City Department.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:04 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, February 13, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:01 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Mack Carlson, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 Government Code Section 54957(b)(1); Title: City Manager Dave Durlinger

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One Potential Case

Facts and Circumstance: City Attorney to provide oral statement prior to closed session pursuant to Government Code section 54956.9(e)(2).

Participants: City Manager Dave Durlinger, Assistant City Manager Michael Ramirez; Community Development Director Steve Goggia, and Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:03 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:35 pm.

ROLL CALL

Councilmembers present:

Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present:

Dave Durlinger, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Matthew Hofer, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Brian C. Barrett, City Clerk
Olivia Uribe Mutal, Program Manager
Michael Ramirez, Assistant City Manager
Gilbert Punsalan, Finance Manager
Matt Roberts, Parks, Recreation and Public Facilities Director
John L. Ilasin, Public Works Director
Steve Goggia, Community Development Director

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action on the two items from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

AGENDA MODIFICATIONS

The Council took action to modify the agenda later in the meeting.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:37 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:51 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Update on January Storm Cleanup

Program Manager Uribe Mutal provided an update on the January Storm cleanup.

b. Measure X Spending Plan

City Manager Durlinger presented the updates to the City's website including the Measure X Spending Plan.

c. Introduction of New City Employees

Finance Manager Punsalan introduced Accounting Specialist Brenda Robinson.

d. Planning Commission Actions

City Manager Durlinger noted the Planning Commission Actions from February 6, 2023 were included in the agenda packet.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers via Zoom: Brett Garrett and Gary Campopiano

Emails distributed: Ann Matson, Greg Karpain, and Randall Moon

In response to a request from a member of the public to hear Agenda Item No. 11 sooner, the Council decided to modify the agenda.

AGENDA MODIFICATIONS

Motion by Councilmember Lee, seconded by Councilmember Nomura, to move Agenda Item No. 11 to after the Consent Calendar. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 3 through 5. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

3. Approve the minutes of the regular meeting held January 23, 2023 and the special meeting held January 30, 2023.
4. Receive and file the Expenditures for the period beginning January 14, 2023 and ending February 3, 2023.
5. Adopt Resolution No. 6193, Authorizing Continued Remote Teleconference Meetings of the City Council and Boards, Committees, and Commissions.

ADMINISTRATIVE MATTERS:

11. Continuance of the off-leash dog park program at El Carro Park and consideration of additional sites.

Recommendation: Staff recommends that the City Council receive the report and provide direction to Staff as it determines appropriate.

Parks, Recreation and Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Speakers in-person: Ron Contreras Jr., Carly Bass, Julia Mayer and Hallie Mayer, Lorraine McIntire, John Goss, Marisa Kahn, Don Runhoor, Lee Jacobs, Van Fleisher, Jay Galvin, David Crooks, and Jon Ryan Schlobohm

Emails distributed: David Renner, Anonymous, Linda Reimel, Hallie Green, Blair Edwards, Robyn Beaudoin, Priyanka Shahheydari, Jason, Briana & Harper Olcese, Shannon Gallup, Abby Carrington, Alanna Wiltshire, Lindsey Aresco, Carey Bradshaw, Jenna Foster, Erica Delaney, Erika Cotter, Amy Harrison, Mike Wiltshire, Eric Graf, Kelly O'Donnell, Andrew Rowbottom, Nick Henry, Julien Brun, Scott Carrington, Sarah Brown, Kevin Lamkin, Amy Blakemore, and Christie Cooney

Motion by Councilmember Lee, seconded by Councilmember Nomura, to direct staff to return with project plans for a dedicated off-leash dog park at Monte Vista Park and Lagunitas Park. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously and the off-leash dog park pilot program at El Carro Park officially ended.

6. Adoption of Resolution No. 6194, extending the emergency proclamation in response to the January 2023 storms and related emergency response.

Recommendation: (1) Adopt Resolution extending the emergency proclamation related to the January 2023 storms and related emergency response, pursuant to Government Code Sections 8558 and 8630, et seq., and Chapter 2.40 of the Carpinteria Municipal Code; and (2) Direct City staff to return at least every 30 days for consideration of further extending the emergency proclamation until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the

California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Program Manager Uribe Mutal presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6194, determining that an emergency situation continues to exist, as defined in Government Code section 54956.5, due to the impacts from the January 2023 storms and related emergency response, and the threat posed by future storms, and re-ratifying previously issued emergency proclamations; (2) Direct City staff to return at least every 30 days for re-ratification of the emergency until such time that the response and recovery conditions dictate otherwise; (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

7. Closeout of 2022 Pavement Maintenance Project.

Recommendation: Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the 2022 Pavement Maintenance Project with Onyx Paving Company, Inc. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the Mayor to sign the Closeout Agreement and Release of Claims for the 2022 Pavement Maintenance Project with Onyx Paving Company, Inc. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

8. Adoption of Resolution No. 6196, approving the recommendations of the Traffic Safety Committee.

Recommendation: Adopt Resolution No. 6196, approving the recommendations of the Traffic Safety Committee.

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Councilmember Nomura suggested switching the traffic light from a red light to a red arrow at the intersection of Ogan Road and Linden Avenue when one is making a right hand turn. He also suggested adding warning stripes on the southbound offramp at Casitas Pass Road next to McDonalds to notify drivers that there is a pedestrian crosswalk up ahead and avoid near misses.

Public Works Director Ilasin noted Councilmember Nomura's concerns and responded that the consulting traffic engineer is investigating the deficiency in that intersection.

Motion by Councilmember Lee, seconded by Councilmember Nomura to adopt Resolution No. 6196, as read by title only.

Public Works Director asked that the motion be modified to correct the Ogan Road red curb at the Pacific Village Drive intersection to be 90 feet instead of 130 feet.

Councilmember Lee modified the motion, to adopt Resolution No. 6196, as read by title only and include the correction that the Ogan Road red curb at the Pacific Village Drive intersection be 90 feet instead of 130 feet. Councilmember Nomura seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING

9. (1) Introduction of Ordinance No. 760 (Attachment A), making changes to the City of Carpinteria's ("City") zoning regulations and General Plan/Local Coastal Program ("GP/LCP") regarding regulation of formula businesses. Changes to the Carpinteria Municipal Code ("CMC") include the addition of Chapter 14.53 entitled "Regulation of Formula Businesses" and the addition of a new definition to Chapter 14.08; and (2) A finding that approval and adoption of Ordinance No. 760 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines, and (3) Adoption of Resolution No. 6192 (Attachment B), certifying that Ordinance No. 760 is intended to carry out the policies of the City's certified LCP consistent with the California Coastal Act, and direct that the proposed LCP Amendment ("LCPA") be transmitted to the California Coastal Commission for certification.

Recommendation: (1) That the City Council approve the first reading of Ordinance No. 760, amending the City's zoning regulations and GP/LCP to establish formula business regulations in CMC 14.53 (including the addition of a definition to CMC 14.08); (2) That the City Council find that approval and adoption of Ordinance No. 760 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; and (3) That the City Council adopt Resolution No. 6192, certifying that Ordinance No. 760 is intended to carry out the policies of the City's certified LCP consistent with the California Coastal Act, and direct that the proposed LCP Amendment be transmitted to the California Coastal Commission for certification.

Councilmember Lee recused himself due to his family owning and operating a restaurant in the City and left the Council Chambers at 7:33 pm.

Community Development Director Goggia and Legal Counsel Acos and Hofer presented the staff report and PowerPoint presentation.

Speakers in-person: Warner Ebbink and Sue Skenderian

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Approve the first reading of Ordinance No. 760 including the revised language currently under discussion, amending the City's zoning regulations and GP/LCP to establish formula business regulations in CMC 14.53 (including the addition of a definition to CMC 14.08); (2) Find that approval and adoption of Ordinance No. 760 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; and (3) Adopt Resolution No. 6192, certifying that Ordinance No. 760 is intended to carry out the policies of the City's certified LCP consistent with the California Coastal Act, and direct that the proposed LCP Amendment be transmitted to the California Coastal Commission for certification.

Legal Counsel Acos requested the motion be modified to include amended language in section 14.53.060 to prohibit formula businesses that are located within the exclusion zone to relocate to areas outside of the exclusion zone.

Councilmember Solórzano modified the motion to (1) Approve the first reading of Ordinance No. 760 including the amended language in section 14.53.060 to prohibit formula businesses that are located within the exclusion zone to relocate to areas outside of the exclusion zone, amending the City's zoning regulations and GP/LCP to establish formula business regulations in CMC 14.53 (including the addition of a definition to CMC 14.08); (2) Find that approval and adoption of Ordinance No. 760 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; and (3) Adopt Resolution No. 6192, certifying that Ordinance No. 760 is intended to carry out the policies of the City's certified LCP consistent with the California Coastal Act, and direct that the proposed LCP Amendment be transmitted to the California Coastal Commission for certification. Councilmember Nomura seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES: Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: Councilmember Lee (recused)
ABSTAIN: None

The motion carried.

Councilmember Lee returned to the dais at 8:00 pm.

10. Adopt Resolution No. 6195, Approving the Measure A Five-Year Local Program of Projects for Fiscal Years 2023-24 through 2027-28.

Recommendation: (1) Adopt Resolution No. 6195, approving the Measure A Five-Year Local Program of Projects for Fiscal Years 2023-24 through 2027-28 and (2) Authorize the Public Works Director to submit the Measure A Five-Year Local Program of Projects to the Santa Barbara County Association of Governments.

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Resolution No. 6195, as read by title only, approving the Measure A Five-Year Local Program of Projects and authorizing submittal by the Public Works Director to the Santa Barbara County Association of Governments. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

Mayor Clark recessed to a break at 8:12 pm and reconvened the meeting at 8:20 pm.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

12. Amendments to the Downtown "T" Encroachment Guidelines, authorizing a parklet as an allowed encroachment of the City of Carpinteria public right-of-way in the Downtown "T" Business District.

Recommendation: (A) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines and (B) Provide direction concerning development of Downtown "T" Encroachment Permit fee for parklets and refer the matter to the Finance Committee for recommendation(s).

Public Works Director Ilasin and Consulting Traffic Engineer Tom Mericle with TKM Engineering presented the staff report and PowerPoint presentation.

Speakers in-person: Warner Ebbink, Justin Fitzgerald, and Lorraine McIntire

City Manager Durflinger, Mr. Mericle, and Public Works Director Ilasin responded to the public comments received and answered questions from the Council.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to bring this item back with a second hearing to address concerns and in the meantime extend the current encroachment permits at the discretion of staff.

Mayor Clark inquired what the concerns were that Councilmember Nomura brought up.

Councilmember Nomura stated the following concerns: the potential for grandfathering in existing parklets, allowing more diverse designs, possibly having a program through the City where the City could lease out or assist in purchasing parklets, and also determine the number of parklets the City is going to allow. He also noted that the Council does not have the cost factors on the parklets yet and that by continuing this item to the next

meeting or within a month, the Council at that time would have more answers to make a sound decision.

City Manager Durflinger responded that staff could return with a clarification on the maximum number of parklets and expand design options among other things. He stated his concern with grandfathering in the existing parklets that weren't built to any standard and went through no plan check at all. He stated he did not want to give business owners the expectation that there is some way to salvage their temporary parklets in a permanent program. He encouraged that the motion be modified to include the referral of finance matters of the parklets to the Finance Committee for discussion and recommendation.

Councilmember Nomura modified the motion to bring this item back with a second hearing to address the potential for grandfathering in existing parklets, allow more diverse designs, possibly have a program through the City where the City could lease out or assist in purchasing parklets, and determine the number of parklets the City is going to allow and in the meantime extend the current encroachment permits at the discretion of staff and refer the financial matters of the parklets to the Finance Committee for discussion and recommendation. Councilmember Lee seconded the modified motion.

City Manager Durflinger sought clarification on the motion in regards to extending the temporary program. He noted the temporary program will end on June 30, 2023 and that the Council could consider extending the temporary program later.

Councilmember Nomura further modified the motion to bring this item back with a second hearing to address the potential for grandfathering in existing parklets, allow more diverse designs, possibly have a program through the City where the City could lease out or assist in purchasing parklets, and determine the number of parklets the City is going to allow and refer the financial matters of the parklets to the Finance Committee for discussion and recommendation. Councilmember Lee seconded the further modified motion. The roll call vote on the further modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcón, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

13. Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2022.

Recommendation: Receive and file the ACFR for the fiscal year ended June 30, 2022.

This item has been moved to the February 27, 2023 City Council meeting.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the League of California Cities New Mayor and Councilmember Academy.

Councilmember Lee asked about installing lighting in El Carro Park. City Manager Durflinger replied that in the past there was interest in installing lighting at El Carro Park, but it was a concern to adjacent neighbors and never got traction.

Vice Mayor Alarcon reported on her attendance at the Santa Barbara County Elected Leaders Forum to Address Homelessness. She requested an update from Carpinteria Children's Project. She also asked if the County could give a presentation on this year's Homeless Point-In-Time Count that occurred in January.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

City Manager Durflinger reminded the Council that there is a special joint City Council and Planning Commission meeting on Tuesday, February 21st to cover new housing laws.

All Councilmembers are expected to be in attendance at the special joint meeting on February 21st.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:36 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

Vice Mayor Natalia Alarcon
Mayor Al Clark

Planning Commissioners present: Commissioner David Allen
Commissioner John Moyer
Vice Chair Glenn LaFevers
Chair Jane Benefield

Planning Commissioners absent: None

Staff members present: Dave Durlinger, City Manager
Mack Carlson, on behalf of Brownstein Hyatt
Farber Schreck, LLP acting as City
Attorney of the City of Carpinteria
Cody T. Sargeant, on behalf of Brownstein Hyatt
Farber Schreck, LLP acting as City
Attorney of the City of Carpinteria
Steve Goggia, Community Development
Director
Brian C. Barrett, City Clerk

CLOSED SESSION REPORT

City Manager Durlinger announced there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

CITY COUNCIL BUSINESS:

The City Council and Planning Commission met to discuss the following subject matter:

2. Update on new state housing laws taking effect in 2023.

Recommendation: Receive and file report on new state housing laws taking effect in 2023.

Community Development Director Goggia, Legal Counsel Carlson and Sargeant, and City Manager Durlinger presented the staff report and PowerPoint presentation and responded to questions from the City Council and Planning Commission.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

There was no public comment.

The report was received and filed.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:48 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present:

Dave Durlinger, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
Amber Workman, Aquatics Superintendent
Michael Ramirez, Assistant City Manager
Matt Roberts, Parks, Recreation and Public Facilities
Director
John L. Iasin, Public Works Director
Laura Kalty, on behalf of Liebert Cassidy Whitmore,
acting as City Attorney of the City of Carpinteria
Gilbert Punsalan, Finance Manager
Steve Goggia, Community Development Director

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

AGENDA MODIFICATIONS:

There was consensus amongst the Council to move Agenda Item No. 17 to after the Consent Calendar.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Proclamation Honoring Mrs. Phyllis Hansen on Her 100th Birthday.

The Council presented the proclamation to Mrs. Hansen and she provided remarks.

3. Special City Council Commendation to Vic Anderson.

Mayor Clark presented the special City Council Commendation to Mr. Anderson. Aquatics Superintendent Workman and Mr. Anderson provided remarks.

4. Special City Council Commendation to Ron Mousouris.

Mayor Clark presented the special City Council Commendation to Mr. Mousouris. Aquatics Superintendent Workman and Mr. Mousouris provided remarks.

5. Proclamation Designating the Month of March 2023 as “Women’s History Month”.

Beth Cox, on behalf of the Women Making Change, provided remarks and Mayor Clark presented the proclamation to Mrs. Cox and members of Women Making Change.

6. Proclamation Designating Sunday, March 12, 2023 as California Arbor Day in the City of Carpinteria.

Mayor Clark presented the proclamation to Public Works Director Ilasin.

7. Presentation of Frontier’s Status in Installing Fiber Optics.

Doug McAllister, Vice President of Frontier Communications presented the PowerPoint presentation and answered questions from the Council.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff’s Department provided an update on crime in the City.

CITY MANAGER’S REPORT

Assistant City Manager Ramirez provided an update on the work of the Senior Services Committee and announced that Girls Inc. will open its doors for limited senior programming and activities tentatively on March 14th and thereafter on Tuesdays and Thursdays between 9:30 am and noon.

Parks, Recreation and Public Facilities Director Roberts provided an update on the January storm cleanup including beach operations and the sediment deposition.

Public Works Director Ilasin provided an update on the opening of the Carpinteria Creek bikepath and noted that woody debris still needs to be removed from under the Carpinteria Avenue Bridge.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Linda Lisiecki, Diane Ledbetter and Bryan Mootz, Robin Karlsson, Lisa Schoenthal, David Rosso, and Tom Phillips

Speakers via Zoom: Robert Nisbet

Emails distributed: Sarah Henry, Brianna Adam, and Michelle Carlen

Diane Ledbetter and Bryan Mootz, on behalf of Carpinteria Beautiful, presented a \$500 check to the City for street tree plantings.

City Manager Durflinger responded to Ms. Schoenthal's comments.

Parks, Recreation and Public Facilities Director Roberts responded to Mr. Phillips' comments.

CONSENT CALENDAR

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 8 through 12. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

8. Approve the minutes of the regular meeting held February 13, 2023 and the special joint meeting held February 21, 2023.
9. Receive and file the Expenditures for the period beginning February 4, 2023 and ending February 17, 2023.
10. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping for the Month of January 2023.
11. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of January 17, 2023 through February 20, 2023.
12. Approval and adoption of Resolution No. 6197, declaring certain City-owned property/equipment as surplus assets and authorizing disposal.

ADMINISTRATIVE MATTERS:

17. Proposed Compensation for Local Agency Executive, City Manager Dave Durflinger.

Recommendation: Consider the City of Carpinteria 2021 Total Compensation Study Report and related market adjustments for City classifications, and negotiated cost of living increases approved for represented and unrepresented employees, to determine appropriate salary increases for City Manager as part of Eighth Amendment to the Employment Agreement for the City Manager.

Legal Counsel Kalty presented the staff report.

There was no oral public comment.

Emails distributed: Russell Ruiz

Mayor Nomura left the Council Chambers at 7:03 pm and did not return to the meeting.

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to direct staff to prepare an eighth amendment to the July 22, 2013 City Manager employment agreement to include a 5% market based adjustment and a 5% based salary increase effective July 1, 2022 along with health increases that were provided to staff of the City. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: Councilmember Nomura
ABSTAIN: None

The motion carried.

PUBLIC HEARING

13. Adoption of Ordinance No. 763 to amend Chapter 12.24 and Chapter 10.62 of the Carpinteria Municipal Code to add regulations pertaining to skateboard and skate use at the Carpinteria Skate Park and to amend regulations pertaining to skateboard and skate use citywide.

Recommendation: Approve the first reading of Ordinance No. 763 as read by title only.

Parks, Recreation and Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 7:21 pm.

Speakers in-person: Peter Bonning

Speakers via Zoom: Michelle Carlen

Mayor Clark closed the public hearing at 7:25 pm.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to approve on first reading Ordinance No. 763, as read by title only. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: Councilmember Nomura
ABSTAIN: None

The motion carried.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

14. Annual Comprehensive Financial Report (ACFR) for the Fiscal Year (FY) Ended June 30, 2022.

Recommendation: Receive and file the ACFR for the fiscal year ended June 30, 2022.

Finance Manager Punsalan and Travis Hole with Moss, Levy & Hartzheim LLP presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to receive and file the ACFR and various reports. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: Councilmember Nomura
ABSTAIN: None

The motion carried.

15. Review of the Mid-Year Budget Report and making related adjustments to appropriations.

Recommendation: Accept the Mid-Year Budget Report and approve adjustments to the budget as summarized

This item has been moved to the March 13, 2023 City Council meeting.

16. Proposed correspondence to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update.

Recommendation: Approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update.

Community Development Director Goggia and City Manager Durlinger presented the staff report and PowerPoint presentation.

Speakers in-person: D Kaye, Gail Marshall, Patrick O'Connor, Mike Wondolowski, and David Rosso

Emails distributed: Gail Henderson and Mike Wondolowski

Councilmember Lee left the Council Chambers at 8:43 pm and returned to the dais at 8:43 pm.

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update with the following modification: remove the last two sentences of the second to last paragraph on page three of the letter.

Vice Mayor Alarcon suggested modifying the motion to include mention of prioritizing housing for agricultural and service workers.

Councilmember Lee modified the motion to approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update with the following modifications: remove the last two sentences of the second to last paragraph on page three of the letter and mention in the letter the prioritization of housing for agricultural and service workers. Vice Mayor Alarcon seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: Councilmember Nomura

ABSTAIN: None

The motion carried.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Lee asked if the Council would support (1) the creation of an ad hoc Committee to set policies to hire a new City Manager and (2) to support a letter to the County in regards to the sediment deposition at the beach and to work on creating a long-term sediment management plan.

There was consensus amongst the Council to add Councilmember Lee's two requests to a future Council meeting agenda.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on March 13th.

City Manager Durlinger announced that there is a tentative special City Council meeting on April 17th on the Rincon Trail Project.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:54 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, March 13, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:00 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlfänger, City Manager
 Assistant City Manager Michael Ramirez
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 Significant exposure to litigation pursuant to 54956.9(d)(2): One potential case.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 Significant exposure to litigation pursuant to Government Code Section
 54956.9(d)(2): one potential case.
 Facts and Circumstance: City Attorney to provide oral statement prior to closed
 session pursuant to Government Code section 54956.9(e)(2)

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:01 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:35 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
Olivia Uribe Mutal, Program Manager
John L. Ilasin, Public Works Director
Marysol Smith, Associate Planner
Steve Goggia, Community Development Director
Jody Thomas, City Librarian
Licette Maldonado, Administrative Services Director

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from either of the two Closed Session items.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

3. Adopt Resolution No. 6210 Commending and Thanking Chuck McQuary for His Dedicated Service as the City's Representative on the Santa Barbara Metropolitan Transit District Board of Directors from 2007 to 2023.

Mayor Clark and the City Council presented Mr. McQuary with Resolution No. 6210. Mr. McQuary provided remarks.

Speakers in-person: Jerry Estrada, General Manager of the Santa Barbara Metropolitan Transit District

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6210 Commending and Thanking Chuck McQuary for His Dedicated Service as the City's Representative on the Santa Barbara Metropolitan Transit District Board of Directors from 2007 to 2023. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

4. Proclamation Designating the Month of April 2023 as "Carpinteria Beautiful Month".

Mayor Clark and the City Council presented the proclamation to members of Carpinteria Beautiful.

Bryan Mootz, representing Carpinteria Beautiful provided remarks and presented a \$500 check to the City for street tree plantings.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Proclamation Designating the Month of April 2023 as "Carpinteria Beautiful Month". The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:48 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:01 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Update on January Storm Cleanup

Program Manager Uribe Mutal provided news on tomorrow's rain storm and Public Works Director Ilasin provided an update on the January Storm Cleanup.

b. Update on FEMA Mapping Process

Public Works Director Ilasin and City Manager Durlfing provided an update on the FEMA Mapping Process.

c. Planning Commission Actions

City Manager Durlfing noted that the Planning Commission meeting did not meet this month.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Bob Franco and Rick Olmstead

Speakers via Zoom: Jon Lewis (no comment provided) and Michelle Carlen

Vice Mayor Alarcon responded to Mr. Franco's comment.

City Manager Durlfing responded to Mr. Olmstead's comment.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 8. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held February 27, 2023.
6. Receive and file the Expenditures for the period beginning February 18, 2023 and ending March 3, 2023.
7. Adopt Resolution No. 6198, authorizing the filing of the Transportation Development Act Claim for Fiscal Year 2023/24.
8. Approve the second reading of Ordinance No. 763, as read by title only, to amend Chapter 12.24 and Chapter 10.62 of the Carpinteria Municipal Code to add regulations pertaining to skateboard and skate use at the Carpinteria Skate Park and to amend regulations pertaining to skateboard and skate use citywide. (*This motion requires a roll call vote.*)

ADMINISTRATIVE MATTERS:

9. Adoption of Resolution No. 6208, extending the emergency proclamation in response to the January 2023 storms and related emergency response.

Recommendation: (1) Adopt Resolution extending the emergency proclamation related to the January 2023 storms and related emergency response, pursuant to Government Code Sections 8558 and 8630, et seq., and Chapter 2.40 of the Carpinteria Municipal Code; and (2) Direct City staff to return at least every 60 days for consideration of further extending the emergency proclamation until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Program Manager Uribe Mutal presented the staff report.

Speakers via Zoom: Michelle Carlen

City Manager Durflinger responded to Ms. Carlen's comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6194, determining that an emergency situation continues to exist, as defined in Government Code section 54956.5, due to the impacts from the January 2023 storms and related emergency response, and the threat posed by future storms, and re-ratifying previously issued emergency proclamations; (2) Direct City staff to return to at least every 60 days for re-ratification of the emergency until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational and administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Program Manager Uribe Mutal noted a correction to the sample motion in that Resolution No. 6194 needed to be replaced with Resolution No. 6208.

Vice Mayor Alarcon modified the motion to (1) Adopt Resolution No. 6208, determining that an emergency situation continues to exist, as defined in Government Code section 54956.5, due to the impacts from the January 2023 storms and related emergency response, and the threat posed by future storms, and re-ratifying previously issued emergency proclamations; (2) Direct City staff to return to at least every 60 days for re-ratification of the emergency until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational and administrative activities of the government that will not result in direct or indirect physical changes in the environment. Councilmember Nomura seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

10. Elect to commend a Carpinteria Volunteer of the Year for their service in 2022, and two Carpinteria Community Partners/Businesses of the Year for 2021 and 2022.

Recommendation: (1) Elect to commend a Carpinteria Volunteer of the Year for their service in 2022, and two Carpinteria Community Partners/Businesses of the Year for 2021 and 2022; and (2) Direct City staff to prepare a Resolution for each awardee to be adopted at a future City Council Meeting.

Mayor Clark recused himself from participating in this item due to a potential conflict of interest and left the Council Chambers at 6:53 pm. Vice Mayor Alarcon chaired the meeting during Mayor Clark's absence.

Program Manager Uribe Mutal presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to (1) elect to commend Kathy and Andy Shaffer as Carpinteria Volunteer of the Year for their service in 2022 and (2) direct City staff to prepare a Resolution for each awardee to be adopted at a future City Council meeting. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
and Vice Mayor Alarcon
NOES: None
ABSENT: Mayor Clark (recused)
ABSTAIN: None

The motion carried.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to (1) elect to commend Two Trumpets Communications as Carpinteria Community Partner/Business of the Year for 2021 and The Carpinteria Skate Foundation as Carpinteria Community Partners/Business of the Year for 2022 and (2) direct City staff to prepare a Resolution for each awardee to be adopted at a future City Council meeting. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
and Vice Mayor Alarcon
NOES: None
ABSENT: Mayor Clark (recused)
ABSTAIN: None

The motion carried.

Mayor Clark returned to the dais at 7:02 pm.

11. The City's 2022 Housing Element Annual Progress Report to the State Department of Housing and Community Development on the status of implementation of its goals, policies, and objectives.

Recommendation: Receive the 2022 Housing Element Annual Progress Report and direct that it be submitted to the State Housing and Community Development Department.

Associate Planner Smith and Community Development Director Goggia presented the staff report and PowerPoint presentation.

Speakers in-person: Russell Ruiz

Motion by Councilmember Nomura, seconded by Councilmember Lee, to accept the 2022 Housing Element Annual Progress Report on the status of implementation and direct the Community Development Director to submit the document to the State Department of Housing and Community Development. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

12. Community Development Block Grant (CDBG) Committee recommendations concerning the 2023-2024 Public Services Grant Applications and allocation of program funds.

Recommendation: Allocate the CDBG Public Services Grant Funding pursuant to the recommendations of the City's CDBG Committee to equally share the funds between the Peoples' Self-Help Housing's Carpinteria Camino Scholars program and the United Boys & Girls Club of Santa Barbara County's Carpinteria Club – Power Hour. *(This motion requires a roll call vote.)*

Associate Planner Smith and Community Development Director Goggia presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to allocate the 2023-2024 CDBG Public Services Grant Funding equally between the Peoples' Self-Help Housing and United Boys & Girls Club programs, as recommended by the CDBG Committee. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

13. Consideration of Making Appointments to the Planning Commission, Architectural Review Board, Mobile Home Park Rent Stabilization Board, Carpinteria Open Space Management Advisory Board, Tree Advisory Board, Downtown "T" Business Advisory Board, Integrated Pest Management Committee, Environmental Review Committee, Community Development Block Grant Committee, and Appoint Representatives to the Community Media Access Center and County Library Advisory Committee.

Recommendation: Adopt Resolution Nos. 6199 through 6207, approving appointments to all City Boards, Commissions and Committees and appoint a representative to the Community Media Access Center and a representative to the County Library Advisory Committee, as discussed.

City Clerk Barrett presented the staff report and PowerPoint presentation.

Planning Commission Appointments:

Speakers in-person: David Allen, Jane Benefield, Russell Ruiz, Kim Seefeld, Patrick O'Connor, and Katherine Salant

Emails distributed: Russell Ruiz

Mayor Clark made a motion to appoint David Allen, Glenn LaFevers, Jane Benefield, Russell Ruiz, and Katherine Salant to the Planning Commission. The motion failed due to a lack of a second.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to appoint David Allen, Glenn LaFevers, Jane Benefield, John W. Moyer, and Katherine Salant to the Planning Commission. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,

Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Architectural Review Board Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Richard E. Johnson, Patrick O'Connor, Amy Blakemore, and Brad Stein to the Architectural Review Board and advertise the vacancy on the Board. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Mobile Home Park Rent Stabilization Board Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint John J. Nicoli and Bob Franco to the Mobile Home Park Rent Stabilization Board and advertise the vacancies on the Board. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Carpinteria Open Space Management Advisory Board Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Andrea Adams-Morden, Arturo Tello, David Allen, Ted Rhodes, James McElvain, Patrick Crooks,

and Jonathan Lewis to the Carpinteria Open Space Management Advisory Board. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Tree Advisory Board Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Carol Terry, Diane Ledbetter, Susan Mailheau, Dale Olivas, and Patrick Crooks to the Tree Advisory Board. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Downtown "T" Business Advisory Board Appointments:

Speakers via Zoom: Michelle Carlen

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon to appoint Mary Beth Radley, Richard Mancilla, Jason M. Lesh, and Kristina Calkins as assessment paying members; appoint Lorraine McIntire, Tina Frontado, and Michelle Carlen as at-large members, and Warner Ebbink as an alternate assessment paying member. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Integrated Pest Management Committee Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint William Carleton, Russell Ruiz, and Patrick Crooks to the Integrated Pest Management Committee and advertise the vacancies on the Committee. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Environmental Review Committee Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Natasha Lohmus to the Environmental Review Committee. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Community Development Block Grant Committee Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Phylene Wiggins and Clyde Freeman as at-large public members and Glenn LaFevers as the Planning Commission representative. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Library Advisory Commission Appointments:

There was no public comment.

The Council took no action on the appointments to the Library Advisory Commission as the Library Board of Trustees previously extended the Library Advisory Commissioners' terms through January 31, 2025 by minute order at their meeting on March 13, 2023.

Appointed Representatives to Area Boards & Committees:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Gary Dobbins as the City Representative to the Media Access Center and Gail Marshall as the City Representative to the County Library Advisory Committee. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Councilmember Nomura requested the Council receive written update reports on actions from the City's various Boards, Commissions and Committees. City Manager Durlinger stated as an interim measure, staff could forward minutes and/or summary notes from each of the City's Boards, Commissions and Committees to update the Council. The Council was in favor of this. Mayor Clark requested a future agenda item be brought back to the Council to debrief on the appointment process of the City's Boards, Commissions and Committees and potentially put in place a written process. The Council was in favor of this.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to adopt Resolution Nos. 6199 through 6207, as read by title only, approving appointments to all City Boards, Commissions and Committees and appoint a representative to the Community Media Access Center and a representative to the County Library Advisory Committee, as discussed. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark

NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

14. Agreement for Operation of a Countywide Library System between the County of Santa Barbara and the City of Carpinteria.

Recommendation: Approve and authorize the City Manager to execute the Agreement for Operation of a Countywide Library System (Library Agreement) between the County of Santa Barbara and the City of Carpinteria.

City Librarian Thomas presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and authorize the City Manager to execute the Library Agreement between the County of Santa Barbara and the City of Carpinteria. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Mayor Clark recessed to a break at 8:24 pm and reconvened the meeting at 8:30 pm.

15. Review of the Mid-Year Budget Report and making related adjustments to appropriations.

Recommendation: Accept the Mid-Year Budget Report and approve adjustments to the budget as summarized in Attachment A.

City Manager Durlinger and Administrative Services Director Maldonado presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to accept the Mid-year Budget Report and approving amendments to the adopted budget as provided for in Attachment A. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

16. Amendment to the City Manager Employment Agreement, including adjusting the annual base wage from \$186,861.10 to \$206,014.36.

Recommendation: Approve the attached Eighth Amendment to the Employment Agreement for the City Manager.

Legal Counsel Acos presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to accept staff's oral report summarizing the eight amendment to the July 22, 2013, City Manager Employment Agreement and approve said 8th amendment, including adjusting the annual base wage from \$186,861.10 to \$206,014.36. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

17. City Manager succession process and formation of an Ad hoc Committee.

Recommendation: Form an Ad hoc City Manager Succession Process Committee for the purpose of working with the City Manager and consultants to draft process recommendations for Council's consideration.

City Manager Durflinger presented the staff report.

Speakers in-person: Patrick O'Connor

Emails distributed: Russell Ruiz

Motion by Councilmember Lee, seconded by Councilmember Nomura, to form an Ad hoc City Manager Succession Process Committee for the purpose of drafting recommendations for Council consideration on the process and related details for determining a successor to the current City Manager; the Committee to provide its recommendations and conclude its work no later than the regular City Council meeting of April 10, 2023, and to include Councilmembers Wade T. Nomura and Natalia Alarcon.

Vice Mayor Alarcon withdrew her nomination so Mayor Clark could be on the Committee.

Councilmember Lee modified the motion to form an Ad hoc City Manager Succession Process Committee for the purpose of drafting recommendations for Council consideration on the process and related details for determining a successor to the current City Manager; the Committee to provide its recommendations and conclude its work no later than the regular City Council meeting of April 10, 2023, and to include Councilmembers Wade T. Nomura and Al Clark. Councilmember Nomura seconded the modified motion.

Mayor Clark withdrew his nomination for the Committee.

Councilmember Lee further modified the motion back to the original motion to form an Ad hoc City Manager Succession Process Committee for the purpose of drafting recommendations for Council consideration on the process and related details for determining a successor to the current City Manager; the Committee to provide its recommendations and conclude its work no later than the regular City Council meeting of April 10, 2023, and to include Councilmembers Wade T. Nomura and Natalia Alarcon. Councilmember Nomura seconded the further modified motion. The roll call vote on the further modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on a State ballot measure that qualified for the November 2024 ballot and would restrict voters' input and local taxing authority. The Council agreed for staff to bring back this item at a future Council meeting.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the Santa Barbara Metropolitan Transit District, noted she would be attending the BEACON meeting on March 17th, and announced that the senior services programs that were scheduled to begin on March 14th were delayed a week by the rain. She stated that the City Council/First District Supervisor Committee would be held on April 3rd.

Vice Mayor Alarcon requested a future agenda item on exploring the increase to the City Council stipend. Mayor Clark requested this item first be brought up at the Finance Committee. Councilmember Nomura suggested including an increase to the stipend for the Planning Commission and Architectural Review Board as well. The Council agreed to direct staff to agendize the exploration of an increase to the stipend for the City Council, Planning Commission, and Architectural Review Board at the next Finance Committee meeting.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on March 27th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:01 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, March 27, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Michael Ramirez, Assistant City Manager
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
 Government Code section 54956.9(d)(1)
 Name of case: DARIO L. PINI, an individual; DARIO L. PINI, Trustee of the DARIO L. PINI TRUST U/D/T DATED MARCH 2, 2015, Plaintiffs, v. THE CITY OF CARPINTERIA, a political subdivision of the State of California, DOES 1-10, Defendants, SBSC Case No. 23CV01129.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:31 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
John L. Ilasin, Public Works Director
Michael Ramirez, Assistant City Manager
Matt Roberts, Parks, Recreation & Public Facilities
Director

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

The Council heard this item later in the meeting.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Proclamation Designating April 2023 as Carpinteria Business Month.

Mayor Clark presented the proclamation to representatives of the Santa Barbara South Coast Chamber of Commerce. Kristen Miller, President & CEO of the Santa Barbara South Coast Chamber of Commerce provided remarks.

3. Proclamation Designating April 2023 as DMV/Donate Life Month.

Mayor Clark presented the proclamation to Scott Burns, on behalf of Donate Life California. Mr. Burns provided remarks.

4. Proclamation Designating the Week of April 15 – 22, 2023, as “International Dark Sky Week”.

Mayor Clark presented the proclamation to members of the Carpinteria Valley Association. Mike Wondolowski, representing Carpinteria Valley Association provided remarks.

Mayor Clark requested staff look into initiating a “night sky” ordinance.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff’s Department provided an update on crime in the City.

CITY MANAGER’S REPORT

Public Works Director Ilasin provided information on an upcoming road closure on Carpinteria Avenue between City Hall and Bailard Avenue.

Assistant City Manager Ramirez gave an update on senior activities programming.

City Manager Durflinger reported on the Planning Commission actions from its special meeting on March 20th.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Michael Baker, Ann Matson (presented petition regarding pickleball), Erick Trigueros, Will Carleton, and Andres Nuño

Emails distributed: Susan Mailheau, Cynthia Naughton, and Anonymous

In response to Mr. Nuño’s comments, there was Council consensus to direct staff to place a presentation on the Surf ‘n’ Suds Beer Festival on a future Council agenda.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 13. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held March 13, 2023.
6. Receive and file the Expenditures for the period beginning March 4, 2023 and ending March 17, 2023.
7. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of February 21, 2023 through March 20, 2023.
8. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping for the Month of February 2023.
9. Adopt Resolution No. 6214, as read by title only, directing the City Manager to prepare an assessment report for the consideration of continuing Street Lighting District No. 1 for the Fiscal Year 2023-24.
10. Adopt Resolution No. 6215, as read by title only, ordering the preparation of a report describing the financial status of the District and recommending assessments for Fiscal Year 2023-24 for Carpinteria Lighting, Landscaping and Right of Way Improvement District No. 3.
11. Adopt Resolution No. 6216, ordering a report by the Downtown "T" Business Advisory Board for the purpose of continuing assessments for the Carpinteria Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2023-24.
12. Adopt Resolution No. 6217, as read by title only, ordering the preparation of a report describing the Winter Protection Berm Program and associated assessment and continue the Winter Protection Berm Assessment District No. 5 for Fiscal Year 2023-24.
13. Authorize the City Manager to execute the Agreement with Rogers Anderson Malody & Scott, LLP for auditing services in an amount not to exceed \$195,020. *(This motion requires a roll call vote.)*

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

Vice Mayor Alarcon announced that she would be participating remotely at the April 24th regular Council meeting.

Legal Counsel Acos suggested discussing offline with Vice Mayor Alarcon regarding her request to participate remotely at the April 24th Council meeting.

ADMINISTRATIVE MATTERS:

14. Authorize a construction contract for the Project known as the interim trail from Linden Avenue to Holly Avenue (399 Linden Avenue).

Recommendation: Authorize the City Manager to execute the attached Proposal in an amount not to exceed \$33,800.00 for Bob's Backhoe & Trucking to complete the trail from Linden to Holly Avenues.

Parks, Recreation & Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Speakers in-person: Susan Allen and David Allen

Motion by Councilmember Nomura, seconded by Councilmember Lee, to authorize the City Manager to execute the construction contract in an amount not to exceed \$33,800.00 for Bob's Backhoe & Trucking. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

15. Authorize the City Manager to execute an Agreement for Services in the amount of \$46,800.00 to demolish an outbuilding located at 6155 Carpinteria Avenue (APN 001-180-040).

