

CITY of CARPINTERIA

5775 Carpinteria Avenue • Carpinteria, CA 93013-2697
(805) 684-5405 • FAX (805) 684-5304 • www.ci.carpinteria.ca.us



CONDITIONS AND/OR STAFF COMMENTS:

MAILING LABELS

- **3 SETS**
- **300 FT. RADIUS MAP (OWNER) AND 100 FT. RADIUS MAP (OCCUPANT)**
 - Labels for property owners within 300' radius and occupants within 100' radius and applicable map may be obtained from S.B. County Assessor's Office @ 105 E. Anapamu St., Rm. 204, Santa Barbara, CA 93101, Phone 568-2550 or 568-3264 (Cost is ~ \$50, takes 2-3 days)
 - Applicants may have an independent contractor prepare the map and mailing labels. Consistent with the information obtained from the County, three (3) sets of mailing labels, 300 ft. and 100 ft. radius map that shall include the following:
 - The subject parcel should be shaded in color.
 - A 300-foot boundary line drawn around the subject parcel (owners).
 - A 100-foot boundary line drawn around the subject parcel (occupants).
 - Each of the affected parcels shaded in a different color.
 - Parcel numbers on the affected parcels.
 - A scale
 - A north arrow
 - The name, address and phone number of the person preparing and certifying the map
 - All of the above information to be on 11 x 17 size paper
 - Mailing labels shall include the owned or occupied parcel for which the label refers to.
 - Mailing labels identifying the current property owner on the most current Tax Assessor's Roll (not older than 30 days) AND Certification that the mailing labels are the most current available.