

**City of Carpinteria**  
**Ad Hoc Racial Equity & Social Justice Program Planning Committee**  
**Regular Meeting Agenda**  
**January 19, 2021 at 5:30 P.M.**

**Virtual Meeting**

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**THE CITY OF CARPINTERIA HAS DETERMINED THIS MEETING TO BE AN ESSENTIAL PUBLIC MEETING THAT WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 AND N-33-20 AND SANTA BARBARA COUNTY HEALTH OFFICER'S ORDER**

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment, and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

In compliance with these orders, and to minimize the potential spread of the COVID-19 virus, the City of Carpinteria is not permitting public access to the City Council Chambers for this meeting. Instead, you are strongly encouraged to participate in the alternative methods explained below:

**VIRTUAL VIEWING OF PUBLIC MEETINGS**

This meeting is available to view live. Instructions and links are provided below.

**PUBLIC COMMENTS**

If you wish to make a general public comment or to make a comment on a specific agenda item, via the **eComment** link on the City's agenda website the following methods are available. Please note that the **eComment** link does not become active until an agenda is posted.

- Distribution to Board Members. If you wish to submit a hard copy of written comments to board members (as either general public comment, as applicable, or on a specific agenda item), please submit your comment via the **eComment** link on the City's agenda website (<https://carpinteria.ca.us/city-hall/agendas-meetings>) at least **three (3) hours prior to the start time of the meeting**. Please note that these comments will not be read into the record during the meeting.
- Read Into the Record During Meeting. If you would like your comment read into the record during the meeting (as either general public comment, as applicable, or on a specific agenda item), please specify this in your comment. Please submit your comment of less than 250 words via the **eComment** link on the City's agenda website (<https://carpinteria.ca.us/city-hall/agendas-meetings>) at

least **three (3) hours prior to the start time of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment *that is over 250 words or do not specify that you would like this comment read into the record* during the meeting, consistent with the City's practice when it receives written public comments on agenda items, your comment will be forwarded to board members for their consideration.

- Real-Time Public Comment Through Zoom Webinar. Members of the public attending the public meeting through the City's Zoom Webinar platform (see link provided below) have the option of providing real-time public comments on agenda matters. To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment (typically, the practice has been up to three (3) minutes per speaker on each item). At the end of your comment, staff will once again mute your microphone.

The situation with COVID-19 is constantly evolving and the City will provide updates to any changes to this policy as soon as possible. The public is referred to the City's web at [www.carpinteria.ca.us](http://www.carpinteria.ca.us) for the latest COVID-19 policies and information. The City of Carpinteria thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

#### **VIRTUAL VIEWING OF PUBLIC MEETINGS:**

This meeting is available to view live via Zoom Meeting by [CLICKING HERE!](#) Alternatively, you can join by following one of these methods: (1) log on to [www.zoom.us](http://www.zoom.us), download the application, select "Join Meeting", and enter Meeting ID 871 6034 9458; OR (2) call +1 (669) 900-9128 and enter Meeting ID 871 6034 9458.

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

#### **CITY STAFF ANNOUNCEMENTS**

#### **INTRODUCTION OF NEW AD HOC COMMITTEE MEMBER**

**PUBLIC COMMENT:** This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the Ad Hoc Racial Equity & Social Justice Program Planning Committee. The Public Comment period is limited to 15 minutes and divided among those persons desiring to speak. No person shall speak longer than three (3) minutes, however, the Mayor may establish shorter periods based

on the time available and/or the number of persons waiting to speak. Persons wishing to speak on a specific item will be recognized at the time the agenda item is considered.

The City and the Ad Hoc Racial Equity & Social Justice Program Planning Committee are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

## **ADMINISTRATIVE MATTERS**

### **1. Approve Minutes from Regular Ad Hoc Committee Meeting of November 17, 2020**

Recommendation: Approve minutes from the regular ad hoc committee meeting of November 17, 2020.

- a. Staff presentation
- b. Public comment
- c. Discussion
- d. Action

## **OTHER BUSINESS**

### **2. Status Update on Negotiations with Racial Equity and Social Justice Consultants**

Recommendation: Receive status update on staff's meetings and negotiations with the two racial equity and social justice consultants that responded to the City's RFQ (NLC REAL and Just Communities) and provide direction to staff as deemed necessary.

- a. Staff presentation
- b. Public comment
- c. Discussion
- d. Action (as appropriate)

**AGENDA ITEMS FOR UPCOMING MEETING:** The ad hoc committee members will discuss potential agenda items for upcoming meetings. This is also an opportunity for committee members to request information from staff or seek support from fellow committee members for future agenda items.