Recommendation: Authorize the City Manager to execute an Agreement for Services in an amount not to exceed \$46,800.00 for Bob's Backhoe & Trucking to demolish the outbuilding located at 6155 Carpinteria Avenue.

Parks, Recreation & Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Speakers in-person: Susan Allen and David Allen

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to execute the Agreement for Services in an amount not to exceed \$46,800.00 for Bob's Backhoe & Trucking to demolish an out building located at 6155 Carpinteria Avenue. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

16. Legislation position letter opposing Initiative 21-0042A1, a proposed state constitutional amendment to limit the ability of voters and state and local governments to raise revenues for government services.

Recommendation: Direct that a position letter for the Mayor's signature be prepared for submittal to state representatives consistent with the request and sample letter provided by CalCities.

City Manager Durflinger presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to direct that a position letter for the Mayor's signature be prepared for submittal to state representatives consistent with the request and sample letter provided by CalCities. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

17. Receive the recommendation of the City Manager Succession Process Committee to seek consultant proposals for executive search services for the City Manager position and for the Committee to vet proposals received and recommend a firm for Council consideration.

Recommendation: Direct staff to solicit proposals from executive search firms and request that the City Manager Succession Process Committee review and select a firm for Council consideration.

City Manager Durflinger presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to direct staff to solicit proposals from the identified executive search firms and request that the City Manager Succession Process Committee review and select a firm for Council consideration. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on a housing bill by State Senator Weiner. There was consensus of the Council to direct staff to return with a position letter on the housing bill by Senator Weiner at a future meeting.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the March 17th BEACON meeting.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on April 10th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:11 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, April 10, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Mack Carlson, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
Michael Ramirez, Assistant City Manager
Erin Maker, Environmental Program Manager
Robert Howard, Public Works Supervisor
Olivia Uribe Mutal, Program Manager
John L. Ilasin, Public Works Director
Steve Goggia, Community Development Director
Teresa Ilasin, Management Analyst II

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation.

AGENDA MODIFICATIONS:

Mayor Clark noted that Item No. 4 was removed from the agenda.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Presentation of Community Partner/Business Award for 2021 to Two Trumpets.

Mayor Clark and the City Council presented the business award to Lea Boyd representing Two Trumpets. Ms. Boyd thanked the City and provided remarks.

2. Presentation of Community Partner/Business Award for 2022 to The Carpinteria Skate Foundation.

Mayor Clark and the City Council presented the business award to members of the Skate Park Foundation. Peter Bonning with the Skate Park Foundation provided remarks.

3. Proclamation Designating the Week of April 23 – 29, 2023, as “National Library Week.”

Mayor Clark and the City Council presented the proclamation to City Librarian Jody Thomas.

4. Presentation of 2023 Surf ‘n’ Suds Beer Festival by En Fuego Events.

This item was not heard as En Fuego Events withdrew their request to present to the Council.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:41 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:47 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff’s Department provided an update on crime in the City.

CITY MANAGER’S REPORT

City Manager Durlinger noted the Night-Sky Friendly Lighting Policies & Regulations Memo and said that these regulations and policies will be revisited as part of the General Plan/Local Coastal Plan Update and Zoning Ordinance Update. He also mentioned the Planning Commission Actions memo.

Assistant City Manager Ramirez provided an update on the Senior Services Planning Ad Hoc Committee and the senior services programs/activities.

Environmental Program Manager Maker provided an update on the Household Hazardous Waste Day which occurred this past weekend.

Public Works Supervisor Howard introduced Ruben Estrada, Maintenance Worker I in the Parks, Recreation and Public Facilities Department.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Kristina Calkins

Emails distributed: Susan Mailheau

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 10. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held March 27, 2023.
6. Receive and file the Expenditures for the period beginning March 18, 2023 and ending March 31, 2023.
7. Adopt Resolution No. 6219, Commending and Congratulating Gregg and Geri Ann Carty Upon Being Named Carpinterians of the Year for 2022.
8. Adopt Resolution No. 6220, Commending and Congratulating Stephanie Ramirez Garcia Upon Being Named Junior Carpinterian of the Year for 2022.
9. Adopt Resolution No. 6222, Recognizing and Commending Kathy and Andy Sheaffer for Outstanding Volunteer Service to the Carpinteria Community.
10. Receive and file the Single Audit Report for the Fiscal Year Ended June 30, 2022.

ADMINISTRATIVE MATTERS:

11. Adoption of the Local Hazard Mitigation Plan Update and Amendment to the Safety Element of the City's General Plan to incorporate by reference the City's 2022 Hazard Mitigation Plan, pursuant to Government Code Sections 8685.9, and 65302.6.

Recommendation: Adopt Resolution No. 6221, adopting the 2022 Local Hazard Mitigation Plan as an annex to the Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) and approving an amendment to the General Plan Safety Element to incorporate by reference the City's 2022 Local Hazard Mitigation Plan, pursuant to Government Code Sections 8685.9, and 65302.6.

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation.

Speakers in-person: Catherine Overman

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6221, as read by title only, adopting the Local Hazard Mitigation Plan and approving an amendment to the General Plan Safety Element to incorporate by reference the City's 2022 Local Hazard Mitigation Plan, pursuant to Government Code Sections 8685.9, and 65302.6.

Councilmember Nomura requested that the motion be modified to include an annual update of the Local Hazard Mitigation Plan. Program Manager Uribe Mutal noted the Local Hazard Mitigation Plan is looked at on a regular basis per the Hazard Mitigation Guidebook requirements. Councilmember Nomura withdrew his request to modify the motion.

The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

12. Resolution No. 6223, Adopting the Road Maintenance and Rehabilitation Account Fiscal Year 2023-24 Project List.

Recommendation: Adopt Resolution No. 6223, approving the Road Maintenance and Rehabilitation Account Fiscal Year 2023-24 Project List.

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Resolution No. 6223, as read by title only, approving the Road Maintenance and Rehabilitation Account Fiscal Year 2023/24 Project List. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING:

13. Adoption of Resolution No. 6218 (Attachment A) approving the 2023-2031 Housing Element of the Carpinteria General Plan as revised to address comments from the California Department of Housing and Community Development (HCD) and other interested parties (General Plan Amendment No. 22-2157-GP).

Recommendation: Receive staff presentation and public testimony; find the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3); and adopt Resolution No. 6218 approving the 2023-2031 Housing Element and directing the City Manager to submit the Housing Element to the California Department of Housing and Community Development for review.

Community Development Director Goggia introduced Consultant John Douglas with JHD Planning LLC who presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 7:40 pm.

Speakers in-person: Patrick O'Connor, Catherine Overman, and Jim Taylor

Emails distributed: Sam Fearer on behalf of the California Coastal Commission

Mayor Clark closed the public hearing at 7:44 pm.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the staff recommendation to adopt Resolution No. 6218 finding that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA

Guidelines Section 15061(b)(3), and approve General Plan Amendment No. 22-2157-GP, a comprehensive update to the Housing Element of the Carpinteria General Plan for the 2023-2031 planning period, and direct the City Manager to submit the Housing Element to the California Department of Housing and Community Development for review.

Legal Counsel Carlson sought clarification if Councilmember Nomura intended the motion to include the errata provided in the PowerPoint presentation. Councilmember Nomura responded affirmatively.

Councilmember Nomura modified the motion to approve the staff recommendation to adopt Resolution No. 6218 finding that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), and approve General Plan Amendment No. 22-2157-GP, a comprehensive update to the Housing Element of the Carpinteria General Plan for the 2023-2031 planning period, and direct the City Manager to submit the Housing Element to the California Department of Housing and Community Development for review and include the errata provided in the PowerPoint presentation. Councilmember Lee seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Mayor Clark recessed to a break at 7:46 pm and reconvened the meeting at 7:55 pm.

14. Ordinance No. 764, an Ordinance of the City Council, of the City of Carpinteria, California, Adding Chapter 8.30 of Title 8 (Health and Safety) of the City of Carpinteria Municipal Code Regarding a Prohibition of Fuel Gas Infrastructure in New Construction.

Recommendation: Approve Ordinance No. 764, as read by title only. (*This item requires reading of ordinance title and a roll call vote.*)

Environmental Program Manager Maker presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 8:01 pm.

Speakers in-person: Patrick O'Connor, Jim Taylor, and Jonathan Allman

Speakers via Zoom: Farah Stack

Emails distributed: Jim Taylor, Katie Davis, Torrie Cutbirth, and Haley Ehlers

Mayor Clark closed the public hearing at 8:06 pm.

City Clerk Barrett read the title of Ordinance No. 764 into the record.

Motion by Councilmember Nomura to approve Ordinance No. 764, on first reading, as read by title only, and continue second reading for adoption to April 24, 2023 with the inclusion of a clarification of Junior Accessory Dwelling Unit.

Legal Counsel Carlson noted a minor revision to the definition of Junior Accessory Dwelling Unit in the Ordinance to incorporate by reference the section of the City's Accessory Dwelling Unit Ordinance that defines Accessory Dwelling Unit. He noted there will be a slight change to the language based on the draft here to incorporate the reference to Section 14.72.020E, that while the intent is slightly different it won't change the overall Ordinance. He also noted for the record that these types of Ordinances are typically found exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) and 15308 because they have the opportunity to reduce Greenhouse Gas Emissions, improve indoor air quality, and increase public safety associated with gas leaks.

Councilmember Nomura modified the motion to approve Ordinance No. 764, on first reading, as read by title only, and continue second reading for adoption to April 24, 2023 and include Legal Counsel Carlson's above statement as a part of the motion, and that the Ordinance include mention of capping the gas line connection at the street as a part of the remediation of the gas line connection to buildings or sites, as suggested by Mr. O'Connor during public comment.

Environmental Program Manager Maker responded that staff would look into adding language for capping the gas line connection at the street and bring back on the second reading of the Ordinance.

Councilmember Lee seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

15. Adopt Resolution Nos. 6224 and 6225, amending the Conditions of Employment for both Miscellaneous Unrepresented Employees and Management Personnel.

Recommendation: (1) Adopt Resolution No. 6224, amending the Conditions of Employment between the City of Carpinteria and Miscellaneous Unrepresented Personnel for the period of July 1, 2022 – June 30, 2023, and authorize the City Manager to implement the changes effective April 10, 2023 and (2) Adopt Resolution No. 6225, amending the Conditions of Employment for the period of July 1, 2022 – June 30, 2023, between the City of Carpinteria and Management Personnel, and authorize the City Manager to implement the changes effective April 10, 2023.

Assistant City Manager Ramirez introduced Teresa Ilasin, Management Analyst II, who presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to (1) adopt Resolution No. 6224, amending the Conditions of Employment between the City of Carpinteria and Miscellaneous Unrepresented Personnel for the period of July 1, 2022 – June 30, 2023, and authorize the City Manager to implement the changes effective April 10, 2023 and (2) adopt Resolution No. 6225, amending the Conditions of Employment for the period of July 1, 2022 – June 30, 2023, between the City of Carpinteria and Management Personnel, and authorize the City Manager to implement the changes effective April 10, 2023. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Lee requested (1) the Council be proactive and address and prevent rent evictions from happening in the City in light of rent evictions taking place in Isla Vista and (2) the Council address fractional home ownership (e.g. Picasso) and place on the Workplan as a future agenda item.

City Manager Durflinger responded that the current Workplan includes legislative initiatives which intend to prevent residential displacement in the community, such as rent control in multi-family residential. He noted that one of the initiatives is to establish regulations for fractional ownership and that staff has been analyzing this matter and will bring forward an agenda item at a future meeting. He stated that upon Council's direction, staff could add to the list of legislative initiatives, regulations addressing and preventing rent evictions and bring back to the Council for consideration of initiation. There was consensus amongst the Council to direct staff to add regulations addressing and preventing rent evictions to the list of legislative initiatives and bring back to the Council for consideration of initiation.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on April 24th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:28 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, April 24, 2023**

Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

**Teleconference Location: Sheraton Grand Sacramento Hotel Lobby,
1230 J Street, Sacramento, CA 95814**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

City Clerk Barrett noted for the record that the meeting would be conducted pursuant to California Government Code Section 54953, in that Vice Mayor Alarcon would be participating in the meeting via teleconference (Zoom) and in accordance with the Brown Act, the teleconference location has been identified in the notice and agenda for this meeting.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon (present via Zoom)
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Mack Carlson, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
Michael Ramirez, Assistant City Manager
David Hernandez, Code Compliance Officer II
Steve Goggia, Community Development Director
John L. Ilasin, Public Works Director
Sydne Rennie, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Erin Maker, Environmental Program Manager
Marysol Smith, Associate Planner
Program Mgr. Olivia Uribe Mutal (present via Zoom)

Vice Mayor Alarcon verified she could hear the proceedings well, she had a copy of the agenda for this meeting, the agenda was posted at the location where she is, her location is reasonably accessible to the public to allow a member of the public to participate in the teleconference from her location, and there was no member of the public present at her location who wished to participate in the meeting.

All Councilmembers present in the Council Chamber could clearly hear Vice Mayor Alarcon.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS:

Mayor Clark noted that Item No. 12 had been moved from the Public Hearing section to the first item under the Other Business section of the agenda.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

Assistant City Manager Ramirez provided an update on the Ad Hoc Senior Services Planning Committee.

Legal Counsel Carlson reported that at its last meeting on April 10th the Council approved Ordinance No. 764 which would amend the Municipal Code to prohibit fuel gas infrastructure in new construction. He noted that the second reading and adoption of the Ordinance was scheduled for April 24th; however, on April 17th the Ninth Circuit Court of Appeals issued a decision in the ruling of *California Restaurant Association vs. City of Berkely*, related to the City of Berkely's prohibition on new natural gas connections in construction as being preempted by the Federal Energy Policy and Conservation Act of 1975. He stated in light of this decision and to let the court process unfold, staff recommends deferral of the second reading of this ordinance until the reach code working group can coordinate on whether revisions to the City's, County's, and City of Goleta's

potential proposed ordinances are required in response to this decision or alternative language that could be proposed, or whether they can move forward with the ordinance as approved. He expected the ordinance to be back before the City Council before October 2023 when the ordinance is slated to take effect.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Deborah Pentland, Scott Barash, and Roberta Lehtinen

Emails distributed: Mike Modugno

City Manager Durlinger responded to Ms. Pentland's and Mr. Barash's comments and explained that the Council approved modifications to the administrative procedures for implementing home stays which clarified the requirements to ensure compliance with the intent of the ordinance that homestays be occupied by residents of the home. He mentioned that he had met with the speakers and will respond by email to them to assist them in making a request to the Council, the Council can see their proposal and determine if an agenda matter is appropriate and if and how the Council would like to proceed.

There was consensus amongst the Council to wait for City Manager Durlinger's response to Ms. Pentland and Mr. Barash's request and determine at that time if an agenda matter is appropriate and if and how the Council would like to proceed.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 1 through 5. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

1. Approve the minutes of the regular meeting held April 10, 2023.
2. Receive and file the Expenditures for the period beginning April 1, 2023 and ending April 14, 2023.

3. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for the Month of March 2023.
4. Receive and file the Quarterly Review of the Pension Stabilization Trust.
5. Accept the in-kind and cash donations made to the City.

ADMINISTRATIVE MATTERS:

The Council heard Item No. 7 before Item No. 6.

7. Chalk Up Carpinteria 2023 Special Event.

Recommendation: (1) Approve Special Event Permit Application for the Chalk Up Carpinteria 2023 and (2) Approve an appropriation of \$2,000 from the Parking Business Improvement Area fund, account no. 210-162-5601, and authorizing expenditure of \$8,000 from the Community Services Support program, account no. 104-162-5601.

Public Works Director Ilasin presented the staff report and PowerPoint presentation in conjunction with Greg Perea with Muralism and Kristina Calkins, Executive Director of the Lynda Fairly Carpinteria Arts Center.

Speakers via Zoom: Lorraine McIntire

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) approve Special Event Permit Application for the Chalk Up Carpinteria 2023 and (2) approve an appropriation of \$2,000 from the Parking Business Improvement Area fund, account no. 210-162-5601, and authorizing expenditure of \$8,000 from the Community Services Support program, account no. 104-162-5601. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

6. Code Compliance Quarterly Report Q1, 2023.

Recommendation: Receive and file quarterly report.

Code Compliance Officer II Hernandez presented the staff report and PowerPoint presentation.

Speakers in-person: Roberta Lehtinen

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive and file the Code Compliance Quarterly Report. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

8. Report on Street Lighting District No. 1 for Fiscal Year 2023-2024.

Recommendation: Adopt Resolution Nos. 6226 and 6227, acting to accept and file the mandatory Annual Report and set the matter for the continuation of Street Lighting District No. 1 for Fiscal Year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023.

Public Works Director Ilasin presented the staff report.

Councilmember Nomura and Mayor Clark requested staff contemplate a capital project to light up dark crosswalks in the City to make pedestrians more visible to drivers.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution Nos. 6226 and 6227, as read by title only, acting to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

9. Report on Lighting, Landscaping and Right-of-Way Improvement District No. 3 for Fiscal Year 2023-24.

Recommendation: Adopt Resolution Nos. 6228 and 6229, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2023-24 for public hearing at the regular City Council Meeting of May 22, 2023.

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution Nos. 6228 and 6229, as read by title only, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2023-24 for public hearing at the regular City Council Meeting of May 22, 2023. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to have the Finance Committee review and recommend methods to potentially increase the revenue for right-of-way expenditures.

Councilmember Nomura modified the motion to have the Finance Committee review and recommend methods to potentially increase the revenue for right-of-way expenditures, have staff seek potential competitive bids for work in the right-of-way to see if the City is in the realm of commercial landscape maintenance, and isolate a few of the larger planters and allow groups such as non-profits to adopt a planter(s) to reduce the maintenance workload for the City. Councilmember Lee seconded the modified motion. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

10. Report on Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2023-24.

Recommendation: Adopt Resolution Nos. 6230 and 6231, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for Fiscal Year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023.

Public Works Director Ilasin presented the staff report.

There was no public comment.

City Clerk Barrett announced that the internet was temporarily out and Zoom was in the process of reconnecting remote participants, including Vice Mayor Alarcon. He requested the Council standby until the connection resumed. The Zoom connection resumed and remote participants including Vice Mayor Alarcon returned to the meeting and the meeting continued.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution Nos. 6230 and 6231, as read by title only, thereby acting to accept the mandatory Annual Report and Budget; and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for fiscal year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

The Council next heard Item Nos. 13 and 14 before No. 11.

13. Authorization concerning an easement and accompanying agreements for the Carpinteria Valley Water District El Carro Park Groundwater Monitoring Wells Project.

Recommendation: Authorize the City Manager to execute the Easement Deed, Easement Agreement, and License Agreement on behalf of the City of Carpinteria as property owner for the El Carro Park Groundwater Monitoring Wells Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin and Carpinteria Valley Water District General Manager Robert McDonald presented the staff report and PowerPoint presentation.

Public Works Director Ilasin presented a memo explaining a correction to the Easement Deed presented in the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to execute the Easement Deed, Easement Agreement, and License Agreement on behalf of the City of Carpinteria as property owner for the El Carro Park Groundwater Monitoring Wells Project. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

14. Amendments to the Downtown "T" Encroachment Guidelines, authorizing a parklet as an allowed encroachment of the City of Carpinteria public right-of-way in the Downtown "T" Business District, and disposition of the outdoor space permit program for private property.

Recommendation: (1) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines, (2) Direct staff in the selection of a cost recovery rate towards purchase of prefabricated modular parklets, (3) Direct staff with respect to the development of an outdoor space permit program for private property, and (4) Initiate process to extend the Temporary COVID-19 Outdoor Business Permit Program.

Public Works Director Ilasin and Consulting Traffic Engineer Tom Mericle with TKM Engineering presented the staff report and PowerPoint presentation.

Speakers in-person: Cliff Gordon, Steven Jarmi, Warner Ebbink, and Richard Mancilla

Motion by Councilmember Nomura, seconded by Councilmember Lee, to

- Extend the temporary program time to the end of this calendar year (December 2023).
- Include a review process for the private sector outdoor space permits.
- Cost recovery of 0% - City covers all costs.

- City would be the owner of parklets and lease to the businesses.
- Power could be supplied via overhead to the parklets.
- Roof element should be looked at to include something that appears clear, even though it may be a solid roof type, include trellises and things like that.
- Not grandfather in the existing parklets and at the end of the calendar year take a look at those to decide if the Council will go with a City-approved design; existing parklets would be able to stay in place until the Council makes an effective date which would be the end of this calendar year.

City Manager Durflinger requested clarification on the lease rate. Councilmember Nomura said he did not mention a lease rate though it would include overhead and any expenses the City would incur. City Manager Durflinger specified that staff has not done much work on the lease rate because that was not a recommendation of the Finance Committee. He stated that staff could come back with scenarios of payback under a lease program, such as two years, five years, or ten years which would establish a lease rate and the cost recovery on an upfront purchase cost of say \$16,000.

The Council briefly discussed the financial aspects of the parklets.

Councilmember Nomura modified the motion to:

- Extend the temporary program time to the end of this calendar year (December 2023).
- Include a review process for the private sector outdoor space permits.
- Cost recovery of 0% - City covers all costs.
- City would be the owner of parklets and lease to the businesses.
- Power could be supplied via overhead to the parklets.
- Roof element should be looked at to include something that appears clear, even though it may be a solid roof type, include trellises and things like that.
- Not grandfather in the existing parklets and at the end of the calendar year take a look at those to decide if the Council will go with a City-approved design; existing parklets would be able to stay in place until the Council makes an effective date which would be the end of this calendar year.
- Direct staff to come back with recommendations.

Councilmember Lee seconded the modified motion.

The Council briefly discussed the parklet roof element and whether it was a part of the design guidelines.

City Manager Durflinger summarized the modified motion with Councilmember Nomura's assistance as follows:

- Extend the temporary program through the end of the year (involves staff bringing back an ordinance for the Council to approve for both public parklet and private outdoor area program).
- Staff will come back with scoping for guidelines and what a private sector program would look like.
- Staff will return to the City Council after studying the financial component of the parklets (i.e. cost recovery and subsidy); the Council will wait for the cost recovery study and the consultant's recommendation and the Council will decide at that time what the appropriate cost recovery would be.
- Staff will amend the language for the roofing material and how to provide electrical power to the parklets and let the Council consider the amended language at a future meeting.
- There will be no grandfathering of existing parklets and closer to the end of the year staff will bring back to Council for reconsideration based on where the City is at and assuming by that time the Council will have approved a parklet program.
- Staff will bring back information on the pros and cons of leasing, renting or selling the parklets to the private business owners for the Council to consider. It will include how liability metes out, what a lease agreement could do to protect the City or not, and the practical aspects of the City owning the parklets versus letting the businesses own the parklets.

The Council was in agreement with the summarized modified motion as presented by City Manager Durflinger.

The roll call vote on the summarized modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Mayor Clark recessed to a break at 9:44 pm and reconvened the meeting at 9:59 pm.

The Council next heard the remaining Item Nos. in the following order: 16, 11, 12, 15, 17, and 18.

16. Annual report on the progress being made implementing the City's General Plan.

Recommendation: Accept the 2022 General Plan Annual Progress Report and direct the Community Development Director to submit the Report to the Governor's Office Planning and Research.

Associate Planner Smith presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to accept the 2022 General Plan Annual Progress Report and to direct the Community Development Director to submit the Report to the Governor's Office of Planning and Research. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

11. Report on Winter Protection Berm Assessment District No. 5 for Fiscal Year 2023-24.

Recommendation: Adopt Resolution No. 6232, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2023-24 for public hearing at the regular City Council Meeting of May 22, 2023.

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution No. 6232, as read by title only, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

12. Approve the first reading of Ordinance No. 765, an Ordinance of the City Council of the City of Carpinteria, amending Carpinteria Municipal Code Sections 8.20 and 12.24 pertaining to public sleeping and camping.

Recommendation: (1) Approve the first reading of Ordinance No. 765, amending CMC Sections 8.20 and 12.24, as read by title only; (2) Find that approval and adoption of Ordinance No. 765 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; (3) Receive and file the Administrative Policy for Enforcement of CMC Sections 8.20 and 12.24; and (4) Receive and file the Overnight Camping Notice used in connection with CMC Sections 8.20 and 12.24.

Legal Counsel Rennie presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) approve the first reading of Ordinance No. 765, amending CMC Sections 8.20 and 12.24, as read by title only; (2) find that approval and adoption of Ordinance No. 765 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; (3) receive and file the Administrative Policy; and (4) receive and file the Overnight Camping Notice. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

15. Bob Hansen Creeks Preservation Program Annual Report.

Recommendation: Receive a presentation on City efforts to protect and restore City creek resources as part of the Bob Hansen Creeks Preservation Program.

Environmental Program Manager Maker presented the staff report.

There was no public comment.

There was consensus amongst the Council to have staff continue presenting the Bob Hansen Creeks Preservation Program Annual Report as a City Council staff report.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive and file the annual Bob Hansen Creeks Preservation Program Report. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

17. Reclassification of the limited term Principal Planner position and eliminating the limited term authorization and establishing it as a regular permanent full-time position.

Recommendation: Adopt Resolution No. 6233, reclassifying the limited term Principal Planner position assigned to advanced planning duties and eliminating the limited term authorization

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve and adopt Resolution No. 6233, as read by title only. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

18. Receive and act on the recommendations of the City Manager Succession Process Committee to: (1) Enter into an agreement with Regional Government Services (RGS) for executive search services for the City Manager position; and (2) Initiate amendment to the City Manager Residency Requirements of Carpinteria Municipal Code Chapter 2.08; and (3) Authorize an update of the City

Manager contract form via current agreement with Liebert Cassidy Whitmore (LCW).

Recommendation: (1) Authorize executive search services to be conducted by RGS as a part of the existing agreement between City and RGS; and (2) Initiate amendment to the City Manager Residency Requirements of Carpinteria Municipal Code Chapter 2.08; and (3) Authorize work by LCW as necessary to prepare a draft updated City Manager contract for Council consideration.

City Manager Durflinger presented the staff report.

Speakers in-person: Fred Shaw and Mike Wondolowski

Emails distributed: Mike Wondolowski

Program Manager Uribe Mutal (present via Zoom) announced that copies of the memo that compared the executive search services proposals was available to the public.

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to (1) authorize executive search services to be conducted by RGS as a part of the existing agreement between City and RGS; and (2) initiate amendment to the City Manager Residency Requirements of Carpinteria Municipal Code Chapter 2.08; and (3) authorize work by LCW as necessary to prepare a draft updated City Manager contract for Council consideration. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, and Vice Mayor Alarcon
NOES: Mayor Clark
ABSENT: None
ABSTAIN: None

The motion carried.

LEGISLATIVE UPDATE:

City Manager Durflinger presented the usual attachments from the League of California Cities. The Council was interested in staff bringing back an item on SB 423 (Wiener) for the Council to consider taking a position on.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on MTD community outreach regarding Line 19X bus service.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on May 8th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 11:10 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, May 8, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Mack Carlson, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 Michael Ramirez, Assistant City Manager
 Matt Roberts, Parks, Recreation & Public Facilities
 Director
 John L. Ilasin, Public Works Director
 Olivia Uribe Mutal, Program Manager
 David Hernandez, Code Compliance Officer II
 Steve Goggia, Community Development Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

The Council heard Item No. 1 after Item No. 4 to allow the recipient for Item No. 1 to appear.

2. Adoption of Resolution No. 6236, Recognizing and Commending Family Baptist Church on Its 70th Anniversary.

Pastor Joe Epley of Family Baptist Church provided remarks.

Mayor Clark and the City Council presented Resolution No. 6236 to representatives of Family Baptist Church.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6236. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

3. Proclamation Proclaiming May as Asian American & Pacific Islander Heritage Month in the City of Carpinteria.

Karena Jew with Santa Barbara Asian American & Pacific Islander Solidarity Network, a gentleman who did not provide his name, and Jill Stassinos with Santa Barbara Weihai Sister City all provided comments.

Mayor Clark and the City Council presented the Proclamation to the speakers.

4. Proclamation Designating May 2023 as Community Action Month and on the Occasion of CommUnify's 56th Anniversary.

Vice Mayor Alarcon recused herself due to her employment with CommUnify and left the Council Chambers at 5:47 pm.

There was no public comment.

Vice Mayor Alarcon returned to the dais at 5:50 pm.

Being there was no one present to receive the proclamation, Mayor Clark handed the Proclamation to Vice Mayor Alarcon to give to CommUnify.

1. Adoption of Resolution No. 6237, Recognizing and Commending Charles Lo Bue for His Long History of Support for the Arts in the Carpinteria Community.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6237. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Being there was no one present to receive Resolution No. 6237, Mayor Clark handed the proclamation to City Clerk Barrett.

5. Annual Member Agency Update Presentation from Central Coast Community Energy.

Judi Young with Central Coast Community Energy presented the PowerPoint presentation.

There was no public comment.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 6:04 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:10 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

Assistant City Manager Ramirez introduced Teresa Ilasin, Management Analyst II in the General Government Department.

Parks, Recreation & Public Facilities Director Roberts introduced Aida Thau, Management Analyst II in the Parks, Recreation & Public Facilities Department.

Public Works Director Ilasin introduced Stephon Downes, Management Analyst I in the Public Works Department.

Assistant City Manager Ramirez provided an update on the Senior Services Committee.

City Manager Durlinger went over the Planning Commission Actions and announced the City Council would hold a special meeting on May 15th at 5:30 pm.

Program Manager Uribe Mutal announced the May 20th City Council District Nos. 1 and 2 Neighbor to Neighbor event at Aliso Elementary School and the May 20th – 21st Chalk Up Carpinteria event in the Downtown "T".

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Rick Olmstead, Susan Mailheau, Carly Bass, Aja Forner, Amy Harrison, Caroline Campopiano, Sierra Ford, and Van Fleisher

Speakers via Zoom: Lisa Guravitz and Lorraine McIntire

Emails distributed: Davis Mersereau and Susan Mailheau

In response to several public comments, there was consensus amongst the Council to direct staff to bring back an ordinance on the safe storage of firearms to a future meeting.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 6 through 8. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

6. Approve the minutes of the regular meeting held April 24, 2023.

7. Receive and file the Expenditures for the period beginning April 17, 2023 and ending April 28, 2023.
8. Adopt Ordinance No. 765 (second reading), amending CMC Sections 8.20 and 12.24; and find that approval and adoption of Ordinance No. 765 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines.

ADMINISTRATIVE MATTERS:

9. Selection of an Executive Search firm for the City Manager position and formation of an ad hoc committee of the City Council to work with the consultant.

Recommendation: (1) Take one of the following actions concerning acquiring the services of an Executive Search firm: (a) Select a consultant from the remaining list, i.e. CPS or Raftelis; or (b) Form an ad hoc committee to review the remaining consultant proposals/conduct interviews, etc., and make a recommendation; or (c) Direct staff to solicit new consultant proposals; (2) Form an ad hoc committee of the City Council to work with the Executive Search firm consultant in drafting key recommendations for Council consideration.

City Manager Durlinger presented the staff report. Catherine Tuck Parish with Raftelis and Pam Derby with CPS HR Consulting presented their individual firm's proposals and qualifications.

Speakers in-person: Mike Wondolowski and Gail Marshall

Emails distributed: Mike Wondolowski

Motion by Mayor Clark, seconded by Vice Mayor Alarcon, to form an ad hoc Committee consisting of Mayor Clark and Vice Mayor Alarcon, work with staff to come up with the criteria for selecting a City Manager and at the same time find more executive search firms to reach out to, and have the ad hoc Committee dissolve on January 30, 2024 or whenever its work is done.

Mayor Clark amended the motion to do the following:

- Form an ad hoc Committee consisting of Mayor Clark and Vice Mayor Alarcon.
- The ad hoc Committee will develop criteria for interviewing Raftelis and CPS HR Consulting and come back to the City Council to review and approve the criteria with the full Council, likely at the next Council meeting.
- The Committee will then interview Raftelis and CPS HR Consulting and if the Committee felt it necessary, it would reach out to other executive search firms and report back to the City Council.
- The Committee would also be involved in the City Manager profile and would sunset on January 30, 2024 or whenever its work is complete.

Vice Mayor Alarcon seconded the amended motion. The roll call vote on the amended motion was as follows:

AYES: Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: Councilmember Nomura
ABSENT: None
ABSTAIN: None

The motion carried.

10. 2023 Annual Report on efforts to assist people experiencing homelessness in Carpinteria and address issues related to homelessness in the community.

Recommendation: Receive the annual report concerning ongoing efforts to assist people experiencing homelessness and to address issues related to homelessness in the community.

Code Compliance Officer II Hernandez and Kimberly Albers, Homeless Assistance Program Manager with the County of Santa Barbara presented the staff report and PowerPoint presentation.

Speakers via Zoom: Lisa Guravitz

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive the annual report concerning ongoing efforts to assist people experiencing homelessness and to address issues related to homelessness in the community. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

11. Approval of a budget appropriation for the City's portion of emergency repair costs of the Highway 101 Fire Incident Emergency Repair.

Recommendation: Approve a not-to-exceed budget appropriation of \$335,000 to the Capital Improvement Projects Fund from the General Reserve – Special Projects Fund and the associated transfer for the City's portion of emergency

repair costs of the Highway 101 Fire Incident Emergency Repair. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to approve a not-to-exceed budget appropriation of \$335,000 to the Capital Improvement Projects Fund from the General Reserve – Special Projects Fund and the associated transfer for the City's portion of emergency repair costs of the Highway 101 Fire Incident Emergency Repair. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Mayor Clark recessed to a break at 8:05 pm and reconvened the meeting at 8:15 pm.

The Council heard the remaining Item Nos. in the following order: 15, 12, 13, 14, and 16.

OTHER BUSINESS:

15. Initiation of an amended lease between the City of Carpinteria and Friends of the Carpinteria Community Library for its use and occupancy of the Seaside Building, 5103 Carpinteria Avenue.

Recommendation: Direct Staff to open lease negotiations in response to the request received from the Friends of the Carpinteria Community Library.

Parks, Recreation & Public Facilities Director presented the staff report.

Speakers in-person: Gaby Edwards

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to direct staff to open lease negotiations in response to the request received from the Friends of the Carpinteria Community Library. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING:

12. A report describing measures taken to alleviate need for Moratorium on Formula Businesses and approval and adoption of Ordinance No. 766, extending Ordinance No. 755, a temporary moratorium on the issuance of certificates of occupancy and/or business licenses or any other entitlement for the establishment of formula businesses within the City of Carpinteria, with the exception of Casitas Plaza and Shepard Place Shops, for one additional year.

Recommendation: Approve and issue the Government Code 65858(d) Report describing the measures taken, to date, to alleviate the conditions that led to the adoption of the Moratorium; and approve and adopt Ordinance No. 766 (Attachment A), extending a temporary moratorium on the issuance of certificates of occupancy and/or business licenses or any other entitlement for the establishment of formula businesses within the City of Carpinteria, with the exception of Casitas Plaza and Shepard Place Shops, for one additional year or until the effective date of Ordinance No. 760, whichever occurs first. *(This motion requires, at a minimum, a 4/5th vote for approval by the legislative body to pass.)*

Councilmember Lee identified a potential conflict of interest due to his family owning a restaurant in the City and recused himself and left the Council Chambers at 8:26 pm.

Community Development Director Goggia and Legal Counsel Carlson presented the staff report.

Legal Counsel Carlson reported that Coastal Commission staff are prepared to process this item as a de minimis finding at the June meeting of the Coastal Commission.

Mayor Clark opened the public hearing at 8:32 pm and being there was no public comment, closed the public hearing at 8:32 pm.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to (1) approve and issue the May 8, 2023 report describing the measures taken to alleviate the need for a moratorium on formula businesses for the purposes of meeting the requirements of Government Code section 65858(d) concerning moratorium extensions and (2) approve and adopt Ordinance No. 766, as read by title only, to extend the Moratorium for an additional one year from June 26, 2023 or until the effective date of Ordinance No. 760, whichever occurs first. The roll call vote was as follows:

AYES: Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon,

and Mayor Clark
NOES: None
ABSENT: Councilmember Lee (recused)
ABSTAIN: None

The motion carried.

Councilmember Lee returned to the dais at 8:33 pm.

13. Adoption of Resolution No. 6234, initiating proposed amendments to the City's Local Coastal Program and Carpinteria Municipal Code Title 14: Zoning to address State law consistency and implement the 2023-2031 Housing Element.

Recommendation: Adopt Resolution No. 6234 (Attachment A), initiating amendments to the Carpinteria Local Coastal Program, and Carpinteria Municipal Code Title 14: Zoning to address State law consistency and implement the 2023-2031 Housing Element.

Community Development Director Goggia presented the staff report.

Mayor Clark opened the public hearing at 8:39 pm and being there was no public comment, closed the public hearing at 8:40 pm.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and adopt Resolution No. 6234, initiating amendments to the Carpinteria Local Coastal Program, and Carpinteria Municipal Code Title 14: Zoning to address State law consistency and implement the 2023-2031 Housing Element. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

14. Amendments to the Carpinteria Municipal Code to add or modify anti-displacement regulations protective of tenants and adoption of Resolution No. 6235, initiating proposed amendment(s) to the City's Local Coastal Program and Carpinteria Municipal Code, as appropriate, for said regulations.

Recommendation: Adopt Resolution No. 6235 (Attachment A), initiating amendments to the City's Local Coastal Program and Carpinteria Municipal

Code ("CMC"), as appropriate, for anti-displacement regulations; and articulate order of priorities for development of said regulations.

Community Development Director Goggia and Legal Counsel Carlson presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 9:07 pm.

Speakers via Zoom: Kit Brown

Mayor Clark closed the public hearing at 9:09 pm.

Motion by Councilmember Nomura, seconded by Council Lee, to approve and adopt Resolution No. 6235, initiating amendments to the City's Local Coastal Program and Carpinteria Municipal Code relating to:

- Housing affordability;
- Just cause eviction ordinance, including "renovictions";
- A vacant parcel tax;
- Regulation of fractional ownership timeshares;
- Amending the City's existing inclusionary housing requirements (CMC Chapter 14.75); and/or
- Amending the City's existing short term rental regulations to allow for imposition of increased fines for certain violations (CMC Chapter 14.47);

and directing staff to prioritize the drafting of the regulations based on staff's recommendations.

The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS (Continued):

16. Authorization for the City Manager to execute an Agreement with Encompass Consultant Group, Inc. to provide consulting design services for the 2023 Pavement Maintenance and Rehabilitation Project (includes the whole or segments of Aragon Drive, Arbol Verde Street, Calle Rey Mar, Carnation Place, Concha Loma Drive, Eleanor Drive, Holly Avenue, La Quinta Drive, Malibu Drive, Sawyer Avenue, Vallecito Court, Vallecito Place, Vallecito Road, and Verano Drive).

Recommendation: Authorize the City Manager to execute an Agreement with Encompass Consultant Group, Inc. to provide consulting design services in an amount not-to-exceed \$330,730 for the 2023 Pavement Maintenance and Rehabilitation Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute an Agreement with Encompass Consultant Group, Inc. to provide consulting design services in an amount not-to-exceed \$330,730 for the 2023 Pavement Maintenance and Rehabilitation Project. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durlinger provided the usual attachments from the League of California Cities.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on the City Council/First District Supervisor Committee meeting that occurred last week and that the Santa Barbara Metropolitan Transit District would be recognizing former Board Director Chuck McQuary at its meeting tomorrow.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the May 15th special City Council meeting with the exception of Councilmember Nomura.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:33 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting
Monday, May 15, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Councilmembers absent: Councilmember Wade T. Nomura

Staff members present: Dave Durflinger, City Manager
 Mack Carlson, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 Nick Bobroff, Principal Planner
 John L. Ilasin, Public Works Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

PUBLIC HEARING:

The City Council met to consider the following item:

1. Receive an update on the status of the Rincon Multi-Use Trail project, including stakeholder outreach efforts and consideration of alternative trail alignments, and selection of a preferred project alternative for further evaluation.

Recommendation: Receive an update on the status of the Rincon Multi-Use Trail project and select a preferred project alternative for further evaluation.

