

PUBLIC PARK – EVENTS SPECIAL USE PERMIT APPLICATION

CITY OF CARPINTERIA

5775 CARPINTERIA AVENUE CARPINTERIA, CALIFORNIA 93013 (805) 755-4432 Fax: (805) 684-5304

Applicant's Name:		Application Date:		
First	Last			
Address:	Phone:	Emai	1:	
City	Sta	ate	Zip	
DESCR ☐Business/For-Profit Organization ☐Government	IPTION OF COMPANY/ORGAN agency □Non-profit organiz		(required):	
Name of Organization:				
Purpose of Organization:				
Person in charge during event:	ame	Email	Phone	
	DESCRIPTION OF EVENT			
Park Name or Location:				
Event Date(s)*:	Type of Event:			
Start Time*: End Ti	me*:	Estimated Attendance	e:	
*Note: For events continuing beyond one weeks' ti- information pertaining to which parks and an must be submitted along with this application	what times you wish to sched	dule. A league schedule	indicating all dates and times	
Use of Picnic Area (BBQ): YES ☐ NO ☐ If y	es, indicate which site: SITE	E 1 🗆 SITE 2 🗖	SITE 3 □	
If charging a fee to your event, state the amount: \$_	Purpose:			
How will the site be used, include approximate num	ber of vehicles (used for ever	nt and needed for parking	ng), animals, structures, and	
equipment?				
Affected Streets:				
Traffic Control Plans:				
Traine Condoi Frans.				
Will this event cause any disturbance, noise, or con-	gestion in the vicinity of the p	proposed event? YES	S O NO O	
If yes, please explain:				
Support Requirements: TRAFFIC CROWD CONTR	ROL STREET CLOSURE	NONE OTHER:		

IMPORTANT

Before any Special Events Permit Application is approved, the She is the responsibility of the event organizer. Contact the Sheriff's I	riff's Department <i>must</i> confirm traffic control plans. Traffic control Department at 684-4561 (Monday - Friday 8 a.m5 p.m.)				
Will food/beverages be sold? YES □ NO □ Are you reques Will alcoholic beverages be used	ting use of the El Carro concession facility? YES \(\bigcup \) NO \(\bigcup \) or sold? YES \(\bigcup \) NO \(\bigcup \)				
Note: The County Health Department requires a health permit for the sale of all food and beverages.					
IF <u>SELLING</u> ALCOHOLIC BEVERAGES, YOU MUST HAVE AN ABC LICENSE.					
ALCOHOL BEVERAGE CONTROL 1000 SOUTH HILL ROAD, SUITE 310 VENTURA, CA 93003 (805) 289-0100 Ventura@abc.ca.gov CERTIFICATE OF INSURANCE MUST HAVE PROVISIONS FOR THE SALE					
AND/OR DISTRIBUTION OF	F ALCOHOLIC BEVERAGES.				
CONTRACT	AGREEMENT				
The undersigned, herein known as the applicant, understands and a shall assume all risks for loss, damage, liability, injury, communication during or as a result of the use of the park. The applicant further as she or the organization will save and hold the City of Carpinteria a communicable diseases, illnesses, viruses, liability or damages, and by the applicants use. The use of any substance to line fields or of the applicant further agrees to be personally responsible for a equipment as a result of the use of the park. My signature certification regarding the use of alcohol. I understand and agree that any misst of my deposit.	able diseases, illnesses, viruses, cost or expense that may occur grees that in consideration of permission to use the City Park, he, and/or their employees free and harmless from any loss, claims, al/or injuries to persons and property that in anyway may be caused ther areas causing permanent markings is strictly prohibited. By damage sustained to the grounds, turf, building, furniture or es that all information on the application is true including that				
INSURANCE REQUIREMENTS	FOR ORGANIZED ACTIVITIES				
Not less than one million dollars (\$1,000,000) combined single limendorsing the City of Carpinteria as an Additional Insured. The polar cancellation, or change of coverage of insured or additional insured writing to the city clerk of the city of Carpinteria. Said policy must be verages. The applicant(s) or park user(s) shall waive any right to may occur at the park. The applicant will be responsible for any data.	icy or policies shall also contain a provision that no termination, I shall be effective until ten (10) days' notice has been given in also contain a provision for the sale and/or distribution of alcoholic hold the City of Carpinteria responsible for any situation which				
The certificate of insurance along with Additional Insured Endor Carpinteria as an additional insured party.	sement must accompany this application naming the city of				
I HEREBY ACCEPT AND AGREE TO THE TERMS AS SET FORTH ABOVE.					
Applicant Date					
FOR OFFICE	AL USE ONLY				
APPROVED BY:					
Parks & Recreation Department Date	USE OF CONCESSION GRANTED YES □ NO □ SECURITY/CLEANING DEPOSIT AMOUNT \$				
City Manager Date	RENTAL AMOUNT \$				