## **ATTENDANCE OF COMMITTEE MEMBERS FOR FEBRUARY 2, 2021 MEETING**

## **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at 755-4403 or the California Relay Service at (866) 735-2929. Notification one business day prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

This agenda was posted on **Friday, January 15, 2021**, in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

AGENDA ITEM NO. 1

Minutes from November 17, 2020 Meeting

**City of Carpinteria  
Ad Hoc Racial Equity & Social Justice Program Planning Committee  
Regular Meeting Minutes  
November 17, 2020 at 5:30 P.M.**

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**CALL TO ORDER**

Mayor Nomura called the meeting to order at 5:33 pm.

Jena Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as the City Attorney of the City of Carpinteria noted for the record that this meeting would be conducted pursuant to the provisions of the Governor's Executive Orders N-29-20 and N-33-20 and Santa Barbara County Health Officer's Order in response to the spread of the COVID-19 virus and noted the protocols by which the public would be participating and stated that members of the Council, staff and any presenters would be participating by video conference.

**ROLL CALL**

Committee Members present:      Councilmember Fred Shaw  
   Mayor Wade T. Nomura

Staff members present:              Dave Durflinger, City Manager  
   Jena Acos, on behalf of Brownstein Hyatt Farber  
   Schreck, LLP acting as City Attorney of the  
   City of Carpinteria  
   Laura Hernández, Human Resources / Risk Manager  
   Brian C. Barrett, Assistant to the Public Works  
   Director

**PLEDGE OF ALLEGIANCE**

Mayor Nomura led those present in the Pledge of Allegiance.

**PUBLIC COMMENT**

There was no public comment.

**ADMINISTRATIVE MATTERS**

1.      Approve minutes from regular ad hoc committee meeting of November 3, 2020

Recommendation: Review and approve minutes from the regular ad hoc committee meeting of November 3, 2020.

Motion by Councilmember Shaw, seconded by Mayor Nomura, to approve the minutes from the regular ad hoc meeting of November 3, 2020. The vote was as follows:

AYES: Councilmember Shaw, Mayor Nomura

NOES: None

ABSENT: None

The motion carried unanimously.

## **OTHER BUSINESS**

2. Recommendation to the City of Carpinteria City Council ("City Council") to authorize the City Manager, on behalf of the City of Carpinteria ("City"), to initiate contract negotiations for consultant services with the National League of Cities' Racial Equity & Leadership group ("NLC REAL") and Just Communities Central Coast ("Just Communities") to assist the City in developing a Racial Equity and Social Justice Program (as initiated by City Council Resolution No. 5981).

Recommendation: That the Racial Equity & Social Justice Ad Hoc Committee ("Committee") recommend that the City Council authorize the City Manager, on behalf of the City, to initiate contract negotiations for consulting services with NLC REAL and Just Communities to assist the City in developing a Racial Equity and Social Justice Program.

City Manager Durflinger presented the staff report and informed the Committee that both consultants were onboard to work collaboratively with the City. He addressed NLC REAL has experience working with local governments across the nation and would assist the City in assessing its organization, setting up trainings, and developing capacity for taking on this work effort. He also mentioned Just Communities is well-connected in the local community and would assist the City in community outreach, form and support the Blue-Ribbon Committee (longer-term stakeholder group), drafting the City's Racial Equity & Social Justice Program, and identify performance indicators.

Ms. Acos and Ms. Hernández recognized the excellent partnership and collaboration of both consultants on this work effort.

Councilmember Shaw stated that due to his upcoming retirement from the City Council, the City Council would need to approve another Councilmember to fill his spot on this Committee at the November 23 or December 14, 2020 City Council meeting.

Mayor Nomura asked for an estimated finish date of this Committee.

City Manager Durflinger responded that should the Committee approve the recommendation, staff will move forward recommending action by the City Council on November 23, 2020 to initiate the process of negotiating agreements with both

consultants and obtain a defined cost proposal and schedule for the near-term work. He added that staff anticipates bringing forward the approval of two consultant contracts in January 2021 to the Committee.

Mayor Nomura commented that the disbanding of the Committee and establishment of the Blue-Ribbon Committee would likely occur within a year as it was very important to get community input as soon as possible.

City Manager Durlinger expressed the importance of training for Councilmembers before they engage with the community.

There was no public comment.

Motion by Councilmember Shaw, seconded by Mayor Nomura, that the Racial Equity & Social Justice Ad Hoc Committee recommend that the City Council authorize the City Manager, on behalf of the City, to initiate contract negotiations for consulting services with NLC REAL and Just Communities to assist the City in developing a Racial Equity and Social Justice Program. The vote was as follows:

AYES: Councilmember Shaw, Mayor Nomura

NOES: None

ABSENT: None

The motion carried unanimously.

**AGENDA ITEMS FOR UPCOMING MEETING: NONE**

**ATTENDANCE OF COMMITTEE MEMBERS FOR DECEMBER 1, 2020 MEETING**

Councilmember Shaw and Mayor Nomura would be available for the next meeting on December 1, 2020.

**ADJOURNMENT**

Mayor Nomura adjourned the meeting at 6:03 pm.

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Brian C. Barrett,  
Assistant to the Public Works Director



AGENDA ITEM NO. 2

There are no attachments for this item