Principal Planner Bobroff presented the staff report and PowerPoint presentation.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Mayor Clark opened the public hearing at 6:14 pm.

Speakers in-person: Ottis Gillespie, Karl Cameron, Kim Fly, Aenaelle Acres, James Acres, George Jimenez, Jim Taylor, John Greynald, Will Carleton, Barry Remis, Jamie Bishop, Helen O'Neil, Gary Mussell, Susan Allen, Patrick Crooks, David Patterson, Tom Truax, Todd Jared, Leslie Ogden, Brandon Ussery, Jay Plaehn, Carl Cadenasso, Bob Smith, Suzanne Duca, and George Jimenez (Mayor Clark allowed Mr. Jimenez to speak for a second time)

Speakers via Zoom: James Zender, Janica (no last name given), R. Siberell, Nate Swinney, Ron Lee, Grant Foad, Jeffrey Longcor on behalf of Santa Barbara Soaring Association, Chris Garcia, and Aaron LaPlante

Emails distributed: Jim Taylor, Sylvie Monsivais, Thomas Fefer, Lisa Fell, Jeff Longcor, Monte Lunacek, Victor Berchet, Jeff Worsnop, Dimitry Khairullin, Whitney Hart, Matt Merina, Kerem San, Galen Kirkpatrick, Scott Drinkard, Ella Gambel, Cole VandenBerg, Lindsey Ripa Burns, Chris Diebold, Aviv Elbag, Emily Diebold, Josh Cohn, Carl Cadenasso, Butch Peachy, Jamie Bishop, Kirby Ryan, Janica Lee, Patrick Gaylord, Drew Wadsworth, Mickey Sensenbach, Lena Lander, Daniel Garcken, Greg Karpain, Taylor Giordani, Margaret Connors, Alex Tenenbaum, Manuela Cavaness, Sam Eck, Brandon Ussery, Katie Davis, Susan Allen, Jesse Byler, Susan Mailheau, Laurie McMahon, Randall Liggett, Tim Tester, David Hogan, David Patterson, Amanda Winther, George Jimenez, Aaron LaPlante, Sam Fearer on behalf of the California Coastal Commission, Jesse Nichols, Valeria Thomas, William Hetzel, Dylan Laughlin, Anonymous, Steve McMahon, and Gary Mussell

Mayor Clark closed the public hearing at 7:27 pm.

Mayor Clark recessed to a break at 7:28 pm and reconvened the meeting at 7:41 pm.

Principal Planner Bobroff responded to several public comments.


Motion by Councilmember Solórzano, seconded by Councilmember Lee, to receive an update on the status of the Rincon Multi-Use Trail project and to direct staff to pursue Alternative 3 for further evaluation as the preferred project alternative. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Solórzano, and Vice Mayor Alarcon
NOES: Mayor Clark
ABSENT: Councilmember Nomura
ABSTAIN: None

The motion carried.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:10 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, May 22, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:32 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Michael Ramirez, Assistant City Manager
 Mack Carlson; on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 John L. Ilasin, Public Works Director
 Erin Maker, Environmental Program Manager
 Matt Roberts, Parks, Recreation & Public Facilities
 Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Resolution No. 6242, Recognizing the 10th Anniversary of the Franklin Trail.

Speakers in-person: Kim Fly

Mayor Clark and the City Council presented Resolution No. 6242 to Franklin Trail enthusiasts.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6242. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

2. Resolution No. 6245, Recognizing the 95th Anniversary of the Alcazar Theatre.

Speakers in-person: Asa Olsson

Mayor Clark and the City Council presented Resolution No. 6245 to representatives of the Alcazar Theatre.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6245. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

3. Proclamation Designating May 21 through 27, 2023, as National Public Works Week in the City of Carpinteria.

Public Works Director Ilasin introduced Public Works Department staff and provided comments.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Designating May 21 through 27, 2023, as National Public Works Week in the City of Carpinteria. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City and reported on crime statistics for the first four months of 2023.

CITY MANAGER'S REPORT

Assistant City Manager Ramirez reported on the following:

- The new playground structure at Monte Vista Park is in place and expected to be open in mid-June.
- Draft Annual Budget is going before the Finance Committee on May 25th and presentation at the June 12th Council meeting.
- Final versions of the two pre-approved Accessory Dwelling Unit plans will be posted on the City website.
- City started a Management Intern Program today with two interns from UCSB.
- Reported on the Together We Thrive Event held the past weekend.
- There will be a special City Council meeting on June 5th at 5:30 pm to update the Parks, Recreation & Public Facilities Director job description and the City's municipal code.
- Registration opens for pool/youth programs at 6 pm on May 30th.
- Lifeguard training concluded last Friday and Beach Lifeguard Academy will conclude this Friday. Additional staff trainings will be conducted over the next three weeks.
- Rentals for kayaks/stand up paddleboards and tennis/pickleball are available.
- Beach Store at the end of Linden Avenue will open May 27th for weekends only and fully operational June 19th through the summer season.
- The Community Pool has new pool covers and an ADA lift.

Legal Counsel Carlson announced that staff will return soon with multi-family smoking regulations for the Council to consider.

Councilmember Lee asked for an update on senior programming or the Senior Prom. Assistant City Manager Ramirez replied that the Senior Prom is on June 17th and that senior programming for the summer is anticipated to move into the Carpinteria Arts

Center as a hub and the Vets Hall will be used for other senior events. He also noted that the City is working with the Area Agency on Aging to provide meals at the Vets Hall, Monday through Friday and that once the program is up and running, more details would be announced.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Michael Baker, Daniel Gonzalez, Ivan Vega, Mireya Garcia, and Susan Allen

Emails distributed: Rachael Hendricks, Katie Jacox, Todd Jared, Vanessa Rencher, Nathan Burns-Sprung, Christopher Grantham, Julianna Ornelas, and Iltze (no last name provided)

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 8. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

4. Approve the minutes of the regular meeting held May 8, 2023 and the special meeting held May 15, 2023.
5. Receive and file the Expenditures for the period beginning May 1, 2023 and ending May 12, 2023.
6. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of April 18, 2023 through May 15, 2023.
7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for the Month of April 2023.
8. Adopt Resolution No. 6246, as read by title only, authorizing the City Manager to apply for grant funds from the California Department of Boating and Waterways

for the Carpinteria Beach Continuing Authority Program (CAP) Study being prepared by the United States Army Corps of Engineers (ACOE).

ADMINISTRATIVE MATTERS:

9. Adopt Resolution No. 6244, Approving an Appointment to the Architectural Review Board.

Recommendation: Adopt Resolution No. 6244, approving an appointment to the Architectural Review Board.

City Clerk Barrett presented the staff report.

Speakers in-person: Richard Little

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution No. 6244, as read by title only, approving the appointment of Richard Little to the Architectural Review Board. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING:

10. Adopt Resolution No. 6243, Approving the Revised Measure A Five-Year Local Program of Projects for Fiscal Years 2023-24 through 2027-28 and repealing Resolution No. 6195.

Recommendation: (1) Adopt Resolution No. 6243, approving the Revised Measure A Five-Year Local Program of Projects for Fiscal Years 2023-24 through 2027-28 and repealing Resolution No. 6195 and (2) Authorize the Public Works Director to submit the Revised Measure A Five-Year Local Program of Projects to the Santa Barbara County Association of Governments.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:35 pm and being there was no public comment, closed the public hearing at 6:36 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6243 as read by title only. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

11. Continuation of Carpinteria Street Lighting District No. 1 and Levying of Ad Valorem Tax for Fiscal Year 2023-24 and Related Protest Hearing.

Recommendation: (1) Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 1 for Fiscal Year 2023-24, and close the public hearing and (2) Adopt Resolution No. 6238, concerning the continuation of Assessment District No. 1 for Fiscal Year 2023-24.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:40 pm and being there was no public comment, closed the public hearing at 6:40 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6238, as read by title only, continuing Assessment District No. 1 and levying the ad valorem tax for Fiscal Year 2023-24. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

12. Resolution No. 6239, concerning the continuation of Carpinteria Lighting, Landscaping and Right-Of-Way Improvement District No. 3 and Levying Assessment for Fiscal Year 2023-24.

Recommendation: (1) Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 3 for Fiscal Year 2023-24, and close the public hearing and (2) Adopt

Resolution No. 6239, concerning the continuation of Assessment District No. 3 for Fiscal Year 2023-24.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:43 pm and being there was no public comment, closed the public hearing at 6:43 pm.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to adopt Resolution No. 6239, as read by title only, continuing Assessment District No. 3 and levying assessments for Fiscal Year 2023-24. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

13. Resolution No. 6240, concerning the continuation of Parking and Business Improvement Area Assessment District No. 4, including setting the general business assessment amount for Fiscal Year 2023-24.

Recommendation: (1) Following the staff report, open the public hearing, receive any testimony and/or protests concerning the continuation of Parking and Business Improvement Area Assessment District No. 4 and close the public hearing and (2) Adopt Resolution No. 6240, continuing the District for Fiscal Year 2023-24, including establishing the annual general business assessment amount of \$122.64, for Fiscal Year 2023-24.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:47 pm and being there was no public comment, closed the public hearing at 6:47 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6240, as read by title only, continuing Assessment District No. 4 for Fiscal Year 2023-24, establishing the annual general business assessment amount of \$122.64 for Fiscal Year 2023-24. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None

ABSTAIN: None

The motion carried unanimously.

Councilmember Nomura recommended that staff not dip into the Parking and Business Improvement Area Fund balance on future budgets.

14. Continuation of the Winter Protection Berm Assessment District No. 5 and Levying the Annual Assessment for Fiscal Year 2023-24 and Related Protest Hearing.

Recommendation: (1) Following the Staff Report, open the public hearing, receive any testimony and/or protests concerning the continuation of Assessment District No. 5 for Fiscal Year 2023-24, and close the public hearing and (2) Adopt Resolution No. 6241, concerning the continuation of Assessment District No. 5 for Fiscal Year 2023-24.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:54 pm and being there was no public comment, closed the public hearing at 6:54 pm.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution No. 6241, as read by title only, continuing Assessment District No. 5 and levying the annual assessment for Fiscal Year 2023-24. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

15. Authorization for the City Manager to execute an Agreement with CivicWell to provide staff augmentation services through the CivicSpark Program.

Recommendation: Authorization for the City Manager to execute an Agreement with CivicWell to provide staff augmentation services through the CivicSpark

Program in an amount not-to-exceed \$31,000. *(This motion requires a roll call vote.)*

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute an Agreement with CivicWell to provide staff augmentation services through the Civic Spark Program in an amount not-to-exceed \$31,000. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

16. 2022 Annual Integrated Pest Management (IPM) Report.

Recommendation: Accept the report to be made available for public review and kept on file with the City Clerk.

Parks, Recreation & Public Facilities Director Roberts presented the staff report.

There was no public comment.

Councilmember Nomura suggested activating the IPM Committee.

Mayor Clark discussed glyphosate.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to accept the 2022 Annual Integrated Pest Management Program (IPM) Report to be made available for public review and kept on file in the City Clerk's Office. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

17. Initiation of the following legislation position letters:
- Oppose Senate Bill 423 (Wiener), Land Use: streamlined housing approvals: multifamily housing developments, and
 - Support for permanent budget allocation for housing production and state mandated programs payback.
 - Request state response to the Fentanyl public health crisis.

Recommendation: Authorize the Mayor to sign and direct staff to submit to the appropriate state the subject legislative advocacy letters on behalf of the City of Carpinteria.

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the Mayor to sign and direct staff to submit to the appropriate state representatives the following:

- Letter opposing Senate Bill 423, (Wiener), Land Use: streamlined housing approvals, multifamily housing developments; and
- Letter supporting state budget funding for housing programs; and
- Letter urging the state legislature to address the Fentanyl public health crisis.

The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at a BEACON meeting and Santa Barbara Metropolitan Transit District meeting. Mayor Clark reported there would be a City Manager Succession Ad Hoc Committee meeting this week.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the June 5th special City Council meeting.

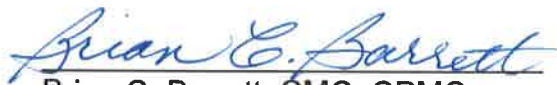
ADJOURNMENT

Mayor Clark adjourned the meeting at 7:32 pm in memory of Joe Lazaro.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting
Monday, June 5, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present: Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Councilmembers absent: Councilmember Roy Lee

Staff members present: Dave Durlinger, City Manager
 Mack Carlson, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Michael Ramirez, Assistant City Manager
 Brian C. Barrett, City Clerk

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

CITY COUNCIL BUSINESS:

The City Council met to consider the following item:

1. Reorganization of functions between the Public Works and Parks, Recreation and Public Facilities Departments and related actions including adoption of Resolution No. 6250, a revision to a Department Director title and position description and initiating an amendment to Carpinteria Code Chapter 2.20, City Departments, to reflect the reorganization.

Recommendation: (1) Approve the proposed reorganization of functions between the Public Works and Parks, Recreation and Public Facilities Departments; (2) Adopt Resolution No. 6250, revising the title and description for the Parks,

Recreation and Public Facilities Director position; (3) Initiate amendment to Municipal Code Chapter 2.20, City Departments, to reflect the reorganization.

Assistant City Manager Ramirez presented the staff report.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Speakers in-person: Susan Allen, Ted Rhodes, and Mike Wondolowski

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Approve the proposed reorganization of functions between the Public Works and Parks, Recreation and Public Facilities Departments; (2) Adopt Resolution No. 6250, revising the title and description for the Parks, Recreation and Public Facilities Director position; and (3) Initiate amendment to Municipal Code Chapter 2.20, City Departments, to reflect the reorganization. The roll call vote was as follows:

AYES: Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: Councilmember Lee

ABSTAIN: None

The motion carried.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:31 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, June 12, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Michael Ramirez, Assistant City Manager
 Mack Carlson, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 John L. Ilasin, Public Works Director
 Licette Maldonado, Administrative Services Director
 Gilbert Punsalan, Finance Manager
 Erin Maker, Environmental Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Celebrating June 19, 2023 as “Juneteenth Independence Day” in Recognition of June 19, 1865, When Enslaved Africans Learned of Their Freedom in the Southwestern States.

There was no public comment.

Mayor Clark and the City Council presented the Proclamation to Dianne Travis-Teague of Pacifica Graduate Institute who accepted the proclamation on behalf of the Juneteenth Committee of Santa Barbara.

Ms. Travis-Teague provided remarks.

The Council approved this Proclamation under Item No. 2.

2. Proclamation Recognizing June as Pride Month in Carpinteria.

Speakers in-person: Fred Shaw, Kristin Flickinger, Sam Crewdson, and Julianna Ornelas

Speakers via Zoom: Maria Melo

Mayor Clark and the City Council presented the Proclamation to representatives of Carp PRIDE and Pacific Pride Foundation.

Representatives of Carp PRIDE provided remarks.

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to approve: (1) the Proclamation Celebrating June 19, 2023 as “Juneteenth Independence Day” in Recognition of June 19, 1865, When Enslaved Africans Learned of Their Freedom in the Southwestern States and (2) the Proclamation Recognizing June as Pride Month in Carpinteria. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:47 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:54 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Status Update on the Work of the City Manager Succession Process Committee

City Manager Durlinger reported that the Committee has met a few times and is scheduled to meet again to conduct interviews with potential executive search firms, review the criteria for conducting the interviews, and review responses the City received from solicitations. He noted that the remaining executive search firm Raftelis has backed out and the Committee will bring the interview criteria to the Council to confirm and will use the criteria in its interview process in the weeks ahead.

b. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported that the Senior Prom (for senior citizens ages 55 and up) is free and will be on Saturday, June 17th from 5 – 9 pm at Girls Inc. of Carpinteria at 5315 Foothill Road.

c. Housing Element Update Status

Legal Counsel Carlson reported that the City received a response letter from the California Department of Housing and Community Development (HCD) regarding the City's Adopted Housing Element. He mentioned that the letter identifies further revisions that HCD believes are necessary to bring the City's Housing Element in compliance with State Housing Element Law and that City staff, the City's Consultant, and legal counsel will review HCD's response letter and bring back a revised draft housing element for the Council's consideration as soon as feasible. He also stated that the City will be unable to adopt a housing element that HCD found substantially compliant with state housing law by the June 15th deadline. He remarked that this deadline is important because it allows the City to qualify for a three-year period to rezone the sites that are identified in the housing element for lower-income housing and also due to the deadline, the City is on a shorter one-year re-zone deadline. Lastly, he said staff will move forward with efforts to start the rezoning process that the Council initiated in May 2023.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Rosalyn Kohute, Jamie Collins, and Kristina Calkins

Emails distributed: Sandra Duncan and Susan Mailheau

CONSENT CALENDAR:

There was no verbal public comment.

Emails distributed: Susan Mailheau, Steve McMahon, and Randall Moon

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to approve the Consent Calendar Item Nos. 3 through 6. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

3. Approve the minutes of the regular meeting held May 22, 2023 and the special meeting held June 5, 2023.
4. Receive and file the Expenditures for the period beginning May 15, 2023 and ending June 2, 2023.
5. Approve and authorize the Mayor to execute Amendment No. 3 to the Law Enforcement Services Agreement between the City of Carpinteria and Santa Barbara County for the period of July 1, 2023 through September 29, 2023, or until the current Agreement is replaced, whichever comes first. *(This motion requires a roll call vote.)*
6. Adopt Resolution No. 6251, approving applications for the Habitat Conservation Fund Program. *(This motion requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

7. Approval and adoption of Urgency Ordinance No. 767, extending the Temporary COVID-19 Outdoor Business Permit Program to December 31, 2023, and notice of exemption findings for said Urgency Ordinance under the California Environmental Quality Act.

Recommendation: Approve and adopt Urgency Ordinance No. 767, extending the Temporary COVID-19 Outdoor Business Permit Program in order to allow

businesses to continue to operate in the City right-of-way and privately-owned outdoor spaces. *(This motion requires a roll call vote and 4/5th approval.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to approve and adopt Urgency Ordinance No. 767, as read by title only. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING:

8. Proposed Fiscal Year (FY) 2023-24 Operating Budget Study Session.

Recommendation: Receive the staff report, open the public hearing and receive public comment, provide staff with direction concerning Budget Funds, and continue the public hearing to the City Council Meeting on Monday, June 26, 2023.

City Manager Durflinger, Administrative Services Director Maldonado, Public Works Director Ilasin, and Finance Manager Punsalan presented the staff report and PowerPoint presentation.

Speakers in-person: Kristina Calkins, Roberta Lehtinen, and Patrick O'Connor

Speakers via Zoom: Lorraine McIntire

Councilmember Lee supported increasing the budget for service provider grants as a high priority that the Council should focus on and continue to commit to the dog park.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to take a second look at the dog park and also the service provider grants and continue the public hearing to the City Council meeting on Monday, June 26, 2023 and add anything else that is going to be included in suggestions from Councilmembers.

Vice Mayor Alarcon inquired if the motion included the review of all service provider grants or just the one for the Carpinteria Arts Center. She recommended that the service

provider grants go back to the Finance Committee and an appeal process be put in place. She expressed concern for opening the door for one agency to appeal directly to the Council, which would open the door for everyone.

Councilmember Nomura modified the motion to take a second look at the dog park and also the service provider grants and continue the public hearing to the City Council meeting on Monday, June 26, 2023 and add anything else that is going to be included in suggestions from Councilmembers and have the Finance Committee review all service provider grants and that an appeal process be put in place for service provider grants.

Councilmember Lee seconded the modified motion.

Councilmember Solórzano noted that the dog park is meant to be in next year's budget and asked if the motion suggested that it be moved. Councilmember Nomura stated the motion includes continuing with the dog park.

Vice Mayor Alarcon inquired if she should recuse herself from voting on the Community Service Support Program Funding that is associated with her employer. Legal Counsel Carlson replied that the City Attorney's Office has reviewed Vice Mayor Alarcon's potential conflicts for her action tonight and based on their assessment, she is able to act on the budget.

The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

**CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR
AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE**

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Via Real Stormwater Project status report and options for determining how to proceed.

Recommendation: Receive the status report of the Via Real Stormwater Project and select an option of how to proceed.

Environmental Program Manager Maker and Public Works Director Ilasin presented the staff report and PowerPoint presentation.

Speakers in-person: Patrick O'Connor

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive the status report on the Via Real Stormwater Project, and to proceed as described in Option E (Reject Bid and redesign to phase project), as discussed.

Vice Mayor Alarcon noted the opportunity to request staff to return to the next Council meeting with this project and the proposed Fiscal Year 2023-24 Capital Improvement Program List and allow the Council to deliberate on prioritizing the projects and one-time dollars. Council discussion ensued.

Mayor Clark asked the motion maker if they wished to modify the motion to include Vice Mayor Alarcon's comments. The motion maker said Vice Mayor Alarcon's comments fit within the original motion made and a modified motion is not needed.

The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durlinger presented the Hot Bill List from the League of California Cities and recommended the Council review and give staff direction at the next meeting to consider drafting letter(s). Council discussion ensued.

The Council provided direction to staff to (1) return to the City Council after the budget is approved with an item on the different types of committees the Council could put in practice, or the processes the Council could implement to review legislative bills and determine whether to support/oppose or not respond at all and (2) the Council will review the Hot Bill List from the League of California Cities and return with any bills it would like to support at the next Council meeting.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the Santa Barbara Metropolitan Transit District meeting where the Fiscal Year 2023-24 budget was discussed.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the June 26th regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:33 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, June 26, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:35 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Michael Ramirez, Assistant City Manager
 Mack Carlson, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 Steve Goggia, Community Development Director
 Olivia Uribe Mutal, Program Manager
 John L. Ilasin, Public Works Director
 Licette Maldonado, Administrative Services Director
 Matt Roberts, Parks, Recreation & Public Facilities
 Director
 Amber Workman, Aquatics Superintendent
 Jody Thomas, City Librarian

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Celebrating the 85th Anniversary of the League of Women Voters of Santa Barbara.

There was no public comment.

Mayor Clark and the City Council presented the Proclamation to representatives of the League of Women Voters of Santa Barbara.

Vicki Allen, on behalf of the League of Women Voters of Santa Barbara provided remarks.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

- a. Introduction of Paige Treloar-Ballard, Aquatics Program Coordinator in the Parks, Recreation and Public Facilities Department

City Manager Durlinger announced that the introduction of Ms. Treloar-Ballard would be held at a future Council meeting.

- b. Status Update on the Work of the City Manager Succession Process Committee

City Manager Durlinger noted the status update on the work of the City Manager Succession Process Committee would be heard via an item later on the agenda.

- c. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported that the Senior Prom took place on June 17th with 150 people attending and he thanked all the volunteers and sponsors who made the event happen. He noted that the senior programming has transitioned from Girls Inc. to the Carpinteria Arts Center and talked about potential schedule adjustments in programming. He related that Seniors Inc. is helping coordinate senior programming and reserving the Vets Hall and announced that the Area Agency on Aging will bring back senior meals likely in early July.

- d. Housing Element Update Status

Community Development Director Goggia mentioned the Housing Element is listed under the Hot Topics section on the City's website. He related that the City

received a letter from the California Department of Housing and Community Development (HCD) on June 12th asking for more information on the City's submitted Housing Element and that City staff has set up a phone meeting with HCD on Wednesday to discuss.

e. Accessory Dwelling Unit (ADU) information on City website

Community Development Director Goggia commented that the ADU ordinance became effective in February earlier this year, and so far the City has received 50 inquiries on ADUs, 35 of those were very serious, to date the City received 10 ADU applications, two of which are completely through the process with building permits being issued, and one of them is under construction. He reported that most of these are conversions, some illegal garage conversions or illegal outbuilding conversions. He said that the plans for a 400 square foot ADU and a 480 square foot ADU are posted on the City's website; the City is in process to place the ADUs under the Hot Topics section of the City's website; and Associate Planner Syndi Souter is the primary contact for matters relating to ADUs.

City Manager Durlinger announced that on Saturday, July 1st on Linden Avenue the Rods and Roses Car Show would occur from 10 am to 2 pm and the Independence Day Parade would begin at 3:30 pm.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Gail Marshall, Roberta Lehtinen, and Connie Geston

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 2 through 5. Upon voice vote, the motion carried unanimously.

2. Approve the minutes of the regular meeting held June 12, 2023.
3. Receive and file the Expenditures for the period beginning June 5, 2023 and ending June 16, 2023.
4. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of May 16, 2023 through June 19, 2023.
5. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for the Month of May 2023.

ADMINISTRATIVE MATTERS:

6. Criteria and Interview Questions to be used in the Selection Process for the City Manager position executive search firm.

Recommendation: Approve the criteria and interview questions as recommended by the City Manager Succession Process Ad Hoc Committee for use by the Committee in the process of selecting an executive search firm to be recommended to the City Council.

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation.

Speakers in-person: Mike Wondolowski

Councilmember Nomura commented that the questions and criteria are good, but rather generic. He recommended taking a look at the assets and challenges Carpinteria faces and create the questions and criteria based on that. He noted the following aspects: City's housing issue (potentially adding 901 new units); infrastructure (City working in conjunction with water and sanitary districts and law enforcement); City is unique in that it is entirely in the Coastal Zone; tourism plays a key role and the City's collaboration with State Parks; the extremely high cost of living though the City does have a non-profit sector which provides support to the community. He noted that the City would have to present these items to the executive search firm as part of the City Manager search plan.

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to approve the criteria and interview questions as recommended by the City Manager Succession Process Ad Hoc Committee for use by the Committee in the process of selecting an executive search firm to be recommended to the City Council and take into consideration the suggestions made by Councilmember Nomura.

Discussion ensued and the Council listed the following items to include under question no. 8: City's housing issue (potentially adding 901 new units); infrastructure (City working in conjunction with water and sanitary districts and law enforcement); City is unique in that it is entirely in the Coastal Zone; tourism plays a key role and the City's collaboration with State Parks; and the extremely high cost of living though the City does have a non-profit sector which provides support to the community.

Councilmember Solórzano modified the motion to approve the criteria and interview questions as recommended by the City Manager Succession Process Ad Hoc Committee for use by the Committee in the process of selecting an executive search firm to be recommended to the City Council while including the additional clarifications to question no. 8 that Councilmember Nomura suggested. Councilmember Lee seconded the modified motion.

Upon voice vote, the modified motion carried unanimously.

7. Cancellation of the regular City Council meeting of August 14, 2023.

Recommendation: Authorize the cancellation of the August 14, 2023 City Council meeting.

City Clerk Barrett presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the cancellation of the August 14, 2023 City Council meeting. Upon voice vote, the motion carried unanimously.

8. Second Amendment to Consultant Services Agreement between the City of Carpinteria and John Douglas/JHD Planning LLC for additional planning services to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed \$6,000 and direct that the 10% donation be provided to People's Self-Help Housing.

Recommendation: Authorize the City Manager to execute the Second Amendment (Attachment B) to the Agreement for Consultant Services to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed \$6,000, for a total contract amount of \$103,680, and direct that the 10% donation be provided to People's Self-Help Housing. *(This motion requires a roll call vote.)*

Community Development Director Goggia presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to authorize the City Manager to sign the Second Amendment to the Agreement for Consultant Services between the City of Carpinteria and John Douglas/JHD Planning, LLC to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed \$6,000, for a total contract amount of \$103,680, and direct that the 10% donation be provided to People's Self-Help Housing. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

9. Authorization for the City Manager to execute Amendment No. 1 to the Agreement with DCME to provide additional services for the Carpinteria Skate Park Project.

Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Agreement with DCME to provide additional services for the Carpinteria Skate Park Project in the not-to-exceed amount of \$139,060 for a total amended amount of \$233,410 and approve a time extension. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the City Manager to execute Amendment No. 1 to the Agreement with DCME to provide additional services for the Carpinteria Skate Park Project in the not-to-exceed amount of \$139,060 for a total amended amount of \$233,410 and approve a time extension. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING (Continued from June 12, 2023 Regular City Council Meeting):

10. Adoption of the Fiscal Year (FY) 2023-24 Budget, setting related Appropriations Limits as required by State Law, making year-end amendments to the FY 2022-23 Budget, updating the budget and fiscal policies, and adopting salary schedules for FY 2023-24.

Recommendation: Receive the staff report and public comments, close the public hearing, provide staff with direction concerning any changes to the proposed budget and take the following actions: (1) Approve and adopt by Resolution No. 6247, the Municipal Budget for Fiscal Year 2023-24, including authorization of year-end amendments for Fiscal Year 22-23, and updating the budget and fiscal policies; and (2) Establish the appropriation limit for the City of Carpinteria for the 2023-24 Fiscal Year through adoption of Resolution No. 6248; and (3) Establish the appropriation limit for the Street Lighting District No. 1 for the 2023-24 Fiscal Year through adoption of Resolution No. 6249; and (4) Approve and adopt Fiscal Year 2023-24 Salaries for SEIU-represented Employees, Miscellaneous and

Management Employees, and Part-Time, Temporary, and Seasonal Employees by Resolution Nos. 6252, 6253, and 6254, respectively. *(This motion requires a roll call vote.)*

Administrative Services Director Maldonado introduced Consultant Bill Statler who presented the budget and fiscal policies presentation. City Manager Durflinger provided an overview of the budget. Administrative Services Director Maldonado provided a budget summary by fund and program. Assistant City Manager Ramirez and Administrative Services Director Maldonado provided their respective budget presentations.

Mayor Clark recessed to a break at 7:44pm and reconvened the meeting at 7:58 pm.

Community Development Director Goggia, Public Works Director Ilasin, Parks, Recreation and Public Facilities Director Roberts, Aquatics Superintendent Workman, City Librarian Thomas, and Assistant City Manager Ramirez provided their respective budget presentations.

Mayor Clark opened the public hearing at 9:02 pm.

Speakers in-person: Mike Wondolowski

Emails distributed: Mike Wondolowski

Mayor Clark closed the public hearing at 9:06 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution Numbers 6247, 6248, 6249, 6252, 6253, and 6254, as read by title only, approving the Municipal Budget for FY 2023-24, setting related Appropriations Limits, making year-end amendments to the FY 2022-23 Budget, updating the budget and fiscal policies, and adopting salary schedules for FY 2023-24. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

**CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR
AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE**

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS: NONE

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at a Santa Barbara Metropolitan Transit District meeting where the transportation safety plan was adopted and there was discussion about the contactless payment system in all buses.

Councilmember Solórzano asked staff to provide an update on the sustainable community policy to get a status update and how the Council can be involved in the next steps. There was consensus of the Council to direct staff to bring back an update on the sustainable community policy.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

This section of the agenda was not heard.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:12 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, July 10, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 Government Code Section 54957(b)(1); Title: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:31 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee

Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present:

Dave Durlinger, City Manager
Michael Ramirez, Assistant City Manager
Mack Carlson, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
Amber Workman, Aquatics Superintendent
Paige Treloar-Ballard, Aquatics Coordinator
Olivia Uribe Mutal, Program Manager
Steve Goggia, Community Development Director
Matt Roberts, Parks, Recreation and Public Facilities
Director
Jody Thomas, City Librarian
Erin Maker, Environmental Program Manager

CLOSED SESSION REPORT

Legal Counsel Carlson announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS

Mayor Clark proposed moving Item No. 10 as the first item under Other Business, immediately before Item No. 8. The Council agreed to modify the agenda accordingly.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:34 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:40 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

- a. Introduction of Paige Treloar-Ballard, Aquatics Program Coordinator in the Parks, Recreation and Public Facilities Department

Aquatics Superintendent Workman introduced Paige Treloar-Ballard, Aquatics Program Coordinator.

- b. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez provided the following update on senior programming:

- A Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming went out recently and is available at www.carpinteriaca.gov/seniors and distributed on social channels.
- This RFP is looking for someone to identify sites, engage with owners about costs/specifics, do cost/benefit analysis, identify funding sources, partnership opportunities, develop a three-year plan, including a budget model and outreach strategies, and assist with the coordination of existing senior programming.
- The Area Agency on Aging is looking to bring back the preparation and distribution of senior meals at the Vets Hall.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Van Fleisher, Valerie Bentz, Lorraine McIntire, and Mike Wondolowski

Emails distributed: Sandra Duncan and Rosalyn Kohute

CONSENT CALENDAR:

Councilmember Lee recused himself on Consent Calendar Item No. 4 and left the Council Chambers at 6:09 pm.

Speakers in-person: Matt Moore (for Consent Calendar Item No. 4)

City Manager Durlinger and Legal Counsel Carlson responded to Mr. Moore's comments.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 2 through 4.

City Clerk Barrett read aloud the title of Ordinance No. 760.

The roll call vote was as follows:

AYES: Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: Councilmember Lee (recused on Consent Calendar Item No. 4)
ABSTAIN: None

The motion carried.

2. Approve the minutes of the regular meeting held June 26, 2023.
3. Receive and file the Expenditures for the period beginning June 19, 2023 and ending June 30, 2023.
4. Adopt Ordinance No. 760 (second reading), making changes to the City of Carpinteria's zoning regulations and General Plan/Local Coastal Program regarding regulation of formula businesses and changes to the Carpinteria Municipal Code including the addition of Chapter 14.53 entitled "Regulation of Formula Businesses" and the addition of a new definition to Chapter 14.08; and Adopt Resolution No. 6255, acknowledging receipt of, and accepting, the California Coastal Commission's approval of LCP Amendment LCP-4-CPN-23-0011-1 (Formula Businesses) Project 19-2151-LCPA/ORD; and Determine that approval and adoption of Ordinance No. 760 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines. *(This motion requires reading of ordinance title and roll call vote.)*

Councilmember Lee returned to the dais at 6:18 pm.

ADMINISTRATIVE MATTERS:

5. Receive and act on the recommendations of the City Manager Succession Process Committee to enter into an agreement with Ralph Andersen &

Associates for executive search services for the City Manager position in an amount not-to-exceed \$33,000.

Recommendation: Authorize entering into an agreement with Ralph Anderson & Associates for executive search services for the City Manager position in an amount not-to-exceed \$33,000. *(This motion requires a roll call vote.)*

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation. Fred Wilson of Ralph Andersen & Associates (present via Zoom) introduced himself and answered questions of the Council.

Speakers in-person: Mike Wondolowski and Gail Marshall

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize entering into an agreement with Ralph Andersen & Associates for executive search services concerning the City Manager position in an amount not-to-exceed \$33,000. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

6. A consultant services agreement between the City of Carpinteria and the Housing Trust Fund of Santa Barbara County, (HTF) for a three-year term in an amount not to exceed \$80,000, for implementation and compliance monitoring of the Workforce Homebuyer Down Payment Loan Program.

Recommendation: Authorize the City Manager to execute a three-year Agreement for Consultant Services with The Housing Trust Fund of Santa Barbara County to implement and monitor compliance of the Workforce Homebuyer Down Payment Loan Program for a not to exceed amount of \$80,000. *(This motion requires a roll call vote.)*

Community Development Director Goggia and Jennifer McGovern, President and CEO Of The Housing Trust Fund of Santa Barbara County (present via Zoom) provided the staff report.

Speakers in-person: Mike Wondolowski

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to authorize the City Manager to execute a three-year Agreement for Consultant Services with The

Housing Trust Fund of Santa Barbara County to implement and monitor compliance of the Workforce Homebuyer Down Payment Loan Program for a not to exceed amount of \$80,000. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

7. Resolution No. 6256 establishing Skate Park Operating Hours when the Carpinteria Skate Park is open to the public.

Recommendation: Adopt Resolution No. 6256 establishing Skate Park Operating Hours when the Carpinteria Skate Park is open to the public. *(This motion requires a roll call vote.)*

Parks, Recreation and Public Facilities Director Roberts presented the staff report.

Speakers in-person: Peter Bonning

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6256 establishing Skate Park Operating Hours when the Carpinteria Skate Park is open to the public. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

The Council heard Item No. 10 before Item No. 8.

10. Request of the County of Santa Barbara for the City of Carpinteria to contribute \$1,411 to County for a share of the cost of a survey to assess voter preferences related to a tax to support public libraries in Santa Barbara County.

Recommendation: Consistent with the recommendation of the Carpinteria Municipal Library Advisory Commission, contribute funding as requested by the County of Santa Barbara. *(This motion requires a roll call vote.)*

City Manager Durlinger introduced the item. City Librarian Thomas introduced Ashley Watkins with the County of Santa Barbara Community Services Department and Carrie Kappel with Legacy Works Group who presented the PowerPoint presentation. Glynn Birdwell, Chair of the City's Library Advisory Commission spoke on the recommendations of the City's Library Advisory Commission.

Speakers in-person: Gail Marshall

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to contribute \$1,411 for public polling as requested by County of Santa Barbara and include Carpinteria Municipal Library Advisory Commission recommendations (Attachment D). The roll call vote was as follows:

AYES: Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: Councilmember Lee
ABSENT: None
ABSTAIN: None

The motion carried.

8. Harbor Seal Advisory Committee Recommendations and related actions.

Recommendation: Receive and file the Carpinteria Harbor Seal Rookery Report and direct staff to take related action(s), as it determines appropriate.

Environmental Program Manager Maker and Parks, Recreation and Public Facilities Director Roberts presented the PowerPoint presentation.

Speakers in-person: Susan Mailheu, Valerie Bentz, Ted Rhodes, Patty Schwartzkopf, Mike Wondolowski, and JoAnne Banks

Speakers via Zoom: David Allen and Andrew Brooks

Emails distributed: Joan Tremblay, Susan Mailheu, Mike Wondolowski, and Patty Schwartzkopf

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to receive and file the Carpinteria Harbor Seal Rookery Report and direct staff to come back at the next Council meeting with the possibility of extending or restarting the Harbor Seal Advisory Committee and forwarding the report to the Carpinteria Open Space Management Advisory Board for review and comment. Upon voice vote, the motion carried unanimously.

Mayor Clark recessed to a break at 8:33 pm and reconvened the meeting at 8:44 pm.

9. Response(s) to a request by Moms Demand Action (MDA) concerning City of Carpinteria secure gun storage legislation.

Recommendation: Direct staff to include in the City's 2024 Work Plan one or more of the following measures to promote gun safety and discourage gun violence in the Carpinteria community: (1) Draft a Secure Gun Storage Ordinance in Carpinteria; (2) Implement a gun safety public information campaign in collaboration with MDA; (3) Organize or participate in a gun buyback event.

Program Manager Uribe Mutal presented the PowerPoint presentation.

Speakers in-person: Caroline Campopiano

Emails distributed: Sandra Duncan

Motion by Councilmember Nomura, seconded by Councilmember Solórzano to direct staff to include in the 2024 Work Plan the following measures to promote gun safety in the Carpinteria community: (1) Draft a Secure Gun Storage Ordinance in Carpinteria; (2) Implement a gun safety public information campaign in collaboration with MDA; and (3) Organize or participate in a gun buyback event. Upon voice vote, the motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger provided the most recent update from the League of CA Cities. He noted that SB 423, which the Council already approved submitting a letter on, is being voted on today in Committee. He reported on SB 584 which is a fund for labor force housing whose revenue source would be from a 15% TOT tax across the state.

Councilmember Lee requested a future agenda item regarding street vendors in the Carpinteria community. City Manager Durflinger responded that staff could bring back an item on how other cities are attempting to regulate street vending and conduct enforcement. The Council was in favor to direct staff to return to a future meeting with an item on how other cities are attempting to regulate street vending and conduct enforcement.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: NONE

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the July 24th regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:06 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, July 24, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:34 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Michael Ramirez, Assistant City Manager
Mack Carlson, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
Matt Roberts, Parks, Recreation & Public Facilities
Director
Steve Goggia, Community Development Director
John L Ilasin, Public Works Director
David Hernandez, Code Compliance Officer II
Syndi Souter, Associate Planner
Teresa Ilasin, Management Analyst II

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Celebrating the 50th Anniversary of the Rotary Club of Carpinteria.

Speakers in-person: Karen Graf, Rob Godfrey, and Bob Berkenmeier, all representing Rotary Club of Carpinteria

Mayor Clark and the City Council presented the Proclamation to Rotary Club of Carpinteria representatives.

