



Emergency Permit Application

Municipal Code §14.66 - When immediate action by a person or a public agency performing a public service is required to protect life and property from imminent danger, or to restore, repair or maintain public works, utilities, or services destroyed, damaged, or interrupted by natural disaster, serious accident, or in other cases of emergency, the requirements of obtaining a permit under this title may be waived by the Community Development Director. Verbal or written notification of the type and location of work undertaken must be given to the Community Development Director within three working days of the disaster or discovery of the danger, whichever occurs first.

Within seven working days of taking such action, the person who notified the Community Development Director shall send a written statement to the Community Development Director of the reasons why the action was taken.

Other submittal requirements:

- 3 Copies of Completed Application
- 1 Set of Photographs
- 2 Copies of a Site Plan (drawn to scale and folded to 8 ½" x 11")
- 1 Copy of Reduced Site Plan (8 ½" x 11")



Office Use Only

Date Submitted: _____ By Staff Person: _____ Zone: _____

Case/Permit # _____ Fee : _____ Planner: _____ Date Distributed: _____

Notes: _____

Emergency Permit Application

1. Project Site / Address: _____

2. Assessor's Parcel Number: _____ - _____ - _____

3. Parcel Size: _____ (acres) or _____ (sq ft) Zone: _____

4. Property Owner: _____ Phone: _____

Mailing Address: _____ Email: _____

5. Individual directing the emergency action: _____

Phone: _____ Mailing Address: _____

_____ Email: _____

(Attach additional sheets if necessary, referring to the question number)

1. Describe the nature of the emergency and probable effects of not taking action:

(circle one) It has occurred or is imminent

2. Describe the cause of the emergency: _____

3. Identify the location and access route to the emergency site: _____

4. Describe remedial, protective or preventive work required:

5. Describe any grading or retaining walls required: _____

6. Are any trees required to be removed? _____

7. Identify other public agencies alerted to the emergency: _____

8. Has any prior or concurrent request to the California Coastal Commission for an emergency waiver of permit requirements pursuant to Public Resources Code Section 30611 been made?

Please include any other information you feel is relevant to this application.

I hereby declare under penalty of perjury that the information contained in this application and all attached materials are correct, true and complete. I acknowledge and agree that the City is relying on the accuracy of the information and my representations on order to process this application and that any permits issued by the City may be rescinded if it is determined that the information and materials submitted are not true and correct. I further acknowledge that I may be liable for any costs associated with rescission of such permits.

Property Owner Signature

Date

Print Name

Applicant Signature

Date

Print Name / Title