



City of Carpinteria
Building Division
Inspection Request Information

Community Development Department
5775 Carpinteria Avenue
Carpinteria, CA 93013
805-880-3409
Spanish 805-755-4410

How to Request an Inspection

Call the Building & Safety inspection request line at **(805) 880-3409**; or

Send an e-mail to: danc@carpinteriaca.gov

***Inspection requests for AM: inspector will arrive on-site for inspection between 9:30AM - 12:00PM.
Inspection requests for PM: inspector will arrive on-site for inspection between 1:30PM - 4:00PM.***

Please call (805) 880-3409 between 8:30 - 9:00 a.m. the morning of your inspection if you need to know approximate inspection time.

When to request an inspection:

Call or email requests received before 5:00 PM weekdays will be scheduled for the next working day. Calls or emails received after 5:00 PM weekdays will be scheduled for 2nd working day out. Calls or emails received over the weekend will be scheduled for the 2nd working day out.

Information to Leave on the Recording or in the E-mail:

Permit number (toward top of permit, example #13000)
Type of inspection(s) requested (see inspection record "job card" for different types)
Complete street address including unit, space or suite number/letter
Name and phone number of requesting party or job-site contact.
Any special instructions such as entry combinations, unmarked roads, etc...

Information Required on the Job Site for the inspector:

The permit/inspection record
All past inspection or correction notices
The City approved set of plans and any related documents (truss drawings, revisions, etc...)

General job site requirements:

The inspector will not enter an occupied or furnished house without an adult present.
The inspector may enter the back yard when no one is home if given permission to do so by the owner, occupant or responsible party. Permission may be verbal, left on the inspection request line.
All dogs must be secured or removed from the area of inspection.
When providing a ladder, please make sure it is OSHA approved and that it extends at least 3 feet above the roof surface.