2. Proclamation Proclaiming Tuesday, August 1, 2023 as "National Night Out" in the City of Carpinteria.

Speakers in-person: Carpinteria Community Resource Deputy Brian Dickey with the Santa Barbara County Sheriff's Department and Gloria Flores with Girls Inc.

Mayor Clark and the City Council presented the Proclamation to Deputy Dickey and Ms. Flores.

3. Resolution No. 6257, Congratulating Matt Roberts on His Retirement and Commending and Thanking Him for 36 Years of Loyal and Dedicated Service to the City of Carpinteria.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6257. Upon voice vote, the motion carried unanimously.

Parks, Recreation and Public Facilities Director Roberts provided remarks.

Mayor Clark and the City Council presented Resolution No. 6257 to Parks, Recreation and Public Facilities Director Roberts.

4. Resolution No. 6258, Congratulating Steve Goggia on His Retirement and Commending and Thanking Him for 18 Years of Loyal and Dedicated Service to the City of Carpinteria.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6258. Upon voice vote, the motion carried unanimously.

Community Development Director Goggia provided remarks.

Mayor Clark and the City Council presented Resolution No. 6258 to Community Development Director Goggia.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE ANNUAL MEETING OF THE CARPINTERIA PUBLIC IMPROVEMENT CORPORATION (CPIC)

Mayor Clark temporarily adjourned the meeting at 6:03 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:10 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Status Update on the Work of the City Manager Succession Process Committee

City Manager Durlinger reported:

- Council previously approved a contract with Ralph Andersen & Associates for executive search services.
- Ralph Andersen & Associates provided a draft flyer with ideal candidate description and draft community survey to the City Council and the City Manager Succession Process Committee.
- Noted that all Councilmembers except for one can meet for a special Council meeting on Monday, July 31st at 5:30 pm to approve the ideal City Manager candidate profile and the community survey form so the recruitment process can begin.

b. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported:

- The Ad Hoc Senior Services Planning Committee meeting is scheduled for Wednesday, July 26th at 8:00 am in the Council Chambers where stakeholder groups will provide an update on what they are doing in regards to senior services.
- Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming closes July 27th at 4 pm; there are no submissions as of yet.

- Still waiting for the Area Agency on Aging to provide senior meals at the Vets Hall.

c. Status Update on the Harbor Seal Committee

City Manager Durflinger reported:

- At previous Council meeting, the Council referred the Harbor Seal Report to the Carpinteria Open Space Management Advisory Board (COSMAB).
- COSMAB did not have a quorum to meet last week.
- COSMAB meeting will be rescheduled in a few weeks and its recommendations will be presented to the Council for consideration in reforming the Harbor Seal Committee moving forward and directing a new iteration of the work.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Michael Baker, Susan Mailheau, and Bob Franco (not present to speak)

Speakers via Zoom: Mike Wondolowski

Emails distributed: Judith Polich and Susan Mailheau

CONSENT CALENDAR:

Speakers via Zoom: Mike Wondolowski (for Consent Calendar Item No. 12)

Councilmember Nomura requested pulling Consent Calendar Item Nos. 11 and 12 from the Consent Calendar and hearing them as the first two items under Administrative Matters. The Council agreed to Councilmember Nomura's request.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve Consent Calendar Item Nos. 5 through 10. Upon voice vote, the motion carried unanimously.

5. Approve the minutes of the regular meeting held July 10, 2023.
6. Receive and file the Expenditures for the period beginning July 3, 2023 and ending July 14, 2023.
7. Receive and file Report of Contracts Executed by the City Manager for the Period of June 20, 2023 through July 17, 2023.

8. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for June 2023.
9. Receive and file the Quarterly Review of the Pension Stabilization Trust.
10. Adopt Resolution No. 6261, as read by title only, authorizing the destruction of certain accounts payable, payroll, cash receipts, and bank statements.

ADMINISTRATIVE MATTERS:

Consent Calendar Item Nos. 11 and 12 were pulled from the Consent Calendar and heard as the first two items under Administrative Matters.

11. Authorize the City Manager to execute Amendment No. 2 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project in the not-to-exceed amount of \$24,542 for a total amended amount of \$672,842. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to authorize the City Manager to execute Amendment No. 2 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project in the not-to-exceed amount of \$24,542 for a total amended amount of \$672,842. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

12. Authorize the City Manager to purchase an electric street sweeping equipment by Global Environmental Products from Terry Equipment, Inc. in an amount not to exceed \$732,847 and appropriate \$33,000 in 103-431-5761 – Major Equipment. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to purchase an electric street sweeping equipment by Global Environmental Products from Terry Equipment, Inc. in an amount not to exceed \$732,847 and appropriate \$33,000 in 103-431-5761 – Major Equipment. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

13. Code Compliance Quarterly Report Q2, 2023.

Recommendation: Receive and file quarterly report.

Code Compliance Officer II Hernandez provided the PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the Code Compliance Quarterly Report. Upon voice vote, the motion carried unanimously.

14. Review of home sales prices and adjusting the 2023 in-lieu affordable housing fee pursuant to Carpinteria Municipal Code Chapter 14.75, Inclusionary Housing Requirement, and, if desired, adopt Resolution No. 6260, as read by title only, adjusting the 2023 affordable housing in-lieu fees for condominiums and single-family dwellings.

Recommendation: Receive and file the report on the City's home sales prices for 2022 and adopt Resolution No. 6260 to adjust the 2023 affordable housing in-lieu fees for condominiums and single-family dwellings.

Associate Planner Souter provided the PowerPoint presentation.

Speakers via Zoom: Mike Wondolowski

Emails distributed: Mike Wondolowski

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to receive and file the report on the City's home sales prices for 2022, and adopt Resolution No. 6260, as

read by title only, adjusting the 2023 affordable housing in-lieu fees for condominiums and single-family dwellings. Upon voice vote, the motion carried unanimously.

15. Designation of Voting Delegate and Alternate for the League of California Cities Annual Conference.

Recommendation: Designate Councilmember Nomura as the City's voting delegate and designate Councilmember Solórzano as the City's alternate voting delegate for the League of California Cities 2023 Annual Conference and Expo in Sacramento.

City Clerk Barrett presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to designate Councilmember Nomura as the City's voting delegate and designate Councilmember Solórzano as the City's alternate voting delegate for the League of California Cities 2023 Annual Conference and Expo in Sacramento. Upon voice vote, the motion carried unanimously.

PUBLIC HEARING:

16. Annual Review of Fire Protection Mitigation Fee Program.

Recommendation: Adopt Resolution No. 6259, approving the update of the Fire Protection Mitigation Fee Schedule for Development and accepting the Carpinteria-Summerland Fire Protection District's Annual Report.

City Manager Durlinger announced that the Carpinteria-Summerland Fire Protection District asked that this item be continued in order to make corrections to the Annual Report. He requested that the Council open the public hearing tonight, receive any public comment and keep the public hearing open and continue the matter to the next regular Council meeting of August 28, 2023.

Mayor Clark opened the public hearing at 7:35 pm.

There was no public comment.

Mayor Clark left the public hearing open.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to continue the public hearing to the next City Council meeting. Upon voice vote, the motion carried unanimously.

City Manager Durflinger noted for the record that the next regular City Council meeting is August 28th to which this item has been continued.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

Mayor Clark recessed to a break at 7:36 pm and reconvened the meeting at 7:41 pm.

OTHER BUSINESS:

17. Adopt Resolution Nos. 6263 and 6264, amending the Conditions of Employment for both Miscellaneous Unrepresented Personnel and Management Personnel.

Recommendation: (1) Adopt Resolution No. 6263, amending the Conditions of Employment between the City of Carpinteria and Miscellaneous Unrepresented Personnel for the period of July 1, 2023 – June 30, 2024, and authorize the City Manager to implement the changes effective July 1, 2023, and (2) Adopt Resolution No. 6264, amending the Conditions of Employment for the period of July 1, 2023 – June 30, 2024, between the City of Carpinteria and Management Personnel, and authorize the City Manager to implement the changes effective July 1, 2023.

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution Nos. 6263 and 6264, as read by title only. Upon voice vote, the motion carried unanimously.

18. Adoption of Ordinance No. 768 and Resolution No. 6262 concerning: (a) Amending Municipal Code Chapter 2.20.070 Public Works Department and Chapter 2.20.080 Parks, Recreation, and Public Facilities Departments, to reflect the reorganization; and, (b) Revising the Public Works Director position description to account for the added responsibilities.

Recommendation: (1) Approve first reading of Ordinance No. 768, amending Carpinteria Municipal Code Section 2.20 as follows: (a) Section 2.20.070: Retitle the Street Maintenance Division to Maintenance; retitle Street Maintenance and Right-of-Way Maintenance programs to Street and Right-of-Way Maintenance; establish the Fleet Maintenance program; and establish the Parks and Facilities Maintenance program and (b) Section 2.20.080: Retitle Parks, Recreation, and Public Facilities department and Parks Divisions to Parks, Recreation, and

Community Services department; and (2) Adopt Resolution No. 6262, thereby updating the job duties of the Public Works Director to update language and positions supervised. *(This motion requires reading of ordinance title and a roll call vote.)*

Management Analyst II Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) approve Ordinance No. 768, on first reading, and (2) adopt Resolution No. 6262 as read by title only.

City Clerk Barrett read aloud the title of Ordinance No. 768.

The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durlinger mentioned he had forwarded the Council an email from the regional representative of the League of California Cities with webinar slides of the summer recess briefing of priority bills. He noted that for the past few years, the League has provided webinars to cities explaining where certain legislation is in the process. He said in the future, the Council could determine to create a committee of its members that focuses on developing a legislative platform and the committee could participate in the League's webinars and determine which things it would want to bring forward to the Council or develop positions itself.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at:

- BEACON where the Board approved an agreement with the Bay Foundation to provide mobility location data tracking services through grant funding, basically using mobile phone data regionally to map how people are using the beach. The

next BEACON meeting a presentation on regional sediment management and sea level rise and some strategic planning will be discussed.

- Santa Barbara Metropolitan Transit District (SBMTD) met and selected designated recipients of the Federal Transit Authority formula funds for the Santa Barbara Urbanized Area which was split between the County and SBMTD; heard a capital projects update, and terminated the declaration of the COVID health emergency.
- South Coast Youth Safety Partnership Public Policy Team met in Goleta and Councilmember Solórzano will report back as more strategic planning is done.

Vice Mayor Alarcon reported that the Santa Barbara Joint Affordable Housing Task Group will be meeting this Thursday and Carpinteria will be hosting the meeting where there will be a presentation from LifeArk. More information will be provided at the meeting.

Councilmember Nomura noted the International President's Summit (service club presidents from Kiwanis, Rotary, Lions, and Optimists) initiated a Celebrate Community Week (September 11th through 17th). He requested the City participate by designating the week of September 11th through 17th as Celebrate Community Week and honor the four service organizations with the hope that they would be able to become partners in doing work around the Carpinteria community.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the August 28th regular City Council meeting.

CLOSED SESSION MATTER

19. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957(b)(1); Title: City Manager

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 8:10 pm.

RECONVENE IN OPEN SESSION

Mayor Clark reconvened the meeting in Open Session at 8:24 pm with all Councilmembers, City Manager Durlinger and City Clerk Barrett present.

CLOSED SESSION REPORT

City Manager Durflinger announced that there was no reportable action from the Closed Session.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:25 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting
Monday, July 31, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:

Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Councilmembers absent:

Councilmember Roy Lee

Staff members present:

Michael Ramirez, Assistant City Manager
Mack Carlson, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria (present via Zoom)
Brian C. Barrett, City Clerk
Olivia Uribe Mutal, Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

CITY COUNCIL BUSINESS:

The City Council met to consider the following item:

1. Review and approval of the recommendations of the City Council Ad hoc City Manager Succession Committee concerning the ideal candidate profile and community survey form.

Recommendation: Receive and approve the City Manager ideal candidate profile and community survey form as recommended by the City Council Ad hoc City Manager Succession Committee.

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation and Consultant Fred Wilson of Ralph Andersen & Associates (present via telephone) answered questions.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Speakers in-person: Jane Benefield, Donna Jordan, Fred Shaw, and Gail Marshall

Councilmembers provided feedback on the City Manager Brochure which included:

- Provide better photos representative of the community, reorganize the layout of photos, and add captions to tell a story
- Incorporate Diversity, Equity, and Inclusion (DEI) and volunteerism

Councilmembers provided feedback on the Community Survey which included:

- Add a box under question nos. 4 and 5, adding experience in Diversity, Equity, and Inclusion (DEI) initiatives
- Question no. 1 changed to say "Do you live in the City of Carpinteria or in the unincorporated area or neither?"
- Add more demographic questions to question no. 3 including field of work, age range, and whether individuals are homeowner/renters or neither

Program Manager Uribe Mutal received clarification from the Council that once the brochure and community survey are updated per the Council's comments, the brochure and community survey do not need to return for review and approval by the City Council.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to receive and approve the City Manager ideal candidate profile with the designated updates as mentioned and community survey form to also incorporate the updates described as recommended by the City Council Ad hoc City Manager Succession Committee.

The roll call vote was as follows:

AYES: Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: Councilmember Lee

ABSTAIN: None

The motion carried.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:14 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, August 28, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Michael Ramirez, Assistant City Manager
 Mack Carlson, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 Olivia Uribe Mutal, Program Manager
 John L. Ilasin, Public Works Director
 Erin Maker, Environmental Program Manager
 Nick Bobroff, Community Development Director
 Megan Musolf, Management Intern
 Aida Thau, Management Analyst II
 Licette Maldonado, Administrative Services Director
 Stephon Downes, Management Analyst I
 Teresa Ilasin, Management Analyst II

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Planning Commission Actions

City Manager Durlinger reported:

- Planning Commission Actions from its meeting of August 7, 2023. He reminded the Council that this memo provides the Council an opportunity to appeal items on the Planning Commission.
- The Architectural Review Board will meet on August 31st at 5:30 pm in the Council Chambers to preliminary review a mixed use project at 4745 Carpinteria Avenue (formerly Sun Coast Rentals). Story poles are currently up at the site.

b. Status Update on the Work of the City Manager Succession Process Committee

Program Manager Uribe Mutal reported:

- The job posting of the City Manager position went live on August 4th and the application deadline is September 12th at the end of the day. So far there are 14 applicants.
- The community survey on the City Manager qualifications has been posted and the survey deadline is September 4th. So far received 118 responses in English and none in Spanish.
- The City Manager Succession Process Committee officially ended once the job posting and community survey went live.
- An update will be provided on the next steps and timeline for the City Manager recruitment at the September 11th Council meeting.

c. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported:

- Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming was issued for a second time and no responses were received as yet.

- Stakeholders want the interim senior center location at the Vets Hall and there is no opposition to have the program model start as a City run program.
- The 4H brought animals to Gran Vida and did a senior social there where KEYT covered the story.
- Gran Vida is now providing HELP of Carpinteria with a location for their office and parking of vehicles.

d. FEMA Community Rating System

Public Works Director Ilasin reported:

- Residents living in special flood hazard areas will receive a 5% discount on their flood insurance through FEMA's Community Rating System. The discount is not effective yet.
- FEMA is finalizing the paperwork and will be informing local insurance companies and carriers.
- City will send out letters to the affected properties and place notice in the City newsletter and social media.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Linda Lisiecki, Fred Shaw, and Carol Kernahan

Speakers via Zoom: Lisa Guravitz

City Manager Durlinger responded to Ms. Lisiecki's comments about weed abatement at a vacant lot adjacent to the Lagunitas development and noted that staff would look into the matter and determine the appropriate response.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 1 through 5. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

1. Approve the minutes of the regular meeting held July 24, 2023 and the special meeting held July 31, 2023.
2. Receive and file the Expenditures for the period beginning July 15, 2023 and ending August 18, 2023.
3. Receive and file Report of Contracts Executed by the City Manager for the Period of July 18, 2023 through August 21, 2023.
4. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for July 2023.
5. Adopt Ordinance No. 768 (second reading), amending Chapters 2.20.070 (Public Works Department) and 2.20.080 (Parks, Recreation, and Public Facilities Departments) in the Carpinteria Municipal Code. *(This motion requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

6. Granting of an Easement to Southern California Edison for Electric Vehicle Infrastructure in City Parking Lot No. 1 along the Elm Avenue frontage.

Recommendation: Authorize the City Manager to execute the Grant of Easement of approximately 700 square feet to Southern California Edison for the purposes of installation, maintenance and operation of electrical equipment associated with electric vehicle infrastructure in City Parking Lot No. 1

Environmental Program Manager Maker presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to execute the Grant of Easement of approximately 700 square feet to Southern California Edison for the purposes of installation, maintenance and operations of electrical equipment associated with electric vehicle infrastructure in City Parking Lot No. 1. Upon voice vote, the motion carried unanimously.

7. Real Property License Agreement concerning the Franklin Creek Trail Improvement Project.

Recommendation: Authorize the City Manager to execute a Real Property License Agreement with the Santa Barbara County Flood Control and Water Conservation District for the Franklin Creek Trail Improvement Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to authorize the City Manager to execute a Real Property License Agreement with the Santa Barbara County Flood Control and Water Conservation District for the Franklin Creek Trail Improvement Project. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

8. Real Property License Agreement concerning the Carpinteria High School Area Crosswalk Safety Improvements Project.

Recommendation: Authorize the City Manager to execute a Real Property License Agreement with the Santa Barbara County Flood Control and Water Conservation District for the Carpinteria High School Area Crosswalk Safety Improvement Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to execute a Real Property License Agreement with the Santa Barbara County Flood Control and Water Conservation District for the Carpinteria High School Area Crosswalk Safety Improvement Project. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

9. Participation in the Sustainable Community Network Program for residential solar and battery storage.

Recommendation: Authorize the City Manager to execute a Program Participation Agreement with Electric Power, Inc, for the City to participate in the Sustainable Community Network Program.

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute a Program Participation Agreement with Electric Power, Inc. for the City to participate in the Sustainable Community Network Program. Upon voice vote, the motion carried unanimously.

10. Sending a comment letter to the County of Santa Barbara regarding its Draft 2023 - 2031 Housing Element Update.

Recommendation: Approve the letter (Attachment A) to be sent to the County of Santa Barbara regarding the County's Draft 2023 - 2031 Housing Element Update.

Community Development Director Bobroff presented the staff report.

Speakers in-person: Catherine Overman

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update.

Councilmember Lee recommended sending a copy of the letter to the California Coastal Commission.

Councilmember Solórzano modified the motion to approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update and send a copy of the letter to the California Coastal Commission. Councilmember Nomura seconded the modified motion.

Upon voice vote, the modified motion carried unanimously.

PUBLIC HEARING:

11. Annual Review of Fire Protection Mitigation Fee Program. (Continued from July 24, 2023 Council Meeting)

Recommendation: Adopt Resolution No. 6259, approving the update of the Fire Protection Mitigation Fee Schedule for Development and accepting the Carpinteria-Summerland Fire Protection District's Annual Report.

Public Works Director Ilasin introduced Carpinteria-Summerland Fire Protection District Fire Marshal Mike LoMonaco who presented the staff report.

Mayor Clark opened the public hearing at 6:40 pm and being there was no public comment, closed the public hearing at 6:40 pm.

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to adopt Resolution No. 6259, as read by title only. Upon voice vote, the motion carried unanimously.

12. Adoption of Resolution No. 6265, initiating amendment of the City's Accessory Dwelling Unit and Junior Accessory Dwelling Unit Regulations, a part of its Local Coastal Program and Zoning Code, in response to recent state Accessory Dwelling Unit legislation.

Recommendation: Adopt Resolution No. 6265 (Attachment A), initiating amendments to the Carpinteria Local Coastal Program and Chapter 14.72 of Title 14, Zoning, of the Carpinteria Municipal Code, to address recent state Accessory Dwelling Unit legislation.

Community Development Director Bobroff introduced Management Intern Musolf who presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 6:50 pm and being there was no public comment, closed the public hearing at 6:50 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and adopt Resolution No. 6265, initiating amendments to the Carpinteria Local Coastal Program and Chapter 14.72 of Title 14, Zoning, of the Carpinteria Municipal Code, in response to recent state Accessory Dwelling Unit legislation. Upon voice vote, the motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

13. Agreement between the Carpinteria Skate Foundation and the City of Carpinteria for Carpinteria skate park youth services.

Recommendation: Authorize the City Manager to execute the agreement with the Carpinteria Skate Foundation.

Management Analyst II Thau presented the staff report and Peter Bonning, representing the Carpinteria Skate Foundation, responded to questions from the Council.

Speakers in-person: Peter Bonning (did not speak) and Julia Mayer

Mayor Clark recommended that the City be named additional insured on the Carpinteria Skate Foundation's insurance policy.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the City Manager to execute the agreement with the Carpinteria Skate Foundation. Upon voice vote, the motion carried unanimously.

Mayor Clark temporarily recessed to a break at 7:20 pm and reconvened the meeting at 7:30 pm.

14. Annual Report on Law Enforcement Services.

Recommendation: Receive and file report.

Lt. Ugo "Butch" Arnoldi and Commander Brad Welch, both with the Santa Barbara County Sherriff's Office presented the PowerPoint presentation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive and file the Annual Report on Law Enforcement Services. Upon voice vote, the motion carried unanimously.

15. 2023 Work Plan Status Report.

Recommendation: Receive and file the 2023 Work Plan Status report.

City Manager Durflinger, Assistant City Manager Ramirez, Program Manager Uribe Mutal, Administrative Services Director Maldonado, Community Development Director Bobroff, Public Works Director Ilasin, and Management Analyst II Thau presented the staff report and PowerPoint presentations.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the 2023 Work Plan status report. Upon voice vote, the motion carried unanimously.

16. Together We Thrive: A Community Resource and Engagement Fair Debrief and Survey Report.

Recommendation: Receive and file Together We Thrive: A Community Resource and Engagement Fair Debrief and Survey Report.

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the Together We Thrive: A Community Resource and Engagement Fair Debrief and Survey Report. Upon voice vote, the motion carried unanimously.

17. Annual Report on implementation of the City's Sustainable Community Policy.

Recommendation: Receive and file the Annual Report on the City's Sustainable Community Policy (Resolution No. 5500).

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Councilmember Solórzano recommended the Council create a Council Sustainability Committee.

There was consensus of the Council to direct staff to place on a future agenda the creation of a Council Sustainability Committee.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the Sustainable Community Policy Annual Report. Upon voice vote, the motion carried unanimously.

18. Rental of Street Sweeping Equipment.

Recommendation: (1) Authorize the City Manager to enter into a rental agreement with Haaker Equipment Company for street sweeping equipment in an amount not to exceed \$94,176 and (2) Appropriate \$14,700 for rental of street sweeping equipment. *(This motion requires a roll call vote.)*

Public Works Director Ilasin and Management Analyst I Downes presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the City Manager to enter into a rental agreement with Haaker Equipment Company for street sweeping equipment in an amount not to exceed \$94,176 and to appropriate \$14,700 for rental of street sweeping equipment. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

19. Amendment to the City Manager Employment Agreement adjusting the annual base wage.

Recommendation: Approve the Ninth Amendment to the Employment Agreement for the City Manager adjusting the annual base wage.

City Manager Durlinger announced he would leave the Council Chambers to avoid any possible perception that he was influencing the Council's deliberations on this item and left the meeting at 9:33 pm.

Management Analyst II Ilasin presented the staff report.

There was no public comment.

Councilmember Solórzano made a motion to approve the ninth amendment to the July 22, 2013, City Manager Employment Agreement and move to approve said ninth amendment increasing the annual base wage from \$206,014.36 to ?. The motion died due to a lack of a second.

Discussion ensued on the base wage increase and the Council decided to increase the City Manager's base wage by 9.87% (calculated as 14.87% market rate adjustment for the City Manager position per the Total Compensation Study less 5% market rate adjustment the City Manager received for Fiscal Year 2022-23).

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to approve the ninth amendment to the July 22, 2013, City Manager Employment Agreement and move to approve said ninth amendment increasing the annual base wage from \$206,014.36 to \$226,347.98. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

Mayor Clark heard Committee Reports, Inquiries and Other Matters Presented by Councilmembers Section before the Legislative Update Section.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Vice Mayor Alarcon reported on her attendance at the Santa Barbara Joint Affordable Housing Task Group on July 27th where there was a presentation on behalf of Life Ark and her attendance at the Santa Barbara County Elected Leaders Forum to Address Homelessness where there was discussion on providing additional affordable housing options to the entire County.

City Manager Durflinger returned to the meeting at 9:46 pm.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on an excerpt from the League of California Cities webpage on action items including Assembly Bill 1484, Senate Bill 423, Assembly Bill 309, and the State Ballot Measure Restricting Voters' Input and Local Taxing Authority.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the September 11, 2023 regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:49 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, September 11, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Michael Ramirez, Assistant City Manager
 Mack Carlson, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 Olivia Uribe Mutal, Program Manager
 Lindsay Erdmann, Management Intern (present via
 Zoom)
 Aida Thau, Management Analyst II
 John L. Ilasin, Public Works Director (present via
 Zoom)
 Nick Bobroff, Community Development Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

Mayor Clark recommended adjourning the meeting in honor of those people who lost their lives because of 9/11 on that day and thereafter. The Council was in agreement.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Declaring September 15, 2023 to October 15, 2023 as Hispanic Heritage Month. *(Requires approval prior to presentation of proclamation.)*

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Declaring September 15, 2023 to October 15, 2023 as Hispanic Heritage Month. Upon voice vote, the motion carried unanimously.

Speakers in-person: Dr. Jim Campos

Mayor Clark and the City Council presented the Proclamation to Dr. Campos.

2. Proclamation Proclaiming September 2023 as "Suicide Prevention" Month. *(Requires approval prior to presentation of proclamation.)*

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to approve the Proclamation Proclaiming September 2023 as "Suicide Prevention" Month. Upon voice vote, the motion carried unanimously.

Speakers in-person: Amrita Salm and Becki Norton both representing HopeNet of Carpinteria.

Mayor Clark and the City Council presented the Proclamation to members of HopeNet of Carpinteria.

3. Proclamation Designating the Week of September 11 – 17, 2023 as Celebrate Community Week. *(Requires approval prior to presentation of proclamation.)*

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to approve the Proclamation Designating the Week of September 11 – 17, 2023 as Celebrate Community Week. Upon voice vote, the motion carried unanimously.

There was no public comment.

Mayor Clark and the City Council presented the Proclamation to members of the Optimists Club of Santa Barbara, Rotary Club of Carpinteria, Rotary Club of Carpinteria Morning, Rotary Club of Carpinteria Sunset, and the Lions Club of Carpinteria.

4. Carpinteria Valley Museum of History Presentation by Executive Director/Curator Jayme Yahr.

Carpinteria Valley Museum of History Executive Director/Curator Jayme Yahr provided the PowerPoint presentation.

There was no public comment.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 6:01 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:18 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Deputy Bryan Dickey with the Santa Barbara Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Planning Commission Actions

Assistant City Manager Ramirez reported on the Planning Commission Actions from its meeting of September 5th.

b. Status Update on the Work of the City Manager Succession Process Committee

Program Manager Uribe Mutal reported on the following:

- 174 responses received on the community survey and 31 applications received for the City Manager position to date.
- Closing deadline is tomorrow for City Manager position.
- The Council will receive the community survey results and information about the City Manager applicants prior to the Council meeting with the executive search firm consultant later this month.

c. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported on the following:

- Volunteer led senior programs continue to operate.
- Current senior program coordinators (Cyndi Macias and representatives from Seniors Inc.) will step back at the end of September and City will consider its options for continuing those programs moving forward including hiring a part-time staff.

- Potentially looking at reissuing a Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming.

d. Skate Park Video

Assistant City Manager Ramirez showed the Skate Park Video.

e. Creek Week

Management Intern Erdmann (present via Zoom) reported on Creek Week activities.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Stephen Marcussen, Susan Mailheau, and Patrick O'Connor

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 6. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held August 28, 2023.
6. Receive and file the Expenditures for the period beginning August 21, 2023 and ending September 1, 2023.

ADMINISTRATIVE MATTERS:

7. Request to Waive Accrued Interest on the Property Lien at 4745 Carpinteria Avenue.

Recommendation: Deny the request to waive accrued interest in the amount of \$8,469.38 on the property lien at 4745 Carpinteria Avenue.

Councilmember Solórzano recused herself on this item due to her property being within 500 feet of 4745 Carpinteria Avenue and left the Council Chambers at 6:44 pm.

City Clerk Barrett presented the staff report.

Speakers in-person: John Lizarraga

Motion by Councilmember Lee, seconded by Councilmember Nomura, to deny the request to waive accrued interest in the amount of \$8,469.38 on the property lien at 4745 Carpinteria Avenue.

Upon voice vote the motion carried unanimously with Councilmember Solórzano absent due to her recusal.

Councilmember Solórzano returned to the dais at 6:57 pm.

8. Fifth Amendment to Lease with Chevron U.S.A., Inc. for Submerged Pipelines Serving Platforms Gail and Grace, in City Submerged Lands.

Recommendation: Authorization for the Mayor to execute the Fifth Amendment to the Lease Agreement between the City of Carpinteria and Chevron, that leases the City's submerged lands for two existing submerged oil and gas pipelines to Chevron and extends the term of that lease three (3) years until September 26, 2026, in order to facilitate Chevron's decommissioning activities, including plugging and abandonment of offshore wells and facilities associated with Platforms Gail and Grace. *(Requires a roll call vote.)*

Management Analyst II Thau presented the staff report.

Kevin Cruz representing Chevron provided remarks and responded to questions from the Council.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Vice Mayor Alarcon, to authorize the Mayor to approve and execute the proposed Fifth Amendment to the Lease Agreement between the City of Carpinteria and Chevron. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING: NONE

**CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR
AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE**

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Special Event Permit Application for the 2023 California Avocado Festival.

Recommendation: (1) Approve the Special Event Permit Application for the 2023 California Avocado Festival; (2) Designate the area within the event footprint as a public park during the hours of operation pursuant to Carpinteria Municipal Code Section 10.68.010; and (3) Authorize expenditures for special event law enforcement services and temporary traffic control and street cleaning services.
(This motion requires a roll call vote.)

Public Works Director Ilasin (present via Zoom) presented the staff report.

Gary Dobbins and Olivia (no last name provided) both representing the California Avocado Festival, Inc. provided remarks and responded to questions from the Council.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to (1) Approve the Special Event Permit Application for the 2023 California Avocado Festival; (2) Designate the area within the event footprint as a public park during the hours of operation pursuant to Carpinteria Municipal Code Section 10.68.010; and (3) Authorize expenditures for special event law enforcement services and temporary traffic control and street cleaning services. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

10. Adoption of Ordinance No. 769 amending Chapter 12.24 and Chapter 10.62 of the Carpinteria Municipal Code to add regulations pertaining to scooter use at the Carpinteria Skate Park, 5781 Carpinteria Avenue.

Recommendation: Approve on first reading Ordinance No. 769, as read by title only. *(This motion requires reading of ordinance title and a roll call vote.)*

Management Analyst II Thau presented the staff report.

Peter Bonning and Julia Mayer both representing the Carpinteria Skate Foundation provided remarks.

Speakers in-person: Peter Bonning (did not speak)

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to approve Ordinance No. 769, on first reading.

City Clerk Barrett read aloud the title of Ordinance No. 769 into the record.

The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

11. An urgency ordinance adding Chapter 7.04 ("Just Cause for Termination of Residential Tenancy") to a new Title 7 ("Housing Regulations") of the Carpinteria Municipal Code.

Recommendation: Approve and adopt Urgency Ordinance No. 770 adding Chapter 7.04 ("Just Cause for Termination of Residential Tenancy") to a new Title 7 ("Housing Regulations") of the Carpinteria Municipal Code. *(This Urgency Ordinance requires a 4/5th affirmative vote to pass.)*

Community Development Director Bobroff introduced the item and Legal Counsel Carlson provided the PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and adopt Urgency Ordinance No. 770, adding Chapter 7.04 ("Just Cause for Termination of Residential Tenancy") to a new Title 7 ("Housing Regulations") of the Carpinteria Municipal Code. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,

Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

Assistant City Manager Ramirez reported on the usual attachment from the League of California Cities.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on the following:

- She would be unable to attend the next BEACON meeting on September 22nd as she will be attending the Annual League of California Cities Conference in Sacramento and encouraged Mayor Clark who serves as the BEACON alternate to attend.
- Mayor Clark, Vice Mayor Alarcon, City Manager Durlinger, and herself participated in the Santa Barbara Metropolitan Transit District's debut of its new 19X express service from Carpinteria to Santa Barbara City College; legal matters were discussed at the recent Santa Barbara Metropolitan Transit District Closed Session meeting.
- South Coast Youth Safety Partnership – the community engagement team meeting will meet in Carpinteria Council Chambers on September 13th at 10 am and the policy team will meet on October 12th at the Santa Barbara Foundation Offices.

Councilmember Nomura reported on the following:

- This Wednesday and Thursday he will attend 3CE meetings in Monterey and bring back information.
- The following week he will attend the Annual League of California Cities Conference in Sacramento.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the September 25th regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:53 pm in memory of those who lost their lives as a result of 9/11 on that day and afterwards.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, September 25, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durflinger, City Manager
 Michael Ramirez, Assistant City Manager
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City of
 Carpinteria
 Sydne Rennie, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City of
 Carpinteria (present via Zoom)
 Brian C. Barrett, City Clerk
 Olivia Uribe Mutal, Program Manager
 John L Ilasin, Public Works Director
 Aida Thau, Management Analyst II
 Erin Maker, Environmental Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi, with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Status Update on the Work of the City Manager Succession Process Committee

Program Manager Uribe Mutal reported that 45 applications were received for the City Manager position, 174 responses received from the community survey, and results were provided via memo to the City Council. She mentioned that the City Council will convene a special City Council Closed Session meeting on September 26th at 3:30 pm to finalize the City Manager recruitment process and review the candidates that the Council would like to interview and the Council will hold another Closed Session meeting on October 10th to conduct interviews.

b. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported that volunteers are offering senior service programs coordinated through Seniors Inc. and Cyndi Macias with the Gym Next Door and the senior services calendar is available at www.carpinteriaca.gov/seniors. He noted that part-time Library Technician Jena Jenkins will be taking over the coordination of senior service programs. He said the next Senior Services Planning Committee is on October 4th at 8:30 am in the Council Chambers. He reported that he attended the Healthy Aging event at the Santa Barbara Library and spoke with different agencies and discussed how they could participate with the senior center in the future.

c. City Council Closed Session on September 26, 2023 at 3:30 pm in Council Chambers

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Stephen Marcussen, Eileen Marcussen, Christie Cooney, Amrita Salm, Sean Findley, Gary Campopiano, and Larry Nimmer

In response to public comments, the Council directed staff to provide the City Council with follow-up memos for Council's consideration to potentially agendaize regarding the parking concerns on Arbol Verde Street noted from Ms. Cooney and Mr. Findley, the live music noise complaints at Island Brewing Company from Mr. & Mrs. Marcussen, Ms. Salm's request to broadcast Architectural Review Board meetings, and Mr. Nimmer's proposal to videorecord retiring department heads on their institutional knowledge of the City.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 1 through 5. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

1. Approve the minutes of the regular meeting held September 11, 2023.
2. Receive and file the Expenditures for the period beginning September 4, 2023 and ending September 15, 2023.
3. Receive and file Report of Contracts Executed by the City Manager for the Period of August 22, 2023 through September 18, 2023.
4. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for August 2023.
5. Adopt Ordinance No. 769 (second reading), amending Chapter 12.24 and Chapter 10.62 of the Carpinteria Municipal Code to add regulations pertaining to scooter use at the Carpinteria Skate Park, 5781 Carpinteria Avenue. *(Requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

6. Authorization to issue a Notice Inviting Bids for the 2022 Pavement Rehabilitation Project (Project No. 15132).

Recommendation: Authorize the Public Works Director to advertise the Notice Inviting Bids for the 2022 Pavement Rehabilitation Project (Project No. 15132).

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the Public Works Director to advertise the Notice Inviting Bids for the 2022 Pavement

Rehabilitation Project (Project No. 15132). Upon voice vote, the motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

7. Authorization for the City Manager to execute the proposed lease agreement between the City of Carpinteria and the Friends of the Carpinteria Public Library (FOL) concerning the City owned property at 5103 Carpinteria Avenue, also known as the Seaside Building.

Recommendation: Authorize the City Manager to approve and execute the proposed new lease between the City of Carpinteria and the Friends of the Carpinteria Public Library (FOL) concerning the City Owned property at 5103 Carpinteria Avenue, also known as the Seaside Building. *(Requires a roll call vote.)*

Management Analyst II Thau and Legal Counsel Acos presented the staff report.

Speakers in-person: Ann Matson

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the proposed lease between the City of Carpinteria and the Friends of the Carpinteria Public Library and authorize the City Manager to execute it. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

8. Harbor Seal Advisory Committee Recommendations, with Carpinteria Open Space Management Advisory Board input and recommendations, and related actions.

Recommendation: Receive the recommendations from these City advisory groups and direct staff to take related actions, as it determines appropriate.

Management Analyst II Thau and Environmental Program Manager Maker presented the staff report and PowerPoint presentation.

Speakers in-person: Susan Mailheu, David Allen, Mike Wondolowski, Valerie Bentz, and David Allen (again)

Emails distributed: Susan Mailheu, Mike Wondolowski, Patrick O'Connor, and Valerie Bentz

Mayor Clark recommended that the Carpinteria Harbor Seal Rookery Report be revised to include the chart showing the harbor seal count by year.

Motion by Mayor Clark, seconded by Councilmember Lee to direct staff to proceed with the creation of the ad hoc Harbor Seal Advisory Committee with seven members (two Councilmembers and five members of the public) and begin work on the unified sign program and the rest of the recommendations to be considered at the 2024 Annual Work Plan meeting. Upon voice vote, the motion carried unanimously.

9. Law Enforcement Services Agreement between the City of Carpinteria and the County of Santa Barbara for period between July 1, 2023, and June 30, 2027.

Recommendation: Approve and authorize the Mayor to execute City of Carpinteria Contract Law Enforcement Services Agreement between the City of Carpinteria and the County of Santa Barbara for period between July 1, 2023, and June 30, 2027.
(Requires a roll call vote.)

City Manager Durflinger and Legal Counsel Rennie (who was present via Zoom) presented the staff report.

City Manager Durflinger strongly recommended the Council include in the 2024 Annual Workplan an item on the exploratory process to provide alternative law enforcement service delivery, such as the possibility of forming a City Police Department, should the County no longer be able to provide law enforcement contract services. Councilmember Solórzano and Vice Mayor Alarcon agreed with City Manager Durflinger's recommendation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the Mayor to approve and execute the proposed Law Enforcement Services Agreement between the City of Carpinteria and the County of Santa Barbara. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on the usual attachment from the League of California Cities.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported that the next Santa Barbara Metropolitan Transit District meeting is on October 3rd and the next South Coast Youth Safety Partnership Policy Team meeting is on October 12th at the Santa Barbara Foundation Offices. She also reported on the sessions from the League of California Cities Annual Conference in Sacramento including the Central Coast cities' response to the January storms and her attendance at the Channel Counties divisions business meeting and their next meeting will be in Buellton next month.

Councilmember Nomura reported on the Central Coast Community Energy meeting he attended in Paso Robles. He noted that Councilmember Solórzano, himself, and Assistant City Manager Ramirez attended the League of California Cities Annual Conference in Sacramento. He mentioned that discussion topics at the conference included keeping law enforcement costs within budget, dealing with homelessness, crumbling infrastructure, disaster response, and creating a homogenous community with no discrimination, segregation, nor displacement.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:22 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting
Tuesday, September 26, 2023**

In-Person

CALL TO ORDER

Mayor Clark called the meeting to order at 3:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION MATTER

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1).)
Title: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 3:31 pm.

RECONVENE IN OPEN SESSION

Mayor Clark reconvened the meeting in Open Session at 4:26 pm with all Councilmembers present and City Clerk Barrett present.

CLOSED SESSION REPORT

Mayor Clark announced that there was no reportable action from the Closed Session.