Date

Sheriff's Department

PARKS/FIELD RESERVATIONS FEES

Security/Cleaning Deposit	\$100.00 per section	
Field Preparation	\$60.00 per day	
El Carro Field Rental, 3 fields available	\$27.50 per hour, per field	
Viola Fields Rental, 2 fields available	\$27.50 per hour, per field	
BBQ/Picnic Reservation (El Carro, Monte Vista, Memorial Parks)	\$35.00 per site	
Large Group Camping	\$600.00 per day	
Salt Marsh Amphitheater, 2 hour minimum	\$50.00 per hour	
Misc. Park Facilities (Viola Parking Lot, Seaside Park)	\$50.00 per hour	
Adult Softball	see Parks and Recreation Staff for fees	

Programs for local Carpinterian youth may receive waivers or discount.

PARK RULES

CMC 12.24

As part of the <u>PUBLIC PARK-EVENTS SPECIAL USE PERMIT</u>, the City requires a \$100.00 cleaning/damage deposit for ALL park reservations. As an authorized event and user, you are responsible for informing your group and obeying the park rules:

- 1. Alcohol is prohibited.
- 2. Amplified sound is prohibited.
- 3. Smoking is prohibited.
- 4. Trash is to be bagged and disposed of in dumpsters if available (El Carro and Monte Vista Parks) or removed from the property (Viola Fields and other parks).
- 5. All pets must be on a leash (maximum length 6') with the exception of the El Carro Park north field during off-leash dog hours. Rules are posted at the park.
- 6. Pet owners must clean-up after pets.
- 7. Fires are prohibited except in BBQs provided by City.
- 8. Personal BBQs are not allowed unless authorized by permit.
- 9. Commercial sales and distribution are prohibited without a special permit.
- 10. Motorized vehicles are not permitted to enter turf areas at any time.
- 11. Parking regulations are strictly enforced.
- 12. Parks are open from 30 minutes before dawn to 30 minutes after dusk.
- 13. Inflatable jumpers are prohibited without a special permit.
- 14. Glass containers or objects are prohibited.
- 15. Canopy tents (no sides) larger than 10' x 10' require a special permit. Pop up canopy tents with no sides, 10' x 10' in size or less, do not need a permit, but must be removed at the end of the event.

Failure to obey all park rules, including emptying trash, may result in a citation and/or the loss of your deposit.

PARK SITE CAPTAIN DUTIES

As part of the <u>PUBLIC PARK-EVENTS SPECIAL USE PERMIT</u>, the City requires a site captain for ALL organized activities. The Site Captain shall be present at all times during the permitted activity and be responsible for the following items:

- 1) Inform and remind all users in your group of the park rules.
 - a) NO VENDING unless concession is permitted by the City
 - b) NO ALCOHOL
 - c) NO SMOKING OR VAPING
- 2) Pick up all trash and litter at the end of the day, including restrooms. Bring your own trash bags.
- 3) Trash is to be bagged and disposed of in the dumpster at El Carro and Monte Vista Parks. Trash at Viola must be bagged and removed from the property. The Viola trash may be placed outside the gate at City Hall Public Works Yard.