ADJOURNMENT

Mayor Clark adjourned the meeting at 4:27 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, October 9, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Mayor Al Clark

Councilmembers absent: Vice Mayor Natalia Alarcon

Staff members present: Dave Durlinger, City Manager
 Michael Ramirez, Assistant City Manager
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 Olivia Uribe Mutal, Program Manager
 Nick Bobroff, Community Development Director
 John L Ilasin, Public Works Director
 Licette Maldonado, Administrative Services Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

Mayor Clark recommended adjourning the meeting in memory of Mac Brown. The Council was in agreement.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Introduction of Carpinteria-Summerland Fire Protection District Fire Chief Robert Kovac.

City Manager Durlinger introduced Fire Chief Robert Kovac and Chief Kovac provided remarks.

2. 2023 Economic Vitality Program Report.

This item was deferred to a future Council meeting.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:36 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:57 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

- a. Status Update on the Work of the City Manager Succession Process Committee
- b. Status Update on the Work of the Senior Services Planning Committee
- c. City Council Closed Session on October 10, 2023 at 8:00 am in Council Chambers

City Manager Durlinger introduced the new format of the City Manager's Report presentation. He acknowledged that at the previous Council meeting the City Council had requested memos on topics brought up under general public comment which included parking concerns on Arbol Verde Street and live music/noise-related issues. He stated that staff submitted those memos to the City Council and the Council could direct staff at the appropriate time to place an agenda item for a future City Council meeting.

Assistant City Manager Ramirez reported that the Senior Services Planning Committee met on October 4th and reviewed current program updates, discussed senior meals, the Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center

and Related Programming which has been extended to October 23rd, location updates, current budget status, staffing, and equipment and supplies. He noted that the October senior activities calendar is available at www.carpinteriaca.gov/seniors, the City is currently in process of executing an agreement with Central Coast Commission for Senior Citizens to provide meals out of the Vets Hall, so far received one proposal in response to the RFP, and the next Senior Services Planning Committee is on October 23rd at 8:30 am.

Assistant City Manager Ramirez announced that the selected candidate for the Parks, Recreation and Community Services Director unfortunately withdrew. He stated that the recruitment for the position will begin again in January 2024 and explained the reasoning.

Program Manager Uribe Mutal reported that the Council met in a Closed Session on September 26th to review resumes/application materials from 45 City Manager applicants and seven candidates were invited to interview at the City Council Closed Session meeting on October 10th. She stated that the goal is to select the top candidates and invite them back for another interview with the City Council and the City's management team. She noted that the second interview date is pending.

City Manager Durlinger reported on the Racial Equity and Social Justice work that is currently being done including Equity Praxis meeting with community stakeholders and a report on this work will be presented to the Council in November.

He also mentioned Councilmember Lee's request for a future agenda item to send a letter to the County to make carbon odor scrubbers at cannabis facilities the best available control technology designee. Community Development Director Bobroff responded to questions from the Council. The Council supported Councilmember Lee's request to place the submittal of a letter to the County to make carbon odor scrubbers at cannabis facilities the best available control technology designee on a future Council meeting agenda.

He also spoke on the construction of the Palm Avenue Traffic Signal Project, the mixed use (residential/commercial) project at 4745 Carpinteria Avenue, and an update on the City's Housing Element. Community Development Director Bobroff elaborated on the update provided for those two projects.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Fred Shaw, Dan Browne, Ann Matson, W.E. Davis, and Susan Allen

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 3 through 4. Upon voice vote, the motion carried unanimously with Vice Mayor Alarcon absent.

3. Receive and file the Expenditures for the period beginning September 18, 2023 and ending September 29, 2023.
4. Adopt Resolution No. 6266, approving updated Records Retention Schedules.

ADMINISTRATIVE MATTERS:

The Council heard Item No. 5 after Item No. 9.

6. Authorization for the City Manager to execute Amendment No. 8 to the Agreement with Dewberry to provide additional services for the Carpinteria Avenue Bridge Replacement Project.

Recommendation: (1) Authorize the City Manager to execute Amendment No. 8 to the Agreement with Dewberry to provide additional services for the Carpinteria Avenue Bridge Replacement Project in the not-to-exceed amount of \$451,050 for a total amended amount of \$2,170,936 and (2) Approve a budget appropriation in the amount of \$451,050 to the Capital Improvements Fund for Fiscal Year 2023-24 Capital Improvements Program Budget for the Carpinteria Avenue Bridge Replacement Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation and Consultant Gerald Comati (present via Zoom) with COM3 Consulting responded to questions from the Council.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) authorize the City Manager to execute Amendment No. 8 to the Agreement with Dewberry to provide additional services for the Carpinteria Avenue Bridge Replacement Project in the not-to-exceed amount of \$451,050 for a total amended amount of \$2,170,936 and (2) Approve a budget appropriation in the amount of \$451,050 to the Capital Improvements Fund for Fiscal Year 2023-24 Capital Improvements Program Budget for the Carpinteria Avenue Bridge Replacement Project. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, and Mayor Clark
NOES: None
ABSENT: Vice Mayor Alarcon
ABSTAIN: None

The motion carried.

7. Adoption of Ordinance No. 772 amending various sections within Carpinteria Municipal Code Chapter 2.08 (City Manager) to align with law and practice.

Recommendation: Approve the first reading of Ordinance No. 772 amending Chapter 2.08 to revise the residency requirement and appeal rights for the City Manager (first reading as read by title only). *(This motion requires reading of ordinance title and a roll call vote.)*

Legal Counsel Acos presented the staff report.

Speakers in-person: Patrick O'Connor

Legal Counsel Acos noted that the Council needed to determine the maximum distance from the City that the city manager is required to reside and the time frame the city manager has from their appointment to establish a residence. The Council deliberated.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the first reading of Ordinance No. 772, amending Chapter 2.08 to revise the residency requirement and appeal rights for the City Manager, and continue this item to the October 23, 2023 Council Meeting for second reading and adoption, and that the city manager shall establish residence within 30 miles going north/south of the city within 90 days of appointment.

Legal Counsel Acos proposed the motion language be modified to say the city manager shall establish residence within 30 miles of the city.

Councilmember Lee modified the motion to approve the first reading of Ordinance No. 772, amending Chapter 2.08 to revise the residency requirement and appeal rights for the City Manager, and continue this item to the October 23, 2023 Council Meeting for second reading and adoption, and that the city manager shall establish residence within 30 miles of the city within 90 days of appointment. Councilmember Nomura seconded the modified motion.

City Clerk Barrett read aloud the title of Ordinance No. 772 into the record.

The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, and Mayor Clark
NOES: None
ABSENT: Vice Mayor Alarcon
ABSTAIN: None

The motion carried.

PUBLIC HEARING:

8. To review the Cost of Service Study and its methodology, initiate the update of the City's Master Fee Schedule, and Chapter 3.34 of the Carpinteria Municipal Code.

Recommendation: (A) Receive the Cost of Service Report and staff report, open the public hearing and receive public comment, provide staff with direction concerning the study, and continue the public hearing to a Special City Council Meeting on Monday, October 30, 2023 and (B) Initiate the update of the City's Master Fee Schedule, and Chapter 3.34 of the Carpinteria Municipal Code.

Administrative Services Director Maldonado introduced Consultant Eric Johnson with Revenue & Cost Specialists, LLC who presented the staff report and PowerPoint presentation.

Speakers in-person: Patrick O'Connor

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive the Cost of Service Report and staff report, open the public hearing and receive public comment, provide staff with direction concerning the study, and continue the public hearing to a Special City Council Meeting on Monday, October 30, 2023, and initiate the update of the City's Master Fee Schedule, and Chapter 3.34 of the Carpinteria Municipal Code. Upon voice vote, the motion carried unanimously with Vice Mayor Alarcon absent.

Mayor Clark recessed to a break at 7:42 pm and reconvened the meeting at 7:49 pm.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Downtown "T" Encroachment Guidelines Amendment and Related Authorizations.

Recommendation: (1) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines, (2) Authorize the City Manager to purchase up to six (6) prefabricated modular parklets in a not-to-exceed amount of \$110,000, (3) Authorize the City Manager to enter into lease contracts with private business owners at an annual lease rate of \$800 per year, reflecting a subsidy rate of 50-percent for prefabricated modular parklets, and (4) Direct staff

to bring a future agenda item to consider extending the Temporary COVID-19 Outdoor Business Permit Program.

Public Works Director Ilasin and Consultant Tom Mericle with TKM Engineering presented the staff report and PowerPoint presentation.

There was no public comment.

City Manager Durlinger noted that in response to the Mayor's point about adjusting the annual lease calculation for inflation, Legal Counsel Acos recommended forming the motion using a subsidy rate of 50% to adjust for inflation.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines; (2) Authorize the City Manager to purchase up to six (6) prefabricated modular parklets in a not-to-exceed amount of \$110,000; (3) Authorize the City Manager to enter into lease contracts with private business owners at an annual lease rate of \$800 per year, reflecting a subsidy rate of 50-percent for prefabricated modular parklets; and (4) Direct staff to bring a future agenda item to consider extending the Temporary COVID-19 Outdoor Business Permit Program.

Mayor Clark asked if the Council would add the suggested language mentioned by Legal Counsel Acos.

Councilmember Lee modified the motion to (1) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines; (2) Authorize the City Manager to purchase up to six (6) prefabricated modular parklets in a not-to-exceed amount of \$110,000; (3) Authorize the City Manager to enter into lease contracts with private business owners at an annual lease rate of \$800 per year, reflecting a subsidy rate of 50-percent for prefabricated modular parklets; and (4) Direct staff to bring a future agenda item to consider extending the Temporary COVID-19 Outdoor Business Permit Program and include the comments made by Legal Counsel Acos regarding the adjustment of the annual lease calculation for inflation. Councilmember Nomura seconded the modified motion.

Legal Counsel Acos clarified the third part of the modified motion to state: Authorize the City Manager to enter into lease contracts with private business owners at an annual lease rate reflecting a 50% subsidy of the cost of the prefabricated modular parklet. Councilmembers Lee and Nomura agreed with Legal Counsel Acos' clarification of the third part of the modified motion.

Upon voice vote, the clarified and modified motion carried unanimously with Vice Mayor Alarcon absent.

The Council next heard Item No. 5 on the agenda.

5. Agreement for Operation of a Countywide Library System between the County of Santa Barbara and the City of Carpinteria.

Recommendation: Approve and authorize the Mayor to execute the Library Agreement between the County of Santa Barbara and the City of Carpinteria.

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and authorize the Mayor to execute the Library Agreement between the County of Santa Barbara and the City of Carpinteria. Upon voice vote, the motion carried unanimously with Vice Mayor Alarcon absent.

LEGISLATIVE UPDATE:

City Manager Durlinger reported on the usual attachment from the League of California Cities.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: NONE

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers present are expected to be in attendance at the October 23rd regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:22 pm in memory of Mac Brown.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting
Tuesday, October 10, 2023
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013**

Teleconference Location: 34020 E-30-F, Zapallar, Chile

In-Person

CALL TO ORDER

Mayor Clark called the meeting to order 8:09 am.

City Clerk Barrett noted for the record that the meeting would be conducted pursuant to California Government Code Section 54953, in that Vice Mayor Alarcon would be participating in the meeting via teleconference (Zoom) and in accordance with the Brown Act, the teleconference location has been identified in the notice and agenda for this meeting.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon (present via Zoom)
 Mayor Al Clark

Staff members present: Brian C. Barrett, City Clerk
 Olivia Uribe Mutal, Program Manager

Vice Mayor Alarcon verified she could hear the proceedings well, she had a copy of the agenda for this meeting, the agenda was posted at the location where she is, her location is reasonably accessible to the public to allow a member of the public to participate in the teleconference from her location, and there was no member of the public present at her location who wished to participate in the meeting.

All Councilmembers present in the Council Chamber could clearly hear Vice Mayor Alarcon.

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION MATTER

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1).)
Title: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 8:11 am.

RECONVENE IN OPEN SESSION

Mayor Clark reconvened the meeting in Open Session at 4:50 pm with Councilmembers Lee, Nomura, Solórzano, and Mayor Clark present and Vice Mayor Clark present via Zoom.

CLOSED SESSION REPORT

Mayor Clark announced that there was no reportable action from the Closed Session.

ADJOURNMENT

Mayor Clark adjourned the meeting at 4:51 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, October 23, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:00 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1).)
Title: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:01 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:34 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Michael Ramirez, Assistant City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
Olivia Uribe Mutal, Program Manager
Teresa Ilasin, Management Analyst II
Amber Workman, Aquatics Superintendent
Aida Thau, Management Analyst II
John L Ilasin, Public Works Director
Nick Bobroff, Community Development Director
David Hernandez, Acting Code Compliance Supervisor
Erin Maker, Environmental Program Manager

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Proclamation Recognizing and Celebrating the 37th Anniversary of the California Avocado Festival. *(Requires approval prior to presentation of proclamation.)*

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Recognizing and Celebrating the 37th Anniversary of the California Avocado Festival. Upon voice vote, the motion carried unanimously.

Speakers in-person: Olivia Sorgman

Mayor Clark and the City Council presented the Proclamation to Avocado Festival Boardmembers.

3. Presentation on the 2023 City of Carpinteria HOST Season.

Program Manager Uribe Mutal introduced HOST member Fred Shaw who presented the PowerPoint presentation.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

Emails distributed: Gail Marshall

City Manager Durflinger announced that the Safe Trick or Treat Event will occur in the Downtown on Friday, October 27th from 3:30 pm to 5:00 pm.

Assistant City Manager Ramirez introduced each department hiring manager who in turn introduced each new City employee.

Management Analyst II Ilasin introduced Javier Gutierrez, Human Resources Assistant in the General Government Department.

Management Analyst II Thau introduced Wendi Dunn, Part-Time Community Garden Coordinator in the Parks, Recreation & Community Services Department.

Pool Superintendent Workman introduced John Sofer, Aquatics Coordinator in the Parks, Recreation & Community Services Department.

Public Works Director Ilasin introduced Josefina Arechiga, Assistant Engineer in the Public Works Department.

Community Development Director Bobroff introduced Brian Banks, Principal Planner in the Community Development Department.

City Manager Durflinger addressed recent disruptive/offensive public comments that several other California cities have experienced during their Council meetings.

Assistant City Manager Ramirez summarized this morning's Senior Services Planning Committee meeting which included updates on senior congregate meals, the status of the Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming, and collecting feedback from the community on what name to rebrand the program to focus on what they are hoping to do, not on who they are serving. He said the next Committee meeting is November 20th at 8:30 am in the Council Chambers.

Management Analyst II Thau announced the start of the senior congregate meals being offered at the Vets Hall Monday through Friday at 12:30 pm for the community to come and socialize. She stated that the City partnered with the Central Coast Commission for Seniors, meals are offered free to those 60 and above and \$10 per meal for those below 60, and people can sign up for meals by calling 805-925-9554 option 1 at least three days prior to the meal.

Program Manager Uribe Mutal mentioned that the Council held a Closed Session on October 10th and interviewed seven City Manager candidates and held another Closed Session related to the City Manager selection prior to today's regular Council meeting. She announced that another Closed Session meeting is scheduled for November 13th before the regular Council meeting.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Eileen Marcussen, Stephen Marcussen, and Mike Wondolowski

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 9. Upon voice vote, the motion carried unanimously.

4. Approve the minutes of the regular meeting held September 25, 2023, the special meeting held September 26, 2023, the regular meeting held October 9, 2023, and the special meeting held October 10, 2023.
5. Receive and file the Expenditures for the period beginning October 2, 2023 and ending October 13, 2023.
6. Receive and file Report of Contracts Executed by the City Manager for the Period of September 19, 2023 through October 16, 2023.
7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for September 2023.

8. Receive and file the Quarterly Review of the Pension Stabilization Trust.
9. Adopt Resolution No. 6272, receiving and filing the Annual City Investment Policy.

ADMINISTRATIVE MATTERS:

10. Adopt Resolution No. 6269, Approving an Appointment to the Community Development Block Grant Committee.

Recommendation: Adopt Resolution No. 6269, approving an appointment to the Community Development Block Grant Committee.

City Clerk Barrett presented the staff report.

Speakers in-person: Jessica Petrillo

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6269, as read by title only, approving an appointment to the Community Development Block Grant Committee. Upon voice vote, the motion carried unanimously.

11. Code Compliance Quarterly Report, Q3, 2023.

Recommendation: Receive and file quarterly report.

Acting Code Compliance Supervisor Hernandez presented the staff report and PowerPoint presentation.

Speakers in-person: Mike Wondolowski, Susan Allen, and Stephen Marcussen

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to receive and file the Code Compliance Quarterly Report. Upon voice vote, the motion carried unanimously.

12. Adoption of Resolution No. 6268, authorizing the City Manager to execute a Grant Agreement with the California Office of Traffic Safety for a Pedestrian and Bicycle Safety Program on behalf of MOVE Santa Barbara County.

Recommendation: (1) Adopt Resolution No. 6268, authorizing the City Manager to execute a Grant Agreement with the California Office of Traffic Safety for a Pedestrian and Bicycle Safety Program on behalf of MOVE Santa Barbara County and (2) Approve a budget appropriation in the amount of \$65,800 to the General Fund for Fiscal Year 2023-24 Budget. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and Executive Director of MOVE Santa Barbara County Heather Deutsch (present via Zoom) responded to questions from the Council.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6268, authorizing the City Manager to execute a Grant Agreement with the California Office of Traffic Safety for the Pedestrian and Bicycle Safety Program on behalf of MOVE Santa Barbara County and (2) Approve a budget appropriation in the amount of \$65,800 to the General Fund for Fiscal Year 2023-24 Budget. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

13. Adoption of Ordinance No. 772, amending various sections within Carpinteria Municipal Code Chapter 2.08 (City Manager) to align with law and practice.

Recommendation: Adopt Ordinance No. 772 (second reading). *(This motion requires a roll call vote.)*

City Manager Durflinger presented the staff report and noted that typically second readings of ordinances would appear on the Consent Calendar; however, there is an option for the Council to reconsider the provisions in proposed Ordinance No. 772. He stated that at the previous Council meeting, the Council determined the maximum distance from the city that the city manager is required to reside is 30 miles and the city manager has 90 days from their appointment to establish a residence. He explained concerns with limiting the city manager to 90 days to relocate within the 30 mile limit of the city. He asked the Council to reconsider that provision which is a substantive change to the ordinance and if the Council accepted, would require the ordinance to be sent back to first reading at a future meeting. He also suggested a one year time frame for the city manager to relocate or a minimum amount of six months.

There was no public comment.

Legal Counsel Acos said if Council does have this Ordinance return for first reading at a future meeting to change the required time frame for the city manager to establish a residence, she suggested adding additional flexibility to this provision to include that the distance and number of days to comply can be changed by statement or by a provision

in a particular employment agreement and also by a resolution of the Council to give the City Council additional leeway in case something were to happen with a particular city manager.

The Council deliberated.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to bring Ordinance No. 772 back for first reading at a future meeting to consider the maximum distance from the City that the city manager is required to reside and the time frame the city manager has from their appointment to establish a residence with the recommended maximum distance of 30 miles from the City and the time frame the city manager has from their appointment to establish residence at six months.

Legal Counsel Acos inquired if Councilmember Nomura wished to amend the motion to add the provision to allow the Council additional flexibility to change these requirements by resolution.

Councilmember Nomura modified the motion to bring Ordinance No. 772 back for first reading at a future meeting to consider the maximum distance from the City that the city manager is required to reside and the time frame the city manager has from their appointment to establish a residence with the recommended maximum distance of 30 miles from the City and the time frame the city manager has from their appointment to establish residence at six months and add the provision to allow the Council additional flexibility to change these requirements by resolution. Councilmember Lee seconded the modified motion.

The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING: NONE

**CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR
AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE**

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

14. Re-formation of an Harbor Seal Advisory Committee.

Recommendation: Approve and adopt Resolution No. 6271, establishing a statement of purpose and re-forming an Ad hoc Harbor Seal Advisory Committee, and appointing up to two members of the City Council to serve on the Committee.

Management Analyst II Thau presented the staff report.

Speakers in-person: Mike Wondolowski and Susan Allen

Emails distributed: Susan Mailheau

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and adopt Resolution No. 6271, re-forming an Ad hoc Harbor Seal Advisory Committee and appointing Councilmembers Solórzano and Alarcon to serve on the Committee. Upon voice vote, the motion carried unanimously.

Mayor Clark recessed to a break at 7:28 pm and reconvened the meeting at 7:36 pm.

15. Adopt Resolution No. 6270, forming a Sustainability Committee.

Recommendation: Adopt Resolution No. 6270, forming a standing Sustainability Committee of the Council, and appointing two members of the Council to serve on the Committee.

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Lee, to adopt Resolution No. 6270, as read by title only, forming a standing Sustainability Committee of the Council, and appointing Council members Nomura and Solórzano to serve on the Committee. Upon voice vote, the motion carried unanimously.

16. (1) Review of City Council Processes for: (a) Appointing Members to the City's Boards, Committees, and Commissions (Advisory Groups) and (b) assigning Councilmembers as representatives to Regional Agencies, and to Joint & Standing and Ad Hoc Committees; and (2) Consideration of Formation of an Ad hoc City Council Appointment Process Committee.

Recommendation: Receive and file the report and adopt Resolution No. 6267, establishing an Ad hoc City Council Appointment Process Committee.

City Clerk Barrett presented the staff report.

Speakers via Zoom: Patrick O'Connor

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the report and adopt Resolution No. 6267, as read by title only, approving the formation of an Ad hoc City Council Appointment Process Committee to include Councilmembers Clark and Alarcon.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the Central Coast Sustainability Summit at UCSB where there was a presentation on building electrification and a session on engaging linguistically and culturally appropriate sustainability outreach in partnership with Promotores of Santa Barbara County. She spoke on the recent Santa Barbara Metropolitan Transit District Board meeting where discussion centered on cloud-based transit signal priority software and the California Energy Commission's Blueprints for Medium Heavy Duty Zero Emission Vehicle Infrastructure and other MTD related projects and announced the hiring of eight new bus operators. She also commented that the South Coast Youth Safety Partnership Policy Team met earlier this month where Sheriff's Deputy Bryan Dickey presented safety statistics for the City of Carpinteria and there was discussion from County law enforcement stakeholders about how to maintain the lower level of gang activity and continue to work on intervention methods through the education system.

Councilmember Nomura mentioned the outstanding work the Sheriffs' Department has done.

Mayor Clark reported on a recent SBCAG Board meeting where discussion centered on LOSSAN's efforts to have more commuter train service in the morning to get people to work on time.

Councilmember Nomura asked if Public Works could report at each Council meeting about capital projects coming up and in progress. City Manager Durflinger responded that a capital projects status report could be added to the City Manager's Report at each Council meeting. The Council was in agreement.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the November 13th regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:53 pm in recognition of Councilmember Nomura's birthday today.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting
Monday, October 30, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Michael Ramirez, Assistant City Manager
 Mack Carlson, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City of
 Carpinteria
 Brian C. Barrett, City Clerk
 Licette Maldonado, Administrative Services Director
 Nick Bobroff, Community Development Director
 John L. Ilasin, Public Works Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

PUBLIC HEARING (Continued from October 9, 2023 Council Meeting):

The City Council met to consider the following item:

1. Review the proposed Master Fee Schedule to determine the percentage of cost recovery and initiate the update to Chapter 3.34 of the Carpinteria Municipal Code.

Recommendation: (1) Direct staff to bring back the Master Fee Schedule with the Council's direction of the percentage of cost recovery, open the public hearing and receive public comment, and continue the public hearing to the City Council Meeting on Monday, November 13, 2023 and (2) Initiate the update of the City's Master Fee Schedule and Chapter 3.34 of the Carpinteria Municipal Code.

Administrative Services Director Maldonado introduced Consultant Eric Johnson with Revenue & Cost Specialists, LLC who presented the staff report.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Speakers in-person: Amrita Salm and Betty Songer

Speakers via Zoom: Gary Campopiano

Emails distributed: Gail Marshall

The City Council accepted the proposed cost recovery percentages for all service fees as presented in the Cost of Services Study Report except for the service fee amounts for S-01310 (Appeal to Planning Commission) and for S-01320 (Appeal to the City Council) which the Council kept at the existing amounts of \$1,260 and \$1,330, respectively.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to direct staff to bring back the Master Fee Schedule with the recommended Council's direction of the percentage of cost recovery, open the public hearing and receive public comment and continue the public hearing to the City Council Meeting on Monday, November 13, 2023 and initiate the update of the City's Master Fee Schedule and Chapter 3.34 of the Carpinteria Municipal Code. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, November 13, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 3:01 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1))
Title: City Manager

CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code Section 54957.6)
City designated representative: Jena S. Acos, City Attorney
Unrepresented employee: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 3:02 pm.

RECONVENE IN OPEN SESSION

Mayor Clark reconvened the meeting in Open Session at 4:45 pm with all Councilmembers present and Legal Counsel Acos and City Clerk Barrett present.

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

ADJOURNMENT OF CLOSED SESSION

Mayor Clark adjourned the Closed Session at 4:45 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:32 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City
of Carpinteria
Brian C. Barrett, City Clerk
John L. Ilasin, Public Works Director
Nick Bobroff, Community Development Director
Erin Maker, Environmental Program Manager

CLOSED SESSION REPORT

Legal Counsel Acos previously announced the Closed Session Report prior to the adjournment of the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Presentation in honor of members of the Boys & Girls Club who have achieved Gold Card status.

Speakers in-person: Michael Baker, CEO of Boys & Girls Club of Santa Barbara County

Mayor Clark announced the names of the children who achieved Gold Card Status and Vice Mayor Alarcon presented the certificates to each child.

3. New Employee Introduction: Shay Darrington, Engineering Technician.

Public Works Director Ilasin introduced Shay Darrington, Engineering Technician who provided remarks.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:50 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:05 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

City Manager Durflinger introduced the City Manager's Report.

Community Development Director Bobroff spoke on the Housing Element Update.

Public Works Director Ilasin presented the new service request portal that the City recently launched.

City Manager Durflinger reported on the memo that staff distributed to Councilmembers on the possibility of broadcasting Architectural Review Board meetings, including on

GATV, Granicus, and Zoom as well as adding Zoom broadcast and public comment access to Planning Commission meetings.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to direct staff to explore televising and providing Zoom commentary for Architectural Review Board meetings and also adding Zoom commentary to Planning Commission meetings.

City Manager Durflinger sought clarification on the motion that direction for staff referred to returning back with an agenda matter for a budget adjustment for those services. The motion maker and seconder agreed with City Manager Durflinger's clarification of the motion. City Manager Durflinger said it would also involve a contract amendment with TVSB.

The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

City Manager Durflinger reported out on the actions of the Planning Commission meeting of November 6, 2023 and Community Development Director Bobroff responded to questions from the Council.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Patrick O'Connor, Sandy Nargi, Mario Nargi, Ann Matson, Jane Benefield, Rob Denholtz, Robert Stein (not present), and Amrita Salm

Emails distributed: Douglas Qualls and Laura Cook

In response to Ms. Salm's comments regarding notification of residents on open public comment periods for items outside City Council meetings such as for the Revised Draft Housing Element, Mayor Clark inquired about ways to notice the public.

Councilmember Nomura suggested using the City section in the Coastal View News to provide such information to the public.

City Manager Durflinger responded that staff would work with the website consultant to look at ways to put out alerts anytime there is a public comment period open.

Legal Counsel Acos noted that the seven-day notice period referred to is required before the City resubmits the Housing Element to the California Department of Housing & Community Development and that it would come back before the City Council for final adoption and there will be another opportunity for public comment to be provided.

Community Development Director Bobroff clarified that for this administrative step in the Housing Element, City staff followed the State mandate to have a seven-day public posting of the draft element and circulate notice of the posting to individuals who have specifically requested notification about the Housing Element. He noted that when staff returns for a public hearing on the Housing Element to the City Council for final adoption, staff will do the normal legal posting of the ad in the Coastal View News, mail notice to those on the interest list, and go through a more robust public noticing effort.

In response to several public comments regarding e-bikes in the Salt Marsh, Mayor Clark inquired if this was on staff's radar. Community Development Director Bobroff responded that Community Development has been working with the Parks, Recreation & Community Services Department to get signs put back up when they have been knocked down and having Code Compliance staff prioritize patrols at the Salt Marsh Park for bike riding, e-bikes and dogs, and at the Bluffs for off-leash dogs. He commented that Parks, Recreation & Community Services Department staff has been looking into suggested barriers to the entrances at the Salt Marsh Park to prevent bikes from entering.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 6. Upon voice vote, the motion carried unanimously.

4. Approve the minutes of the regular meeting held October 23, 2023 and the special meeting held October 30, 2023.
5. Receive and file the Expenditures for the period beginning October 16, 2023 and ending November 3, 2023.
6. Approve and adopt Resolution No. 6281, declaring certain City-owned property/equipment as surplus assets and authorizing disposal.

ADMINISTRATIVE MATTERS:

7. Consider canceling the regular City Council meeting of December 25, 2023.

Recommendation: Authorize the cancelation of the regular City Council meeting of December 25, 2023.

City Clerk Barrett presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the cancelation of the regular City Council meeting of December 25, 2023. Upon voice vote, the motion carried unanimously.

8. Approval and adoption of Resolution No. 6273, authorizing the City to apply for California Department of Resources, Recycling and Recovery grant programs.

Recommendation: Approve and adopt Resolution No. 6273, authorizing the City to apply for California Department of Resources Recycling and Recovery grant programs, and authorizing the City Manager or their designee to execute related grant program documents.

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and adopt Resolution No. 6273, authorizing the City to apply for California Department of Resources Recycling and Recovery grant programs, and authorizing the City Manager or their designee to execute related grant program documents.

Councilmember Nomura noted that the sample motion mentioned adoption of Resolution No. 6270 while the staff report title and recommendation mentioned Resolution No. 6273. Environmental Program Manager Maker stated that the sample motion was incorrect and should refer to Resolution No. 6273, not 6270.

Upon voice vote, the motion carried unanimously.

PUBLIC HEARING (Continued from October 30, 2023 Council Meeting):

9. Continuation of Public Hearing to Amend Carpinteria Municipal Code (CMC) and Master Fee Schedule to November 27, 2023, City Council Meeting.

Recommendation: Continue the public hearing to Amend CMC and Master Fee Schedule to the November 27, 2023, City Council meeting.

City Clerk Barrett presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to continue the public hearing to Amend CMC and Master Fee Schedule to the November 27, 2023, City Council meeting. Upon voice vote, the motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

10. Approve and authorize for the Mayor's signature a letter to the County of Santa Barbara advocating for the use of carbon filtration technology to address cannabis odors impacting the residential, educational and recreational areas of the City.

Recommendation: Approve and authorize for the Mayor's signature a letter to the County of Santa Barbara (Attachment A).

Community Development Director Bobroff presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and authorize the Mayor to sign and transmit a letter to the County of Santa Barbara advocating for the use of carbon filtration technology to address commercial cannabis odors. Upon voice vote, the motion carried unanimously.

11. Adoption of Ordinance No. 772 amending various sections in Carpinteria Municipal Code Chapter 2.08 ("City Manager") to align with law and practice.

Recommendation: Approve the first reading of Ordinance No. 772 amending Chapter 2.08 to remove the residency requirement and appeal rights for the City Manager (first reading as read by title only). *(This motion requires reading of ordinance title and a roll call vote.)*

Legal Counsel Acos presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to approve the first reading of Ordinance No. 772, amending Chapter 2.08 to remove the residency requirement and appeal rights for the City Manager, and continue this item to the November 27, 2023 Council Meeting for second reading and adoption.

City Clerk Barrett read aloud the title of Ordinance No. 772 into the record.

The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

12. First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.

Recommendation: Authorize the Mayor to sign the First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to authorize the Mayor to sign the First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds. Upon voice vote, the motion carried unanimously.

13. Authorization for the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services for the City's Building and Safety Division of the Community Development Department.

Recommendation: Authorize the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services to the City's Building and Safety Division in respective amounts not-to-exceed \$100,000 each. *(This motion requires a roll call vote.)*

Community Development Director Bobroff presented the staff report.

Speakers via Zoom: Amrita Salm

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.;

and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services to the City's Building and Safety Division in respective amounts not-to-exceed \$100,000 each. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

14. Options for City of Carpinteria Legislative Advocacy.

Recommendation: Receive and file the report and direct staff as determined appropriate.

City Manager Durflinger presented the staff report.

Speakers in-person: Fred Shaw

There was Council consensus on using a Council Standing Committee with a Legislative Platform as an alternative to the current practice of the City Council legislative advocacy.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive and file the report on the City's legislative advocacy process and options and direct staff to place it on the 2024 Annual Work Plan for further discussion. Upon voice vote, the motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on the usual attachment from the League of California Cities and announced that there is a tentatively scheduled Council meeting on December 4th to go over an update on housing laws.

Legal Counsel Acos added that the proposed December 4th Council meeting will cover a handful of bills and staff will be back in January to provide an update on the new legislation that has just been passed on housing issues.

Councilmember Lee asked for an update on the legal actions between Huntington Beach and the State regarding housing legislation and its Housing Element. Legal Counsel Acos provided a brief update and said a further update could be made at the December 4th Council meeting.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on the following:

- Next Beacon meeting on Friday in the Council Chambers.
- Santa Barbara Metropolitan Transit District Board of Directors met last week and received the findings of the District's annual audit.
- City Council/First District Supervisor Committee meeting has been rescheduled to December 4th.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the November 27th regular Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:09 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, November 27, 2023**

In-Person and Virtual Participation Options

CALL TO ORDER

Mayor Clark called the meeting to order at 5:34 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Dave Durlinger, City Manager
 Michael Ramirez, Assistant City Manager
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 John L. Ilasin, Public Works Director
 Stephon Downes, Management Analyst I
 Licette Maldonado, Administrative Services Director
 Olivia Uribe Mutal, Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Recognizing 2023 Outgoing Santa Barbara Association of Realtors President Todd Shea. *(Requires approval prior to presentation of proclamation.)*

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Recognizing 2023 Outgoing Santa Barbara Association of Realtors President Todd Shea. Upon voice vote, the motion carried unanimously.

Mayor Clark presented the Proclamation to Mr. Shea. Mr. Shea provided remarks.

2. New Employee Introduction: Mindy Fogg, Principal Planner and Megan Musolf, Assistant Planner.

Community Development Director Bobroff introduced Mindy Fogg, Principal Planner and Megan Musolf, Assistant Planner. Ms. Fogg and Ms. Musolf provided remarks.

3. Presentation of the 2023 Carpinteria Valley Economic Profile.

Mark Schniepp, Director of The California Economic Forecast provided the presentation and responded to questions.

Speakers in-person: Mike Wondolowski

Emails distributed: Mike Wondolowski

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to receive and file the report. Upon voice vote, the motion carried unanimously.

4. Resolution No. 6275, Congratulating Dave Durflinger on His Retirement and Commending and Thanking Him for 24 Years of Loyal and Dedicated Service to the City of Carpinteria. *(Requires approval prior to presentation of resolution.)*

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6275. Upon voice vote, the motion carried unanimously.

Speakers in-person: Brad Stein, Fred Shaw, Julia Mayer, Susan Allen, Joe Franken, Lorraine McIntire, and Kevin Silk

Mayor Clark and the City Council presented City Manager Durflinger with Resolution No. 6275, an engraved City Tile, a California State Assembly Certificate of Recognition from Assemblymember Gregg Hart, and a Certificate of Special Congressional Recognition from Congressman Salud Carbajal.

RECESS FOR REFRESHMENTS IN COUNCIL FOYER

Mayor Clark recessed the meeting for refreshments at 6:32 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 7:01 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

City Manager Durlinger introduced the City Manager's Report and went over the holiday closure dates of City Hall, the Community Library, and the Community Pool.

Assistant City Manager Ramirez provided an update on the Senior Services Committee.

Public Works Director Ilasin spoke on the Community Rating System (CRS) of the National Flood Insurance Program and the Flood Insurance Rate Map (FIRM) Restudy.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Paul Wright

Emails distributed: Rosalind (no last name provided)

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 11. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held November 13, 2023.
6. Receive and file the Expenditures for the period beginning November 6, 2023 and ending November 17, 2023.

7. Receive and file Report of Contracts Executed by the City Manager for the Period of October 17, 2023 through November 20, 2023.
8. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for October 2023.
9. Adopt Ordinance No. 772 (second reading), amending various sections in Carpinteria Municipal Code Chapter 2.08 ("City Manager") to align with law and practice. *(This motion requires a roll call vote.)*
10. Accept Parcel Map 25,187 and associated documents including project-specific Covenants, Conditions and Restrictions (CC&Rs), and Informational Notice document, for the Haber Condominium Project (20-2076-DP/CDP/TPM/TEX) located at 4716 Seventh Street.
11. Excusing City Manager Dave Durlinger from attending the meeting(s) of the City Council held after November 27, 2023.

ADMINISTRATIVE MATTERS:

12. Appointments of public members to the Ad Hoc Harbor Seal Advisory Committee.

Recommendation: Make appointments to the Ad Hoc Harbor Seal Advisory Committee.

City Clerk Barrett presented the staff report.

Speakers in-person: David Allen, Susan Allen, Cynthia Steen, Mike Wondolowski, and Susan Mailheau

Speakers via Zoom: Andrew Brooks

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to appoint the following public members to the Ad Hoc Harbor Seal Advisory Committee: Andrew Brooks, David Allen, Mike Wondolowski, Susan Mailheau, and C. Kathleen Lord and request staff bring back an amendment to the resolution re-forming the Committee to include two alternate members. Upon voice vote, the motion carried unanimously.

13. Authorize the City Manager to sign the Landscape Equipment Electrification Fund Program Application.

Recommendation: (1) Authorize the City Manager to sign the Landscape Equipment Electrification Fund Program Application and (2) Approve a budget

appropriation in the amount of \$11,250 to the Right-of-Way Maintenance District Fund and \$1,000 to the General Fund for Fiscal Year 2023-24 Budget. *(This motion requires a roll call vote.)*

Management Analyst I Downes presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Authorize the City Manager to sign the Landscape Equipment Electrification Fund Program Application; and (2) Approve a budget appropriation in the amount of \$11,250 to the Right-of-Way Maintenance District Fund and \$1,000 to the General Fund for Fiscal Year 2023-24 Budget. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

14. A Maintenance Agreement with the California Department of Transportation concerning the Carpinteria High School Area Crosswalk Safety Improvement Project.

Recommendation: Authorize the City Manager to execute a Maintenance Agreement with the California Department of Transportation for the Carpinteria High School Area Crosswalk Safety Improvement Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the City Manager on behalf of the City to execute a Maintenance Agreement with the California Department of Transportation for the Carpinteria High School Area Crosswalk Safety Improvement Project. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING:

15. Ordinance No. 774, an Ordinance of the City Council of the City of Carpinteria, California, Amending Chapter 2.06 of Title 2 (City Council District Elections) and Chapter 3.34 of Title 3 (Revenue and Finance) of the Carpinteria Municipal Code Regarding Fee and Service Charge Revenue/Cost Comparison System, and Resolution No. 6282, Approving and Adopting the City's Master Fee Schedule. *(Continued from November 13, 2023 Council Meeting)*

Recommendation: (1) Introduce and approve Ordinance No. 774, as read by title only, and continue the second reading of the ordinance for adoption to December 11, 2023; and (2) Approve and adopt Resolution No. 6282, updating the City's Master Fee Schedule. *(This motion requires reading of ordinance title and a roll call vote.)*

Administrative Services Director Maldonado presented the staff report.

Speakers in-person: Steve Jarmie

Motion by Councilmember Nomura, seconded by Councilmember Lee, to (1) Approve and waive first reading of Ordinance No. 774, as read by title only, and continue the second reading for adoption to December 11, 2023, and; (2) Adopt Resolution No. 6282, approving the City's Master Fee Schedule.

City Clerk Barrett read aloud the title of Ordinance No. 774 into the record.

The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

16. Annual Report of the Development Impact Fee Program and Updating the Capital Improvement Plan.

Recommendation: Adopt Resolution No. 6276, approving and accepting the Annual Report of the Development Impact Fee Program and updating the Capital Improvement Plan.

Public Works Director Ilasin and Management Analyst I Downes presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Resolution No. 6276, as read by title only. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

17. 2023 Economic Vitality Program Report.

Recommendation: Receive and file the 2023 Economic Vitality Program Report.

Assistant City Manager Ramirez presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the 2023 Economic Vitality Program report. Upon voice vote, the motion carried unanimously.

18. Approval and adoption of the City Manager Employment Agreement with a Base Salary of \$225,000.

Recommendation: Approve, adopt, and authorize for the Mayor's signature the City Manager Employment Agreement Between the City of Carpinteria and Michael Ramirez. *(This motion requires a roll call vote.)*

Program Manager Uribe Mutal and Legal Counsel Acos presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and adopt the City Manager Employment Agreement Between the City of Carpinteria and Michael Ramirez, and to authorize the Mayor to sign it on behalf of the City of Carpinteria. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported that the BEACON meeting of November 17th has been rescheduled to December 8th and mentioned that the single use plastics ordinance was discussed at the November 15th Sustainability Committee.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the December 4th Special Joint City Council & Planning Commission meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:14 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
Special Joint City Council and Planning Commission
Meeting Minutes
Monday, December 4, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

City Councilmembers present:

Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Planning Commissioners present:

Commissioner David Allen
Commissioner John Moyer
Commissioner Katherine Salant
Vice Chair Glenn LaFevers
Chair Jane Benefield

Staff members present:

Michael Ramirez, Assistant City Manager
Mack Carlson, on behalf of Brownstein Hyatt
Farber Schreck, LLP acting as City
Attorney of the City of Carpinteria
Cody T. Sargeant, on behalf of Brownstein Hyatt
Farber Schreck, LLP acting as City
Attorney of the City of Carpinteria
Nick Bobroff, Community Development Director
Brian C. Barrett, City Clerk

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

CITY COUNCIL BUSINESS:

The City Council met to consider the following item:

1. Presentation on California Density Bonus Law, the Housing Accountability Act and the California Coastal Act.

Recommendation: Receive and file report on implementation of California Housing laws in the Coastal Zone.

Community Development Director Bobroff and Legal Counsel Carlson and Sargeant presented the staff report and PowerPoint presentation and responded to questions from the City Council and Planning Commission.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Speakers in-person: Patrick O'Connor and Amrita Salm

Community Development Director Bobroff and Legal Counsel Carlson responded to questions from the public speakers.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to receive and file the report on California Density Bonus Law, the Housing Accountability Act and the California Coastal Act. Upon voice vote, the motion carried unanimously.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:24 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, December 11, 2023**

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present: Councilmember Roy Lee
 Councilmember Wade T. Nomura
 Councilmember Mónica J. Solórzano
 Vice Mayor Natalia Alarcon
 Mayor Al Clark

Staff members present: Michael Ramirez, City Manager
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, City Clerk
 John L. Ilasin, Public Works Director
 Nick Bobroff, Community Development Director
 Gilbert Punsalan, Finance Manager
 Olivia Uribe Mutal, Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

Mayor Clark recommended adjourning in honor of Councilmember Alarcon's birthday.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adjourn in honor of Councilmember Alarcon's birthday. Upon voice vote, the motion carried unanimously.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Presentation of Youth Apprenticeship Readiness Accelerator (YARA) Program.

City Manager Ramirez introduced Jennifer Lopez, California Police Activities League Executive Director who provided the PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the report and presentation. Upon voice vote, the motion carried unanimously.

There was consensus of the Council to direct staff to move forward with this item and assist YARA representatives with recruitment of program participants utilizing City communication channels, and to provide, or work with community stakeholders to facilitate provision of a meeting room with an adjacent outdoor open work-area, which are required for program instruction.

2. Administer Oath of Office to City Manager Michael Ramirez.

City Clerk Barrett administered the oath of office to City Manager Ramirez.

City Manager Ramirez, Councilmember Lee, and Mayor Clark each provided remarks.

Speakers in-person: Gregg Carty

RECESS FOR PHOTOGRAPHS

Mayor Clark recessed the meeting for photographs at 6:17 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:35 pm.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 6:35 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:44 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

City Manager Ramirez presented the City Manager's Report and he, Public Works Director Ilasin and Community Development Director Bobroff responded to questions from the Council.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Ann Matson and Susan Allen

Emails distributed: Marilyn Jenkins

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 3 through 5. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,
Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

3. Approve the minutes of the regular meeting held November 27, 2023 and the special joint meeting held December 4, 2023.
4. Receive and file the Expenditures for the period beginning November 20, 2023 and ending December 1, 2023.
5. Adopt Ordinance No. 774 (second reading), amending Chapter 2.06 of Title 2 (City Council District Elections) and Chapter 3.34 of Title 3 (Revenue and Finance).
(This motion requires a roll call vote.)

ADMINISTRATIVE MATTERS:

6. Approval and adoption of Resolution No. 6283, amending the composition of the Ad hoc Harbor Seal Advisory Committee by adding alternate public members.

Recommendation: Approve and adopt Resolution No. 6283, amending the composition of the Ad hoc Harbor Seal Advisory Committee by adding alternate public members and designations.

City Clerk Barrett presented the staff report.

Applicants Randall Moon and Cynthia Steen provided remarks.

Emails distributed: Randall Moon and Susan Mailheau

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve and adopt Resolution No. 6283, amending the composition of the Ad hoc Harbor Seal Advisory Committee by adding two alternate public members and appointing Randall Moon and Cynthia Steen to serve in that capacity. Upon voice vote, the motion carried unanimously.

7. Approval and adoption of urgency Ordinance No. 775, Ordinance No. 744 as amended, extending the Temporary COVID-19 Outdoor Business Permit Program.

Recommendation: Approve and adopt urgency Ordinance No. 775, extending the Temporary COVID-19 Outdoor Business Permit Program in order to allow businesses to operate in the City's public right-of-way and privately-owned outdoor spaces for supporting social distancing and economic recovery following the COVID-19 pandemic. (This motion requires reading of ordinance title and a roll call vote.) (This Ordinance requires a 4/5th affirmative vote to pass.)

Public Works Director Ilasin presented the staff report.

Legal Counsel Acos, Public Works Director Ilasin, and Community Development Director Bobroff responded to questions from the Council.

Speakers in-person: Eileen Marcussen and Stephen Marcussen

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and adopt urgency Ordinance No. 775, as read by title only.

City Clerk Barrett read aloud the title of Ordinance No. 775 into the record.

The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING:

8. Public Hearing and receipt of testimony on adopting resolutions establishing development impact fees starting in calendar year 2024. The City Council will also receive and approve the Development Impact Fee Nexus Study that supports the development impact fees.

Recommendation: (1) Adopt Resolution No. 6278, approving the 2023 Development Impact Fee Nexus Study, (2) Adopt Resolution No. 6279, establishing the Development Impact Fee Program, and (3) Adopt Resolution No. 6280, approving and setting the amount of Quimby fees pursuant to Carpinteria Municipal Code Chapter 16.24.

Public Works Director Ilasin and Carlos Villareal with Willdan Financial Services presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Resolution Nos. 6278, 6279, and 6280, as read by title only. Upon voice vote, the motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2023.

Recommendation: Receive and file the Annual Comprehensive Report for the fiscal year ended June 30, 2023.

Finance Manager Punsalan and Terry Shea with Rogers, Anderson, Malody & Scott, LLP presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the Annual Comprehensive Financial Report and related information, provided with this staff report as Attachments A through D. Upon voice vote, the motion carried unanimously.

10. Scheduling a special meeting of the City Council for consideration of the Annual Work Plan.

Recommendation: Schedule a special City Council meeting for consideration of the Annual Work Plan, to be held from 5:30 pm to approximately 8:30 pm, on Monday, January 29, 2024.

City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to schedule a special City Council meeting for consideration of the Annual Work Plan, 5:30 pm to approximately 8:30 pm, on Monday, January 29, 2024. Upon voice vote, the motion carried unanimously.

11. Receive staff report and act on the recommendations to: (1) Authorize the City Manager to enter into an agreement for executive search services for the Assistant City Manager and Parks, Recreation and Community Services Director positions with Bob Murray and Associates in an amount not-to-exceed \$37,500 and; (2) Approve Budget Appropriation for \$40,000 for executive recruitment services for an Assistant City Manager and Parks, Recreation and Community Services Director.

Recommendation: (1) Authorize the City Manager to enter into an agreement for executive search services for the Assistant City Manager and Parks, Recreation and Community Services Director positions with Bob Murray and Associates in an amount not-to-exceed \$37,500 and; (2) Approve Budget Appropriation for \$40,000 for executive recruitment services for an Assistant City Manager and Parks, Recreation and Community Services Director. *(This motion requires a roll call vote.)*

Program Manager Uribe Mutal presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon to (1) Authorize the City Manager to enter into an agreement for executive search services for the Assistant City Manager and Parks,

Recreation and Community Services Director positions with Bob Murray and Associates in an amount not-to-exceed \$37,000 and; (2) Approve Budget Appropriation for \$40,000 for executive recruitment services for an Assistant City Manager and Parks, Recreation and Community Services Director.

Councilmember Nomura seconded the motion with the correction that the agreement for executive search services with Bob Murray and Associates be in an amount not-to-exceed \$37,500 as shown in the sample motion instead of \$37,000 as stated. Vice Mayor Alarcon accepted the correction to the motion. The roll call vote on the corrected motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at:

- Last week's BEACON meeting where staff provided updates on ongoing projects focused in Ventura County and the Board created an ad hoc budget committee to review a multi-year budget plan to include changes in membership dues of cities. Next month's BEACON meeting will include a presentation from a scientist on coastal sediment regional strategies.
- The City Council/First District Supervisor Committee met and discussed a wide range of issues including the Land Trust managing the Salt Marsh, an update on County homeless services, planning for this year's potential storms, and planning for future partnerships in terms of outreach on the above issues.

Councilmember Lee added that the City Council/First District Supervisor Committee also discussed the Rincon Trail Project to redesign the parking lot so that cyclists will be safe when entering the parking lot from the trail.


Vice Mayor Alarcon reported on her attendance at the Elected Leaders Forum to Address Homelessness on December 1st where an update was provided on the community action plan including two strategies of expanded supportive services. One strategy had probation officers meet with clients to become familiar with the probation officers. While the other strategy involved Behavior Wellness and dealt with vehicular homelessness.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the January 8, 2024 regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting in honor of Councilmember Alarcon's birthday at 8:43 pm.



Al Clark, Mayor

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk

Exhibit 3

Planning Commission Meeting Minutes

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<p>CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Commissioner Allen</p> <p>Commissioner Moyer nominated Commissioner Allen to act as Chair Pro Tem, and Commissioner Callender seconded the motion. Motion passed 3-0 by the following roll call vote: Commissioner Callender voted yes, Commissioner Moyer voted yes, and Commissioner Allen voted yes.</p> <p>Commissioners Present: David Allen, Chair Pro Tem John Callender John Moyer</p> <p>Commissioners Absent: Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair</p> <p>Others Present: Steve Goggia, Community Development Director Nick Bobroff, Principal Planner Bob MacDonald, Carpinteria Valley Water District (CVWD)</p>	<p>CALL TO ORDER & ROLL CALL</p>
<p>PLEDGE OF ALLEGIANCE Chair Pro Tem Allen led the flag salute.</p>	<p>PLEDGE</p>
<p>INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS - None</p>	<p>ANNOUNCEMENTS</p>
<p>PUBLIC COMMENT - None</p>	<p>PUBLIC COMMENT</p>
<p>CONSENT CALENDAR - None</p>	<p>CONSENT CALENDAR</p>
<p>NEW PUBLIC HEARING</p> <p>1) Carpinteria Valley Water District/Carpinteria Groundwater Sustainability Agency El Carro Park Monitoring Wells Project # 22-2140-CUP/CDP Address: El Carro Park, 5300 block of Foothill Road Applicant: CVWD/CGSA Planner: Nick Bobroff</p> <p>Hearing on the request of the Carpinteria Valley Water District ("CVWD") / Carpinteria Groundwater Sustainability Agency ("CGSA") to consider Project 22-2140-CUP/CDP (application filed January 18, 2022) for a</p>	<p>NEW PUBLIC HEARING</p>

Conditional Use Permit and Coastal Development Permit to construct and operate three new groundwater monitoring wells to provide groundwater elevation and water quality data from three different water-bearing zones of the western portion of the Carpinteria Groundwater Basin as part of the CGSA's Groundwater Sustainability Plan under the provisions of the Carpinteria Municipal Code §14.62 - Conditional Use Permit; and to accept the previously certified Mitigated Negative Declaration ("MND") prepared and adopted for the project by the CVWD pursuant to the California Environmental Quality Act ("CEQA") Guidelines. The application involves APN 004-005-004, located within the City's El Carro Park (5300 block of Foothill Road).

The MND and all documents may be reviewed at the Community Development Department, 5775 Carpinteria Avenue, Carpinteria. The MND is also available for review at the CVWD offices at 1301 Santa Ynez Avenue, Carpinteria

DISCLOSURE OF EX-PARTE COMMUNICATIONS – None

Principal Planner Nick Bobroff presented the staff report. He said staff was recommending approval of the project as presented. He provided additional details upon questioning.

Commissioner Callender asked if there would be permanent machinery after initial construction of the wells. Mr. Bobroff explained there is a data logger inside the well with nothing above ground, and there will be no machinery operating other than during bi-annual and bi-monthly testing.

Commissioner Callender also expressed concern about noise impacts and asked for details about biannual testing and specific construction hours. Mr. Bobroff explained, among other things, that during the construction phase, there will be a limited number of 12-hr construction days, with the Water District requesting 7:00 a.m. to 7:00 p.m. for well drilling.

Chair Pro Tem Allen asked why a 12-hour day is needed. Mr. Bobroff answered it is needed due to mobilization, set-up, several hours of drilling, and the taking down of equipment. Allen also asked if manhole covers would be flush or a tripping hazard.

PUBLIC HEARING OPENED

Bob McDonald, General Manager of Carpinteria Valley Water District (CVWD), explained that with respect to 12-hour workdays, they are trying to match the daylight hours as best they can, feeling it will minimize

disruption to neighbors. He explained that assembling and disassembling the drilling rig operations is time consuming, which is why a 12-hour day is needed. Regarding tripping hazards, he said the three wells will be on the outside of the walking trail which borders the playing field, so there is physical separation. About noise impacts during bi-annual and bi-monthly testing, he said it would be monitored like other wells in the valley. Depth will be measured every other month, transducers will be used to download information, and bi-annual water pumping will require taking four samples using a truck-mounted generator.

Patrick O'Connor asked what happens when there is variation in the wells and how that data will be useful.

George Lehtinen, 1574 Sea Coast Way, said the testing cannot come too soon. He said he is confused about the relocation allowance and asked if it is 5 or 7 days that they are allowed to be away from the drilling. He suggested the Water District give them an overall budget and said the total should be around \$4000 (he isn't sure of the cost), and he doesn't feel it should be limited to use in Carpinteria. He noted a park restoration project is coming up which he hopes can be coordinated with this project.

Patricia Nicholson, 1568 Sea Coast Way, said her house is in the middle of the project. She expressed concern about a 1-month notice prior to construction, noting Carpinteria is a popular place to stay. She said if construction starts in July and they are notified in June, they will be hard pressed to find accommodations. Also, if construction is Monday through Friday and must go into the weekend, they do not want the contractor working on Sundays and holidays. She expressed concern about noise, smell, and vibration and said they are going to need a break once in a while. She asked if there is a schedule modification that residents be notified and allowed to provide input.

PUBLIC HEARING CLOSED

Mr. Bobroff said if everyone can agree to it, language could be amended in the Conditions of Approval about the schedule changes and relocation assistance. He said Mr. McDonald would be the best person to address concerns the public speakers brought up.

Mr. McDonald of the CVWD addressed future uses and usefulness of the wells. He said they would never be utilized with a pump to recover water. They are needed to calibrate computer models related to basin function and will be useful 30-50 years out. With respect to neighbor relocation assistance, it makes no difference to the Water District where people want

<p>to stay (they aren't limited to the Carpinteria locale), and the District is thinking about \$200/night per diem. About weekends, they don't want their driller hitting something that slows them down and leaves them unable to make progress by Friday. They want them to keep going into Saturday (haven't contemplated Sunday). He explained there is risk in leaving a bore hole open too long because collapse can occur, and anytime you stop it adds 4 hours onto a project.</p> <p>Community Development Director Steve Goggia asked if an extra hour was needed on Friday whether the workday could be extended rather than go into a Saturday. Mr. McDonald said "possibly," and they could determine with staff and neighbors whether it's appropriate. Goggia noted he entertains requests maybe once or twice a year where special instances require extending standard construction hours.</p> <p>The commissioners expressed unanimous support for the project. Commissioner Moyer said he is supportive of doing away with the Carpinteria hotel part. Commissioner Callender said the Groundwater Sustainability Agency's work is very important, and the Water District has done a good job attempting to address neighbors' concerns. Chair Pro Tem Allen said hopefully any unforeseen issues can be worked out with the least inconvenience to the neighbors.</p> <p>MOTION Commissioner Callender moved they approve the Conditional Use Permit and Coastal Development Permit for the project with modifications to the Conditions of Approval around the issue of requiring Carpinteria lodging for relocation, and that we accept the previously certified Mitigated Negative Declaration as valid under CEQA. Commissioner Moyer seconded the motion. Motion passed 3-0 by the following roll call vote: Commissioner Moyer voted yes, Commissioner Callender votes yes, and Chair Pro Tem Allen voted yes.</p>	
<p>OTHER BUSINESS - None</p>	<p>OTHER BUSINESS</p>
<p>MATTERS PRESENTED BY COMMISSIONERS Chair Pro Tem Allen asked when we can expect to see the EIR for the Chevron decommissioning project. Community Development Director Steve Goggia explained it is about two months out and right now questions from other agencies are being addressed.</p>	<p>MATTERS PRESENTED</p>
<p>DIRECTOR'S REPORT 2) Action Minutes of the Architectural Review Board meeting</p>	<p>DIRECTOR'S REPORT</p>

<p>of October 27, 2022</p> <ul style="list-style-type: none"> 3) City calendar for the month of January 4) Planning Activity Report as of December 29, 2022 5) Building Permit Report as of December 29, 2022 <p>Community Development Director Steve Goggia reviewed the distributed items. He gave an update on the status of the ADU Ordinance, explaining it needs another review by the City Council, then another 30 days before it takes effect.</p> <p>He also noted some conceptual project reviews are including high density housing for consideration.</p>	
<p>ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, February 6, 2023 – Allen and Moyer said they would be attending. Calendar will be attending the January 23rd City Council meeting where his service will be recognized.</p>	<p>ATTENDANCE FOR NEXT MEETING</p>
<p>ADJOURNMENT - Chair Pro Tem Allen adjourned the meeting at 6:30 p.m.</p> <p style="text-align: right;">_____ Secretary, Planning Commission</p> <p>ATTEST:</p> <p>_____ Pro Tem Chair, Planning Commission</p>	<p>ADJOURNMENT</p>

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

January 3, 2023
Regular Meeting
5:30 P.M.

<p>CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Pro Tem La Fevers.</p> <p>Upon a motion by Allen, seconded by Moyer, the Planning Commission voted unanimously for Commissioner La Fevers to serve as Chair Pro Tem by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes and Benefield voted yes.</p> <p>Commissioners Present: Jane L. Benefield (attended remotely) Glenn La Fevers, Chair Pro Tem John Moyer David Allen</p> <p>Others Present: Steve Goggia, Community Development Director Nick Bobroff, Principal Planner Syndi Souter, Associate Planner</p>	<p>CALL TO ORDER & ROLL CALL</p>
<p>PLEDGE OF ALLEGIANCE Chair Pro Tem La Fevers led the flag salute.</p>	<p>PLEDGE</p>
<p>INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS - None</p>	<p>ANNOUNCEMENTS</p>
<p>PUBLIC COMMENT - None</p>	<p>PUBLIC COMMENT</p>
<p>CONSENT CALENDAR</p> <ol style="list-style-type: none"> 1) Minutes of the regular Planning Commission meeting held March 7, 2022. 2) Minutes of the regular Planning Commission meeting held May 2, 2022 3) Minutes of the regular Planning Commission meeting held June 6, 2022 4) Minutes of the regular Planning Commission meeting held July 5, 2022 5) Minutes of the regular Planning Commission meeting held August 1, 2022 6) Minutes of the regular Planning Commission meeting held September 6, 2022 7) Minutes of the regular Planning Commission meeting held November 7, 2022 8) Minutes of the regular Planning Commission meeting held December 5, 2022 	<p>CONSENT CALENDAR</p>

<p>Upon a motion by Commissioner Allen, seconded by Commissioner Moyer, the Planning Commission voted 4-0 to approve Items 1, 3, 5, 6 and 8 as submitted by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes and Benefield voted yes.</p> <p>Upon a motion by Commissioner Allen, seconded by Commissioner Moyer, the Planning Commission voted 2-0-2 to approve Item 2 as submitted by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers abstained, and Benefield abstained.</p> <p>Upon a motion by Commissioner Allen, seconded by Commissioner Moyer, the Planning Commission voted 3-0-1 to approve Item 4 as submitted by the following roll call vote: Allen voted yes, Moyer voted yes, Benefield voted yes, and La Fevers abstained.</p> <p>Upon a motion by Commissioner Moyer, seconded by Chair Pro Tem La Fevers, the Planning Commission voted 2-0-2 to approve Item 7 as submitted by the following roll call vote: Moyer voted yes, La Fevers voted yes, Allen abstained and Benefield abstained.</p>	
<p>NEW PUBLIC HEARING</p> <p>9) Zins New Condominium Triplex Project # 21-2083-DP/TPM/CDP Address: 4905 Eighth Street Applicant: Dylan Chappell, architect, for Jerry and Lisa Zins Planner: Syndi Souter</p> <p>Hearing on the request of Dylan Chappell, architect, for Jerry and Lisa Zins, to consider Project 21-2083-DP/TPM/CDP (application filed January 13, 2021) for approval of a Development Plan, Tentative Parcel Map, and Coastal Development Permit to demolish an existing 1,124 square-foot one-story single-family dwelling and construct a new two-story 4,717 square-foot condominium triplex with an attached 1,105 square-foot five-car garage, for a total size of 5,822 square-feet under the provisions of the Carpinteria Municipal Code (CMC) §14.14 – Planned Residential Development District, §14.68 – Development Plan, and Title 16 – Subdivisions; and to approve an Exemption pursuant to §15303, §15315, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-311-001, addressed as 4905 Eighth Street.</p>	<p>NEW PUBLIC HEARING</p>

DISCLOSURE OF EX PARTE COMMUNICATIONS

Commissioner Moyer disclosed that he rode by on his bike.

Associate Planner Syndi Souter presented the staff report. She said staff was recommending Option 1 to adopt the Resolution, approve the project and accept the CEQA Notice of Exemption. She provided additional details in response to commissioner questions.

Commissioner Benefield asked about the potential for ADUs, and Ms. Souter said if it happens, only one can be built.

Commissioner Allen expressed concern about the build-up of permanent or semi-permanent structures on the rooftop deck. He suggested conditioning what is acceptable.

PUBLIC HEARING OPENED

Chair Pro Tem La Fevers opened the public hearing.

Architect Dylan Chappell said the owners would live in unit one, which is the bigger unit. He said it would be a sustainable green building and it's nice to get 3 different-sized units in the downtown area. He said the neighbor to the east has offered support, and he explained how the building mass had been reduced.

Patrick O'Connor, resident of District 5 and member of the ARB, pointed out that with respect to density, it will increase from 4 to possibly 10 people. He said we need to pay attention to this when doing urban infill, because it does place a burden on surrounding areas.

PUBLIC HEARING CLOSED

Chair Pro Tem La Fevers closed the public hearing.

Commissioner Moyer expressed support and said it's a perfect example of what we need to with infill. He likes that the units are for sale. He said they give people an opportunity for ownership and create permanent residents to be a part of the community who pay property taxes.

Commissioner Allen also expressed support and said it's a good example of infill. He said he's sorry to see the increased density throughout town and we will be working hard to address the density issues and challenges. Regarding neighborhood compatibility, he noted there are two large houses in the area, as well as a lot of smaller ones. He asked to add a condition that

rooftop structures be limited to the height of the railing, with the exception of a single umbrella.

Commissioner Moyer noted the DIF fees are a considerable amount of money and asked if there is accountability. Ms. Souter reviewed the fee estimate, noting a large part of the fees will go to the Water District.

Commissioner Benefield said it's a good development for the location and it meets the modification requirement #2. She said it's compatible with the neighbors and will be a lovely project. She expressed support.

Chair Pro Tem La Fevers expressed support and said it's appropriate infill development that is nicely done. He said the condominium option is different than what we often see, and it's helpful in providing ownership opportunities. He's comfortable with the findings, the minor encroachments to the setbacks and Tentative Parcel Map. He described it as a good project for Carpinteria.

MOTION

Commissioner Allen moved, and Commissioner Moyer seconded, to approve the project with staff's recommendation, including the TPM (Tentative Parcel Map) and modifications as requested, and to accept the CEQA Notice of Exemption, adopt the findings for approval, and conditions of approval, including the additional condition proposed. Motion passed 4-0 by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes and Benefield voted yes.

10) Cruz Mixed Use Building

Project # 15-1781-DP/CDP
 Address: 4675 Carpinteria Avenue
 Applicant: Ubaldo Diaz, designer/agent for Bernardo Cruz
 Planner: Nick Bobroff

Hearing at the request of Ubaldo Diaz, designer/agent, for Bernardo Cruz, to consider Project 15-1781-DP/CDP (application filed July 9, 2015) for approval of a Development Plan and a Coastal Development Permit (and a front setback modification to zone district requirements) to construct a two-story 2,784 square foot commercial/residential mixed use building comprised of a 494 square foot ground floor commercial space, two covered commercial parking spaces, two single residential garage spaces, and two second floor one-bedroom apartments (of 880 square feet each) under the provisions of the Carpinteria Municipal Code (CMC) §14.20 – Commercial Planned Development District; and to

approve an Exemption pursuant to §15303, §15304, §15305, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-242-007, addressed as 4675 Carpinteria Avenue.

DISCLOSURE OF EX PARTE COMMUNICATIONS – None

Principal Planner Nick Bobroff presented the staff report. He said staff is recommending approval as presented.

Commissioner Benefield asked about the type of commercial use being proposed, and Mr. Bobroff said he did not know. Regarding stairway access to the upstairs units, he explained access only takes place through the front porch and semi-covered balcony of the building.

PUBLIC HEARING OPENED

Chair Pro Tem La Fevers opened the public hearing.

Ubaldo Diaz, project manager, explained that the commercial portion of the building will be used as an office for the owner's landscaping business, with the owner living in an upstairs unit and other unit rented. He said the owner has been anxious to build and have something nice.

John Nicoli, property manager of Arbor Trailer Park, asked for details about the wall, such as material and height. He also noted the base of the property is going to be well above the trailer park and he is concerned about the seven homes along there. He said their drainage is limited, with a single site drain. He also asked about the exterior lighting.

Joseph Viens of 4677 Carpinteria Avenue said that due to the flooding they are going to need to do some grading on their part. He said over the years he has recommended that lots be raised. He thinks the project is good and appreciates the foliage for privacy. He pointed out that the staff report referred to Arbor Trailer Park as a commercial development. He spoke about the neglect and disregard for people who live downtown, with too much emphasis on the tourist business (tourists go home, while people living downtown must put up with the degradation). He said his lot has become almost uninhabitable and asked that in the future, people living in his neighborhood be given more consideration.

PUBLIC HEARING CLOSED

Chair Pro Tem La Fevers closed the public hearing.

In response to Mr. Nicoli's questions, Mr. Bobroff explained it would be 9-

foot tall on the camper side, with a 3-4-foot block wall added to a retaining wall. Regarding drainage concerns, he said there should not be runoff into adjoining properties. About the lighting, he said ARB would have final review to ensure it's not a nuisance to neighbors. He added that the wall height was increased in response to privacy concerns from neighbors.

Commissioner Moyer said he could support the project. He described it as a difficult site to facilitate. He said he likes that the applicant worked with the neighbors.

Commissioner Allen expressed support. He noted the size is quite a bit less than if it had been a strictly commercial project. He said he is pleased the project helps meet housing needs and that the applicant lowered the pitch of the structure.

Commissioner Benefield asked if the wall between the trailer park would be negotiable and said she would like finality in the neighbors' input. She said she would approve the project, noting its added landscaping and affordable housing.

Chair Pro Tem La Fevers also expressed support. He said it's well designed considering the constraints, and he appreciates the opportunity for a mixture of developments. He thinks despite the encroachment in the front yard setback, it will fit in nicely.

Mr. Bobroff explained there will be an in-progress ARB meeting to ensure, among other things, that everyone is satisfied with the roof pitch and final wall heights around the perimeter of the property.

Commissioner Allen commented although there is 4-feet of fill, it brings the grade close to sidewalk height. He also hopes commercial use is limited in terms of the number of clients visiting due to the limited parking and busy nearby commercial areas. He said he can support the modification.

MOTION

Commissioner Allen moved they adopt Resolution No. PC-23-002 approving the project to allow the construction of a two-story commercial residential mixed use building, to approve a Categorical Exemption pursuant to CEQA Guidelines and to adopt the findings and Conditions of Approval as proposed in the attachment. Motion passed 4-0 by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes, and Benefield voted yes.

OTHER BUSINESS – Community Development Director Steve Goggia

OTHER BUSINESS

<p>announced that on February 21st there will be a special meeting regarding new laws affecting housing and parking, especially downtown.</p>	
<p>MATTERS PRESENTED BY COMMISSIONERS Commissioner Moyer said a resident of Shepard Place Apartments emailed him that a bunch of trees were being removed. Mr. Bobroff explained they received notification through the Coastal Commission, and they are trying to gather information to put a stop to it before more are removed. He said in the past they typically would ask for an arborist report and obtain a replacement plan. He added the property had recently changed hands.</p> <p>Commissioner Benefield suggested placing an election on the agenda for Planning Commission officers immediately after the City Council makes its appointments.</p>	<p>MATTERS PRESENTED</p>
<p>DIRECTOR'S REPORT</p> <ul style="list-style-type: none"> 11) City Calendar for the month of February 2023 12) Planning Activity Report as of January 31, 2023 13) Building Permit Report as of January 31, 2023 <p>Community Development Director Steve Goggia reviewed the distributed items.</p>	<p>DIRECTOR'S REPORT</p>
<p>ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, March 6, 2023 – Chair Pro Tem La Fevers will be absent.</p>	<p>ATTENDANCE FOR NEXT MEETING</p>
<p>ADJOURNMENT – Chair Pro Tem La Fevers adjourned the meeting at 7:30 p.m.</p> <p style="text-align: right;">_____ Secretary, Planning Commission</p> <p>ATTEST:</p> <p>_____ Pro Tem Chair, Planning Commission</p>	<p>ADJOURNMENT</p>

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

February 6, 2023
Regular Meeting
5:30 P.M.

<p>CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield.</p> <p>Commissioners Present: Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair John Moyer David Allen Katherine Salant</p> <p>Others Present: Steve Goggia, Community Development Director Nick Bobroff, Principal Planner Mack Carlson, City Attorney</p>	<p>CALL TO ORDER & ROLL CALL</p>
<p>PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.</p>	<p>PLEDGE</p>
<p>INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS Newly appointed commissioner Katherine Salant shared information about her educational and professional background. She holds a degree from Harvard Architectural School and spent the better part of her career as a journalist specializing in housing and environmental issues.</p>	<p>ANNOUNCEMENTS</p>
<p>PUBLIC COMMENT - None</p>	<p>PUBLIC COMMENT</p>
<p>NEW PUBLIC HEARING</p> <p>1) Housing Element Update 2023-2031 Project # 22-2157-GP Address: Citywide Applicant: City of Carpinteria Planner: John Douglas</p> <p>Hearing to review comments from the California Department of Housing and Community Development (HCD), the City’s revised draft 2023-2031 Housing Element addressing comments from HCD and other parties, receive additional public comments, and consider a recommendation to the City Council for adoption of the Housing Element.</p> <p>PROJECT LOCATION: The Housing Element is a component of</p>	

the General Plan and applies citywide.

PROJECT DESCRIPTION: The Housing Element includes analysis of housing needs, opportunities and constraints, an assessment of fair housing, as well as policies, programs and objectives to facilitate the construction, rehabilitation, and preservation of housing for all economic segments of the community and persons with special needs, including strategies for affirmatively furthering fair housing and accommodating at least 901 new housing units during the 2023-2031 period, which is the share of the region’s housing need assigned to the City of Carpinteria by the Santa Barbara County Association of Governments through the Regional Housing Needs Assessment.

ENVIRONMENTAL REVIEW: The 2023-2031 Housing Element update is exempt from CEQA (California Public Resources Code Sections 21000, et seq.), pursuant to State CEQA Guidelines Section 15061(b)(3), the “common sense exemption” covering activities with no possibility of having a significant effect on the environment because the Housing Element update would not approve any development project or other physical change to the environment. Future land use decisions and housing development projects will be subject to CEQA review to the extent required by law, as well as required compliance with numerous existing City, State and federal laws and regulations that provide for environmental protection independent of the CEQA review process (e.g., air and water quality standards, protection of cultural and historic resources, sensitive biological habitat areas, mitigation of environmental hazards, etc.).

Consultant Jon Douglas presented an update on the Housing Element, with Community Development Director Steve Goggia contributing information on new sites in western Carpinteria under consideration for an R-Overlay. In response to commissioners’ questions, additional information was provided on topics such as why certain commercial/industrial sites were chosen, the RHNA process, rezoning timelines, estimates on new housing provided through ADUs, and zoning consistency of emergency shelters.

PUBLIC HEARING OPENED

Bill McGregor, representing Victor Schaff who is the owner of Site 21, expressed interest in the site receiving a Residential Overlay. He said they have provided a lot of information, which is included in the Housing Element. He added they would be glad to get as many people onto the site

as is wanted. He clarified they are willing developers.

Victor Schaff, owner of Site 21, explained why it does not make financial sense to refurbish or construct a new commercial building on his site. The S&S Seeds building needs to be vacated in two years and would be difficult to rent as is. It would need to be refurbished; but with current rents the cost would not make sense. He noted it has an easement to use the Viola Fields parking lot (which he thinks the City does not favor), and the entrance would take place through Carpinteria Avenue. The property is about 6-7 acres and consists of two parcels, each about 3.5 acres.

Brent Little of the Housing Authority of SB County and Redtail Multi-family Land Development said they heard from the community that they aren't opposed to housing, but his development site is the "wrong" one. He said as a result, they have taken a deeper dive into the City and County Housing Updates. He noted the County has identified three sites that touch the city of Carpinteria, including their site. He explained people say they shouldn't cross the urban-rural boundary and look at agricultural property, but if you consider the entirety of the city is urban-rural boundary, it could be interpreted that you cannot develop anywhere in the city. He said it is not practical.

He made the following suggestions to make the Housing Element more implementable: 1) Time is an issue but so is property value. Properties will have differing values, and correlation to density should be adjusted accordingly. 2) Zoning should be taken a step further than R-Overlay for these properties and should be made R-C designation (residential and commercial) which would make the process less discretionary. A developer would need to come in with a discretionary Development Plan and General Plan Amendment, which is too high a bar. 3) The 30-foot height limitation should also be looked at, because it's hard to achieve three stories with it. They strongly encourage something like 36.

He commented that they did considerable community outreach, and want to say there's a place at the table for the city and community to impact the development of this property. He said meaningful changes can be made but they need the City at the table.

Discussion took place between Chair Benefield and Mr. Little about communication issues with his team. Chair Benefield said although Mr. Little says they are sitting at the table, they have only heard hearsay and rumors. She described his project's density as problematic and said she never received input as a planning commissioner.

Mr. Little responded that they spent two years working with the City and had a tri-party negotiation happening, with the County and City sharing RHNA credits and fee sharing. He added that politics changed, and City Council walked away.

Commissioner Allen expressed concerns about what they have heard and read. He said they get no RHNA numbers but get the burden, and 600 units is a large percentage of county numbers on our boundaries. He described this as a huge issue.

Mr. Little assured the commissioners that they are ready to engage.

Inaccuracies in Mr. Little's comments that an R-Overlay would require a Development Plan and General Plan Amendment were clarified by Community Development Director Steve Goggia and Principal Planner Nick Bobroff. It was explained the General Plan and Land Use Element already allow residential-only or mixed-use development in industrial & research and commercial zones. As a result, no General Plan Amendment would be required.

Commissioner Allen expressed concern about General Plan consistency impacts on proposed development at the Tee Time property.

Community Development Director Steve Goggia shared that information on the Bailard sites can be found on the City's Hot Topics website.

PUBLIC HEARING CLOSED

Chair Benefield spoke about the boiler plate letter from the California Department of Housing and Community Development (HCD) that contained comments that she described as petty. She said this Housing Element is the best one she has ever seen and expressed support to approve it as revised.

Commissioner Moyer agreed and said he is ready to send it to the City Council and get on with it. He said delays will cost even more money.

Commissioner La Fevers said the Housing Element has been before them several times, they have been well informed, and they have deliberated on this same document already. He's hopeful they can meet the timelines to get things done correctly, and he doesn't want to delay anymore. He said there had been discussion on Site 21 before, and he appreciated the property owner providing more information tonight. He expressed frustration at HCD's comments. He thinks this document is far superior compared to the

<p>one before, and he appreciated the site inventory sheets.</p> <p>Commissioner Allen said staff has gone over and beyond, and he praised the site evaluations. He said he was prepared to make a motion.</p> <p>Commissioner Salant said she received the report only two days ago and although it sounded thorough, she would be more comfortable abstaining.</p> <p>MOTION Upon a motion by Commissioner Allen, seconded by Commissioner Moyer, the Planning Commission voted 4-0-1(Salant abstained) to recommend to the City Council that they find the proposed action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3); and direct staff to supplement, amend and revise the draft Housing Element further with non-substantive changes to correct any needed inconsistencies or issues, and recommend the City Council approve the draft Housing Element as revised. The motion passed by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes, Benefield voted yes and Salant abstained.</p>	
<p>OTHER BUSINESS –None</p>	<p>OTHER BUSINESS</p>
<p>MATTERS PRESENTED BY COMMISSIONERS - None</p>	<p>MATTERS PRESENTED</p>
<p>DIRECTOR’S REPORT - None</p>	<p>DIRECTOR’S REPORT</p>
<p>ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, April 3, 2023 – Commissioner Allen said he might not be able to attend.</p>	<p>ATTENDANCE FOR NEXT MEETING</p>
<p>ADJOURNMENT – Chair Benefield adjourned the meeting at 7:23 p.m.</p> <p style="text-align: right;">_____ Secretary, Planning Commission</p> <p>ATTEST:</p> <p>_____ Chair, Planning Commission</p>	<p>ADJOURNMENT</p>

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

March 20, 2023
Special Meeting
5:30 P.M.

<p>CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield.</p> <p>Commissioners Present: Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair John Moyer Katherine Salant</p> <p>Commissioners Absent: David Allen</p> <p>Others Present: Steve Goggia, Community Development Director Nick Bobroff, Principal Planner</p>	<p>CALL TO ORDER & ROLL CALL</p>
<p>PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.</p>	<p>PLEDGE</p>
<p>INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS - None</p>	<p>ANNOUNCEMENTS</p>
<p>PUBLIC COMMENT - None</p>	<p>PUBLIC COMMENT</p>
<p>CONSENT CALENDAR - None</p>	<p>CONSENT CALENDAR</p>
<p>NEW PUBLIC HEARING</p> <p>1) Via Real Hotel Project # 16-1822-DP/CDP Address: 4110 Via Real Applicant: Kush Nathu, RAM Hotels Planner: Nick Bobroff</p> <p>Hearing on the request of Kush Nathu, RAM Hotels to consider Project 16-1822-DP/CDP (application filed April 19, 2016) for approval of a Development Plan and a Coastal Development Permit to demolish an existing 5,678 square foot former church building and all associated improvements, and to construct a two-story, 72-guestroom, 44,191 square foot hotel and associated improvements under the provisions of the Commercial Planned Development zone district and Residential Overlay district; and to approve the Mitigated Negative Declaration pursuant to the California</p>	<p>NEW PUBLIC HEARING</p>

Environmental Quality Act ("CEQA") Guidelines. The MND and all documents may be reviewed at the Community Development Department, 5775 Carpinteria Avenue, Carpinteria. The application involves APN 004-017-022, addressed as 4110 Via Real.