Need help? Call the Sheriff at (805) 681-4100 or 911 (in the event of an EMERGENCY only)

<u>Please Print Below:</u>		
1)		
Name of Site Captain	Dates	Times
Cell Phone	Email	
2)		
Name of Site Captain	Dates	Times
Cell Phone	Email	
3)		
Name of Site Captain	Dates	Times
Cell Phone	Email	

Information & Policies Governing Use of Athletic Fields by Athletic Organizations

Groups shall be responsible for the condition in which they leave the premises.

- User groups are held responsible for all damages including sprinkler and turf areas.
- If City property has been damaged or abused beyond normal wear, the applicant shall be responsible for reasonable costs to replace, repair or clean such property (CMC 12.24.022).
- Motor vehicles are not to be drive on any field without written approval. Vehicles are to remain in designated parking areas only (CMC 12.24.020).

Athletic Organizations, Groups or Teams must have an approved permit for field use. Athletic Organizations, Groups or Teams using reservable fields without an approved permit will be charged the regular basic rate.

Special Use Permit Application must be submitted to Parks and Recreation Department at last 30 days before date of use.

- Tournaments, camps, clinics, regional, picture day, meeting and banquet require separate permits.
- The organization's Field Director or President must sign all applications for permits.
- Current additional insured Certificate of Insurance and additional insured Endorsement must be on file or permit is VOID.
- Vendors, including food concessions, must be separately permitted, insured and approved by the City to operate.
- Groups may only paint or chalk with an approved marking material with City approval for games only. No field marking for practice fields.
- There shall be no removal of bleachers, permanent goal posts, fencing, or modification of park property without prior approval.
- Fields cannot be sublet. Only the organization permitted can occupy the fields.
- City may require additional fees as determined by the City. For example, janitorial services and staff costs.

Failure to comply with these or other rules, polices, and codes of the City of Carpinteria may result in immediate suspension or revocation of the permit.

Rev: 8/4/2022 Page 5 of 6



Full Name of Applicant

WAIVER, CONSENT, AND HOLD HARMLESS AGREEMENT FOR FACILITY RENTALS



acknowledge and understand that the
Location(s) & Facility Name(s)
acility(s) is/are being provided for the conduct of a
Type of Event
The above facility is subject to wear and tear, deterioration, and abuse. The outdoor portion of the facility is subject to the effects of weather and the forces of nature. It is recognized that the outdoor facilities are subject to animal and human damage and erosion, that the surface of such facilities may be uneven, defective or contain foreign objects. The City of Carpinteria Parks & Recreation (herein referred to as "City") will within the reasonable constraints of its facilities and budget, perform necessary maintenance on the facility. The undersigned agrees to carefully inspect and satisfy for him or her that the facilities provided are reasonably safe for their intended use. Once having conducted such inspection the undersigned agrees that he or she expressly assumes the risk of any defect in the premises herein occasioned by the want of inspection, maintenance and warning. The undersigned releases, waives, holds harmless and discharges City from any and all liability or responsibility which arises out of the use of or the conditions of the premises herein. The undersigned agrees to be solely responsible for and all liability, claims, loss, damage, costs and expenses, including attorneys' fees arising out of or resulting from any njury to persons or damage to property which arise out of its use of City facilities. The undersigned shall indemnify, defend, and hold harmless City, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property controlled by City, unless solely caused by the gross negligence or willful misconduct of City, its officers, employees, or agents.
Compliance with All Applicable Law, Rules, & Regulations
The undersigned shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings. The undersigned also agrees to abide by all applicable local, state, and federal accessibility standards and regulations. The undesigned further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc. City reserves the right to immediately revoke the undersigned's right to use of the facility under this agreement should the undersigned fail to comply with any provision of this section.
Force Majeure Events
Notwithstanding anything to the contrary contained in this agreement, the City shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The undersigned waives any right of recovery against City, and the undersigned shall not charge results of "acts of God" to City, its officers, employees, or agents.
hereby acknowledge that I have read, understood, and agree to the terms of this Agreement as outlined above.

Signature of Applicant

Date Submitted