DISCLOSURE OF EX PARTE COMMUNICATIONS

Commissioner Moyer disclosed that he drove by the west side of the property on Friday to look at the agricultural property. Chair Benefield said she drove around the entire property on Wednesday.

Principal Planner Nick Bobroff presented the staff report. He said staff was recommending approval of the project with an amendment to incorporate a letter from Public Works' regarding Conditions of Approval.

Mr. Bobroff proceeded to answer commissioners' questions about the project. Topics included the number of parking spaces provided for staff (five with four employees expected per shift), at what point it's verified the operator is in compliance with business regulations (upon Certificate of Occupancy), the location of the main entrance (in the interior parking lot), and details on how low-cost rooms will be administered (advertising is required but stops upon rooms not booked at a certain point), whether a shuttle had been considered (no) and coordination of infrastructure fees with agencies. Regarding fencing, he explained a six-foot block wall is proposed and there will be no fencing facing Via Real.

PUBLIC HEARING OPENED

Kevin Cohen, agent representing the landowner, described the hotel as family-run and family-oriented. He said they are in acceptance of the Conditions of Approval. He commented that a hotel shuttle is a great idea. He clarified that there will be no post fencing facing Via Real.

Kush Nathu of RAM Hotels said he looks forward to being part of this community and its beautiful growth. With respect to the specifics of providing lower-cost accommodations, he explained the concept is new to him and he needs to learn more. He said his base operates out of Amarillo, TX, he plans to make periodic visits, and there's a possibility he will move here in the long-term.

Lynn Ransom, resident of Franciscan Village, said she likes the look of the hotel. She said it would be nice to have something upscale, noting there are already a lot of low-cost hotels in the area and crime at Sandyland Reef Inn. She likes the idea of a shuttle and said the nearby hotels should participate.

Bob Franco, resident of Sandpiper Mobile Home Park, described this as the wrong project in the wrong place. He said what the community needs during a housing shortage is affordable housing, not hotels. He questioned where the hotel's low-paid employees would live. He also questioned why there is no Environmental Impact Report for a project of this size, noting there might be a strain on water later. He spoke about how hotels generate low-paying jobs and increase demand for low-cost housing. He described the location as perfect for a project such as Casa de las Flores. He said we should question how every project will affect climate change. He recommended denial of the project.

PUBLIC HEARING CLOSED

Commissioner Moyer expressed concern about what the hotel is going to pay its employees but said the labor shortage will require paying them more. He likes that the project was reduced from 150 to 77 rooms and said it will eliminate the strip-mall character of the area. He also likes its landscape features. He expressed his support.

Commissioner La Fevers pointed out there are a lot of potential locations in Carpinteria for affordable housing, with this location good for this kind of project. He said we have enough low-cost hotels and appreciates having some that are higher end. He commented on the evolution of the project and how it is better than when it started. He added that we have a comprehensive Mitigated Negative Declaration (MND) and rigorous review process. He said he supports the project as proposed.

Commissioner Salant said she doesn't have a long history with the project. She believes it will not have impacts on the rest of the city due to the site, and it fits into the scale of the neighborhood. She noted the benefits of hotel visitors patronizing local businesses. She expressed support.

Chair Benefield described the project as attractive and expressed relief that it is under 30-feet. Among other things, she described the landscaping as beautiful and said she likes the idea of looking into a shuttle. She expressed her support.

MOTION

Commissioner La Fevers moved that the Planning Commission adopt Resolution PC-23-004 thereby approving Project 16-1822-DP/CDP to allow the removal of an existing church and all associated improvements, and the construction of a two-story 72-guestroom hotel and associated improvements, and to approve and certify the Mitigated Negative Declaration prepared for the project pursuant to the CEQA guidelines. This

<p>project location is 4110 Via Real and also includes Condition 75, which incorporates the Public Works Conditions of Approval into the project Conditions of Approval. Commissioner Moyer seconded the motion. Motion passed 4-0 by the following roll call vote: Salant voted yes, Moyer voted yes, La Fevers voted yes, and Benefield voted yes.</p>	
<p>OTHER BUSINESS - None</p>	<p>OTHER BUSINESS</p>
<p>MATTERS PRESENTED BY COMMISSIONERS - None</p>	<p>MATTERS PRESENTED</p>
<p>DIRECTOR'S REPORT</p> <ul style="list-style-type: none"> 2) Architectural Review Board Meeting Minutes of January 26, 2023, and February 16, 2023 3) City Calendar for the month of April 2023 4) Planning Activity Report as of March 30, 2023 5) Building Permit Report as of March 30, 2023 	<p>DIRECTOR'S REPORT</p>
<p>ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, May 1, 2023 – All present indicated they could attend.</p> <p>Commissioner Moyer commented that he found the APA's planning boot camp invaluable. Community Development Director Steve Goggia said he would look for information on an upcoming one for commissioners to attend.</p>	<p>ATTENDANCE FOR NEXT MEETING</p>
<p>ADJOURNMENT – Chair Benefield adjourned the meeting at 6:46 p.m.</p> <p style="text-align: center;">_____ Secretary, Planning Commission</p> <p>ATTEST:</p> <p>_____</p> <p>Chair, Planning Commission</p>	<p>ADJOURNMENT</p>

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

April 3, 2023
Regular Meeting
5:30 P.M.

<p>CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield.</p> <p>Commissioners Present: Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair David Allen John Moyer Katherine Salant</p> <p>Others Present: Steve Goggia, Community Development Director Syndi Souter, Associate Planner</p>	<p>CALL TO ORDER & ROLL CALL</p>
<p>PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.</p>	<p>PLEDGE</p>
<p>INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS - None</p>	<p>ANNOUNCEMENTS</p>
<p>PUBLIC COMMENT - None</p>	<p>PUBLIC COMMENT</p>
<p>CONSENT CALENDAR - None</p>	<p>CONSENT CALENDAR</p>
<p>NEW PUBLIC HEARING</p> <p>1) City Hall Storage Building Project # 22-2194-DP/CDP Address: 5775 Carpinteria Avenue Applicant: Matt Roberts, Director of Parks, Recreation, and Public Facilities Planner: Syndi Souter</p> <p>Hearing on the request of Matt Roberts, Director of Parks, Recreation, and Public Facilities, agent for the City of Carpinteria, to consider project 22-2194-DP/CDP (application filed October 12, 2022) for approval of a Development Plan and a Coastal Development Permit to construct a new 1,500 square-foot storage building with a maximum height of 15-feet on the City Hall campus under the provisions of Carpinteria Municipal Code (CMC) §14.34 - Community Facility District and §14.68 - Development Plan; and to approve an Exemption pursuant to §15303 and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 001-170-018, addressed as 5775</p>	<p>NEW PUBLIC HEARING</p>

<p>Carpinteria Avenue.</p> <p>DISCLOSURE OF EX PARTE COMMUNICATIONS – None</p> <p>Associate Planner Syndi Souter presented the staff report. She said staff was recommending that the Planning Commission adopt the resolution and approve the project.</p> <p>Commissioner Allen asked about the purpose for the storage building. Ms. Souter explained they will store archived files and paperwork, noting they are renting offsite storage for it. Community Development Director Steve Goggia added they are in the process of digitizing most everything, but it will take years to complete.</p> <p>In response to concerns from Chair Benefield whether the documents would have fire protection, Ms. Souter said they would.</p> <p>Commissioner Salant questioned the cost of the structure as opposed to renting storage.</p> <p>John Ilasin, Director of Public Works, said he did not have the numbers but could follow up with an analysis. He assured her there would be savings in building a structure compared to renting off-site storage. He explained another benefit would be consolidation of materials and files. He said the project was included in the Capital Improvements Program, and he could follow up with cost/benefit information for Ms. Salant.</p> <p>Chair Benefield clarified the Planning Commission looks at land use and generally does not go into the economics of a project.</p> <p>PUBLIC HEARING OPENED & CLOSED</p> <p>Chair Benefield opened the public hearing and seeing no members of the public come forth, closed it.</p> <p>MOTION</p> <p>Commissioner Allen made a motion to accept the staff’s recommendation and Commissioner La Fevers seconded it. The motion passed unanimously by voice vote.</p>	
<p>OTHER BUSINESS - None</p>	<p>OTHER BUSINESS</p>
<p>MATTERS PRESENTED BY COMMISSIONERS –</p> <p>Commissioner Allen expressed thanks for small projects that have taken place, such as fencing around some tar seep at the Bluffs Preserve Nature</p>	<p>MATTERS PRESENTED</p>

<p>Park and completion of a trail behind S&S Seeds.</p>	
<p>DIRECTOR'S REPORT</p> <p>1) City Calendar for the month of May 2023 2) Planning Activity Report as of April 28, 2023 3) Building Permit Report as of April 28, 2023</p> <p>Community Development Director Steve Goggia reviewed the materials.</p>	<p>DIRECTOR'S REPORT</p>
<p>ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, June 5, 2023 – All present indicated they could attend.</p>	<p>ATTENDANCE FOR NEXT MEETING</p>
<p>ADJOURNMENT – Chair Benefield adjourned the meeting at 5:51 p.m.</p> <p style="text-align: right;">_____ Secretary, Planning Commission</p> <p>ATTEST:</p> <p>_____ Chair, Planning Commission</p>	<p>ADJOURNMENT</p>

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

May 1, 2023
Regular Meeting
5:30 P.M.

<p>CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield.</p> <p>Commissioners Present: Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair David Allen (virtual) John Moyer</p> <p>Commissioners Absent: Katherine Salant</p> <p>Others Present: Nick Bobroff, Acting Community Development Director Erin Maker, Environmental Program Manager, Public Works</p>	<p>CALL TO ORDER & ROLL CALL</p>
<p>PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.</p>	<p>PLEDGE</p>
<p>INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS It was announced Steve Goggia was retiring from his position as Community Development Director on August 18th and Principal Planner Nick Bobroff has been promoted to the position effective August 21st.</p>	<p>ANNOUNCEMENTS</p>
<p>PUBLIC COMMENT Architectural Review Boardmember Patrick O’Connor requested that the Design Review Committee hold a meeting to discuss issues related to the Downtown ‘T.’ He explained it is a joint committee between the ARB and Planning Commission, and there has not been a meeting this year.</p>	<p>PUBLIC COMMENT</p>
<p>CONSENT CALENDAR</p> <ol style="list-style-type: none"> 1) Minutes of the regular Planning Commission meeting of January 3, 2023 2) Minutes of the regular Planning Commissioner meeting of February 6, 2023 3) Minutes of the regular Planning Commission meeting of April 3, 2023 4) Minutes of the regular Planning Commission meeting of May 1, 2023 <p>MOTIONS</p> <p>Upon a motion by Commissioner Moyer, seconded by Commissioner Allen,</p>	<p>CONSENT CALENDAR</p>

<p>the Planning Commission voted 2-0-2 (Benefield and La Fevers abstained) to approve the regular Planning Commission meeting minutes of January 3, 2023, as presented.</p> <p>Upon a motion by Commissioner Moyer, seconded by Commissioner La Fevers, the Planning Commission voted 4-0 to approve the regular Planning Commission meeting minutes of February 6, 2023, as presented.</p> <p>Upon a motion by Commissioner La Fevers, seconded by Commissioner Moyer, the Planning Commission voted 3-0-1 (Allen abstained) to approve the regular Planning Commission meeting minutes of April 3, 2023, as presented.</p> <p>Upon a motion by Commissioner La Fevers, seconded by Commissioner Moyer, the Planning Commission voted 4-0 to approve the regular Planning Commission meeting minutes of May 1, 2023, as presented.</p>	
<p>NEW PUBLIC HEARINGS</p> <p>5) Howard Residence Project # 22-2162-DP/CDP/ARB Address: 4818 Dorrance Way Applicant: Dylan Chappell, architect, for John Howard Planner: Syndi Souter</p> <p>Hearing at the request of Dylan Chappell, architect, for John Howard, to consider Project 22-2162-DP/CDP/ARB (application filed June 9, 2022) for approval of a Development Plan and a Coastal Development Permit to construct a new 2,197 square-foot two-story single-family residence and a detached 512 square-foot two-car garage with a 446 square-foot workshop above on a vacant lot under the provisions of Carpinteria Municipal Code (CMC) §14.14 – Planned Residential Development District and §14.68 – Development Plan; and to approve an Exemption pursuant to §15303, §15304, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-440-013, addressed as 4818 Dorrance Way.</p> <p>DISCLOSURE OF EX-PARTE COMMUNICATIONS Chair Benefield recused herself because she lives on Dorrance Way.</p> <p>The hearing was continued to September 5th due to lack of quorum resulting from Chair Benefield’s recusal and Commissioner Allen attending virtually.</p> <p>6) Southern California Edison (SCE) Easement GC §65402</p>	<p>NEW PUBLIC HEARINGS</p>

Address: 4945 Carpinteria Avenue (otherwise known as City Parking No. 1)

Applicant: City of Carpinteria

Planner: Nick Bobroff

Hearing on the request of the City of Carpinteria Public Works Department to consider Project 23-2235-GC (application filed July 14, 2023), for a determination that the granting of an easement affecting a 700 square foot (7.00' wide by 100.00' long) portion of City Parking Lot No. 1 to Southern California Edison to allow for the installation, maintenance and operation of electrical equipment associated with electrical vehicle infrastructure is consistent with the General Plan/Coastal Plan of the City of Carpinteria, pursuant to Government Code §65402. The application involves APN 003-261-008, addressed as 4945 Carpinteria Avenue (otherwise known as City Parking No. 1).

DISCLOSURE OF EX-PARTE COMMUNICATIONS - None

Acting Community Development Director Nick Bobroff presented a staff report that included an analysis of General Plan conformity. He said staff was recommending the Commission find the granting of the easement consistent with the City's General Plan.

Commissioner Allen asked if a commercial operator would be operating the charging station.

Environmental Program Manager Erin Maker of Public Works said they are contracting with EV Connect to operate and maintain the charging stations. She explained the contractor operates various charging stations around the city, and the maintenance agreement will be for five years.

PUBLIC HEARING OPENED & CLOSED

Chair Benefield opened the public hearing. Upon seeing no members of the public come forth, she closed it.

Commissioner La Fevers said the idea is consistent with the General Plan and called for a motion.

MOTION

Commissioner La Fevers motioned to adopt Resolution PC No. 23-006, determining the granting of the easement to SCE in Parking Lot 1 for electric vehicle maintenance and infrastructure was consistent with the City's General Plan, and to adopt the findings as presented. Commissioner Moyer seconded it. The motion passed 4-0 by the following roll call vote:

<p>Commissioner Allen voted yes, Commissioner Moyer voted yes, Commissioner La Fevers voted yes, and Chair Benefield voted yes.</p>	
<p>OTHER BUSINESS - None</p>	<p>OTHER BUSINESS</p>
<p>MATTERS PRESENTED BY COMMISSIONERS Commissioner Moyer said his neighbors are asking about the status of a “stop work” order placed on a residential project on Ogan Rd. Acting Community Development Director Nick Bobroff explained the homeowner’s work went beyond what the permit called for. He said they haven’t been able to get a satisfactory set of plans, and it is on their list of compliance cases. He said they are trying to get something moving soon.</p> <p>Chair Benefield expressed concern about electric bikes riding around in Carpinteria’s Salt Marsh Park. She noted the weeds are getting high, people cannot see well, and there are children present. She described the situation as dangerous and asked for it to be addressed.</p> <p>Commissioner Allen expressed concern that the hotel project on Bluffs 1 adjacent to the Skate Park still has many issues to be fleshed out. He suggested the issues be scrutinized and worked out within the next few weeks before getting to environmental review and the public.</p>	<p>MATTERS PRESENTED</p>
<p>DIRECTOR’S REPORT</p> <p>7) Architectural Review Board Meeting Minutes of March 16, 2023, April 27, 2023, May 25, 2023, and June 29, 2023 8) City Calendar for the month of August 2023 9) Planning Activity Report as of July 31, 2023 10) Building Permit Report as of July 31, 2023</p> <p>Acting Community Development Director Nick Bobroff reviewed the materials.</p>	<p>DIRECTOR’S REPORT</p>
<p>ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF TUESDAY, SEPTEMBER 5, 2023 – All present indicated they could attend, with Allen planning to attend remotely. Chair Benefield stressed the importance of a quorum, noting she and Allen cannot participate in one of the hearings.</p>	<p>ATTENDANCE FOR NEXT MEETING</p>
<p>ADJOURNMENT – Chair Benefield adjourned the meeting at 5:55 p.m.</p> <p style="text-align: center;">_____ Secretary, Planning Commission</p>	<p>ADJOURNMENT</p>

<p>ATTEST:</p> <hr/> <p>Chair, Planning Commission</p>	
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MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

August 7, 2023
Regular Meeting
5:30 P.M.

<p>CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield.</p> <p>Commissioners Present: Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair David Allen (virtual attendance) John Moyer Katherine Salant</p> <p>Others Present: Nick Bobroff, Community Development Director Syndi Souter, Associate Planner</p>	<p>CALL TO ORDER & ROLL CALL</p>
<p>PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.</p>	<p>PLEDGE</p>
<p>INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS Community Development Director Nick Bobroff announced that the story poles are up for the mixed-use project at 4745 Carpinteria Avenue. He said they will be up at least a couple more weeks and encouraged the commissioners to view them.</p>	<p>ANNOUNCEMENTS</p>
<p>PUBLIC COMMENT Architectural Review Boardmember Patrick O’Connor spoke about the importance of fire suppression in our community. He said Carpinteria is similar to Lahaina, Maui, and suggested making the burying of utility poles a priority.</p>	<p>PUBLIC COMMENT</p>
<p>CONSENT CALENDAR</p> <p>1) Minutes of the regular Planning Commission meeting of August 7, 2023</p> <p>MOTION Upon a motion by Commissioner Moyer, seconded by Commissioner La Fevers, the Planning Commission voted 4-0-1 (Salant abstained) to approve the regular Planning Commission meeting minutes of August 7, 2023, as presented.</p>	<p>CONSENT CALENDAR</p>

<p>NEW PUBLIC HEARINGS</p> <p>2) Howard Residence Project # 22-2162-DP/CDP/ARB Address: 4818 Dorrance Way Applicant: Dylan Chappell, architect, for John Howard Planner: Syndi Souter</p> <p>Hearing at the request of Dylan Chappell, architect, for John Howard, to consider Project 22-2162-DP/CDP/ARB (application filed June 9, 2022) for approval of a Development Plan and a Coastal Development Permit to construct a new 2,197 square-foot two-story single-family residence and a detached 512 square-foot two-car garage with a 446 square-foot workshop above on a vacant lot under the provisions of Carpinteria Municipal Code (CMC) §14.14 – Planned Residential Development District and §14.68 – Development Plan; and to approve an Exemption pursuant to §15303, §15304, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-440-013, addressed as 4818 Dorrance Way.</p> <p>DISCLOSURE OF EX-PARTE COMMUNICATIONS Chair Benefield recused herself from both the Howard and Scerni New Residence projects. Both projects are very close to her home. Chair La Fevers stepped in as Acting Chair. Commissioner Salant said she visited the two project sites, and Acting Chair La Fevers said he did, as well.</p> <p>Associate Planner Syndi Souter presented the staff report. She said staff was recommending adoption of the resolution and approval of the project. She responded to questions.</p> <p>Commissioner Salant asked if water or plumbing would be routed to the workshop above the garage, and Ms. Souter explained there would only be a gas line for a fireplace. However, she said in the future that the applicants could apply to convert the workshop into an ADU, which would require a second permit.</p> <p>Commissioner Moyer asked about the park land acquisition fee, and Souter explained no fee was due because there was not a new lot resulting from the project.</p> <p>Community Development Director Bobroff added that the City revised the DIFs mitigation schedule a few years ago, making parkland acquisition fees apply only to projects involving a subdivision.</p>	<p>NEW PUBLIC HEARINGS</p>
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Commissioner Allen asked if the structure's height includes the raised foundation, and Ms. Souter explained it includes 3.5 feet of raised foundation in its height.

PUBLIC HEARING OPENED

Acting Chair La Fevers opened the public hearing.

George Manuras, who is helping represent the project, explained the front yard encroachment is similar to surrounding structures. He said the owner chose to elevate the property for flood safety concerns. He spoke about how the design of the home and second story workshop took surrounding structures into consideration.

PUBLIC HEARING CLOSED

Acting Chair La Fevers closed the public hearing.

The commissioners expressed support. Commissioner Moyer said it's an enhancement to the neighborhood, and he can make the findings for the modification. He likes the raised foundation, explaining it's easier to raise a home that is set on one, which he thinks will be necessary someday.

Commissioner Salant said it is a good project that will be a positive addition to the Sandyland neighborhood. She questioned whether 3 to 3.5 feet of raised foundation is enough considering the sea level rise that is happening around the world, in our own country and state.

Commissioner Allen said he can support the modification. He is happy with the overall design and likes the recessed setback of the second story. He likes the welcoming aspect of the front porches. He noted an ADU conversion of the workshop would be supported under the new laws.

Acting Chair La Fevers said it's nice to see the community upgraded with new developments. He expressed appreciation that City guidelines were considered when working with staff. He added the two-story garage structure works well with the large structure behind the property, and the long driveway is good for additional parking.

Commissioner Moyer applauded them for saving the oak tree.

MOTION

Commissioner Moyer moved to adopt the attached Resolution PC-23-007 thereby approving Project 22-2162-DP/CDP/ARB to construct a new 2,197 square-foot two-story single-family residence and a detached 512 square-foot two-car garage with a 446 square-foot workshop above on a vacant lot and to accept a categorical exemption pursuant to §15303, §15304, and

§15332 of the California Environmental Quality Act (CEQA).

Commissioner Salant seconded the motion. The motion passed 4-0-1 (Benefield recused) by the following roll call vote: Commissioner Allen voted yes, Commissioner Moyer voted yes, Commissioner La Fevers voted yes, and Commissioner Salant voted yes.

- 3) Scerni New Residence Project # 22-2184-DP/VM/CDP/ARB
 Address: 4610 Fourth Street
 Applicant: Jeremy Roberts, architect, for Gregg and Beth Scerni
 Planner: Syndi Souter

Hearing on the request of Jeremy Roberts, architect, for Gregg and Beth Scerni, to consider Project 22-2184-DP/VM/CDP/ARB for approval of a Development Plan and a Coastal Development Permit to construct a new 2,257 square-foot two-story single-family residence with an 838 square-foot partially-covered deck, and a detached 504 square-foot two-car garage with a storage loft under the provisions of Carpinteria Municipal Code (CMC) §14.14 – Planned Residential Development District and §14.68 – Development Plan; and to approve an Exemption pursuant to §15303, §15304, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-431-005, addressed as 4610 Fourth Street.

DISCLOSURE OF EX-PARTE COMMUNICATIONS

Commissioner Salant disclosed that she walked around the site and spoke to the owner's son and a neighbor. Commissioner Moyer said he drove by. Commissioner Allen said he is familiar with the site. Acting Chair La Fevers said he visited the site.

Associate Planner Syndi Souter presented the staff report. She said staff was recommending adopting the resolution and approving the project. She provided additional project details in response to commissioners' questions.

PUBLIC HEARING OPENED

Acting Chair La Fevers opened the public hearing.

Brian Banks, agent for the applicant, said the intent is for the home to be a family compound or a potential rental (for the existing residence). He noted flooding is anticipated to come from the marsh direction, and he explained there is mounding in front to make the raised foundation look natural and not elevated.

Patrick O'Connor, ARB member, brought to attention that the voluntary merger of lots triggered the parcel to become larger, which means now there can potentially be five units on the property under the PRD-20

<p>zoning. He expressed concern that the constant allowing of exceptions is leading to a very dense neighborhood.</p> <p>PUBLIC HEARING CLOSED Acting Chair La Fevers closed the public hearing.</p> <p>Acting Chair La Fevers asked if there are additional non-conformances, and Ms. Souter explained the existing one-car garage is non-conforming (not the new one), as well as the front yard setback. Mr. Bobroff added the existing non-conforming garage was disclosed in the staff report.</p> <p>Commissioner Allen expressed support for the project. He says he hasn't been happy with the structures to the west, because their height and bulk is not consistent with our General Plan's Community Design Element. He said this project is congruent with those structures but is narrower, has more open space around it and is a step toward blending with the smaller residences to the east. He appreciates the raised foundation.</p> <p>Commissioner Salant said it will be a nice addition, and the size and scale is compatible with the neighborhood.</p> <p>Commissioner Moyer expressed support. He thinks it is great the garage was moved to the back of the lot.</p> <p>Acting Chair La Fevers expressed his support. He said it provides some transition to the property to the west. He supports a modification for the existing front porch. He also appreciates the changes to the existing garage because the current one looks out of place.</p> <p>MOTION Commissioner Allen motioned to support staff's recommendation to adopt Resolution PC-23-008 approving Project 22-2184-DP/VM/CDP/ARB to construct a new 2,257 square-foot single-family residence with an 838 square-foot partially covered deck and a 504 square-foot two-car garage with a storage loft, and to accept a CEQA Notice of Exemption to adopt the Conditions of Approval attached, with Conditions of Approval as proposed. Commissioner Moyer seconded it. The motion passed 4-0-1 (Benefield recused) by the following roll call vote: Commissioner Allen voted yes, Commissioner Moyer voted yes, Commissioner La Fevers voted yes, and Commissioner Salant voted yes.</p> <p>BREAK Acting Chair La Fevers called for a 3-minute break.</p>	
<p>OTHER BUSINESS</p>	<p>OTHER BUSINESS</p>

<p>4) Status Report for the Caltrans “Linden Avenue and Casitas Pass Road Interchanges and Via Real Extension” (09-1522-CUP/CDP) and “US 101 Carpinteria to Santa Barbara HOV Lane, Segment 4a” (18-1920-CUP/CDP) projects. Community Development Department Staff will provide a briefing to the Planning Commission concerning the status of the two-referenced US Highway 101 improvement projects and their respective project conditions of approval.</p> <p>Community Development Director Bobroff presented the staff report and highlighted key conditions. He gave updates on the Casitas Bike Path, the Rincon Trail, the Santa Claus Lane Multi-Use Path, the transfer of the Whitney Property to the City, funding a sound wall adjacent to residences on Cameo Road, and the revision of Flood Maps.</p> <p>Regarding the sound wall in the Cameo neighborhood, Commissioner Allen asked if any thought had gone into the neighbor’s wishes for it. Commissioner Moyer recalled people were upset about potential noise in their neighborhood, and Bobroff recalled they had concerns about the Casitas intersection being moved closer to them. Bobroff said he would check in with Public Works for current information.</p>	
<p>MATTERS PRESENTED BY COMMISSIONERS</p> <p>Commissioner Allen shared concerns about properties owned by Dario Pini along Carpinteria Ave. and the 1000 block of Concha Loma Drive. He said neighbors have complained about management problems, excessive noise and criminal activity. He stressed for safety purposes, it’s important that the City keep track of code violations that are not strictly related to law enforcement.</p>	<p>MATTERS PRESENTED</p>
<p>DIRECTOR’S REPORT</p> <p>5) Architectural Review Board Meeting Minutes of July 27, 2023 6) City Calendar for the month of September 2023 7) Planning Activity Report as of August 31, 2023 8) Building Permit Report as of August 31, 2023</p> <p>Community Development Director Nick Bobroff reviewed the materials.</p>	<p>DIRECTOR’S REPORT</p>
<p>ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, OCTOBER 2, 2023</p> <p>All present indicated they could attend.</p>	<p>ATTENDANCE FOR NEXT MEETING</p>

<p>ADJOURNMENT – Acting Chair La Fevers adjourned the meeting at 7:12 p.m.</p> <p style="text-align: right;">_____ Secretary, Planning Commission</p> <p>ATTEST:</p> <p>_____ Chair, Planning Commission</p>	<p>ADJOURNMENT</p>
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<p>CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield.</p> <p>Commissioners Present: Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair John Moyer Katherine Salant</p> <p>Commissioners Absent: David Allen</p> <p>Others Present: Nick Bobroff, Community Development Director Syndi Souter, Senior Planner Megan Musolf, Assistant Planner Jena Shoaf Acos, City Attorney, Brownstein, Hyatt, Farber & Schreck Aida Thau, Management Analyst, Parks & Recreation</p>	<p>CALL TO ORDER & ROLL CALL</p>
<p>PLEDGE OF ALLEGIANCE - Chair Benefield led the flag salute.</p>	<p>PLEDGE</p>
<p>INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS Community Development Director Nick Bobroff reported that the revised Draft Housing Element update is available on the City’s website and open for comments and feedback. He introduced three new staff members: Brian Banks who will fill Nick’s previous position of Principal Planner and brings 9 years’ experience with the County, as well as 9 years of private consulting experience; Mindy Fogg, Principal Planner of the long-range planning division, who has 22 years of public sector planning experience, most recently with Ventura County; and Megan Musolf, Assistant Planner of the long-range planning division, who just completed two internships and a degree in Environmental Studies.</p>	<p>ANNOUNCEMENTS</p>
<p>PUBLIC COMMENT Gail Marshall, a former county supervisor, said that Carpinteria is working with a community plan that is twenty years old. She said there have been many changes since it was adopted in 2003 and we are facing many important issues. She said work on the update began in 2016, stalled for various reasons and needs to be prioritized. Chair Benefield agreed and commented that we now have planners to work on it.</p>	<p>PUBLIC COMMENT</p>

<p>CONSENT CALENDAR</p> <p>1) Minutes of the regular Planning Commission meeting held September 5, 2023</p> <p>MOTION Upon a motion by Commissioner La Fevers, seconded by Commissioner Moyer, the Planning Commission voted 4-0 (Benefield, La Fevers, Moyers and Salant in favor) to approve the regular Planning Commission meeting minutes of September 5, 2023, as presented.</p>	<p>CONSENT CALENDAR</p>
<p>NEW PUBLIC HEARINGS</p> <p>2) Pura Residence Remodel Project #: 23-2230-CUP/CDP Address: 761 Olive Avenue Applicant: Randy Pura and Aly Morita Planner: Syndi Souter</p> <p>Hearing on the request of Randy Pura and Aly Morita to consider Project 23-2230-CUP/CDP (application filed June 29, 2023) for approval of a Conditional Use Permit and a Coastal Development Permit to allow an interior and exterior remodel with structural alterations to an existing 716 square-foot legal-nonconforming single-family residence under the provisions of Carpinteria Municipal Code (CMC) §14.14 - Planned Residential Development District, §14.62 - Conditional Use Permit, and §14.82 - Nonconforming Uses; and to approve an Exemption pursuant to §15301, §15302, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-324-004, addressed as 761 Olive Avenue.</p> <p>DISCLOSURE OF EX-PARTE COMMUNICATIONS – None</p> <p>Senior Planner Syndi Souter presented the staff report. She explained the project meets city policy objectives despite its non-conformance.</p> <p>PUBLIC HEARING OPENED Chair Benefield opened the public hearing.</p> <p>Patrick O’Connor provided some history of the neighborhood. He explained the area from Palm Avenue to the creek was rezoned from single family to PRD-20 in 1987. He pointed out that there are two residences on the property that make it a multi-family lot, and he suggested a Development Plan that addresses long-term plans for the property.</p>	<p>NEW PUBLIC HEARINGS</p>

Ms. Souter explained that when a property necessitates a Development Plan and a Conditional Use Permit, the permits are processed together under the Conditional Use Permit, which is what is happening now.

Community Development Director Nick Bobroff added that the non-conforming uses chapter (Section 14.82) addresses how we handle upgrades to non-conforming properties, which applies to this scenario.

Applicant Randy Pura said he and his wife are very excited to become full-time residents of Carpinteria as soon as possible.

PUBLIC HEARING CLOSED

Chair Benefield closed the public hearing.

Commissioner Salant said she visited the site, entered the house and met the owners. She feels the project honors the history of the town and the neighborhood. She noted they are bringing it up to 2023 living standards without changing the exterior. She described the framing as historic, with old growth timber.

MOTION

Commissioner Moyer moved to adopt attached Resolution PC No. 23-010 thereby approving Project 23-2230-CUP/CDP to allow an interior and exterior remodel with structural alterations to an existing legal non-conforming single-family residence located at 761 Olive Avenue and to accept a categorical exemption pursuant to §15301, §15302 and §15332 of the California Environmental Quality Act (CEQA). Motion passed 4-0 by the following roll call vote: Commissioner Moyer voted yes, Commissioner La Fevers voted yes, Commissioner Salant voted yes and Chair Benefield voted yes.

- 3) Monte Vista Off-leash Dog Park Pilot Project
Project # 23-2261-TUP
Address: Monte Vista Park
Applicant: City of Carpinteria
Planner: Megan Musolf

Hearing at the request of the City of Carpinteria Parks, Recreation, and Community Services Department to consider Project 23-2261-TUP for a Temporary Use Permit to allow an off-leash dog park pilot project (application filed October 13, 2023) enclosed within a fenced area of approximately 14,400 square feet located in the southeast corner of Monte Vista Park for one year under the provisions of Carpinteria Municipal Code (CMC) §14.38 - Recreation District and §14.64 - Temporary Use Permit;

and to accept the CEQA Exemption pursuant to §15303 and 15304 of the CEQA Guidelines. The application involves APN 001-080-038, located at the northern end of Bailard Avenue.

DISCLOSURE OF EX-PARTE COMMUNICATIONS - None

Assistant Planner Megan Musolf presented the staff report.

Attorney Jena Shoaf Acos addressed the issue of liability. Under law, public entities are not liable for dog fights or injuries at a dog park; however, there can be liability for dangerous conditions at the park. She explained that design immunity is used to address this, which means a city is not liable for dangerous conditions of its properties if it meets a couple of factors. One is that it must be approved by someone with authority, such as the Planning Commission, City Council or City Manager.

Ms. Musolf detailed staff's recommended conditions of approval for minimizing nuisances, as well as a revision to Condition No. 2 requiring final design approval from the City Council, including a determination of the fence height. She reviewed action options, explaining that staff is recommending approval of the Temporary Use Permit detailed under Action Option 1.

Additional project details were provided in response to the Planning Commission's questions about fence heights, permits, the number of dogs allowed in at once, etc. Regarding the fence height, Chair Benefield opined 6 feet would be ideal.

In response to a question why the El Carro dog park did not work as a permanent location, Community Development Director Nick Bobroff explained there were some inherent conflicts in using Shared Use facilities. He said for the off-leash park to be successful, it would have required on-site supervision, which the city did not have the resources to provide.

Commissioner Moyer asked about the percentage of Carpinterians served. Ms. Musolf said the El Carro dog park was being used by 34 dogs per day, according to C-DOG's data. Among other things, she said City Council directed staff to find multiple small off-leash sites throughout Carpinteria to accommodate the estimated 600 dogs in town, so every dog doesn't have only one park to go to.

Commissioner Salant asked for more details on the sites that had been selected. Aida Thau on behalf of the Parks and Recreation Department spoke about the long-term goal of finding suitable sites at multiple locations throughout the city, noting each site would have its own footprint,

with the goal of lessening impacts to neighborhoods. She said they cannot specify how many sites there will be at this point.

PUBLIC HEARING OPENED

Chair Benefield opened the public hearing.

Jim Bailard, 150 Bailard Avenue, said Monte Vista Park is not the right place. He said it is a very dense area, the park is fully utilized, and there are a lot of soccer and volleyball participants and spectators. There are exercise classes, people just hanging out, and picnics and parties with up to 200 people at once. He described the parking situation as completely out of control, with cars parking on the grass and spillover to no-parking zones that block his own driveway. He said there have been complaints that the city has not stepped up with code enforcement. He complained it's not fair to push the city's recreational needs to one park.

Silvia Echeverria, who served as Supervisor of Animal Control for 28 years, said she could provide special insight. She noted we have under 1000 licensed dogs in the city. She owns a condo in the neighborhood, as well as several of her family members. She noted the natural beauty and serenity of the park, its ocean views and birds that reside there, such as owls and egrets, and expressed concern about its unsupervised use. She suggested exploring alternative sites in the area, such as the State Park, Lagunitas open space, the front of Venoco (Chevron), and the Whitney property. She emphasized the parking situation is *very* bad, necessitating her to coordinate parking when entertaining. Another big concern of hers is the noise; she warned there is a row of homes facing the park that will likely complain about it. She also brought to attention that there is a tar seep in the corner of the park that construction might exacerbate.

Van Fleisher expressed support and spoke about how for many, particularly the elderly, an off-leash park is the only way their dogs can get exercise. He said it was specifically three neighbors at El Carro Park who were intolerant of dogs barking. He described the dog owners as a community who look out for each other. Among other things, he said they have no place to go, and the C-DOG group has a plan in place to make things work. Chair Benefield asked if there was a plan to monitor it, and he said their treasurer lives in the area and is there every morning.

Jackie Morris expressed support and said it would mean the world for so many dog owners in Carpinteria. She pointed out a lot of communities advertise dog parks as part of their amenities. She explained that part of the problem with the off-leash area at El Carro Park was they had only 2 hours every day to use it, and everyone came at that time, making it too active. Because it will be an all-day thing at Monte Vista, there will not be a

bunch of cars converging at once. She added that they are sensitive to keeping the noise down.

Tristine Rainer expressed support and said Carpinteria is fortunate to have a dog owners group that is so community minded. She lives in Casitas Village and it is unsafe for her to walk her dog, because she's little and her dog is big (she broke her arm). She said we have an opportunity to try this with a great group of dog owners.

Rosaline Pfeiffer expressed concern about barking and said with the condos on Pandanus Street abutting the park, it's going to be a nightmare. She stressed the lack of parking and said it is needed for the residents. With soccer activities, they often have 50 cars needing parking. She stressed that it is a dense community and people won't be able to park on the street due to the dog owners. She said if this has to be done, six months is enough. She said she dreads the noise and described the gates as ugly.

Sandra Duncan expressed support. She said she moved here during the pandemic and if not for C-DOG and her Golden Retriever, she probably wouldn't have had a conversation with anyone in this town. She said with Shared Use, if just one kid steps on poop, the deal is off. Regarding noise concerns, she emphasized her dogs are not louder than her grandkids. The dogs are happy to be with each other and not barking all at once. She added that older people who are introverted need a dog to get them out of the house.

Community Development Director Nick Bobroff noted that two written comments had been received and were made available to the Commission.

PUBLIC HEARING CLOSED

Chair Benefield closed the public hearing.

BREAK - Chair Benefield called for a 2-minute break.

Ms. Thau of Parks and Recreation clarified why the Monte Vista Park location had been chosen. She explained original plans were for a permanent park at Lagunitas but they were delayed due to funding, and a place was needed in the meantime for the dog owners who have been waiting a long time. She said that they have come before the Planning Commission at the request of the City Council to seek approval for the Monte Vista location, with final design approval still needed by City Council. Other pilot locations are not known at this point, but the long-term goal is to have multiple parks throughout the city to lessen impacts on one neighborhood.

Discussion took place about potential sites, with Commissioner Salant inquiring about the availability of temporarily using the Chevron site near Carpinteria Ave. Mr. Bobroff said it appears in the site feasibility study, but its availability is currently not known, and they could reach out to Chevron. Salant suggested they start the process of finding out if it could be used.

Commissioner La Fevers expressed support for the concept. He said he feels a TUP is an appropriate tool to make the findings regarding safety and nuisance impacts. He's in support of a dedicated use dog park and likes the idea of having more than one in the city. He expressed that parks in general have impacts near adjacent areas but there are opportunities to neighbors and community that offset them. He is not overwhelmingly in support of the location. He prefers a six-foot fence rather than a four-foot one to add a level of comfort for small kids in the area. The space is small and he doesn't anticipate seeing 20 or 30 dogs at a time. He thinks a dog park can be compatible with local parks and other properties identified in the study. He thinks there are better locations in the city where this could work, and he'd be looking for a more central location. He believes there is room at El Carro Park due to the amount of space there. He can't see himself supporting Monte Vista Park as a starting place, he said.

Commissioner Salant said the dog owners are quite organized and she thinks they can work it out with the neighborhood when there would be the least impact. For example, they can show up during the day when people are at work and don't need parking or park at the bluffs and walk over.

Commissioner Moyer said he agrees with most of La Fevers' comments. He said the city has already spent a lot of money, and if you are going to invest in fences you should carry it through for a year. He described the area as the densest neighborhood in Carpinteria, noting dogs live there, too. He said that this is the beginning, and it won't be the only park, so you won't have many dogs there at once (eventually). He also pointed out that the condos have 2-car garages and questioned why cars are parked on the street. He said no matter where you place a dog park, there will be just as many complaining. He expressed support for the project as written.

Chair Benefield brought up concerns about noise and parking. She described the area as very dense and said if people aren't required to park in garages, they won't do it. She is against modifying parking, yet we always allow it. She said she will only support the pilot park if it's for six months and wants it to be a land use issue, so we can find out if there are any problems. She cannot make the findings that the park is compatible with the uses. On a Monday afternoon you can hardly park, she said.

<p>Community Development Director Nick Bobroff offered a compromise between the nuisance issues and the need for a pilot project to go forward. He explained an option would be to grant it for one year but bring it back at the end of the 6-month period to see what is working and not working, and adjust conditions, if necessary. He clarified that if problems are intractable and outweigh benefits, the Planning Commission would have the authority to revoke the permit.</p> <p>MOTION Chair Benfield moved that they approve the TUP for the dog park with the caveat that in 6 months it comes back to the Planning Commission for a hearing, and at that time assess the issues, if any, and have the option to revoke the permit.</p> <p>Community Development Director Nick Bobroff suggested adding additional details to the motion as follows: to adopt the Resolution by approving the TUP to allow for the pilot project of the dog park with amended language for Condition 2 about the design of the park going to the City Council, with an added amendment to require the project to return to the Planning Commission after 6 months of use to report how the facility is going, and as needed to modify the project conditions or park rules and revoke the permit if warranted.</p> <p>Chair Benefield agreed with Bobroff’s suggestions, and Commissioner Moyer seconded the motion. Motion passed 3-1 by the following roll call vote: Moyer voted yes, Salant voted yes, La Fevers voted no and Chair Benefield voted yes.</p>	
<p>OTHER BUSINESS - None</p>	<p>OTHER BUSINESS</p>
<p>MATTERS PRESENTED BY COMMISSIONERS - None</p>	<p>MATTERS PRESENTED</p>
<p>DIRECTOR’S REPORT</p> <ul style="list-style-type: none"> 4) Architectural Review Board Meeting Minutes of August 17, 2023, August 31, 2023, and September 14, 2023. 5) City Calendar for the month of November 2023 6) Planning Activity Report as of October 31, 2023 7) Building Permit Report as of October 31, 2023 <p>Community Development Director Nick Bobroff reviewed the materials.</p>	<p>DIRECTOR’S REPORT</p>
<p>ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, December 4, 2023 – All present indicated they could attend. Bobroff said there are no public hearings but</p>	<p>ATTENDANCE FOR NEXT MEETING</p>

there will be a joint meeting with the City Council where the city attorney will review state housing laws.	
<p>ADJOURNMENT – Chair Benefield adjourned the meeting at 7:51 p.m.</p> <p style="text-align: right;">_____ Secretary, Planning Commission</p> <p>ATTEST:</p> <p>_____ Chair, Planning Commission</p>	<p>ADJOURNMENT</p>

Exhibit 4

Work Plan Status Presentation from the City's Annual Work Plan

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CITY OF CARPINTERIA

2023 ANNUAL WORK PLAN STATUS REPORT

City Council Meeting January 29, 2024

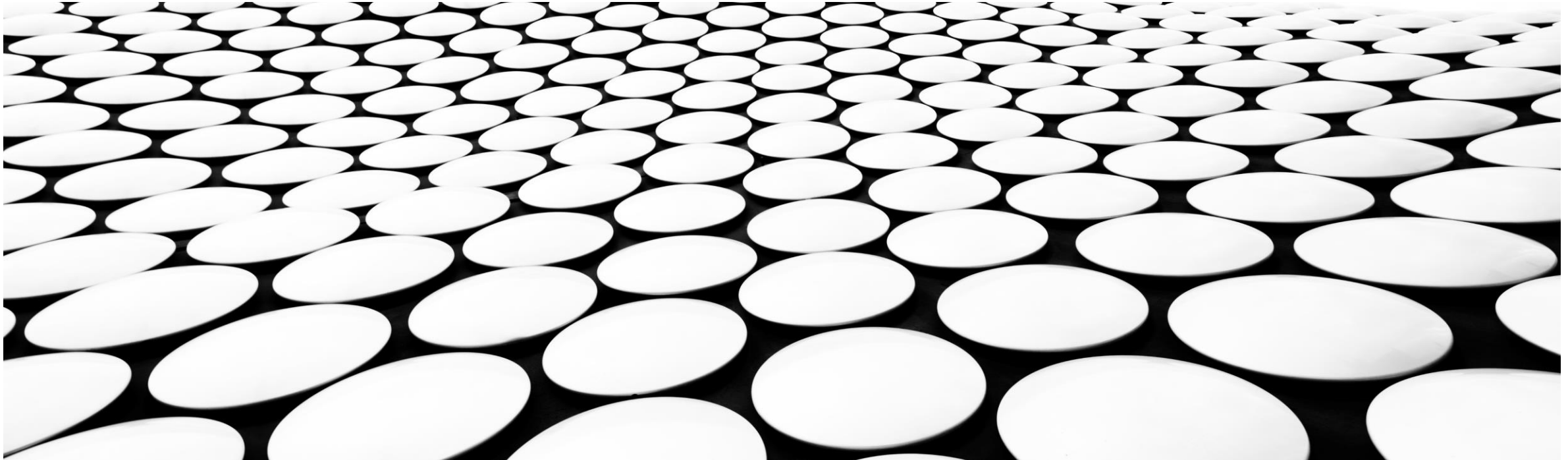
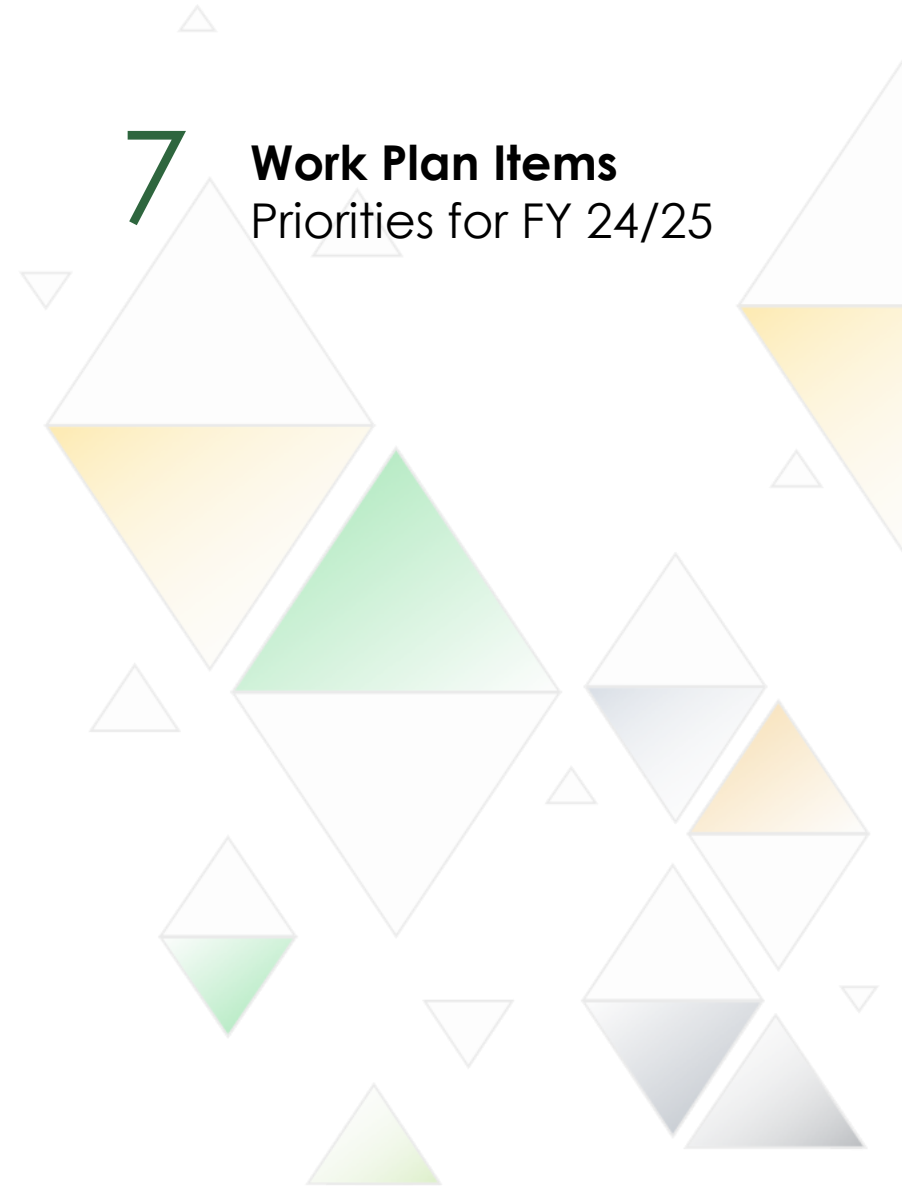


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Pending
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Priorities for FY 24/25



ANNUAL WORK PLAN PROCESS

Today and in the Future



- **Today:** Connecting Mission, Vision, and Values with Goals, Priorities and Measurable Objectives.
- **The Process:** What's New?
- **The Future:** 2-Year Annual Work Plan / 5-Year Strategic Plan / Community Satisfaction Survey (every 2 years) / Enhanced Community Engagement
- **Budget Outlook:** Resource Capacity

2023 WORK PLAN ITEMS COMPLETE – CITYWIDE

Q2

Item	Dept
Monte Vista Playground	PRCS
Linden Trail	PRCS
Rincon Multi-Use Trail Project Alternative 3	PW
Broadband Technical Assistance Grant	PW

Q3

Item	Dept
ADU Implementation	CDD
Skate Park Opening	PRCS
Harbor Seal Rookery Report	PRCS
Tomol Interpretive Play Area Mural	PRCS
Carp Ave Bridge Replacement Environmental Doc	PW

Q4

Item	Dept
Advanced Planning Division	CDD
Housing Element Adoption	CDD
Senior Services - <i>AGEWELL</i>	PRCS
Broadband Fiber Optic Installation	PW
Cost of Services Analysis	AS

GENERAL GOVERNMENT DEPARTMENT (GG)

Michael Ramirez – **City Manager**

Vacant – *Assistant City Manager*

**Emergency Services, Communications,
Volunteers, Emergent Projects.**

Olivia Uribe Mutal – *Program Manager*

City Clerk's Office

Brian Barrett – *City Clerk*

Maria Olivas – *Office Assistant II*

Human Resources (HR)

Teresa Iasin – *Management Analyst*

Javier Gutierrez – *HR Assistant*

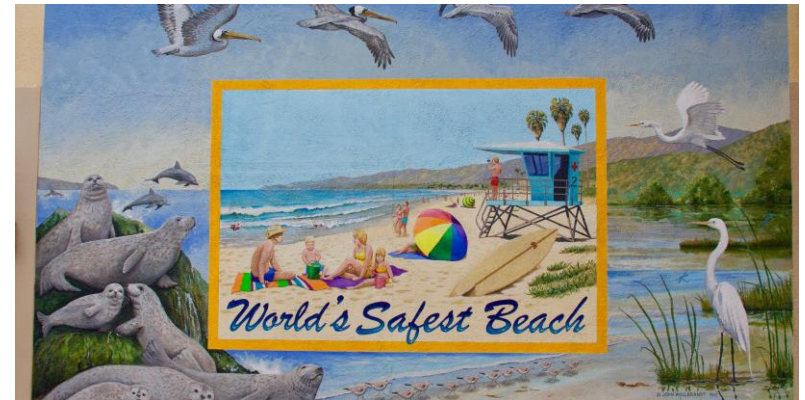


Departmental Activities: The Day-to-Day

- ✓ Contract management
- ✓ Public safety and legal services
- ✓ Intergovernmental collaboration (local, regional, state)
- ✓ Legislative and policy support
- ✓ Agenda management
- ✓ Budget development
- ✓ Response to questions, comments, & concerns of the public
- ✓ Emergency management
- ✓ Community engagement
- ✓ Volunteer Services
- ✓ Preparation of meeting agendas, minutes, and legal publications
- ✓ Records management
- ✓ Oversight of election activities and filings
- ✓ Staff recruitment, selection, training, and evaluation
- ✓ Employer-Employee relations
- ✓ Risk management
- ✓ Policy and Procedures development and implementation

WORK PLAN ITEMS COMPLETE

- LEGISLATIVE ADVOCACY, RESEARCH & DEVELOPMENT (ONGOING)
- INTERGOVERNMENTAL COLLABORATION & COOPERATION (ONGOING)
- ACTIVE ADULT / SENIOR CENTER (ONGOING & MOVED TO PRCS)
- EMERGENCY RESPONSE CAPACITY BUILDING (ONGOING)
- CITY STAFF & ELECTED OFFICIALS TRAINING & EXERCISE (ONGOING)
- COMMUNITY PREPARATION & ENGAGEMENT (ONGOING)
- VOLUNTEER MANAGEMENT (ONGOING)
- EMPLOYEE TRAINING & DEVELOPMENT (ONGOING)



COMMUNITY DEVELOPMENT DEPARTMENT (CDD)

Nick Bobroff – CDD Director

Lorena Esparza – Administrative Asst. II

ADVANCED PLANNING

Mindy Fogg – Principal Planner

Meagan Musolf – Assistant Planner

CURRENT PLANNING

Brian Banks – Principal Planner

Syndi Souter – Senior Planner

Marysol Smith – Associate Planner

CODE COMPLIANCE

David Hernandez – Code Compliance
Sup.

Henry Menendez – Code Compl. Officer
II

BUILDING & SAFETY

Dan Chepley

Departmental Activities: The Day-to-Day

- ✓ **Administration**
Provide administrative and clerical support to CDD Divisions
 - ✓ **Advanced Planning**
Maintain & update City development regulations & planning documents to achieve state & local directives
 - ✓ **Current Planning**
Review & processing of development applications & permits
 - ✓ **Building & Safety**
Implement state & local building & safety regulations through review, permitting & inspection of buildings & improvements
 - ✓ **Code Compliance**
Enforce local & state regulations related to zoning, licensing/permitting, parking, animal control, and health & safety
- 



WORK PLAN ITEMS COMPLETE



- ESTABLISH ADVANCED PLANNING DIVISION
- IMPLEMENT ADU PROGRAM
- ADOPTION OF HOUSING ELEMENT UPDATE



ADMINISTRATIVE SERVICES DEPARTMENT (AS)

Licette Maldonado– Admin Srvs Director

**FINANCIAL MANAGEMENT, CENTRAL
SERVICES, AND MANAGEMENT
INFORMATION SERVICES**

Gilbert Punsalan– Finance Manager

Alexiss Lynch – Accounting Technician

Brenda Robinson – Accounting Specialist

Departmental Activities: The Day-to-Day

- ✓ Accounting, Payables, and Receivables
- ✓ Annual Audits
- ✓ Payroll
- ✓ Treasury Management
- ✓ Annual City Budget
- ✓ Financial Reporting
- ✓ Centralized Purchasing
- ✓ Management Information Services (IT)

WORK PLAN ITEMS COMPLETE

- Cost of service analysis



PUBLIC WORKS

FIRST RESPONDER

Public Works Staff

John L. Ilasin, Public Works Director/City Engineer

ENGINEERING

Josefina Arechiga, Assistant Engineer
Shay Darrington, Engineering Technician
Stephon Downes, Management Analyst I

MAINTENANCE

Robert Howard, Public Works Supervisor
Tiffany Smith, Parks and Facilities Supervisor
Manny Gonzalez, Senior Maintenance Technician
David Huff, Lead Maintenance Worker
Anthony Vega, Maintenance Worker II
Tim Gray, Maintenance Worker II
Rosendo Aispuro, Maintenance Worker I
Ruben Estrada, Maintenance Worker I
Pedro Lopez, Maintenance Worker (Part Time)

SUSTAINABILITY AND ENVIRONMENT

Erin Maker, Environmental Program Manager
Lindsay Erdmann, Civic Spark Fellow

PUBLIC WORKS DEPARTMENT (PW)

Departmental Activities: The Day-to-Day

- ✓ Public Works Administration Program
- ✓ Capital Improvements Program
- ✓ Transportation, Parking and Lighting Program
- ✓ Street and Right-of-Way Maintenance Program
- ✓ Parks and Facilities Maintenance Program
- ✓ Fleet Maintenance Program
- ✓ Resource Conservation Program
- ✓ Solid Waste Program
- ✓ Watershed Management Program

**WORK
ZONE**



WORK PLAN ITEMS COMPLETE

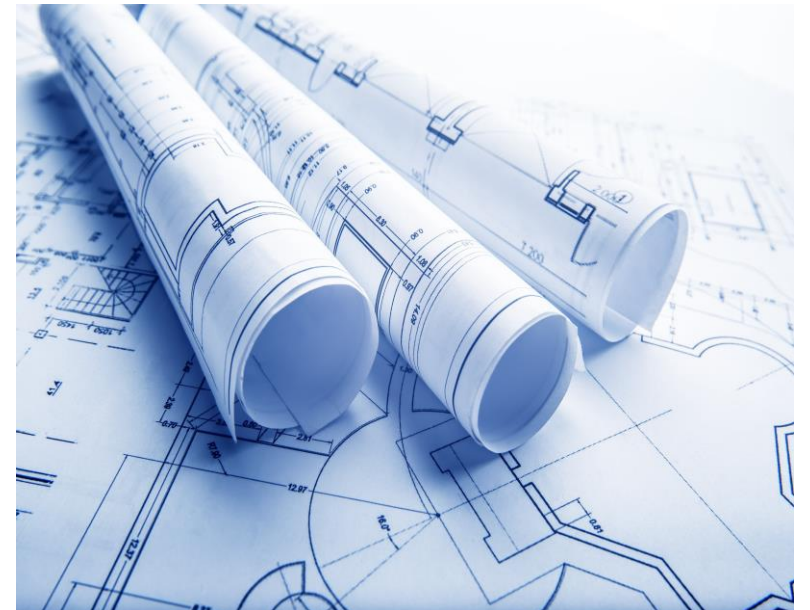


- COMMUNITY BROADBAND
 - ✓ Santa Barbara County Regional Broadband Strategic Plan (Nov 2022)
 - ✓ Local Agency Technical Assistance Grant (May 2023)
 - ✓ Frontier Communications Fiber Optic Installation Project (Dec 2023)

WORK PLAN ITEMS COMPLETE



- CAPITAL IMPROVEMENTS
 - Carpinteria Avenue Bridge Replacement Project
 - ✓ Right-of-Way Certification (Sep 2021)
 - ✓ Environmental Document (Aug 2023)
 - Rincon Multi-Use Trail Project
 - ✓ Environmentally Superior Alternative 3 Selection (May 2023)



PARKS, RECREATION, & COMMUNITY SVCS DEPARTMENT (PRCS)

Michael Ramirez – Interim Director
Aida Thau – Management Analyst II

LIBRARY

Jody Thomas – City Librarian
Eric Castro – Library Specialist

AQUATICS

Vacant – Aquatics Superintendent
John Sofer – Aquatics Prog. Coordinator

ACTIVE ADULT & SENIOR SERVICES

Vacant – Recreation & Community
Services Coordinator

Departmental Activities: The Day-to-Day

- ✓ Library services & programming
- ✓ Aquatics services & programming
- ✓ Senior services & programming (AgeWell)
- ✓ Carpinteria Community Garden
- ✓ Memorial & Sponsorship Programs: Benches, dogipots, etc.
- ✓ Art in Public Places Program
- ✓ Rental & special use permits of City facilities
- ✓ City's long term leases: DCOR Pipelines, Chevron Pipelines, Casitas Pier and Veterans Building long term tenants
- ✓ Management of Partnering Services: Skate Foundation, Food Bank, Good Samaritan, CCC for Senior Citizens, CA State Parks, SB Land Trust, etc.
- ✓ Administration of all department's contracts, grants & requests for proposals
- ✓ Coordination of field & courts use for youth & adult sports activities
- ✓ Coordination of all maintenance needs for the beach, parks, open space, library, aquatics center and Veterans Building
- ✓ Staff Liaison to: Carpinteria Open Space Advisory Board (COSMAB), Harbor Seal Advisory Committee (HSAC), Carpinteria Dog Owner Group (CDOG), Friends of the Library, and Library Advisory Board





WORK PLAN ITEMS COMPLETE



- MONTE VISTA PLAYGROUND
- HARBOR SEAL ROOKERY REPORT
- CARPINTERIA SKATE PARK
- SENIOR SERVICES – AGEWELL
- LINDEN TRAIL

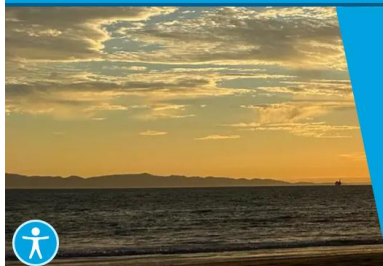


57°

SCATTERED CLOUDS



Menu



AgeWell

Programs and services to promote successful, healthy aging



Carpinteria Harbor Seal Rookery Report

JULY, 2023

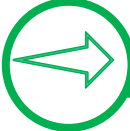
Prepared under the direction of the
Ad Hoc Harbor Seal Advisory Committee

CITY OF CARPINTERIA

PROJECT STATUS REPORT: GENERAL GOVERNMENT

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Records Management Program Update and Implementation</i>
MILESTONES REACHED	City Council approved updated records retention policy and schedules on October 9, 2023. City staff trained on new retention schedules and process for destroying records that have exceeded their retention period. Each department currently reviewing their records. Purchased two storage containers located behind City Hall. All offsite records moved to onsite storage units and no longer paying for storage costs.
TASKS / MILESTONES REMAINING With estimated time of completion	Re-organize City Clerk files with new file classification system. Purchase and implement an electronic records system.

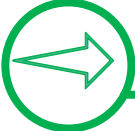
PROJECT STATUS REPORT: GENERAL GOVERNMENT

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Racial Equity & Social Justice</i>
MILESTONES REACHED	Executed agreement with Equity Praxis Established internal Diversity, Equity, & Inclusion (DEI) committee Conduct interviews with law enforcement personnel Conducted community listening sessions
TASKS / MILESTONES REMAINING With estimated time of completion	Conduct an internal DEI audit - 2024 Develop a long-term and sustainable staff development program - 2024 Creation of blue ribbon committee - 2024

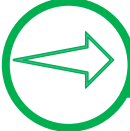
PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>CDD Administration: Digitize CDD records & files</i>
MILESTONES REACHED	Building Permit plans archive digitized up to current CDD project files & plans consolidated on city hall campus Digitization of Address Files underway
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	Develop & implement secure file archiving platform- FY 24/25 Complete review of records per City Records Retention Policy- 2+ years to complete

PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Building & Safety: Adopt Soft-Story Building Ordinance</i>
MILESTONES REACHED	Updated draft Ordinance prepared Draft revised Ordinance presented to City Council for 1 st reading 01/08/24
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	Council requested CDD hold additional public workshops & seek public input, then return to Council- Spring '24 Adoption of Ordinance by City Council- Summer '24 Begin implementation outreach & enforcement- Summer/Fall '24

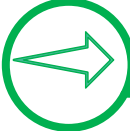
PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Code Compliance: Adopt Multifamily Residential Smoking Ordinance</i>
MILESTONES REACHED	Draft Ordinance prepared Draft City Council 1 st Reading staff report prepared
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	1 st reading of Ordinance by City Council- Winter/Spring '24 2 nd reading & adoption by City Council- Spring '24 Implementation/Outreach- Spring/Summer '24

PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Advanced Planning: Downtown Design Overlay</i>
MILESTONES REACHED	Admin draft of Downtown Design Overlay & Users Guide prepared
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	Review & refine Admin draft with support from City Downtown Design Review Committee- Spring '24 Release public draft (Outreach/workshops)- Summer '24 Adoption of Overlay Ordinance by City Council- Fall '24 Certification by CA Coastal Commission- Winter/Spring '25

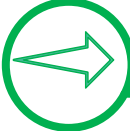
PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Advanced Planning: General Plan/Coastal Plan & Zoning Code Updates</i>
MILESTONES REACHED	Admin draft of General Plan/Coastal Plan in final review stages
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	Release public draft of General Plan/Coastal Plan Update (outreach/workshops)- Summer '24 Prepare & Release Program EIR- Fall '24 City Council- Adoption of General Plan/Coastal Plan Update- Spring '25 Certification of General Plan/Coastal Plan Updates by CA Coastal Commission- Fall '25 Implementation of Zoning Code Updates- Ongoing through Fall '26

PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Advanced Planning: Housing Element Implementation</i>
MILESTONES REACHED	Housing Element Update found to be “substantially compliant” by HCD Jan. 2024 Housing Element Update re-adopted by City Council Jan. 2024. Housing Element Update submitted to HCD for final certification Jan. 2024
TASKS / MILESTONES REMAINING With estimated time of completion	Prepare draft Ordinances for required rezones & zoning code amendments- Spring/Summer '24 Complete CEQA review for rezones & zoning code amendments- Summer/Fall '24 City Council approval of Ordinances- Fall '24 CA Coastal Commission certification- Winter '25

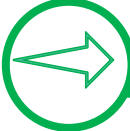
PROJECT STATUS REPORT: ADMIN SERVICES

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Budget and Annual Comprehensive Financial Report Dashboards and other Financial Transparency tools.</i>
MILESTONES REACHED	The Financial Transparency Page on the City's website has been completed
TASKS / MILESTONES REMAINING With estimated time of completion	ACFR-in-Brief and upload to City's Website, December 2024 Budget-in-Brief and upload to City's Website, June 2024 Dashboards linked to the City's Website, June 2024

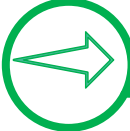
PROJECT STATUS REPORT: ADMIN SERVICES

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Carpinteria Municipal Code Update</i>
MILESTONES REACHED	<i>Budget and Fiscal Policy is completed. Travel Policy, Cash Handling Policy, and Purchasing Policy are drafted.</i>
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	Updated the General Reserve Policy, June 2024 Draft Fraud and Disbursement Policy, July 2024 Business License Ordinance, April 2024

PROJECT STATUS REPORT: PUBLIC WORKS

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Community Broadband</i>
MILESTONES REACHED	Local Agency Technical Assistance Grant Frontier Communications Fiber Optic Installation Project
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	Regional and Statewide Middle Mile (Ongoing) Digital Literacy and Affordability Programs (Ongoing) Joint Powers Authority (2024)

PROJECT STATUS REPORT: PUBLIC WORKS

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Capital Improvements</i>
MILESTONES REACHED	City Hall Campus Improvements Project <ul style="list-style-type: none">➤ Right-of-Way Certification➤ Environmental Document Rincon Multi-Use Trail Project <ul style="list-style-type: none">➤ Environmentally Superior Alternative 3 Selection
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	Carpinteria Avenue Bridge Replacement Project (2025) City Hall Campus Improvements Project (Ongoing) City Hall Solar Generation and Storage Project (2025) Rincon Multi-Use Trail Project (To Be Determined)

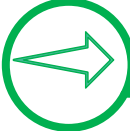
PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Off-Leash Pilot Program at Monte Vista Park</i>
MILESTONES REACHED	The Planning Commission approval of Temporary Use Permit The Public Facilities/Site Acquisition Committee recommendations for additional locations Dog Park concept designs completed
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	2/12/24 City Council fund allocation for the TUP at Monte Vista Park during current FY2023/24 and approval of the dog park concept design. Bring back to Planning Commission this pilot program for review at the 6-month mark Bring back to City Council the request of funding for additional locations during FY2024/25

PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>Linden Plaza Renovation</i>
MILESTONES REACHED	Secured a grant of \$226,800 by the State of CA Dept. of Parks & Recreation. CA State Parks project review & modifications requested to integrate sea level rise sustainability components.
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	<i>City will engage architect firm to develop modified designs City will coordinate public workshops for the community to provide updates and receive feedback New design and engineering drawings to be completed for permit processing The project will move under Public Works for construction, and consideration of funding as a Capital Improvement Project</i>

PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	 IN PROGRESS
PROJECT SUMMARY	<i>ADA Carpinteria Community Library Improvements</i>
MILESTONES REACHED	ADA drawing designs were completed Plumbing inspection and estimates
TASKS / MILESTONES REMAINING With estimated time of completion	This project will move to Public Works

PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	 <u>ROADBLOCKS/CONSTRAINTS</u>
PROJECT SUMMARY	<i>Rincon Bluffs Preserve – Carpinteria Bluffs III</i>
MILESTONES REACHED	<p>Concept Plan has been completed</p> <p>Public Workshop completed</p> <p>Project review completed with the Carpinteria Open Space Management Advisory Board (COSMAB)</p> <p>Grant application under the Rural Tourism Grant Program was completed but not awarded</p> <p>Request for Proposal (RFP) for environmental services was issued and 2 responses were received and reviewed by the COSMAB and the Santa Barbara Land Trust</p>
<p>TASKS / MILESTONES REMAINING</p> <p>With estimated time of completion</p>	<p>Pending for new Director of PRCS to be recruited to complete the selection of the RFP</p> <p>Initiate with permit process</p> <p>Seek funding</p>

PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	 POTENTIAL RISKS/DELAYS
PROJECT SUMMARY	Carpinteria Coastal Vista Trail project - Additional section of the coastal trail on Bluffs II
MILESTONES REACHED	<p>Discretionary permits have been granted for the trail improvement across the south side of 6155 Carpinteria Ave.</p> <p>Demolition of outdoor structure and installation of fencing between commercial property and trail easement was completed.</p> <p>The Habitat Conservation Fund (HCF) Acquisition Grant has been closed out. This grant funded 50% of the trail acquisition.</p> <p>A second HCF grant application has been submitted to fund 50% of the construction and landscaping costs</p>
TASKS / MILESTONES REMAINING <small>With estimated time of completion</small>	<p>Awaiting the award of grant application</p> <p>Development of construction design drawing</p> <p>Permit processing</p>

GENERAL GOVERNMENT: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Strategic Reorganization	Staff reorganization to meet the expanding needs of the City.	Funding Constraints	
Youth Engagement	Collaborate with Carpinteria Unified School District and other youth organization to increase youth engagement with law enforcement to prepare students for civic life.	Staffing Capacity	Some traction being made through South Coast Youth Safety Partnership
Homeless Services	Develop a program that will track, evaluate, improve, and optimize the services and compliance mechanisms at the City to assist people experiencing homelessness.	Funding Constraints / Staffing Capacity	On hold
Civic Engagement	Formal opportunities for civic and community engagement.	Staffing Capacity	On hold

GENERAL GOVERNMENT: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Economic Vitality	Micro Transit Options	Funding Transferred to Parklet Program	

COMMUNITY DEVELOPMENT DEPT: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Acquire large format scanner	Purchase or rent large format scanner to support digitization of CDD records & plans archives	No funds allocated to acquisition in CDD budget Department transitioning to paperless processes	On hold
Neighborhood Design Guidelines	Prepare or update residential design guidelines for the 6 city community design sub-areas	Limited staff capacity / Higher priority work items (state mandates, etc.) No funds allocated in CDD budget for consultant support Efficacy of Guidelines limited by State housing laws	On hold

ADMIN SERVICES: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
BUSINESS LICENSE AND SHORT-TERM RENTAL ENFORCEMENT PROGRAM	Managing license renewals, collecting diverse fees, and engaging with the community to ensure adherence to City policies, including monitoring revenue collection and enforcing compliance for the Business License and Short-Term Rental Programs.	Staffing capacity in	General Government to take

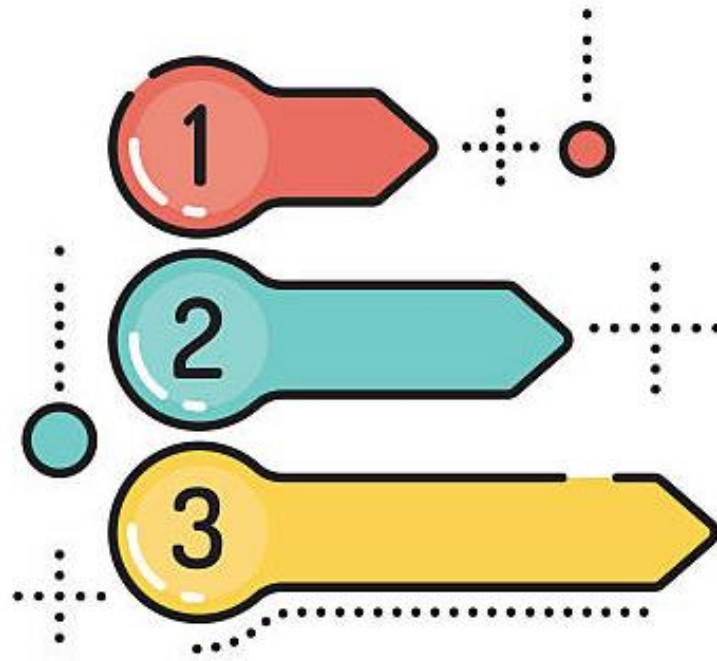
PARKS, RECREATION & COMMUNITY SERVICES: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Permanent Dog Park, Pickle Ball Facility	This project is to design and permit a dedicated off-leash dog park along with additional amenities.	No funds allocated This project was not selected as a Capital Improvement Project for current Fiscal year	An initial concept design has been prepared that uses City-owned property (Lagunitas Park) to optimize a dog park with separate small and large dog areas, pickle ball courts, and general park amenities
Art in Public Places	This project requires the establishment of a City Council Ad Hoc Committee to initiate a path forward, evaluate other communities' programs, and select options for Carpinteria.	Staffing limitations	
Concha Park	This project is to permit a pocket park in the Concha Loma area to serve multi-family community	No funds allocated This project was not selected as a Capital Improvement Project for current Fiscal year	A concept park design has been prepared A grant application to the Land and Water Conservation Fund (LWCF) program was submitted but not awarded
Carpinteria Community Swim Lesson Pool	This project is to build an additional pool area for smaller non-swimming lap water activities	No funds allocated This project was not selected as a Capital Improvement Project for current Fiscal year	

PARKS, RECREATION & COMMUNITY SERVICES : WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Park Ranger	To integrate new staffing positions to best deliver enforcement of the Carpinteria Municipal Code in the parks and open spaces of the City	This position was not approved in the FY23/24 budget	The Carpinteria Open Space Management Board and the Harbor Seal Advisory Committee has recommended the recruitment of Park Rangers for several years. This staffing position remains a priority for the PRCS department

DEPARTMENT ANTICIPATED PRIORITIES FOR FY 24/25



PRIORITIES

Exhibit 5

City Council Staff Report (April 22, 2024)

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City of Carpinteria

COUNCIL AGENDA STAFF REPORT April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Annual report on the progress being made implementing the City's General Plan.

STAFF RECOMMENDATION

Accept the 2023 General Plan Annual Progress Report and direct the Community Development Director to submit the Report to the Governor's Office Planning and Research.

Sample Motion: I move to accept the 2023 General Plan Annual Progress Report and to direct the Community Development Director to submit the Report to the Governor's Office of Planning and Research.

BACKGROUND

Pursuant to California State law, each City and County is required to prepare an Annual Report to its legislative body on the status of the General Plan and progress on its implementation. The law requires that a copy of the General Plan Annual Progress Report (Report) be submitted to the Governor's Office of Planning and Research (OPR) at the same time it is submitted to the legislative body. The Community Development Department will send the report to the State and post the document on the City's website pursuant to Council's direction.

DISCUSSION

Status of the General Plan / Coastal Land Use Plan

Carpinteria last adopted an update of its General Plan and Coastal Land Use Plan in January 2003 and its last Housing Element was certified by the State in 2014. In January 2024, the City Council re-adopted its new Housing Element for the current planning period (2023-2031), and submitted it to the California Department of Housing and Community Development (HCD), however, it has not yet been certified pending completion of necessary rezones.

The annual report for the Housing Element is reviewed and submitted separately from the annual report for the General Plan. The 2023 Housing Element Annual Report (for year 1 of the current planning period) was reviewed and approved by the City Council

on March 11, 2024 and was subsequently submitted to the State Department of Housing and Community Development on March 14th. The report is included as an exhibit to the General Plan Annual Progress Report.

The City continues to also work on an update to its 2003 General Plan and Coastal Land Use Plan. This effort was initiated in 2016 and proceeded in earnest until the outbreak of the COVID-19 pandemic in early 2020. Work on the update was paused throughout the pandemic and was recently restarted in late 2023. Work to complete the General Plan and Coastal Land Use Plan update will continue into 2025.

General Plan Implementation

The General Plan identifies the central goal of the community as:

To preserve the essential character of our small beach town, its family-oriented residential neighborhoods, its unique visual and natural resources and its open, rural surroundings while enhancing recreational, cultural and economic opportunities for our citizens.

Implementation of the central goal is described through the General Plan objectives and policies organized by eight elements: Land Use; Housing; Community Design; Circulation; Open Space, Recreation & Conservation; Safety; Noise; and Public Facilities & Services.

The 2023 Report was prepared, in part, to comply with the requirements of OPR's General Plan Guidelines. The format and content of the Report has been prepared in accordance with the State's submittal requirements. The report includes a summary of activities and actions taken by the City that implement the objectives and policies of the General Plan. The report is organized by the eight General Plan elements. For each of the Elements, a summary of key objectives and policies is provided accompanied by a description of the City activities and achievements that were undertaken to implement those objectives and policies over the last calendar year.

In summary, the Report describes various development, legislative and administrative/regulatory actions that serve to implement the General Plan. The accomplishments include actions taken by the City Council, Planning Commission and various committees and boards in response to private and public development project applications, legislative actions that further the objectives and policies of the General Plan, and supporting administrative and regulatory activities undertaken by City staff.

POLICY CONSISTENCY

As a requirement of Government Code (Section 65400(a)(2)), the Report serves as evidence of implementation of the City's General Plan goals, objectives and policies. By submitting the required Reports to OPR and HCD each year, the City fulfills statutory requirements to report certain housing information that shows progress in the local agency's efforts in meeting its share of regional housing needs and local efforts. The Report is also a tool for understanding where General Plan implementation work

remains and how related resources may need to be focused to address General Plan policies.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested. Staff time to prepare the report is included in the Adopted FY 2023-2024 General Fund Budget. Other than the cost of preparation, there is no anticipated financial impact to the City as a result of submitting this report. Preparation of the annual General Plan Report is an unfunded state mandate.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

With submittal of the document to OPR, the City will have complied with California planning law pursuant to §65400(b)(1) of the Government Code.

OPTIONS

1. Authorize the CDD Director to submit the Report to the Governor's Office of Planning and Research.
2. Recommend changes be incorporated into the Report and authorize the Community Development Director to submit the revised Report to OPR.
3. Recommend changes and direct staff to return a revised Report for further review.

PRINCIPAL PARTIES EXPECTED AT MEETING

Interested members of the public.

ATTACHMENTS

Attachment A 2023 General Plan Annual Progress Report

Staff contact: Marysol Smith, Associate Planner
(805) 755-4451, MarysolS@carpinteriaca.gov



Signature

Reviewed by: Nick Bobroff, Community Development Director
(805) 755-4407, NickB@carpinterica.gov



Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, MichaelR@carpinteriaca.gov



Signature